

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, AUGUST 01, 2022  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF JULY 18, 2022:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

1. Proposed Special Assessment District No. 2022-02 – Hazards and Nuisances. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2022-02, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 900 Ada Street.

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Bid Award – Meter Pit Parts. Accept the low bid from Etna Supply for meter pit parts and authorize payment in accordance with unit prices not to exceed \$46,725.00.
2. AclaraONE System Support Level Upgrade. Approval of the proposal from Aclara of St. Louis, Missouri to upgrade the current water meter reading system and support level with Base to AclaraONE with Premier support level, for the additional amount of \$26,050.00.

3. Aclara ACE Customer Portal. Approval of the proposal from Aclara of St. Louis, Missouri annual service provider fees for the Aclara Adaptive Consumer Engagement (ACE) customer access portal system in the amount of \$45,000.00
4. Traffic Control Order – Vintage Motorcycle Days. Consider request from Owosso Main Street/DDA for closure of Main Street Plaza and South Washington Street from Main Street to Jerome Avenue and Comstock St. from Water St. to Washington St. on Saturday, August 27, 2022 from 6:00 am until 6:00 pm for Owosso Vintage Motorcycle Days and approve Traffic Control Order No. 1475 formalizing the request. **Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12**
5. ArtWalk Permission. Approve the application of Owosso Main Street/DDA for use of Main Street Plaza and closure of S. Washington Street from Main Street to Comstock Street on September 10, 2022 from 10:00 am to 10:00 pm for the ArtWalk event, waive the insurance requirement, and authorize Traffic Control Order No. 1476 formalizing the requested closure. **Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12**
6. Antique Bicycle Swap Meet and Ride Traffic Control Order. Approve request from Rick Morris of Westown Merchant’s Association for closure of Lot #11, 800 West Main Street, for an Antique Bicycle Show and Swap Meet on Sunday, August 14, 2022 from 8:00 am until 3:00 pm and approve Traffic Control Order No. 1477 formalizing the request. **Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12**
7. Moonlight Market. Approve the request from Josephine Brown, Executive Director of the Downtown Owosso Farmers Market, for the street closure from Curwood Castle Drive from M-52 to Bradley Street the Moonlight Market event and approve Traffic Control Order No. 1479 formalizing the request. **Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12**
8. Check Register – July 2022. Affirm check disbursements totaling \$1,328,253.64 for July 2022.
9. Warrant No. 618. Authorize Warrant No. 618 as follows:

Vendor	Description	Fund	Amount
Waste Management	Service Period 6/16/2022-6/30/2022	WWTP/ Streets	\$10,597.21
Shiawassee Economic Development Partnership	2022-2023 Annual Investment	General	\$20,000.00

10. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Stephen Schlaack	Planning Commission	06-30-2025

**ITEMS OF BUSINESS**

1. OMS/DDA Revolving Fund Loan & Grant Program Manual Revisions. Consider approval of revisions to the OMS/DDA Revolving Fund Loan & Grant Program Manual and corresponding applications as recommended by the OMS/DDA Board.
2. OPRA/BRA Development Agreement 123 N Washington. Consider approval of the OPRA and Brownfield Development Agreement for 123 N Washington St Project. **Master Plan Implementation Goals: 1.9, 1.19, 3.21, 4.3, 4.7, 4.14**
3. Changing Special Assessment Annual Installment Dates. Consider approval of changing the special assessment annual installment dates.

4. JARS Location Transfer Request. Consider approval of the location transfer request from JARS Cannabis to relocate the Provisioning Center and Adult Retail location from 901 W Main St to 200 E Main St.
5. OZ Ownership Transfer Request. Consider approval of the license ownership transfer request from Sandds Operations, LLC to Jacob Ownbey for the Provisioning Center and Adult Retail location at 117 E Main St.
6. Demolition Authorization & Contract Approval – 1122 S Cedar Street and 917 S Park Street. Authorize demolition of the structures at 1122 S Cedar Street and 917 S Park Street and approve bid award to Smalley Construction, Inc. in the amount of \$15,600, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.  
**Master Plan Implementation Goals: 1.1, 1.13, 2.6**

**COMMUNICATIONS**

1. Planning Commission. Minutes of July 25, 2022.

**CITIZEN COMMENTS AND QUESTIONS**

**NEXT MEETING**

Monday, August 15, 2022

**BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2026  
 Building Board of Appeals – Alternate - term expires June 30, 2025  
 Building Board of Appeals – Alternate - term expires June 30, 2024  
 Owosso Historical Commission – term expires December 31, 2023  
 Shiawassee District Library Board – term expires June 30, 2025  
 Zoning Board of Appeals – Alternate – term expires June 30, 2024  
 Zoning Board of Appeals – 2 terms expire June 30, 2023

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).