

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MAY 16, 2022
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER JEROME C. HABER

PLEDGE OF ALLEGIANCE: CITY MANAGER NATHAN R. HENNE

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 2, 2022

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of May 2, 2022 as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

CWSRF Project Plan Review – Replacement of Aging WWTP Infrastructure

Master Plan Implementation Goals: 1.5, 3.4, 3.7

City Manager Nathan R. Henne noted that this is the latest project proposed for the Waste Water Treatment Plant (WWTP). The plan involves the replacement of the three nitrification towers, replacement of the roof, electrical improvements, and improvements to the disinfecting process.

A public hearing was conducted to receive citizen comment regarding the Michigan Department of Environmental Quality State Revolving Fund Project Plan to replace aging infrastructure and address flow capacity limitations at the WWTP.

The following person commented in regard to the proposed Project Plan:

Gary Burk, former Utilities Director, 770 Riverbend Drive, said he felt that the proposed plan was very ambitious and expensive, but that it is necessary given the average age of the equipment at the plant (30-50 years), and he encouraged the Council to proceed with the plan. He went on to note that he would prefer to see the retention facility constructed in phase 1 instead of phase 2 as he believes that doing so would reduce the threat of sanitary sewer overflows enough that the secondary clarifiers proposed in phase 2 won't be necessary. Lastly, he said he hopes that the final project plan will include some green energy alternatives such as the inclusion of solar panels on the retention basin or capturing the heat from the treatment process to heat the building. He closed by saying this project needs to be done for the sake of our future.

Utilities Director Ryan E. Suchanek asked that all those present in the audience at this time place their name and address on the sign in sheet for the record.

Brian VanZee, Fishbeck Project Engineer, stepped forward to provide some detail about the plan and make the statements required by the SRF Program. This project will be funded by the CWSRF, which is part of EGLE. They provide low interest loans for utilities improvements. He listed alternatives to the presented plan and explained why this plan was selected. The plan consists of two phases, with phase 1 estimated to cost \$13,000,000 and phase 2 estimated at \$12,000,000. The City has qualified as a disadvantaged community and may be eligible for loan forgiveness and grants to cushion the cost of the project. There are no noted environmental

impacts associated with the project and the project should have a positive social impact with the resulting improvements in water quality. Lastly, he noted that Mr. Burk's concerns about the cost of the project are legitimate, as cost concerns were the deciding factor in scheduling the retention basin in phase 2 as opposed to phase 1.

The public hearing was officially closed at 7:44 p.m.

Councilmember Teich inquired about the cost of the retention basin and if all angles had been examined to try and get it into phase 1. Mr. VanZee explained that replacement of the nitrification towers must occur in phase 1 due to the fact that they are well past their normal useful lifespan and could fail at any time, and adding the retention basin to phase 1 would increase the cost of the phase to the point where another rate increase would be required.

Motion by Mayor Pro-Tem Osika to authorize the following resolution approving the proposed project plan:

RESOLUTION NO. 66-2022

ADOPTION OF FINAL PROJECT PLAN FOR THE MICHIGAN DEPARTMENT OF ENVIRONMENT GREAT LAKES & ENERGY (EGLE) CLEAN WATER STATE REVOLVING FUND AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE

WHEREAS, the City of Owosso recognizes the need to make improvements to its existing wastewater treatment plant's biological towers and process equipment; and

WHEREAS, the City of Owosso authorized Fishbeck to prepare a Project Plan, which recommends improvements to the infrastructure to comply with regulatory requirements and increase reliability of service to residents and customers; and

WHEREAS, said Project Plan was presented at a Public Hearing held on May 16th, 2022 and all public comments have been considered and addressed.

NOW THEREFORE BE IT RESOLVED, that the City of Owosso formally adopts said Project Plan and agrees to implement the selected amendments:

- Replacing three (3) biological towers
- Replacing filters
- Disinfection upgrades
- Electrical improvements
- Replacing roof

BE IT FURTHER RESOLVED, that the Director of Public Services & Utilities, a position currently held by Ryan E. Suchanek, is designated as the authorized representative for all activities associated with the project referenced above, including the submittal of said Project Plan, which has already been completed by Fishbeck, who prepared and submitted the required Project Plan to the State of Michigan in cooperation with City staff and EGLE regulatory guidelines.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Teich, Haber, Fear, Mayor Pro-Tem Osika, Councilmembers Pidek, Law, and Mayor Eveleth.

NAYS: None.

Ordinance Amendment – False Alarms

The proposed amendment would update the terms of the ordinance to reflect current procedures.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 18, Nuisances, Article VI, *False Alarms*.

There were no citizen comments received prior to, or during the hearing.

Councilmember Pidek inquired about how many false alarms the Public Safety Department had responded to this year. Public Safety Director Kevin D. Lenkart indicated they had responded to approximately 20 alarms each for Police and Fire.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilmember Pidek that the following ordinance be adopted:

ORDINANCE NO. 832

**APPROVING AMENDMENT TO CHAPTER 18, NUISANCES,
ARTICLE VI, FALSE ALARMS, OF THE CODE OF ORDINANCES
UPDATING THE LANGUAGE TO MATCH PROCEDURE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Nuisances Ordinance containing provisions for false alarms that was adopted in 1992; and

WHEREAS, it is necessary to update the ordinance to reflect changes in the Public Safety Department's response to false alarms; and

WHEREAS, the City Council held a public hearing on May 16, 2022, there being no one to be heard, and deliberated on the proposed ordinance amendment.

NOW THEREFORE BE IT RESOLVED, THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. AMENDMENT. That Chapter 18, Nuisances, Article VI, *False Alarms*, of the Code of Ordinances of the City of Owosso be amended as follows:

Sec. 18-131. Declared nuisance.

Any false alarm in excess of two (2) in any calendar year from the same location is hereby declared to be a public nuisance.

Sec. 18-132. Definitions.

The following words and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning.

Alarm user shall mean any person or other entity on whose premises an alarm system is maintained within the city except for alarm systems on motor vehicles. If, however, an alarm system on a motor vehicle is connected with an alarm system at a premise, the person using such system is an alarm user. Also excluded from this definition and from the coverage of this article are persons or entities who use an alarm system to alert or signal persons within the premises in which the alarm systems are located, of an attempted unauthorized intrusion, holdup attempt or fire hazard. If such a system, however, employs an audible signal emitting sounds or flashing light or beacon designed to signal persons outside the premises, such system shall be within the definition of an alarm system and shall be subject to this article.

Alarm system shall mean any device or assembly of equipment and devices arranged to signal the presence of a condition requiring urgent attention and to which police officers or fire department personnel are expected to respond. In this article, the term "alarm system" shall include the terms "automatic hold-up alarm system", "burglar alarm system", "intrusion alarm system", "hold-up alarm system", "manual hold-up alarm system", "temperature fire alarm system", "manual fire alarm system", "fire alarm system", and "automatic sprinkler water-flow alarm system".

False alarm shall be defined as any alarm signal which is registered at the police or fire department, any central dispatch center, or elsewhere not resulting from criminal or fire activity for which the alarm was intended, or in the case of a fire alarm any alarm signal which is registered at the police or fire department or elsewhere not resulting from a fire or potential fire condition or life threatening medical emergency.

Sec. 18-133. False alarm fee.

- (a) The alarm user shall be required to pay to the city an amount approved by resolution of the Owosso City Council for each additional false alarm in any given calendar year. No alarm user shall be required to pay said fee on the first two calls of a false alarm during any one (1) calendar year, but shall be advised in writing of said false alarm and of the existence of this article.
- (b) Alarms caused by the following extenuating circumstances shall not constitute a false alarm and no false alarm fee shall be charged by the city:
 - (1) Alarm system malfunctions.
 - (2) Storm conditions.
 - (3) Alarms activated by persons working on the alarm system with prior notification to the police or fire department.
 - (4) Alarms activated by disruption or disturbance.
- (c) The fee is due and payable within thirty (30) calendar days from the date of notification.
- (d) If, upon receiving a false alarm fee notice, the alarm user wishes to request a waiver of the assessment of the fee due to extenuating circumstances, he may do so in writing

within ten (10) working days of the assessment date. The notice to the Public Safety Chief or their designee shall contain documentation of the extenuating circumstances involved. Within ten (10) working days of the receipt of the waiver request by the Public Safety Chief or their designee, shall make a determination on the waiver request and shall notify the alarm user of the decision.

- (e) In the event that the alarm user is not satisfied with the decision rendered by the Public Safety Chief or their designee, an additional written request for waiver may be filed within ten (10) working days of the date of the decision by the Public Safety Chief or their designee to the city manager. Within ten (10) working days of the receipt of the waiver request and documentation of extenuating circumstances, the city manager or their designated representative shall review the request, make a determination on the waiver, and shall notify the alarm user of the decision.

Sec. 18-134. Assessment of fees.

Any billing to an alarm user for a false alarm fee which remains unpaid for a period in excess of ten (10) calendar days shall be assessed a fee approved by resolution of city council, and shall be certified to the city assessor who shall place the same on the next tax roll and assess the fees, penalties and interest against the real or personal property assessment of the user to be collected in the same manner as general city taxes pursuant to Chapter 9 of the City of Owosso Charter.

SECTION 2. SEVERABILITY. If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 3. AVAILABILITY. This ordinance may be viewed on the City's website at www.ci.owosso.mi.us or purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE: This amendment shall become effective June 5, 2022.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, Haber, Teich, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Eveleth.

NAYS: None.

USDA Grant

Master Plan Implementation Goals: 1.19, 3.2, 4.6, 5.12

City Manager Henne explained that the City was expanding its USDA grant application from seeking funding for just emergency vehicles to including vehicles and equipment for the Public Works Department.

A public hearing was conducted pursuant to USDA Grant guidelines to receive citizen comment regarding the proposed application for a USDA Rural Development Community Facilities Grant to partially fund the purchase of several new vehicles and pieces of equipment necessary for the operation of the Public Safety and Public Works Departments.

There were no citizen comments received prior to, or during the hearing.

Motion by Mayor Pro-Tem Osika to approve the resolution authorizing the submission of a grant application to the USDA as follows:

RESOLUTION NO. 67-2022

PUBLIC HEARING TO RECEIVE CITIZEN COMMENT ON THE APPLICATION FOR GRANT MONEY FROM THE USDA COMMUNITY FACILITIES PROGRAM FOR THE PURCHASE OF VEHICLES & EQUIPMENT FOR THE PUBLIC SAFETY & PUBLIC WORKS DEPARTMENTS

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a Public Safety - Police Department and a Department of Public Works, each requiring the purchase of vehicles and equipment to carry out their operations; and

WHEREAS, the USDA has a Rural Development Community Facilities Grant Program that provides partial funding for necessary vehicles and equipment; and

WHEREAS, the City wishes to apply for a grant to assist with the purchase of three (3) police vehicles, a dump truck, two (2) ¾ ton pickups, a pavement saw with trailer, and a skid steer; and

WHEREAS, the City of Owosso is eligible for up to 35% federal assistance in the purchase of each vehicle or piece of equipment, with a purchase cap of \$50,000.00 per vehicle or item. The remaining funding would be covered by the City of Owosso; and

WHEREAS, a public hearing was held on this application on Monday, May 16, 2022 in which no comments were received.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore been determined that it is advisable, necessary and in the public interest to authorize city staff to submit an application for grant funding toward the purchase of three (3) police vehicles, a dump truck, two (2) ¾ ton pickups, a pavement saw with trailer, and a skid steer to the USDA Rural Development Community Facilities Loan/Grant Program.

SECOND: the City further commits to the terms of the grant as noted above.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Teich, Fear, Pidek, Law, and Mayor Eveleth.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Kasey Hadd, 639 Woodlawn Avenue, said she is concerned about the number of semis using Woodlawn Ave. to get to the industrial park instead of the designated truck route. She said there are 10-15 trucks travelling down her street each week and she and her neighbors fear the trucks are damaging the street. She also noted that vehicles tend to speed on Woodlawn and asked if police patrols could be increased in the area.

Gary Burk, Friends of the Shiawassee River representative, indicated that when it comes to sanitary sewer overflow control issues it would make more sense to place the proposed retention basin at the WWTP rather than where it is planned upstream. He also urged the City to begin a program to fix storm water infiltration into the sanitary sewer from sump pumps and footing drains, noting that doing so may negate the need for a retention basin upstream altogether.

Eddie Urban, 601 Glenwood Avenue, spoke about the peddler's permit he has from the State, the mix up with his contractor that has delayed repairs to his porch until July, and the size of the trees along the river recently taken down by beavers.

Mayor Eveleth congratulated the City Clerk on her 20th anniversary with the City.

Councilmember Law echoed Ms. Hadd's comments saying he has witnessed a number of semis on Woodlawn as well and that speeding is an issue in the area. He also noted that cars routinely park on both sides of the street despite the fact that parking is prohibited on the east side.

Mayor Eveleth indicated he had spoken with Ms. Hadd previously and discussed her issues with the City Manager and the Public Safety Director. They have agreed to step up enforcement in the area. He also noted that semis use Woodlawn Ave. because that is where their GPS units direct them to go. Public Safety Director Lenkart noted that it is very difficult to get GPS providers to change the information they provide but he will try. There was discussion among Council about other ways to reroute truck traffic from Woodlawn, including whether signage would help. City Manager Henne indicated he would forward the question on to the Engineering Department.

Councilmember Fear noted that the Mr. Owosso contest kicked off recently and there will be lots of events happening over the next three weeks to benefit some great organizations. She also thanked the DDA for the nice event they threw on Friday honoring long-time downtown volunteers.

Councilmember Law announced that there will be a 9-pin no-tap bowling tournament in Corunna on Saturday supporting the Mr. Owosso candidate representing the Shiawassee Firefighters' Memorial. He also thanked Theresa and Travis for all of the work they have done to raise money for the cause.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Set Public Hearing – OPRA District– 123 N. Washington Street. Set a public hearing for Monday, June 6, 2022 to receive citizen comment regarding the application from Woodworth Investments, LLC to establish an Obsolete Property Rehabilitation District for the property located at 123 N. Washington Street as follows:

RESOLUTION NO. 68-2022

SETTING PUBLIC HEARING TO CONSIDER ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION DISTRICT FOR THE PROPERTY COMMONLY KNOWN AS 123 N WASHINGTON STREET

WHEREAS, a request was received April 26, 2022 for an Obsolete Property Rehabilitation Act (OPRA) tax exemption from Woodworth Investments LLC, owners of the property at 123 N Washington Street; and

WHEREAS, PA 146 of 2000 requires that a property must be located in an established Obsolete Property Rehabilitation District to be eligible for an exemption; and

WHEREAS, PA 146 of 2000 further requires that a public hearing must be held and notice of said hearing provided prior to the establishment of an OPRA District.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: a public hearing is called for Monday, June 6, 2022 at or about 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing comments from those within the proposed district, and any other resident or taxpayer, of the City of Owosso.

SECOND: the City Clerk gives the notifications required by law.

THIRD: the City staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.

Master Plan Implementation Goals: 1.9, 1.19, 3.21, 4.3, 4.7, 4.14

First Reading and Set Public Hearing - Ordinance Amendment – Peddlers Fee. Conduct first reading and set a public hearing for Monday, June 6, 2022 at 7:30 p.m. to receive citizen comment regarding the proposed addition of Section 22-25, Fees, to Chapter 22, Peddlers, Solicitors and Transient Merchants, Article II, *Peddlers, Solicitors and Transient Merchants*, of the Code of Ordinances to charge a fee set by resolution as follows:

RESOLUTION NO. 69-2022

AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING FOR THE PROPOSED ADDITION TO CHAPTER 22, PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS, ARTICLE II, *PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS*, OF SECTION 22-25, FEES, TO THE CODE OF ORDINANCES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Peddlers, Solicitors and Transient Merchants Ordinance that currently does not include a provision establishing a registration fee; and

WHEREAS, it is necessary to update the ordinance to establish a registration fee to cover the costs related to the administration of said registration program; and

WHEREAS, it is the long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED, THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. ADDITION. That Section 22-25, Fees, be added to Chapter 22, Peddlers, Solicitors and Transient Merchants, Article II, *Peddlers, Solicitors and Transient Merchants*, of the Code of Ordinances of the City of Owosso as follows:

Sec. 22-17. Registration.

No person shall solicit or peddle within the city unless such person has filed with the department of public safety, a registration statement containing the information required in section 22-18, and obtained a registration acknowledgement issued in accordance with section 22-20.

Sec. 22-18. Solicitation and peddling registration statement.

The solicitation and peddling registration statement to be prepared and filed under this chapter shall contain the following information:

- (1) The name, address and telephone number of the person registering to solicit or peddle.
- (2) If the registration is intended to cover more than one (1) individual, the names, addresses and telephone numbers of the registering organization and the individuals who will be in direct charge of conducting the solicitations and peddling.
- (3) The purposes, products, and services for which the solicitations and peddling are to be made and a description of the use or disposition to be made of any receipts or proceeds of the solicitations and peddling.
- (4) A description of the methods to be used in conducting the solicitations and peddling.
- (5) The time when such solicitations or peddling shall occur, including the dates for the beginning and ending of such solicitations and the hours of the day during which solicitations and peddling shall occur.

Sec. 22-19. Filing false registration statement.

It shall be a violation of this chapter for any person to knowingly file, or cause to be filed, a registration statement containing one (1) or more false statements.

Sec. 22-20. Registration acknowledgment issuance; possession and display while soliciting.

- (a) Upon the filing of a registration statement containing the information required in section 22-18 and with approval of the director of public safety or his designate a solicitation and peddling registration acknowledgment form shall be issued to the registered person within three (3) business days.
- (b) The individual(s) conducting the soliciting or peddling shall carry the original or a copy of the registration acknowledgement form while soliciting or peddling and shall display the form upon request.
- (c) The solicitation and peddling registration acknowledgment shall be valid for one (1) year from issuance unless revoked or suspended earlier.

Sec. 22-21. Hours of solicitation.

No solicitation or peddling may be conducted in residential areas before 9:00 a.m. and after sunset in the evening. For purposes of this section, the term "sunset" means the official time published by the United States Weather Service and applicable to the city, except that sunset shall never be deemed to occur prior to 6:00 p.m. or subsequent to 9:00 p.m.

Sec. 22-22. Soliciting and peddling where prohibited.

No solicitor shall enter onto property upon which a "no solicitation" or "no peddlers" sign, or their equivalent, are posted and visible.

Sec. 22-23. Use of devices to attract attention.

No peddler or solicitor shall shout or cry out his or her goods or merchandise, nor blow any horns, ring any bell or use any other similar device to attract the attention of the public.

Sec. 22-24. Suspension and revocation.

The registration acknowledgment issued pursuant to section 22-20 may be suspended or revoked by the director of public safety or his designate if the registrant violates any sections of this chapter or any statute, ordinance or regulation while conducting the activities regulated by this chapter.

Sec. 22-25. Fees.

The fees necessary for the administration of this article shall be established from time to time by resolution of the city council.

SECTION 2. Severability. If any section, subsection, sentence, clause or phrase of this article is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the

remaining portions of this article. The city hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one (1) or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION 3. PUBLIC HEARING. A public hearing is set for Monday June 6th, 2022 at 7:30 p.m. in the City Hall Council Chambers for the purpose of hearing citizen comment regarding the proposed amendments to Chapter 22 Peddlers, Solicitors and Transient Merchants, of the Code of the City of Owosso.

SECTION. 4. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 5. EFFECTIVE DATE. This amendment shall become effective 20 days after approval.

Proposed Special Assessment Project – Stewart Street. Authorize Resolution No. 1 for proposed Special Assessment District No. 2024-01 for Stewart Street from Shiawassee Street (M-52) to Washington Street for street rehabilitation as follows:

RESOLUTION NO. 70-2022

**STEWART STREET
FROM SHIAWASSEE STREET (M-52) TO WASHINGTON STREET
SPECIAL ASSESSMENT RESOLUTION NO. 1**

WHEREAS, the City Council of the City of Owosso deems it necessary to acquire and construct the following described improvement:

**Stewart Street from Shiawassee Street (M-52) to Washington Street
Street Rehabilitation**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of making said public improvement is hereby referred to the City Manager, who shall prepare a report thereon, which shall include plans and detailed estimates of the cost thereof and a description of the special assessment district and such other pertinent information as will permit the City Council to decide the cost, extent and necessity of the public improvement and what proportion of the cost should be paid by the City at large.
2. The City Manager shall present said report to the City Council when same has been prepared.

Master Plan Implementation Goals: 3.22

***Change Order – Public Safety Vehicle Equipment Changeover.** Authorize Change Order No. 1 to the Public Safety Vehicle Equipment Changeover contract with Mid Michigan Emergency Equipment Sales and Service L.L.C., originally approved August 16, 2021, increasing the contract amount by \$313.50 for the purchase and installation of worn and broken equipment items, and further authorize payment to the contractor up to the contract amount, including Change Order No. 1 as follows:

RESOLUTION NO. 71-2022

**AUTHORIZING CHANGE ORDER TO
THE PUBLIC SAFETY VEHICLE EQUIPMENT CHANGEOVER CONTRACT
WITH MID MICHIGAN EQUIPMENT SALES AND SERVICE L.L.C.
APPROVED AUGUST 16, 2021**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. on August 16, 2021 for the removal, purchase and installation of public safety equipment in a new City Police Vehicle for \$10,650.00; and

WHEREAS, Mid Michigan Emergency Equipment Sales and Service L.L.C. had to replace several worn or outdated items to fully equip the new vehicle. The cost to replace and install the necessary items is \$313.50.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it is advisable, necessary and in the public interest to amend the Public Safety Vehicle Equipment Changeover Contract - 210816 with Mid Michigan Emergency Equipment Sales and Service L.L.C. as described in Change Order No. 1.

- SECOND: the mayor and city clerk are instructed and authorized to sign the document attached as Change Order No. 1 in the amount of \$313.50; revising the total contract amount from \$10,650.00 to \$10,963.50.
- THIRD: the accounts payable department is authorized to pay Mid Michigan Emergency Equipment Sales and Service L.L.C. for work satisfactorily completed up to the revised contract amount of \$10,963.50.
- FOURTH: the above expenses shall be paid from Police General Fund Equipment 101-300-978.000.

Master Plan Implementation Goals: 3.2

***Contract Renewal - General Engineering Services.** Approve the required annual renewal of the General Engineering Services contracts with Eng., Inc., Fleis & Vandenbrink, Inc., Orchard, Hiltz & McCliment, Inc., and Spicer Group, Inc. to provide engineering services through June 30, 2023 as follows:

RESOLUTION NO. 72-2022

**AUTHORIZING THE EXECUTION OF AGREEMENTS
FOR PROFESSIONAL ENGINEERING SERVICES WITH
SPICER GROUP, INC.
FLEIS & VANDENBRINK ENGINEERING, INC.
ENG., INC.
ORCHARD, HILTZ & MCCLIMENT, INC.**

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the city; and

WHEREAS, a quality based selection process was used to develop a select group of qualified engineering firms and on April 20, 2020, City Council approved three-year agreements for General Engineering Services with the four most qualified firms; and

WHEREAS, per the terms of the agreements, annual renewal of the contracts is required; and

WHEREAS, staff has been satisfied with the performance of the Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. and desire to renew their contracts for the period of July 1, 2022 through June 30, 2023.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, county of Shiawassee, state of Michigan:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ the firms of Spicer Group, Inc., Fleis & Vandenbrink Engineering Inc., ENG., Inc., and Orchard, Hiltz & McCliment, Inc. to provide professional engineering services for future engineering projects.
- SECOND: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-SG-9, Renewal of Agreement for Professional Engineering Services with Spicer Group, Inc.
- THIRD: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-FV-9, Renewal of Agreement for Professional Engineering Services with Fleis & Vandenbrink Engineering Inc.
- FOURTH: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-ENG-6, Renewal of Agreement for Professional Engineering Services with ENG., Inc.
- FIFTH: The Mayor and City Clerk of the City of Owosso are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-5, Renewal of Agreement for Professional Engineering Services with Orchard, Hiltz & McCliment, Inc.
- SIXTH: The Owosso City Manager is hereby instructed to receive cost proposals from each of these four firms for future projects, and make recommendation to the City Council for acceptance and award in accordance with the City of Owosso Purchasing Policy for the period of July 1, 2022 through June 30, 2023.

Master Plan Implementation Goals: 3.8

***Professional Services Agreement – Office 365 Migration Project.** Waive competitive bidding requirements, approve a professional services agreement with Logicalis, Inc. for software and technical services required to migrate the City's network computers to Office 365 in the amount of \$21,780.00, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 73-2022

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH LOGICALIS, INC.
FOR THE OFFICE 365 MIGRATION PROJECT
QUOTATION # 2022-134986V2**

WHEREAS, the city of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, said network requires updates from time-to-time to stay current, connected and secure; and

WHEREAS, the City's email messaging platform, Exchange 2010, is in need of immediate upgrade, as are several older versions of the business productivity application suite, Microsoft Office, herein after referred to as the Office 365 Migration Project; and

WHEREAS, said project his highly complex and would best be performed by a firm with direct knowledge of the City's IT operating environment; and

WHEREAS, the city has contracted with Logicalis, Inc. for the provision of general IT and network engineering services for well over a decade and staff has reached out to them for a quote on the project in question; and

WHEREAS, staff has reviewed the quote and recommends authorization of a contract with Logicalis, Inc. for the Office 365 Migration Project (quotation # 2022-134986v2); and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it is advisable, necessary and in the public interest to enter into a professional services agreement with Logicalis, Inc. for the Office 365 Migration Project.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Office 365 Migration, Quotation # 2022-134986v2, in the amount of \$21,780.00.
- THIRD: the accounts payable department is authorized to pay Logicalis, Inc. for work satisfactorily performed in an amount not to exceed \$21,780.00.
- FOURTH: the above expenses shall be paid from Account No. 401-000-980.100.

Check Register – April 2022. Affirm check disbursements totaling \$1,773,072.60 for April 2022.

Warrant No. 615. Authorize Warrant No. 615 as follows:

Vendor	Description	Fund	Amount
Caledonia Charter Township	2006 Water District Agreement 01/01/2022-03/31/2022	Water	\$35,622.66
Owosso Charter Township	2011 Water Agreement Payment 01/01/2022-03/31/2022	Water	\$17,264.23
Pitsch Companies	Demolition - 216 South Elm Street Section 18-29 Emergency Abatement; Section 2-346 (5) Emergency Purchase	General	\$239,550.00

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Teich, Haber, Fear, Law, Pidek, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

2022-23 City Budget Adoption

City Manager Henne noted that the budget before Council this evening had been updated to reflect the changes requested by Council at the last budget work session.

Mayor Eveleth thanked staff for the wonderful job they had done in assembling this budget, saying he felt good about it.

Motion by Councilmember Pidek to adopt the following General Appropriations Resolution approving the 2022-2023 City Budget (including DDA Appropriations):

RESOLUTION NO. 74-2022

**GENERAL APPROPRIATIONS ACT (BUDGET)
FISCAL YEAR 2022-2023**

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the fiscal year beginning July 1, 2022 and held a public hearing on May 2, 2022; and

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

WHEREAS, the City Council has held other sessions to discuss the proposed budget.

NOW, THEREFORE, BE IT RESOLVED THAT the City Council of the City of Owosso hereby adopts the FY2022 - 2023 budget and sets the tax rates as shown below.

Section 1: Title

This resolution shall be known as the Owosso General Appropriations Act.

Section 2: Chief Administrative Officer

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the City Government and its activities for the fiscal year beginning July 1, 2022 and ending June 30, 2023:

<u>General Fund</u>			
APPROPRIATIONS			
101	CITY COUNCIL	\$	6,800
171	CITY MANAGER		273,386
201	FINANCE		304,153
209	ASSESSING		204,537
210	CITY ATTORNEY		120,000
215	CLERK		332,593
226	HUMAN RESOURCES		204,517
253	TREASURY		170,218
258	INFORMATION & TECHNOLOGY		261,225
265	BUILDING & GROUNDS		125,947
299	GENERAL ADMIN		272,659
300	POLICE		2,825,081
335	FIRE		2,305,188

370	BUILDING AND SAFETY	300,766
441	PUBLIC WORKS	776,165
528	LEAF AND BRUSH COLLECTION	202,397
585	PARKING	24,950
728	COMMUNITY DEVELOPMENT	103,370
756	PARKS	203,916
966	TRANSFERS OUT	56,971
TOTAL APPROPRIATIONS		\$ 9,074,839

Major Streets Fund

APPROPRIATIONS		
451	CONSTRUCTION	\$ 260,500
463	STREET MAINTENANCE	272,066
473	BRIDGE MAINTENANCE	12,140
474	TRAFFIC SERVICES-MAINTENANCE	20,506
478	SNOW & ICE CONTROL	131,778
480	TREE TRIMMING	60,568
482	ADMINISTRATION & ENGINEERING	180,538
485	LOCAL STREET TRANSFER	350,000
486	TRUNKLINE SURFACE MAINTENANCE	2,641
488	TRUNKLINE SWEEPING & FLUSHING	3,662
490	TRUNKLINE TREE TRIM & REMOVAL	177
491	TRUNKLINE STORM DRAIN, CURBS	1,380
492	TRUNKLINE ROADSIDE CLEANUP	169
494	TRUNKLINE TRAFFIC SIGNS	564
496	TRUNKLINE TRAFFIC SIGNALS	
497	TRUNKLINE SNOW & ICE CONTROL	27,752
TOTAL APPROPRIATIONS		\$ 1,324,441

Local Streets Fund

APPROPRIATIONS		
451	CONSTRUCTION	\$ 382,500
463	STREET MAINTENANCE	403,388
474	TRAFFIC SERVICES-MAINTENANCE	6,447
478	SNOW & ICE CONTROL	65,397
480	TREE TRIMMING	81,363
482	ADMINISTRATION & ENGINEERING	91,835
TOTAL APPROPRIATIONS		\$ 1,030,930

Parks and Recreation Sites Fund

APPROPRIATIONS		
756	PARKS	\$ 47,800
TOTAL APPROPRIATIONS		\$ 47,800

CDBG Revolving Loan Fund

APPROPRIATIONS		
000	REVENUE	2,914
200	GEN SERVICES	1,571
TOTAL APPROPRIATIONS		4,485

Downtown Development Authority

APPROPRIATIONS		
200	GEN SERVICES	81,929
299	GENERAL ADMIN	94,881
695	ORGANIZATION	10,000
696	PROMOTION	19,000
697	DESIGN	11,600
698	ECONOMIC RESTRUCTURING	20,000
901	CAPITAL OUTLAY	1,900

905	DEBT SERVICE	78,432
TOTAL APPROPRIATIONS		317,742

Historical Commission

APPROPRIATIONS		
797	HISTORICAL COMMISSION	20,842
798	CASTLE	15,780
799	GOULD HOUSE	13,250
800	COMSTOCK/WOODARD	500
TOTAL APPROPRIATIONS		50,372

General Obligation Debt Fund

APPROPRIATIONS		
905	DEBT SERVICE	791,950
TOTAL APPROPRIATIONS		791,950

Building Authority Fund

APPROPRIATIONS		
901	CAPITAL OUTLAY	29,500
TOTAL APPROPRIATIONS		29,500

Transportation Fund

APPROPRIATIONS		
200	GEN SERVICES	77,155
TOTAL APPROPRIATIONS		77,155

Sewer Fund

APPROPRIATIONS		
200	GEN SERVICES	2,090,402
549	SEWER OPERATIONS	171,072
901	CAPITAL OUTLAY	485,000
905	DEBT SERVICE	131,228
TOTAL APPROPRIATIONS		2,877,702

Water Fund

APPROPRIATIONS		
200	GEN SERVICES	891,525
552	WATER UNDERGROUND	2,677,040
553	WATER FILTRATION	1,546,975
901	CAPITAL OUTLAY	1,468,545
905	DEBT SERVICE	909,816
TOTAL APPROPRIATIONS		7,493,901

Waste Water Treatment Fund

APPROPRIATIONS		
200	GEN SERVICES	6,350
548	WASTEWATER OPERATIONS	1,915,488
901	CAPITAL OUTLAY	5,012,126
905	DEBT SERVICE	350,737
TOTAL APPROPRIATIONS		7,284,701

Fleet Fund

APPROPRIATIONS		
891	FLEET MAINTENANCE	331,468
901	CAPITAL OUTLAY	390,200
TOTAL APPROPRIATIONS		721,668

Brownfield Authority

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA		
APPROPRIATIONS		
730	PROFESSIONAL SERVICES	560

905	DEBT SERVICE	28,172
TOTAL APPROPRIATIONS		28,732
Fund 283 - OBRA FUND-DISTRICT#3-TIAL		
APPROPRIATIONS		
730	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	22,408
964	TAX REIMBURSEMENTS	1,147
TOTAL APPROPRIATIONS		24,305
Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)		
APPROPRIATIONS		
730	PROFESSIONAL SERVICES	12,000
905	DEBT SERVICE	190,721
TOTAL APPROPRIATIONS		202,721
Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)		
APPROPRIATIONS		
730	PROFESSIONAL SERVICES	1,200
TOTAL APPROPRIATIONS		1,200
Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT)		
APPROPRIATIONS		
730	PROFESSIONAL SERVICES	1,000
964	TAX REIMBURSEMENTS	124,349
TOTAL APPROPRIATIONS		125,349
Fund 295 - OBRA-DIST#15 -ARMORY BUILDING		
APPROPRIATIONS		
730	PROFESSIONAL SERVICES	6,500
964	TAX REIMBURSEMENTS	67,573
TOTAL APPROPRIATIONS		74,073

Section 5: Estimated Revenues

The following are estimated to be available for the fiscal year beginning July 1, 2022 and ending June 30, 2023, to meet the foregoing appropriations.

General Fund

ESTIMATED REVENUES		
000	REVENUE	\$ 9,043,568
TOTAL ESTIMATED REVENUES		\$ 9,043,568

Major Streets Fund

ESTIMATED REVENUES		
000	REVENUE	1,596,167
TOTAL ESTIMATED REVENUES		1,596,167

Local Streets Fund

ESTIMATED REVENUES		
000	REVENUE	920,448
TOTAL ESTIMATED REVENUES		920,448

Parks and Recreation Sites Fund

ESTIMATED REVENUES		
000	REVENUE	47,800
TOTAL ESTIMATED REVENUES		47,800

OMS/DDA Fund

ESTIMATED REVENUES		
000	REVENUE	145,355
TOTAL ESTIMATED REVENUES		145,355

ARPA – American Rescue Plan Act

ESTIMATED REVENUES		
000	REVENUE	755,860
TOTAL ESTIMATED REVENUES		755,860

Downtown Development Authority

ESTIMATED REVENUES		
000	REVENUE	311,547
TOTAL ESTIMATED REVENUES		311,547

Historical Commission Fund

ESTIMATED REVENUES		
000	REVENUE	39,825
TOTAL ESTIMATED REVENUES		39,825

Debt Service Fund

ESTIMATED REVENUES		
000	REVENUE	791,967
TOTAL ESTIMATED REVENUES		791,967

Special Assessment Fund

Fund 376 - 2013 SPECIAL ASSESSMENT		
ESTIMATED REVENUES		
000	REVENUE	1,190
TOTAL ESTIMATED REVENUES		1,190

Fund 382 - 2016 SPECIAL ASSESSMENT		
ESTIMATED REVENUES		
000	REVENUE	4,355
TOTAL ESTIMATED REVENUES		4,355

Fund 383 - 2017 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	19,446
TOTAL ESTIMATED REVENUES		19,446

Fund 384 - 2018 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	57,378
TOTAL ESTIMATED REVENUES		57,378

Fund 385 - 2019 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	23,343
TOTAL ESTIMATED REVENUES		23,343

Fund 386 - 2020 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	24,035
TOTAL ESTIMATED REVENUES		24,035

Fund 387 - 2021 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	20,280
TOTAL ESTIMATED REVENUES		20,280

Building Authority Fund

ESTIMATED REVENUES		
000	REVENUE	29,500
TOTAL ESTIMATED REVENUES		29,500

Transportation Fund

ESTIMATED REVENUES		
000	REVENUE	77,155
TOTAL ESTIMATED REVENUES		77,155

Sewer Fund

ESTIMATED REVENUES		
000	REVENUE	2,771,454
TOTAL ESTIMATED REVENUES		2,771,454

Water Fund

ESTIMATED REVENUES		
000	REVENUE	6,906,427
TOTAL ESTIMATED REVENUES		6,906,427

Waste Water Treatment Fund

ESTIMATED REVENUES		
000	REVENUE	7,342,269
TOTAL ESTIMATED REVENUES		7,342,269

Fleet Fund

ESTIMATED REVENUES		
000	REVENUE	646,527
TOTAL ESTIMATED REVENUES		646,527

Brownfield Authority

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

ESTIMATED REVENUES		
000	REVENUE	10,124
TOTAL ESTIMATED REVENUES		10,124

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES		
000	REVENUE	48,463
TOTAL ESTIMATED REVENUES		48,463

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES		
000	REVENUE	30,813
TOTAL ESTIMATED REVENUES		30,813

Fund 288 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

ESTIMATED REVENUES		
000	REVENUE	184,959
TOTAL ESTIMATED REVENUES		184,959

Fund 289 - OBRA:DISTRICT#9(ROBBIN'S LOFT)

ESTIMATED REVENUES		
000	REVENUE	3,602
TOTAL ESTIMATED REVENUES		3,602

Fund 292 - OBRA FUND-DIST#12(WOODARD LOFT)

ESTIMATED REVENUES		
000	REVENUE	125,349
TOTAL ESTIMATED REVENUES		125,349

Fund 295 - OBRA-DIST#15 -ARMORY BUILDING

ESTIMATED REVENUES		
000	REVENUE	74,073
TOTAL ESTIMATED REVENUES		74,073

Section 6: Millage Levy

The City Council shall cause to levy and collect the general property tax on all real and personal property per \$1,000 of taxable value within the city upon the current tax roll an amount equal to the following:

GENERAL OPERATING – CITY CHARTER	12.6919
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.0000
TRANSPORTATION - SATA	0.1500
STREET DEBT	2.6784
TOTAL	16.5203
DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	1.8855

Section 7: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

Section 8: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

Section 9: Periodic Fiscal Reports

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11: Budget Monitoring

Whenever it appears to the fiscal officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12: City Council Adoption

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Pidek, Teich, Haber, Fear, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: None.

COMMUNICATIONS

- Brad A. Barrett, Finance Director. Financial Reports – March 2022.
- Tanya S. Buckelew, Planning & Building Director. April 2022 Building Department Report.
- Tanya S. Buckelew, Planning & Building Director. April 2022 Code Violations Report.
- Tanya S. Buckelew, Planning & Building Director. April 2022 Inspections Report.
- Tanya S. Buckelew, Planning & Building Director. April 2022 Certificates Issued Report.
- Kevin D. Lenkart, Public Safety Director. April 2022 Fire Report.
- Parks & Recreation Commission. Minutes of April 27, 2022.

CITIZEN COMMENTS AND QUESTIONS

Eddie Urban, 601 Glenwood Avenue, relayed two funny stories of his encounters with beavers over the years.

Gary Burk, 770 Riverbend Drive, thanked the Council and the City for their support of the Shi-Tri event that will be taking place this Sunday, May 22nd. He noted that they have the maximum number of participants this year and they anticipate the event will continue to grow.

Mayor Pro-Tem Osika thanked Fitness Coliseum and its owner Bri Carroll for all of the hard work in partnering with the Friends of the Shiawassee River to put on the Shi-Tri.

NEXT MEETING

Monday, June 06, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2022
Building Board of Appeals – Alternate - term expires June 30, 2024
Downtown Historic District Commission – term expires June 30, 2022
Owosso Historical Commission – term expires December 31, 2023
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – term expires June 30, 2023

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:18 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.