

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, OCTOBER 15, 2018  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 1, 2018:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Proposed Special Assessment Project – Palmer Avenue. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2019-09 for Palmer Avenue from Gute Street to Prindle Street for street resurfacing.
2. Proposed Special Assessment Project – S. Washington Street. Conduct a public hearing to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2019-13 for Washington Street from Gute Street to Corunna Avenue for street rehabilitation/reconstruction.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Proposed Special Assessment Project – Monroe Street. Authorize Resolution No. 2 setting a public hearing for Monday, November 5, 2018 for proposed Special Assessment District No. 2019-07 for Monroe Street from McMillan Avenue to the east City limits for street resurfacing.

2. Glow Owosso Permission. Approve request from Owosso Main Street for use of various streets in the downtown and High School area and the closure of Main Street Plaza at various times on November 23, 2018 for Owosso Glow events, waive the insurance requirement, and approve Traffic Control Order No. 1407 formalizing the request.
3. Mortgage Discharge – 401 E. Comstock Street. Authorize discharge of mortgage as it relates to 401 E. Comstock Street (Edwin and Connie Hildebrant) and further authorize the Mayor and City Clerk to execute appropriate documents.
4. Contract Addendum No. 7 - OHM Professional Engineering Services. Authorize Addendum No. 7 to the contract with Orchard, Hiltz & McCliment d/b/a OHM Advisors for Professional Engineering Services originally approved May 15, 2017, for preparation of a project application for the Drinking Water Revolving Loan Fund Project in an amount not to exceed \$13,980.00, and further authorize payment up to the contract amount, including Addendum Nos. 1-7, as amended, upon satisfactory receipt of deliverables.
5. Bid Award – Variable Frequency Drive. Authorize bid award to Peerless Midwest, Inc. for the purchase of one variable frequency drive unit for the Water Treatment Plant in the amount of \$17,761.00, plus an installation contingency of \$1,800.00, and further authorize payment to the vendor upon satisfactory installation and testing of the unit.
3. Purchase Authorization - DPW Fleet Pickup Trucks. Waive competitive bidding requirements, authorize the purchase of two Ford F250 4x2 pickup trucks for the DPW fleet from Signature Ford Lincoln Mercury in the amount of \$52,302.00 utilizing State Contract No. 071B7700180/Macomb County Contract 71-15, approve a contingency of \$350.00 for estimated shipping and handling, and further authorize payment to the vendor upon satisfactory delivery of said vehicles.
4. Professional Services Agreement – Geotechnical Evaluation Services. Authorize a professional services agreement with Soil and Materials Engineers, Inc. d/b/a SME to conduct a condition assessment and determine the suitability for residential construction of the area known as Osburn Lakes, Phase II in the amount of \$9,900.00, approve a contingency amount of \$2,500.00 to be utilized upon written approval of the City, and further authorize payment to the engineer upon the satisfactory completion of necessary services.
5. Warrant No. 563. Authorize Warrant No. 563 as follows:

<b>Vendor</b>	<b>Description</b>	<b>Fund</b>	<b>Amount</b>
Caledonia Charter Township	Caledonia Utility Fund payment-7/1/18-9/30/18	Water	\$34,275.50
Owosso Charter Township	Owosso Charter Township 2011 Water Agreement-7/1/18-9/30/18	Water	\$12,099.92

6. Check Register – September 2018. Affirm check disbursements totaling \$3,297,091.17 for September 2018.

**ITEMS OF BUSINESS**

1. 5<sup>th</sup> Monday Meeting. Consider cancelling the fifth Monday meeting scheduled for October 29, 2018 due to a lack of agenda items.

**COMMUNICATIONS**

1. Cheryl A. Grice, Finance Director. Financial Statement Reporting Procedure.
2. N. Bradley Hissong, Building Official. September 2018 Building Department Report.

3. N. Bradley Hissong Building Official. September 2018 Code Violations Report.
4. Kevin D. Lenkart, Public Safety Director. September 2018 Police Report.
5. Kevin D. Lenkart, Public Safety Director. September 2018 Fire Report.
6. Downtown Development Authority. Minutes of October 3, 2018.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, November 05, 2018

### **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2019  
Building Board of Appeals – Alternate - term expires June 30, 2021  
Historical Commission – term expires December 31, 2020  
Historical Commission – term expires December 31, 2021  
Zoning Board of Appeals - Alternate – term expires June 30, 2021

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).