



City Manager’s Report: May 6, 2024

Projects, Updates, Community Information, Staffing, General Operations

STATE LEGISLATIVE UPDATE

<p>Curbside Recycling Required by 2028</p>	<p>Passed in December of 2022, this legislation amended PA 451 of 1994 – specifically Part 115 – to mandate that all cities over a population of 5000 shall be required to have curbside recycling established with at least 90% of single family households within the city by January of 2028. Councilman Haber has been appointed by the County to serve on the committee charged with deciding how to make this transition. While the county is required to submit a plan to EGLE by July, 2024, the city will have additional responsibilities to address on its own – chiefly the implementation of curbside recycling by 2028. I recommend starting this conversation at least by the end of 2025.</p>	<p>Materials Management Planning (MMP) process begins Jan 8, 2024. County has 180 days to submit MMP to EGLE.</p>
<p>Wind and Solar Siting Preemption</p>	<p>Signed by the Governor in Nov 2023, this legislation removes local zoning control for wind and solar site approvals. Much like pipeline siting, land use and zoning consideration will now fall to the Michigan Public Service Commission. There are requirements that site developers negotiate with local governments, but the decision is now up to the MPSC on zoning and land use. It is unlikely that a large wind or solar farm developer will look at Owosso because of a lack of large privately-owned tracts but I cannot rule out that possibility for city-owned greenspace lots that may be attractive to energy site developers. This legislation was opposed by the MML and MTA.</p>	<p>Petition language approved at the state level for a voter ballot question reversing this legislation. I estimate that this issue will be on the Nov, 2024 ballot but we shall see.</p>

Project Name		Status
SITE PLANS		
Washington Park	(2) townhomes with (8) units each – Planning Commission approved the site plan at the April 22 nd meeting	
900 Ada & 901 N Shiawassee	Eight residential apartments – site plan being presented to Planning Commission on May 28 th	
LAND DIVISIONS/COMBINATIONS		
E. Howard Street Vacant Lot	Lot split –Staff approved and submitted to City Council for May 6 th meeting	
MARIHUANA LICENSES		
GROW		
1. 1750 E South St	Recreational	Renewed – July 2023
2. 1370 E South St	Medical/Recreational	Renewed – September 2023
3. 1455 Industrial	Medical/Recreational	Renewed – March 2024
4. 1410/1420 Hathaway	Recreational	Issued – January 2024
PROCESSING		
1. 1750 E South St Ste. 1	Recreational	Renewed – January 2024
RETAIL		
1. 117 W Main St	Medical and Recreational	Renewed - October 2023
2. 1115 Corunna	Medical and Recreational	Renewed – July 2023
3. 200 E Main	Medical and Recreational	Renewed – May 2023
4. 116 N Washington	Medical and Recreational	Renewed – January 2024

ECONOMIC DEVELOPMENT PROJECTS		
Westown craft brewery – \$400,000 CRP grant - 2022	\$800,000 project to redevelop a historic Westown storefront building into a craft brewery and upper story housing. Total state grant amount estimated at \$400,000 through the Community Revitalization Program grant	Complete. Soft Opening in May!
123 N Washington project – estimated \$1.2 million CRP grant - 2022	\$4.7 million redevelopment of downtown building to include 11 new upper story residential units and a restored historic façade. This project includes local tax abatements. <u>Funding Breakdown:</u> Grants/Abatements <ul style="list-style-type: none"> • \$403k – Brownfield (abatement) • \$85k – OPRA (abatement) • \$1.5 mil – CRP/MSF (Grant) • \$145k – County Land Bank (Grant) Private/Developer <ul style="list-style-type: none"> • \$2.6 mil 	MSF Board Approved Grant Funding in Dec 2023. Owners pursuing historic tax credits.
Old Middle School project - 2022	Estimated \$18 million redevelopment to include 50-54 new residential units. This project will most likely include LITEC and historical tax credits. This project was granted a 4% PILOT for the life of the mortgage but only for the previous developer. The new developer will ask for a similar PILOT ordinance to be granted. The tax credit application was approved in April 2024. Construction commencement: TBD	OPS sold property to Venture, Inc. 4% PILOT ordinance approved. Tax Credit application approved Spring 2024!
114 W Main St Upper Story Housing - \$700,000 rental rehab grant - 2021	This project will add 7 new residential units on the 3 rd floor of this downtown building. The first two floors are commercial. This project includes tax abatements already granted.	Abatement complete. Construction underway.

Washington Park/Woodland Trails Housing Development Project - \$14,000,000 - 2024	This project will build 14 new condo units in the Woodland Trails development and 14-16 multi family units on the Washington Park site. The developer will be requesting a 24 year brownfield to reimburse them for infrastructure and other eligible costs identified in the plan.	Brownfield Plan Approved. Sewer bid awarded. Reimbursement agreement approval: May or June 2024
MEDC RAP Grant – Curwood Place – 344 W Main St - 2024	\$1,358,000 to rehabilitate upper story apartments. The owner has also shown interest in having a mural painted on the side of the building – possibly in partnership with SAC.	Awarded. OPRA approved by city April, 2024
TOTAL ECONOMIC DEVELOPMENT PROJECTS	\$39,558,000	

PROJECTS/ISSUES OF PUBLIC INTEREST		
Matthews Building Site	Site backfilled, hydro-seeded, and secured. Code enforcement will be issuing additional violations for the condition of the building that remains. Sold to local developer. Building plans presented to HDC in December 2023. Construction is underway. The sidewalk underpass will be shut down for a couple months to complete work on the wall facing the river. Sidewalk closure to start in mid to late March.	Sold to private developer – September 2023. HDC approved building exterior renovation and addition Dec 2023. Construction underway.
City Club Building (Exchange Street)	After an interior collapse occurred in June, 2023 a natural gas line was severed and repaired. The building official red-tagged the building and required owner to submit stamped engineering report detailing the building’s structural integrity. Stabilization of front and rear walls complete. Owner and Engineer to present plan to Building department to clear debris and secure site. Historic District Commission issued demolition by neglect notice. Notice has since been lifted. Owner says he plans to apply for land bank grant to clean debris. Land bank did not receive completed application and funding was denied.	County Land Bank reallocated blight funds in an amount that may be sufficient to pay for the cleanup. Land Bank to bid project soon.
123 N Washington (5 th 3 rd)	MSF board approved \$1.2 million CRP grant in Dec 2023. Architectural plans complete. Building department waiting for permit application. After that is received, the HDC will consider approval for exterior. Building permit cannot be approved until HDC signs off on exterior plan.	Code enforcement action underway. Owners voluntarily working toward compliance. Court action possible if that changes
Sale of Gould House	Realtor has been hired. Pending walkthrough for MLS posting. Contents of house to be put in storage for later disposition per decision from OHC board.	Sale in process. Revised offer to be considered at May 6, 2024 Council Meeting.

Grants			
Grant	Amount	Status	Description
Drinking Water State Revolving Loan Fund – 2024 (7497-01)	\$1,622,500	Awarded	Part of a \$3.4 million project, this state ARPA grant will help replace water main: N Dewey, Young, W Stewart, Grace, and Tracy St. Lead service lines in water main project areas and make improvements to the WTP: replace backwash pump, process

			piping, obsolete controls, communications equipment, and gravity filter improvements.
Drinking Water State Revolving Loan Fund - 2023	\$1,033,750	Awarded	This grant will help with lead service line replacement, water main replacement, and well upgrades. It's part of a \$4,045,000 project to continue improving the Owosso water system. Water Main: North, Lee, Clyde, Lunn, Huron, Milwaukee. Lead Service replacements in water main project areas. SCADA upgrades at water treatment plant. Improvements to Palmer 3a and Juniper wells. Fishbeck water study. Remainder of cost will be paid with low interest SRF loans.
Clean Water State Revolving Loan Fund - 2023	\$1,412,500 plus \$5,300,000 loan forgiveness	Preliminary Award – 2023	This grant plus loan forgiveness program will partially fund improvements at the wastewater plant to include: filter replacement, disinfection system replacement, electrical and SCADA upgrades, and solids drying. Total cost of the project is \$19,000,000. The remainder of the cost will be paid with low interest SRF loans.
Railroad Grade Repair Grant	\$181,653	Awarded	This grant is from MDOT and will fund the replacement of the railroad crossing at S. Cedar Street.
ARP Grant – Medicare/Medicaid/CHIP - 2021	\$80,708	Award Updated	The Department of Health and Human Services (HHS), through the Health Resources and Services Administration (HRSA), is making payments to providers based on the amount and type of Medicare, Medicaid, and Children's Health Insurance Program (CHIP) services provided to rural beneficiaries from January 1, 2019 through September 30, 2020. Initial award was \$56,200. An additional \$24,530 was awarded in Dec 2021.
ARPA Funding - 2021	\$1,510,000	Awarded	1 st payment received. Last payment will be received in 2022. Public online survey completed. Waiting on Council members to submit project application scoring to staff. \$750,000 has been allocated to water infrastructure.
MSHDA NEP Grant - 2023	\$75,000	Awarded	Used to assist low-income home owners with eligible exterior home improvements up to \$7,500. Application being drafted.
MSHDA MI HOPE Grant - 2023	\$105,000	Awarded	This grant program is designed to encourage and facilitate energy-efficiency focused residential housing repairs and upgrades to owner occupied homes and non-owner occupied single-family homes and multi-family properties consisting of a maximum of three total units within both rural and urban areas.
DNR Grant for Holman Pool Building - 2020	\$150,000	Cancelled	Bids came back more than twice what was budgeted for the project due to increases in labor and material costs. The building will be used for storage.
EGLD DWAM Grant - 2019	\$460,000	Awarded	Original work scope includes investigating 364 water service lines through the city, updating distribution system material inventory, and updating the water asset management plan. The project is funded by a grant from the State of Michigan. All addresses on the original list, change order no. 1 list, and change order no. 2 list have been hydro-excavated at the curb stop. Hard surface restoration is in progress.
EGLD Service Line Replacement Funding - 2020	\$3,000,000	Awarded	Owosso's application was scored the highest this round. Project plan submitted July 1, 2021. This is 100% forgiven loan (Booker Funding) through the state's revolving loan fund program. Dollars will be used to replace water service lines subject to LCR requirements.
EGLD Service Line Replacement Funding (2)	\$1,345,000	Awarded	This partial loan forgiveness funding is tied to the application above. This project involves more LSR replacements coupled with the replacement of the Center St water main and rehabilitation of

			the water system elevated towers. This opportunity is 30% Booker forgivable. Remainder of this project will need ARPA funding to complete.
FEMA SCBA Grant - 2022	\$250,000	Denied	This grant replaces the OFD's breathing apparatuses. This is the second year we have been denied.
FEMA Radio Grant - 2021	\$1,200,000	Denied	This grant was in conjunction with other municipalities to replace OFD's radio units.
Federal COPS Grant - 2022	\$582,875 over 3 years	Denied	This grant funds up to 3 new police officer positions for 3 years. If awarded, the city would be required to continue funding these positions for an additional year.
Saginaw WIN Grant - 2020	\$10,500	Awarded	To help fund the Middle School area kayak launch.
Safe Routes to School - 2022	\$600,000	Awarded	Work scope includes constructing ADA compliant sidewalk ramps at various locations within the city along with constructing new sidewalks primarily in the Middle School area. The project was awarded to L. A. Construction. Tree trimming and removal is complete. Sidewalk work will begin around the end of May.
Consumers LED Rebate - 2021	\$5,460	Completed	Replace light fixtures in City Hall with more efficient LED lights
Small Urban Grant - 2022	\$375,000	Denied	Reconstruct Chipman St from Beehler to M-21.
MEDC WRI Grant - 2021	\$1,600,000	Denied	Replace water main, streets, and LSLs on Center, Clyde, Huron, Lynn, and Milwaukee Streets. 25% match required.
MCACA Grant - 2020	\$82,500	Denied	Replace library AC, Library steam pipes, Gould House heat and AC, and Castle boiler. Required \$82,500 match. Will know in September, 2021 if we are awarded.
Small Urban Grant - 2019	\$375,000	Awarded	Reconstruct Gould St from Oliver to Moore.
T-Mobile Hometown Grant - 2020	\$45,300	Denied	Possibly help fund the Middle School Kayak Launch project so no millage money would be needed to complete the project. This would add to the Saginaw WIN Grant already awarded.
Wellhead Protection Grant - 2021	\$52,000	Denied	Fund wellhead educational activities, groundwater audit, wellhead protection software, and update the city's wellhead plan.
Consumers Tree Planting Grant - 2022	\$2,600	Awarded	Consumers Energy's tree planting grant program to assist with annual fall tree planting in 2022.
MDOT RR Grade Crossing Grant – Woodlawn	\$108,621	Denied	Replace RR crossing at Woodlawn Ave. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Chestnut - 2023	\$81,765	Denied	Replace RR crossing at Chestnut St. Funding: 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – Cedar - 2022	\$181,653	Awarded - 2021	Replace RR crossing at Cedar St. Funding 60% MDOT/40% RR
MDOT RR Grade Crossing Grant – S. Chipman - 2023	\$112,381	Denied	Replace RR crossing at S Chipman St. Funding: 60% MDOT/40% RR
FY 2023 DWSRF – Water	\$1,011,250	Awarded	Replace water main on North, Lee, Clyde, Lunn, Huron, and Milwaukee St and LSRs (see below for project specifics). SCADA control upgrade at water plant. Wells at Palmer and Juniper. Fishbeck water study. Grant amount is 25% of total project cost. Remainder to be funded by SRF low interest loans.
FY 2023 CWSRF – Sewer	\$6,712,500	Awarded	Replace waste water plant treatment towers (3). This represents 50% of the cost of the project funded by grants and forgivable loans. The remainder will be funded by low interest SRF loans. Total cost now \$19 million. Due to inflation and increase in construction costs, council decided to reduce the project scope by delaying the tower replacement portion of the project

DNR Spark Grant - 2022	\$752,500	Application delayed to resolve property ownership issue.	Make improvements to the James Minor River Trail along Jerome St to coincide with future street reconstruction. Grant will fund trail improvements and paving from Washington St to the Oakwood walk bridge.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Aviator Jayne for business expansion.
Match on Main - 2022	\$25,000	Awarded	Grant from MEDC to Taphouse Meat Market for business creation.
Consumers Tree Grant – 2023	\$3,000	Awarded	Grant from Consumers Energy to plant 15 trees in the city right of way.
FY 2024 DWSRF (7497-01) – Water	\$1,745,000	Awarded	Total project cost (SRF loan): \$3,490,000. 50% principal forgiveness. This project will replace water main on Dewey, Young, Tracy, Grace, and W Stewart Streets. It will also pay for WTP improvements: backwash pump replacement, process piping replacement, communication and controls upgrades, and sand filter rehabilitation.
MEDC RAP Grant – DDA Downtown Lights	\$300,000	Awarded	The scope of work is street light removal and replacement including new conduit and wiring on the following streets: <ul style="list-style-type: none"> • Comstock from Water to Park • Washington from Water to Main (M-21) • Main (M-21) from Washington to Park (south side only) • Park from Comstock to Main (M-21) (west side only) The project is under the design phase. Project is funded by ARPA funds and a RAP grant.
MEDC RAP Grant – Curwood Place – 344 W Main St	\$1,358,000	Awarded	This grant will pay for the rehabilitation and addition of upper story residential units at 344 W Main Street.
CIS Trail Appropriation - 2024	\$4.4 million	Awarded	Legislative appropriation from State to complete the gap in the CIS trail and make improvements to trail along Jerome St.
MSHDA NEP – 2024	\$75,000	Awarded	Assists low income home owners with eligible exterior home improvements up to \$24,000 each.
MSHDA MIHope – 2024	\$265,000	Awarded	Assist low income home owners with eligible energy efficient upgrades up to \$25,000 each.
TOTAL GRANTS AWARDED	\$32,686,074	<i>Grants Denied</i>	<i>\$4,490,442</i>

STREETS AND SIDEWALKS			
2024 Street Light Project	DDA	The scope of work is street light removal and replacement including new conduit and wiring on the following streets: <ul style="list-style-type: none"> • Comstock from Water to Park • Washington from Water to Main (M-21) • Main (M-21) from Washington to Park (south side only) • Park from Comstock to Main (M-21) (west side only) The project is funded by ARPA funds and a RAP grant. The project is scheduled to be awarded in April with a start date of August 5, 2024.	Fall 2024
2024 Chip Seal Project		The scope of work is double chip and fog seal on the following streets:	Summer 2024

		<ul style="list-style-type: none"> • Clinton from Shiawassee (M-52) to Michigan • Genesee from west end to Michigan • Cass from Shiawassee (M-52) to Ball • Ball from Cass to Howard • Howard from Ball to Washington (M-71) • Milwaukee from Lyon to Cedar • Milwaukee from west end to Shiawassee (M-52) • Huron from Huggins to east end <p>Project was awarded to Highway Maintenance & Construction with work planned for Summer 2024.</p>	
2024 Sidewalk Replacement Program		The focus area for sidewalk replacement is the area bounded by Washington, Corunna, Abrey, and the Shiawassee River. The project was awarded to Lopez Concrete Construction with work planned for Summer 2024.	Summer 2024
2023 Street Patch Program		Work scope includes patches on various streets within the city of Owosso needed for water main breaks, sewer repairs, etc. The 2023 contract has been extended to June 30, 2024. A third round of patches is currently in progress.	Contract Extended to complete additional patching needed.
Street Projects	Jerome: Hickory to Oakwood	Work scope includes crush and shape with asphalt pavement construction along with minor drainage upgrades. Project is on hold until funding is available.	On hold pending funding.
Street Projects - 2024	Stewart: M52 to Washington	Stewart Street from Shiawassee St (M-52) to Washington St: Work scope includes pavement reconstruction with curb and gutter replacement, storm sewer replacement, ADA sidewalk ramps, select sidewalk replacement, and permanent pavement markings and signing; water main replacement. The project is a MDOT Small Urban Program project with the water main portion approved as part of the State of Michigan Department of EGLE 2024 Drinking Water State Revolving Fund project. The project has been awarded to Crawford Contracting with a June 10, 2024 start date.	2024 MDOT Small Urban Project. Bid's received. SAD approval pending.
Bridge Projects - 2024	Gould St Bridge & Oakwood ped bridge	The scope of work is preventative maintenance repairs on the Gould Street bridge over the Shiawassee River and timber bridge deck replacement on the Oakwood Avenue bridge over the Shiawassee River. The project was awarded to E.T. Mackenzie Company. Work on the Gould Street bridge is in progress. Work on the Oakwood Bridge is planned for June.	Spring 2024

UTILITIES (Water and Sewer)			
Project	Project Name/Description	Status	Completed
Lead/Galvanized Service Line Replacement	2022-2024	Work scope includes noncompliant water service lines replacements at 600 locations within the City of Owosso over a 3-year time period. Water service line replacements commenced again in April. A total of 515 water service lines have been replaced to date. Water service line replacements will continue into the summer.	Ongoing
Water Treatment Plant	SCADA System - 2023	Kick-off meeting with Tetra tech was 10.30.20. Design phase completed. Included in next DWRF loan application.	In progress
Waste Water Treatment Plan	Screw pump building roof replacement	Replace roof on screw pump building.	Postponed due to cost
	Pipe hanger replacement	Replace corroded plant sewer pipe hangers. As needed. Labor in house. Pay as you go.	Ongoing
	Solids Handling Project - 2022	Demolition of old equipment in sludge tank room is complete. Disk Filter PILOT program is progressing but needing adjustment more than we would like.	Ongoing.
Sanitary Sewer Lining - 2024	Various	The scope of work is sewer lining on sanitary and storm sewers at various locations. The project was awarded to Corby Energy Services. Sewer cleaning and televising is complete. Sewer lining work is scheduled for May.	Summer 2024
Water Main Replacement - 2024	Dewey St: Brandon to Moore	Work scope includes water main replacement including non-compliant water service line replacement. The project was approved as part of the State of Michigan Department of EGLE 2024 Drinking Water State Revolving Fund project. Glaeser Dawes Corporation was the low bidder. Loan Closing is scheduled for May 6, 2024. The project is scheduled to begin this summer.	Loan/Grant Approved
	Grace St: Cedar to Shiawassee	Work scope includes water main replacement including non-compliant water service line replacement. The project was approved as part of the State of Michigan Department of EGLE 2024 Drinking Water State Revolving Fund project. The project has been postponed due to funding.	Loan/Grant Approved
	Tracy St: Frederick to Stewart	Work scope includes water main replacement including non-compliant water service line replacement. The project was approved as part of the State of Michigan Department of EGLE 2024 Drinking Water State Revolving Fund project. Glaeser Dawes Corporation was the low bidder. The project is scheduled to begin this summer.	Loan/Grant Approved

	Young St: Chestnut to Brooks	Work scope includes water main replacement including non-compliant water service line replacement. The project was approved as part of the State of Michigan Department of EGLE 2024 Drinking Water State Revolving Fund project. The project has been postponed due to funding.	Loan/Grant Approved
S Chestnut St Rail Crossing Drainage	S Chestnut Street H&E Railroad Crossing – south of M-21	A property owner near the RR crossing is concerned with their property being partially flooded during very heavy rain events. The ditch in the RR right of way overflows and it is suspected that debris in the ditch clogs the culvert. City engineer and city manager met with RR personnel in Sept 2023 where we were informed the RR will not clean/clear the ditch but would allow us access to the ditch to create a debris catch for the culvert. If that does not work, we will have to approach the township and drain commission for a study to assess required improvements to the drainage system in the area. This project is not on the city's latest approved Capital Improvement Project.	Ongoing
Woodland Trails Sanitary Sewer Repair Project		The scope of work is repair of select sanitary sewer and manhole flow channels within the Woodland Trails Condominium. The project has been awarded to Apex Excavating & Underground with a start date of July 8, 2024.	TBD

WATER TREATMENT PLANT		
Project Name/Description	Status	Completed
SCADA Upgrades	Upgrade and expand the SCADA system for the WTP and wells. Tower permit with FCC has been approved! Could take 12 weeks to hear back. Any existing or new wells can continue operation with SCADA – which could be implemented later. Standpipe radio install has been progressing with Tetra Tech and Countyline. Progress meetings on SCADA project help monthly.	In process
Lab Room Repairs	This project hinges primarily on stopping the roof leaks first. Fishbeck budgeted over \$750,000 to replace the roof. This replacement is on hold and only roof repairs will be completed until it has been determined that money will be invested in the current plant. In the meantime only essential improvements will be completed on the Lab and Control Room.	In process
Palmer Well Rehab Project	Palmer 2 is due for a performance test, complete inspection and cleaning, pump and pipe rehab or replacement. Process piping is being installed and consumers energy is working on installing electric service.	Spring 2024
WTP Lab Certification (3 year cycle)	On December 11, 2023, the state notified WTP superintendent that the lab certification inspection has been	Extended to June 1, 2024

	extended due to a backlog from COVID. The lab's certification expired Oct, 2021. By April 1, 2024, we are required to submit the WTP recertification materials.	
Emergency Flow Restoration	Rental of a high pressure trash pump and new/clean suction hose will enable us to do a none entry cleaning of this re-carbonation Tank which is over 27' deep and very cramped for workers to enter. We expect that the calcium buildup on the bottom of this tank is a major source of our reduced flow capacity. This work involves isolation or a shutdown to complete this work by staff. We hope to do this in the next few months – during winter.	Spring 2024
Juniper Well Construction	The roof for the wellhouse has been constructed. Work to bring the well online is ongoing. This will be the city's newest water well.	

PARKS/ CEMETERY/ FORESTRY/ NONMOTORIZED

Project	Project Name/Description	Status	Completed
	CIS Trail Extension – Extend trail from Priest Rd. to City.	Scope of work includes trail construction from the existing Clinton-Ionia-Shiawassee (CIS) trail termination at Smith Road to Chestnut St, bike lane installation on Chestnut St, Stewart St, and Washington St, James Miner Trail reconstruction from Hickory St to Oakwood St, and paving the Sam & Opal Voight walkway from Washington Street to the boardwalk. The project also includes rehabilitating Jerome St from Hickory St to Oakwood St. Design work is in progress by Fleis & Vandenbrink. Work is scheduled to take place in 2025 and 2026.	State funding approved for M-21 route. Working with MDOT on ROW permit.
	Oakwood Bridge Surface Repair	Funding available in FY 23-24 city budget to replace bridge surface.	Summer 2024

MOTOR VEHICLE POOL

Project	Project Name/Description	Status	Completed
Public Safety	Fire Truck Replacement – 2023	Bond application approved by council. Purchase budgeted in proposed FY 23-24. Lead time is 18 months or more.	June 2024

BUILDING AND GROUNDS

Project	Project Name/Description	Status	Completed
Library	Window replacement	Windows are in need of replacement. City and Library to apply for MCACA grant. Unknown at this time how much it will cost.	TBD
	Heating System Replacement	Abandon/dismantle existing steam boiler and distribution lines. Add forced air systems and needed controls. Est \$50,000	Fall 2024 or Spring 2025
City Hall	Security and Accessibility - IT	Replace/Add technology at city hall for security and accessibility. Replace old doorbell on basement entry and upgrade silent alarm system.	TBD
	Wireless accessibility	Replace and add routers for better WiFi coverage in city hall. Current dark areas on all floors will be corrected. Speed increased	Complete

	Replace phone system routers	These routers connect all city facilities on one phone system. Current routers are no longer supported by Cisco.	Complete
	City Hall HVAC Replacement	For the buildings 100 th anniversary in 2024, I plan to pitch a proposal for FY 24-25 budget to replace heating/cooling units, repair/replace duct dampers that no longer work, and complete some minor efficiency projects.	TBD
	Fronts steps replacement with new sidewalk and flatwork	As part of the buildings 100 th anniversary, I am putting together a proposal to be considered in FY 24-25 to replace flatwork and front steps of city hall. This would include bricking off and filling in one of the rooms behind the city council desk. The original star drain system failed many years ago and water is getting into this room. The flagpole foundation also needs repair as it has been leaning for some time.	TBD
Public Safety	HVAC replacement/efficiency upgrades	As part of the city hall efficiency project, I'm also planning to propose replacement of the public safety building's boiler and heating/cooling systems. As part of the project we would like to replace most of the overhead doors, garage bay ceiling panels, foam insulate the ceiling in garage bay, and replace worn entry doors.	TBD
Castle	Replace boiler and add A/C system	Replace existing hot water boiler and add air conditioning to the building. Cost estimate unknown at this time. Current heating boiler was installed 1993 but has trouble heating the building when temps get into the single digits. No A/C system is installed and the building gets very hot in the summer. To improve employee/visitor comfort as well as protect valuable artwork, strong consideration for adding a cooling system is warranted.	March 27 UPDATE – Castle Boiler has failed. Will be replaced as soon as possible.

CONTRACTS AND AGREEMENTS

	Agreement between Land Bank, Woodland Trails, and City regarding development of Woodland Trails Lots owned by Land Bank	Currently negotiating with HOA and Land Bank on terms for an agreement to release remaining lots from HOA "common area" to ready them for development. Land Bank has chosen a developer from a previous request for proposals. City will undertake repairs on sewer system to finally assume the system as public property but this is contingent upon a brownfield plan and development agreement to reimburse city for cost. City has televised this area to identify problem areas. Project will add 14 new single-family residential units. Agreement is complete and will be considered for approval at April 1 council meeting. Bid is ready to be awarded and brownfield plan to be considered at April 1 council meeting.	Ongoing
	EMS/Ambulance contract with Owosso Township	Owosso Township asked that the city take over EMS services. A contract was approved by city council in December 2023 after approval of the Township.	Complete. Contract begins April 1, 2024

	EMS/Ambulance contract with Fairfield and Rush Townships	With MMR pulling out of Owosso Township, we reached out to Rush and Fairfield to see if their service would continue. Both have tentatively expressed interest in negotiating with Owosso for EMS/Ambulance service. Chief Lenkart has been talking with both townships since they've expressed interest	Approved
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