

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MARCH 18, 2019  
7:30 P.M.**

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**AGENDA**

CD9B-B; `DF5 M9F.`  
D@8; 9`C: `5 @@; -5B79.`  
FC @@75 @@`  
5DDFCJ5 @C: `H<9`5; 9B85.`  
5DDFCJ5 @C: `H<9`A-BI H9GC: `F9; I @F`A99HB; `C: `A5F7<`(ž&\$%.`

**588F9GG-B; `H<9`7`HM7CI B7=@**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Proposal for New Jail. Shiawassee County Sheriff Brian BeGole will present information regarding the proposal for a new county jail on the May 7, 2019 ballot.

**PUBLIC HEARINGS**

1. Ordinance Amendment A - Chapter 38, Zoning. Conduct a public hearing to receive citizen comment on the proposed amendments to sections: Section 38-197, 38-217, 38-242, 38-267, and 38-292 of Chapter 38, Zoning, setting buffer zone requirements for medical marihuana businesses.
2. Ordinance Amendment B - Chapter 38, Zoning. Conduct a public hearing to receive citizen comment on the proposed amendments to sections: Section 38-292, 38-312, 38-393 and 38-389 of Chapter 38, Zoning, establishing requirements for industrial outdoor storage screening.
3. Special Assessment District No. 2019-01 – Abrey Street. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-01 for Abrey Street, from Melinda Avenue to Allendale Avenue for resurfacing.
4. Special Assessment District No. 2019-02 – Allendale Avenue. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-02 for Allendale Avenue, from Gould Street to the east City limits for resurfacing.

5. Special Assessment District No. 2019-07 – Monroe Street. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-07 for Monroe Street, from McMillan Avenue to the east City limits for resurfacing.
6. Special Assessment District No. 2019-08 – North Street. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2019-08 for North Street, from the west City limits to Chipman Street for resurfacing.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Special Assessment District No. 2019-13 – S. Washington Street. Authorize Resolution No. 4 setting a public hearing for Monday, April 1, 2019 to receive citizen comment regarding Special Assessment District No. 2019-13 for Washington Street, from Gute to Corunna Avenue for reconstruction.
2. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

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Bobbi Fuller	Downtown Development Authority/Main Street Board filling unexpired term of K. Wiles	06-30-2021
Jed Dingens	Owosso Historical Commission Filling unexpired term of A. Ludington	12-31-2020

3. Curwood Festival Permission. Authorize application from the Curwood Festival for use of various parking lots and streets from June 4, 2019 at 8:00 a.m. through June 10, 2019 at 6:00 a.m. for the annual Curwood Festival and further authorize Traffic Control Order No. 1412 formalizing the action.
4. Change Order – 2018 Sidewalk Replacement Program Contract. Waive competitive bidding requirements, approve Change Order No. 1 to the 2018 Sidewalk Replacement Program Contract with Seifert Construction LLC adding \$100,000.00 for performance of the 2019 Sidewalk Replacement Program at unit prices 5% below that of the 2018 contract, further approve a contingency of \$30,000.00, and authorize payment up to \$130,000.00 to the contractor upon satisfactory completion of the work or portion thereof.
5. Contract Amendment - 2017 Tall Grass Mowing Program Contract. Authorize Addendum No. 2 to the 2017 Tall Grass Mowing Program Contract with J&M Tree Service a.k.a. Forrest M. Spitzer for mowing of private properties in violation of the weed ordinance and for certain city-owned properties extending the contract through the 2019 mowing season in the amount of \$12,420.00, approving a contingency of \$4,000.00 to be utilized only upon written approval, and further authorizing payment up to the addendum amount plus the contingency.
6. Bid Award – 2019 Street Resurfacing Program – Contract No. 2. Approve the low bid of Crawford Contracting for the 2019 Street Resurfacing Program – Contract No. 2 in the amount of \$396,532.87, authorize a contingency amount of \$50,000.00, and further authorize payment up to the bid amount plus the contingency (with prior written approval) upon satisfactory completion of the work or portion thereof.
7. Check Register – February 2019. Affirm check disbursements totaling \$1,711,179.26 for February 2019.

## **ITEMS OF BUSINESS**

1. Steam Railroading Institute / MDOT Grant Application. Consider authorizing a letter of support for the establishment of a partnership with the Michigan Department of Transportation for the purpose of rebuilding the Chicago & North Western 175 locomotive and further authorize application for TAP funds on behalf of the Steam Railroading Institute for said project.
2. Recreation Passport Grant Application. Consider approval of application for a Recreation Passport Grant seeking funding for the rehabilitation of the parking lot and former pool house in Grove Holman Park.

## **COMMUNICATIONS**

1. N. Bradley Hissong, Building Official. February 2019 Building Department Report.
2. N. Bradley Hissong Building Official. February 2019 Code Violations Report.
3. N. Bradley Hissong Building Official. February 2019 Certificates Issued Report.
4. N. Bradley Hissong Building Official. February 2019 Inspections Report.
5. Kevin D. Lenkart, Public Safety Director. February 2019 Police Report.
6. Kevin D. Lenkart, Public Safety Director. February 2019 Fire Report.
7. Historical Commission. Minutes of February 11, 2019.
8. Planning Commission. Minutes of February 25, 2019.
9. Downtown Development Authority/Main Street. Minutes of March 6, 2019.

## **CITIZEN COMMENTS AND QUESTIONS**

## **NEXT MEETING**

Monday, April 01, 2019

## **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Brownfield Redevelopment Authority – term expires June 30, 2022  
Historical Commission – 2 terms expire December 31, 2021  
Parks & Recreation Commission – term expires June 30, 2019  
Zoning Board of Appeals - Alternate – term expires June 30, 2021

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF MARCH 4, 2019  
7:30 P.M.**

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**APPROVE AGENDA**

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**APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 19, 2019**

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**PROCLAMATIONS / SPECIAL PRESENTATIONS**

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**PUBLIC HEARINGS**

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**CITIZEN COMMENTS AND QUESTIONS**

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**MEMORANDUM**

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US  
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**DATE:** March 18, 2019

**TO:** Mayor Eveleth and Owosso City Council members

**FROM:** Amy Cyphert, Assistant City Manager & Community Development Director

**SUBJECT:** Medical Marihuana Regulations Amendments

**RECOMMENDATION:**

Hold a public hearing on March 18, 2019 to receive citizen comment regarding the adoption of amendments to the City’s existing Medical Marihuana Facilities zoning ordinances. Following the public hearing, make the decision to revise, adopt, or remand the amendments back to Planning Commission.

**BACKGROUND:**

A public hearing was held by the Planning Commission on Monday, February 25, 2019 at its regularly scheduled meeting to receive citizen comment regarding draft ordinance language to amend the buffer zone requirements for Medical Marihuana Facilities.

One public comment was made questioning when the lottery would be scheduled.

Once the amendments are adopted, Council will be responsible for setting a 30 day window to receive applications for provisioning centers. Staff will do a lottery drawing for these specific applications after the 30 day window is closed, recording the names of all applicants in the order they are drawn.

**FISCAL IMPACTS:** None

**Document originated by:** Amy Cyphert, Assistant City Manager & Community Development Director

Attachment:  
Resolution



















## MEMORANDUM

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**DATE:**

March 18, 2019

**TO:**

Mayor Eveleth and Owosso City Council members

**FROM:**

Amy Cyphert, Assistant City Manager & Community Development Director

**SUBJECT:**

**Industrial Zoning District Screening Amendments**

### **RECOMMENDATION:**

Hold a public hearing on March 18, 2019 to receive citizen comment regarding the adoption of amendments to the City's existing zoning ordinances related to industrial zoning district and use screening requirements. Following the public hearing, make the decision to revise, adopt, or remand the amendments back to Planning Commission.

### **BACKGROUND:**

A public hearing was held by the Planning Commission on Monday, February 25, 2019 at its regularly scheduled meeting to receive citizen comment regarding draft ordinance language to amend the zoning ordinances related to industrial zoning district screening requirements.

No public comments were made.

**FISCAL IMPACTS:** None

**Document originated by:** Amy Cyphert, Assistant City Manager & Community Development Director

Attachment:  
Resolution

















North, Monroe, Allendale, Abrey,  
Street Special Assessments

# How are street conditions rated?

- “ Owosso uses the Pavement Surface Evaluation and Rating (PASER) system to rate the condition of its streets.
  - . The city engineer conducts this assessment every 3 years
  - . PASER was developed by the University of Wisconsin and adopted by the Michigan Transportation Asset Management Council for rating state roads
- “ There was also a study done on Owosso’s streets by Dr. Abass Butt in 2012. This was presented to City Council as part of an overall street condition/maintenance discussion.
  - . Dr. Butt assigned a Pavement Condition Index (PCI) rating to each street at that time.
  - . PCI ratings coordinate with PASER ratings.
  - . PCI is on a scale of 0-100 and PASER is on a scale of 0-10

# How are assessments calculated?

- “ City Engineer estimates project cost based on current unit costs (asphalt, labor, material, etc.)
- “ Engineer assigns certain project costs as assessment-eligible costs.
  - . Asphalt, curbs, gutters, driveway aprons, drain structures, 15% of engineering, 5% of administrative
- “ These assessment-eligible costs are then split 60/40 between the city and property owners
  - . So, property owners pay 40% of all assessment eligible costs, 6% of engineering, and 2% of administration
- “ The 40% is then divided by the total front footage for each property ownership class – residential and commercial – to get the cost per front foot for both residential and commercial properties.
- “ This cost per front foot is then multiplied by each property’s front foot amount – respective to its class - to come up with each property’s total assessment amount

# Why a 60/40 cost share?

- “ The City is authorized by the Home Rule City Act (PA 279, 1909) to pay for public improvements by special assessment if we have an ordinance in place.
- “ Chapter 10 of the City Charter authorizes city council to pass an ordinance to pay for such improvements through assessments.
- “ Section 28-4 of the City Code of Ordinances gives the city manager the authority to set and recommend a cost share policy for special assessments as well as what components of the project can be special-assessed
  - . Enacted by the City in 1977

# North Street Condition

West City Limits to Chipman Street

<b>NAME</b>	<b>NORTH</b>	<b>NORTH</b>	<b>NORTH</b>
<b>FROM</b>	CITY LIMITS	CENTER	BRIDGE
<b>TO</b>	CENTER	BRIDGE	N. CHIPMAN
<b>LENGTH</b>	620	436	1568
<b>YRPAVE</b>	1989	1980	1989
<b>PCI 2012</b>	26	21	47
<b>PASER 2014</b>	<b>2</b>	<b>2</b>	<b>3</b>
<b>PASER 2017</b>	<b>2</b>	<b>2</b>	<b>2</b>
<b>MINIMUM TREATMENT</b>	CRUSH/SHAPE/CAP	CRUSH/SHAPE/CAP	CRUSH/SHAPE/CAP

# North Street Traffic Count

West City Limits to Chipman St

<b>NAME</b>	NORTH	NORTH	NORTH
<b>FROM</b>	CITY LIMITS	CENTER	BRIDGE
<b>TO</b>	CENTER	BRIDGE	N. CHIPMAN
<b>CLASS</b>	LOCAL	LOCAL	LOCAL
<b>COUNT</b>	585	623	623
<b>COUNTDATE</b>	8/5/2015	8/11/2015	8/11/2015

**NOTE:** Traffic counts are used to determine a road's engineering needs (strength of the road) rather than the necessity of a project.

# North Street

West City Limits to Chipman St.

Total Project Cost	Assessment-Eligible Portion
\$212,710.22	\$179,989.71

## Assessment-Eligible Cost Responsibilities

Total Eligible Cost	City Share	Residential Share (\$46.41/ft)	Commercial Share (\$57.70/ft)
\$179,989.71	\$107,993.83	\$57,606.43	\$4,713.26
100%	60%	32%	3%
4224.95'		3948.35'	276.60'

## Total Project Cost Responsibility Breakdown

Grand Total Cost	City Share (Assessment Cost + At Large)	Residential Share	Commercial Share
100%	71%	27%	2%

# North Street Front-Foot Calculation

” 4,224.95 total front feet

” Residential calculation

- . \$179,989.71 total eligible cost...
- . Multiplied by 40% @ 4” rule = \$61,632.96...
- . Divided by total front feet = **\$14.59 per front foot**
- .  $(179,989.71 \times 0.40) / 4,224.95 = 14.59$

” Commercial calculation

- . \$179,989.71 total eligible cost...
- . Multiplied by 40% @ 6” rule = \$71,995.88
- . Divided by total front feet = **\$17.04 per front foot**
- .  $(179,989.71 \times 0.40) / 4,224.95 = 17.04$

# Monroe Street Condition

McMillan Ave to East City Limits

<b>NAME</b>	MONROE
<b>FROM</b>	McMILLAN
<b>TO</b>	CITY LIMITS
<b>LENGTH</b>	590
<b>YRPAVE</b>	1974
<b>PCI 2012</b>	44
<b>PASER 2014</b>	1
<b>PASER 2017</b>	1
<b>MINIMUM TREATMENT</b>	CRUSH/SHAPE/CAP

# Monroe Street Traffic Count

McMillan to East City Limits

<b>NAME</b>	MONROE
<b>FROM</b>	McMILLAN
<b>TO</b>	CITY LIMITS
<b>CLASS</b>	MAJOR
<b>COUNT</b>	162
<b>COUNTDATE</b>	4/17/2015

**NOTE:** Traffic counts are more used to determine a road's engineering needs (strength of the road) rather than the necessity of a project.

# Monroe Street

McMillan to East City Limits

Total Project Cost	Assessment-Eligible Portion
\$54,351.59	\$47,333.23

## Assessment-Eligible Cost Responsibilities

Total Eligible Cost	City Share	Residential Share (\$22.93/ft)	Commercial Share (\$23.63/ft)
\$47,333.23	\$28,399.94	\$0.00	\$18,933.66
100%	60%	0%	40%
801.26'		0'	801.26'
Add from TriMer (voluntary)		\$18,185.68	Total Commercial: \$27,652.51

## Total Project Cost Responsibility Breakdown

Grand Total Cost	City Share (Assessment Cost + At Large)	Residential Share	Commercial Share
100%	65% / 49%	0%	35% / 51%

# Monroe Street Front-Foot Calculation

” 801.26 total front feet

” Residential calculation

- . \$47,333.23 total eligible cost...
- . Multiplied by 40% @ 4” rule = \$18,370.96...
- . Divided by total front feet = **\$22.93 per front foot**
- .  $(47,333.23 \times 0.40) / 801.26 = 22.93$

” Commercial calculation

- . \$47,333.23 total eligible cost...
- . Multiplied by 40% @ 6” rule = \$18,993.29
- . Divided by total front feet = **\$23.63 per front foot**
- .  $(47,333.23 \times 0.40) / 801.26 = 23.63$

# Allendale Street Condition

Gould St to East City Limits

<b>NAME</b>	ALLENDALE	ALLENDALE	ALLENDALE	ALLENDALE
<b>FROM</b>	S. GOULD	WRIGHT	FRAZER	ABREY
<b>TO</b>	WRIGHT	FRAZER	ABREY	CITY LIMITS
<b>LENGTH</b>	395	326	326	155
<b>YRPAVE</b>	1984	1967	1967	1967
<b>PCI 2012</b>	18	41	33	33
<b>PASER 2014</b>	5	4	4	4
<b>PASER 2017</b>	5	4	4	4
<b>MINIMUM TREATMENT</b>	CRUSH/SHAPE/CAP	CRUSH/SHAPE/CAP	CRUSH/SHAPE/CAP	CRUSH/SHAPE/CAP

# Allendale Street Traffic Count

Gould St to East City Limits

<b>NAME</b>	ALLENDALE	ALLENDALE	ALLENDALE	ALLENDALE
<b>FROM</b>	S. GOULD	WRIGHT	FRAZER	ABREY
<b>TO</b>	WRIGHT	FRAZER	ABREY	CITY LIMITS
<b>CLASS</b>	LOCAL	LOCAL	LOCAL	LOCAL
<b>COUNT</b>	1837	1660	1794	221
<b>COUNTDATE</b>	8/9/2007	7/22/2005	7/22/2005	7/20/2005

**NOTE:** Traffic counts are more used to determine a road's engineering needs (strength of the road) rather than the necessity of a project.

# Allendale Street

Gould St to East City Limits

Total Project Cost	Assessment-Eligible Portion
\$140,093.69	\$113,072.75

## Assessment-Eligible Cost Responsibilities

Total Eligible Cost	City Share	Residential Share (\$25.28/ft)	Commercial Share (\$29.68/ft)
\$113,072.75	\$73,492.02	\$32,416.89	\$7,163.84
100%	65%	29%	6%
1,523.87'		1,282.5'	241.37'

## Total Project Cost Responsibility Breakdown

Grand Total Cost	City Share (Assessment Cost + At Large)	Residential Share	Commercial Share
100%	72%	23%	5%

# Allendale Street Front-Foot Calculation

“ 1,523.87 total front feet

“ Residential calculation

- . \$113,072.75 total eligible cost...
- . Multiplied by 40% @ 4" rule = \$38,517.71...
- . Divided by total front feet = **\$25.28 per front foot**
- .  $(113,072.75 \times 0.40) / 1523.87 = 25.28$

“ Commercial calculation

- . \$113,072.75 total eligible cost...
- . Multiplied by 40% @ 6" rule = \$45,229.10
- . Divided by total front feet = **\$29.68 per front foot**
- .  $(113,072.75 \times 0.40) / 1,523.87 = 29.68$

# Abrey Street Condition

Melinda Ave to Allendale Ave

<b>NAME</b>	ABREY
<b>FROM</b>	MELINDA
<b>TO</b>	ALLENDALE
<b>LENGTH</b>	565
<b>YRPAVE</b>	1996
<b>PCI 2012</b>	59
<b>PASER 2014</b>	4
<b>PASER 2017</b>	3
<b>MINIMUM TREATMENT</b>	CRUSH/SHAPE/CAP

# Abrey Street Traffic Count

Melinda Ave to Allendale Ave

<b>NAME</b>	ABREY
<b>FROM</b>	MELINDA
<b>TO</b>	ALLENDALE
<b>CLASS</b>	LOCAL
<b>COUNT</b>	404
<b>COUNTDATE</b>	7/20/2005

**NOTE:** Traffic counts are more used to determine a road's engineering needs (strength of the road) rather than the necessity of a project.

# Abrey Street

Melinda Ave to Allendale Ave

Total Project Cost	Assessment-Eligible Portion
\$68,683.94	\$52,685.21

## Assessment-Eligible Cost Responsibilities

Total Eligible Cost	City Share	Residential Share (\$17.38/ft)	Commercial Share (\$20.56/ft)
\$52,685.21	\$34,866.86	\$17,818.35	\$0.00
100%	66%	34%	-
1,025.15'		1,025.15'	0'

## Total Project Cost Responsibility Breakdown

Grand Total Cost	City Share (Assessment Cost + At Large)	Residential Share	Commercial Share
100%	74%	26%	0%

# Abrey Street Front-Foot Calculation

” 1,025.15 total front feet

” Residential calculation

- . \$52,685.21 total eligible cost...
- . Multiplied by 40% @ 4” rule = \$17,818.35...
- . Divided by total front feet = **\$17.38 per front foot**
- .  $(52,685.21 \times 0.40) / 1025.15 = 17.38$

” Commercial calculation

- . \$52,685.21 total eligible cost...
- . Multiplied by 40% @ 6” rule = \$21,074.08
- . Divided by total front feet = **\$20.56 per front foot**
- .  $(52,685.21 \times 0.40) / 1025.15 = 20.56$



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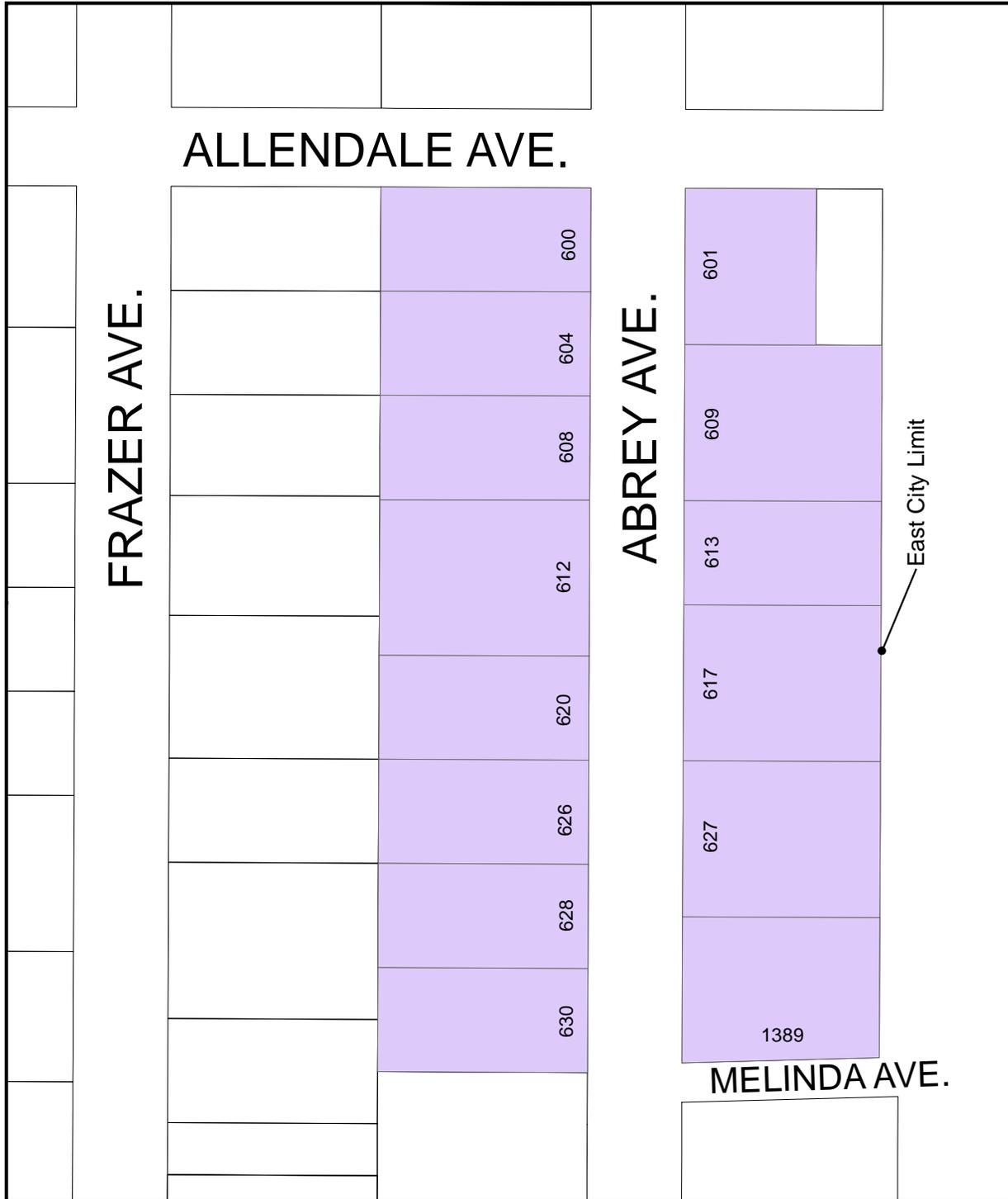
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# City of Owosso

## Proposed Special Assessment

Abrey Avenue  
from Melinda Ave. to Allendale Ave.



### Legend

- Special Assessment Parcels
- City Parcels 2018 Edition
- 501 Street Address Number



1 inch = 100 feet









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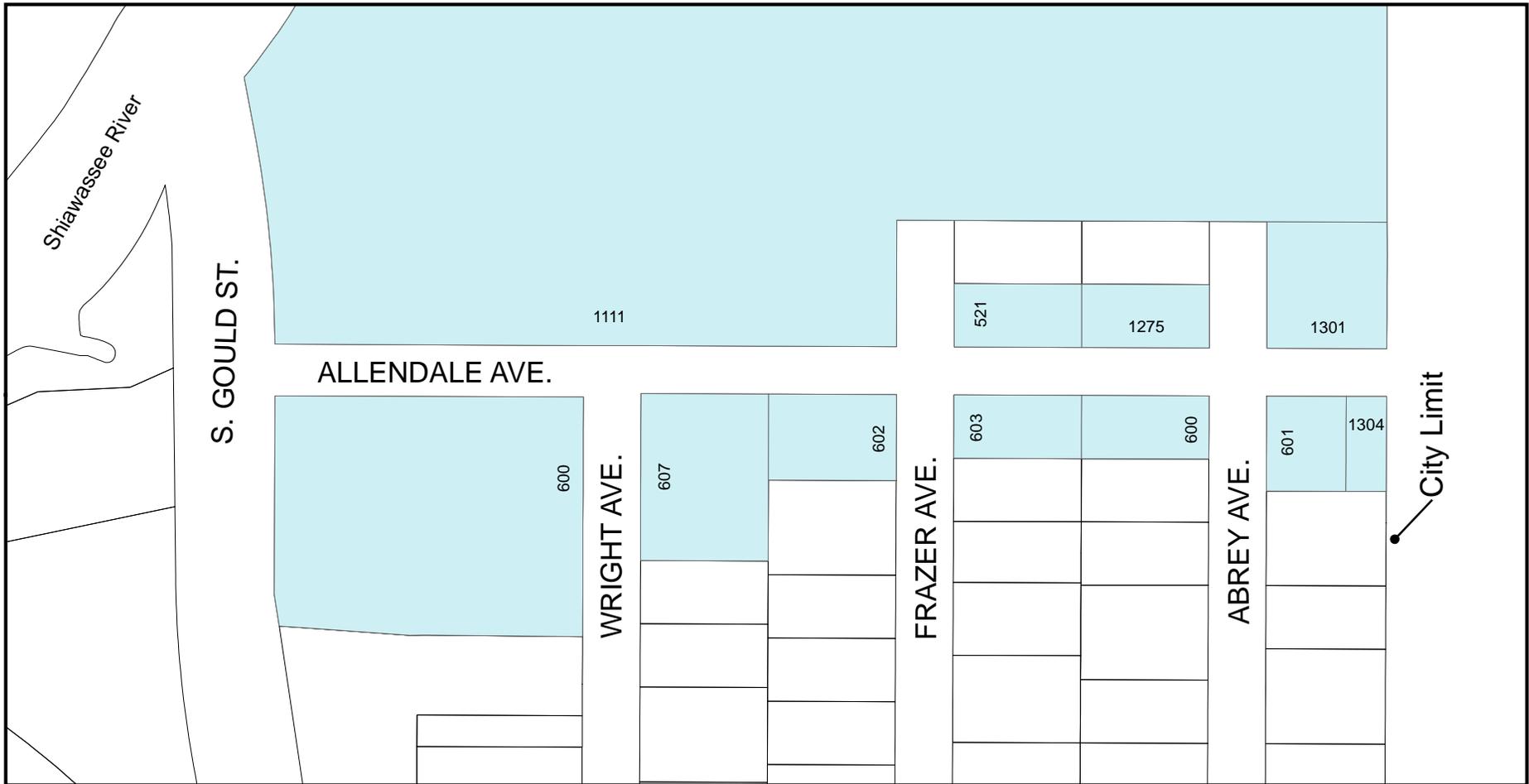
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# City of Owosso



## Proposed Special Assessment Allendale Avenue from Gould Street to East City Limit

### Legend

-  Special Assessment Parcels
-  City Parcels 2018 Edition
- 1501 Street Address Number



1 inch = 165 feet











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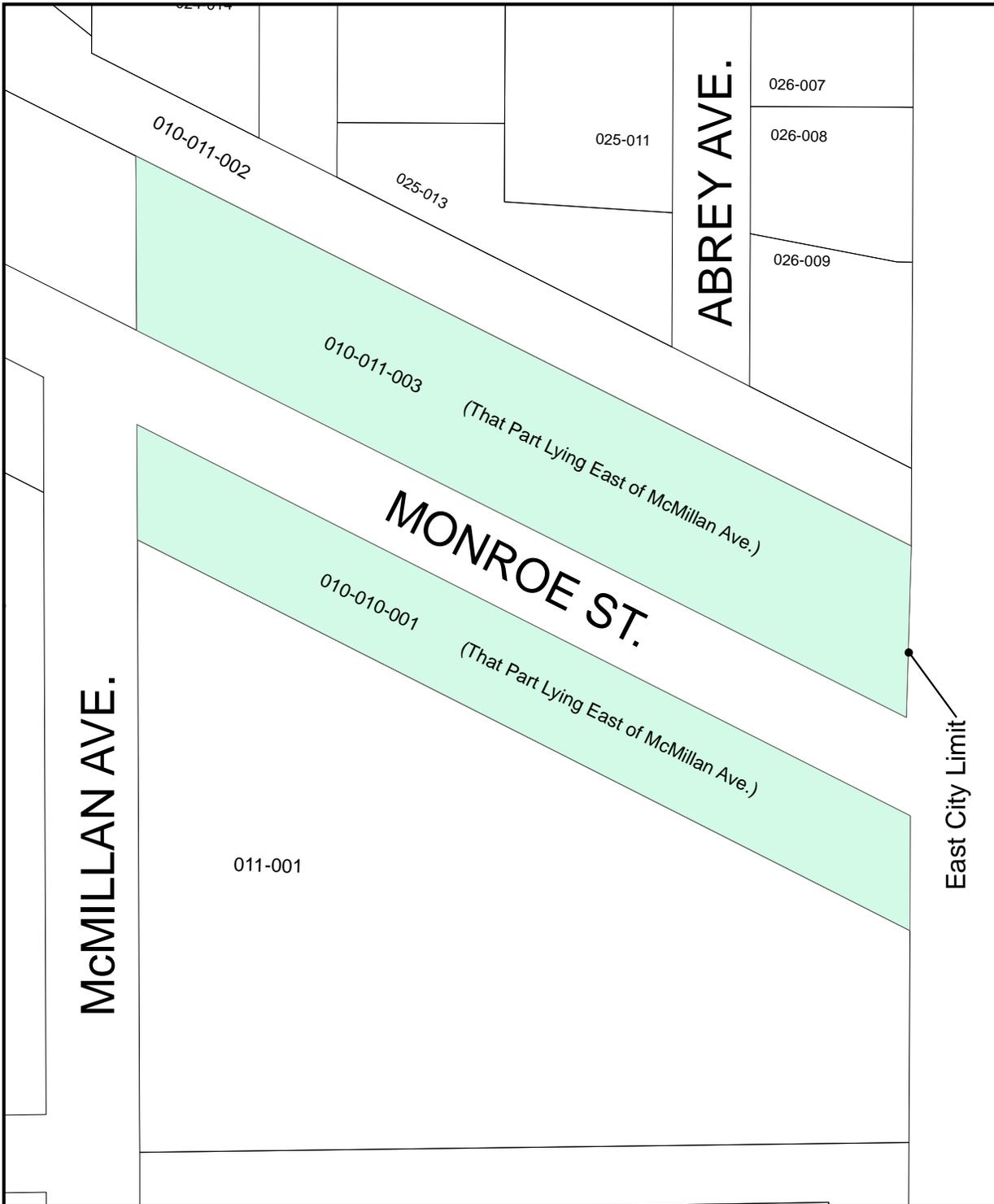
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# City of Owosso

## Proposed Special Assessment

### Monroe Street From McMillan Avenue to East City Limit



#### Legend

- Monroe Street Special Assessment
- City Parcels 2018 Edition
- 010-011-001 Parcel ID Number



1 inch = 100 feet











MEMORANDUM

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301 W. MAIN ■ OWOSSO, MICHIGAN 48867-2958 ■ WWW.CI.OWOSSO.MI.US

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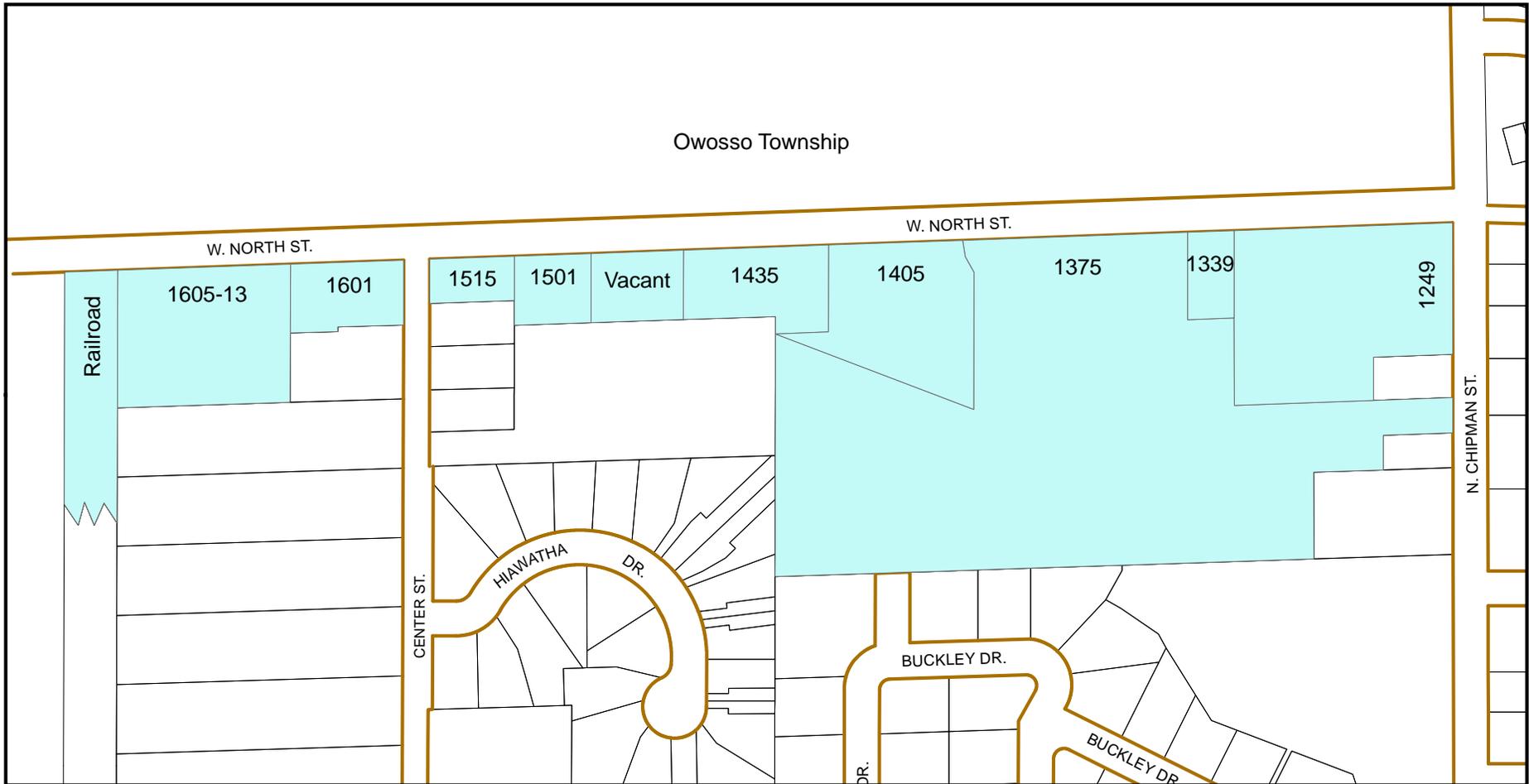
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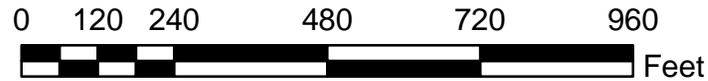
# City of Owosso



## Proposed Special Assessment North Street from Center Street to Chipman Street

### Legend

-  Special Assessment Parcels
-  City Parcels 2018 Edition
-  ROW
- 1501 Street Address Number



1 inch = 300 feet















# City of Owosso

## Proposed Special Assessment

### Washington Street From M-71 to Gute St.

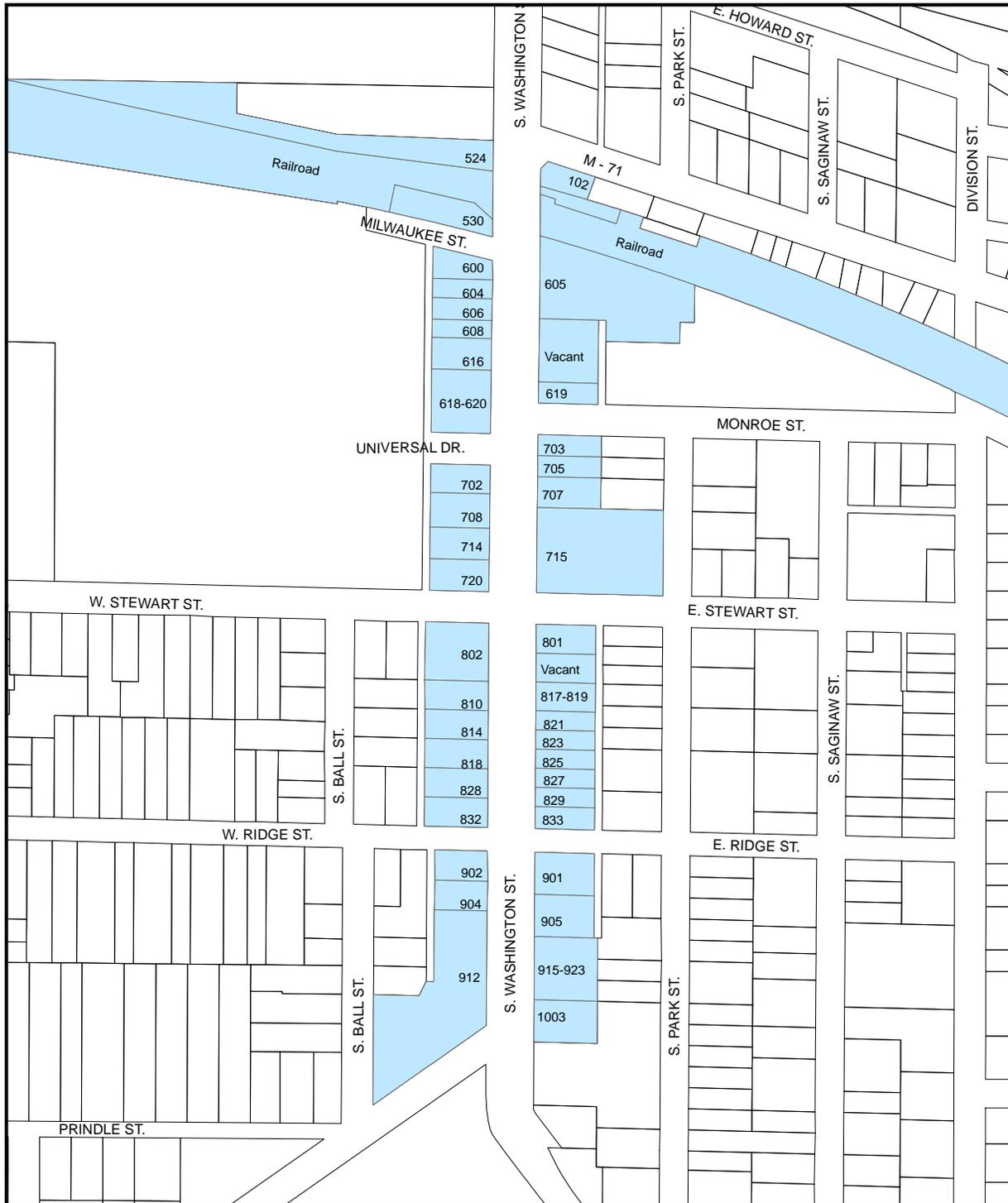


#### Legend

-  Washington Street Special Assessment
-  City Parcels 2018
- 501 Street Address Number



1 inch = 330 feet









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Sp. District Heading	Parcel # Owner	Principal	Admin Fee	Interest	Penalty	Total Instmnt	Prin Bal Payoff Int	Total Payoff
301 ST RECON-S WASH	050-115-005-005-00 BAKER COLLEGE 1020 S WASHINGTON ST OWOSSO MI 48867	989.56	0.00	0.00		989.56	9,895.56 0.00	9,895.56
301 ST RECON-S WASH	050-340-001-001-00 OAK HILL CEMETERY ASSN 1101 S WASHINGTON ST OWOSSO MI 48867	118.80	0.00	0.00		118.80	1,188.00 0.00	1,188.00
301 ST RECON-S WASH	050-547-000-001-00 OMER, LANCE 1230 S WASHINGTON ST OWOSSO MI 48867	183.42	0.00	0.00		183.42	1,834.20 0.00	1,834.20
301 ST RECON-S WASH	050-547-000-002-00 OMER, LANCE E 1230 S WASHINGTON ST OWOSSO MI 48867	267.00	0.00	0.00		267.00	2,670.00 0.00	2,670.00
301 ST RECON-S WASH	050-547-000-003-00 WARD, DAVID A & JUDY M 1240 S WASHINGTON ST OWOSSO MI 48867	226.49	0.00	0.00		226.49	2,264.88 0.00	2,264.88
301 ST RECON-S WASH	050-651-037-001-00 WESLEYAN CHURCH 709 S WASHINGTON ST OWOSSO MI 48867	54.90	0.00	0.00		54.90	549.00 0.00	549.00
301 ST RECON-S WASH	050-651-038-005-00 SUTPHEN, MARY ANN 810 S WASHINGTON ST OWOSSO MI 48867	73.20	0.00	0.00		73.20	732.00 0.00	732.00
301 T RECON-S WASH	050-651-038-008-00 HOSHIELD, VICKIE P O BOX 821 OWOSSO MI 48867	73.20	0.00	0.00		73.20	732.00 0.00	732.00
301 T RECON-S WASH	050-651-038-009-00 HORVATH, MARIE 818 S WASHINGTON ST OWOSSO MI 48867	73.20	0.00	0.00		73.20	732.00 0.00	732.00
301 T RECON-S WASH	050-651-038-012-00 THEILE, RICHARD E & CAROL A 828 S WASHINGTON ST OWOSSO MI 48867	73.20	0.00	0.00		73.20	732.00 0.00	732.00
301 T RECON-S WASH	050-651-038-013-00 HARTNER, JAMES & MARY M 832 S WASHINGTON ST OWOSSO MI 48867	54.90	0.00	0.00		54.90	549.00 0.00	549.00
301 T RECON-S WASH	050-651-038-015-00 AUSTIN, DONALD R & JEANETTE TRUST 802 S WASHINGTON ST OWOSSO MI 48867	109.80	0.00	0.00		109.80	1,098.00 0.00	1,098.00
301 T RECON-S WASH	050-651-039-001-00 DULEY, KARI 902 S WASHINGTON ST OWOSSO MI 48867	56.70	0.00	0.00		56.70	567.00 0.00	567.00
301 T RECON-S WASH	050-651-039-002-00 CUTLER, MARGARET DIANE 904 S WASHINGTON ST OWOSSO MI 48867	74.40	0.00	0.00		74.40	744.00 0.00	744.00
301 T RECON-S WASH	050-651-039-006-00 BAKER COLLEGE 1020 S WASHINGTON ST. OWOSSO MI 48867	214.72	0.00	0.00		214.72	2,147.16 0.00	2,147.16

Sp. District Heading	Parcel # Owner	Principal	Admin Fee	Interest	Penalty	Total Instmnt	Prin Bal Payoff Int	Total Payoff
0301 ST RECON-S WASH	050-652-006-004-00 WESLEYAN CHURCH 709 S WASHINGTON ST OWOSSO MI 48867	72.00	0.00	0.00		72.00	720.00 0.00	720.00
0301 ST RECON-S WASH	050-652-006-005-00 GASTIN, VIRGINIA 817 S WASHINGTON ST OWOSSO MI 48867	72.00	0.00	0.00		72.00	720.00 0.00	720.00
0301 ST RECON-S WASH	050-652-006-008-00 DION, GIRARD T 821 S WASHINGTON ST OWOSSO MI 48867	48.00	0.00	0.00		48.00	480.00 0.00	480.00
0301 ST RECON-S WASH	050-652-006-009-00 JOHNSTON, DAVID, ET AL 823 S WASHINGTON ST OWOSSO MI 48867	48.00	0.00	0.00		48.00	480.00 0.00	480.00
0301 ST RECON-S WASH	050-652-006-012-00 HAUBENSTRICKER, MARTIN 825 S WASHINGTON ST OWOSSO MI 48867	48.00	0.00	0.00		48.00	480.00 0.00	480.00
0301 ST RECON-S WASH	050-652-006-013-00 HOWARD, LYLE REV TRUST 827 S WASHINGTON ST OWOSSO MI 48867	48.00	0.00	0.00		48.00	480.00 0.00	480.00
0301 ST RECON-S WASH	050-652-006-016-00 BAILEY, VIOLA OSMER 829 S WASHINGTON ST OWOSSO MI 48867	48.00	0.00	0.00		48.00	480.00 0.00	480.00
0301 ST RECON-S WASH	050-652-006-017-00 COOKINGHAM, DALE E 833 S WASHINGTON ST OWOSSO MI 48867	41.40	0.00	0.00		41.40	414.00 0.00	414.00
301 ST RECON-S WASH	050-652-011-010-00 ORSER, LACEL B & BARBARA R 1025 S WASHINGTON ST OWOSSO MI 48867	139.50	0.00	0.00		139.50	1,395.00 0.00	1,395.00
301 ST RECON-S WASH	050-652-011-012-00 KUHLE, ROGER W & JOYCE E 1015 WASHINGTON ST OWOSSO MI 48867	109.20	0.00	0.00		109.20	1,092.00 0.00	1,092.00
301 ST RECON-S WASH	050-652-011-013-00 BAKER COLLEGE OF OWOSSO 1020 S WASHINGTON ST OWOSSO MI 48867	158.40	0.00	0.00		158.40	1,584.00 0.00	1,584.00
301 ST RECON-S WASH	050-652-011-016-00 JAMENT, LLC 1003 S WASHINGTON ST OWOSSO MI 48867	105.60	0.00	0.00		105.60	1,056.00 0.00	1,056.00
301 ST RECON-S WASH	050-652-011-017-00 LANGDON, ALAN E 1014 LYNN ST OWOSSO MI 48867	158.40	0.00	0.00		158.40	1,584.00 0.00	1,584.00
301 ST RECON-S WASH	050-652-011-018-00 SMITH, EDNA JEAN/STILSON, KAREN M 905 S WASHINGTON ST OWOSSO MI 48867	105.60	0.00	0.00		105.60	1,056.00 0.00	1,056.00
301 ST RECON-S WASH	050-652-011-019-00 CZARNECKI, ROGER D & STEPHA 901 S WASHINGTON ST OWOSSO MI 48867	79.20	0.00	0.00		79.20	792.00 0.00	792.00

SPECIAL ASSESSMENT ROLL FOR CITY OF OWOSSO  
ROLL FOR YEAR 2002  
POPULATION: RANGE (USING CURRENT INDEX)

Sp. District Heading	Parcel # Owner	Principal	Admin Fee	Interest	Penalty	Total Instmnt	Prin Bal Payoff Int	Total Payoff
<hr/>								
Total Parcels: 30		3,924.79	0.00	0.00		3,924.79	39,247.80 0.00	39,247.80



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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# ***MEMORANDUM***

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DATE: March 7, 2019  
TO: City Council  
FROM: Kevin Lenkart  
Director of Public Safety  
RE: Traffic Control Order # 1412

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The Curwood Festival requests approval of traffic control order No. 1412, this will allow for the closure of certain city parking lots and streets related to the Curwood Festival.

Attached is a list of street and parking lot closures.

The Public Safety Department has issued Traffic Control Order No. 1412 in accordance with the Rules for the Issuance of Certain Traffic Control Orders.

The closure of Water Street between Main and Ball from Wednesday, June 5, 2019 at 9:00 am until Monday June 10, 2019 at 6:00 am.

The closure of Water Street from Main to Exchange Street on Wednesday June 5, 2019 at 9:00 am until Monday, June 10, 2019 at 6:00 am.

The closure of Water Street from Exchange to Mason on Friday, June 7, 2019 at 4:00 pm until Monday, June 10, 2019 at 6:00 am.

The closure of Exchange Street parking lot from 6:00 pm Thursday, June 6, 2019 through Sunday, June 9, 2019 at 10:00 pm.

The closure of the entire Armory parking lot from Wednesday, June 5, 2019 at 5:00 pm until the completion of festival activities on Sunday, June 9, 2019.

The closure of the public safety parking lot on Wednesday, June 5, 2019 at 7:00 am thru Monday, June 10, 2019 at 6:00 am. The tent company is scheduled to bring in the tent on Tuesday, June 4, at 8:00 am. Request for south-east section of the public safety parking lot be closed.

Necessary closures for the Children's parade as follows: Barricades needed for the Children's parade by 6:00 pm Friday, June 7, 2019. The parade route starts at the corner of Dewey and Oliver, then the route follows Oliver St to Washington St., down Washington St., over to Exchange to Ball St., up Ball St. ending at Williams St. Rain date for the children's parade is Sunday, June 9, 2019.

Necessary closures for the Heritage Park which takes place on Saturday, June 8, 2019 at 2:00 pm on M-21 from Gould Street to Chipman Street. Detour route will be well marked/signed to continue smooth traffic flow around the parade. Barricades are needed for the parade line-up on Gould Street at Grover, Comstock and Jerome Streets.

The closure of M-52 from Stewart to Oliver Streets on Saturday, June 8, 2019 for the duration of the parade.

The closure of the lot on the corner of Curwood Castle Drive and Bradley Streets on Wednesday evening, June 5, 2019 for parking through Sunday, June 9, 2019.

Other closures as needed for the 5/10K walk/run on Saturday, June 8, 2019 which will be managed by CRW members and will be temporary for the duration of those specific events. Parade routes, staging and disbursement areas will also be temporary and aided by police officers and CRW members.

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**CITY OF OWOSSO**  
**TRAFFIC CONTROL ORDER**

*(SECTION 2.53 UNIFORM TRAFFIC CODE)*

ORDER NO.	DATE	TIME
1412	3/7/19	4:00 pm

REQUESTED BY  
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL  
Street and Lot Closures

LOCATION OF CONTROL  
See attached

EVENT:  
**Curwood Festival 2019**  
June 4 – 10, 2019

APPROVED BY COUNCIL  
\_\_\_\_\_, 20\_\_\_\_

REMARKS

- The closure of Water Street between Main and Ball from Wednesday, June 5, 2019 at 9:00 am until Monday June 10, 2019 at 6:00 am.
- The closure of Water Street from Main to Exchange Street on Wednesday June 5, 2019 at 9:00 am until Monday, June 10, 2019 at 6:00 am.
- The closure of Water Street from Exchange to Mason on Friday, June 7, 2019 at 4:00 pm until Monday, June 10, 2019 at 6:00 am.
- The closure of Exchange Street parking lot from 6:00 pm Thursday, June 6, 2019 through Sunday, June 9, 2019 at 10:00 pm.
- The closure of the entire Armory parking lot from Wednesday, June 5, 2019 at 5:00 pm until the completion of festival activities on Sunday, June 9, 2019.
- The closure of the public safety parking lot on Wednesday, June 5, 2019 at 7:00 am thru Monday, June 10, 2019 at 6:00 am. The tent company is scheduled to bring in the tent on Tuesday, June 4, at 8:00 am. Request for south-east section of the public safety parking lot be closed.
- Necessary closures for the Children's parade as follows: Barricades needed for the Children's parade by 6:00 pm Friday, June 7, 2019. The parade route starts at the corner of Dewey and Oliver, then the route follows Oliver St to Washington St., down Washington St., over to Exchange to Ball St., up Ball St. ending at Williams St. Rain date for the children's parade is Sunday, June 9, 2019.
- Necessary closures for the Heritage Park which takes place on Saturday, June 8, 2019 at 2:00 pm on M-21 from Gould Street to Chipman Street. Detour route will be well marked/signed to continue smooth traffic flow around the parade. Barricades are needed for the parade line-up on Gould Street at Grover, Comstock and Jerome Streets.
- The closure of M-52 from Stewart to Oliver Streets on Saturday, June 9, 2019 for the duration of the parade.
- The closure of the lot on the corner of Curwood Castle Drive and Bradley Streets on Wednesday evening, June 5, 2019 for parking through Sunday, June 9, 2019. Other closures as needed for the 5/10K walk/run on Saturday, June 8, 2019 which will be policed by CRW members and will be temporary for the duration of those specific events. Parade routes, staging and disbursement areas will also be temporary and aided by police officers and CRW members.



APPLICATION FOR USE OF  
PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Curwood Festival

Date: 3-7-19

Primary Contact Person

Name: Curwood Festival (Kevin Lenkart)

Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Requested Date(s): June 4-10

Requested Hours: See attached

Area Requested (Parking Lot - Parade Route): See Attached

Detailed description of the use for which the request is made: See attached

- Attach copies of any rules or policies applicable to persons participating in the event.
- Evidence to the City of insurance coverage applicable to the event or activity naming the City as an additional insured in an amount of not less than \$500,000 combined single limit.
- or
- The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

.....  
Do Not Write Below This Line - For Officials Use Only

Approved  Not Approved  Date: \_\_\_\_\_ Traffic Control Order Number \_\_\_\_\_

Cc: DDA - Director  
WCIA - Chairperson



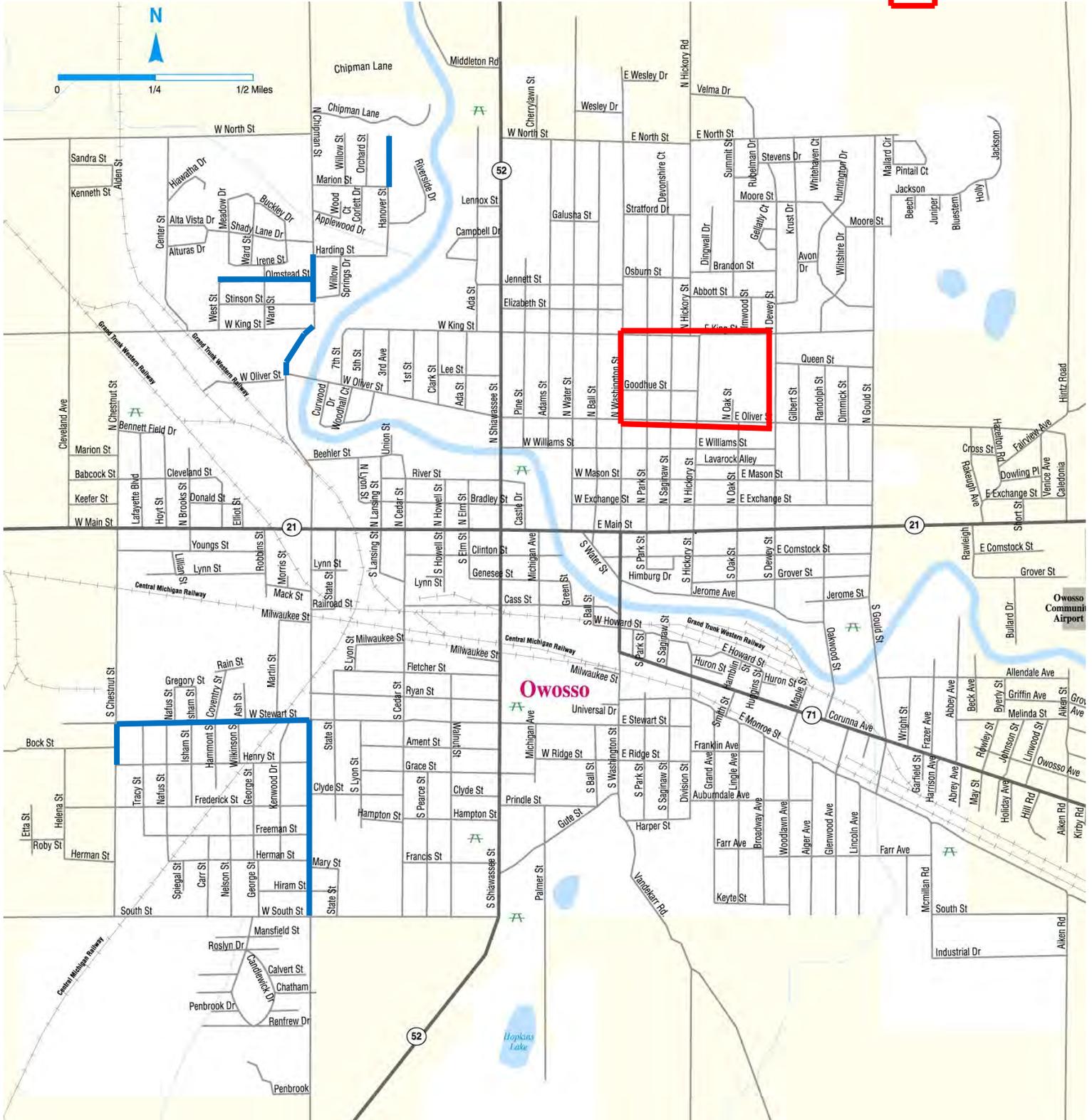




# CITY OF OWOSSO 2019 SIDEWALK PROGRAM

ROAD CONSTRUCTION FOLLOW UP AREA 

FOCUS AREA 



## 2019 Sidewalk Program Unit Price Proposal

TO: THE CITY OF OWOSSO (HEREINAFTER CALLED THE "CITY")

The undersigned does hereby offer the following unit prices:

Item	Description	Unit	2018 Unit Price	2019 Unit Price
1	4" Sidewalk Removal and Replace	Sft	\$5.50	\$5.225
2	6" Sidewalk Removal and Replace	Sft	\$6.00	\$5.70
3	Lawn Restoration	Sft	\$0.80	\$0.76
4	Saw Cut	LF	\$1.50	\$1.425
5	Curb Removal and Replace	LF	\$30.00	\$28.50

On behalf of Seifert Concrete, I hereby submit this proposal for 2019 Sidewalk Program for your consideration. The undersigned acknowledges that this proposal is subject to the General Conditions and the General Specifications included in the contract documents. In submitting this proposal, it is understood that the right is reserved by the CITY to reject any and all proposals, and waive any irregularities in the bidding process. The CITY may award this contract based on any combination of the total bid and/or alternates.

Seifert Concrete

Bidder

608 W. Oak St Ashley 48806

Business Address



Signature

989-620-0158

Telephone Number

Jon Seifert

Printed Name

seifert-jon@yahoo.com

E-Mail Address

Owner

Title



MEMORANDUM

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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

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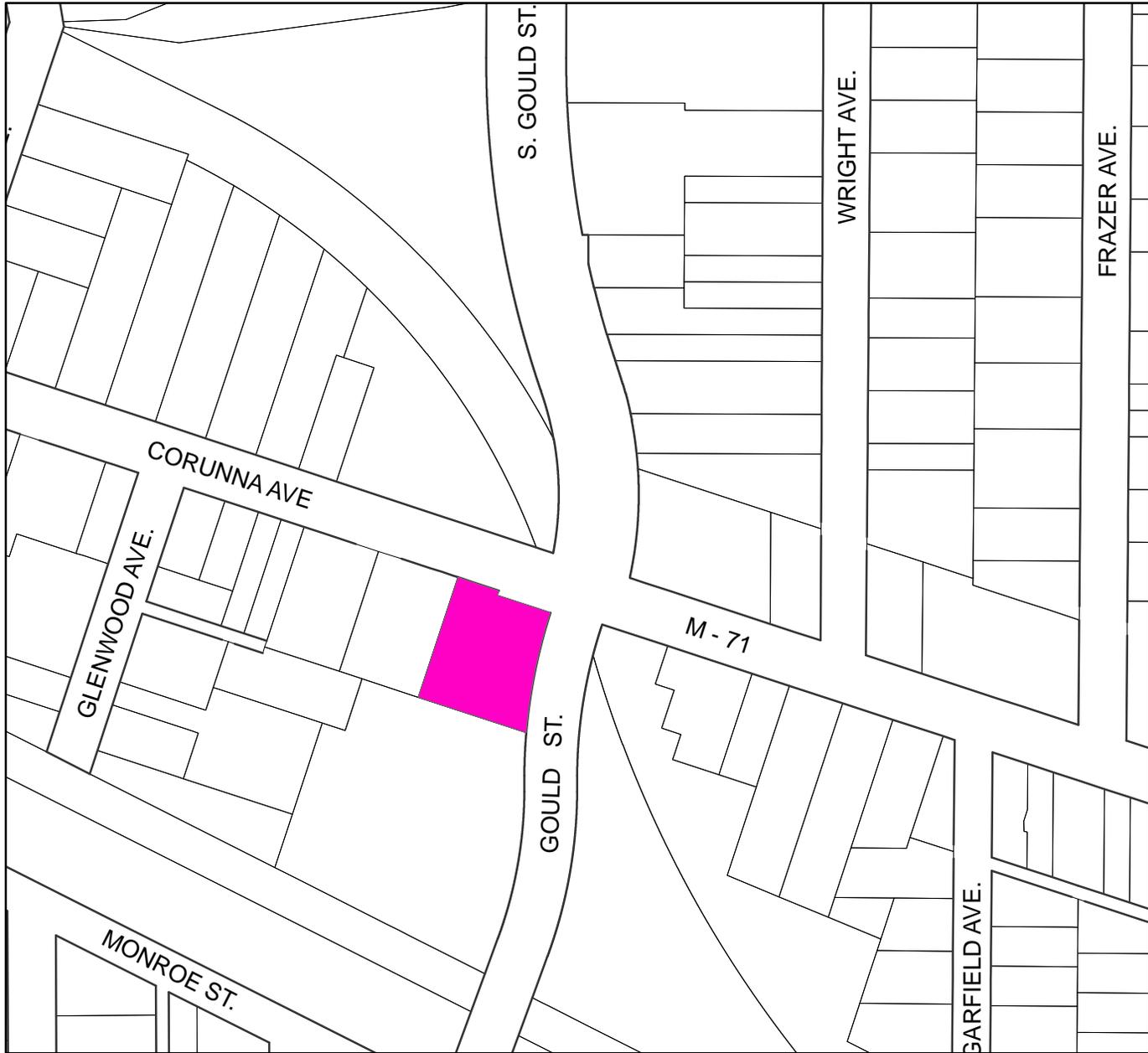
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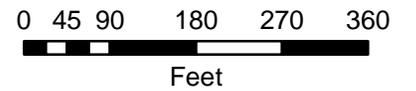






City of Owosso:  
City Owned Parcel  
at corner of Gould St.  
& Corunna Ave.

 City Owned Parcels



1 inch = 200 feet

# City of Owosso: City Owned Parcels in Osburn lakes Condo

 City Owned Parcels



0 70 140 280 420 560 Feet

1 inch = 200 feet







## City of Owosso Bid Comparison

**Contract ID:** 2019 Contract 2  
**Description:** Abrey from Melinda to Allendale. Allendale from Gould to east city limits. Monroe from McMillan to east city limits. North from west city limits to Chipman.  
**Location:** Abrey, Allendale, Monroe, North  
**Projects(s):** 2019 Street Program - Contract 2

Rank	Bidder	Total Bid	% Over Low	% Over Est.
0	ENGINEER'S ESTIMATE	\$418,572.40	5.55%	0.00%
1	(05162) Crawford Contracting, Inc.	\$396,532.87	0.00%	-5.26%
2	(_9997) Mike and Son Asphalt	\$401,508.38	1.25%	-4.07%
3	(_9998) Michigan Paving and Materials Co / Spartan Asphalt	\$416,066.25	4.92%	-0.59%
4	(05487) Eastern Asphalt Company, Inc.	\$445,896.70	12.44%	6.52%
5	(_9999) Green Tech System LLC	\$451,181.53	13.78%	7.79%
6	(_9996) Rieth-Riley Construction Co., Inc.	\$541,197.75	36.48%	29.29%

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Crawford Contracting, Inc.		(2) Mike and Son Asphalt	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0001	1500001	1	LSUM	\$20,500.00	\$20,500.00	\$41,000.00	\$41,000.00	\$17,500.00	\$17,500.00
	Mobilization, Max								
0002	2040050	63	Syd	\$8.00	\$504.00	\$12.00	\$756.00	\$10.00	\$630.00
	Pavt, Rem								
0003	2050041	100	Cyd	\$25.00	\$2,500.00	\$30.00	\$3,000.00	\$27.00	\$2,700.00
	Subgrade Undercutting, Type II								
0004	2080020	30	Ea	\$100.00	\$3,000.00	\$100.00	\$3,000.00	\$75.00	\$2,250.00
	Erosion Control, Inlet Protection, Fabric Drop								
0005	3027011	525	Syd	\$15.00	\$7,875.00	\$17.15	\$9,003.75	\$16.00	\$8,400.00
	_ Aggregate Base, 9 inch, Modified								
0006	3057011	10,216	Syd	\$2.40	\$24,518.40	\$2.54	\$25,948.64	\$2.70	\$27,583.20
	_ Asphalt Cement Stabilized Base Course, 4 inch								
0007	3057011	10,216	Syd	\$2.75	\$28,094.00	\$0.67	\$6,844.72	\$2.90	\$29,626.40
	_ HMA Base Crushing and Shaping, Modified								
0008	3057012	16,645	Gal	\$3.60	\$59,922.00	\$3.04	\$50,600.80	\$3.14	\$52,265.30
	_ Asphalt Cement Binder								
0009	3060020	25	Ton	\$25.00	\$625.00	\$40.00	\$1,000.00	\$27.00	\$675.00
	Maintenance Gravel								
0010	3070021	35	Ton	\$20.00	\$700.00	\$32.00	\$1,120.00	\$27.00	\$945.00
	Approach, CI II								
0011	3070101	83	Ton	\$20.00	\$1,660.00	\$35.00	\$2,905.00	\$27.00	\$2,241.00
	Shoulder, CI I								
0012	3077002	29	Sta	\$300.00	\$8,700.00	\$230.00	\$6,670.00	\$325.00	\$9,425.00
	_ Trenching, Modified								
0013	4030005	17	Ea	\$475.00	\$8,075.00	\$500.00	\$8,500.00	\$475.00	\$8,075.00
	Dr Structure Cover, Adj, Case 1								
0014	4030006	5	Ea	\$250.00	\$1,250.00	\$400.00	\$2,000.00	\$350.00	\$1,750.00
	Dr Structure Cover, Adj, Case 2								
0015	4030390	17	Ea	\$250.00	\$4,250.00	\$250.00	\$4,250.00	\$250.00	\$4,250.00
	Dr Structure, Temp Lowering								
0016	4037050	4	Ea	\$450.00	\$1,800.00	\$600.00	\$2,400.00	\$600.00	\$2,400.00
	_ Dr Structure Cover, Type EJ 1060								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Crawford Contracting, Inc.		(2) Mike and Son Asphalt	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0017	4037050	3	Ea	\$450.00	\$1,350.00	\$600.00	\$1,800.00	\$595.00	\$1,785.00
	_ Dr Structure Cover, Type EJ 1060 w/ Type M1 Flat _ Grate								
0018	4037050	4	Ea	\$450.00	\$1,800.00	\$625.00	\$2,500.00	\$600.00	\$2,400.00
	_ Dr Structure Cover, Type EJ 1060 w/ Type N Oval _ Grate								
0019	4037050	10	Ea	\$650.00	\$6,500.00	\$650.00	\$6,500.00	\$650.00	\$6,500.00
	_ Dr Structure Cover, Type EJ 1120 w/ Solid Gasket _ Sealed Cover								
0020	5010002	6,754	Syd	\$3.50	\$23,639.00	\$1.82	\$12,292.28	\$2.50	\$16,885.00
	Cold Milling HMA Surface								
0021	5010033	2,597	Ton	\$70.00	\$181,790.00	\$72.69	\$188,775.93	\$72.69	\$188,775.93
	HMA, 13A								
0022	5017001	100	Ft	\$5.00	\$500.00	\$4.00	\$400.00	\$3.50	\$350.00
	_ Sawcutting								
0023	8070095	17	Ea	\$125.00	\$2,125.00	\$85.00	\$1,445.00	\$80.00	\$1,360.00
	Post, Mailbox								
0024	8100371	64	Ft	\$6.00	\$384.00	\$6.75	\$432.00	\$7.25	\$464.00
	Post, Steel, 3 lb								
0025	8100402	4	Ea	\$40.00	\$160.00	\$60.00	\$240.00	\$70.00	\$280.00
	Sign, Type III, Erect, Salv								
0026	8100403	4	Ea	\$10.00	\$40.00	\$40.00	\$160.00	\$50.00	\$200.00
	Sign, Type III, Rem								
0027	8110045	33	Ft	\$12.00	\$396.00	\$25.00	\$825.00	\$29.00	\$957.00
	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar								
0028	8110069	1	Ea	\$400.00	\$400.00	\$350.00	\$350.00	\$400.00	\$400.00
	Pavt Mrkg, Ovly Cold Plastic, Railroad Sym								
0029	8120170	1	LSUM	\$4,800.00	\$4,800.00	\$4,000.00	\$4,000.00	\$400.00	\$400.00
	Minor Traf Devices								
0030	8127010	573	Sft	\$5.00	\$2,865.00	\$3.25	\$1,862.25	\$3.60	\$2,062.80
	_ Sign, Type B, Temp, Prismatic, Furn and Oper								
0031	8127050	12	Ea	\$100.00	\$1,200.00	\$85.00	\$1,020.00	\$95.00	\$1,140.00
	_ Barricade, Type III, High Intensity, Furn and Oper								

Line	Pay Item Code	Quantity	Units	(0) ENGINEER'S ESTIMATE		(1) Crawford Contracting, Inc.		(2) Mike and Son Asphalt	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0032	8127050	81	Ea	\$150.00	\$12,150.00	\$11.50	\$931.50	\$12.75	\$1,032.75
	_ Plastic Drum High Intensity, Furn and Oper								
0033	8167011	500	Syd	\$6.00	\$3,000.00	\$5.00	\$2,500.00	\$8.00	\$4,000.00
	_ Turf Establishment, Performance								
0034	8237050	6	Ea	\$250.00	\$1,500.00	\$250.00	\$1,500.00	\$300.00	\$1,800.00
	_ Gate Valve, Adj								
<b>Bid Totals:</b>					<b>\$418,572.40</b>		<b>\$396,532.87</b>		<b>\$401,508.38</b>

DEPT. HEAD: *Cheryl Guice*

PURCH. AGENT: *Cheryl Guice*

STAFF REC.: Crawford Contracting, Inc.

GENERAL LIABILITY INSURANCE  
EXPIRATION DATE: 10/1/2019

WORKERS COMPENSATION INSURANCE  
EXPIRATION DATE: 10/1/2019

SOLE PROPRIETORSHIP  
EXPIRATION DATE: N/A

AWARDED: \_\_\_\_\_

COUNCIL APPROVED: \_\_\_\_\_

PO NUMBER: \_\_\_\_\_

Line	Pay Item Code	Quantity	Units	(3) Michigan Paving and Materials Co / Spartan Asphalt		(4) Eastern Asphalt Company, Inc.		(5) Green Tech System LLC	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0001	1500001	1	LSUM	\$39,950.00	\$39,950.00	\$24,500.00	\$24,500.00	\$33,000.00	\$33,000.00
	Mobilization, Max								
0002	2040050	63	Syd	\$15.00	\$945.00	\$66.00	\$4,158.00	\$11.00	\$693.00
	Pavt, Rem								
0003	2050041	100	Cyd	\$15.00	\$1,500.00	\$36.00	\$3,600.00	\$15.00	\$1,500.00
	Subgrade Undercutting, Type II								
0004	2080020	30	Ea	\$60.00	\$1,800.00	\$178.00	\$5,340.00	\$99.00	\$2,970.00
	Erosion Control, Inlet Protection, Fabric Drop								
0005	3027011	525	Syd	\$15.00	\$7,875.00	\$17.40	\$9,135.00	\$19.00	\$9,975.00
	_ Aggregate Base, 9 inch, Modified								
0006	3057011	10,216	Syd	\$2.25	\$22,986.00	\$2.00	\$20,432.00	\$2.10	\$21,453.60
	_ Asphalt Cement Stabilized Base Course, 4 inch								
0007	3057011	10,216	Syd	\$2.00	\$20,432.00	\$1.50	\$15,324.00	\$1.56	\$15,936.96
	_ HMA Base Crushing and Shaping, Modified								
0008	3057012	16,645	Gal	\$3.00	\$49,935.00	\$3.00	\$49,935.00	\$3.15	\$52,431.75
	_ Asphalt Cement Binder								
0009	3060020	25	Ton	\$20.00	\$500.00	\$53.40	\$1,335.00	\$25.00	\$625.00
	Maintenance Gravel								
0010	3070021	35	Ton	\$30.00	\$1,050.00	\$69.00	\$2,415.00	\$50.00	\$1,750.00
	Approach, CI II								
0011	3070101	83	Ton	\$40.00	\$3,320.00	\$43.00	\$3,569.00	\$50.00	\$4,150.00
	Shoulder, CI I								
0012	3077002	29	Sta	\$200.00	\$5,800.00	\$400.00	\$11,600.00	\$1,100.00	\$31,900.00
	_ Trenching, Modified								
0013	4030005	17	Ea	\$400.00	\$6,800.00	\$1,100.00	\$18,700.00	\$450.00	\$7,650.00
	Dr Structure Cover, Adj, Case 1								
0014	4030006	5	Ea	\$400.00	\$2,000.00	\$800.00	\$4,000.00	\$600.00	\$3,000.00
	Dr Structure Cover, Adj, Case 2								
0015	4030390	17	Ea	\$150.00	\$2,550.00	\$475.00	\$8,075.00	\$300.00	\$5,100.00
	Dr Structure, Temp Lowering								
0016	4037050	4	Ea	\$500.00	\$2,000.00	\$284.00	\$1,136.00	\$700.00	\$2,800.00
	_ Dr Structure Cover, Type EJ 1060								

Line	Pay Item Code	Quantity	Units	(3) Michigan Paving and Materials Co / Spartan Asphalt		(4) Eastern Asphalt Company, Inc.		(5) Green Tech System LLC	
				Bid Price	Total	Bid Price	Total	Bid Price	Total
0017	4037050	3	Ea	\$500.00	\$1,500.00	\$588.00	\$1,764.00	\$750.00	\$2,250.00
	_ Dr Structure Cover, Type EJ 1060 w/ Type M1 Flat _ Grate								
0018	4037050	4	Ea	\$500.00	\$2,000.00	\$234.00	\$936.00	\$800.00	\$3,200.00
	_ Dr Structure Cover, Type EJ 1060 w/ Type N Oval _ Grate								
0019	4037050	10	Ea	\$600.00	\$6,000.00	\$588.00	\$5,880.00	\$750.00	\$7,500.00
	_ Dr Structure Cover, Type EJ 1120 w/ Solid Gasket _ Sealed Cover								
0020	5010002	6,754	Syd	\$3.00	\$20,262.00	\$3.50	\$23,639.00	\$3.68	\$24,854.72
	Cold Milling HMA Surface								
0021	5010033	2,597	Ton	\$73.00	\$189,581.00	\$79.10	\$205,422.70	\$75.35	\$195,683.95
	HMA, 13A								
0022	5017001	100	Ft	\$10.00	\$1,000.00	\$10.00	\$1,000.00	\$5.00	\$500.00
	_ Sawcutting								
0023	8070095	17	Ea	\$100.00	\$1,700.00	\$280.00	\$4,760.00	\$125.00	\$2,125.00
	Post, Mailbox								
0024	8100371	64	Ft	\$6.75	\$432.00	\$10.00	\$640.00	\$11.00	\$704.00
	Post, Steel, 3 lb								
0025	8100402	4	Ea	\$60.00	\$240.00	\$100.00	\$400.00	\$110.00	\$440.00
	Sign, Type III, Erect, Salv								
0026	8100403	4	Ea	\$40.00	\$160.00	\$25.00	\$100.00	\$30.00	\$120.00
	Sign, Type III, Rem								
0027	8110045	33	Ft	\$25.00	\$825.00	\$25.00	\$825.00	\$30.00	\$990.00
	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar								
0028	8110069	1	Ea	\$350.00	\$350.00	\$350.00	\$350.00	\$600.00	\$600.00
	Pavt Mrkg, Ovly Cold Plastic, Railroad Sym								
0029	8120170	1	LSUM	\$14,000.00	\$14,000.00	\$4,350.00	\$4,350.00	\$6,000.00	\$6,000.00
	Minor Traf Devices								
0030	8127010	573	Sft	\$3.25	\$1,862.25	\$4.00	\$2,292.00	\$4.35	\$2,492.55
	_ Sign, Type B, Temp, Prismatic, Furn and Oper								
0031	8127050	12	Ea	\$85.00	\$1,020.00	\$75.00	\$900.00	\$82.50	\$990.00
	_ Barricade, Type III, High Intensity, Furn and Oper								

Line	Pay Item Code	Quantity	Units	Description	(3) Michigan Paving and Materials Co / Spartan Asphalt		(4) Eastern Asphalt Company, Inc.		(5) Green Tech System LLC	
					Bid Price	Total	Bid Price	Total	Bid Price	Total
0032	8127050	81	Ea	_ Plastic Drum High Intensity, Furn and Oper	\$11.00	\$891.00	\$14.00	\$1,134.00	\$16.00	\$1,296.00
0033	8167011	500	Syd	_ Turf Establishment, Performance	\$6.00	\$3,000.00	\$13.50	\$6,750.00	\$10.00	\$5,000.00
0034	8237050	6	Ea	_ Gate Valve, Adj	\$300.00	\$1,800.00	\$250.00	\$1,500.00	\$250.00	\$1,500.00
<b>Bid Totals:</b>						<b>\$416,066.25</b>		<b>\$445,896.70</b>		<b>\$451,181.53</b>

Line	Pay Item Code	Quantity	Units	(6) Rieth-Riley Construction Co., Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
				Bid Price	Total						
0001	1500001	1	LSUM			\$25,000.00	\$25,000.00		\$0.00		\$0.00
	Mobilization, Max										
0002	2040050	63	Syd			\$100.00	\$6,300.00		\$0.00		\$0.00
	Pavt, Rem										
0003	2050041	100	Cyd			\$50.00	\$5,000.00		\$0.00		\$0.00
	Subgrade Undercutting, Type II										
0004	2080020	30	Ea			\$100.00	\$3,000.00		\$0.00		\$0.00
	Erosion Control, Inlet Protection, Fabric Drop										
0005	3027011	525	Syd			\$20.00	\$10,500.00		\$0.00		\$0.00
	_ Aggregate Base, 9 inch, Modified										
0006	3057011	10,216	Syd			\$2.00	\$20,432.00		\$0.00		\$0.00
	_ Asphalt Cement Stabilized Base Course, 4 inch										
0007	3057011	10,216	Syd			\$2.00	\$20,432.00		\$0.00		\$0.00
	_ HMA Base Crushing and Shaping, Modified										
0008	3057012	16,645	Gal			\$3.00	\$49,935.00		\$0.00		\$0.00
	_ Asphalt Cement Binder										
0009	3060020	25	Ton			\$100.00	\$2,500.00		\$0.00		\$0.00
	Maintenance Gravel										
0010	3070021	35	Ton			\$60.00	\$2,100.00		\$0.00		\$0.00
	Approach, CI II										
0011	3070101	83	Ton			\$60.00	\$4,980.00		\$0.00		\$0.00
	Shoulder, CI I										
0012	3077002	29	Sta			\$1,000.00	\$29,000.00		\$0.00		\$0.00
	_ Trenching, Modified										
0013	4030005	17	Ea			\$1,000.00	\$17,000.00		\$0.00		\$0.00
	Dr Structure Cover, Adj, Case 1										
0014	4030006	5	Ea			\$500.00	\$2,500.00		\$0.00		\$0.00
	Dr Structure Cover, Adj, Case 2										
0015	4030390	17	Ea			\$500.00	\$8,500.00		\$0.00		\$0.00
	Dr Structure, Temp Lowering										
0016	4037050	4	Ea			\$1,000.00	\$4,000.00		\$0.00		\$0.00
	_ Dr Structure Cover, Type EJ 1060										

Line	Pay Item Code	Quantity	Units	(6) Rieth-Riley Construction Co., Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
				Bid Price	Total						
0017	4037050	3	Ea	\$1,000.00	\$3,000.00				\$0.00		\$0.00
	_ Dr Structure Cover, Type EJ 1060 w/ Type M1 Flat _ Grate										
0018	4037050	4	Ea	\$1,000.00	\$4,000.00				\$0.00		\$0.00
	_ Dr Structure Cover, Type EJ 1060 w/ Type N Oval _ Grate										
0019	4037050	10	Ea	\$1,000.00	\$10,000.00				\$0.00		\$0.00
	_ Dr Structure Cover, Type EJ 1120 w/ Solid Gasket _ Sealed Cover										
0020	5010002	6,754	Syd	\$7.00	\$47,278.00				\$0.00		\$0.00
	Cold Milling HMA Surface										
0021	5010033	2,597	Ton	\$85.00	\$220,745.00				\$0.00		\$0.00
	HMA, 13A										
0022	5017001	100	Ft	\$10.00	\$1,000.00				\$0.00		\$0.00
	_ Sawcutting										
0023	8070095	17	Ea	\$100.00	\$1,700.00				\$0.00		\$0.00
	Post, Mailbox										
0024	8100371	64	Ft	\$6.75	\$432.00				\$0.00		\$0.00
	Post, Steel, 3 lb										
0025	8100402	4	Ea	\$60.00	\$240.00				\$0.00		\$0.00
	Sign, Type III, Erect, Salv										
0026	8100403	4	Ea	\$40.00	\$160.00				\$0.00		\$0.00
	Sign, Type III, Rem										
0027	8110045	33	Ft	\$50.00	\$1,650.00				\$0.00		\$0.00
	Pavt Mrkg, Ovly Cold Plastic, 24 inch, Stop Bar										
0028	8110069	1	Ea	\$500.00	\$500.00				\$0.00		\$0.00
	Pavt Mrkg, Ovly Cold Plastic, Railroad Sym										
0029	8120170	1	LSUM	\$25,000.00	\$25,000.00				\$0.00		\$0.00
	Minor Traf Devices										
0030	8127010	573	Sft	\$3.25	\$1,862.25				\$0.00		\$0.00
	_ Sign, Type B, Temp, Prismatic, Furn and Oper										
0031	8127050	12	Ea	\$85.00	\$1,020.00				\$0.00		\$0.00
	_ Barricade, Type III, High Intensity, Furn and Oper										

Line	Pay Item Code	Quantity	Units	Description	(6) Rieth-Riley Construction Co., Inc.		Bid Price	Total	Bid Price	Total	Bid Price	Total
					Bid Price	Total						
0032	8127050	81	Ea	_ Plastic Drum High Intensity, Furn and Oper	\$11.50	\$931.50		\$0.00		\$0.00		\$0.00
0033	8167011	500	Syd	_ Turf Establishment, Performance	\$15.00	\$7,500.00		\$0.00		\$0.00		\$0.00
0034	8237050	6	Ea	_ Gate Valve, Adj	\$500.00	\$3,000.00		\$0.00		\$0.00		\$0.00
<b>Bid Totals:</b>						<b>\$541,197.75</b>						

CHECK REGISTER FOR CITY OF OWOSSO  
CHECK DATE FROM 02/01/2019 - 02/28/2019

Check Date	Bank	Check	Vendor Name	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
02/08/2019	1	130942	MILTON NICHOLAS G	OVERPAYMENT	\$ 189.95
02/08/2019	1	130943	AFLAC	PAYROLL DEDUCTION-ALFAC PREMIUM	\$ 912.04
02/08/2019	1	130944	H K ALLEN PAPER CO	SUPPLIES	\$ 116.00
02/08/2019	1	130945	THE ARGUS-PRESS	JANUARY 2019-PRINTING OF LEGAL NOTICES ETC	\$ 245.00
02/08/2019	1	130946	JUDY ELAINE CRAIG	JANUARY 2019 COURIER SERVICE	\$ 184.50
02/08/2019	1	130947	D & D TRUCK & TRAILER PARTS	PARTS	\$ 166.81
02/08/2019	1	130948	DURAND AUTO PARTS	PARTS	\$ 30.32
02/08/2019	1	130949	FIRST BANKCARD	2019 BASIC INSTITUTE KATHERINE FAGAN	\$ 550.00
02/08/2019	1	130950	FIRST BANKCARD	2019 BASIC INSTITUTE FOR CHERYL GRICE	\$ 673.00
02/08/2019	1	130951	FIRST BANKCARD	2019 WASTEWATER ADMIN CONF-GLENN CHINAVARE	\$ 315.00
02/08/2019	1	130952	FIRST DUE FIRE SUPPLY	OFD-GLOVES (3) HELMET SHIELD (2)	\$ 396.04
02/08/2019	1	130953	H2O COMPLIANCE SERVICES INC	INSPECTION SERVICES FOR CROSS CONNECTION PROGRAM	\$ 731.25
02/08/2019	1	130954	HALFMOON EDUCATION INC	EXPLORING URBAN HYDROLOGY & ENVIRON SEMINAR-CLAYTON WEHNER	\$ 289.00
02/08/2019	1	130955	HOME DEPOT CREDIT SERVICES	SUPPLIES/MATERIALS	\$ 388.81
02/08/2019	1	130956	INDUSTRIAL SUPPLY OF OWOSSO INC	PARTS	\$ 413.98
02/08/2019	1	130957	LAMPHERE'S	REPAIRS/AMR METER INSTALL	\$ 1,323.94
02/08/2019	1	130958	MICHIGAN ASSOCIATION OF CHIEFS OF POLICE	2019 MEMBERSHIP-ERIC CHERRY	\$ 100.00
02/08/2019	1	130959	MICHIGAN PUBLIC EMPLOYER LABOR RELATIONS	REGISTRATION-JESSICA UNANGST/GLENN CHINAVARE	\$ 130.00
02/08/2019	1	130960	MICHIGAN WATER ENVIRONMENT ASSOCIATION	JOINT EXPO & OPERATORS DAY 2019	\$ 1,320.00
02/08/2019	1	130961	MISDU	PAYROLL DEDUCTIONS	\$ 1,228.26
02/08/2019	1	130962	ORKIN 551-LANSING MI	TREATMENT FOR INFESTATION-MEDIC 5	\$ 400.00
02/08/2019	1	130963	OWOSSO BOLT & BRASS CO	PARTS	\$ 1,087.98
02/08/2019	1	130964	RHINO PRODUCTS, INC.	SUPPLIES	\$ 263.15
02/08/2019	1	130965	SHIAWASSEE FAMILY YMCA	PAYROLL DEDUCTION-MEMBERSHIPS	\$ 155.55
02/08/2019	1	130966	STATE OF MICHIGAN-MDNRE	LAB TESTING	\$ 130.00
02/08/2019	1	130967	TRACTOR SUPPLY COMPANY	PARTS	\$ 32.99
02/08/2019	1	130968	USA ROLLER CHAIN & SPROCKETS	REPAIR ARE THE WWTP	\$ 6,524.40
02/08/2019	1	130969	VALLEY LUMBER	MATERIALS	\$ 7.99
02/08/2019	1	130970	WEB ASCENDER	WEBSITE HOSTING	\$ 150.00
02/08/2019	1	3997(A)	THE ACCUMED GROUP	JAN 2019-AMBULANCE BILLING SERVICES & STATE REPORTING	\$ 4,872.59
02/08/2019	1	3998(A)	ALS LABORATORY GROUP	WASTEWATER ANALYSES	\$ 135.00
02/08/2019	1	3999(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-37/HRS	\$ 677.10
02/08/2019	1	4000(A)	BIDNET	AUCTION FEES FOR OFD 2001 PICKUP	\$ 281.45
02/08/2019	1	4001(A)	C M P DISTRIBUTORS INC	EQUIPMENT	\$ 102.00
02/08/2019	1	4002(A)	CINTAS CORPORATION #308	FLOOR MATS	\$ 45.27
02/08/2019	1	4003(A)	COMPLUS DATA INNOVATIONS INC	NOV AND DEC 2018-PROCESSING OF TICKETS	\$ 2,005.12
02/08/2019	1	4004(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$ 25,268.53
02/08/2019	1	4005(A)	D & G EQUIPMENT INC	PARTS	\$ 7.01
02/08/2019	1	4006(A)	D & K TRUCK COMPANY INC	PARTS	\$ 66.18
02/08/2019	1	4007(A)	DALTON ELEVATOR LLC	CYLINDER RENT AND SUPPLIES	\$ 602.94
02/08/2019	1	4008(A)	DETROIT SALT COMPANY LLC	ROAD SALT-400.53/TONS	\$ 21,023.82
02/08/2019	1	4009(A)	DIGITAL HIGHWAY INC	OPD-MODEM REPAIRS	\$ 95.00
02/08/2019	1	4010(A)	EJ USA INC	WATER MAIN MATERIALS	\$ 24,824.73
02/08/2019	1	4011(A)	EMPLOYEE BENEFIT CONCEPTS INC	FEBRUARY 2019-FSA ADMIN FEE	\$ 110.25
02/08/2019	1	4012(A)	ETNA SUPPLY COMPANY	WATER INVENTORY	\$ 1,440.00
02/08/2019	1	4013(A)	FISHER SCIENTIFIC CO.	LAB SUPPLIES	\$ 80.13
02/08/2019	1	4014(A)	FLEIS & VANDENBRINK ENGINEERING INC	2018 STREET PROGRAM ENGINEERING SERVICES	\$ 10,695.75
02/08/2019	1	4015(A)	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	SUPPLIES	\$ 211.89
02/08/2019	1	4016(A)	GRAINGER, INC.	PARTS	\$ 104.31

02/08/2019	1	4017(A)	HACH COMPANY	LAB SUPPLIES	\$	809.04
02/08/2019	1	4018(A)	J & H OIL COMPANY	FUEL FOR PE 1/31/19 AND LUBES	\$	7,616.54
02/08/2019	1	4019(A)	LANSING UNIFORM CO.	OPD-UNIFORMS	\$	180.90
02/08/2019	1	4020(A)	LOGICALIS INC	JANUARY 2019-NETWORK ADMINISTRATOR/ENGINEERING SERVICES	\$	10,088.00
02/08/2019	1	4021(A)	MALLEY CONSTRUCTION INC	2017 STREET RESURFACING PROGRAM	\$	389,083.49
02/08/2019	1	4022(A)	MEI TOTAL ELEVATOR SOLUTIONS	CITY HALL ELEVATOR SERVICE	\$	130.00
02/08/2019	1	4023(A)	MEMORIAL HEALTHCARE CENTER	LAB	\$	44.50
02/08/2019	1	4024(A)	MICHIGAN WATER ENVIRONMENT ASSOCIATION	OPERATORS DAY 2019	\$	440.00
02/08/2019	1	4025(A)	1ST CHOICE AUTO PARTS INC	PARTS	\$	474.09
02/08/2019	1	4026(A)	NEOPOST USA INC	POSTAGE MACHINE METER RENTAL/MAINTENANCE-3/1/19-5/31/19	\$	287.10
02/08/2019	1	4027(A)	OFFICE SOURCE	SUPPLIES	\$	78.80
02/08/2019	1	4028(A)	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES	\$	650.00
02/08/2019	1	4029(A)	POLYDYNE INC	AF 4500 POLYMER	\$	2,464.31
02/08/2019	1	4030(A)	PRO-COMM INC	PARTS	\$	80.00
02/08/2019	1	4031(A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE	\$	3,610.83
02/08/2019	1	4032(A)	REEVES WHEEL ALIGNMENT, INC	VEHICLE REPAIRS	\$	1,219.26
02/08/2019	1	4033(A)	REPUBLIC SERVICES #237	FEB 2019-REFUSE SERVICE	\$	346.40
02/08/2019	1	4034(A)	ROHDE BROS EXCAVATING INC	2018 STREET PROGRAM-CONTRACT 1	\$	51,726.74
02/08/2019	1	4035(A)	RUBOB'S INC	JANUARY 2019-DRY CLEANING	\$	341.83
02/08/2019	1	4036(A)	S L H METALS INC	PARTS	\$	17.17
02/08/2019	1	4037(A)	THE SHERWIN-WILLIAMS CO.	PAINT AND SUPPLIES	\$	140.67
02/08/2019	1	4038(A)	SHULTS EQUIPMENT LLC	UNDERBODY BLADES (12)	\$	2,820.00
02/08/2019	1	4039(A)	STAPLES BUSINESS CREDIT	SUPPLIES	\$	492.67
02/08/2019	1	4040(A)	SUMMIT COMPANIES	RECHARGE/REPAIR OF EXTINGUISHERS	\$	37.00
02/08/2019	1	4041(A)	TESTAMERICA LABORATORIES INC	PFAS ANALYSIS	\$	495.00
02/08/2019	1	4042(A)	BRYAN GLEN THOMAS	ELECTRICAL INSPECTIONS	\$	500.00
02/08/2019	1	4043(A)	U S BANK	2018 UTOGO BOND ADMIN FEE	\$	500.00
02/08/2019	1	4044(A)	UIS SCADA, INC.	CRUISE SUBSCRIPTION FEES	\$	510.00
02/08/2019	1	4045(A)	WASTE MANAGEMENT OF MICHIGAN INC	LANDFILL CHARGES-1/1/19-1/31/19	\$	16,287.93
02/08/2019	1	4046(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-35/HR	\$	640.50
02/15/2019	1	130971	AMERICAN PUBLIC WORKS ASSOCIATION	CORPORATE MEMBERSHIP-CHINAVARE/MITCHELL/HUMPHREYS/GILLETT	\$	780.00
02/15/2019	1	130972	DOWNTOWN DEVELOPMENT AUTHORITY	SUMMER TAX CAPTURE DISBURSEMENT	\$	156,920.73
02/15/2019	1	130973	DOWNTOWN DEVELOPMENT AUTHORITY	TAX DISBURSEMENT	\$	16.36
02/15/2019	1	130974	DAVID HAUT	REIMBURSEMENT	\$	15.00
02/15/2019	1	130975	OWOSSO PUBLIC SCHOOLS	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$	364,286.32
02/15/2019	1	130976	ADAM RILEY	REIMBURSEMENT	\$	7.00
02/15/2019	1	130977	SHIAWASSEE COUNTY HEALTH DEPARTMENT	SOIL EROSION PERMIT	\$	168.00
02/15/2019	1	130978	SHIAWASSEE COUNTY TREASURER	DELINQUENT PERSONAL PROPERTY TAX	\$	30.97
02/15/2019	1	130979	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX	\$	1,702.50
02/15/2019	1	130980	SHIAWASSEE COUNTY TREASURER	TAX DISBURSEMENT	\$	161,847.53
02/15/2019	1	130981	SHIAWASSEE DISTRICT LIBRARY	DELINQUENT PERSONAL PROPERTY DISBURSEMENT	\$	25,588.17
02/22/2019	1	130982	H K ALLEN PAPER CO	CLEANING SUPPLIES	\$	313.95
02/22/2019	1	130983	GOULDMAN MYLES	UB refund for account: 3205570005	\$	16.03
02/22/2019	1	130984	CALEDONIA CHARTER TOWNSHIP	PAYMENT PER WATER DISTRICT AGREEMENT	\$	34,034.85
02/22/2019	1	130985	CENTER FOR TECHNOLOGY & TRAINING	2019 EPA WATER FINANCE FORUM-2/20/19-DAVID HAUT	\$	45.00
02/22/2019	1	130986	CINTAS CORPORATION #308	FLOOR MATS	\$	45.27
02/22/2019	1	130987	DAYSTARR COMMUNICATIONS	MARCH 2019-PHONE AND BROADBAND INTERNET	\$	996.14
02/22/2019	1	130988	ES SERVICES	ENGINEERING DESIGN SERVICES FOR EMERGENCY STANDBY GENERATOR AT WWTP	\$	3,950.00
02/22/2019	1	130989	HI QUALITY GLASS, INC	WINDSHIELD REPAIR	\$	300.00
02/22/2019	1	130990	MICHAEL'S PLUMBING REPAIR	BACK FLOW PROTECTION AT LIBRARY	\$	90.00
02/22/2019	1	130991	MISDU	PAYROLL DEDUCTIONS	\$	1,228.26
02/22/2019	1	130992	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION-UNION DUES	\$	872.25
02/22/2019	1	130993	SPRINT COMMUNICATIONS	JANUARY 2019-CELL PHONE SERVICE	\$	1,156.95
02/22/2019	1	130994	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	\$	4,753.06
02/22/2019	1	130995	STATE OF MICHIGAN	2019 STORMWATER ANNUAL PERMIT FEE	\$	260.00

02/22/2019	1	130996	STATE OF MICHIGAN	TRAFFIC SIGNAL MAINTENANCE	\$	3,666.28
02/22/2019	1	130997	STATE OF MICHIGAN	SEX OFFENDER REGISTRATION FEES	\$	510.00
02/22/2019	1	130998	UNITED PARCEL SERVICE	SHIPPING	\$	21.50
02/22/2019	1	4047(A)	AMAZON CAPITAL SERVICES	PICKUP ROLLER FOR SCANNER	\$	40.99
02/22/2019	1	4048(A)	MICHAEL LEVERE ASH	SCHOOL LIAISON OFFICER-24 HRS	\$	439.20
02/22/2019	1	4049(A)	BIO-CARE INC	RESPIRATORY FIT TEST	\$	113.00
02/22/2019	1	4050(A)	HEATHER DAWN BROOKS	VINYL CUT NUMBERS FOR EQUIPMENT	\$	282.10
02/22/2019	1	4051(A)	C & B AIR COMPRESSORS	COMPRESSOR OIL AND FILTERS	\$	911.00
02/22/2019	1	4052(A)	CENTRON DATA SERVICES, INC.	COMPOSITION CHARGE FOR AB FORM CHANGES	\$	45.00
02/22/2019	1	4053(A)	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	36,626.81
02/22/2019	1	4054(A)	VOID		\$	-
02/22/2019	1	4055(A)	DBI BUSINESS INTERIORS	FOLDING TABLE	\$	196.46
02/22/2019	1	4056(A)	DETROIT SALT COMPANY LLC	ROAD SALT-297.73/TONS	\$	15,627.85
02/22/2019	1	4057(A)	ETNA SUPPLY COMPANY	WATER INVENTORY	\$	5,847.14
02/22/2019	1	4058(A)	FASTENAL COMPANY	PARTS	\$	276.89
02/22/2019	1	4059(A)	GALL'S INC.	JACKET FOR MATT FRAY	\$	81.00
02/22/2019	1	4060(A)	GOULD LAW PC	PROFESSIONAL SERVICES FOR 1/15/19 - 2/11/19	\$	8,453.64
02/22/2019	1	4061(A)	HALLIGAN ELECTRIC INC	REPAIRS AT WWTP	\$	460.00
02/22/2019	1	4062(A)	INTERNATIONAL CODE COUNCIL INC	2017 NATIONAL ELECTRICAL CODE BOOKS (2)	\$	193.40
02/22/2019	1	4063(A)	J & H OIL COMPANY	FUEL PE 2/15/19	\$	7,015.88
02/22/2019	1	4064(A)	L D DOCSA ASSOCIATES INC	SLUDGE THICKENER REHABILITATION	\$	128,063.34
02/22/2019	1	4065(A)	LANSING UNIFORM CO.	NAME BARS/BADGES/UNIFORMS	\$	517.70
02/22/2019	1	4066(A)	KEVIN LENKART	CONFERENCE ROOM REIMBURSEMENT	\$	352.10
02/22/2019	1	4067(A)	LUDINGTON ELECTRIC, INC.	ELECTRICAL REPAIRS	\$	1,849.42
02/22/2019	1	4068(A)	MATHESON TRI-GAS INC	BULK CARBON DIOXIDE (CO2)	\$	2,086.36
02/22/2019	1	4069(A)	MEMORIAL HEALTHCARE CENTER	PRE-EMPLOYMENT DRUG SCREENS/LAB	\$	129.25
02/22/2019	1	4070(A)	MICH BUSINESS POWERED BY MDPA	MARCH 2019-COBRA ADMIN FEE	\$	50.00
02/22/2019	1	4071(A)	MICHIANA HEALTHCARE EDUCATION CENTER	INSTRUCTOR ALIGNMENT FEE	\$	25.00
02/22/2019	1	4072(A)	MICHIGAN MUNICIPAL LEAGUE WORKERS' COMPENSATION FUND	WORKERS' COMP INSURANCE-4TH INSTALLMENT	\$	20,229.00
02/22/2019	1	4073(A)	OFFICE DEPOT	SUPPLIES	\$	343.40
02/22/2019	1	4074(A)	OFFICE SOURCE	SUPPLIES	\$	34.25
02/22/2019	1	4075(A)	ORCHARD HILTZ & MCCLIMINT INC	ENGINEERING SERVICES	\$	79,595.75
02/22/2019	1	4076(A)	OWOSSO CHARTER TOWNSHIP	PAYMENT PER WATER AGREEMENT	\$	12,922.02
02/22/2019	1	4077(A)	PAXXO (USA) INC	SUPPLIES	\$	530.21
02/22/2019	1	4078(A)	SAFEBUILT MICHIGAN LLC	JANUARY 2019 BUILDING DEPARTMENT SERVICES	\$	10,126.67
02/22/2019	1	4079(A)	SIGNATURE AUTO GROUP-OWOSSO MOTORS	VEHICLE REPAIRS	\$	1,987.53
02/22/2019	1	4080(A)	SUMMIT COMPANIES	EXTINGUISHER REPAIR	\$	192.00
02/22/2019	1	4081(A)	MICHAEL GENE WHEELER	SCHOOL LIAISON OFFICER-22/HRS	\$	402.60

1 TOTALS:

(1 Check Voided)

Total of 141 Disbursements:

\$ 1,702,886.88

OWOSSO HISTORICAL FUND

02/08/2019	10	5196	GILBERT'S DO IT BEST HARDWARE & APPLIANCE	GOULD HOUSE MATERIALS	\$	202.96
02/08/2019	10	5197	JPC PLASTER & DRYWALL	PLASTER CEILING IN GREAT ROOM OF GOULD HOUSE	\$	4,150.00
02/08/2019	10	5198	NO MOW PROBLEMS LAWN CARE	GOULD HOUSE JANUARY 2019 PLOWING	\$	90.00
02/08/2019	10	5199	OFFICE DEPOT	WHITE BOARD/FILES	\$	99.95
02/08/2019	10	5200	SHIAWASSEE REGIONAL CHAMBER OF COMM	EXPO EXHIBITOR REGISTRATION	\$	100.00
02/08/2019	10	5201	SPECIALTY SALVAGE LLC	GOULD HOUSE TRASH SERVICE	\$	41.97
02/08/2019	10	5202	THE VINTAGE BARREL	GOULD HOUSE LIGHT FIXTURE	\$	40.00
02/22/2019	10	5203	AMAZON CAPITAL SERVICES	CHAIR	\$	99.99
02/22/2019	10	5204	SEAN ANDERSON	REPAIRS TO GOULD HOUSE APARTMENT #3	\$	2,345.00
02/22/2019	10	5205	CONSUMERS ENERGY	GAS/ELECTRIC SERVICE	\$	869.64

02/22/2019	10	5206	DAYSTARR COMMUNICATIONS	PHONE/INTERNET SERVICES	\$	154.87
02/22/2019	10	5207	HANKERD SPORTSWEAR	HOODIES (2)	\$	49.00
02/22/2019	10	5208	DEBBIE HEBERT	FEBRUARY 2019-RECORDING SERVICES	\$	49.00

10 TOTALS:

Total of 13 Disbursements: \$ 8,292.38

REPORT TOTALS:

(1 Check Voided)

Total of 154 Disbursements: \$ 1,711,179.26



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301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

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DATE: 3.18.19  
TO: CITY COUNCIL  
FROM: CITY MANAGER  
SUBJECT: SRI/MDOT Transportation Alternatives Program Grant – 175 rebuild project

**BACKGROUND:**

Last year the Owosso Steam Railroad Institute acquired another steam locomotive – the Chicago North Western 175. It was taken apart and hauled in from the Upper Peninsula where it has been awaiting a rebuild. This month, City staff met with SRI staff for a conference call with MDOT regarding TAP grant funding to rebuild the 175 – much like the funding provided for the 1225.

The City will need to apply for this grant while the SRI will provide the matching funds. The grant application and implementation will fall to MDOT and the SRI respectively. However, the SRI needs formal support from the City just like when they rebuilt the 1225.

**FISCAL IMPACT:**

None. Grant matching funds will come from SRI.

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# CHRISTOPHER EVELETH

## MAYOR

christopher.eveleth@ci.owosso.mi.us

(989)725-0595

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301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

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Alex Nikoloff  
Grant Coordinator  
MDOT Office of Economic Development  
425 W. Ottawa St.  
Lansing, MI 48909

Dear Mr. Nikoloff:

The City of Owosso seeks to partner with MDOT to secure Transportation Alternatives Program (TAP) grant funding to assist the Steam Railroad Institute in their efforts to rebuild the Chicago and North Western Railway 175 steam locomotive. The SRI plans to use the rebuilt 175 to expand the current steam train events and trips currently shouldered by the Pere Marquette 1225.

This funding – if granted – will increase the economic impact of Owosso and the surrounding region by expanding the number of destinations for SRI excursions due to the lighter weight of the 175 compared to the 1225. By increasing accessible track mileage, these excursions can begin visiting previously unreachable cities and towns across the state – increasing tourism and historic preservation awareness of a nostalgic era in American railway history.

If you require more information or have any questions, please contact my office.

Sincerely,

Christopher T. Eveleth, Mayor



## MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

85 H9. March 15, 2019

HC. Mayor Eveleth and the Owosso City Council

: FCA. Joshua Adams  
Director, Owosso Main Street/DDA

GI 6>97H. Michigan Department of Natural Resources 2019 Recreation Passport Grant Application for the rehabilitation of the parking-lot and building in Grove Holman Park

F97CAA9B85HCB.

Approve the request from staff to apply for a \$150,000 grant from the MDNR as outlined below.

657?; FCI B8.

The Parks & Recreation Commission recently ran a successful crowdfunding campaign through the MEDC's Public Spaces, Community Places program to construct a new skate park in Grove Holman Park. A total of \$50,749.00 was raised using the crowdfunding site by 751 donors. The MEDC then provided an additional \$30,000.00 as a match for the project. These funds along with previous fundraised dollars have secured the development of the park which will be finished this summer. In addition, Grove Holman Park is currently used as our community sledding area.

This park is the former site of the City's community pool (Holman Pool). In the early 2000s, due to age, infrastructure failures and lack of funding, the pool was dismantled and filled-in leaving behind the old pool building. This structure is a concrete block building with a concrete foundation and was used for locker storage, showers, and restrooms. When the pool was shut down the building was also shut up.

The future development of the skate park and the current location of the sledding hill open this park up to four-season use. As a result, the Parks & Recreation Commission would like to restore the former pool building and reactivate it with public restrooms, a concessions area, and a warming station, along with reconstructing the drive and parking area. The restored building would be a year-round facility that would bring new life to the park.

The Commission is asking for permission to apply for a 2019 Recreation Passport Grant through the DNR for \$150,000.00 to rehabilitate the Grove Holman Building and parking area for the uses stated above.

Due to time constraints on the grant and the availability of specific resources, a draft of the grant application is not available at this time. It is expected that the grant application will be completed by March 31<sup>st</sup>, prior to the April 1 deadline. Please contact me with any questions or concerns regarding this grant application request.

: G75 @AD57 HG.

Staff is asking the city commit a minimum of \$50,000 as its local contribution toward this project. Funds will come from a portion of the Parks and Recreation millage capture.

**F9GC @ HCB'BC''**

**G99? -B; '5'F97F95HCB'D5GGDCFH; F5BH'H<FCI ; <'  
A7 <⇒ 5B'89D5FHA9BHC: 'B5HI F5 @F9GCI F79G'**

WHEREAS, Holman Grove Park is noted as a destination point within the city of Owosso that is being revitalized with the construction of a new skate park; and

WHEREAS, the current building in the park is no longer functioning, and regular maintenance cannot effectively address the reactivation of the structure; and

WHEREAS, the city of Owosso and its partners intend to rehabilitate the park's parking-lot, driveway, and existing building, using it for public restrooms, concessions, and a warming station for activities involving the skate park and winter sledding hill; and

WHEREAS, the city of Owosso and the Parks and Recreation Commission are publicly and financially committed to carrying out the improvements to the building and parking areas in Holman Grove Park; and

WHEREAS, the State of Michigan Department of Natural Resources is accepting Recreation Passport Grant applications for up to \$150,000 towards new or rehabilitated facilities for the purpose of "providing public outdoor recreation opportunities and infrastructure to support public outdoor recreation activity";

NOW, THEREFORE, BE IT RESOLVED that the city of Owosso city council commits to funding the capital rehabilitation funding proposal below and directs staff to complete and submit an application for the Recreation Passport Grant Program through the Michigan Department of Natural Resources (MDNR).

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Contributor	Contribution
Parks and Recreation Millage	\$50,000
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**From: Building Department**  
**To: Owosso City Council**

**Building Department Report FEBRUARY 2019**

Category	Estimated Cost	Permit Fee	Number of Permits
DEMOLITION	\$0	\$300	1
Electrical	\$0	\$2,247	25
Mechanical	\$0	\$3,610	27
NON-RES. ADD/ALTER/RE	\$2,000	\$110	1
Plumbing	\$0	\$562	3
RES. ADD/ALTER/REPAIR	\$1,000	\$80	1
ROOF	\$6,439	\$110	1
ROW-OTHER	\$0	\$0	1
ROW-UTILITY	\$0	\$80	4
SIGN	\$0	\$85	1
SOLAR PANELS	\$21,000	\$350	1
VACANT PROPERTY REGI	\$0	\$800	7
WINDOWS	\$9,900	\$160	1
ZONING COMPLIANCE CE	\$0	\$50	1
<b>Totals</b>	<b>\$40,339</b>	<b>\$8,544</b>	<b>75</b>

**2018 COMPARISON TOTALS**

**FEBRUARY 2018 Totals**

**\$525,070**

**\$12,966**

**45**

**BUILDING PERMITS ONLY - 16**

**Code Enforcement Activity**

FEBRUARY 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action/Date	Next Action/Date	Date Closed	Rental
<b><u>ACCESSORY STRUCTURES</u></b>								
ENF 19-0024	616 GRAND AV	COMPLAINT LOGGED	NO VIOLATION	01/08/19	01/23/2019 COMPLAINT LOGGED		02/05/19	N
ENF 19-0087	635 GLENWOOD AV	COMPLAINT LOGGED	LETTER SENT	02/14/19	02/14/2019 COMPLAINT LOGGED	03/20/19 RECHECK		N
				<b>Total Entries</b>	<b>2</b>			
<b><u>AUTO REP/JUNK VEH</u></b>								
ENF 18-0970	802 ALGER AV	LETTER SENT	RESOLVED	12/26/18	01/02/2019 LETTER SENT		02/01/19	N
ENF 19-0007	912 KENWOOD DR	COMPLAINT LOGGED	CLOSED	01/03/19	01/29/2019 COMPLAINT LOGGED	02/27/19 RECHECK	02/25/19	N
ENF 19-0066	403 MICHIGAN AV	LETTER SENT	RESOLVED	01/31/19	01/31/2019 LETTER SENT		02/11/19	Y
ENF 19-0068	315 CASS ST	LETTER SENT	RESOLVED	02/04/19	02/04/2019 LETTER SENT		02/13/19	N
ENF 19-0080	222 N DEWEY ST	LETTER SENT	CLOSED	02/12/19	02/11/2019 LETTER SENT		03/07/19	Y
ENF 19-0085	718 ABREY AVE	COMPLAINT LOGGED	REF TO POLICE	02/12/19	02/18/2019 COMPLAINT LOGGED		02/18/19	N
ENF 19-0095	415 E KING ST	LETTER SENT	RESOLVED	02/20/19	02/20/2019 LETTER SENT		02/28/19	N

**Code Enforcement Activity**

FEBRUARY 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action/Date	Next Action/Date	Date Closed	Rental
ENF 19-0097	623 ADAMS ST	CONTACT WITH OWNER	RESOLVED	02/21/19	02/21/2019 CONTACT WITH OWNER		02/25/19	Y
ENF 19-0098	205 S SHIAWASSEE ST	CONTACT WITH OCCUPANT	CLOSED	02/21/19	02/21/2019 CONTACT WITH OCCUPANT		02/28/19	Y
ENF 19-0099	431 CLINTON ST	COMPLAINT LOGGED	LETTER SENT	02/21/19	02/28/2019 COMPLAINT LOGGED	03/12/19 RECHECK		N
ENF 19-0107	1013 W STEWART ST	LETTER SENT	INSPECTION PENDING	02/27/19	02/28/2019 LETTER SENT	03/14/19 RECHECK		Y
				<b>Total Entries</b>	<b>11</b>			

**BUILDING VIOL**

ENF 17-0580	837 LINGLE AV	INSPECTED PROPERTY	LEGAL ACTION	08/09/17	02/20/2019 INSPECTED PROPERTY	04/22/19 RECHECK		N
ENF 18-0678	437 E MASON ST	COMPLAINT LOGGED	RESOLVED	09/04/18	09/05/2018 COMPLAINT LOGGED		02/07/19	Y
				<b>Total Entries</b>	<b>2</b>			

**BUILDING VIOL**

ENF 19-0063	626 LINCOLN AVE	CONTACT WITH OWNER	EXTENSION GRANTED	01/28/19	02/19/2019 CONTACT WITH OWNER	04/08/19 RECHECK		N
ENF 19-0069	1231 W MAIN ST			02/05/19	02/06/2019		02/06/19	COMM

**Code Enforcement Activity**

FEBRUARY 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action/Date	Next Action/Date	Date Closed	Rental
					COMPLAINT LOGGED			
ENF 19-0103	723 W MAIN ST	INSPECTED PROPERTY	LETTER SENT	02/26/19	02/27/2019	05/27/19		COMM
					INSPECTED PROPERTY	LETTER SENT		
				<b>Total Entries</b>	<b>3</b>			
<b><u>DOG FECES</u></b>								
ENF 19-0079	516 N PARK ST	LETTER SENT	INSPECTION PENDING	02/11/19	02/11/2019	03/13/19		Y
					LETTER SENT	RECHECK		
				<b>Total Entries</b>	<b>1</b>			
<b><u>DOORS IN VIOLATION</u></b>								
ENF 19-0091	220 S OAK ST	COMPLAINT LOGGED	LETTER SENT	02/19/19	02/19/2019	03/19/19		N
					COMPLAINT LOGGED	RECHECK		
				<b>Total Entries</b>	<b>1</b>			
<b><u>FENCE VIOLATION</u></b>								
ENF 19-0016	1311 MACK ST	COMPLAINT LOGGED	RESOLVED	01/08/19	01/07/2019		02/06/19	N
					COMPLAINT LOGGED			
ENF 19-0070	214 STATE ST	CONTACT WITH OCCUPANT	EXTENSION GRANTED	02/06/19	02/04/2019	04/22/19		Y
					CONTACT WITH OCCUPANT	RECHECK		

**Code Enforcement Activity****FEBRUARY 2019**

<b>Enf. Number</b>	<b>Address</b>	<b>Previous Status</b>	<b>Current Status</b>	<b>Filed</b>	<b>Last Action/Date</b>	<b>Next Action/Date</b>	<b>Date Closed</b>	<b>Rental</b>
ENF 19-0078	127 S CHIPMAN ST	CONTACT WITH OWNER	EXTENSION GRANTED	02/11/19	02/18/2019 CONTACT WITH OWNER	04/04/19 RECHECK		N
				<b>Total Entries</b>	<b>3</b>			
<b><u>GARBAGE &amp; DEBRIS</u></b>								
ENF 18-0551	321 E STEWART ST	RE-OPENED ENF	FINAL NOTICE	07/18/18	02/14/2019 RE-OPENED ENF	03/21/19 RECHECK		N
				<b>Total Entries</b>	<b>1</b>			
<b><u>GARBAGE &amp; DEBRIS</u></b>								
ENF 18-0824	515 GLENWOOD AV	TICKET ISSUED	LEGAL ACTION	10/22/18	02/04/2019 TICKET ISSUED	04/24/19 RECHECK		Y
ENF 18-0957	616 ALGER AV	LETTER SENT	RESOLVED	12/19/18	12/19/2018 LETTER SENT		02/01/19	N
ENF 19-0014	221 HOYT ST	CONTACT WITH OWNER	RESOLVED	01/07/19	01/16/2019 CONTACT WITH OWNER		02/01/19	Y
ENF 19-0030	533 GARFIELD AVE	LETTER SENT	RESOLVED	01/10/19	02/07/2019 LETTER SENT		03/07/19	N
ENF 19-0034	709 CLINTON ST	CONTACT WITH OWNER	CLOSED	01/11/19	01/11/2019 CONTACT WITH OWNER		02/01/19	Y

**Code Enforcement Activity**

FEBRUARY 2019

<b>Enf. Number</b>	<b>Address</b>	<b>Previous Status</b>	<b>Current Status</b>	<b>Filed</b>	<b>Last Action/Date</b>	<b>Next Action/Date</b>	<b>Date Closed</b>	<b>Rental</b>
ENF 19-0035	620 CLINTON ST	COMPLAINT LOGGED	CLOSED	01/11/19	01/14/2019 COMPLAINT LOGGED		02/01/19	N
ENF 19-0060	1332 HANOVER ST	LETTER SENT	RESOLVED	01/23/19	02/11/2019 LETTER SENT		02/18/19	VAC
ENF 19-0064	620 LINGLE AV	LETTER SENT	RESOLVED	01/29/19	01/29/2019 LETTER SENT		02/07/19	Y
ENF 19-0088	1108 S CHIPMAN ST	LETTER SENT	RESOLVED	02/15/19	02/18/2019 LETTER SENT		02/27/19	N
ENF 19-0090	1542 W MAIN ST	COMPLAINT LOGGED	LETTER SENT	02/18/19	02/19/2019 COMPLAINT LOGGED	03/06/19 RECHECK		N
ENF 19-0092	924 GRACE ST	COMPLAINT LOGGED	LETTER SENT	02/19/19	02/19/2019 COMPLAINT LOGGED	03/12/19 RECHECK		N
ENF 19-0094	512 N SAGINAW ST	LETTER SENT	RESOLVED	02/19/19	02/20/2019 LETTER SENT		03/04/19	Y 2 UNITS
ENF 19-0102	615 N PARK ST	LETTER SENT	RESOLVED	02/26/19	02/27/2019 LETTER SENT		03/07/19	N

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**Total Entries      13**


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**GARBAGE CANS**

**Code Enforcement Activity**

FEBRUARY 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action/Date	Next Action/Date	Date Closed	Rental
ENF 19-0096	221 E OLIVER ST	LETTER SENT	RESOLVED	02/20/19	02/20/2019 LETTER SENT		03/04/19	N
				<b>Total Entries</b>	<b>1</b>			
<b><u>HEALTH &amp; SAFETY</u></b>								
ENF 18-0891	1299 S SHIAWASSEE ST	INSPECTED PROPERTY	CLOSED	11/19/18	11/20/2018 INSPECTED PROPERTY	RESOLVED	02/07/19	Y
ENF 19-0058	704 NAFUS ST	INSPECTED PROPERTY	NO VIOLATION	01/23/19	01/23/2019 INSPECTED PROPERTY		02/04/19	Y
				<b>Total Entries</b>	<b>2</b>			
<b><u>MISC.</u></b>								
ENF 18-0971	402 S CHIPMAN ST	LETTER SENT	CLOSED	12/26/18	12/26/2018 LETTER SENT		02/01/19	N
				<b>Total Entries</b>	<b>1</b>			
<b><u>MULTIPLE VIOLATIONS</u></b>								
ENF 17-0645	614 ALGER AVE	CONTACT HOMEOWNER	CLOSED	09/05/17	12/18/2017 CONTACT HOMEOWNE R		02/26/19	N
ENF 18-0554	631 N HICKORY ST	FINAL NOTICE SENT	REF TO DPW	07/19/18	01/29/2019 FINAL NOTICE SENT		02/20/19	VAC

**Code Enforcement Activity****FEBRUARY 2019**

<b>Enf. Number</b>	<b>Address</b>	<b>Previous Status</b>	<b>Current Status</b>	<b>Filed</b>	<b>Last Action/Date</b>	<b>Next Action/Date</b>	<b>Date Closed</b>	<b>Rental</b>
ENF 18-0785	607 FLETCHER ST	VIOLATION EXISTS	TICKET ISSUED	10/03/18	02/12/2019 VIOLATION EXISTS	03/12/19 RECHECK		N
				<b>Total Entries</b>	<b>3</b>			
<b><u>MULTIPLE VIOLATIONS</u></b>								
ENF 18-0849	630 ABREY AV	EXTENSION GRANTED	RESOLVED	10/30/18	01/23/2019 EXTENSION GRANTED		02/12/19	Y
ENF 18-0853	827 KENWOOD DR	TICKET ISSUED	LEGAL ACTION	10/30/18	02/26/2019 TICKET ISSUED	03/27/19 RECHECK		N
ENF 18-0950	1305 MACK ST	INSPECTED PROPERTY	2ND NOTICE SENT	12/12/18	02/14/2019 INSPECTED PROPERTY	03/07/19 RECHECK		Y
ENF 19-0037	1118 S SHIAWASSEE ST	LETTER SENT	EXTENSION GRANTED	01/15/19	02/15/2019 LETTER SENT	03/25/19 RECHECK		N
ENF 19-0067	1130 S SHIAWASSEE ST	LETTER SENT	TICKET ISSUED	02/04/19	02/25/2019 LETTER SENT	04/25/19 RECHECK		N
ENF 19-0071	117 S CHIPMAN ST	LETTER SENT	RESOLVED	02/06/19	02/04/2019 LETTER SENT		02/20/19	N
ENF 19-0073	437 E MASON ST	COMPLAINT LOGGED	LETTER SENT	02/07/19	02/07/2019 COMPLAINT LOGGED	03/07/19 RECHECK		Y
ENF 19-0074	502 KEYTE ST	COMPLAINT LOGGED	CONTACT WITH REALTOR	02/07/19	02/07/2019 COMPLAINT LOGGED	04/10/19 RECHECK		VAC
ENF 19-0075	732 GRAND AV			02/07/19	02/11/2019	03/20/19		N

**Code Enforcement Activity**

FEBRUARY 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action/Date	Next Action/Date	Date Closed	Rental
			COMPLETE		COMPLAINT LOGGED	RECHECK		
ENF 19-0081	900 ADA ST	COMPLAINT LOGGED	LETTER SENT	02/12/19	02/12/2019	03/13/19		N
					COMPLAINT LOGGED	RECHECK		
ENF 19-0083	804 CORUNNA AV	COMPLAINT LOGGED	LETTER SENT	02/12/19	02/12/2019	03/12/19		Y
					COMPLAINT LOGGED	RECHECK		
ENF 19-0086	321 E STEWART ST	COMPLAINT LOGGED	LETTER SENT	02/14/19	02/14/2019	03/07/19		N
					COMPLAINT LOGGED	RECHECK		
ENF 19-0100	422 W WILLIAMS ST	LETTER SENT	OBTAINED BLDG PERMIT	02/21/19	03/05/2019		03/05/19	Y
					LETTER SENT			
ENF 19-0104	1427 W KING ST	COMPLAINT LOGGED	LETTER SENT	02/27/19	02/26/2019	03/07/19		N
					COMPLAINT LOGGED	RECHECK		
ENF 19-0105	755 DIVISION ST	COMPLAINT LOGGED	LETTER SENT	02/27/19	02/27/2019	03/14/19		N
					COMPLAINT LOGGED	RECHECK		
ENF 19-0106	614 ALGER AVE	COMPLAINT LOGGED	CONTACT PROPERTY MANAGER	02/27/19	02/27/2019	03/27/19		VAC
					COMPLAINT LOGGED	RECHECK		

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**Total Entries      16**


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**RENTAL UNIT INSPECT**

ENF 19-0082	804 CORUNNA AV	INSPECTED PROPERTY	CONTACTED PROPERTY OWNER	02/12/19	02/12/2019		02/12/19	Y
					INSPECTED PROPERTY			

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**Total Entries      1**


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**Code Enforcement Activity**

FEBRUARY 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action/Date	Next Action/Date	Date Closed	Rental
<b><u>RENTAL UNIT VIOL</u></b>								
ENF 19-0002	1008 N BALL ST	LETTER SENT	NO VIOLATION	01/02/19	01/02/2019 LETTER SENT		02/01/19	Y
ENF 19-0072	214 STATE ST	COMPLAINT LOGGED	LETTER SENT	02/06/19	02/06/2019 COMPLAINT LOGGED	03/27/19 RECHECK		Y
ENF 19-0076	309 N SHIAWASSEE ST	COMPLAINT LOGGED	LETTER SENT	02/07/19	02/07/2019 COMPLAINT LOGGED	03/07/19 RECHECK		Y
ENF 19-0077	209 S LANSING ST	COMPLAINT LOGGED	LETTER SENT	02/08/19	02/08/2019 COMPLAINT LOGGED	03/08/19 RECHECK		Y
ENF 19-0084	615 BRADLEY ST	LETTER SENT	RESOLVED	02/12/19	02/18/2019 LETTER SENT		02/18/19	Y

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**Total Entries      5**

**RV/CAMPER VIOLATIONS**

ENF 19-0033	643 N HICKORY ST	LETTER SENT	INSPECTION PENDING	01/11/19	02/19/2019 LETTER SENT	04/02/19 RECHECK		N
ENF 19-0039	837 LINGLE AV	INSPECTED PROPERTY	LEGAL ACTION	01/15/19	02/14/2019 INSPECTED PROPERTY	04/22/19 RECHECK		N

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**Total Entries      2**

**TRAILER VIOLATIONS**

**Code Enforcement Activity**

FEBRUARY 2019

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action/Date	Next Action/Date	Date Closed	Rental
ENF 19-0101	200 UNIVERSAL DR	COMPLAINT LOGGED	CONTACT WITH BUSINESS	02/25/19	02/25/2019 COMPLAINT LOGGED	04/10/19 RECHECK		IND
				<b>Total Entries</b>	<b>1</b>			

**ZONING**

ENF 19-0089	220 N PARK ST	INSPECTED PROPERTY	NO VIOLATION	02/18/19	02/18/2019 INSPECTED PROPERTY		02/18/19	COMM
				<b>Total Entries</b>	<b>1</b>			

**Total Records: 70**

Total Pages: 10

## RENTAL COLUMN DEFINITIONS

Y - Yes, it's a rental  
 N - No, it's not a rental  
 APTS - Apartment Building  
 COMM - Commercial  
 TRAIL - Trailer Park  
 VAC - Vacant House  
 VL - Vacant Lot  
 IND - Industrial



**Montly Inspection List****FEBRUARY 2019****BOOTH, MARK**

MECHANICAL &amp; PLUMBING INSPECTOR

**Total Inspections: 20****FIRE DEPARTMENT**

RENTAL INSPECTORS

**Total Inspections: 35****HISSONG, BRAD**

BUILDING OFFICIAL

**Total Inspections: 41****MCILMURRAY, WALT**

CODE ENFORCEMENT OFFICIAL

**Total Inspections: 69****MEYER, MICHAEL**

BACK-UP ELECTRICAL INSPECTOR

**Total Inspections: 1****THOMAS, BRYAN**

ELECTRICAL INSPECTOR

**Total Inspections: 8****Report Summary****Grand Total Inspections:****174**



# OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

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## *MEMORANDUM*

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DATE: March 01, 2019  
TO: Owosso City Council  
FROM: Eric E. Cherry  
Police Department Lieutenant  
RE: February 2019 Police Reports

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Attached are the statistics for the Police Department for February 2019. One report is an offense summary for the month of February, by offense type. The other report, neighborhood crime report, lists the occurred on date, case number, location, and the complaint type for reports in February. The officers completed three hundred twelve (312) field interviews this month, which are calls where a full criminal report is not needed. Your Owosso Police Officers arrested forty two (42) persons this month for forty nine (49) total offenses.

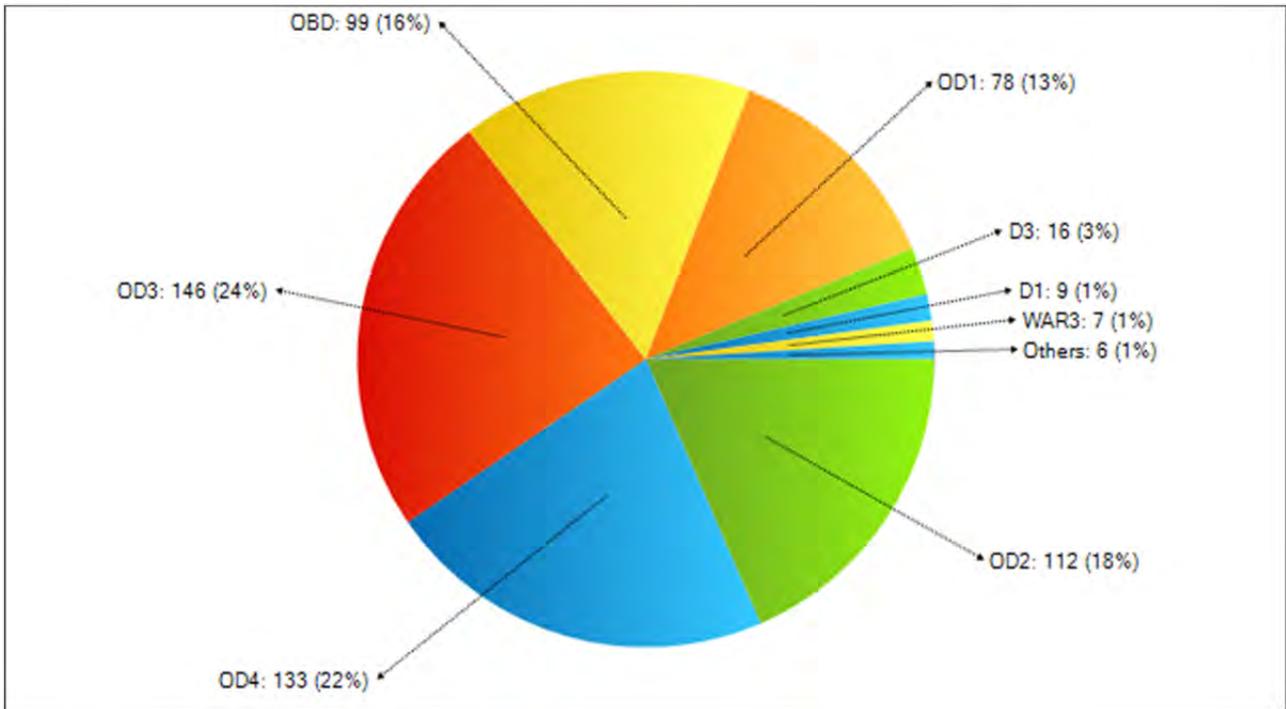
For February 2019 the police handled six hundred six (606) police events, one hundred twelve (112) were traffic stops, about eighteen (18) percent of their work activity.

On the following page are two (2) pie charts one showing calls handled by Owosso City Police District, there are five (5) districts within the City of Owosso. The second pie chart is calls throughout the county handled by agency.

Respectfully,

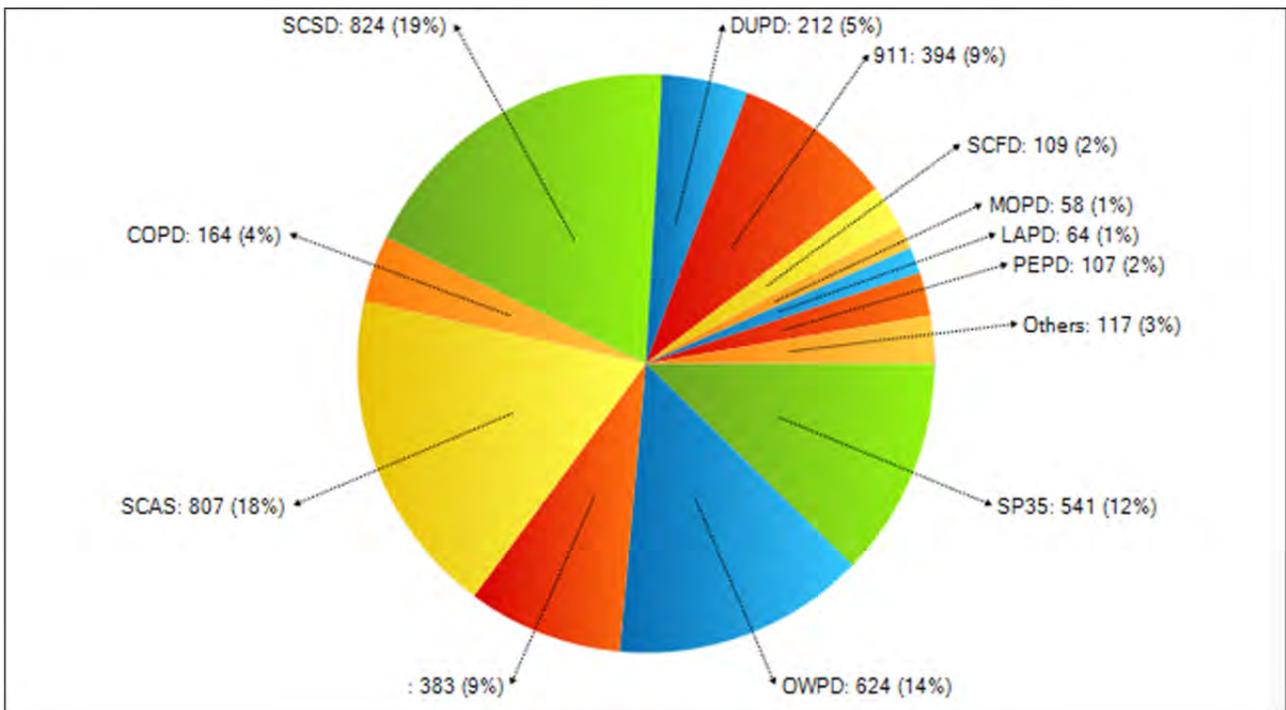
Lt. Eric E. Cherry

**BELOW IS A BREAKDOWN OF POLICE EVENTS HANDLED BY OWOSSO POLICE, BY DISTRICT**



- OD1: Owosso City District 1 (northwest, north of M-21 and west of M-52)
- OD2: Owosso City District 2 (northeast, north of M-21 and east of M-52)
- OD3: Owosso City District 3 (southwest, south of M-21 and west of M-52)
- OD4: Owosso City District 4 (southeast, south of M-21 and east of M-52, excluding business district and police office)
- OBD: Owosso City Downtown Business District
- D1: Shiawassee County northwest district (west of M-52 and north of Hibbard Road)
- D3: Shiawassee County northeast district (east of M-52 and north of Hibbard Road)
- Others/WAR3: Included City of Corunna's 3 districts and any other area officer's responded.

**BELOW IS A BREAKDOWN OF EVENTS HANDLED BY AGENCY**



- SCSD: Shiawassee County Sheriff's Office
- PEPD: Perry City Police
- Others/386: All Other Departments
- SCAS: Shiawassee County Ambulance Services
- DUPD: Durand City Police
- LAPD: Laingsburg City Police
- SP35: Michigan State Police Post #35
- COPD: Corunna City Police
- MOPD: Morrice City Police
- SCFD: Shiawassee County Fire Departments
- SCAC: Shiawassee County Animal Control
- OWPD: Owosso City Police
- 911: Shiawassee County 911 Center

**FEBRUARY NEIGHBORHOOD CRIME REPORT**

Occurred Date	Case No	Location	Offense
2/3/2019	1964500183	300 block E Corunna Ave	AGGRAVATED/FELONIOUS ASSAULT
2/4/2019	1964500226	900 block W Hampton St	AGGRAVATED/FELONIOUS ASSAULT
2/12/2019	1964500244	1000 block W Lynn St	AGGRAVATED/FELONIOUS ASSAULT
2/24/2019	1964500324	1200 block S Shiawassee St	AGGRAVATED/FELONIOUS ASSAULT
2/16/2019	1964500282	800 block S Abrey St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
2/19/2019	1964500296	900 block S Nafus St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
2/24/2019	1964500325	1400 block S Pearce St	BURGLARY - UNLAWFUL ENTRY (NO INTENT)
2/1/2019	1964500302	500 block W Oliver St	BURGLARY -FORCED ENTRY
2/1/2019	1964500189	1400 block W King St	BURGLARY -FORCED ENTRY
2/4/2019	1964500193	500 block W Williams	BURGLARY -FORCED ENTRY
2/7/2019	1964500216	400 block E Exchange St	BURGLARY -FORCED ENTRY
2/21/2019	1964500303	1000 block N Shiawassee St	BURGLARY -FORCED ENTRY
2/2/2019	1964500178	700 block S Glenwood Ave	CIVIL CUSTODIES - INSANITY (MENTAL)
2/16/2019	1964500272	200 block S Lansing St	CIVIL CUSTODIES - INSANITY (MENTAL)
2/1/2019	1964500191	400 block W King St	DAMAGE TO PROPERTY
2/1/2019	1964500189	1400 block W King St	DAMAGE TO PROPERTY
2/7/2019	1964500216	400 block E Exchange St	DAMAGE TO PROPERTY
2/14/2019	1964500255	300 block W Cass St	DAMAGE TO PROPERTY
2/14/2019	1964500257	1400 block N Jackson Dr	DAMAGE TO PROPERTY
2/17/2019	1964500281	1200 block Penbrook Dr	DAMAGE TO PROPERTY
2/19/2019	1964500297	200 block E Main St	DAMAGE TO PROPERTY
2/20/2019	1964500336	100 block N Washington St	DAMAGE TO PROPERTY
2/21/2019	1964500334	200 block N Shiawassee St	DAMAGE TO PROPERTY
2/21/2019	1964500304	700 block N Pine St	DAMAGE TO PROPERTY
2/22/2019	1964500318	1300 block W Main St	DAMAGE TO PROPERTY
2/22/2019	1964500317	200 block N Carmody St	DAMAGE TO PROPERTY
2/22/2019	1964500316	1400 block W Main St	DAMAGE TO PROPERTY
2/23/2019	1964500319	1300 block W Main St	DAMAGE TO PROPERTY
2/24/2019	1964500328	200 block N Ball St	DAMAGE TO PROPERTY
2/28/2019	1964500350	400 block W King St	DAMAGE TO PROPERTY
2/5/2019	1964500206	200 block E Main St	DISORDERLY CONDUCT
2/9/2019	1964500231	1400 block W Cleveland St	DISORDERLY CONDUCT
2/12/2019	1964500244	1000 block W Lynn St	DISORDERLY CONDUCT
2/28/2019	1964500345	400 block E Exchange St	DISORDERLY CONDUCT
2/19/2019	1964500294	1000 block S Isham St	FRAUD
2/28/2019	1964500349	800 block S Park A	FRAUD
2/9/2019	1964500238	300 block E Corunna Ave	FRAUD -CREDIT CARD/AUTOMATIC TELLER

			MACHINE
2/25/2019	1964500333	400 block N Dewey St	FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE
2/4/2019	1964500203	200 block N Ball St	HEALTH AND SAFETY
2/11/2019	1964500236	1100 block N Chipman St	HEALTH AND SAFETY
2/13/2019	1964500249	200 block S Lansing St	HEALTH AND SAFETY
2/14/2019	1964500254	200 block S Lansing St	HEALTH AND SAFETY
2/18/2019	1964500286	1200 block S Shiawassee St	HEALTH AND SAFETY
2/18/2019	1964500288	200 block S Lansing St	HEALTH AND SAFETY
2/18/2019	1964500289	700 block W Clinton St	HEALTH AND SAFETY
2/19/2019	1964500293	1900 block S Chipman St	HEALTH AND SAFETY
2/26/2019	1964500337	300 block N Lafayette Blvd	HEALTH AND SAFETY
2/4/2019	1964500197	300 block N Gilbert St	INSPECTIONS/INVESTIGATIONS - DRUG OVERDOSE
2/17/2019	1964500323	500 block N Ball St	INSPECTIONS/INVESTIGATIONS - FAMILY TROUBLE
2/2/2019	1964500179	200 block S Cedar St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/5/2019	1964500208	100 block W Exchange St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/8/2019	1964500227	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/9/2019	1964500239	W/Stewart St/S Lyons St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/15/2019	1964500262	300 block W Main St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/17/2019	1964500279	300 block E Comstock St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/23/2019	1964500321	900 block S George St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/25/2019	1964500329	600 block S Alger St	INSPECTIONS/INVESTIGATIONS - LOST AND FOUND PROP
2/19/2019	1964500291	100 block N Lansing St	INSPECTIONS/INVESTIGATIONS - SUSPICIOUS SITUATIONS
2/7/2019	1964500222	400 block E Mason St	INTIMIDATION/STALKING
2/5/2019	1964500207	600 block E Comstock St	JUVENILE RUNAWAY
2/13/2019	1964500250	600 block Campbell Dr	JUVENILE RUNAWAY
2/18/2019	1964500310	300 block N Dewey St	JUVENILE RUNAWAY
2/4/2019	1964500210	200 block S Cedar St	LARCENY -OTHER
2/4/2019	1964500199	400 block E Exchange St	LARCENY -OTHER
2/3/2019	1964500188	700 block Glenwood Ave	LARCENY -THEFT FROM BUILDING
2/5/2019	1964500223	500 block E Corunna Ave	LARCENY -THEFT FROM BUILDING
2/9/2019	1964500238	300 block E Corunna Ave	LARCENY -THEFT FROM BUILDING

2/13/2019	1964500266	500 block E Comstock St	LARCENY -THEFT FROM BUILDING
2/25/2019	1964500333	400 block N Dewey St	LARCENY -THEFT FROM BUILDING
2/3/2019	1964500306	700 block Jerome St	LARCENY -THEFT FROM MOTOR VEHICLE
2/16/2019	1964500280	200 block S Cedar St	LARCENY -THEFT FROM MOTOR VEHICLE
2/1/2019	1964500181	200 block N Oak St	LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES
2/16/2019	1964500271	100 block N Washington St	MISCELLANEOUS - ASSIST TO EMS
2/17/2019	1964500278	S Chipman St/W Mack St	MISCELLANEOUS - ASSIST TO EMS
2/4/2019	1964500192	300 block E Main St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
2/14/2019	1964500256	1100 block W Main St	MISCELLANEOUS - ASSIST TO OTHER POLICE AGENCY
2/3/2019	1964500186	S Park St/E Main St	MISCELLANEOUS - GENERAL ASSISTANCE
2/22/2019	1964500312	200 block N Water St	MISCELLANEOUS - GENERAL ASSISTANCE
2/11/2019	1964500237	W Main St/Elm St	MISCELLANEOUS - MISSING PERSONS
2/16/2019	1964500270	900 block S Division St	MISCELLANEOUS - MISSING PERSONS
2/24/2019	1964500322	800 block N Washington St	MISCELLANEOUS - NATURAL DEATH
2/25/2019	1964500327	600 block N Washington St	MISCELLANEOUS - NATURAL DEATH
2/4/2019	1964500184	200 block W Prindle St	MISCELLANEOUS - NON-CRIMINAL
2/5/2019	1964500204	600 block W Fletcher St	MISCELLANEOUS - NON-CRIMINAL
2/5/2019	1964500209	200 block S Water St	MISCELLANEOUS - NON-CRIMINAL
2/7/2019	1964500220	300 block W Main St	MISCELLANEOUS - NON-CRIMINAL
2/11/2019	1964500300	600 block Fletcher St	MISCELLANEOUS - NON-CRIMINAL
2/16/2019	1964500275	700 block N Washington St	MISCELLANEOUS - NON-CRIMINAL
2/27/2019	1964500341	800 block S Grand Ave	MISCELLANEOUS - NON-CRIMINAL
2/27/2019	1964500343	800 block W King St	MISCELLANEOUS - NON-CRIMINAL
2/2/2019	1964500177	Main St/Ball St	MISCELLANEOUS CRIMINAL OFFENSE
2/9/2019	1964500234	200 block S Washington St	MISCELLANEOUS CRIMINAL OFFENSE
2/9/2019	1964500233	1200 block S Pearce St	MISCELLANEOUS CRIMINAL OFFENSE
2/18/2019	1964500284	M-21/Gould St	MISCELLANEOUS CRIMINAL OFFENSE
2/4/2019	1964500198	500 block W Oliver St	MOTOR VEHICLE THEFT
2/5/2019	1964500200	W Main St/S Robbins St	MOTOR VEHICLE VIOLATION
2/24/2019	1964500325	1400 block S Pearce St	MOTOR VEHICLE VIOLATION
2/2/2019	1964500214	1000 block W Main St	NONAGGRAVATED ASSAULT
2/2/2019	1964500178	700 block S Glenwood Ave	NONAGGRAVATED ASSAULT
2/4/2019	1964500190	100 block N Elm St	NONAGGRAVATED ASSAULT
2/7/2019	1964500221	800 block E Grover St	NONAGGRAVATED ASSAULT
2/8/2019	1964500224	1400 block W Roslyn Dr	NONAGGRAVATED ASSAULT
2/8/2019	1964500229	1200 block N Orchard St	NONAGGRAVATED ASSAULT
2/12/2019	1964500245	200 block S Michigan Ave	NONAGGRAVATED ASSAULT

2/15/2019	1964500277	300 block E Corunna Ave	NONAGGRAVATED ASSAULT
2/15/2019	1964500264	200 block S Washington St	NONAGGRAVATED ASSAULT
2/16/2019	1964500267	200 block S Washington St	NONAGGRAVATED ASSAULT
2/17/2019	1964500281	1200 block Penbrook Dr	NONAGGRAVATED ASSAULT
2/19/2019	1964500295	600 block S Woodlawn Ave	NONAGGRAVATED ASSAULT
2/21/2019	1964500307	700 block E North St	NONAGGRAVATED ASSAULT
2/27/2019	1964500342	500 block S Washington St	NONAGGRAVATED ASSAULT
2/28/2019	1964500346	600 block E Comstock St	NONAGGRAVATED ASSAULT
2/4/2019	1964500194	1500 block W Frederick St	OBSTRUCTING JUSTICE
2/4/2019	1964500197	300 block N Gilbert St	OBSTRUCTING JUSTICE
2/8/2019	1964500229	1200 block N Orchard St	OBSTRUCTING JUSTICE
2/11/2019	1964500243	500 block S Garfield Ave	OBSTRUCTING JUSTICE
2/13/2019	1964500251	200 block S Water St	OBSTRUCTING JUSTICE
2/16/2019	1964500268	1200 block S Shiawassee St	OBSTRUCTING JUSTICE
2/19/2019	1964500290	W Main St/Howell St	OBSTRUCTING JUSTICE
2/20/2019	1964500298	800 block W King St	OBSTRUCTING JUSTICE
2/20/2019	1964500299	800 block W King St	OBSTRUCTING JUSTICE
2/24/2019	1964500324	1200 block S Shiawassee St	OBSTRUCTING JUSTICE
2/12/2019	1964500244	1000 block W Lynn St	OBSTRUCTING POLICE
2/16/2019	1964500272	200 block S Lansing St	OBSTRUCTING POLICE
2/16/2019	1964500274	800 block W River St	OBSTRUCTING POLICE
2/21/2019	1964500303	1000 block N Shiawassee St	OBSTRUCTING POLICE
2/24/2019	1964500325	1400 block S Pearce St	OBSTRUCTING POLICE
2/1/2019	1964500176	S Robbins St/W Young St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
2/23/2019	1964500314	E Main St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
2/24/2019	1964500325	1400 block S Pearce St	OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS
2/22/2019	1964500332	800 block W Stewart St	PARENTAL KIDNAPPING
2/5/2019	1964500213	200 block E Main St	RETAIL FRAUD -THEFT
2/15/2019	1964500263	1100 block W Main St	RETAIL FRAUD -THEFT
2/2/2019	1964500182	1000 block W Fletcher St	SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE
2/14/2019	1964500253	900 block E Corunna Ave	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE
2/17/2019	1964500276	600 block W King St	SEXUAL PENETRATION PENIS/VAGINA -CSC 1ST DEGREE
2/16/2019	1964500273	1200 block E Main St	STOLEN PROPERTY
2/16/2019	1964500269	S Shiawassee St/W Clinton St	TRAFFIC - DRIVER LICENSE LAW VIOLATIONS

2/5/2019	1964500201	Oak St/Main St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/9/2019	1964500232	1200 block S Pearce St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/28/2019	1964500344	E Oliver St	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/28/2019	1964500347	S Aiken Rd/Owosso Ave	TRAFFIC - DRIVING ON SUSP/REVOKED/REFUSED LICENSE
2/23/2019	1964500314	E Main St	TRAFFIC - NO OPERATORS LICENSE
2/6/2019	1964500215	W Stewart St/S Walnut St	TRAFFIC - REGISTRATION LAW VIOLATIONS
2/13/2019	1964500248	N Shiawassee St/W River St	TRAFFIC - REGISTRATION LAW VIOLATIONS
2/15/2019	1964500261	S Chipman St/W Stewart St	TRAFFIC - REGISTRATION LAW VIOLATIONS
2/28/2019	1964500347	S Aiken Rd/Owosso Ave	TRAFFIC - REGISTRATION LAW VIOLATIONS
2/1/2019	1964500174	E Jerome St/S Hickory St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/1/2019	1964500175	N Shiawasse St /W River St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/1/2019	1964500176	S Robbins St/W Young St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/2/2019	1964500180	S Shiawassee St/W Clinton St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/3/2019	1964500185	N Shiawassee St/W Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/4/2019	1964500195	Gould St/Corunna Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/5/2019	1964500202	100 block N Chipman St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/5/2019	1964500205	W Main St/S Ball St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/7/2019	1964500219	N Park St/E Oliver St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/8/2019	1964500225	1600 block E South St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/11/2019	1964500242	N Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/11/2019	1964500240	N Shiawassee St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/12/2019	1964500247	N Shiawassee St/W Jennett St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/14/2019	1964500258	N Gould St/Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/15/2019	1964500260	700 block S McMillan Ave/E Monroe St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/15/2019	1964500265	N Shiawassee St/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/18/2019	1964500287	W Main St/S Elm St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/20/2019	1964500301	W Main St/N Chesnut St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/21/2019	1964500308	E Corunna Ave/S Glenwood Ave	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/22/2019	1964500311	M 52/River St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/23/2019	1964500315	500 block S Lyon St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/23/2019	1964500320	Park St/M 21	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/26/2019	1964500338	N Washington St/E Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/27/2019	1964500340	Hickory St/Mason St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/28/2019	1964500352	Curwood Castle Dr/W Main St	TRAFFIC, NON-CRIMINAL - ACCIDENT
2/28/2019	1964500351	Main St/Dewey St	TRAFFIC, NON-CRIMINAL - ACCIDENT

2/7/2019	1964500218	300 block W Main St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
2/10/2019	1964500235	700 block W Clinton St	TRAFFIC, NON-CRIMINAL - NON-TRAFFIC ACCIDENT
2/9/2019	1964500252	800 block S Nafus St	TRESPASS
2/18/2019	1964500285	200 block S Water St	TRESPASS
2/28/2019	1964500345	400 block E Exchange St	TRESPASS
2/15/2019	1964500261	S Chipman St/W Stewart St	VIOLATION - INSURANCE - OTHER COMMISSION RULES
2/1/2019	1964500173	200 block E McArthur St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/8/2019	1964500230	1200 block N Orchard St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/18/2019	1964500283	W North St/N Shiawassee St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/19/2019	1964500292	W Main St/S Howell St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/19/2019	1964500290	W Main St/S Howell St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/22/2019	1964500313	W Cass St/S Shiawassee St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/26/2019	1964500335	700 block E North St	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/28/2019	1964500348	Washington St/Corunna Ave	VIOLATION OF CONTROLLED SUBSTANCE ACT
2/2/2019	1964500177	Main St/Ball St	WEAPONS OFFENSE - CONCEALED
<b>Total</b>	<b>188</b>		

FEBRUARY OFFENSE SUMMARY

Offense	Total Offenses
1072 - 10002 - Parental Kidnap	1
1171 - 11001 - CSC First (1st) Degree -Penetration Penis/Vagina	2
1177 - 11007 - CSC Second (2nd) Degree - Forcible Contact	1
1302 - 13002 - Aggravated/Felonious Assault - Family - Other Weapon	1
1305 - 13002 - Aggravated/Felonious Assault - Non-Family - Other Weapon	1
1306 - 13002 - Aggravated/Felonious Assault - Non-Family - Strong Arm	1
1312 - 13002 - Aggravated/Felonious Assault - Police Officer - Strong Arm	1
1313 - 13001 - Assault and Battery/Simple Assault	15
1316 - 13003 - Intimidation	1
2202 - 22001 - Burglary - Forced Entry - Residence (Including Home Invasion)	3
2203 - 22001 - Burglary - Forced Entry - Non-Residence	1
2275 - 22001 - Burglary - Unoccupied Building or Other Structure	1
2298 - 22003 - Burglary - Entering Without Permission	3
2304 - 23006 - Larceny - Parts and Accessories from Vehicle	1
2305 - 23005 - Larceny - Personal Property from Vehicle	2
2308 - 23003 - Larceny - From Building (Includes library, office used by public, etc)	5
2309 - 23007 - Larceny - From Yards (Grounds surrounding a building)	1
2310 - 23007 - Larceny - From Mails	1
2404 - 24001 - Vehicle Theft	1
2605 - 26002 - Illegal Use of Credit Card	2
2609 - 26007 - Fraud - Identity Theft	2
2804 - 28000 - Stolen Property - Possessing	1
2901 - 29000 - Damage to Property - Business Property	6
2902 - 29000 - Damage to Property - Private Property	10
3078 - 30002 - Retail Fraud Theft 3rd Degree	2
3512 - 35001 - Heroin - Possess	3
3547 - 35001 - Methamphetamine - Possess	4
3562 - 35001 - Marijuana - Possess	1
4801 - 48000 - Resisting Officer	3
4805 - 48000 - Witness - Dissuading	1
4877 - 48000 - Fleeing and Eluding (Felony)	1
5006 - 50000 - Obstructing Justice	5
5007 - 50000 - Obstructing Court Order	1

5011 - 50000 - Parole Violation	3
5013 - 50000 - Conditional Release Violation	1
5212 - 52001 - Concealed Weapons - Possession of Weapon	1
5311 - 53001 - Disorderly Conduct	2
5312 - 53001 - Disturbing the Peace	1
5393 - 53001 - Disorderly Conduct (Other)	1
5586 - 72000 - Animals -Cruelty to	1
5599 - 55000 - Health and Safety Violations (Other)	8
5707 - 57001 - Trespass (Other)	3
7070 - 70000 - Runaway	3
7399 - 73000 - Miscellaneous Arrest	4
8041 - 54002 - Operating Under the Influence of Intoxicating Liquor	3
8271 - 54003 - Traffic - No Operators License	1
8273 - 54003 - Traffic - Driving on Susp/Revoked/Refused License	4
8275 - 54003 - Traffic - Driver License Law Violations	1
8277 - 54003 - Traffic - Registration Law Violations	4
8328 - 54003 - Motor Vehicle Violation	2
8930 - 89003 - Violation - Insurance - Other Commission Rules	1
9908 - 92004 - Civil Custodies - Insanity (Mental)	2
9910 - 93001 - Traffic, Non-Criminal - Accident	26
9911 - 93002 - Traffic, Non-Criminal - Non-Traffic Accident	2
9942 - 98006 - Inspections/Investigations - Family Trouble	1
9943 - 98007 - Inspections/Investigations - Suspicious Situations	1
9944 - 98008 - Inspections/Investigations - Lost and Found Prop	8
9945 - 98009 - Inspections/Investigations - Drug Overdose	1
9947 - 99002 - Miscellaneous - Natural Death	2
9948 - 99003 - Miscellaneous - Missing Persons	2
9953 - 99008 - Miscellaneous - General Assistance	2
9954 - 99009 - Miscellaneous - Non-Criminal	8
9955 - 99008 - Miscellaneous - Assist to EMS	2
9956 - 99008 - Miscellaneous - Assist to Other Police Agency	2
<b>Total</b>	<b>188</b>



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# *MEMORANDUM*

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DATE: March 11, 2019  
TO: Owosso City Council  
FROM: Kevin Lenkart  
Director of Public Safety  
RE: February 2019 Fire & Ambulance Report

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During the month of February 2019:

Fire Department responded to 210 Ambulance calls

Fire Department responded to 15 Fire calls --

Building Fires	0
Building Fires Mutual Aid	1
Gas Leak/CO Alarm	4
False Alarms	9
Vehicle Accidents	0
EMS Assist	0
Vehicle Fire	0
Illegal Burn	0
Other Fires	1
Wires Down	0

ANALYTICS  
Station Report EDITED

Custom

Feb 1, 2019 - Feb 28, 2019

Filters

Trend Lines

**8%**

**FIRE**  
Percentage of Total Incidents

**92%**

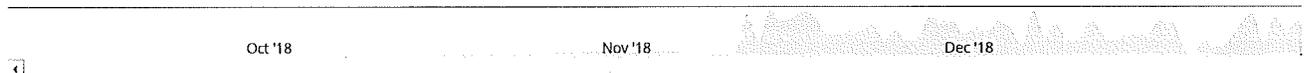
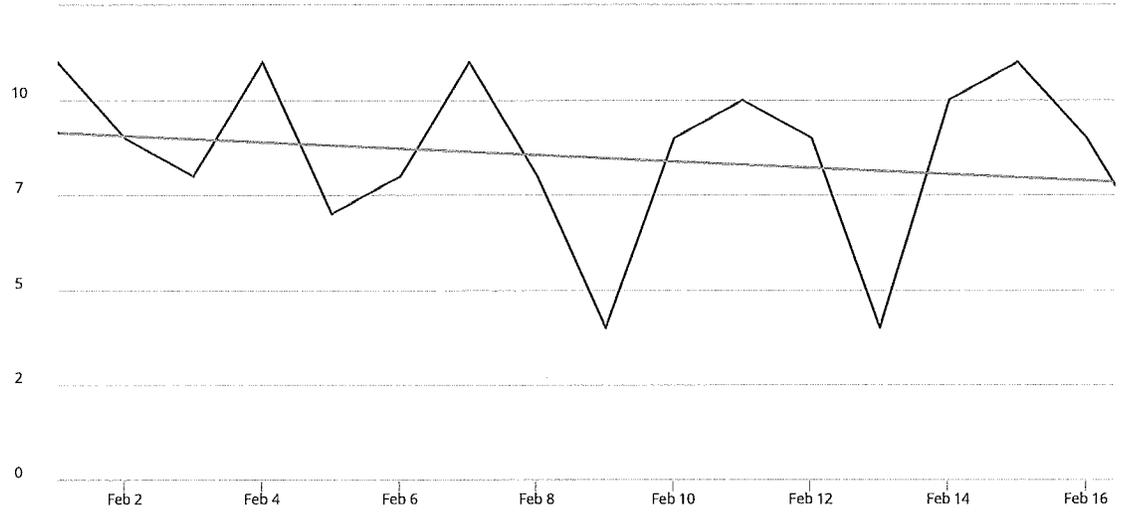
**EMS**  
Percentage of Total Incidents

**224**

**INCIDENTS**  
In Selected Time Slice

**28**

**DAYS**  
In Selected Time Slice



Counts	% Rows		% Columns		% All								Total	
	2/3/19	2/10/19	2/17/19	2/24/19	3/3/19	3/10/19	3/17/19	3/24/19	3/31/19	4/7/19	4/14/19	4/21/19		4/28/19
Station 5	4	4	2	1	3	-	-	-	-	-	-	-	-	14
UNKNOWN	24	54	57	46	29	-	-	-	-	-	-	-	-	210
<b>Total</b>	<b>28</b>	<b>58</b>	<b>59</b>	<b>47</b>	<b>32</b>	<b>-</b>	<b>224</b>							

**OWOSSO HISTORICAL COMMISSION**  
Regular Meeting Minutes  
February 11, 2019, 7:00 PM Curwood Castle



- CALL TO ORDER:** MEETING WAS CALLED TO ORDER AT 7:01 PM BY CHAIR CAROLYN EBERT
- PRESENT:** Commissioner Carolyn Ebert, Chair; Commissioner Karen Marumoto, Vice Chair; Commissioner Elaine Greenway, Commissioner Paul Rogers, Commissioner Sara Adams; Commissioner Dave Acton, Commissioner Heather Jacobs (7:05)
- ABSENT:** None
- OTHERS PRESENT:** Robert Doran-Brockway, Director; Linda Beeman, Eric Savin
- APPROVAL OF AGENDA:** Agenda Item-Water Ways Exhibition added to Agenda under New Business. Commissioner Marumoto motioned to approve agenda with New Business Item. Motion Supported by Commissioner Greenway. Ayes all, motion carried.
- APPROVAL OF January, 2019 REVENUE AND EXPENDITURE REPORT**  
Discussion regarding seasonal budget deficit although fund balance is healthy. Commissioner Acton motioned to approve the January 2019 Revenue and Expenditure Report. Motion Supported by Commissioner Marumoto. Ayes all, motion carried.
- CONSENT AGENDA:**  
OHC Balance Sheet, OHC Check Register; Mid-Year Check Up; OHC December 2018 Meeting Minutes. Commissioner Acton motioned to approve the Consent Agenda, Supported by Commissioner Marumoto. Ayes all, motion carried.
- CITIZEN COMMENTS:** Grant Writer, Linda Beeman shared her knowledge/experience of grants available from the Michigan Council for Arts and Cultural Affairs. She offered valuable insight and assistance in obtaining other grants appropriate for OHC.
- COMMUNICATIONS:** NONE
- OLD BUSINESS:**
- **501(c) 3 Status Report – Response delayed due to government shutdown.**
  - **Next Fundraising Target – Painting Exhibition**  
Director Doran has set a \$5,000 Sponsorship Goal per painting to be raised. He has a meeting with CEO of Memorial Hospital to request donation for the first painting.
  - **Museums and Parks Millage Review –** After July 1<sup>st</sup>, money is available for expenditures. It is planned to hold the funds until matching grants can be obtained.
  - **National Main Street Conference – Budget Increase**  
**Motion made by Commission Rogers to approve an additional \$1,300 for expenses related to the March Conference. Supported by Commissioner Jacobs, All Ayes, motion carried.**

- **Gould House Review**
  - **Ceiling** – Initial phase complete.
  - **Apartments** – budget increase of \$400 for renovation  
**A motion was made by Commissioner Adams to increase the apartment renovation by \$400.00 Supported by Commissioner Greenway. All Ayes, motion carried.**
  - **Renovations and Restoration** – Establish a Blue Ribbon Committee to seek guidance of sustainability to improve Gould House.

**NEW BUSINESS:**

- **Review 2019 12-Month Board Planning Guide** – Meetings will occur over the next 4 weeks to develop budgets. Deliverables will be discussed for individual committees. Board self-assessments will be completed.
- **Review 2019 Schedule of Events** – List presented and reviewed.
- **2019 Owosso Historic Home Tour** - Seeking suggestions from commissioners for at least 2 additional homes to be included. Guidelines are only to architecturally or artistically interesting
- **2019/2020 Budgets** – will have first draft to the board for March meeting.
- **Donation from Preservation Owosso** - \$5,478.00 to be used for archiving. Formal presentation at April 2019 meeting.
- **Curwood Duck Race** – Curwood Committee will share 50/50 of funds raised. Kiwanis will set up for one-time 20% of funds raised. Tickets will be \$5.00 each. Events for fund raising opportunities will be presented at March meeting. Goal to raise \$5,000 Curwood 2019.

**Commission Acton motioned to enter into an agreement with Curwood Committee for the “Get Ducked” fund raiser, Supported by Commissioner Jacobs. Ayes All, Motion Carried.**

- **5 Year Strategic Plan** – To the board for April meeting.
- **Committee Reports** – Board to Write Job/Portfolio Descriptions.
- **Board Self-Assessments** - to be emailed to the board.
  - **Exhibitions & Special Events – Exhibit Celebrating Women of Owosso.** Committee has been formed. Exhibit to open Mother’s Day 2020. Next meeting March 19<sup>th</sup>, 6:00 PM at 501 Brandon Ave., Owosso, MI.
  - **Education**
  - **Museum Stewardship**
  - **Archiving & Acquisitions** – Canvassing for new members.
  - **Finance/Governance** – Encouraging members to provide desires/passion for being on the board. Opportunity to reassess interests outlined in a portfolio.

- Philanthropy, Giving & Membership
- **Marketing, Advertising & Social Media** - Increased marketing,, advertising in social media as shown in Facebook postings.
- **Volunteers** – Encouraged members to give 5 names.
- **What do you bring to the OHC?** Discussion of varied interests that could enhance OHC.

**CITIZEN COMMENTS:**

**None**

**ADJOURN:**

**Commissioner Adams motioned to adjourn at 8:40, Supported by Commissioner Rogers. Ayes All, Motion Carried.**

**MINUTES  
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION  
COUNCIL CHAMBERS, CITY HALL  
MONDAY, FEBRUARY 25, 2019 – 6:30 P.M.**

**CALL TO ORDER:** Chairman Wascher called the meeting to order at 6:30 p.m.

**PLEDGE OF ALLEGIANCE:** Recited

**ROLL CALL:** Amy Kirkland, City Clerk

**MEMBERS PRESENT:** Chairman Wascher, Vice-Chair Livingston, Secretary Janae Fear, Commissioners Adams, Kirkland, Lafferty, Law and Taylor

**MEMBERS ABSENT:** Commissioners Jenkins and Taylor

**OTHERS PRESENT:** Assistant City Manager Amy Cyphert

**APPROVAL OF AGENDA:**

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO APPROVE THE AGENDA FOR FEBRUARY 25, 2019 WITH THE ADDITION OF #6 RECREATIONAL MARIJUANA IN OTHER BOARD BUSINESS.**

YEAS ALL. MOTION CARRIED.

**APPROVAL OF MINUTES:**

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER LAW TO APPROVE THE MINUTES FOR THE DECEMBER 10, 2018 MEETING.**

YEAS ALL. MOTION CARRIED.

**PUBLIC HEARINGS:**

- 1. Public hearing and action on Proposed Amendments to Chapter 38 – Zoning Ordinance buffer zone requirements for medical marihuana businesses Sec 38-197, Sec 38-217, Sec 38-242, Sec 38-267, Sec 38-292**

Ken Spindler is closing on 1370 E. South Street shortly and wanted to know the timeline for the lottery. Ms. Cyphert stated the amendments need to be approved by Council and become effective then Council will determine the date of the lottery and the 30 day window prior to lottery. Commissioner Adams asked for the possibility of further amendments or adjustments. Ms. Cyphert stated we've tried to give you everything we know at this point, but marijuana is a bouncing ball at this point, you do what you can when you have sufficient information. The board may want to reopen medical marihuana when you talk about recreational, depends on what you want as this will be constantly evolving.

Commissioner Adams asked what have other communities decided to do. Ms. Cyphert stated medical marihuana is a work in progress but most communities are holding off on recreational until the State finalizes the rules. Ms. Cyphert advised to hold off on recreational until the State issues the final rules (not temporary).

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO FORWARD THE PROPOSED AMENDMENTS TO THE MEDICAL MARIHUANA ORDINANCE TO COUNCIL FOR THEIR CONSIDERATION AND APPROVAL.**

RCV

**YEAS: COMMISSIONER ADAMS, SECRETARY FEAR, COMMISSIONERS KIRKLAND, LAFFERTY, LAW, VICE-CHAIR LIVINGSTON AND CHAIRMAN WASCHER**

**NAYS: NONE**

**MOTION CARRIED**

**2. Public hearing and action on Proposed Amendments to Chapter 38 – Zoning Ordinance industrial outdoor storage screening Sec. 38-292, Sec. 38-312, Sec. 38-393 and 38-389**

No citizen comments

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER LAFFERTY TO FORWARD THE PROPOSED AMENDMENTS TO THE INDUSTRIAL OUTDOOR STORAGE SCREENING ORDINANCE TO COUNCIL FOR THEIR CONSIDERATION AND APPROVAL.**

**RCV**

**YEAS: SECRETARY FEAR, COMMISSIONERS KIRKLAND, LAFFERTY, LAW, VICE-CHAIR LIVINGSTON, COMMISSIONER ADAMS AND CHAIRMAN WASCHER**

**NAYS: NONE**

**MOTION CARRIED**

**OLD BUSINESS**

**3. Review of Proposed Amendments to Chapter 26 – Sign Ordinance and provide edits and/or schedule a public hearing for March meeting**

Ms. Cyphert stated that she worked with the City Attorney and contacted other communities and believes what is proposed will serve your purposes. Ms. Cyphert also requested the board postpone the Sign Ordinance amendments, until a new Planning Consultant is hired.

Discussion held on some possible changes to the draft. In particular, festoons on buildings and the look of festoons. Flutter signs should be enough without festoons. Separate lights from festoons in the wording.

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER LAW TO POSTPONE AMENDMENTS TO THE SIGN ORDINANCE UNTIL A NEW PLANNING CONSULTANT IS HIRED.**

**YEAS ALL. MOTION CARRIED.**

**NEW BUSINESS**

**4. Presentation and action of the City of Owosso 2019-25 Capital Improvements Plan**

Ms. Cyphert stated the Capital Improvement Plan (CIP) is required by Redevelopment Ready and it is also a good tool for managing your budget and projects. The CIP is helpful for Council so they have an idea of what the budget needs are in the next few years. Also helpful when applying for grants, project coordination and outside entities so that they can coordinate their projects with the City. Many projects are drawn from other plans and ultimately the document is just a proposal as Council will determine what projects move forward.

**MOTION BY SECRETARY FEAR, SUPPORTED BY VICE-CHAIR LIVINGSTON TO ADOPT THE CITY OF OWOSSO 2019-25 CAPITAL IMPROVEMENTS PLAN (CIP) AND RECOMMENDS COUNCIL ADOPTION.**

**YEAS ALL. MOTION CARRIED.**

**5. 2018 Planning Commission Annual Report per 125.319 (2) of the Michigan Planning Enabling Act 33 of 2008**

Ms. Cyphert stated this will be given to Council as a report. The City's certification is still a couple of years out.

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER LAFFERTY TO ADOPT THE 2018 PLANNING COMMISSION ANNUAL REPORT WITH VERIFICATION OF ATTENDANCE RECORDS AND RECOMMEND SENDING TO COUNCIL.**

**YEAS ALL. MOTION CARRIED.**

**OTHER BOARD BUSINESS**

**6. Recreational Marijuana**

Secretary Fear doesn't want to find that we are behind the ball when the State comes out with rules. Do we want to start nor or wait?

Vice-Chair Livingston stated we can start when the State starts leaking out the rules, doesn't want to wait until the last minute.

Secretary Fear stated we need to get a feel for what residents want in the meantime.

Commissioner Kirkland stated he would like to avoid re-working everything like we did with medical marihuana.

Commissioner Livingston stated that hopefully it will be easier for the state since they've tackled medical marihuana.

Commissioner Adams agrees and doesn't want to wait too long. Do we want to revisit the subject every time the state releases some information?

Ms. Cyphert responded with see how the big cities write their ordinances; they have lots of advisors, input, and resources. Ms. Cyphert cautioned against talking about recreational marijuana at every meeting as an agenda item. It will give others the impression that you are actively working on an ordinance amendment; cautioned against being the first community to put an ordinance out there.

7. Ms. Cyphert stated that March 8th is her last day. She has enjoyed her time here. You are on your way to getting a lot of things done and will not be leaving you in bad hands. She thinks a Planning Consultant or full time Planning Advisor will be hired.

8. At the last meeting there were questions about the Smith and Voss temporary sign that was used as a permanent sign. The code enforcement to correct the violation took a year and a half.

**PUBLIC COMMENTS AND COMMUNICATIONS**

Tony Goff, 1370 E. South Street - about 95% of communities that have allowed med marihuana have opted out of recreational marijuana, feels it's a good strategy to wait until the state has released their rules

**ADJOURNMENT**

**MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER LAW TO ADJOURN AT 7:20 P.M. UNTIL THE NEXT MEETING ON MARCH 25, 2019.  
YEAS ALL, MOTION CARRIED.**

---

Janae L. Fear, Secretary

DRAFT

**MINUTES**  
**REGULAR MEETING OF THE**  
**DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET**  
**CITY OF OWOSSO**  
**MARCH 6, 2019 AT 7:30 AM**  
**CITY COUNCIL CHAMBERS**

**CALL TO ORDER:** The meeting was called to order by Chairman Dave Acton at 7:34 a.m.

**ROLL CALL:** Was taken by Recording Secretary, Debbie Hebert

**MEMBERS PRESENT:** Chairman Dave Acton, Kenn Cushman, Mayor Chris Eveleth, Jon Moore, Lance Omer, Theresa Trecha, and Jim Woodworth.

**MEMBERS ABSENT:** Vice-Chairman Bill Gilbert

**OTHERS PRESENT:** Josh Adams, Main Street Manager

**AGENDA:**

**IT WAS MOVED BY AUTHORITY MEMBER WOODWORTH AND SUPPORTED BY AUTHORITY MEMBER OMER TO APPROVE THE AGENDA FOR MARCH 6, 2019 WITH THE ADDITION OF THE TOPIC 15-MINUTE PARKING UNDER ITEMS OF BUSINESS.**

**AYES: ALL. MOTION CARRIED.**

**MINUTES:**

**IT WAS MOVED BY AUTHORITY MEMBER WOODWORTH AND SUPPORTED BY AUTHORITY MEMBER MOORE TO APPROVE THE MINUTES OF JANUARY 9, 2019, WITH THE NOTATION THAT THE BOARD RETREAT WAS MOVED TO THE ARMORY.**

**AYES: ALL. MOTION CARRIED.**

**PUBLIC COMMENTS: NONE**

**ITEMS OF BUSINESS:**

**1) CHECK REGISTER**

**IT WAS MOVED BY AUTHORITY MEMBER MAYOR EVELETH AND SUPPORTED BY AUTHORITY MEMBER CUSHMAN TO APPROVE THE CHECK REGISTER FOR JANUARY AND FEBRUARY, 2019 AS PRESENTED.**

**AYES: ALL. MOTION CARRIED.**

**2) BUDGET REPORT-** Josh Adams, Main Street Manager commented.

TIF money has been received, with an increase of over \$6,000 created some flexibility in the budget although budget remains tight. Maintenance is higher due to trash pickup. A different billing cycle is being negotiated.

**IT WAS MOVED BY AUTHORITY MEMBER MOORE AND SUPPORTED BY AUTHORITY MEMBER WOODWORTH TO APPROVE THE BUDGET REPORT AS PRESENTED.**

**AYES ALL. MOTION CARRIED.**

**3) BOARD MEETING TIME** - Purpose of discussion to adjust the meeting time if appropriate to encourage public attendance, members schedule conflicts requiring them to leave the meeting early. At this point, the time will remain the same but with open mindedness toward change as needed.

**4) DRAFT EXPECTATION PLAN** – To develop an enhancement of communication between committee members. The plan outlines expectations for committees and its volunteers. Developed to bring in volunteers of varying ages. Request was made to the board to review and provide feedback.

**5) SELF-ASSESSMENT TOPICS** – Josh will send the self- assessment document to board members, highlighted with topics of improvement. Each board member will respond by suggesting, prior to the next meeting, two items for discussion. The board will decide at the next meeting which item to address first, and then take them one at a time. It will become a part of the regular routine of each meeting.

**6) 15-MINUTE PARKING** – Local business owners would like an opportunity to provide parking for short-term takeout. Discussion that signs should note “pickup/drive up” rather than setting a time limit. Specific parking space locations were discussed. This item will be sent to the Business Owners Committee for further development.

**COMMITTEE UPDATES:**

**1) Design & Business Vitality** – a walk thru the downtown will take place next week to draft a plan for main street development. Proposal of plans will be sent to landscaping companies for bids.

The flower program goal is to seek sponsors for each bed to “Adopt- A-Bed” so that funds will be provided for weeding, planting and fall cleanup. The beds will be done by paid individuals instead of volunteers. This will allow budgeted monies to go back into maintenance and streetscape.

**2) Promotion & Outreach** - A subcommittee has been formed to begin a Sponsorship Plan for various activities. The Chocolate Walk Event was a success. \$3,000 was raised. Promotions are beginning for summer events. April 6<sup>th</sup> will be a volunteer recruiting event at Foster’s.

**3) Business Owners Committee** – the meeting will be held March 12, 2019, at Roma’s, 6:30 PM. The Economic Vitality Specialist from Michigan Mainstreet will be provide training on Pop-Up Shops for business owners and how retail businesses can focus on event- based retail.

**4) Manager Updates** – None

**Board Continuing Education/Information:**

- **Director Report** – For board review.
- **Upcoming City 2019/2020 Budget** – Board approval will be sought in April, 2019.

**PUBLIC COMMENTS:** None

**BOARD COMMENTS:** Camera placements at area businesses were noted as beneficial for identifying persons disfiguring properties.

**ADJOURNMENT:**

**IT WAS MOVED BY AUTHORITY MEMBER WOODWORTH AND SUPPORTED BY AUTHORITY MEMBER OMER TO ADJOURN AT 8:37 A.M.  
AYES: ALL. MOTION CARRIED.**