

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, AUGUST 15, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 1, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Proposed Special Assessment Project – Lee Street. Authorize Resolution No. 2 setting a public hearing for Tuesday, September 6, 2022 for proposed Special Assessment District No. 2023-03 for Lee Street from Clark Avenue to Ada Street for street resurfacing.
2. Proposed Special Assessment Project – Center Street. Authorize Resolution No. 2 setting a public hearing for Tuesday, September 6, 2022 for proposed Special Assessment District No. 2023-04 for Center Street from King Street to North Street for street resurfacing.
3. Traffic Control Order – PFC Cantu Annual 5k Run/Walk. Consider request from Jennifer Clarke, event organizer, for the partial closure of various streets in the northeast quadrant of the City for the PFC Cantu Annual 5k Run/Walk from 8:00 a.m.-12:00 noon on Sunday, August 28, 2022, waive the insurance requirement, and approve Traffic Control Order No. 1480 formalizing the permission.
Master Plan Implementation Goals: 4.2, 4.6, 5.12

4. Recreation Service Agreement – Soccer & Tee-Ball Leagues. Approve a Recreation Service Agreement with the Shiawassee Family YMCA for use of the Hugh Parker Soccer Complex for soccer and tee-ball leagues for a five year period expiring December 31, 2027.
Master Plan Implementation Goals: 1.19, 4.6, 7.1
5. Professional Services Agreement – Topographic Survey Services for FY2024 Safe Routes to School Project. Waive competitive bidding requirements, authorize Addendum No. 2023-01 to the General Engineering Services Contract with Fleis & Vandenbrink Engineering, Inc. for topographic survey services for the FY2024 Safe Routes to School Project in the amount of \$10,500.00, and further authorize payment upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 5.21
6. Professional Services Agreement – 2023 Sanitary Sewer Repairs Project – Engineering Services. Waive competitive bidding requirements, authorize professional services agreement with OHM Advisors for design and construction engineering services for the 2023 Sanitary Sewer Repairs Project in the amount of \$108,128.00, and approve payment to the engineer upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4
7. Professional Services Agreement – 2023 DWSRF Water Main Replacement Project – Engineering Services. Approve Addendum No. 2023-02-OHM to the General Engineering Services Contract with OHM Advisors for limited design engineering in the amount of \$7,900.00 and construction engineering services in the amount of \$116,998.00 (contingent upon receipt of a FY2023 DWSRF loan) for the City’s 2023 DWSRF Water Main Replacement Project, and further approve payment to the engineer upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 6.6
8. Professional Services Agreement – Palmer 3A Well House Construction Project - Engineering Services. Approve Addendum No. 3 to the Utilities General Engineering Contract with OHM Advisors to provide engineering and bidding administration services in the amount not to exceed \$159,000.00 for the Palmer 3A Wellhouse Project, contingent upon receipt of DWSRF funding for the project, and further approve payment to the engineer upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 1.5, 3.4
9. Professional Services Agreement – Juniper 1 Well House Construction Project - Engineering Engineering. Approve Addendum No. 4 to the Utilities General Engineering Contract with OHM Advisors to provide engineering and bidding administration services in the amount not to exceed \$149,000.00 for the Juniper 1 Wellhouse Project, contingent upon receipt of DWSRF funding for the project, and further approve payment to the engineer upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 1.5, 3.4
10. Bid Award - Bentley Park Pickleball Courts. Accept low bid of McKearney Asphalt & Sealing, Inc. for the reconfiguration of the tennis and pickleball courts at Bentley Park to increase the number of pickleball courts in the amount of \$20,000.00, and authorize payment to the contractor upon satisfactory completion of the project.
11. Bid Award – MDOT TWA M-71 Resurfacing Project. Accept low bid of Rieth-Riley Construction Co., Inc. for the MDOT Transportation Work Authorization Program project to resurface M-71 in the amount of \$669,101.00, contingent upon MDOT Administrative Board approval, and approve payment up to the contract amount upon completion of the project or portion thereof.

12. Warrant No. 620. Authorize Warrant No. 620 as follows:

Vendor	Description	Fund	Amount
MML Workers Compensation Fund	Workers Compensation Policy July 2022-2023, Payment 2 of 4	Multi	\$30,756.00

ITEMS OF BUSINESS

1. On-Premises Tasting Room Permit Request – Barrister Brewing Co, LLC. Consider recommendation of the request from Barrister Brewing Co, LLC for an On-Premises Tasting Room Permit to be located at 902 West Main Street to the Michigan Liquor Control Commission.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Report – June 2022
2. Tanya Buckelew, Planning & Building Director. July 2022 Building Department Report.
3. Tanya Buckelew, Planning & Building Director. July 2022 Code Violations Report.
4. Tanya Buckelew, Planning & Building Director. July 2022 Inspections Report.
5. Tanya Buckelew, Planning & Building Director. July 2022 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. July 2022 Police Report.
7. Kevin D. Lenkart, Public Safety Director. July 2022 Fire Report.
8. Owosso Brownfield Redevelopment Authority. Minutes of June 23, 2022.
9. WWTP Review Board. Minutes of June 30, 2022 Special Meeting.
10. Downtown Historic District Commission. Minutes of July 20, 2022.
11. Downtown Development Authority/Main Street. Minutes of July 20, 2022.
12. WWTP Review Board. Minutes of July 26, 2022.
13. Parks & Recreation Commission. Minutes of July 27, 2022.
14. Parks & Recreation Commission. Minutes of August 3, 2022 Special Meeting.
15. Owosso Historical Commission. Minutes of August 8, 2022.
16. Downtown Development Authority/Main Street. Minutes of August 9, 2022.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, September 06, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Building Board of Appeals – Alternate - term expires June 30, 2024
Owosso Historical Commission – term expires December 31, 2023
Shiawassee District Library Board – term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – 2 terms expire June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk’s Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.