



## City Manager's Report: May 2, 2022

Projects, Updates, Community Information, Staffing, General Operations

Project Name	Status
<b>ZONING AMENDMENTS</b>	
City of Owosso	Amendments and rewrite of the City's zoning ordinance – 15 to 18 month process
<b>SITE PLANS</b>	
307 N Ball	Daystarr Site Plan Review for addition to existing structures
<b>MARIHUANA LICENSES</b>	
<b>GROW</b>	
1. 1750 E South St	Medical and Recreational Renewed – July 2021
2. 1370 E South St	Medical/Recreational/Excess Issued Med & Rec – Oct 2021, Issued Excess – Nov 2021
3. 1400 McMillan	Medical In Process-Renovations to existing building
4. 1465 McMillan	Medical In Process-New build
5. 1500 McMillian	Medical In Process-Renovations to existing building – Extension granted to 12/31/2022 due to supply back orders
6. 1455 Industrial	Medical Issued Feb 2022
7. 1410/1420	Medical and Recreational In Process-Renovations to existing buildings and
8. 403 State St.	Medical and Recreational In Process-Renovations to existing buildings
9. 501 S Shiawassee	Grow In Process-Construction plan review
<b>RETAIL</b>	
1. 117 W Main St	Medical and Recreational Opened Oct. 2021
2. 1115 Corunna	Medical and Recreational License transfer approved – opening by July 1, 2022
3. 901 W Main	Medical and Recreational Renewed – June 2021
4. 116 N Washington	Medical and Recreational Renewed – January 2022

**GRANTS UPDATE**

<b>Grants</b>			
<b>Grant</b>	<b>Amount</b>	<b>Status</b>	<b>Description</b>
Railroad Grade Repair Grant	\$181,653	Awarded	This grant is from MDOT and will fund the replacement of the railroad crossing at S. Cedar Street.
ARP Grant – Medicare/Medicaid/CHIP	\$80,708	Award Updated	The Department of Health and Human Services (HHS), through the Health Resources and Services Administration (HRSA), is making payments to providers based on the amount and type of Medicare, Medicaid, and Children’s Health Insurance Program (CHIP) services provided to rural beneficiaries from January 1, 2019 through September 30, 2020. Initial award was \$56,200. An additional \$24,530 was awarded in Dec 2021.
ARPA Funding	\$1,510,000	Awarded	1 <sup>st</sup> payment received. Last payment will be received in 2022. Public online survey completed. Waiting on Council members to submit project application scoring to staff. \$750,000 has been allocated to water infrastructure.
MSHDA NEP Grant	\$41,250	Cancelled	Used to assist low-income home owners with eligible exterior home improvements up to \$7,500. Eligible applicants have been notified of awards and contractors have been hired. Projects and grant cancelled due to supply chain delays and contractor unable to wait any longer.
DNR Grant for Holman Pool Building	\$150,000	Cancelled	Bids came back more than twice what was budgeted for the project due to increases in labor and material costs. The building will be used for storage.
EGL E DWAM Grant	\$460,000	Awarded	Work scope includes investigating 364 water service lines through the city, updating distribution system material inventory, and updating the water asset management plan. Project is under design phase by OHM Advisors. Water service line material verification at the meter inside the building will occur in 2022. Potholing at curb stops by contractor to follow. The project will be funded by a grant from the State of Michigan.
EGL E Service Line Replacement Funding	\$3,000,000	Awarded	Owosso’s application was scored the highest this round. Project plan submitted July 1, 2021. This is 100% forgiven loan (Booker Funding) through the state’s revolving loan fund program. Dollars will be used to replace water service lines subject to LCR requirements.
EGL E Service Line Replacement Funding (2)	\$1,345,000	Awarded	This partial loan forgiveness funding is tied to the application above. This project involves more LSR replacements coupled with the replacement of the Center St water main and rehabilitation of the water system elevated towers. This opportunity is 30% Booker forgivable. Remainder of this project will need ARPA funding to complete.
FEMA SCBA Grant	\$250,000	Denied	This grant replaces the OFD’s breathing apparatuses. This is the second year we have been denied.
FEMA Radio Grant	\$1,200,000	Denied	This grant was in conjunction with other municipalities to replace OFD’s radio units.

Federal COPS Grant	\$582,875 over 3 years	Denied	This grant funds up to 3 new police officer positions for 3 years. If awarded, the city would be required to continue funding these positions for an additional year.
Saginaw WIN Grant	\$10,500	Awarded	To help fund the Middle School area kayak launch.
USDA Police Cruiser Grant	\$17,500	Awarded	To pay 55% of the cost of a replacement police cruiser.
Safe Routes to School	\$600,000	Applied	To improve certain areas of sidewalk around the city and add sidewalk where needed to improve school safety. Partnership with OPSD for application submittal.
Consumers LED Rebate	\$5,460	Completed	Replace light fixtures in City Hall with more efficient LED lights
Small Urban Grant	\$1,600,000	Denied	Reconstruct Chipman St from Beehler to M-21.
MEDC WRI Grant	\$1,600,000	Denied	Replace water main, streets, and LSLs on Center, Clyde, Huron, Lynn, and Milwaukee Streets. 25% match required.
MCACA Grant	\$82,500	Denied	Replace library AC, Library steam pipes, Gould House heat and AC, and Castle boiler. Required \$82,500 match. Will know in September, 2021 if we are awarded.
Small Urban Grant	\$375,000	Awarded	Reconstruct Gould St from Oliver to Moore.
T-Mobile Hometown Grant	\$45,300	Denied	Possibly help fund the Middle School Kayak Launch project so no millage money would be needed to complete the project. This would add to the Saginaw WIN Grant already awarded.
Wellhead Protection Grant	\$52,000	Denied	Fund wellhead educational activities, groundwater audit, wellhead protection software, and update the city's wellhead plan.
\$4.8 Billion Infrastructure Bill – State of Michigan	N/A	N/A	\$4.8 billion has been allocated for various infrastructure projects around the state. Some of this will be going towards water infrastructure projects either through the state SRF process or competitive grants. It is unclear what the application process for Owosso will be at this point.
\$1.15 Billion Pension Funding Bill – State of Michigan	N/A	N/A	\$1.15 billion has been proposed by the House of Representatives in Lansing to help fund pension shortfalls for Michigan communities with unfunded liability. \$250 million will go to communities like Owosso with a pension funding level of 60% or greater. This bill has not passed the Senate. We are monitoring this legislation.

## OPERATIONS AND COMMUNITY RELATIONS

- **Zoning Code Rewrite** – The city will be scheduling a meeting with the DDA, Planning Commission, and City Council to discuss the first draft of the zoning code rewrite when it is completed. Stay tuned for the date.
- **County COVID Updates:** <http://health.shiawassee.net/Emergency-Preparedness/COVID-19-Stats.aspx>
- **State COVID Updates:** [https://www.michigan.gov/coronavirus/0,9753,7-406-98163\\_98173---,00.html](https://www.michigan.gov/coronavirus/0,9753,7-406-98163_98173---,00.html)

## STAFFING UPDATES

- New Hires/Promotions:
- Open Positions: Accounts payable clerk, Accountant (currently contractual)
- Retirement Announcements:

## CITY PROJECTS

<b>STREETS AND SIDEWALKS</b>			
<b>2022 Chip Seal Project</b>	Osburn Lakes Neighborhood	Prep street and apply coat of chip seal. Starting in July	Summer 2022
	Moore- Gould to Jackson	Prep street and apply coat of chip seal. Starting in July	Summer 2022
	North – Gould to Mallard Circle	Prep street and apply coat of chip seal. Starting in July	Summer 2022
<b>2022 Street Patch Program</b>		Work scope includes patches on various streets within the city of Owosso needed for water main breaks, sewer repairs, etc. Smith Sand & Gravel will perform the work in the final year of their two year contract. Project is scheduled to start after July 1, 2022.	Summer 2022
<b>2022 Sidewalk Program</b>		Work area includes the streets bounded by N Oak, E Oliver, N Gould, and E Main St along with outside area repairs. Contract has been awarded to Lopez Concrete Construction. Project is scheduled to start after July 1, 2022.	Summer to Fall 2022
<b>2021 Street Projects</b>	Gould St (Oliver to Moore)	N Gould Street from Oliver to Moore: Work scope includes pavement rehabilitation with select curb and gutter repair, ADA sidewalk ramps, select sidewalk repair, complete storm sewer replacement, and permanent pavement markings and signing. No water main to be installed. Project is complete. Final close out procedures are underway.	Complete
	Maple Avenue: Corunna to N end	Scope of work includes street reconstruction along Maple Avenue from Corunna to north end. Contract has been awarded to Malley Construction. Construction began on April 18, 2022. Existing pavement and concrete has been removed and new aggregate base has been placed. Concrete is scheduled for last week of April / first week of May. Final grading and asphalt paving will follow.	Early Summer, 2022
	North Street: Hickory to M 52	Work scope includes pavement rehabilitation with select curb and gutter replacement, ADA sidewalk ramps, select sidewalk repair, select storm sewer replacement, and permanent pavement markings and signing; water main replacement and water service line replacements. Project is a MDOT Small Urban Program project. Design work in progress by city staff.	2023
	Lee Street: Clark to Ada (petition)	Work scope includes pavement rehabilitation with select curb and gutter replacement, ADA sidewalk ramps, sidewalk replacement, and	2023

		select storm sewer replacement; water main replacement and water service line replacements. Project was initiated by citizen petition. Design work in progress by city staff.	
	Jerome: Hickory to Oakwood	Work scope includes crush and shape with asphalt pavement construction along with minor drainage upgrades. Project is on hold until funding is available.	Design phase.
<b>Downtown</b>	Replace overhead street lights and poles	Select replacement of street lights with new chairman lights and LED bulbs. In partnership with DDA.	Efforts to begin in FY 22-23
	Sidewalk repair	Coordinate with water utility to replace lead service lines before repairing select areas of downtown sidewalk	Design phase.

<b>UTILITIES (Water and Sewer)</b>			
<b>Project</b>	<b>Project Name/Description</b>	<b>Status</b>	<b>Completed</b>
<b>Lead Action Level Exceedance</b>	Filter giveaway event	Conducted 2 filter giveaway events in partnership with local and state health department. Remaining filters to be handed out at city hall for those who qualify. Email <a href="mailto:safewater@ci.owosso.mi.us">safewater@ci.owosso.mi.us</a> or call 989-725-0545 to schedule an appointment to receive a filter curbside due to COVID lockdown.	Complete
	Filter Distribution	Distribute filters at city hall for those who qualify. See above for COVID lockdown procedures for filter giveaway.	Ongoing
	Public Education Mailer	Mail Public Education piece to every water account in the system.	Complete
	6 month lead/copper re-test	State mandated retesting for lead/copper levels 6 months after initial exceedance. Preliminary results show we are now below the action level. 1 <sup>st</sup> 6 month test results are below the state's lead action level	December 2021
<b>Lead/Galvanized Service Line Replacement</b>	<b>2022-2024</b>	Work scope includes noncompliant water service lines replacements at 600 locations within the City of Owosso over a 3 year time period. Contract tentatively awarded to Green Tech Systems. The project is scheduled to begin on/around May 9, 2022. Preconstruction meeting scheduled for May 6, 2022. The project will be funded by a DWRF loan from the State of Michigan and ARPA funds.	Ongoing
<b>Water Billing Customer Portal</b>	ACLARA ACE Portal	Allows customer online access to monitor their water usage.	Complete
<b>Water Treatment Plant</b>	SCADA System	Kick-off meeting with Tetra tech was 10.30.20	On Hold

	Backwash Pump and 16 inch hi service	Replace backwash pump, install redundant pump, and replace 16 inch water main in basement	Complete
<b>Wastewater Plant</b>	Headworks Project	Screw pumps installed. Bypass pumping has stopped. Grit chamber operational. Screeners relocated.	Completed.
	Screw pump building roof replacement	Replace roof on screw pump building.	Postponed due to cost
	Influent sampler replacement	Replace 25 year old influent sampler	Postponed
	Bisulfide tank replacement	Replace bisulfide tank	Completed
	Confined space entry equipment	Purchased new confined space entry equipment. Worker safety.	Postponed
	Sludge Truck dump box	Replace corroded dump truck box	Complete
	VFD controller rehab (5)	Rebuild/replace old variable frequency drive controllers	Completed
	Pipe hanger replacement	Replace corroded plant sewer pipe hangers. As needed. Labor in house. Pay as you go.	Ongoing
	Solids Handling Project	Replace centrifuge, sludge tanks, main building roof, and remove unused equipment.	Dec 2022
<b>Water Main Replacement</b>	Clyde St: Walnut to Shiawassee	Replace 4 inch cast iron (1970s) with 6 inch PVC. Restore street surface and replace service lines where needed.	Design phase. On Hold pending funding availability
	Huron St: Huggins to E end	Replace 1.5 inch galvanized with 6 inch PVC. Restore street surface and replace service lines where needed.	Design phase. On Hold pending funding availability
	Lynn St: Howell to W end	Replace 4 inch cast iron (1960s) with 6 inch PVC. Restore street surface and replace service lines where needed.	Design phase. On Hold pending funding availability.
	Milwaukee St: S Lyon to S Cedar	Replace 2 inch galvanized (1960s) with 6 inch PVC. Restore street surface and replace service lines where needed	Design phase. On Hold pending funding availability.
	Center St: W North to W King	Work scope includes water main replacement and water service line replacement along Center Street from W King to W North. Contract tentatively awarded to Glaeser Dawes. The project is scheduled to begin on/after May 16, 2022. Preconstruction meeting scheduled for May 9, 2022. The project will be funded by a DWRf loan from the State of Michigan. Street: Work scope includes crush and shape with asphalt pavement construction (south end) and asphalt pavement rehabilitation and select curb and gutter replacement (north end).	On DWRf project list for ELGE LCR Booker loan funding.

**PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED**

Project	Project Name/Description	Status	Completed
	CIS Trail Extension – Extend trail from Priest Rd. to City.	Huron & Eastern Railroad told the city they will not agree to allow the trail to run along RR right of way for liability reasons. Alternate route being pursued. This route does not involve RR at all. Would require easements through township and private property. UPDATE: State funding may be available to complete. Unclear as to what route will be used. City engineers provided estimates for state officials to seek funding.	TBD
	Canoe/Kayak Launch installation	Work scope includes constructing a kayak launch, landing area, storage area, and stairway. The project location is along the east bank of the Shiawassee River, about 60' north of the Heritage Footbridge. The volunteer group will begin their work on the kayak launch early July, 2022 with DPW crews performing their work on the landing area and storage area late July, 2022. A contractor will build the stairway August-September 2022. Stairway contract has been awarded to Great Lakes Fusion.	Fall 2022
	Oakwood Bridge Surface Repair	DPW to replace entire surface. Material costs estimated to be \$35,000	Fall 2022

#### MOTOR VEHICLE POOL

<b>DPW</b>	HydroVac Truck	Used for less-invasive excavation and lead service line identification.	Purchased
	Valve Turning Machine	Used for valve exercising and proper operation of valves for water system maintenance	Purchased
	Lawn tractor	John Deere tractor for mowing and misc projects	Purchased
<b>Public Safety</b>	FY 20-21 Police Cruiser		June 2022
	FY 21-22 Police Cruiser		June 2022
	Detective Vehicle	Replace Impala and Fusion with SUV	June 2022
	Ambulance replacement	Order placed. Will take 18 months. Saving \$100,000 this year and purchasing FY 2022-23. Chasing down potential new grant opportunities through USDA.	June 2023

#### BUILDING AND GROUNDS

<b>Library</b>	HVAC rehab	Replace aging air conditioning systems. 3 <sup>rd</sup> party estimate received.	Complete. Punch list items remaining.
	Boiler Steam Distribution Line Replacement	The boiler for the library is in good shape. However, the distribution lines are leaky and need replacement. This would replace the entire distribution system. Multiple patches have been installed and the leaks are just appearing in new areas. Unlikely to be completed with MCACA grant denial.	TBD

<b>Gould House</b>	Rehabilitation Project	Roof replaced. Soffits and 2 porches repaired, replaced. HVAC systems replacement complete.	Complete
<b>City Hall</b>	Replace city computers	Replace 6 computers in city hall	June, 2022. Chip shortage causing delays.
	Finance wing carpet replacement	Postponed due to COVID. Carpet purchased.	Spring 2022
	Security and Accessibility - IT	Replace/Add technology at city hall for security and accessibility. Replace old doorbell on basement entry and upgrade silent alarm system.	June 2022
	Replace laserfiche server	Replace 20 year old server that holds many electronic city records for the clerk's office	June 2022
	Wireless accessibility	Replace and add routers for better WiFi coverage in city hall. Current dark areas on all floors will be corrected. Speed increased	June 2022
	Replace phone system routers	These routers connect all city facilities on one phone system. Current routers are no longer supported by Cisco.	June 2022
	Recharge server room Halon Syst	The gas fire suppression system in the server room needs to be recharged	June 2022
<b>Public Safety</b>	Police Body Cameras	Purchase and equip officers with body cameras. Server purchased FY 19-20.	June 2022
	Defibrillator	Purchase monitor/defibrillator for fire/EMS	Complete
	Boiler repair	Replace some steam lines for the heating system	Complete
<b>Main Street Parking Lot - DDA</b>	EV Charging Station Installation	Charging stations are ready to be turned on by the DDA. A public event is being planned to do so.	Complete
<b>Public Works</b>	Replace overhead doors at shop	Replace insulated overhead doors on main shop building.	June 2022

### CONTRACTS AND AGREEMENTS

<b>OHC</b>	Endowment Fund Agreement with Shiawassee Community Foundation	OHC to consider investing endowment fund with Community Foundation for better returns.	Summer 2022
------------	---	--	-------------