

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF JUNE 21, 2022  
7:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

**PRESIDING OFFICER:** MAYOR CHRISTOPHER T. EVELETH

**OPENING PRAYER:** COUNCILMEMBER JEROME C. HABER

**PLEDGE OF ALLEGIANCE:** MAYOR PRO-TEM SUSAN J. OSIKA

**PRESENT:** Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Teich and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 21, 2022**

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of June 21, 2022 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**Promotional Ceremony – Fire Department Employees**

Mayor Eveleth led a ceremony recognizing the promotions of Lieutenant Matt Harvey and Captain Matt Nowiski.

Lieutenant Harvey was pinned by his wife Tiffany.

Captain Nowiski was pinned by his wife Stephanie and two of his daughters.

**Swearing In Ceremony – Fire Department Employees**

Mayor Eveleth led a ceremony to swear in the City's newest firefighters: Julia Grapentien, Matt Harwood, and Jose Hernandez.

Julia's badge was pinned by her parents Brian and Pam Grapentien.

Matt's badge was pinned by his wife Kaytlan and his children Bradyn, Emmalynne, Jessalynn, Irelyn, and Finnegan.

Jose's badge was pinned by his wife Michelle and his oldest grandson Hudson.

The meeting was recessed from 7:39 p.m. – 7:45 p.m. to allow pictures to be taken.

**PUBLIC HEARINGS**

**Proposed Special Assessment Project**

**North Street, from Shiawassee Street to Hickory Street**

**Master Plan Implementation Goals: 3.4, 3.10**

City Manager Nathan R. Henne gave a presentation detailing the history of work on North Street, the work that is being proposed, and how the special assessment estimates are determined. He noted that the total project cost is estimated at \$1.2 million, with \$375,000 covered by a federal grant. He also noted that Owosso Charter Township had been approached with a request for their share of the project.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2023-01 for North Street from Shiawassee Street (M-52) to Hickory Street for street rehabilitation.

There were no citizen comments received prior to, or during the hearing.

Mayor Pro-Tem Osika asked when the project will take place. Staff indicated that it would begin after the end of the school year in 2023. Mayor Pro-Tem Osika asked if there was anything that could be done to improve the stretch of North Street between Washington and Hickory. Staff indicated it was scheduled for hot patching after the start of the new fiscal year.

Motion by Councilmember Pidek to approve Resolution No. 3 establishing Special Assessment District No. 2023-01 for North Street from Shiawassee Street to Hickory Street for street rehabilitation as follows:

**RESOLUTION NO. 84-2022**

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3  
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2023-01  
NORTH STREET, FROM SHIAWASSEE ST (M-52) TO HICKORY ST  
FOR STREET REHABILITATION**

WHEREAS, the City Council, after due and legal notice, has met and there being no one to be heard regarding the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

NORTH STREET, A PUBLIC STREET, FROM SHIAWASSEE ST (M-52) TO HICKORY ST  
STREET REHABILITATION

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$1,198,302.84 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$114,860.05 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$1,083,442.79 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:  
  
**North Street, a Public Street, from Shiawassee St (M-52) to Hickory St  
For Street Rehabilitation**
5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Teich, Law, Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Pidek, and Mayor Eveleth.

NAYS: None.

**CITIZEN COMMENTS AND QUESTIONS**

County Commission Chairman Greg Brodeur gave an update of things happening at the County. He then switched hats and spoke as a citizen cautioning those making the decision on new pedestrian lighting downtown not to get lights that are overly bright, like some LED lights. He suggested using a softer light that better fit the aesthetic of the downtown. He mentioned a specific light in town that is overly bright as an example.

Erin Ibarra, 1950 Owosso Avenue, said she was against any contract the City might sign with All Star Towing. She said the City would be inviting the same problems the County has in relation to towing services.

Eddie Urban, 601 Glenwood Avenue, told a joke about multiple firefighters named Matt.

Richard Maurer, owner of local towing company Dick's Auto Service, said the City should not accept the bid from All Star Towing. He said they only charge \$75 for a tow and no one could do a good job for that low of a fee. He went on to say that his company has held the no-preference towing contract for the last 6 years and did a good job, and the City shouldn't be looking for firms outside the City to perform these services.

Councilmember Law inquired whether Consent Item 15 regarding the No-preference Towing Contract had been moved to Items of Business. It was noted the agenda was adopted as presented and the item remains on the consent agenda.

Councilmember Law went on to say that he's heard about all of the towing drama at the County and he feels that the City would be inviting trouble if they contract with All Star Towing. He said he's listened to the recording of the call to All Star Towing and what the man says is not good. Further, he has examined their bid in detail and doesn't know how they could provide service for such a low price. For these reasons he said he would vote "No" on the Consent Agenda.

Mayor Eveleth indicated that he had heard the same rumors about All Star Towing, but there have been no charges filed and no convictions rendered. He said he didn't want to see anything fail due to rumors. He further stated that the formal bid process had been closely followed and All Star Towing simply had the lowest bid. And that the City has a service that will contact interested bidders if they sign up for the service.

Mayor Pro-Tem Osika explained how the No-preference Towing contract works, saying that tow customers are asked if they have a preferred provider, if they do, the work is directed to the preferred provider. If the customer has no preference the job is directed to the no-preference contract holder. She encouraged towing companies to get their names out there to potential customers.

Mayor Eveleth asked if the City signs a contract with All Star Towing and circumstances change, would the Council be able to terminate the contract. City Clerk Kirkland indicated that the contract would contain language stating the terms under which the contract could be terminated. City Attorney Gould also noted that an amicable parting can often be negotiated.

Councilmember Law indicated he is not questioning the integrity of the bid process. His concern was that he heard the owner of All Star openly threaten the caller on the recorded call that was made public. He said nothing good will come of a contract with the company.

Mayor Pro-Tem Osika asked Chairman Brodeur what the County's plans are for the rest of its ARPA money. Mr. Brodeur indicated it would be spent on County needs.

**CONSENT AGENDA**

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

**Boards and Commissions Appointments.** Approve the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Nicole L. Reyna	Downtown Development Authority	06-30-2026
Dianne Acton*	Downtown Historic District Commission	06-30-2025
Jerome Haber*	Local Development Finance Authority	06-30-2026

\*indicates reappointment

**\*Contract Amendment No. 1 – James S. Miner Launch Base Project.** Approve Amendment No. 1 to the contract with Great Lakes Fusion, L.L.C. for the James S. Miner Launch Base Project in the amount of \$2,825.00 for an additional concrete pad and assistance with the installation of the concrete launch panels, and further approve payment to the contractor up to the amount of \$32,262.75 upon satisfactory completion of the work or portion thereof as follows:

**RESOLUTION NO. 85-2022**

**AUTHORIZING THE EXECUTION OF AMENDMENT NO. 1 TO  
JAMES S. MINER LAUNCH BASE PROJECT CONTRACT  
WITH GREAT LAKES FUSION, L.L.C.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, entered into an agreement with Great Lakes Fusion, L.L.C. for the provision of construction services for the James S. Miner Launch Base with the adoption of Resolution No. 36-2022 on March 7, 2022; and

WHEREAS, staff desires to expand the contract to include additional services.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to expand the James S. Miner Launch Base Project contract with Great Lakes Fusion, L.L.C. to include additional services for the installation of a concrete pad and assistance with the installation of the concrete launch panels.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially as attached as Amendment No. 1 to the contract for services between the city of Owosso, Michigan and Great Lakes Fusion, L.L.C in the amount of \$2,825.00.
- THIRD: the accounts payable department is authorized to submit payment to Great Lakes Fusion, L.L.C. for services up to the amount of \$2,825.00, in addition to the previously agreed upon amount of \$29,437.75, for a total of \$32,262.75.
- FOURTH: the above additional services in the amount of \$2,825.00 shall be paid from the Park Department Account 101-751-930.000.

**Master Plan Implementation Goals: 1.6, 1.19, 4.5, 4.20, 5.9, 5.12, 5.14, 5.33, 6.4**

**\*Professional Services Agreement – NCG Theaters Appraisal.** Waive competitive bidding requirements, authorize a professional services agreement with Value Trends, Inc. of Rochester Hills, Michigan to provide an appraisal of the property located at 314 E. Comstock St, (Parcel 050-470-028-028-00) in an amount not to exceed \$11,000.00, and approve payment to vendor upon satisfactory completion of the project as follows:

**RESOLUTION NO. 86-2022**

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH  
VALUE TRENDS, INC. TO PROVIDE AN APPRAISAL OF THE PROPERTY  
LOCATED AT 314 E. COMSTOCK STREET FOR TAX YEAR 2021**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, wishes to challenge the contention from Owosso 3 Cinemas, Inc. regarding their appeal of the 2021 tax year ad valorem tax for Parcel 050-470-028-028-00; and

WHEREAS, the purpose of this appraisal is to estimate the True Cash Value (TCV) of the aforementioned real property as of December 31, 2020; and

WHEREAS, in addition to TCV, the appraisal also adheres to Market Value as defined by Title XI of the Federal Financial Institutions Reform, Recovery, and Enforcement Act of 1989 (FIRREA); and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a professional service agreement with Value Trends, Inc. of Rochester Hills, Michigan to provide appraisal services for the property at 314 E. Comstock Street, Owosso, MI 48867 – Parcel 050-470-028-028-00.
- SECOND: This appraisal will be utilized in a challenge to the contention from the property owner, Owosso 3 Cinemas, Inc., regarding the parcel's 2021 tax year ad valorem tax appeal.
- THIRD: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Appraisal Proposal Pertaining to Owosso 3 Cinemas, Inc. between the City of Owosso and Value Trends, Inc. estimated at

\$11,000.00.

FOURTH: The accounts payable department is authorized to pay Value Trends, Inc. for work satisfactorily completed at a cost not to exceed \$11,000.00 per the terms of said Appraisal Proposal.

FIFTH: The above expense shall be paid from the General Fund 101-257-818.000.

**\*Professional Services Agreement – Water Master Plan.** Waive competitive bidding requirements, authorize a professional services agreement with Fishbeck for the development of a Water Master Plan, including a Water Reliability Study and General Plan, in an amount not to exceed \$155,000.00, and further authorize payment up to the contract amount according to the terms of the agreement as follows:

**RESOLUTION NO. 87-2022**

**AUTHORIZING ADDENDUM NO. 4 TO THE AGREEMENT  
FOR PROFESSIONAL UTILITIES ENGINEERING SERVICES  
WITH FISHBECK  
FOR THE DEVELOPMENT OF A WATER MASTER PLAN**

WHEREAS, Michigan Law requires entities operating drinking water systems to periodically conduct a Reliability Study and maintain a General Plan (collectively known as a Water Master Plan ) for the system; and

WHEREAS, recent amendments to the law have added new compliance requirements necessitating the development of a new Water Master Plan; and

WHEREAS, staff sought proposals for this work from its list of pre-qualified utilities engineering firms; and

WHEREAS, WTP Staff, and the Director of Public Services & Utilities have reviewed the proposals and recommend execution of a professional services agreement with Fishbeck for the development of a Water Master Plan; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into a general utilities engineering services contract with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck by the adoption of Resolution No. 161-2021 on September 7, 2021; and

WHEREAS, the City desires to expand the contract to include the completion of a Water Master Plan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary, and in the public interest to expand the general utilities engineering services contract with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck approved September 7, 2021 to include additional services for the completion of a Water Master Plan.

SECOND: The Mayor and City Clerk are authorized and instructed to sign the document substantially in the form attached as Addendum No. 4 to the General Utilities Engineering Services Contract with Fishbeck, Thompson, Carr & Huber, Inc. dba Fishbeck in an amount not to exceed \$155,000.00.

THIRD: The Accounts Payable Department is authorized to submit payment to Fishbeck in an amount not to exceed \$155,000.00 according to the terms of the contract.

FOURTH: The above expenses shall be paid from the Water Fund Account #591-200-801.000.

Master Plan Implementation Goals: 3.4

**Purchase Authorization – Ferric Chloride.** Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride, utilizing the Lansing Board of Water & Light’s joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract, in the amount of \$778.00 per dry ton, with an estimated annual contract of \$66,519.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2023 as follows:

**RESOLUTION NO. 88-2022**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER**

**FOR FERRIC CHLORIDE FROM PVS TECHNOLOGIES, INC.  
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2022  
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Ferric Chloride (iron) in bulk deliveries for use in treating municipal wastewater; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for ferric chloride; and it is hereby determined that PVS Technologies, Inc. is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase Ferric Chloride from PVS Technologies, Inc. of Detroit, Michigan, at the price of \$778.00 per dry ton, with an estimated usage of 85.5 dry ton for FY 2022-2023.
- SECOND: the accounts payable department is authorized to submit payment to PVS Technologies, Inc. in an amount up to \$66,519.00 for FY2022-2023, based on unit prices and actual quantities delivered.
- THIRD: The above expenses shall be paid from the wastewater fund following delivery, and chargeable to account 599-548-743.100.

Master Plan Implementation Goals: 3.4

**Purchase Authorization – Sodium Hypochlorite.** Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract, in the amount of \$1.59 per gallon, with an estimated annual contract of \$85,860.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2023 as follows:

**RESOLUTION NO. 89-2022**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER  
FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC.  
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2022  
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires sodium hypochlorite in bulk deliveries for use in treating municipal wastewater and drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for sodium hypochlorite; and it is hereby determined that JCI Jones Chemicals, Inc. of East Lansing, Michigan is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. of East Lansing, Michigan at the price of \$1.59 per gallon with an estimated usage of 54,000 gallons for FY2022-2023.
- SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc. in an amount up to \$85,860.00 for FY2022-2023, based on unit prices and actual quantities delivered.
- THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$64,395.00 and to account 591-553-743.000 in the amount of \$21,465.00.

Master Plan Implementation Goals: 3.4

**Purchase Authorization – Bulk Lime.** Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Mid-Michigan Drinking Water Consortium Bulk Chemical Contract in the amount of \$149.50 per dry ton, with an estimated

annual contract of \$125,580.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2023 as follows:

**RESOLUTION NO. 90-2022**

**RESOLUTION AUTHORIZING THE EXECUTION OF A PURCHASE ORDER  
FOR PEBBLE QUICK LIME WITH GRAYMONT WESTERN LIME INC.  
IN ACCORDANCE WITH THE LANSING BOARD OF WATER & LIGHT 2022  
CONSORTIUM COMPETITIVE BIDDING PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires Lime in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Lansing Board of Water & Light (LBWL) solicited competitive bids for lime; and it is hereby determined that Graymont Western Lime Inc. of Wisconsin is qualified to provide such product and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase pebble quick lime from Graymont Western Lime Inc. of Wisconsin at the price of \$149.50 per ton, with an estimated usage of 840 ton for FY2022-2023.
- SECOND: the accounts payable department is authorized to submit payment to Graymont Western Lime Inc., in an amount up to \$125,580.00 for FY2022-2023, based on unit prices and actual quantities delivered.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

**Purchase Authorization – LimeCure-25.** Waive competitive bidding requirements and approve the sole source purchase of LimeCure-25 from Applied Specialties Inc. in the amount of \$28,750.00, plus a contingency amount of \$1,250.00, for a total of \$30,000.00, and authorize payment up to the approved amount based on unit prices for actual quantities required for the fiscal year ending June 30, 2023.

**RESOLUTION NO. 91-2022**

**AUTHORIZING SOLE SOURCE PURCHASE FROM APPLIED SPECIALTIES,  
INC. FOR LIMECURE-25  
IN ACCORDANCE WITH THE PERMIT REQUIREMENTS AS APPROVED BY  
THE MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has filtration equipment at the Water Treatment Plant that requires the periodic removal of lime scale build-up; and

WHEREAS, the Michigan Department of Environmental Quality (MDEQ) has approved the use of LimeCure-25 for this purpose, and it is hereby determined that Applied Specialties, Inc. of Avon Lake, Ohio is the only firm qualified and permitted to provide such product in softening residual Lime used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase LimeCure-25 from sole source supplier Applied Specialties, Inc., at the price of \$1.15 per pound with an estimated annual usage of 25,000 pounds.
- SECOND: the accounts payable department is authorized to submit payment to Applied Specialties, Inc. in an amount not to exceed \$28,750.00, plus a contingency of \$1,250.00, for a total of \$30,000.00 for FY2022-2023.
- THIRD: the above expenses shall be paid from the water fund following delivery and are chargeable to account 591-553-743.000.

**Bid Rejection – Lime Softening Residuals Removal.** Reject the bids received from Prolime Services, LLC for the Lime Residuals Removal/Reuse bid request as the responses were not within budget parameters as detailed below:

**RESOLUTION NO. 92-2022**

**AUTHORIZING THE REJECTION OF ALL BIDS FOR  
THE LIME SOFTENING RESIDUALS REMOVAL/REUSE BID REQUEST**

WHEREAS, on two different occasions this spring the City of Owosso sought bids for the removal of lime softening residuals at the Water Treatment Plant; and

WHEREAS, the bids received on both occasions were in excess of the estimates and available funds to perform said work.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to reject the bids received from Prolime Services, LLC for the Lime Softening Residuals Removal/Reuse bid requests.

**Bid Award – Sand and Gravel, Selection #1.** Accept the low bid of S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for Class II Backfill Sand in the amount of \$6.00 per ton for the fiscal year ending June 30, 2023 and authorize payment in accordance with unit prices up to 3,000 tons for a total amount not to exceed \$18,000.00, as detailed in the Resolution No. 93-2022.

**Bid Award – Sand and Gravel, Selection #2.** Accept the low bid of Constine Gravel Company for 22A gravel in the amount of \$11.40 per ton for the fiscal year ending June 30, 2023 and authorize payment in accordance with unit prices up to 1,200 tons for a total amount not to exceed \$13,680.00, as detailed in the Resolution No. 93-2022.

**Bid Award – Sand and Gravel, Selection #3.** Accept the low bids of Jackson Trucking, LLC for 21AA limestone in the amount of \$25.94 per ton and 6A limestone in the amount of \$29.81 per ton for the fiscal year ending June 30, 2023 and authorize payment in accordance with the unit prices up to 500 tons and 150 tons, respectively, for a total amount not to exceed \$17,441.50, as detailed in the Resolution No. 93-2022.

**Bid Award – Sand and Gravel, Selection #4.** Accept the low bid of Ocenasek, Inc. for H1 limestone chip in the amount of \$36.50 per ton for the fiscal year ending June 30, 2023 and authorize payment in accordance with the unit price up to 200 tons for a total amount not to exceed \$7,300.00 as detailed below:

**RESOLUTION NO. 93-2022**

**AUTHORIZING THE PURCHASE AND DELIVERY  
OF SAND, GRAVEL, AND LIMESTONE  
FOR THE 2022-2023 FISCAL YEAR**

WHEREAS, the City of Owosso, Shiawassee County, Michigan requires backfill sand to fill underground trenches and gravel and limestone for use in permanent street patches and other City projects; and

WHEREAS, the City sought bids for Class II backfill sand, 22A gravel, 21AA limestone, 6A limestone, and H1 limestone chip for the fiscal year 2022-2023; and

WHEREAS, it is hereby determined that Smith Sand & Gravel, Constine Gravel Company, Jackson Trucking, LLC, and Ocenasek, Inc. are qualified to provide such products and have submitted the lowest responsible and responsive bids; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for Class II Backfill Sand to S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel of Owosso, Michigan in the amount of \$6.00 per ton for the fiscal year ending June 30, 2023.



- SECOND: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for 22A Gravel to Constine Gravel Company of Owosso, Michigan in the amount of \$11.40 per ton for the fiscal year ending June 30, 2023.
- THIRD: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for 21AA Limestone to Jackson Trucking, LLC of Owosso, Michigan in the amount of \$25.94 per ton for the fiscal year ending June 30, 2023.
- FOURTH: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for 6A Limestone to Jackson Trucking, LLC of Owosso, Michigan in the amount of \$29.81 per ton for fiscal year ending June 30, 2023.
- FIFTH: it has heretofore been determined that it is advisable, necessary and in the public interest to award the contract for H1 Limestone Chip to Ocenasek, Inc. of Perry, Michigan in the amount of \$36.50 per ton for fiscal year ending June 30, 2023.
- SIXTH: the contracts between the City of Owosso and the companies above shall be in the form of Purchase Orders.
- SEVENTH: the accounts payable department is authorized to pay S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel based on the unit price quoted above, up to the bid amount of \$18,000.00.
- EIGHTH: the accounts payable department is authorized to pay Constine Gravel Company based on the unit price quoted above, up to the bid amount of \$13,680.00.
- NINTH: the accounts payable department is authorized to pay Jackson Trucking, LLC based on the unit prices quoted above, up to the bid amount of \$17,441.50.
- TENTH: the accounts payable department is authorized to pay Ocenasek, Inc. based on the unit price quoted above, up to the bid amount of \$7,300.00.
- ELEVENTH: the above expenses shall be paid from the Water and Wastewater Annual Operating Fund, and Local and Major Street Annual Operating Funds.

**\*Bid Award - Refuse Services.** Approve the bid of Tri-County Refuse Service, Inc. d/b/a Republic Services of Flint for refuse service to the City's main facilities for the 3-year period beginning July 1, 2022 through June 30, 2025 in the amount of \$16,365.16 and further approve payment up to the contract amount for work satisfactorily completed as follows:

**RESOLUTION NO. 94-2022**

**AUTHORIZING THE EXECUTION OF A CONTRACT  
FOR REFUSE SERVICE WITH  
TRI-COUNTY REFUSE SERVICE, INC. DBA REPUBLIC SERVICES OF FLINT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the collection and disposal of waste generated at the main City facilities is advisable, necessary and in the public interest; and

WHEREAS, the City of Owosso sought bids for the emptying of dumpsters at various City facilities for fiscal years 2022-2023, 2023-2024 and 2024-2025, and it is hereby determined that Republic Services of Flint is qualified to provide such services and has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with Tri-County Refuse Service, Inc, dba Republic Services of Flint for the collection and disposal of waste from City facilities for fiscal years 2022-2023, 2023-2024, and 2024-2025 in the amount of \$16,365.15.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the services contract between the City of Owosso, Michigan and Tri-County Refuse Service, Inc, dba Republic Services of Flint substantially as attached.

THIRD: the accounts payable department is authorized to pay Tri-County Refuse Service, Inc, dba Republic Services of Flint for work satisfactorily completed up to the bid amount of \$16,631.46 over a three year period of provided services as follows:

FY2022-2023.....	\$5,090.41
FY2023-2024.....	\$5,446.74
FY2024-2025.....	\$5,828.00

FOURTH: the above expenses shall be paid from the various accounts in the above fiscal years' General Fund, Water Fund, and Wastewater Fund.

**\*Bid Award – No-Preference Towing Services.** Authorize bid award for no-preference towing services to All Star Towing & Repair LLC for the period from July 1, 2022 through June 30, 2025 as follows:

**RESOLUTION NO. 95-2022**

**AUTHORIZING A PREFERRED PROVIDER CONTRACT  
FOR NO-PREFERENCE TOWING SERVICES  
TO ALL STAR TOWING & REPAIR LLC  
FOR THE PERIOD EXPIRING JUNE 30, 2025**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a Public Safety Department that in the normal course of business requires wrecker services; and

WHEREAS, Shiawassee County Central Dispatch notified all police agencies in Shiawassee County of the need to specify a towing service that will provide service in any situation in which no preferred service is requested by the vehicle owner(s) or officers involved; and

WHEREAS, the City of Owosso requested bids and it is hereby determined that All Star Towing & Repair LLC is both qualified to provide such services and has submitted the responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to award a Preferred Service Provider Contract for No-Preference Towing Services to All Star Towing & Repair LLC for the period from July 1, 2022 through June 30, 2025.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and All Star Towing & Repair LLC.

THIRD: Charges for said services will be directed to the owner(s) of any vehicle towed.

**Bid Award – Duplex Vacuum Pump System.** Approve the bid from Kerr Pump and Supply, Inc. for one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, for the Water Filtration Plant in the amount of \$13,380.00, and authorize payment to the vendor upon satisfactory delivery of the equipment as follows:

**RESOLUTION NO. 96-2022**

**AUTHORIZING BID AWARD TO  
KERR PUMP AND SUPPLY, INC.  
FOR A DUPLEX VACUUM PUMP SYSTEM  
AT THE WATER TREATMENT PLANT**

WHEREAS, the existing Duplex Vacuum Pump at the Water Treatment Plant has expended its useful service life and requires replacement; and

WHEREAS, bids were solicited and funds have been budgeted from the Water Equipment Fund for the replacement of the Duplex Vacuum Pump System; and

WHEREAS, the City of Owosso Director of Public Services and Utilities has reviewed the bid proposals and recommends the purchase of one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, from Kerr Pump and Supply, Inc. in the amount of \$13,380.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with Kerr Pump and Supply, Inc. for the purchase of one Republic Manufacturing Duplex Vacuum Pump System, Model No. RXTD-25-60H, for use at the Water Treatment Plant in the amount of \$13,380.00.
- SECOND: the accounts payable department is authorized to submit payment to Kerr Pump and Supply, Inc. in the amount of \$13,380.00 upon satisfactory delivery of said equipment.
- THIRD: the above expenses shall be paid from account no. 591-901-977.000.

**Master Plan Implementation Goals: 3.4**

**Warrant No. 617.** Authorize Warrant No. 617 as follows:

Vendor	Description	Fund	Amount
Waste Management	Waste Hauling / Disposal Services – June 2, 2022	WWTP/ Streets	\$15,900.06
Gould Law PC	Professional services rendered from May 10, 2022 through June 13, 2022	General Fund	\$11,750.76

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Councilmembers Teich, Pidek, Fear, Haber, Mayor Pro-Tem Osika, and Mayor Eveleth.

NAYS: Councilmember Law.

**ITEMS OF BUSINESS**

**ARPA Funding Discussion – Replacement of Chairman Lights**

City Manager Henne explained that this item is to consider allocating the City’s remaining \$275,000.00 in ARPA funds toward the project to replace the pedestrian lighting system in the downtown. This funding would allow the OMS/DDA to begin the process of replacing individual lights in the system with a new style of lights while utilizing the old lights for parts to maintain the remaining old lights.

OMS/DDA Chairman Jon Moore and OMS/DDA Director Beth Kuiper were present to answer any questions.

There was significant discussion among Councilmembers regarding planning ahead for the replacement of long-lived systems such as lighting, why the system has deteriorated to the point that it has, the DDA’s proposed plan for replacing the system, the appropriate funding source for the project, whether the DDA would be able to fund the remainder of the project after the streetscape bond is paid, other downtown projects that are necessary, and the desire to see a comprehensive plan for the entire Chairman Light replacement project before making a decision on the ARPA funding.

Councilmember Pidek said the OMS/DDA clearly needs a boost to take proper care of our downtown. He said the Council needed to think about what they could do to help them since their funding is limited to their TIF. He went on to ask if they agreed the DDA needed help and if allocating the remaining ARPA funding was the best way to do that.

There was discussion regarding whether the decision was urgent or whether it could be postponed until more information was available. City Manager Henne reminded the Council that the City had no spare parts or replacement fixtures available to repair the current system. He also reminded them that they were in receipt of numerous requests for ARPA funds but had so far failed to agree on how to spend the remaining money. Mayor Pro-Tem Osika responded that the ARPA funds are “once in a lifetime” money, and she just wants to make sure the money is spent wisely.

Councilmember Pidek summarized his feelings saying that replacement of the lights is on the DDA’s radar, as shown by the CIP and Council could make decisions on further funding in the future by making sure that they’ve made progress. He said he is comfortable that they have a plan in place for the next six years and would feel comfortable moving forward with the project.

Councilmember Teich indicated he was in favor of getting the project rolling, but he still wants to see a comprehensive plan at some point in the near future.

Motion by Councilmember Teich to allocate the remaining \$275,000.00 in American Rescue Plan Act (ARPA) funds toward the Chairman Light Replacement Project, which includes an engineering survey, the purchase of 30-40 new pedestrian lights from Spring City Electrical Manufacturing, and their installation within the Downtown Development Authority boundaries.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Haber, Fear, Law, Teich, and Mayor Eveleth.

NAYS: None.

**Master Plan Implementation Goals: 3.17, 3.18, 512, 5.17**

### **Permission for Alternate Bid Method – Lime Residuals Removal/Reuse**

City Manager Henne indicated staff was seeking permission to directly negotiate an agreement for the removal of the lime residuals at the Water Treatment Plant. He noted that bids were solicited on two different occasions this spring and the responses received were much, much higher than estimated.

Mayor Eveleth thanked Utilities Director Ryan E. Suchanek for his diligence in watching out for rate payers.

Motion by Councilmember Pidek to authorize the following resolution granting staff permission to directly negotiate an agreement for the removal/reuse/disposal of lime residuals at the Water Treatment Plant:

#### **RESOLUTION NO. 97-2022**

#### **AUTHORIZATION TO ENTER DIRECT NEGOTIATIONS FOR LIME SOFTENING RESIDUALS REMOVAL/REUSE/DISPOSAL**

WHEREAS, the City of Owosso operates a Water Treatment Plant (WTP) that generates spent lime as a by-product of the water treatment process; and

WHEREAS, said spent lime needs to be periodically removed from the WTP property and reused or disposed of; and

WHEREAS, on two separate occasions in 2022 the City has sought bids for the removal of spent lime, each time receiving a single bid from the same firm in amounts that far exceeded the funding available for the activity; and

WHEREAS, the capacity of the WTP property to store any more spent lime is quickly dwindling; and

WHEREAS, it is in the best interest of the public to use an alternate method of bidding for the work, so as to obtain a different result; and per the terms of Sec. 2-346(4) of the Code of Ordinances “the Council may direct the method to be used in obtaining bids”; and

WHEREAS, staff is requesting permission to directly negotiate with eligible service providers in an attempt to secure an agreement for the needed work.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: it is recognized that the City has solicited bids for the removal/reuse/disposal of lime softening residuals at the Water Treatment Plant on two separate occasions this year without success, and a change in the method for soliciting bids is necessary for a positive result.

SECOND: it has heretofore been determined that it is advisable, necessary and in the public interest to grant staff permission to hold direct negotiations with eligible service providers in an effort to reach a mutual agreement on the removal/reuse/disposal of lime softening residuals at the WTP.

THIRD: any potential agreement reached as a result of this process will be presented to Council for consideration.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Law, Teich, and Mayor Eveleth.

NAYS: None.

**City Budget Amendment      Amendment No. 2 to the 2021-22 Budget**

City Clerk Amy K. Kirkland noted the revised version of Amendment No. 2 that was distributed to Councilmembers at the beginning of the meeting.

Motion by Councilmember Pidek to adopt Amendment No. 2 to the 2021-22 Budget as follows:

**BUDGET REPORT FOR CITY OF OWOSSO**

Calculations as of 06/21/22

DEPT	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY (thru 06/21)	2021-22 AMOUNT CHANGE	2021-22 Q4 BUDGET AMENDMENT
<b>Fund 101 – GENERAL FUND</b>						
ESTIMATED REVENUES						
000	REVENUE	8,744,235	8,898,407	7,541,381	(278,195)	8,620,212
TOTAL ESTIMATED REVENUES		8,744,235	8,898,407	7,541,381	(278,195)	8,620,212
APPROPRIATIONS						
101	CITY COUNCIL	5,300	5,300	7,436	4,226	9,526
171	CITY MANAGER	262,583	262,583	244,977	161	262,744
201	FINANCE	306,305	313,125	295,984	38,799	351,924
210	CITY ATTORNEY	118,000	118,000	101,956	(695)	117,305
215	CLERK	299,570	299,570	249,347	97	299,667
228	INFORMATION & TECHNOLOGY	134,965	134,965	93,397		134,965
253	TREASURY	167,057	167,057	152,965	32	167,089
257	ASSESSING	183,407	183,407	182,128	8,644	192,051
261	GENERAL ADMIN	352,776	437,734	455,495	69,014	506,748
265	BUILDING & GROUNDS	140,540	140,540	133,476	8,396	148,936
270	HUMAN RESOURCES	215,734	215,734	181,170	703	216,437
301	POLICE	2,263,812	2,263,812	2,167,121	32,271	2,296,083
336	FIRE	2,012,337	2,012,462	1,968,376	22,120	2,034,582
371	BUILDING AND SAFETY	344,476	344,476	533,489	239,945	584,421
441	PUBLIC WORKS	660,310	663,249	517,142	31,576	694,825
528	LEAF AND BRUSH COLLECTION	231,500	231,500	244,991	39,288	270,788
585	PARKING	33,000	33,000	26,309		33,000
720	COMMUNITY DEVELOPMENT	85,599	85,599	47,574	109	85,708
751	PARKS	203,293	203,293	215,215	39,894	243,187
755	HOLMAN POOL			441	450	450
966	TRANSFERS OUT	723,671	759,671	558,148		759,671
TOTAL APPROPRIATIONS		8,744,235	8,875,077	8,377,137	535,030	9,410,107
NET OF REVENUES/APPROPRIATIONS - FUND 101						
BEGINNING FUND BALANCE			7,598,864	7,598,864	7,598,864	7,598,864
ENDING FUND BALANCE			7,598,864	7,622,194	6,763,108	(813,225)
<b>Fund 202 - MAJOR STREET FUND</b>						
ESTIMATED REVENUES						
000	REVENUE	2,671,401	2,671,401	2,103,175	(197,514)	2,473,887
TOTAL ESTIMATED REVENUES		2,671,401	2,671,401	2,103,175	(197,514)	2,473,887
APPROPRIATIONS						
451	CONSTRUCTION	927,698	927,698	672,761	36,908	964,606
463	STREET MAINTENANCE	410,500	410,500	248,009		410,500
473	BRIDGE MAINTENANCE	12,000	12,000	479		12,000
474	TRAFFIC SERVICES-MAINTENANCE	26,500	26,500	25,560	9,900	36,400
478	SNOW & ICE CONTROL	135,000	135,000	138,936	23,750	158,750
480	TREE TRIMMING	61,800	61,800	55,162	15,500	77,300
482	ADMINISTRATION & ENGINEERING	200,250	200,250	160,426	1,779	202,029
485	LOCAL STREET TRANSFER	342,424	342,424	171,212		342,424
486	TRUNKLINE SURFACE MAINTENANCE	1,000	1,950	4,816	2,381	4,331
488	TRUNKLINE SWEEPING & FLUSHING	3,700	3,700	1,621	950	4,650
490	TRUNKLINE TREE TRIM & REMOVAL	200	200			200
491	TRUNKLINE STORM DRAIN, CURBS	5,500	28,127	23,485		28,127
492	TRUNKLINE ROADSIDE CLEANUP	200	210	60		210
494	TRUNKLINE TRAFFIC SIGNS	600	600	486	128	728
497	TRUNKLINE SNOW & ICE CONTROL	32,000	32,000	42,523	12,600	44,600
TOTAL APPROPRIATIONS		2,159,372	2,182,959	1,545,536	103,896	2,286,855

NET OF REVENUES/APPROPRIATIONS - FUND 202	512,029	488,442	557,639	(301,410)	187,032
BEGINNING FUND BALANCE	1,413,285	1,413,285	1,413,285		1,413,285
ENDING FUND BALANCE	1,925,314	1,901,727	1,970,924	(301,410)	1,600,317

**Fund 203 - LOCAL STREET FUND**

ESTIMATED REVENUES					
000 REVENUE	1,452,844	1,452,844	1,127,944	(27,032)	1,425,812
TOTAL ESTIMATED REVENUES	1,452,844	1,452,844	1,127,944	(27,032)	1,425,812

APPROPRIATIONS					
451 CONSTRUCTION	672,216	672,216	895,143	223,442	895,658
463 STREET MAINTENANCE	488,750	488,750	355,977		488,750
474 TRAFFIC SERVICES-MAINTENANCE	8,500	8,500	3,897		8,500
478 SNOW & ICE CONTROL	80,000	80,000	90,656	20,194	100,194
480 TREE TRIMMING	89,500	89,500	141,938	68,965	158,465
482 ADMINISTRATION & ENGINEERING	113,878	113,878	102,471	2,739	116,617
TOTAL APPROPRIATIONS	1,452,844	1,452,844	1,590,082	315,340	1,768,184

NET OF REVENUES/APPROPRIATIONS - FUND 203			(462,138)	(342,372)	(342,372)
BEGINNING FUND BALANCE	1,282,648	1,282,648	1,282,648		1,282,648
ENDING FUND BALANCE	1,282,648	1,282,648	820,510	(342,372)	940,276

**Fund 208 - PARK/RECREATION SITES FUND**

ESTIMATED REVENUES					
000 REVENUE	50,000	75,025	2,664	(72,336)	2,689
TOTAL ESTIMATED REVENUES	50,000	75,025	2,664	(72,336)	2,689

APPROPRIATIONS					
751 PARKS	50,000	75,025	76,723	16,020	91,045
TOTAL APPROPRIATIONS	50,000	75,025	76,723	16,020	91,045

NET OF REVENUES/APPROPRIATIONS - FUND 208			(74,059)	(88,356)	(88,356)
BEGINNING FUND BALANCE	160,083	160,083	160,083		160,083
ENDING FUND BALANCE	160,083	160,083	86,024	(88,356)	71,727

**Fund 239 - OMS/DDA REVLG LOAN FUND**

ESTIMATED REVENUES					
000 REVENUE	1,500	86,500	243,473	157,222	243,722
TOTAL ESTIMATED REVENUES	1,500	86,500	243,473	157,222	243,722

APPROPRIATIONS					
000 REVENUE			5,858	5,858	5,858
200 GEN SERVICES	1,500	10,675	93,412	82,737	93,412
TOTAL APPROPRIATIONS	1,500	10,675	99,270	88,595	99,270

NET OF REVENUES/APPROPRIATIONS - FUND 239		75,825	144,203	68,627	144,452
BEGINNING FUND BALANCE	1,198,457	1,198,457	1,198,457		1,198,457
ENDING FUND BALANCE	1,198,457	1,274,282	1,342,660	68,627	1,342,909

**Fund 243 - OBRA #12 WOODWARD LOFT**

ESTIMATED REVENUES					
000 REVENUE	125,000	125,000	123,325		125,000
TOTAL ESTIMATED REVENUES	125,000	125,000	123,325		125,000

APPROPRIATIONS					
721 PROFESSIONAL SERVICES	1,000	1,000	1,000		1,000
964 TAX REIMBURSEMENTS	124,000	124,000			124,000
TOTAL APPROPRIATIONS	125,000	125,000	1,000		125,000

NET OF REVENUES/APPROPRIATIONS - FUND 243			122,325		
BEGINNING FUND BALANCE					
ENDING FUND BALANCE			122,325		

**Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY**

ESTIMATED REVENUES					
000 REVENUE		92,033	48,141		92,033
TOTAL ESTIMATED REVENUES		92,033	48,141		92,033

APPROPRIATIONS					
200 GEN SERVICES		5,680	9,105	4,182	9,862
261 GENERAL ADMIN		93,388	53,328		93,388
TOTAL APPROPRIATIONS		99,068	62,433	4,182	103,250

NET OF REVENUES/APPROPRIATIONS - FUND 248		(7,035)	(14,292)	(4,182)	(11,217)
BEGINNING FUND BALANCE					
ENDING FUND BALANCE		(7,035)	(14,292)	(4,182)	(11,217)

**Fund 254 - HOUSING & REDEVELOPMENT**

ESTIMATED REVENUES					
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000 REVENUE	37,500	(37,500)
TOTAL ESTIMATED REVENUES	37,500	(37,500)
APPROPRIATIONS		
703 GENERAL SERVICES	33,500	(33,500)
TOTAL APPROPRIATIONS	33,500	(33,500)
NET OF REVENUES/APPROPRIATIONS - FUND 254	4,000	(4,000)
BEGINNING FUND BALANCE		
ENDING FUND BALANCE	4,000	(4,000)

**Fund 259 - OBRA-DIST#15 -ARMORY BUILDING**

ESTIMATED REVENUES					
000 REVENUE	80,000	80,000	70,939	(9,061)	70,939
TOTAL ESTIMATED REVENUES	80,000	80,000	70,939	(9,061)	70,939
APPROPRIATIONS					
721 PROFESSIONAL SERVICES	4,500	4,500	5,690	1,190	5,690
964 TAX REIMBURSEMENTS	75,500	75,500	65,284	(10,216)	65,284
TOTAL APPROPRIATIONS	80,000	80,000	70,974	(9,026)	70,974
NET OF REVENUES/APPROPRIATIONS - FUND 259			(35)	(35)	(35)
BEGINNING FUND BALANCE	4,190	4,190	4,190		4,190
ENDING FUND BALANCE	4,190	4,190	4,155	(35)	4,155

**Fund 272 - OBRA FUND-DISTRICT #17 CARGILL**

ESTIMATED REVENUES					
000 REVENUE	202,720	202,720	178,372	(24,348)	178,372
TOTAL ESTIMATED REVENUES	202,720	202,720	178,372	(24,348)	178,372
APPROPRIATIONS					
721 PROFESSIONAL SERVICES	12,000	12,000	10,132	(1,868)	10,132
905 DEBT SERVICE	190,720	190,720	167,999	(22,721)	167,999
TOTAL APPROPRIATIONS	202,720	202,720	178,131	(24,589)	178,131
NET OF REVENUES/APPROPRIATIONS - FUND 272			241	241	241
BEGINNING FUND BALANCE	10,132	10,132	10,132		10,132
ENDING FUND BALANCE	10,132	10,132	10,373	241	10,373

**Fund 273 - OBRA #9 ROBBINS LOFT**

ESTIMATED REVENUES					
000 REVENUE			3,228	3,228	3,228
TOTAL ESTIMATED REVENUES			3,228	3,228	3,228
APPROPRIATIONS					
721 PROFESSIONAL SERVICES			1,200	1,200	1,200
TOTAL APPROPRIATIONS			1,200	1,200	1,200
NET OF REVENUES/APPROPRIATIONS - FUND 273			2,028	2,028	2,028
BEGINNING FUND BALANCE	45,981	45,981	45,981		45,981
ENDING FUND BALANCE	45,981	45,981	48,009	2,028	48,009

**Fund 275 - OBRA #11 CAPITOL BOWL**

ESTIMATED REVENUES					
000 REVENUE		358	1,339	981	1,339
TOTAL ESTIMATED REVENUES		358	1,339	981	1,339
APPROPRIATIONS					
721 PROFESSIONAL SERVICES		864		(864)	
905 DEBT SERVICE			7,716	7,716	7,716
TOTAL APPROPRIATIONS		864	7,716	6,852	7,716
NET OF REVENUES/APPROPRIATIONS - FUND 275		(506)	(6,377)	(5,871)	(6,377)
BEGINNING FUND BALANCE	6,377	6,377	6,377		6,377
ENDING FUND BALANCE	6,377	5,871		(5,871)	

**Fund 276 - OBRA FUND DISTRICT #16 - QDOBA**

ESTIMATED REVENUES					
000 REVENUE	28,921	28,921	28,173	(748)	28,173
TOTAL ESTIMATED REVENUES	28,921	28,921	28,173	(748)	28,173
APPROPRIATIONS					
721 PROFESSIONAL SERVICES	750	750	535	(215)	535
905 DEBT SERVICE	28,171	28,171	28,171		28,171
TOTAL APPROPRIATIONS	28,921	28,921	28,706	(215)	28,706
NET OF REVENUES/APPROPRIATIONS - FUND 276			(533)	(533)	(533)
BEGINNING FUND BALANCE	9,507	9,507	9,507		9,507
ENDING FUND BALANCE	9,507	9,507	8,974	(533)	8,974

**Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL**

ESTIMATED REVENUES					
000 REVENUE	116,888	130,282	13,394	130,282	
TOTAL ESTIMATED REVENUES	116,888	130,282	13,394	130,282	
APPROPRIATIONS					
901 CAPITAL OUTLAY	116,888	130,282	13,394	130,282	
TOTAL APPROPRIATIONS	116,888	130,282	13,394	130,282	
NET OF REVENUES/APPROPRIATIONS - FUND 277					
BEGINNING FUND BALANCE					
ENDING FUND BALANCE					

**Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD**

ESTIMATED REVENUES					
000 REVENUE			5,000	5,000	
TOTAL ESTIMATED REVENUES			5,000	5,000	
APPROPRIATIONS					
721 PROFESSIONAL SERVICES			5,000	5,000	
TOTAL APPROPRIATIONS			5,000	5,000	
NET OF REVENUES/APPROPRIATIONS - FUND 280					
BEGINNING FUND BALANCE					
ENDING FUND BALANCE					

**Fund 283 - OBRA FUND-DISTRICT#3-TIAL**

ESTIMATED REVENUES					
000 REVENUE	27,897	27,897	27,562	(335)	27,562
TOTAL ESTIMATED REVENUES	27,897	27,897	27,562	(335)	27,562
APPROPRIATIONS					
721 PROFESSIONAL SERVICES	750	750	750		750
905 DEBT SERVICE	26,000	26,000	22,407	(3,593)	22,407
964 TAX REIMBURSEMENTS	1,147	1,147			1,147
TOTAL APPROPRIATIONS	27,897	27,897	23,157	(3,593)	24,304
NET OF REVENUES/APPROPRIATIONS - FUND 283			4,405	3,258	3,258
BEGINNING FUND BALANCE					
ENDING FUND BALANCE			4,405	3,258	3,258

**Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT**

ESTIMATED REVENUES					
000 REVENUE	1,511,620	759,646	750	1,512,370	
TOTAL ESTIMATED REVENUES	1,511,620	759,646	750	1,512,370	
NET OF REVENUES/APPROPRIATIONS - FUND 287					
BEGINNING FUND BALANCE	1,511,620	759,646	750	1,512,370	
ENDING FUND BALANCE	1,511,620	759,646	750	1,512,370	

**Fund 297 - HISTORICAL FUND**

ESTIMATED REVENUES					
000 REVENUE	32,900	32,925	46,945	18,334	51,259
TOTAL ESTIMATED REVENUES	32,900	32,925	46,945	18,334	51,259
APPROPRIATIONS					
797 HISTORICAL COMMISSION	16,860	20,775	16,207	(2,421)	18,354
798 CASTLE	8,834	8,834	14,745	6,717	15,551
799 GOULD HOUSE	5,234	5,234	9,377	5,467	10,701
800 COMSTOCK/WOODARD	500	500	448		500
TOTAL APPROPRIATIONS	31,428	35,343	40,777	9,763	45,106
NET OF REVENUES/APPROPRIATIONS - FUND 297	1,472	(2,418)	6,168	8,571	6,153
BEGINNING FUND BALANCE	69,998	69,998	69,998		69,998
ENDING FUND BALANCE	71,470	67,580	76,166	8,571	76,151

**Fund 298 - HISTORICAL SITES FUND**

ESTIMATED REVENUES					
000 REVENUE	129,500	207,353	2,662	(204,691)	2,662
TOTAL ESTIMATED REVENUES	129,500	207,353	2,662	(204,691)	2,662
APPROPRIATIONS					
799 GOULD HOUSE	129,500	200,000	210,015	10,015	210,015
TOTAL APPROPRIATIONS	129,500	200,000	210,015	10,015	210,015
NET OF REVENUES/APPROPRIATIONS - FUND 298		7,353	(207,353)	(214,706)	(207,353)
BEGINNING FUND BALANCE	207,354	207,354	207,354		207,354
ENDING FUND BALANCE	207,354	214,707	1	(214,706)	1



**Fund 301 - GENERAL DEBT SERVICE (VOTED)**

ESTIMATED REVENUES					
000 REVENUE	804,777	812,148	778,573	(33,575)	778,573
TOTAL ESTIMATED REVENUES	804,777	812,148	778,573	(33,575)	778,573
APPROPRIATIONS					
905 DEBT SERVICE	804,777	804,777	794,416	(10,361)	794,416
TOTAL APPROPRIATIONS	804,777	804,777	794,416	(10,361)	794,416
NET OF REVENUES/APPROPRIATIONS - FUND 301		7,371	(15,843)	(23,214)	(15,843)
BEGINNING FUND BALANCE	67,877	67,877	67,877		67,877
ENDING FUND BALANCE	67,877	75,248	52,034	(23,214)	52,034

**Fund 303 - DEBT SERVICE-2010 GO BONDS**

ESTIMATED REVENUES					
000 REVENUE	86,908	86,908		(86,908)	
TOTAL ESTIMATED REVENUES	86,908	86,908		(86,908)	
APPROPRIATIONS					
905 DEBT SERVICE	86,908	86,908		(86,908)	
TOTAL APPROPRIATIONS	86,908	86,908		(86,908)	
NET OF REVENUES/APPROPRIATIONS - FUND 303					
BEGINNING FUND BALANCE					
ENDING FUND BALANCE					

**Fund 304 - 2009 LTGO DEBT**

ESTIMATED REVENUES					
000 REVENUE	76,460	76,460	66,756	(9,704)	66,756
TOTAL ESTIMATED REVENUES	76,460	76,460	66,756	(9,704)	66,756
APPROPRIATIONS					
905 DEBT SERVICE	76,460	76,210	66,756	(9,454)	66,756
TOTAL APPROPRIATIONS	76,460	76,210	66,756	(9,454)	66,756
NET OF REVENUES/APPROPRIATIONS - FUND 304		250		(250)	
BEGINNING FUND BALANCE					
ENDING FUND BALANCE		250		(250)	

**Fund 401 - CAPITAL PROJECT FUND**

ESTIMATED REVENUES					
000 REVENUE	820,453	820,453	528,577	(122,350)	698,103
TOTAL ESTIMATED REVENUES	820,453	820,453	528,577	(122,350)	698,103
APPROPRIATIONS					
000 REVENUE	820,453	827,473	469,195		827,473
TOTAL APPROPRIATIONS	820,453	827,473	469,195		827,473
NET OF REVENUES/APPROPRIATIONS - FUND 401		(7,020)	59,382	(122,350)	(129,370)
BEGINNING FUND BALANCE	152,919	152,919	152,919		152,919
ENDING FUND BALANCE	152,919	145,899	212,301	(122,350)	23,549

**Fund 409 - CAPITAL PROJECTS-STREET PROGRAM**

ESTIMATED REVENUES					
000 REVENUE	1,174,084	1,173,983	139	(1,173,843)	140
TOTAL ESTIMATED REVENUES	1,174,084	1,173,983	139	(1,173,843)	140
APPROPRIATIONS					
966 TRANSFERS OUT	1,174,084	1,173,983	1,173,983		1,173,983
TOTAL APPROPRIATIONS	1,174,084	1,173,983	1,173,983		1,173,983
NET OF REVENUES/APPROPRIATIONS - FUND 409			(1,173,844)	(1,173,843)	(1,173,843)
BEGINNING FUND BALANCE	1,173,843	1,173,843	1,173,843		1,173,843
ENDING FUND BALANCE	1,173,843	1,173,843	(1)	(1,173,843)	

**Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN**

ESTIMATED REVENUES					
000 REVENUE	20,000	37,160	34,665	(2,495)	34,665
TOTAL ESTIMATED REVENUES	20,000	37,160	34,665	(2,495)	34,665
APPROPRIATIONS					
271 ADMINISTRATIVE	20,000	37,160	37,160		37,160
TOTAL APPROPRIATIONS	20,000	37,160	37,160		37,160
NET OF REVENUES/APPROPRIATIONS - FUND 494			(2,495)	(2,495)	(2,495)
BEGINNING FUND BALANCE	36,291	36,291	36,291		36,291
ENDING FUND BALANCE	36,291	36,291	33,796	(2,495)	33,796

**Fund 588 - TRANSPORTATION FUND**

ESTIMATED REVENUES					
000 REVENUE	40,000	69,595	44,452	(25,143)	44,452
TOTAL ESTIMATED REVENUES	40,000	69,595	44,452	(25,143)	44,452
APPROPRIATIONS					
200 GEN SERVICES	88,089	69,595	70,235		69,595
TOTAL APPROPRIATIONS	88,089	69,595	70,235		69,595
NET OF REVENUES/APPROPRIATIONS - FUND 588	(48,089)		(25,783)	(25,143)	(25,143)
BEGINNING FUND BALANCE	107,137	107,137	107,137		107,137
ENDING FUND BALANCE	59,048	107,137	81,354	(25,143)	81,994

**Fund 590 - SEWER FUND**

ESTIMATED REVENUES					
000 REVENUE	2,081,500	2,083,400	1,733,110	17,293	2,100,693
TOTAL ESTIMATED REVENUES	2,081,500	2,083,400	1,733,110	17,293	2,100,693
APPROPRIATIONS					
200 GEN SERVICES	1,896,533	1,901,633	1,968,968	123,573	2,025,206
549 SEWER OPERATIONS	251,677	251,677	166,170	23,414	275,091
901 CAPITAL OUTLAY			105,381	105,381	105,381
905 DEBT SERVICE	122,195	122,195	124,151	1,956	124,151
TOTAL APPROPRIATIONS	2,270,405	2,275,505	2,364,670	254,324	2,529,829
NET OF REVENUES/APPROPRIATIONS - FUND 590	(188,905)	(192,105)	(631,560)	(237,031)	(429,136)
BEGINNING FUND BALANCE	3,866,785	3,866,785	3,866,785		3,866,785
ENDING FUND BALANCE	3,677,880	3,674,680	3,235,225	(237,031)	3,437,649

**Fund 591 - WATER FUND**

ESTIMATED REVENUES					
000 REVENUE	4,032,200	4,077,868	3,463,378	205,060	4,282,928
TOTAL ESTIMATED REVENUES	4,032,200	4,077,868	3,463,378	205,060	4,282,928
APPROPRIATIONS					
200 GEN SERVICES	549,170	560,965	337,820	76,363	637,328
552 WATER UNDERGROUND	1,678,877	1,678,877	973,829	35,913	1,714,790
553 WATER FILTRATION	1,259,444	1,258,244	1,291,166	147,255	1,405,499
901 CAPITAL OUTLAY	683,728	683,728	323,227	(55,784)	627,944
905 DEBT SERVICE	670,538	670,538	752,960	82,422	752,960
TOTAL APPROPRIATIONS	4,841,757	4,852,352	3,679,002	286,169	5,138,521
NET OF REVENUES/APPROPRIATIONS - FUND 591	(809,557)	(774,484)	(215,624)	(81,109)	(855,593)
BEGINNING FUND BALANCE	13,373,762	13,373,762	13,373,762		13,373,762
ENDING FUND BALANCE	12,564,205	12,599,278	13,158,138	(81,109)	12,518,169

**Fund 599 - WASTEWATER FUND**

ESTIMATED REVENUES					
000 REVENUE	5,487,110	5,487,110	2,846,811	311,738	5,798,848
TOTAL ESTIMATED REVENUES	5,487,110	5,487,110	2,846,811	311,738	5,798,848
APPROPRIATIONS					
200 GEN SERVICES			6,240	6,240	6,240
548 WASTEWATER OPERATIONS	1,947,329	1,951,529	1,561,723	112,130	2,063,659
901 CAPITAL OUTLAY	3,092,900	3,092,900	135,128	113,679	3,206,579
905 DEBT SERVICE	132,000	132,000	128,548	(3,452)	128,548
TOTAL APPROPRIATIONS	5,172,229	5,176,429	1,831,639	228,597	5,405,026
NET OF REVENUES/APPROPRIATIONS - FUND 599	314,881	310,681	1,015,172	83,141	393,822
BEGINNING FUND BALANCE	4,185,757	4,185,757	4,185,757		4,185,757
ENDING FUND BALANCE	4,500,638	4,496,438	5,200,929	83,141	4,579,579

**Fund 661 - FLEET MAINTENANCE FUND**

ESTIMATED REVENUES					
000 REVENUE	705,000	705,000	860,658	232,838	937,838
TOTAL ESTIMATED REVENUES	705,000	705,000	860,658	232,838	937,838
APPROPRIATIONS					
594 FLEET MAINTENANCE	335,553	336,378	330,610	47,709	384,087
901 CAPITAL OUTLAY	270,000	270,000	348,332	80,000	350,000
TOTAL APPROPRIATIONS	605,553	606,378	678,942	127,709	734,087
NET OF REVENUES/APPROPRIATIONS - FUND 661	99,447	98,622	181,716	105,129	203,751
BEGINNING FUND BALANCE	3,616,462	3,616,462	3,616,462		3,616,462
ENDING FUND BALANCE	3,715,909	3,715,084	3,798,178	105,129	3,820,213

**Fund 854 - 2009 SPECIAL ASSESSMENT**

ESTIMATED REVENUES					
000 REVENUE		2,986	6,529	3,543	6,529
TOTAL ESTIMATED REVENUES		2,986	6,529	3,543	6,529

NET OF REVENUES/APPROPRIATIONS - FUND 854	2,986	6,529	3,543	6,529
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	2,986	6,529	3,543	6,529
<b>Fund 857 - 2012 SPECIAL ASSESSMENT</b>				
ESTIMATED REVENUES				
000 REVENUE	3,721	7,274	3,553	7,274
TOTAL ESTIMATED REVENUES	3,721	7,274	3,553	7,274
NET OF REVENUES/APPROPRIATIONS - FUND 857	3,721	7,274	3,553	7,274
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	3,721	7,274	3,553	7,274
<b>Fund 858 - 2013 SPECIAL ASSESSMENT</b>				
ESTIMATED REVENUES				
000 REVENUE	2,660	2,904	244	2,904
TOTAL ESTIMATED REVENUES	2,660	2,904	244	2,904
NET OF REVENUES/APPROPRIATIONS - FUND 858	2,660	2,904	244	2,904
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	2,660	2,904	244	2,904
<b>Fund 864 - 2016 SPECIAL ASSESSMENT</b>				
ESTIMATED REVENUES				
000 REVENUE	2,235	4,526	2,291	4,526
TOTAL ESTIMATED REVENUES	2,235	4,526	2,291	4,526
NET OF REVENUES/APPROPRIATIONS - FUND 864	2,235	4,526	2,291	4,526
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	2,235	4,526	2,291	4,526
<b>Fund 865 - 2017 SPECIAL ASSESSMENTS</b>				
ESTIMATED REVENUES				
000 REVENUE	27,731	52,185	24,454	52,185
TOTAL ESTIMATED REVENUES	27,731	52,185	24,454	52,185
NET OF REVENUES/APPROPRIATIONS - FUND 865	27,731	52,185	24,454	52,185
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	27,731	52,185	24,454	52,185
<b>Fund 866 - 2018 SPECIAL ASSESSMENTS</b>				
ESTIMATED REVENUES				
000 REVENUE	85,756	106,714	20,858	106,614
TOTAL ESTIMATED REVENUES	85,756	106,714	20,858	106,614
NET OF REVENUES/APPROPRIATIONS - FUND 866	85,756	106,714	20,858	106,614
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	85,756	106,714	20,858	106,614
<b>Fund 867 - 2019 SPECIAL ASSESSMENTS</b>				
ESTIMATED REVENUES				
000 REVENUE	75,332	87,067	11,735	87,067
TOTAL ESTIMATED REVENUES	75,332	87,067	11,735	87,067
NET OF REVENUES/APPROPRIATIONS - FUND 867	75,332	87,067	11,735	87,067
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	75,332	87,067	11,735	87,067
<b>Fund 868 - 2020 SPECIAL ASSESSMENTS</b>				
ESTIMATED REVENUES				
000 REVENUE	30,822	49,627	18,805	49,627
TOTAL ESTIMATED REVENUES	30,822	49,627	18,805	49,627
NET OF REVENUES/APPROPRIATIONS - FUND 868	30,822	49,627	18,805	49,627
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	30,822	49,627	18,805	49,627
<b>Fund 869 - 2021 SPECIAL ASSESSMENTS</b>				
ESTIMATED REVENUES				
000 REVENUE	171,341	186,311	14,970	186,311
TOTAL ESTIMATED REVENUES	171,341	186,311	14,970	186,311
NET OF REVENUES/APPROPRIATIONS - FUND 869	171,341	186,311	14,970	186,311
BEGINNING FUND BALANCE				
ENDING FUND BALANCE	171,341	186,311	14,970	186,311

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fear, Teich, Mayor Pro-Tem Osika, Councilmembers Law, Haber, Pidek, and Mayor Eveleth.

NAYS: None.

Master Plan Implementation Goals: All of them!

**2022 Fee Schedule Update**

City Manager Henne indicated this is the annual update to the City's Fee Schedule.

Motion by Councilmember Pidek to approve adoption of the proposed 2022 Fee Schedule updating various fees and charges for City services, effective July 1, 2022 as follows:

**RESOLUTION NO. 98-2022**

**UPDATING THE SCHEDULE FOR FEES, LICENSES, FINES AND CHARGES FOR THE CITY OF OWOSSO**

WHEREAS, the *City of Owosso Code of Ordinances* provides for the establishment of many fees, licenses, fines and charges to be established by resolution; and

WHEREAS, on August 5, 2013 the City Council adopted Resolution No. 90-2013 creating a schedule of fees, licenses, fines and charges; and

WHEREAS, said schedule must be periodically reexamined and updated; and

WHEREAS, the City Council has reviewed the charges and determined that as of July 1, 2022, fees, licenses, fines and charges shall be charged in accordance with this resolution and the attached schedule.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the attached schedule for fees, licenses, fines and charges is hereby adopted, effective July 1, 2022.
- SECOND: any parts of resolutions and memoranda in conflict with this resolution are hereby repealed.
- THIRD: this resolution is intended to preserve all existing charges and fees set forth in any resolution, ordinance, or law which are not in conflict with this resolution and attached schedule and to fulfill the requirements of any ordinance authorizing the City Council to establish fees by resolution.
- FOURTH: fees for public records not set forth in this resolution and attached schedule, or in any other resolution, ordinance, or law, shall be set by the City manager in accordance with Act 442 of the Public Acts of 1976, as amended.
- FIFTH: fees for public services not specifically set forth in this resolution and the attached schedule or in any other resolution, ordinance, or law may be established by the City manager, who shall promptly notify the City Council in writing of each of them. The City manager shall establish fees for public services based upon the cost of providing the public service.

**CITY OF OWOSSO  
2022 FEE SCHEDULE  
Effective July 1, 2022**

<b>1. ASSESSING</b>	
• Application fee for IFEC extension	\$550
Application fee for IFT tax abatement – Not to exceed limits of Statute MCL 207.555(3) in which the lesser of the actual cost of processing the application or 2% of total property taxes abated during the term that the exemption certificate is in effect can be charged	
➤ Establishing	\$1,500
➤ Exemption certificate	\$1,500
• Application fee for industrial development district	\$1,500
• Application fee for industrial facilities	
➤ Exemption certificate	\$1,500
➤ Exemption certificate transfer	\$500

• Application fee for project cost revision	\$500
• Application fee for project extension	\$500
• Application fee for tax abatement projects	\$800
<b>2. BUILDING DEPARTMENT</b>	
<i>Income limit - fee waiver – Building permits and inspections will be required. However, permit fees will be waived for owner occupied residential buildings for households that have annual incomes less than 30% of the Michigan State Housing Development Authority (MSHDA) area Minimum Income (AMI). The waiver will cover permits for bringing a structure into code compliance and for replacement of roofs, windows, and siding. To qualify, the applicant must submit Michigan or Federal 1040 tax returns for the last three years along with any other financial and ownership information required for determination.</i>	
• Accessory structure-zoning compliance-200 sq. ft. and under	\$75
• Accessory structure-zoning compliance-over 200 sq. ft.	same as building permit fees
• Base fee (non-refundable)	\$40
• Building board of appeals application fee	\$200
• Building permit	
➤ Up to \$1,000-includes base fee and 1 inspection	\$110
➤ \$1,001 to \$2,000-includes base fee and 1 inspection	\$150
ADD \$40 base fee and \$80 per inspection to the following:	
➤ \$2,001 to \$50,000	\$65 + \$15 per \$1,000 over \$2,000
➤ \$50,001 to \$500,000	\$545 + \$15 per \$1,000 over \$50,000
➤ \$500,001 and above	\$5,000 + \$10 per \$1,000 over \$500,000
• Businesses-NEW-(existing building)	\$75
• Demolition-Commercial-based on size of building	\$185 + \$6 per sq. ft. over 2,000 sq. ft.
• Demolition-Garage-includes base fee and 1 inspection	\$115
• Demolition-House-includes base fee and 1 inspection	\$185
• Fence-zoning-residential	\$85
• Fence-commercial	same as building permit fees
• Home occupation-type B home permit	\$55
• Inspections-each	\$80
• License/registration fee	\$0
• Marihuana fees	
➤ Medical Marihuana Facilities (at time of application and annual renewal)	\$5,000
➤ Adult Use Recreational Establishments (at time of application and annual renewal)	\$5,000
➤ Marihuana Transfer Fee	\$5,000
• Mobile/Modular Home (does NOT include base fee or inspections)	\$250
• Moving building	\$200
• Penalty for work prior to obtaining permit	cost of permit + \$180
• Plan review	55% of permit fee
• Plan review-plans are returned to application for modifications	\$55 + \$60/hour
• Roofing permit-residential	
➤ Up to \$5,000 (includes base fee and 1 inspection)	\$90
➤ \$5,001 to \$10,000 (includes base fee and 1 inspection)	\$120
➤ Over \$10,000	same as building permit fees
• Roofing permit-commercial	same as building permit fees
• Siding	\$90
• Sign	\$0.60/sq. foot
➤ Temporary sign (60 days)	\$75
• Swimming pools permit-above ground (zoning compliance)	\$75
• Swimming pool permit-in ground	same as building permit fees
• Tank removal	\$100
• Vacant property registration	\$150
• Wheel chair ramp/door modification (residential-permit and inspections required)	no fee
• Windows-residential	\$90
• Windows-commercial	same as building permit fees
<b>3. ELECTRICAL</b>	
• Base fee (non-refundable)	\$40
• Branch circuits	\$20
• Feeders-bus duct (per 50 ft. or fraction thereof)	\$20
• Electric baseboard heater	\$20
• Fire alarm system	\$155
➤ Fire alarm system-each additional pull station	\$20
• Furnace-unit heater	\$20
• Garage	\$55
• Generator-residential	\$30
• Generator-commercial	\$55
• Inspections-each (including Safety inspections)	\$80
• License/registration fee	\$0
• Low voltage/data/telecom outlets	
➤ 1-19 devices, each	\$10
➤ 20-300 devices	\$100

➤ Over 300 devices	\$300
• Mobile/modular home (does NOT include base fee or inspections)	\$150
• Motors	
➤ Up to 20 KVA or HP, 1-25 units (each)	\$20
➤ Up to 20 KVA or HP (each additional unit after 25)	\$10
➤ Over 20 KVA or HP, 1-25 units (each)	\$20
➤ Over 20 KVA or HP (each additional unit after 25)	\$12
• Outlets/receptacles/fixtures/other (per 25 or fraction thereof)	\$20
• Penalty for work prior to obtaining permit	cost of permit + \$180
• Plan review	\$100/hr. (minimum 1 hour)
• Power outlets (a/c/range/dryer/dishwasher/disposal) each	\$20
• Service	
➤ 0-200 amps	\$30
➤ 201-600 amps	\$35
➤ 601-800 amps	\$40
➤ 801-1200 amps	\$45
➤ Over 1200 amps	\$50
• Sub-panels	
➤ 0-200 amps	\$30
➤ 201-600 amps	\$35
➤ 601-800 amps	\$40
➤ 801-1200 amps	\$45
➤ Over 1200 amps	\$50
• Signs	\$80
• Whole house permit (does not include base fee or inspections)	\$150
<b>4. MECHANICAL-COMMERCIAL/INDUSTRIAL</b>	
• Base fee (non-refundable)	\$40
• Air conditioning and refrigeration	
➤ Absorption units/chiller	\$95
➤ Centrifugal units/chiller	\$95
➤ Compressor-15 to 50 HP	\$50
➤ Compressor-over 50 HP	\$75
➤ Heat pumps – 1.5-15 HP	\$40
• Air handlers (self-contained units, ventilation & exhaust fans) (piping fee included)	
➤ Under 1,500 cfm	\$40
➤ 1,501-10,000 cfm	\$50
➤ Over 10,000 cfm	\$105
➤ Thru-the-wall fan coil vents	\$20
• Breeching & combustion to appliance	\$65
• Chimney – factory built	\$65
• Cooling towers with reservoirs	
➤ Capacity under 500 gal	\$55
➤ Capacity over 500 gal	\$90
• Crematories	\$55
• Ducts, insulation and fire suppression systems (based on bid price)	
➤ Under \$3,000	\$45
➤ \$3,000 to \$7,000	\$55
➤ \$7,000 to \$15,000	\$90
➤ Over \$15,000	\$15 fee per each \$3,000 + \$90
• Electronic air cleaner with washer	\$55
• Evaporator coils	
➤ 180,000 BTU and under	\$45
➤ Over 180,000 BTU	\$50
• Fire suppression systems (based on bid prices)	
➤ Under \$2,000	\$80
➤ \$2,000 to \$8,000	\$95
➤ Over \$8,000	\$20 fee per each \$3,000 + \$95
• Gas burning equipment (piping fee included)	
➤ 400,000 BTU and under	\$55
➤ Over 400,000 BTU	\$65
• Humidifiers	\$30
• Incinerators – each	\$45
• Inspections – each	\$80
• Insulation – duct, piping, tanks (based on bid price)	
➤ Under \$2,000	\$45
➤ \$2,000 to \$8,000	\$55
➤ Over \$8,000	\$20 fee per each \$3,000 + \$55
• License/registration fee	\$0
• LPG & fuel oil tanks (underground add \$10 additional) (piping fee included)	
➤ 276 to 550 gal	\$65
➤ 551 to 2,000 gal	\$105
➤ Each additional tank	Add 50% of fee based on largest tank size
• Oil burner (piping fee included)	
➤ New/conversion, under 5 gal/hour	\$65

➤ New/conversion, over 5 gal/hour	\$95
• Penalty for work prior to obtaining permit	Cost of permit + \$180
• Piping (bid separately) (based on bid price)	
➤ Under \$2,000	\$45
➤ \$2,000 to \$8,000	\$55
➤ Over \$8,000	\$15 per each \$3,000 + \$55
• Plan review	\$100/hour – minimum 1 hour
• Refrigeration systems	
➤ Under 5 HP (split system)	\$40
➤ 5 HP to 50 HP (split system)	\$50
➤ Over 50 HP (split system)	\$80
➤ Self-contained units	\$55
• Solar equipment/each panel (piping fee included)	\$35
• Unit heaters-hot water, gas or steam (piping fee included)	
➤ 200,000 BTU and under	\$35
➤ Over 200,000 BTU	\$45
<b>5. MECHANICAL – RESIDENTIAL</b>	
• Base fee (non-refundable)	\$40
• Boiler (piping fee included)	
➤ 200,000 BTU and under	\$45
➤ Over 200,000 BTU	\$60
• Central air	\$40
• Dampers (all kinds)	\$20
• Duct system	
➤ Under \$3,000	\$35
➤ \$3,000 to \$7,000	\$40
➤ \$7,000 to \$15,000	\$45
➤ Over \$15,000	\$12 per each \$1,000 + \$45
• Exhaust fan	\$20
• Gas burning equipment (new and/or conversion) (piping fee included)	
➤ 400,000 BTU and under	\$45
➤ Over 400,000 BTU	\$60
• Gas piping (each outlet)	\$20
• Hotel or motel (per unit)	\$55
• Inspection – each	\$80
• License/registration fee	\$0
• LPG & fuel oil tanks (underground add \$10) (piping fee included)	\$35
• Modular home (does NOT include base fee or inspections)	\$150
• Oil burner (new and/or conversion) (piping fee included)	\$45
• Penalty for work prior to obtaining permit	Cost of permit + \$180
• Plan review	\$100/hour – 1 hour minimum
• Solar equipment (each panel) (piping fee included)	\$35
• Solid fuel equipment (wood stove, prefab fireplaces, stoves)	\$50
• Two-family dwelling (does NOT include base fee or inspections)	\$180
• Water heater	\$20
• Whole house permit (does NOT include base fee or inspections)	\$125
<b>6. PLUMBING</b>	
• Base fee (non-refundable)	\$40
• Fixtures, floor drains, water connected appliances	\$20
• Hotel or motel (per unit)	\$50
• Inspections – each	\$80
• License/registration fee	\$0
• Manholes – catch basins (each)	\$20
• Modular home (does NOT include base fee or inspections)	\$150
• Penalty for work prior to obtaining permit	Cost of permit + \$180
• Plan review	\$100/hour – 1 hour minimum
• Reduced pressure zone back-flow preventer	\$20
• Sewage ejectors, sumps	\$20
• Sewers	
➤ Connection building drain	\$20
➤ Sanitary, storm or combined (less than 6")	\$20
➤ Sanitary, storm or combined (6" and over)	\$25
• Stacks (soil, waste, vent and conductor)	\$15
• Sub-soil drains	\$20
• Two-family (does NOT include base fee or inspections)	\$180
• Water distributing pipe	
➤ ¾" – 1"	\$20
➤ 1 ¼"	\$25
➤ 1 ½"	\$35
➤ Over 2"	\$50
• Water service	
➤ Less than 2"	\$20
➤ 2" to 6"	\$30
➤ Over 6"	\$35
• Whole house permit (does NOT include base fee or inspections)	\$120
<b>7. CITY CLERK</b>	
• Cable television franchise fee	3%

• Marriage fee/presided by Mayor	\$10
<b>8. CITY TREASURER</b>	
• Adult entertainment license fee	\$1,500
Note: If application denied, ½ fee returned	
• Adult entertainment license fee renewal	\$1,500
Note: a late penalty of \$100 if renewal filed less than 60 days before license exp. If application denied, ½ of total fees collected returned.	
• License renewal	
➢ Late fee first 15 days	License fee + 25%
➢ Late fee beyond 15 days	License fee + 50% adult entertainment penalties
➢ Adult entertainment penalties	\$500
• Collection fee tax – administrative fee	1% on all ad valorem taxes (on amounts collected for other units – not City) Potential to collect Administrative Fee on our own (City) taxes
• Property tax late collection fee	
➢ Summer	2% additional September
➢ Summer	3% additional October
➢ Summer	4% additional November
➢ Winter and any summer balance	3% additional February 15 <sup>th</sup> –28 <sup>th</sup>
• Return check	As allowed by MCL 600.2952
<b>9. COMMUNITY DEVELOPMENT</b>	
• Credit reports (if not partnered with bank or finance group)	Cost + 25%
• Consultant escrow fee	\$1,500
• Historic district permit application fee	\$0
• Lot splits	
➢ Single	\$250
➢ Multiple	\$250 each + \$50/resulting lot
• Parks	
➢ Pavilion reservations	City resident \$25 Non-City resident \$50
• Mobile Food Vending License	
➢ City-controlled property (May - October)	\$300
➢ City-controlled property (November - April)	\$200
➢ Non-city property (May – October)	\$150
➢ Non-city property (November – April)	\$100
➢ Year-round city food service establishments on city-controlled property (per year)	\$250
➢ Year-round city food service establishments not on city-controlled property (per year)	\$0
• Rental property registration (per unit)	\$50
➢ Non-compliance fee (1 <sup>st</sup> occurrence)	\$200
➢ Non-compliance fee (each additional occurrence)	\$400
• Rezoning request	\$575 + \$10/acre
• Site Plans	
➢ Apartment/townhouse	\$575 + \$5/unit
➢ Commercial/industrial	\$525 + \$50/acre
➢ Institutional (schools, public services, hospitals)	\$500 + \$40/acre
➢ Mobile home park	\$600 + \$5/unit
➢ Planned Unit Development/mixed use development	\$575 + \$50/acre
➢ Preliminary site plan review	75% of site plan review fee
➢ Single family site condo (prelim or final)	\$700 + \$5/lot
➢ Site plan revision/review	75% of site plan review fee + any needed consulting fees determined by administration
➢ Special meeting with planner	All cost by owner/applicant via escrow
• Special land use	\$400 + \$6/acre
• Subdivision	
➢ Preliminary – tentative	\$700 + \$5/lot
➢ Preliminary – final	\$350 + \$2.50/lot
➢ Final plat	\$500 + \$4/lot
• Temporary land use (ZBA review)	\$500
• Use variance	\$700
• Wireless communications equipment and support structures	
➢ Zoning application fee	Administrative costs to review and process application or \$1,000 (whichever is less)
➢ Non-exempt co-locating small cell wireless facilities and support structures	
❖ New wireless support structure or modification of an existing wireless support structure	\$1,000



❖ New small cell wireless support structure or modification of an existing small cell wireless	\$500
➤ Co-locate a small cell wireless facility and/or associated support structure application fee shall not exceed and shall be set as follows:	
❖ Each small cell wireless facility alone	\$200
❖ Each small cell wireless facility and a new utility pole or wireless support to which it will be attached	\$300
➤ Annual permit fee for each utility pole or wireless support structure in ROW on which a wireless provider has approval to co-locate a small cell wireless facility shall not exceed and shall be set as follows:	
❖ Annually, unless the following applies	\$20
❖ If the utility pole or wireless support structure was erected by or on behalf of the wireless provider on or after March 12, 2019	\$125
• Zoning variance	
➤ Commercial	\$425
➤ Residential	\$200
<b>10. GENERAL</b>	
• Notary (maximum of 3 signatures per fee)	
➤ Non-resident	\$10
➤ Resident	\$5
• Rental conference room between 8:00 am and 5:00 pm	
➤ ½ day up to four hours	\$30
➤ Full day	\$60
➤ Organization of which the city is a member	\$0
• Rental council chambers between 8:00 am and 5:00 pm	
➤ ½ day up to four hours	\$30
➤ Full day	\$60
➤ Organization of which the city is a member	\$0
<b>11. HISTORICAL COMMISSION – Funds go to Historical Commission</b>	
• Admission Curwood Castle	
➤ Adult	Donation request \$5
➤ Child	Donation request \$2
• Rental Curwood Castle	
➤ First hour	(\$50 refundable) \$250
➤ Each additional hour	\$55
• Rental Gould House	
➤ First hour	(\$50 refundable) \$250
➤ Each additional hour	\$55
• Rental Gould House apartment #2	
➤ Per month	\$750
➤ Note: reduction in rate if long term	\$700
• Rental Gould House apartment #3	
➤ Per month	\$750
➤ Note: reduction in rate if long term	\$700
<b>12. PUBLIC SAFETY</b>	
• Ambulance fees – adjusted to the screen rates approved by commercial insurance companies	
➤ In-facility transports	\$250.80
• Dog license	As per Shiawassee County
• False alarm fee – fee may be waived by authority of Public Safety Director. First two fire and police alarms are not fined. The occupant will be notified of the 1 <sup>st</sup> or 2 <sup>nd</sup> violation by letter	
➤ False alarm FIRE: 3 <sup>rd</sup> call	\$250
➤ False alarm FIRE: 4 <sup>th</sup> and subsequent fire alarms	\$500
➤ False alarm POLICE: 3 <sup>rd</sup> call	\$50
➤ False alarm POLICE: 4 <sup>th</sup> and subsequent police alarms	\$100
• Fire Inspection Fees	
➤ Annual fire inspection	\$0
➤ Fire alarm field test	\$100
➤ Certificate of occupancy	\$100
➤ Change in liquor license site inspection	\$150
➤ Sprinkler system hydrostatic test (per riser)	\$100
➤ Observe fire flow test	\$100
• Fire Plan Review, Permit and Inspection schedule	\$100
➤ Plan review for fire alarm system (fee based on square footage)	
❖ 0 – 2,500 sq. ft.	\$100
❖ 2,500 – 10,000 sq. ft.	\$200
❖ 10,001 – 50,000 sq. ft.	\$250
❖ Over 50,000 sq. ft.	\$500
• Fire run	\$500
• Gun registration	\$10
• Peddler's permit	
➤ Per month	\$50
➤ Per year (expiring December 31 <sup>st</sup> )	\$200
• Portable breath test (PBT)	
➤ ½ month	\$15
➤ Full month	\$30
• Sex offender initial registration	\$35
<b>13. PARKING FINES – DEFINED IN SECTION 33 OF THE OWOSSO MUNICIPAL CODE</b>	

• Abandoned car		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Across parking line		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Blocking alley		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Blocking driveway		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Blocking traffic		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Double parking		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Electric Vehicle Parking: Public use charging stations shall be reserved for parking and charging electric vehicles only		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Fifth violation of any above violations within a 30-day period		
➤ Paid within 7 days		\$100
➤ Paid within 14 days		\$100
➤ Paid within 30 days		\$100
• Moving to evade time limitations		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Other parking violation		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Overnight parking in 3:00 am to 6:00 am zone		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parked facing wrong way		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parking in prohibited zone		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parking in loading zone		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parking on sidewalk or crosswalk		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parked at yellow curb		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parked in handicap zone		
➤ Paid within 7 days		\$50
➤ Paid within 14 days		\$100
➤ Paid within 30 days		\$100
• Parked within 15 feet of fire hydrant		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parking over 12 inches from curb		
➤ Paid within 7 days		\$15
➤ Paid within 14 days		\$30
➤ Paid within 30 days		\$45
• Parked over legal limit in areas other than business districts defined in sec. 33-37		

➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parked over legal limit in business districts defined in sec. 33-37 – 3 <sup>rd</sup> & subsequent violations in each calendar year	
➤ Paid within 7 days	\$15
➤ Paid within 14 days	\$30
➤ Paid within 30 days	\$45
• Parking of a truck or commercial vehicle with a gross weight in excess of 5 tons or in excess of 22 feet in length in violation of the provisions of section 5.61 of the Uniform Traffic Code	
➤ Paid within 7 days	\$25
➤ Paid within 14 days	\$50
➤ Paid within 30 days	\$75
<b>14. VIOLATIONS/FINES</b>	
• Bonfire permit	\$0
• Misdemeanor “see ordinance/code under (b)”	\$500 + other stipulations
• Municipal civil infraction	
➤ First offense	\$50
➤ Second offense	\$250
➤ Third or subsequent repeat offenses	\$500
• Municipal civil infraction – loose dogs	
Code states: If the dog was impounded by any police officer or other authorized employee of the city, the owner shall pay the additional sum to the city to reimburse for said expense as prescribed by resolution of the council	\$50 + pound fees
<b>15. PUBLIC SERVICES</b>	
• Copies of building plans/blueprints	Per page \$10
• Mowing	Cost + \$100
• Right of way permit	
➤ Inspection fee	\$30
• Snow removal	Cost + \$100
• METRO Act permit application fee	Per statute

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Fear, Pidek, Teich, Haber, Mayor Pro-Tem Osika, Councilmember Law, and Mayor Eveleth.

NAYS: None.

### **COMMUNICATIONS**

Kathy Teich, Shiawassee District Library Board. Letter of Resignation.  
Brad A. Barrett, Finance Director. April 2022 Financial Reports.  
Tanya Buckelew, Planning & Building Director. May 2022 Building Department Report.  
Tanya Buckelew, Planning & Building Director. May 2022 Code Violations Report.  
Tanya Buckelew, Planning & Building Director. May 2022 Inspections Report.  
Tanya Buckelew, Planning & Building Director. May 2022 Certificates Issued Report.  
Kevin D. Lenkart, Public Safety Director. May 2022 Police Report.  
Kevin D. Lenkart, Public Safety Director. May 2022 Fire Report.  
Downtown Development Authority. Minutes of June 1, 2022.

### **CITIZEN COMMENTS AND QUESTIONS**

Tom Skinner, owner of property on North Street, asked if the township will be contributing to the cost of the reconstruction of the street.

Eddie Urban, 601 Glenwood Avenue, said he’s been having trouble with the garbage company that is contracted to pick up his trash up north. He said sometimes big companies get too powerful and start treating their customers poorly.

Mayor Eveleth expressed his sadness that Kathy Teich resigned from the Shiawassee District Library Board.

Councilmember Law said he was extremely disappointed that the towing item wasn’t moved to Items of Business. He said he had contacted the City Manager about it yesterday but it wasn’t moved and he isn’t happy.

Mayor Eveleth noted that if any member of Council wants something moved on the agenda they either need to talk to him beforehand or make a motion when the agenda is considered.

Mayor Eveleth went on to answer Mr. Skinner's question saying the City is not legally allowed to assess the township for a street project, but Owosso Charter Township had been approached about paying for a share of the North Street project. He said he hasn't heard back from them yet but they've always been good to work with in the past.

**NEXT MEETING**

Tuesday, July 05, 2022

**BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2022  
Building Board of Appeals – Alternate - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2022  
Owosso Historical Commission – term expires December 31, 2023  
Shiawassee District Library Board – term expires June 30, 2025  
Zoning Board of Appeals – Alternate – term expires June 30, 2024  
Zoning Board of Appeals – term expires June 30, 2023

**ADJOURNMENT**

Motion by Mayor Pro-Tem Osika for adjournment at 9:01 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

\_\_\_\_\_  
Christopher T. Eveleth, Mayor

\_\_\_\_\_  
Amy K. Kirkland, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.