

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, SEPTEMBER 06, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 15, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Proposed Special Assessment Project – Lee Street. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2023-03 for Lee Street from Clark Avenue to Ada Street for street resurfacing.
Master Plan Implementation Goals: 3.4
2. Proposed Special Assessment Project – Center Street. Conduct a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2023-04 for Center Street from King Street to North Street for street resurfacing.
Master Plan Implementation Goals: 3.4, 3.10

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. First Reading & Set Public Hearing – Repeal & Replace Middle School PILOT. Conduct first reading and set a public hearing for Monday, September 19, 2022 at 7:30 p.m. for the purpose of receiving citizen comment regarding the proposed repeal and replacement of Division 2 of Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation, of the Code of the City of Owosso to establish a service charge in lieu of taxes for the proposed Venture Riverview Flats redevelopment at the former middle school.
Master Plan Implementation Goals: 1.2,1.3,1.9,5.11

2. Proposed Special Assessment District No. 2023-101 - Hazards and Nuisances. Authorize Resolution No. 1 setting a public hearing for Monday, September 19, 2022 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2023-101, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 300 W. Main Street.

Master Plan Implementation Goals: 1.12

3. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Nicholas Bruckman	Shiawassee District Library Board (filling unexpired term of K. Teich)	06-30-2025
Justin Horvath	Zoning Board of Appeals (filling an open seat)	06-30-2023

4. Traffic Control Order - Block Party Permission. Waive the insurance requirement, approve request from the River North Neighborhood Planning Committee for closure of Clark Street between Oliver Street and King Street from 12:00 p.m.- 8:00pm Sunday, October 9, 2022 for a block party, and further approve Traffic Control Order No. 1481 formalizing the request.
5. Traffic Control Order No. 1482. Rescind Traffic Control Order No. 775 and approve Traffic Control Order No. 1482 establishing 15-minute parking on the south side of Hampton Street between Cedar Street and Lyons Street in front of Bryant School.
6. OMS/DDA RLF Loan Funding Approval – Aviator Jayne, LLC. Approve the application from Aviator Jayne, LLC requesting a loan from the OMS/DDA Revolving Loan Fund in the amount of \$40,000.00 for business expansion costs at 109 North Washington Street.
Master Plan Implementation Goals: 1.17, 1.19, 5.31
7. Change Order – 2022 Street Patches Program. Approve Change Order No. 1 to the contract with Smith Sand & Gravel for the 2022 Street Patches Program, adding \$40,232.50 for additional street patches due to water main breaks and sewer failures, and authorize payment up to the contract amount plus Change Order No. 1 upon satisfactory completion of the work or portion thereof.
8. Contracts Authorization – Router Replacement Project. Waive competitive bidding requirements, approve a contract with Logicalis, Inc. for the purchase of new routers and a contract for the professional services required to install the routers, in the total amount of \$42,309.30, and further approve payment upon satisfactory completion of the project or portion thereof.
9. Purchase Authorization – Police Vehicle. Waive competitive bidding requirements, authorize a purchase agreement with Signature Auto Group of Owosso for the purchase of a 2023 Ford Interceptor Police Utility in the amount of \$45,745.00 under the terms of State of Michigan Contract No. 071B7700180 / Macomb County Contract # 21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicle.
Master Plan Implementation Goals: 3.2
10. Purchase Authorization – Police Admin Vehicle. Waive competitive bidding requirements, authorize a purchase agreement with Signature Auto Group of Owosso for the purchase of a 2022 Ford Explorer XLT in the amount of \$34,102.00 under the terms of State of Michigan Contract No. 071B7700180 / Macomb County Contract # 21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicle.
Master Plan Implementation Goals: 3.2
11. Purchase Authorization – MMRMA Insurance. Consider authorization of general liability, property and auto insurance policies with the Michigan Municipal Risk Management Authority (MMRMA) for the coverage period from July 1, 2022 to July 1, 2023 to in the amount of \$273,345.00 and authorize payment of the total premium payment for the coverage period.

12. Warrant No. 620. Authorize Warrant No. 620 as follows:

Date	Vendor	Description	Fund	Amount
08-01-2022	B S & A Software	Annual service and support fee for software	Multiple	\$25,952.00

13. Check Register – August 2022. Affirm check disbursements totaling \$1,974,571.52 for August 2022.

ITEMS OF BUSINESS

1. Lot Split Authorization – 815 & 823 Hammont Street. Consider authorization of the division of two City lots under Michigan Subdivision Control Act for platted lots at 815 & 823 Hammont Street.
Master Plan Implementation Goals: 4.8
2. Policy Amendment – Poverty Exemption Guidelines. Consider amending the Poverty Exemptions Guidelines Policy to remove certain Asset Guideline verbiage to align with the Audit of Minimum Assessing Requirements (AMAR).
3. General Fund Loan to BRA #21 Fund. Consider approval of a ten-year, \$10,000, inter-fund, zero-interest loan from the General Fund to the Brownfield Fund for BRA District #21, 152 Howard Street Project to allow the project to move forward until MEDC funding can be obtained.
Master Plan Implementation Goals: 1.4
4. Real Property Purchase Agreement Extension – VL off Penbrook Drive. Consider the request to extend the due diligence period on the purchase agreement with Moxie Holdings, LLC for 10.85 acres of vacant land off Penbrook Drive for a period of 180 days.
Master Plan Implementation Goals: 5.11

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Report – July 2022.
2. Downtown Historic District Commission. Minutes of August 17, 2022.
3. Planning Commission. Minutes of August 22, 2022.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, September 19, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Building Board of Appeals – Alternate - term expires June 30, 2024
Owosso Historical Commission – term expires December 31, 2023
Shiawassee District Library Board – term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – 2 terms expire June 30, 2023

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING CAN ONLY BE VIEWED VIRTUALLY

The Owosso City Council will conduct an in-person meeting on September 6, 2022. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Tuesday, September 6, 2022
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/88035404135?pwd=YXNkZUx4OU9DM0MzNlFXcUkyWHI2Zz09>
- **Meeting ID: 880 3540 4135**
- **Password: 068766**
- **One tap mobile**

+13017158592,,88035404135#,,,,*068766# US (Washington DC)

+13092053325,,88035404135#,,,,*068766# US

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on September 6, 2022 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF AUGUST 15, 2022
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR CHRISTOPHER T. EVELETH

OPENING PRAYER: COUNCILMEMBER NICHOLAS PIDEK

PLEDGE OF ALLEGIANCE: MAYOR CHRISTOPHER T. EVELETH

PRESENT: Mayor Christopher T. Eveleth, Mayor Pro-Tem Susan J. Osika,
Councilmembers Daniel A. Law, Nicholas L. Pidek, and Robert J. Teich, Jr.

ABSENT: Councilmembers Janae L. Fear, Jerome C. Haber.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 1, 2022

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of August 1, 2022 as presented.

Motion supported by Councilmember Teich and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Ellen Simon, 621 Stevens Drive, shared her concerns about sidewalk installation, loss of trees, flooding and street cleaning along Krust Drive and Stevens Drive and lack of communication from the City after a letter was sent in January 2021 introducing the project. She also wanted to know if there would be compensation given for the old growth trees.

Larry Alpert, 1208 North Dewey Street, shared concerns about sidewalk installation along Krust Drive and Stevens Drive. He spoke with City staff and asked questions about setbacks and tree loss. Staff indicated to him that details would not be known until January 2023. He would like to know the process to let Council know of his opposition should trees be slated to be removed and how to know setbacks.

Nicholas Wood, 702 East North Street, shared concerns about sidewalk installation along Krust Drive and Stevens Drive including information about setbacks, driveways and any potential re-location of his newly installed water meter pit.

Kathy Kaminga, 705 Stevens Drive, shared concerns about sidewalk cracking and maintenance if they are installed along Krust Drive and Stevens Drive. She was not aware of the special assessment on her street until the balance was due.

Ed Urban, 601 Glenwood, shared the need for more drivers for public transportation and thanked all who voted for SATA millage.

Amy Prchlik, 1214 Krust Drive, shared concern about sidewalk installation along Krust Drive and Stevens Drive, having lived there thirty-two years. She is concerned about winter maintenance if the sidewalk is not connected to the driveway. She also shared concerns about property destruction by those using the sidewalks and those who walk in the streets and not on sidewalks.

Tom Manke, 2910 West Main Street, reiterated the concerns regarding sidewalk installation, the legality of such a project and what recourse homeowners in this area have against the proposed project.

Janet Drake, corner of Krust and North Streets, inquired if there were studies conducted as to how many students would use said sidewalks, if installed and noted a police officer had been present at the end of the school day in the past.

Mayor Eveleth noted there were many questions raised regarding the sidewalk installation and suggested a meeting with City staff and residents to address their questions and concerns. Residents present were asked to provide their contact information at the end of the meeting.

City Manager Henne noted the sidewalks were being installed with a Safe Routes to School Grant in partnership with the Owosso Public Schools. There are many unknowns at this time, but saving trees would be a priority. The repair of broken sidewalks and the clearing of snow would be the responsibility of homeowners according to City ordinances. It was noted the Topographic survey being approved on the agenda was preliminary engineering.

Councilmember Teich expressed concern over the loss of trees and also noted living in the City has perks and drawbacks including the maintenance of sidewalks for residents to use. He hopes a compromise can be reached by both parties.

Councilmember Pidek and City Manager Henne discussed the process and timeline. City Manager Henne reiterated that this project is funded by a grant and not by special assessment.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Proposed Special Assessment Project – Lee Street. Authorized Resolution No. 2 setting a public hearing for Tuesday, September 6, 2022 for proposed Special Assessment District No. 2023-03 for Lee Street from Clark Avenue to Ada Street for street resurfacing.

Special Assessment Resolution No. 2 for Lee Street

Special Assessment District No. 2023-03

Lee Street, a Public Street, from Clark Avenue to Ada Street

RESOLUTION NO. 118-2022

LEE STREET FROM CLARK AVENUE TO ADA STREET SPECIAL ASSESSMENT RESOLUTION NO. 2

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

LEE STREET, A PUBLIC STREET, FROM CLARK AVENUE TO ADA STREET;
STREET RESURFACING

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$182,655.60 and determines that \$44,536.25 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$138,119.35 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Tuesday, September 6, 2022 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Lee Street, a Public Street, from Clark Avenue to Ada Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Tuesday, September 6, 2022 for the purpose of hearing any person to be affected by the proposed public improvement.

Proposed Special Assessment Project – Center Street. Authorized Resolution No. 2 setting a public hearing for Tuesday, September 6, 2022 for proposed Special Assessment District No. 2023-04 for Center Street from King Street to North Street for street resurfacing.

Special Assessment Resolution No. 2 for Center Street

RESOLUTION NO. 119-2022

**CENTER STREET
FROM KING STREET TO NORTH STREET
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

**CENTER STREET, A PUBLIC STREET, FROM KING STREET TO NORTH STREET;
STREET RESURFACING**

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$560,432.40 and determines that \$132,814.59 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$427,617.81 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Tuesday, September 6, 2022 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN**

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Center Street, a Public Street, from King Street to North Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Tuesday, September 6, 2022 for the purpose of hearing any person to be affected by the proposed public improvement.

Traffic Control Order – PFC Cantu Annual 5k Run/Walk. Considered request from Jennifer Clarke, event organizer, for the partial closure of various streets in the northeast quadrant of the City for the PFC Cantu Annual 5k Run/Walk from 8:00 a.m.-12:00 noon on Sunday, August 28, 2022, waived the insurance requirement, and approved Traffic Control Order No. 1480 formalizing the permission.

Master Plan Implementation Goals: 4.2, 4.6, 5.12

Recreation Service Agreement – Soccer & Tee-Ball Leagues. Approved a Recreation Service Agreement with the Shiawassee Family YMCA for use of the Hugh Parker Soccer Complex for soccer and tee-ball leagues for a five year period expiring December 31, 2027.

Master Plan Implementation Goals: 1.19, 4.6, 7.1

RESOLUTION NO. 120-2022

AUTHORIZING EXECUTION OF A CONTRACT FOR RECREATION SERVICES BETWEEN THE CITY OF OWOSSO, MICHIGAN AND SHIAWASSEE FAMILY YMCA FOR THE USE OF HUGH PARKER SOCCER COMPLEX FOR YOUTH SOCCER AND TEE-BALL LEAGUES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that recreation opportunities for area youth are important to the community as a whole; and

WHEREAS, the Shiawassee Family YMCA has dedicated itself to providing exercise and recreation opportunities for all community members and sponsors a youth soccer league and a tee-ball league each year; and

WHEREAS, the city wishes to contribute to recreation opportunities for area youth by allowing the use of Hugh Parker Soccer Complex for said leagues; and

WHEREAS, the YMCA has agreed to administer both leagues and coordinate all use of the fields, whether by YMCA athletes or others.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into an agreement with the Shiawassee Family YMCA to provide organized recreation opportunities in the form of a youth soccer league and a tee-ball league.

SECOND: The Mayor and the City Clerk of the City of Owosso are instructed and authorized to sign the document substantially in the form attached memorializing the use of Hugh Parker Soccer Complex and the responsibilities of the city and the Shiawassee Family YMCA.

Professional Services Agreement – Topographic Survey Services for FY2024 Safe Routes to School Project. Waived competitive bidding requirements, authorized Addendum No. 2023-01 to the General Engineering Services Contract with Fleis & Vandenbrink Engineering, Inc. for topographic survey services for the FY2024 Safe Routes to School Project in the amount of \$10,500.00, and further authorized payment upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 5.21

RESOLUTION NO. 121-2022
AUTHORIZING ADDENDUM NO. 2023-01 FV
TO THE FY2022-2023 GENERAL
ENGINEERING SERVICES CONTRACT WITH
FLEIS & VANDENBRINK ENGINEERING, INC
FOR TOPOGRAPHIC SURVEY SERVICES FOR
FY2024 SAFE ROUTES TO SCHOOL PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Fleis & Vandenbrink Engineering, Inc. on April 20, 2022 and renewed said contract on May 16, 2022 for the term of July 1, 2022 to June 30, 2023 for general engineering services; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, received a Safe Routes to School grant to improve pedestrian infrastructure near its elementary schools and middle school; and

WHEREAS, the project to improve this infrastructure requires the services of a professional engineering firm to complete a topographic survey; and

WHEREAS, the City has reviewed the proposal provided by Fleis & Vandenbrink Engineering, Inc. for these services in the amount of \$10,500.00, determined it is acceptable, and recommends approval of the same; and

WHEREAS, Section 2-346 of the City of Owosso Code of Ordinances allows competitive bidding to be waived for professional services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Fleis & Vandenbrink Engineering, Inc. to provide topographic survey services for the 2024 Safe Routes to School project.
- SECOND: The mayor and city clerk are instructed and authorized to sign Addendum No. 2023-01 FV to the General Engineering Services Contract between the City of Owosso, Michigan and Fleis & Vandenbrink Engineering, Inc. in an amount not to exceed \$10,500.00, substantially as attached.
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$10,500.00 to Fleis & Vandenbrink Engineering, Inc. upon successful completion of stated work.
- FOURTH: The above expenses shall be paid from Major and Local Street Acct Nos. 202-463-818.000-SRTS2024GR and 203-463-818.000-SRTS2024GR and other funds as appropriated.

Professional Services Agreement – 2023 Sanitary Sewer Repairs Project – Engineering Services. Waived competitive bidding requirements, authorized professional services agreement with OHM Advisors for design and construction engineering services for the 2023 Sanitary Sewer Repairs Project in

the amount of \$108,128.00, and approved payment to the engineer upon satisfactory completion of the project or portion thereof.

Master Plan Implementation Goals: 3.4

RESOLUTION NO. 122-2022
AUTHORIZING ADDENDUM NO. 2024-01 OHM
TO THE FY2022-2023 GENERAL
ENGINEERING SERVICES CONTRACT WITH
OHM ADVISORS
FOR ENGINEERING SERVICES FOR THE
2023 SANITARY SEWER REPAIRS PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with OHM Advisors on April 20, 2022 and renewed said contract on May 16, 2022 for the term of July 1, 2022 to June 30, 2023 for general engineering services; and

WHEREAS, the city desires to make necessary structural repairs to its sanitary sewer collection system; and

WHEREAS, this work requires the services of a professional engineering firm to complete design and construction engineering of the project; and

WHEREAS, the City has reviewed the proposal provided by OHM Advisors in the amount of \$108,128.00, has determined that the scope of services as submitted for design and construction engineering for the repair of sanitary sewers is acceptable, and recommends approval of the same; and

WHEREAS, Section 2-346 of the City of Owosso Code of Ordinances allows competitive bidding to be waived for professional services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: It has heretofore been determined that it is advisable, necessary and in the public interest to employ the firm of OHM Advisors to provide design and construction engineering for the 2023 Sanitary Sewer Repairs project.
- SECOND: The mayor and city clerk are instructed and authorized to sign Addendum No. 2023-01 OHM to the General Engineering Services Contract between the City of Owosso, Michigan and OHM Advisors, substantially as attached.
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$108,128.00 to OHM Advisors upon successful completion of stated work or portion thereof.
- FOURTH: The above expenses shall be paid from Sewer Fund Acct No. 590-901-973.000-SEWERREHAB and other funds as appropriated.

Professional Services Agreement – 2023 DWSRF Water Main Replacement Project – Engineering Services. Approved Addendum No. 2023-02-OHM to the General Engineering Services Contract with OHM Advisors for limited design engineering in the amount of \$7,900.00 and construction engineering services in the amount of \$116,998.00 (contingent upon receipt of a FY2023 DWSRF loan) for the City's 2023 DWSRF Water Main Replacement Project, and further approved payment to the engineer upon satisfactory completion of the project or portion thereof.

Master Plan Implementation Goals: 3.4, 3.7, 6.6

RESOLUTION NO. 123-2022
AUTHORIZING CONTRACT ADDENDUM NO. 2023-02-OHM
TO THE FY2022-2023 GENERAL
ENGINEERING SERVICES CONTRACT WITH
OHM ADVISORS
FOR LIMITED DESIGN AND CONSTRUCTION ENGINEERING SERVICES
FOR THE 2023 DWSRF WATER MAIN PROJECT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with OHM Advisors on April 20, 2022 and renewed said contract on May 16, 2022 for the term of July 1, 2022 to June 30, 2023 for general engineering services; and

WHEREAS, the city desires to make necessary upgrades to its water distribution system through the State of Michigan Department of Environment, Great Lakes, and Energy Drinking Water State Revolving Fund (DWSRF); and

WHEREAS, this work requires the services of a professional engineering firm to complete limited design engineering and construction engineering for the project; and

WHEREAS, the city sought proposals from its Qualification Based Selection (QBS) list of firms to perform this work; and

WHEREAS, OHM Advisors is selected as the most qualified firm to perform such work and offers to complete limited design engineering services of said project, in an amount not to exceed \$7,900, and construction engineering services of said project, in an amount not to exceed \$116,998.00, contingent upon the City receiving a FY 2023 DWSRF loan.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to employ OHM Advisors to provide limited design and construction engineering for the 2023 DWSRF Water Main Project.
- SECOND: The mayor and city clerk are instructed and authorized to sign Addendum No. 2023-02-OHM to the General Engineering Services Contract between the City of Owosso, Michigan and OHM Advisors, substantially as attached.
- THIRD: The Accounts Payable department is authorized to make payment up to the amount of \$7,900 to OHM Advisors upon successful completion of limited design engineering work.
- FOURTH: The above limited design engineering expenses shall be paid from Water Fund Acct No. 591-901-972.000-DWRLF23-24 (\$6,320), Local Street Account No. 203-451-818.000-LEESTR2022 (\$1,580), and other funds as appropriated.
- FIFTH: The Accounts Payable department is authorized to make payment up to the amount of \$116,998 to OHM Advisors upon successful completion of construction engineering work or portion thereof, contingent upon the city receiving a FY2023 DWSRF Loan.
- SIXTH: The above construction engineering expenses shall be paid from Water Fund Acct No. 591-901-972.000-DWRLF23-24 (\$93,598), Local Street Account No. 203-451-818.000-LEESTR2022 (\$23,400), and other funds as appropriated.

Professional Services Agreement – Palmer 3A Well House Construction Project - Engineering Services. Approved Addendum No. 3 to the Utilities General Engineering Contract with OHM Advisors to

provide engineering and bidding administration services in the amount not to exceed \$159,000.00 for the Palmer 3A Wellhouse Project, contingent upon receipt of DWSRF funding for the project, and further approved payment to the engineer upon satisfactory completion of the project or portion thereof.

Master Plan Implementation Goals: 1.5, 3.4

RESOLUTION NO. 124-2022

APPROVING ADDENDUM NO. 3 TO THE UTILITIES GENERAL ENGINEERING SERVICES AGREEMENT BETWEEN THE CITY OF OWOSSO AND OHM ADVISORS FOR ENGINEERING SERVICES FOR PALMER 3A WELL HOUSE

WHEREAS, the City of Owosso, Shiawassee County, Michigan, will fund from the Water Fund for engineering services for the Palmer 3A Well House Design and Bidding services; and

WHEREAS, the City has drilled a new well at the Palmer wellfield (Palmer 3A) which now requires a new pump house and water main connection; and OHM Advisors of Livonia, Michigan has provided a proposal for the necessary engineering design and bidding services for this new well house and raw water connection; and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal and verified the engineering services as necessary for the design and bid specification development to add the new infrastructure, and hereby recommends authorizing OHM Advisors to provide these engineering services in the amount of \$159,000.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with OHM Advisors for engineering design and bidding administration services to add a new well house and raw water connection at the Palmer 3A Well site.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign Addendum No. 3 to the Utilities General Engineering Contract with OHM Advisors, in the amount of \$159,000.00, substantially in the form attached.
- THIRD: the accounts payable department is authorized to submit payment to OHM Advisors for work satisfactorily performed in an amount not to exceed \$159,000.00 upon successful completion of the stated work or portion thereof.
- FOURTH: performance of Task 3 – Permit and Bidding Assistance, in the amount of \$14,000, is contingent upon the City securing loan funding for construction of the project through the State's DWSRF program.
- FIFTH: the above expenses shall be paid from the Water Fund 591.901.972.200-DWRLF23-24.

Professional Services Agreement – Juniper 1 Well House Construction Project - Engineering Services. Approved Addendum No. 4 to the Utilities General Engineering Contract with OHM Advisors to provide engineering and bidding administration services in the amount not to exceed \$149,000.00 for the Juniper 1 Wellhouse Project, contingent upon receipt of DWSRF funding for the project, and further approved payment to the engineer upon satisfactory completion of the project or portion thereof.

Master Plan Implementation Goals: 1.5, 3.4

RESOLUTION NO. 125-2022

APPROVING ADDENDUM NO. 4 TO THE UTILITIES GENERAL ENGINEERING SERVICES AGREEMENT BETWEEN

**THE CITY OF OWOSSO AND OHM ADVISORS
FOR ENGINEERING SERVICES FOR JUNIPER 1 WELL HOUSE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, will fund from the Water Fund for engineering services for the Juniper 1 Well House Design and Bidding services; and

WHEREAS, the City has drilled a new well at the Juniper wellfield (Juniper 1) which now requires a new pump house and water main connection; and OHM Advisors of Livonia, Michigan has provided a proposal for the necessary engineering design and bidding services for this new well house and raw water connection; and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal and verified the engineering services as necessary for the design and bid specification development to add the new infrastructure, and hereby recommends authorizing OHM Advisors to provide these engineering services in the amount of \$149,000.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to contract with OHM Advisors for engineering design and bidding administration services to add a new well house and raw water connection at the Juniper 1 Well site.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign Addendum No. 4 to the Utilities General Engineering Contract with OHM Advisors, in the amount of \$149,000.00, substantially in the form attached.
- THIRD: the accounts payable department is authorized to submit payment to OHM Advisors for work satisfactorily performed in an amount not to exceed \$149,000.00.
- FOURTH: performance of Task 3 – Permit and Bidding Assistance, in the amount of \$15,000.00 is contingent upon the City securing loan funding for construction of the project through the State's DWSRF program.
- FIFTH: the above expenses shall be paid from the Water Fund 591.901.972.200-DWRLF23-24.

Bid Award - Bentley Park Pickleball Courts. Accepted low bid of McKearney Asphalt & Sealing, Inc. for the reconfiguration of the tennis and pickleball courts at Bentley Park to increase the number of pickleball courts in the amount of \$20,000.00, and authorized payment to the contractor upon satisfactory completion of the project.

RESOLUTION NO. 126-2022

**RESOLUTION AUTHORIZING A CONTRACT WITH MCKEARNEY ASPHALT &
SEALING, INC. FOR WORK ON THE PICKLEBALL COURTS AT BENTLEY PARK**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Parks and Recreation Commission, requested city staff to solicit bids for reconfiguring the existing tennis and pickleball courts to increase the overall number of pickleball courts at Bentley Park; and

WHEREAS, staff recommends authorizing a contract with the lowest bidder, McKearney Asphalt & Sealing, Inc. for said work.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to authorize a contract with McKearney Asphalt & Sealing, Inc. for work the Bentley Park Pickleball Courts Project.
- SECOND: the accounts payable department is authorized to submit payment to McKearney Asphalt & Sealing, Inc. in an amount not to exceed \$20,000 upon satisfactory completion of the project.
- THIRD: the above expenses shall be paid for from the FY 2022-2023 Parks Millage Fund Account 208-751-974.000.

Bid Award – MDOT TWA M-71 Resurfacing Project. Accepted low bid of Rieth-Riley Construction Co., Inc. for the MDOT Transportation Work Authorization Program project to resurface M-71 in the amount of \$669,101.00, contingent upon MDOT Administrative Board approval, and approved payment up to the contract amount upon completion of the project or portion thereof.

RESOLUTION NO. 127-2022

AUTHORIZING THE EXECUTION OF A CONTRACT WITH RIETH-RILEY CONSTRUCTION CO., INC. FOR THE M-71 RESURFACING PROJECT

WHEREAS, the Michigan Department of Transportation (MDOT) has determined that it is in the best interest of the public to perform street improvements along M-71 (Corunna Ave) as set forth in the contract documents; and

WHEREAS, MDOT has asked the city of Owosso, Shiawassee County, Michigan, to perform administrative duties for the project under the Transportation Work Authorization program; and

WHEREAS, the city has sufficient staff to perform said administrative duties; and

WHEREAS, the city will receive payment from MDOT for the construction cost of the project plus overhead costs; and

WHEREAS, the city of Owosso sought bids for the M-71 Resurfacing Project, and a bid was received from Rieth-Riley Construction Co., Inc. and it is hereby determined that Rieth-Riley Construction Co., Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to employ Rieth-Riley Construction Co., Inc. for the M-71 Resurfacing Project.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the city of Owosso, Michigan and Rieth-Riley Construction Co., Inc. in the amount of \$669,101.00, contingent upon MDOT Administrative Board approval.
- THIRD: the accounts payable department is authorized to pay Rieth-Riley Construction Co., Inc. for work satisfactorily completed on the project up to the bid Contract amount of \$669,101.00.
- FOURTH: the above expenses shall be paid from the Major Street Account No. 202-486-818.000-71TRNKLINE.

Warrant No. 620. Authorized Warrant No. 620 as follows:

Vendor	Description	Fund	Amount
MML Workers Compensation Fund	Workers Compensation Policy July 2022-2023, Payment 2 of 4	Multi	\$30,756.00

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Law, Teich, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Eveleth.

NAYS: None.

ITEMS OF BUSINESS

On-Premises Tasting Room Permit Request – Barrister Brewing Co, LLC. Considered recommendation of the request from Barrister Brewing Co, LLC for an On-Premises Tasting Room Permit to be located at 902 West Main Street to the Michigan Liquor Control Commission.

City Manager Henne explained this was a new business entering West Town. The rules for placement of this type of business were reviewed and it is the double the distance required from St. Paul's. This would restore the façade of the building and renovate the upper floor residential. Approval is recommended. Dan and Barb Nees along with Don and Melissa Hall were present to answer questions.

RESOLUTION NO. 128-2022

AUTHORIZING ON-PREMISES TASTING ROOM PERMIT REQUEST FROM BARRISTER BREWING CO, LLC

At a regular meeting of the Owosso city Council council/board
(regular or special) (township, city, village)
called to order by Mayor Christopher T. Eveleth on 08/15/2022 at 7:30pm
the following resolution was offered: (date) (time)
Moved by Mayor Pro-Tem Susan Osika and supported by Councilmember Dan Law
that the application from Barrister Brewing Company
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW ON-PREMISES TASTING ROOM PERMIT**

to be located at: 902 West Main Street

It is the consensus of this body that it recommends this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are N/A

Vote

Yeas: Councilmembers Pidek, Teich, Law, Pro-Tem Osika,

Nays: N/A Mayor Eveleth

Absent: Councilmembers Fear, Haber

COMMUNICATIONS

Brad A. Barrett, Finance Director. Financial Report – June 2022
Tanya Buckelew, Planning & Building Director. July 2022 Building Department Report.
Tanya Buckelew, Planning & Building Director. July 2022 Code Violations Report.
Tanya Buckelew, Planning & Building Director. July 2022 Inspections Report.
Tanya Buckelew, Planning & Building Director. July 2022 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. July 2022 Police Report.
Kevin D. Lenkart, Public Safety Director. July 2022 Fire Report.
Owosso Brownfield Redevelopment Authority. Minutes of June 23, 2022.
WWTP Review Board. Minutes of June 30, 2022 Special Meeting.
Downtown Historic District Commission. Minutes of July 20, 2022.
Downtown Development Authority/Main Street. Minutes of July 20, 2022.
WWTP Review Board. Minutes of July 26, 2022.
Parks & Recreation Commission. Minutes of July 27, 2022.
Parks & Recreation Commission. Minutes of August 3, 2022 Special Meeting.
Owosso Historical Commission. Minutes of August 8, 2022.
Downtown Development Authority/Main Street. Minutes of August 9, 2022.

CITIZEN COMMENTS AND QUESTIONS

Ellen Simon, 621 Stevens Drive, again spoke about resident's concerns of sidewalk installation along Krust & Stevens Drive and asked for reasoning why the sidewalk is only being installed on that one block.

Larry Alpert, 1208 North Dewey Street, asked about distance of repairs to Corunna Avenue and timeline to finish repair of North Street.

Tom Manke, 2910 West Main Street, spoke on the hardships faced by those of retirement age regarding sidewalk installation. He also gave information about tap water and its contaminants and what is being done at the water treatment plant to combat the issues.

Ed Urban, 601 Glenwood, spoke about how unpatriotic people are who steal US flags. He was sympathetic with the residents present dealing with sidewalk issues.

Mayor Eveleth reminded the residents present to provide their contact information.

NEXT MEETING

Tuesday, September 06, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Building Board of Appeals – Alternate - term expires June 30, 2024
Owosso Historical Commission – term expires December 31, 2023
Shiawassee District Library Board – term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – 2 terms expire June 30, 2023

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:24 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Christopher T. Eveleth, Mayor

Carrie A. Farr, Deputy City Clerk



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 6, 2022

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Lee Street – Special Assessment Resolution No 3

Each year the City considers a street program to improve selected city streets. Streets are selected for inclusion in the program either by citizen-initiated petition or by selection by the City. **Lee Street, from Clark Ave to Ada St**, is proposed by petition for street resurfacing. Reconstruction and/or resurfacing of these streets is funded in part via special assessment. Special Assessment is the process by which a portion of the cost for making a local improvement is assessed against a property owner based upon the value that the property receives from the improvement. The City assumes the remaining portion of the cost (public benefit portion). In recent years, the City has spread this amount as 60% public benefit and 40% property benefit. The City usually finances special assessments for property owners over a 10, 15, or 20 year period (determined by method of construction) at 6% interest. The property owner can pay an assessment in one lump sum or in installments over the 10, 15, or 20 year period.

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the City Manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **September 7, 2021** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. it directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. Resolution No. 2 for the proposed improvement was approved by City Council at its **August 15, 2022** meeting.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the City Council has three options: 1) If Council agrees that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; 2) If Council agrees the project should go forward, but with some adjustments Council may direct staff to make those adjustments and proceed; 3) If Council determines the project is not warranted and should not proceed at all, Council would simply fail to act on Resolution No. 3, effectively stopping the process. The hearing of necessity will be held during the regularly scheduled City Council meeting of **September 6, 2022**.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their individual assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable, they may pass the resolution as written.

Tonight, the Council will be holding a public hearing to receive citizen comments regarding the necessity of the proposed project. It should be noted that while this project was proposed by the owners of at least 50% of the front footage along Lee Street, opportunity for comment must be provided for those owners that did not sign the petition. At the conclusion of the hearing council will consider approval of Resolution No. 3 authorizing the project to proceed. Residents that would be affected by the project have been sent a notification for tonight's public hearing, a description of the work being proposed, and an estimate of the special assessment for their property. The project is planned to be constructed in 2023.

Staff recommends authorization of Resolution No. 3 for the following district:

Special Assessment District No. 2023-03
Lee Street, a Public Street, from Clark Ave to Ada St

Attachments: Resolution No. 3 – Lee Street

RESOLUTION NO.

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2023-03
LEE STREET, FROM CLARK AVE TO ADA ST
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and (there being no one to be heard regarding / having heard all persons to be affected by) the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

**LEE STREET, A PUBLIC STREET, FROM CLARK AVE TO ADA ST
STREET RESURFACING**

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$182,655.60 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$44,536.25 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$138,119.35 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

**Lee Street, a Public Street, from Clark Ave to Ada St
For Street Resurfacing**

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.



City of Owosso

Proposed Special Assessment No. 2023-03

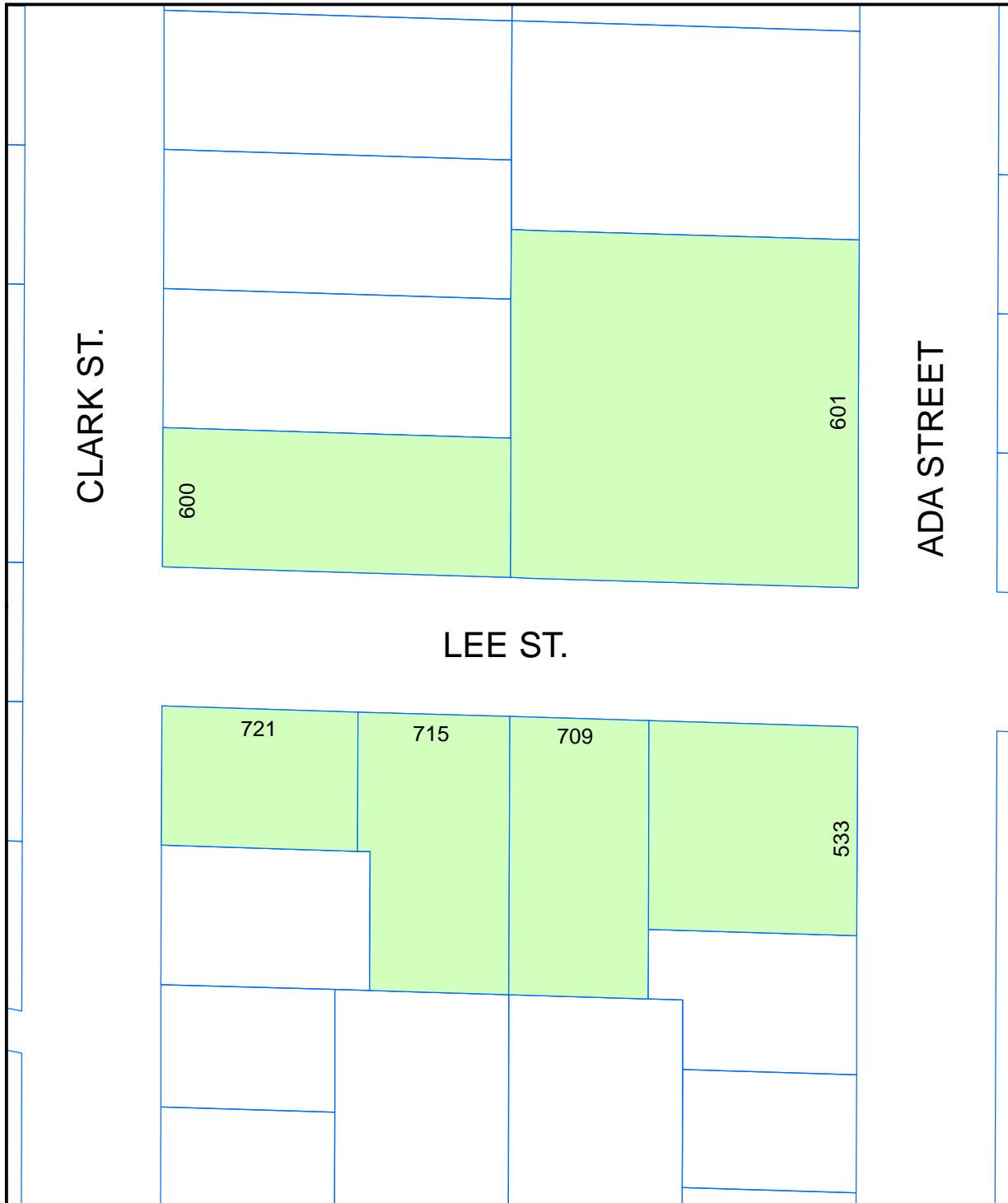
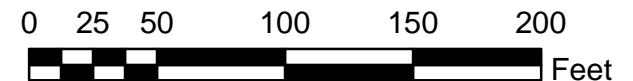
Lee Street
from Clark St. to Ada St.



Legend

-  Special Assessment Parcels
-  Other City of Owosso Parcels

501 Street Address Number



LEE STREET FROM CLARK TO ADA
29-Jun-22

ENGINEER'S ESTIMATE

RESO 2

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELLIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max ___, (Road, Storm, Sanitary)	LSUM	1	\$13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 7,800.00	\$ 5,200.00	\$ 5,200.00
Dr Structure, Rem	Ea	2	\$400.00	\$ 800.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	Ft	82	\$5.00	\$ 410.00		\$ -	\$ -	\$ -
Curb and Gutter, Rem	Ft	189	\$7.00	\$ 1,323.00	\$ 1,323.00	\$ 793.80	\$ 529.20	\$ 529.20
Pavt, Rem	Syd	54	\$8.00	\$ 432.00	\$ 432.00	\$ 259.20	\$ 172.80	\$ 172.80
Sidewalk, Rem	Syd	290	\$8.00	\$ 2,320.00	\$ 2,320.00	\$ 1,392.00	\$ 928.00	\$ 928.00
Embankment, CIP	Cyd	54	\$12.00	\$ 648.00		\$ -	\$ -	\$ -
Excavation, Earth	Cyd	268	\$15.00	\$ 4,020.00		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	Cyd	25	\$25.00	\$ 625.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	Ea	6	\$100.00	\$ 600.00	\$ 600.00	\$ 360.00	\$ 240.00	\$ 240.00
Subbase, CIP	Cyd	46	\$25.00	\$ 1,150.00		\$ -	\$ -	\$ -
Aggregate Base, 4 inch, Modified	Syd	61	\$10.00	\$ 610.00		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	Syd	1196	\$14.00	\$ 16,744.00		\$ -	\$ -	\$ -
Maintenance Gravel	Ton	25	\$30.00	\$ 750.00	\$ 750.00	\$ 450.00	\$ 300.00	\$ 300.00
Approach, Cl II, LM	Cyd	15	\$50.00	\$ 750.00	\$ 750.00	\$ 450.00	\$ 300.00	\$ 300.00
Geotextile, Separator, Modified	Syd	1196	\$2.00	\$ 2,392.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 4 inch, Tr Det B, Modified	Ft	21	\$45.00	\$ 945.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 8 inch, Tr Det B, Modified	Ft	32	\$55.00	\$ 1,760.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	Ft	70	\$60.00	\$ 4,200.00		\$ -	\$ -	\$ -
Sanitary Serv Conflict	Ea	2	\$1,350.00	\$ 2,700.00		\$ -	\$ -	\$ -
Abandoned Gas Main Conflict	Ea	2	\$500.00	\$ 1,000.00		\$ -	\$ -	\$ -
Dr Structure Cover, Adj, Case 1	Ea	2	\$500.00	\$ 1,000.00	\$ 1,000.00	\$ 600.00	\$ 400.00	\$ 400.00
Dr Structure, Tap, 10 inch	Ea	1	\$1,000.00	\$ 1,000.00		\$ -	\$ -	\$ -
Dr Structure Cover, EJ 7000	Ea	2	\$750.00	\$ 1,500.00	\$ 1,500.00	\$ 900.00	\$ 600.00	\$ 600.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	Ea	2	\$700.00	\$ 1,400.00	\$ 1,400.00	\$ 840.00	\$ 560.00	\$ 560.00
Dr Structure Cover, EJ 1040 w/ Vented Cover	Ea	1	\$700.00	\$ 700.00	\$ 700.00	\$ 420.00	\$ 280.00	\$ 280.00
Dr Structure, 36 inch dia, Modified	Ea	2	\$1,500.00	\$ 3,000.00		\$ -	\$ -	\$ -
Dr Structure, 48 inch dia, Sanitary, Modified	Ea	1	\$2,000.00	\$ 2,000.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	Ea	1	\$225.00	\$ 225.00	\$ 225.00	\$ 135.00	\$ 90.00	\$ 90.00
HMA Surface, Rem	Syd	1179	\$3.00	\$ 3,537.00	\$ 3,537.00	\$ 2,122.20	\$ 1,414.80	\$ 1,414.80
Hand Patching	Ton	10	\$130.00	\$ 1,300.00	\$ 1,300.00	\$ 780.00	\$ 520.00	\$ 520.00
HMA, 3EML	Ton	217	\$100.00	\$ 21,700.00	\$ 21,700.00	\$ 13,020.00	\$ 7,233.33	\$ 8,680.00
HMA, 5EML	Ton	109	\$125.00	\$ 13,625.00	\$ 13,625.00	\$ 8,175.00	\$ 5,450.00	\$ 5,450.00
Cement	Ton	2	\$200.00	\$ 400.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	Syd	59	\$45.00	\$ 2,655.00	\$ 2,655.00	\$ 1,593.00	\$ 1,062.00	\$ 1,062.00
Curb and Gutter, Conc, Det F4, Modified	Ft	181	\$20.00	\$ 3,620.00	\$ 3,620.00	\$ 2,172.00	\$ 1,448.00	\$ 1,448.00
Detectable Warning Surface, Modified	Ft	20	\$75.00	\$ 1,500.00		\$ -	\$ -	\$ -
Curb Ramp Opening, Conc	Ft	28	\$25.00	\$ 700.00		\$ -	\$ -	\$ -
Sidewalk, Conc, 4 inch	Sft	2311	\$4.00	\$ 9,244.00	\$ 9,244.00	\$ 5,546.40	\$ 3,697.60	\$ 3,697.60
Sidewalk, Conc, 6 inch	Sft	344	\$5.00	\$ 1,720.00	\$ 1,720.00	\$ 1,032.00	\$ 688.00	\$ 688.00
Curb Ramp, Conc, 4 inch	Sft	322	\$6.50	\$ 2,093.00		\$ -	\$ -	\$ -
Curb Ramp, Conc, 7 inch	Sft	174	\$7.50	\$ 1,305.00		\$ -	\$ -	\$ -
Barricade, Type III, High Intensity, Double Sided, Furn & Oper	Ea	4	\$100.00	\$ 400.00		\$ -	\$ -	\$ -
Minor Traf Devices, Max \$5,000	LSUM	1	\$5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
Plastic Drum, High Intensity, Furn & Oper	Ea	15	\$20.00	\$ 300.00		\$ -	\$ -	\$ -
Sign, Type B, Temp, Prismatic, Furn & Oper	Sft	130	\$5.00	\$ 650.00		\$ -	\$ -	\$ -
Pedestrian Type II Barricade, Temp	Ea	10	\$125.00	\$ 1,250.00		\$ -	\$ -	\$ -
Turf Establishment, Performance	Syd	500	\$6.00	\$ 3,000.00		\$ -	\$ -	\$ -
Sign, Type III. Erect, Salv	Ea	2	\$60.00	\$ 120.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	Ea	2	\$45.00	\$ 90.00		\$ -	\$ -	\$ -
Miscellaneous Work Items	LSUM	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 4,000.00	\$ 4,000.00
SUB TOTALS				\$ 152,213.00	\$ 96,401.00	\$ 57,840.60	\$ 37,113.73	\$ 38,560.40
ENGINEERING AT 15% ASSESSABLE COST				\$ 22,831.95	\$ 14,460.15	\$ 8,676.09	\$ 5,567.06	\$ 5,784.06
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 7,610.65	\$ 4,820.05	\$ 2,892.03	\$ 1,855.69	\$ 1,928.02
GRAND TOTALS				\$ 182,655.60	\$ 115,681.20	\$ 69,408.72	\$ 44,536.48	\$ 46,272.48

ENGINEER'S DETERMINATION OF ASSESSABLE AMOUNT

LEE STREET FROM CLARK TO ADA
LOCAL STREET

SPECIAL ASSESSMENT ROLL 2023-03

RESO 2

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT	\$115,681.20
TOTAL ASSESSABLE FRONT FEET	529.50

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$115,681.20	\$115,681.20	
CITY SHARE $\geq 60\%$	\$71,144.72	\$69,408.72	
PROPERTY SHARE @ $\leq 40\%$	\$44,536.48	\$46,272.48	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/529.50	\$84.11	\$87.39	
TOTAL FRONT FEET PER TYPE	529.50	0.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$44,536.48	\$0.00	\$44,536.48

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

NORTH SIDE	\$20,817.23
SOUTH SIDE	\$23,719.02
TOTAL SPECIAL ASSESSMENT	<u>\$44,536.25</u>

LEE STREET FROM CLARK TO ADA
LOCAL STREET

ESTIMATED SPECIAL ASSESSMENT ROLL NO. 2023-03

RESO 2

NORTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
600	CLARK	JONES, MATHEW P & INITA L	050-670-001-016-00	165	0.75	123.75	\$84.11	\$10,408.61	R-1
601	ADA	BALDWIN, DAVID A & BETHANY N TRUST	050-670-001-013-00	165	0.75	123.75	\$84.11	\$10,408.61	R-1
				330		247.50		\$20,817.23	

SOUTH SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	ZONING TYPE
721	LEE	KURTZ, THOMAS E. & ATHENA S.	050-660-003-011-00	93	0.75	69.75	\$84.11	\$5,866.67	R-1
715	LEE	COFFEY, WESLEY J. & VALERIE A.	050-660-003-012-00	72	1	72.00	\$84.11	\$6,055.92	R-1
709	LEE	WHITE, BARBARA E	050-660-003-005-00	66	1	66.00	\$84.11	\$5,551.26	R-1
533	ADA	SPENCER, DENNY	050-660-003-004-00	99	0.75	74.25	\$84.11	\$6,245.17	R-1
				330		282.00		\$23,719.02	

Total Assessable Front Footage: 529.50



Lee Street Special Assessment -Ada to Clark-

Initiated at request of neighborhood petition

Lee Street Condition

Ada to Clark

STREET	LEE
FROM	CLARK
TO	ADA
LENGTH	396
YRPAVE	1984

PASER 2012	2
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PASER 2014	3
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PASER 2017	3
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MINIMUM TREATMENT	REHABILITATION
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Lee Street Traffic Count

Ada to Clark

STREET	LEE
FROM	CLARK
TO	ADA
CLASS	LOCAL
COUNT	78
DATE	6/22/2006

NOTE: Traffic counts are used to determine a road's engineering needs (strength of the road) rather than the necessity of a project.

Lee Street

Ada to Clark

Total Project Cost	Assessment-Eligible Portion
\$182,655.60	\$115,681.20

Assessment-Eligible Cost Responsibilities

Total Eligible Cost	City Share	Residential Share (\$84.11/ft)	Commercial Share (\$87.39/ft)
\$115,681.20	\$71,144.95	\$44,536.25	\$0
100%	62%	38%	0%
529.5'		529.5'	0'

Total Project Cost Responsibility Breakdown

Grand Total Cost	City Share (Assessment Cost + At Large)	Residential Share
100%	76%	24%

How we arrive at price per linear foot

- Calculated based on:
 - Width of street
 - Thickness of asphalt to be applied (inches)
 - And removal of old existing
 - Curb and gutter replacement/repair
 - And removal of old existing
 - Driveways (if needed)
 - What is NOT included in assessments
 - *Utility replacements: Water, Sewer, Storm*
 - *Road base material and placement*
 - *Sidewalks*
 - *Driveway openings*



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 6, 2022

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Center Street – Special Assessment Resolution No 3

Each year the City considers a street program to improve selected city streets. Streets are selected for inclusion in the program either by citizen initiated petition or by selection by the City. **Center Street, from King St to North St**, is proposed by the City for street resurfacing. Reconstruction and or resurfacing of these streets is funded in part via special assessment. Special Assessment is the process by which a portion of the cost for making a local improvement is assessed against a property owner based upon the value that the property receives from the improvement. The City assumes the remaining portion of the cost (public benefit portion). In recent years, the City has spread this amount as 60% public benefit and 40% property benefit. The City usually finances special assessments for property owners over a 10, 15, or 20 year period (determined by method of construction) at 6% interest. The property owner can pay an assessment in one lump sum or in installments over the 10, 15, or 20 year period.

The special assessment process has five steps, each having its own purpose and accompanying resolution.

Step One/Resolution No. 1 identifies the special assessment district(s), directs the City Manager to estimate project costs and the amounts to be specially assessed, and determines the life of the proposed improvements. Resolution No. 1 for the proposed improvement was approved by City Council at its **July 5, 2022** meeting.

Step Two/Resolution No. 2 sets the date for the hearing of necessity on the projects. It also directs notices to be sent to each affected property owner detailing the proposed project, notifying them of the public hearing date, and the estimated amount of their assessment. Resolution No. 2 for the proposed improvement was approved by City Council at its **August 15, 2022** meeting.

Step Three/Resolution No. 3 documents the hearing of necessity. This hearing provides affected residents with the opportunity to comment on whether they feel the project is necessary and of the proper scale. After hearing citizen comment on the project the City Council has three options: 1) If Council agrees that the project should proceed as proposed, the district is established and staff is directed to go on with the next steps of the proposed project, including obtaining bids; 2) If Council agrees the project should go forward, but with some adjustments Council may direct staff to make those adjustments and proceed; 3) If Council determines the project is not warranted and should not proceed at all, Council would simply fail to act on Resolution No. 3, effectively stopping the process. The hearing of necessity will be held during the regularly scheduled City Council meeting of **September 6, 2022**.

Step Four/Resolution No. 4 takes place after the bids are received. Estimated assessment amounts are adjusted if necessary to reflect the actual cost as dictated by the bids received. A second public hearing is set to allow property owners to comment on their particular assessment. Each property owner is sent a second notice containing the date and time of the public hearing and the amount of the proposed assessment for their property.

Step Five/Resolution No. 5 documents the second public hearing, finalizes the special assessment roll and sets the terms of payment. This public hearing is designed to allow affected citizens the opportunity to argue whether or not the amount of their assessment is fair and equitable in relation to the benefit they receive from the project. If, after hearing citizen comment, the council decides adjustments need to be made to the assessment roll they may do so. Alternately, if they feel all the assessments are fair and equitable, they may pass the resolution as written.

Tonight, the Council will be holding a public hearing to receive citizen comments regarding the necessity of the proposed project. At the conclusion of the hearing council will consider approval of Resolution No. 3 authorizing the project to proceed. Residents that would be affected by the project have been sent a notification for the public hearing, a description of the work being proposed, and an estimate of the special assessment for their property. The project is planned to be constructed in 2023.

Staff recommends authorization of Resolution No. 3 for the following district:

Special Assessment District No. 2023-04
Center Street, a Public Street, from King St to North St

Attachments: Resolution No. 3 – Center Street

RESOLUTION NO.

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2023-04
CENTER STREET, FROM KING ST TO NORTH ST
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and (there being no one to be heard regarding / having heard all persons to be affected by) the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

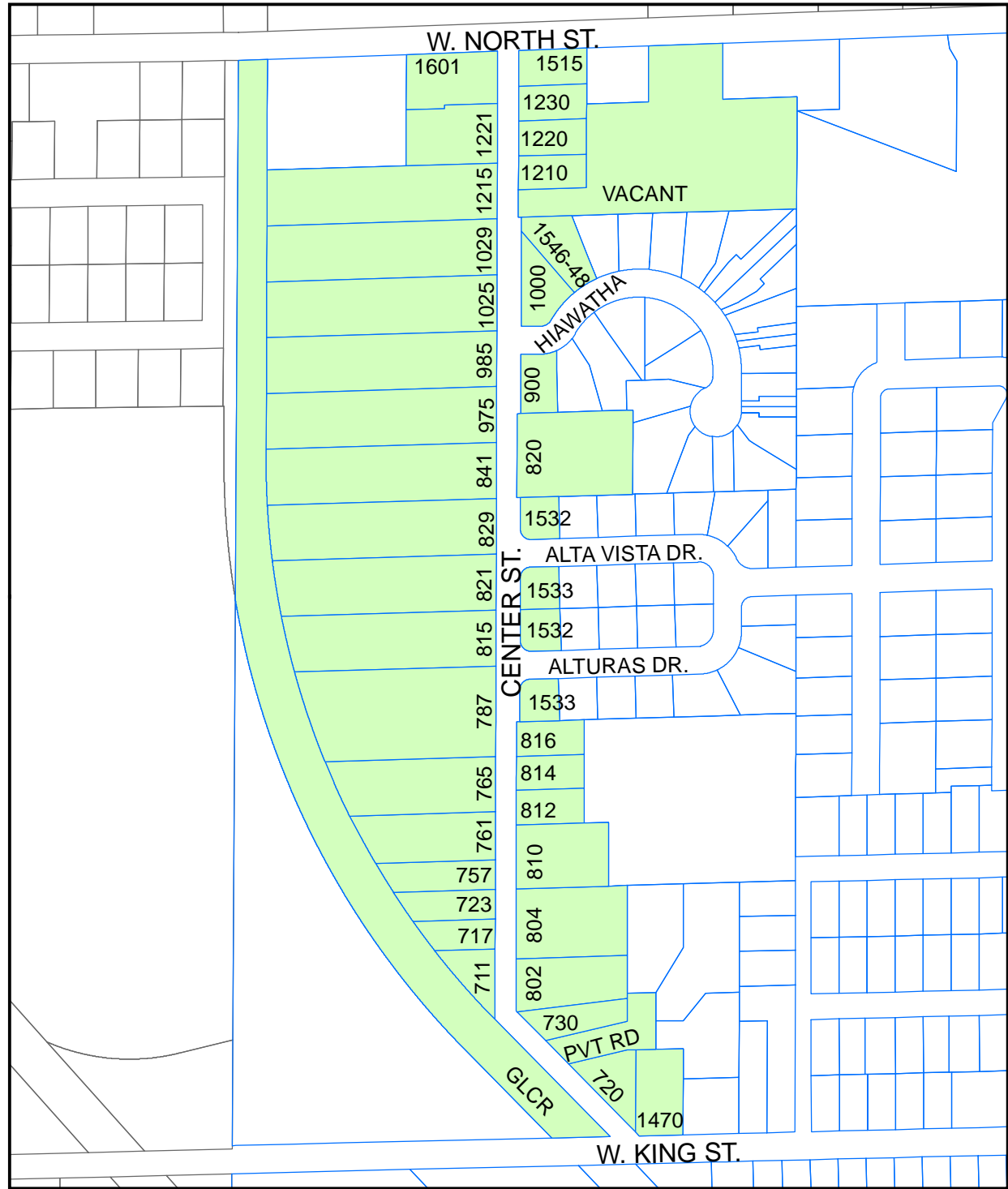
1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

**CENTER STREET, A PUBLIC STREET, FROM KING ST TO NORTH ST
STREET RESURFACING**

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$560,432.40 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$132,814.59 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$427,617.81 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

**Center Street, a Public Street, from King St to North St
For Street Resurfacing**

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.






City of Owosso

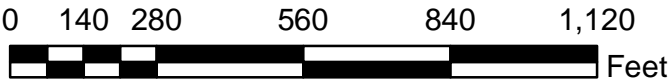
Proposed Special Assessment No. 2023-04

Center Street
from W. King St. to W. North St.



Legend

-  Special Assessment Parcels
-  Other City of Owosso Parcels
-  Owosso Township Parcels
- 501 Street Address Number



CENTER STREET FROM KING TO NORTH
30-Jun-22

ENGINEER'S ESTIMATE

RESO 2

DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	AMOUNT	ELIGIBLE AMOUNT	CITY COST 60 PERCENT	ASSESSMENT AT 40% RESIDENTIAL	ASSESSMENT AT 40% COMMERCIAL
Mobilization, Max ___, (Road and Storm)	LSUM	1.0	\$41,600.00	\$ 41,600.00	\$ 41,600.00	\$ 24,960.00	\$ 16,640.00	\$ 16,640.00
Tree, Rem, 37 inch or larger	Ea	1.0	\$4,000.00	\$ 4,000.00		\$ -	\$ -	\$ -
Sewer, Rem, Less than 24 inch	Ft	160.0	\$10.00	\$ 1,600.00		\$ -	\$ -	\$ -
Curb and Gutter, Rem	Ft	374.0	\$10.00	\$ 3,740.00	\$ 3,740.00	\$ 2,244.00	\$ 1,496.00	\$ 1,496.00
Pavt, Rem	Syd	816.0	\$12.00	\$ 9,792.00	\$ 9,792.00	\$ 5,875.20	\$ 3,916.80	\$ 3,916.80
Sidewalk, Rem	Syd	35.0	\$15.00	\$ 525.00		\$ -	\$ -	\$ -
Embankment, CIP	Cyd	30.0	\$15.00	\$ 450.00		\$ -	\$ -	\$ -
Excavation, Earth	Cyd	881.0	\$15.00	\$ 13,215.00		\$ -	\$ -	\$ -
Subgrade Undercutting, Type II	Cyd	100.0	\$30.00	\$ 3,000.00		\$ -	\$ -	\$ -
Erosion Control, Inlet Protection, Fabric Drop	Ea	13.0	\$100.00	\$ 1,300.00	\$ 1,300.00	\$ 780.00	\$ 520.00	\$ 520.00
Subbase, CIP	Cyd	35.0	\$25.00	\$ 875.00		\$ -	\$ -	\$ -
Aggregate Base, 8 inch, Modified	Syd	3958.0	\$14.00	\$ 55,412.00		\$ -	\$ -	\$ -
Aggregate Base, 9 inch, Modified	Syd	255.0	\$16.00	\$ 4,080.00	\$ 4,080.00	\$ 2,448.00	\$ -	\$ 362.67
HMA Base Crushing and Shaping, Modified	Syd	3315.0	\$3.00	\$ 9,945.00	\$ 9,945.00	\$ 5,967.00	\$ -	\$ 1,326.00
Asphalt Cement Stabilized Base Course, 4 inch	Syd	3315.0	\$4.00	\$ 13,260.00	\$ 13,260.00	\$ 7,956.00	\$ -	\$ 2,652.00
Asphalt Cement Binder	Gal	5301.0	\$4.00	\$ 21,204.00	\$ 21,204.00	\$ 12,722.40	\$ -	\$ 2,827.20
Maintenance Gravel	Ton	125.0	\$30.00	\$ 3,750.00	\$ 3,750.00	\$ 2,250.00	\$ 1,500.00	\$ 1,500.00
Approach, CI II, LM	Cyd	29.0	\$70.00	\$ 2,030.00	\$ 2,030.00	\$ 1,218.00	\$ 812.00	\$ 812.00
Shld, CI I	Ton	136.0	\$40.00	\$ 5,440.00	\$ 5,440.00	\$ 3,264.00	\$ 2,176.00	\$ 2,176.00
Trenching, Modified	Sta	12.0	\$350.00	\$ 4,200.00	\$ 4,200.00	\$ 2,520.00	\$ -	\$ 373.33
Geotextile, Separator, Modified	Syd	3958.0	\$3.50	\$ 13,853.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 10 inch, Tr Det B, Modified	Ft	86.0	\$80.00	\$ 6,880.00		\$ -	\$ -	\$ -
Sewer, SDR-26, 12 inch, Tr Det B, Modified	Ft	158.0	\$100.00	\$ 15,800.00		\$ -	\$ -	\$ -
Sanitary Serv Conflict	Ea	4.0	\$1,500.00	\$ 6,000.00		\$ -	\$ -	\$ -
Abandoned Gas Main Conflict	Ea	4.0	\$750.00	\$ 3,000.00		\$ -	\$ -	\$ -
Dr Structure Cover, Adj, Case 1	Ea	7.0	\$550.00	\$ 3,850.00	\$ 3,850.00	\$ 2,310.00	\$ 1,540.00	\$ 1,540.00
Dr Structure Cover, EJ 1040 w/ Solid Gasket Sealed Cover	Ea	7.0	\$800.00	\$ 5,600.00	\$ 5,600.00	\$ 3,360.00	\$ 2,240.00	\$ 2,240.00
Dr Structure Cover, EJ 6517 Ditch Grate	Ea	2.0	\$800.00	\$ 1,600.00	\$ 1,600.00	\$ 960.00	\$ 640.00	\$ 640.00
Dr Structure, 24 inch dia, Modified	Ea	2.0	\$2,000.00	\$ 4,000.00		\$ -	\$ -	\$ -
Dr Structure, Tap, 12 inch	Ea	1.0	\$500.00	\$ 500.00		\$ -	\$ -	\$ -
Dr Structure, Temp Lowering	Ea	7.0	\$300.00	\$ 2,100.00	\$ 2,100.00	\$ 1,260.00	\$ 840.00	\$ 840.00
HMA Surface, Rem	Syd	3444.0	\$4.00	\$ 13,776.00	\$ 13,776.00	\$ 8,265.60	\$ 5,510.40	\$ 5,510.40
Hand Patching	Ton	10.0	\$130.00	\$ 1,300.00	\$ 1,300.00	\$ 780.00	\$ 520.00	\$ 520.00
HMA, 13A	Ton	1796.0	\$75.00	\$ 134,700.00	\$ 134,700.00	\$ 80,820.00	\$ 53,880.00	\$ 53,880.00
Cement	Ton	2.0	\$300.00	\$ 600.00		\$ -	\$ -	\$ -
Driveway, Nonreinf Conc, 6 inch	Syd	300.0	\$50.00	\$ 15,000.00	\$ 15,000.00	\$ 9,000.00	\$ 6,000.00	\$ 6,000.00
Curb and Gutter, Conc, Det F4, Modified	Ft	403.0	\$30.00	\$ 12,090.00	\$ 12,090.00	\$ 7,254.00	\$ 4,836.00	\$ 4,836.00
Barricade, Type III, High Intensity, Double Sided, Furn & Oper	Ea	5.0	\$150.00	\$ 750.00	\$ 750.00	\$ 450.00	\$ 300.00	\$ 300.00
Minor Traf Devices, Max \$5,000	LSUM	1.0	\$5,000.00	\$ 5,000.00	\$ 5,000.00	\$ 3,000.00	\$ 2,000.00	\$ 2,000.00
Plastic Drum, High Intensity, Furn & Oper	Ea	50.0	\$25.00	\$ 1,250.00	\$ 1,250.00	\$ 750.00	\$ 500.00	\$ 500.00
Sign, Type B, Temp, Prismatic, Furn & Oper	Sft	169.0	\$5.00	\$ 845.00	\$ 845.00	\$ 507.00	\$ 338.00	\$ 338.00
Turf Establishment, Performance	Syd	1000.0	\$6.00	\$ 6,000.00		\$ -	\$ -	\$ -
Post, Steel, 3 lb	Ft	80.0	\$8.00	\$ 640.00		\$ -	\$ -	\$ -
Sign, Type III, Erect, Salv	Ea	5.0	\$60.00	\$ 300.00		\$ -	\$ -	\$ -
Sign, Type III, Rem	Ea	5.0	\$45.00	\$ 225.00		\$ -	\$ -	\$ -
Post, Mailbox	Ea	13.0	\$150.00	\$ 1,950.00		\$ -	\$ -	\$ -
Miscellaneous Work Items	LSUM	1	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 6,000.00	\$ 4,000.00	\$ 4,000.00
SUB TOTALS				\$ 467,027.00	\$ 328,202.00	\$ 196,921.20	\$ 110,205.20	\$ 117,746.40
ENGINEERING AT 15% ASSESSABLE COST				\$ 70,054.05	\$ 49,230.30	\$ 29,538.18	\$ 16,530.78	\$ 17,661.96
ADMINISTRATIVE AT 5% ASSESSABLE COST				\$ 23,351.35	\$ 16,410.10	\$ 9,846.06	\$ 5,510.26	\$ 5,887.32
GRAND TOTALS				\$ 560,432.40	\$ 393,842.40	\$ 236,305.44	\$ 132,246.24	\$ 141,295.68

ENGINEER'S DETERMINATION OF ASSESSABLE AMOUNT

CENTER ST FROM KING TO NORTH
LOCAL STREET

SPECIAL ASSESSMENT ROLL 2023-04

RESO 2

ENGINEER'S ESTIMATE ASSESSABLE AMOUNT:	\$393,842.40
TOTAL ASSESSABLE FRONT FEET:	4790.46

CALCULATING ASSESSABLE FRONT FOOT RATE AND AMOUNTS:

PROPERTY TYPE	RESIDENTIAL PROPERTY	COMMERCIAL PROPERTY	TOTAL
TOTAL ASSEMENT PER TYPE	\$393,842.40	\$393,842.40	
CITY SHARE $\geq 60\%$	\$261,596.16	\$252,546.72	
PROPERTY SHARE @ $\leq 40\%$	\$132,246.24	\$141,295.68	
ASSESSABLE FRONT FOOT RATE: PROP SHARE/4790.46	\$27.61	\$29.50	
TOTAL FRONT FEET PER TYPE	4499.46	291.00	
TOTAL AMOUNT OF ASSESSMENT PER TYPE:	\$124,212.85	\$8,583.11	\$132,795.95

SUMMARY: SPECIAL ASSESSMENT AMOUNTS PER SIDE OF STREET:

WEST SIDE	\$70,421.24
EAST SIDE	\$62,393.35
TOTAL SPECIAL ASSESSMENT	<u>\$132,814.59</u>

CENTER ST FROM KING TO NORTH
LOCAL STREET

ESTIMATED SPECIAL ASSESSMENT ROLL 2023-04

RESO 2

WEST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
		GREAT LAKES CENTRAL RAILROAD INC	050-450-000-040-00	388	0.75	291.00	\$29.50	\$8,584.50	I-1
711	CENTER	RAPPUHN, ELWIN L	050-450-000-038-00	150.4	1	150.40	\$27.61	\$4,152.54	R-1
717	CENTER	RIETH, ANGELA	050-450-000-037-00	70	1	70.00	\$27.61	\$1,932.70	R-1
723	CENTER	FROSTY, DONALD A & ELIZABETH	050-450-000-036-00	70	1	70.00	\$27.61	\$1,932.70	R-1
757	CENTER	MORRICE, RYAN T & TEAL M	050-450-000-065-00	70	1	70.00	\$27.61	\$1,932.70	R-1
761	CENTER	MORRICE, RYAN T & TEAL M	050-450-000-035-00	114	1	114.00	\$27.61	\$3,147.54	R-1
765	CENTER	MCNEW, LORA M	050-450-000-058-00	130	1	130.00	\$27.61	\$3,589.30	R-1
787	CENTER	GONYOU, VINCENT J & DAWN D	050-450-000-057-00	214	1	214.00	\$27.61	\$5,908.54	R-1
815	CENTER	KEEZER, LOREN & ANGELA	050-450-000-031-00	132	1	132.00	\$27.61	\$3,644.52	R-1
821	CENTER	DIDUR, BRUCE W & KATHLEEN	050-450-000-041-00	132	1	132.00	\$27.61	\$3,644.52	R-1
829	CENTER	BURKHARDT, BRIAN	050-450-000-030-00	132	1	132.00	\$27.61	\$3,644.52	R-1
841	CENTER	KLOCKZIEM, TERESA L	050-450-000-029-00	132	1	132.00	\$27.61	\$3,644.52	R-1
975	CENTER	BEATTIE, HELEN E	050-450-000-028-00	132	1	132.00	\$27.61	\$3,644.52	R-1
985	CENTER	LAMBERT, GARY & KIM	050-450-000-027-00	132	1	132.00	\$27.61	\$3,644.52	R-1
1025	CENTER	TEJKL, PATRICK	050-450-000-026-00	132	1	132.00	\$27.61	\$3,644.52	R-1
1029	CENTER	HALLER, PAUL G & CAROL G	050-450-000-025-00	132	1	132.00	\$27.61	\$3,644.52	R-1
1215	CENTER	PORUBSKY, STEPHEN M & CHARLENE M	050-450-000-024-00	132	1	132.00	\$27.61	\$3,644.52	R-1
1221	CENTER	LISKOWYCZ, DANIEL	050-450-000-023-00	141	1	141.00	\$27.61	\$3,893.01	R-1
1601	NORTH	GOETZINGER, ALLAN M JR	050-450-000-056-00	123	0.75	92.25	\$27.61	\$2,547.02	R-1
				2658.4		2530.65		\$70,421.24	

EAST SIDE

ADDRESS NO.	STREET	PROPERTY OWNER NAME	ROLL NUMBER	FRONT FOOTAGE	CORNER LOT DISCOUNT	ASSESSABLE FRONT FEET	FRONT FOOT RATE	AMOUNT OF ASSESSMENT	PROPERTY TYPE
1470	W KING	THOMPSON, RUSSELL & KITTEN	050-450-000-059-00	12.5	0.75	9.38	\$27.61	\$258.84	R-1
720	CENTER	VIOLET, BRIANNA & LAFFERTY, JUSTIN	050-450-000-060-00	224.24	1	224.24	\$27.61	\$6,191.27	R-1
	CENTER	HERMANN, KATHERINE L TRUST	050-450-000-064-00	77.15	1	77.15	\$27.61	\$2,130.11	R-1
730	CENTER	LOPEZ, ERMA S	050-450-000-019-00	100.15	1	100.15	\$27.61	\$2,765.14	R-1
802	CENTER	SPENCER, DICK & ROXANNE	050-450-000-018-00	120.88	1	120.88	\$27.61	\$3,337.50	R-1
804	CENTER	HUNT, TODD	050-450-000-021-00	165	1	165.00	\$27.61	\$4,555.65	R-1
810	CENTER	CHURCH, RICHARD & SANDRA	050-450-000-011-00	150	1	150.00	\$27.61	\$4,141.50	R-1
812	CENTER	SELLECK, JOAN J TRUST	050-450-000-051-00	82	1	82.00	\$27.61	\$2,264.02	R-1
814	CENTER	SAWICKI, VALERIA	050-450-000-050-00	82	1	82.00	\$27.61	\$2,264.02	R-1
816	CENTER	LEWIS, KIRK L & TINA L	050-450-000-049-00	82	1	82.00	\$27.61	\$2,264.02	R-1
1533	ALTURAS	WHITE, BARBARA E ET AL TRUST	050-290-000-016-00	99	0.75	74.25	\$27.61	\$2,050.04	R-1
1532	ALTURAS	WITTUM, WINFIELD V	050-290-000-017-00	99	0.75	74.25	\$27.61	\$2,050.04	R-1
1533	ALTA VISTA	SKINNER, KENNETH JR & JILL	050-290-000-026-00	99	0.75	74.25	\$27.61	\$2,050.04	R-1
1532	ALTA VISTA	FOSTER, GARY A & PAULA M	050-290-000-001-00	99	0.75	74.25	\$27.61	\$2,050.04	R-1
820	CENTER	RAY, PAULA GALLOWAY TRUST	050-450-000-009-00	198	1	198.00	\$27.61	\$5,466.78	R-1
900	CENTER	BEGGS, JIMMY	050-425-000-001-00	139.75	0.75	104.81	\$27.61	\$2,893.87	R-1
1000	CENTER	HUTCHISON, CHRISTOPHER; COOK, BETTIE	050-425-000-022-00	223.27	0.75	167.45	\$27.61	\$4,623.36	R-1
1546-48	HIAWATHA	KREGGER, KEVIN L & JANENA	050-425-000-021-00	33	0.75	24.75	\$27.61	\$683.35	R-1
	CENTER	TOMAN, FREDERICK J & KIMBERLY M	050-450-000-007-00	66	1	66.00	\$27.61	\$1,822.26	R-1
1210	CENTER	HUDSON, EDWARD J & JERRI C	050-450-000-006-00	82	1	82.00	\$27.61	\$2,264.02	R-1
1220	CENTER	ELKINS, MATTHEW & DEBORAH	050-450-000-005-00	82	1	82.00	\$27.61	\$2,264.02	R-1
1230	CENTER	SCHOENMEYER, DANN A TRUST	050-450-000-004-00	82	1	82.00	\$27.61	\$2,264.02	R-1
1515	NORTH	HANSEN, ROBERT & JACQUELINE	050-450-000-001-00	84	0.75	63.00	\$27.61	\$1,739.43	R-1
				2481.94		2259.81		\$62,393.35	

TOTAL ASSESSABLE FRONT FOOTAGE: 4790.46



Center Street Special
Assessment
-King to North

Center Street Condition

King to North

NAME	CENTER	CENTER	CENTER	CENTER	CENTER	CENTER
FROM	W. KING	ALTURAS	99' NORTH ALTURAS	ALTA VISTA	DRAIN	HIAWATHA
TO	ALTURAS	99' NORTH ALTURAS	ALTA VISTA	DRAIN	HIAWATHA	W. NORTH ST.
LENGTH	1260	132	132	503		715
YRPAVE	1995	1995	1992	1992	1992	1992

PASER 2012	3	3	4	7	7	8
PASER 2014	4	3	4	4	4	4
PASER 2017	3	3	4	4	4	4
MINIMUM TREATMENT	CRUSH/SHAPE/CAP	CRUSH/SHAPE/CAP	RESURFACE	RESURFACE	RESURFACE	RESURFACE

Center Street Traffic Count

King to North

STREET	CENTER	CENTER	CENTER	CENTER	CENTER
FROM	ALTURAS	99' NORTH ALTURAS	ALTA VISTA	DRAIN	HIAWATHA
TO	99' NORTH ALTURAS	ALTA VISTA	DRAIN	HIAWATHA	W. NORTH ST.
CLASS	LOCAL	LOCAL	LOCAL	LOCAL	LOCAL
COUNT	340	340	343	343	127
DATE	5/22/2006	5/22/2006	5/16/2006	5/16/2006	8/10/2015

NOTE: Traffic counts are used to determine a road's engineering needs (strength of the road) rather than the necessity of a project.

Center Street

King to North

Total Project Cost	Assessment-Eligible Portion
\$560,432.40	\$393,842.40

Assessment-Eligible Cost Responsibilities

Total Eligible Cost	City Share	Residential Share (\$27.61/ft)	Commercial Share (\$29.50/ft)
\$393,842.40	\$261,046.45	\$124,212.85	\$8,583.11
100%	66%	32%	2%
4,790.46'		4,499.46'	291'

Total Project Cost Responsibility Breakdown

Grand Total Cost	City Share (Assessment Cost + At Large)	Residential/Commercial Share
100%	76%	24%

How we arrive at price per linear foot

- Calculated based on:
 - Width of street
 - Thickness of asphalt to be applied (inches)
 - And removal of old existing
 - Curb and gutter replacement/repair
 - And removal of old existing
 - Driveways (if needed)
 - What is NOT included in assessments
 - *Utility replacements: Water, Sewer, Storm*
 - *Road base material and placement*
 - *Sidewalks*
 - *Driveway openings*



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: August 29, 2022

TO: OWOSSO CITY COUNCIL

FROM: Nathan Henne, City Manager

RE: FIRST READING: 219 North Water Street - PILOT Ordinance –
And Schedule Public Hearing for September 19, 2022

Venture, Inc. has successfully negotiated a purchase agreement with Owosso Schools to acquire the old Middle School property. They are proposing to reuse the existing Middle School for 50 Low Income Housing Tax Credit (LIHTC) residential units within the building along with common areas and business opportunity areas. All residential units will be subject to LIHTC rent control.

This agenda item will set the public hearing to receive comment on the required Payment in Lieu of Taxes (PILOT) ordinance for the Middle School redevelopment project for September 19, 2022 at 7:30 P.M.

Zoning

The property is zoned RM-2 (Residential Multi-Family Hi Rise). This zoning allows for the use proposed by the redevelopment as it accommodates a mixed residential/business plan. No rezoning is required. Furthermore, since the footprint of the building will not change with the redevelopment, no site plan is necessary. However, building permits will be required.

Payment in Lieu of Taxes (PILOT)

Concerning the PILOT, this is a standard request with housing projects that meet a public need for some sort of affordable and/or senior housing component. The project needs approval by the Michigan State Housing Development Authority for low income housing tax

credits. These credits are the financial assistance that enable the provision of affordable rents. In order to qualify for such credits the city needs to consider a PILOT for this project.

This means that the owner will pay the city a sum that is calculated based upon the project rents, less utilities, instead of paying real property taxes. The difference in this amount as compared to projected taxes is not known at this time, but my estimation is that the PILOT will be about 1/4 of a normal tax payment, totaling ~\$15,069 per year, with the city portion being \$5,218 per year. The remainder of the estimated \$15,069 would be distributed to taxing entities in the same manner as a tax payment.

The PILOT proposed is reasonable. It will last only as long as the credits and affiliated rent controls are in place, and it will amount to 4% of the total of all shelter rents less provided utilities. The attached Estimated PILOT Calculation gives you an idea of the average tax assessment on a property with an SEV of \$50,000 and gives an example of a possible PILOT on the Middle School with a max schedule of 45 years.

I recommend setting the public hearing for this PILOT ordinance for the Middle School development project for September 19, 2022 at 7:30 P.M.

ATTACHED:

1. PILOT Ordinance
2. Estimated PILOT Calculation

RESOLUTION NO.

**AUTHORIZING FIRST READING & SETTING A PUBLIC HEARING
FOR THE PROPOSED REPEAL OF
DIVISION 2, *WATER STREET EXCHANGE*, OF CHAPTER 32, TAXATION,
OF THE CODE OF ORDINANCES
AND ITS REPLACEMENT WITH
DIVISION 2, *VENTURE RIVERVIEW FLATS*,
TO ESTABLISH A PILOT AGREEMENT
FOR THE VENTURE RIVERVIEW FLATS**

WHEREAS, the Owosso Public Schools previously secured a buyer for the former middle school building, located at 219 N. Water Street, parcel number 050-470-038-002-00; and

WHEREAS, the buyer wished to repurpose the building for low-income housing units and sought low-income housing tax credits, necessitating the passage of a PILOT Ordinance; and

WHEREAS, due to unforeseen economic factors the buyer withdrew from the purchase, requiring the repeal of said ordinance; and

WHEREAS, the Owosso Public Schools has recently agreed to sell the former middle school building to Venture, Inc., a Michigan domestic nonprofit corporation, located in Pontiac, Michigan; and

WHEREAS, Venture, Inc., plans to convert the building into a mixed-use development with residential spaces catering to people with low incomes funded in part by low-income housing tax credits; and

WHEREAS, the City of Owosso agrees to forego property tax payments on the property to assist in the financial feasibility of the project; and

WHEREAS, the City of Owosso is authorized to establish a service charge in lieu of property taxes for such developments; and

WHEREAS, said service charges are instituted by the adoption of an ordinance; and

WHEREAS, it is a long-standing practice of the City Council to hold a public hearing to receive citizen comment regarding any and all proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO ORDAINS THAT:

SECTION 1. REPEAL. That Division 2, *Water Street Exchange*, of Chapter 32, Taxation, of the Code of Ordinances of the City of Owosso shall be repealed in its entirety.

SECTION 2. REPLACE. That a new Division 2, Venture Riverview Flats LDHA LP, of Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation, of the Code of Ordinances of the City of Owosso shall be adopted as follows:

DIVISION 2. – VENTURE RIVERVIEW FLATS, LDHA LP

Sec. 32-50. - Preamble.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346, as amended, MCL 125.1401 et seq.). The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses not to exceed the taxes that would be paid but for this Act.

It is further acknowledged that such housing for persons of low income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this article for tax exemption and the service charge in lieu of taxes during the periods contemplated in this article are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such ordinance and service charge.

The City further acknowledges that Venture, Inc., a domestic nonprofit corporation (a sponsor), has offered, subject to receipt of a mortgage loan from the authority, to erect and/or reuse an existing structure, own and operate a housing development identified as Venture Riverview Flats on certain property located at 219 N. Water Street (see legal description below) in the City to serve persons of low income, and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

The City further acknowledges that Venture, Inc., a Michigan domestic nonprofit corporation, has offered, subject to receipt of low-income housing tax credits from the authority, to erect, own and operate a housing development to the required standards of SHPO, identified as the Venture Riverview Flats on certain property located at 219 N. Water Street in the City, hereinafter referred to as the "Site" and further described as:

COM 70' S OF NE CORNER BLK 38 TH W 143.8' TH S 62' TH W 334.7' TH S TO SHIA RIVER TH SE'LY TO PT 6" N OF THE PT WHERE N LN OF EXCHANGE ST IF EXT'D W'LY WOULD INTERSECT E BANK OF SD RIVER TH ON A LN PAR'L WITH N LN OF EXCHANGE ST SO EXT'D TO A PT 126' W OF W LN OF WATER ST TH N 2' TH ELY ON A LN PAR'L WITH THE N LN OF EXCHANGE ST SO EXT'D 38' TH S 2'6" TO N LN EXCHANGE ST SO EXT'D TH E ON LINE OF EXCHANGE ST SO EXT'D 88' TO THE W LN OF WATER ST TH N TO BEG BLK 38 ORIGINAL PLAT;
Parcel Number: 050-470-038-002-00

to serve persons of low income, and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

Sec. 32-51. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Act means the State Housing Development Authority Act, being Public Act 346 of 1966, of the State of Michigan, as amended.

Annual shelter rents means the total collections during an agreed annual period from all occupants of a housing development representing rents or occupancy charges exclusive of charges for gas, electricity, heat or other utilities furnished to the occupants.

Authority means the Michigan State Housing Development Authority.

Contract rents are as defined by the U.S. Department of Housing and Urban Development in regulations promulgated pursuant to Section 8 of the U.S. Housing Act of 1937, as amended.

Housing development means a development which contains a significant element of housing for elderly persons of low income or persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the authority determines improve the quality of the development as it relates to housing for persons of low income.

HUD means the Department of Housing and Urban Development of the United States Government.

Mortgage loan means a loan to be made by the authority or Farmers Home Administration or the Department of Housing and Urban Development to a sponsor for the construction and permanent financing of a housing development or a mortgage loan insured by HUD or a federally aided mortgage as otherwise defined by the Act.

Persons of low income means persons and families eligible to move into a housing development; families and persons who cannot afford to pay the amounts at which private enterprise, without federally-aided mortgages or loans from the authority, is providing a substantial supply of decent, safe, and sanitary housing and who fall within income limitations set in this act or by the authority in its rules. Among low income or moderate income persons, preference shall be given to the elderly and those displaced by urban renewal, slum clearance, or other governmental action.

Sponsor means persons or entities which have applied to either the authority for a mortgage loan to finance a housing development or to another governmental entity or is a federally-aided mortgage, as otherwise defined by the Act.

State Historic Preservation Office means The Michigan State Historic Preservation Office (SHPO) helps property owners, developers, and local and state agencies recognize and seize opportunities to maintain and rehabilitate structures that define communities and define Michigan. The SHPO encourages the rehabilitation of historic buildings so they can continue to enrich communities where people want to live and visit. Through the protection of historic and archaeological sites and other cultural resources, preservation provides a record of Michigan's history and creates a link between Michigan's residents: past, present and future.

Utilities means fuel, water, sanitary sewer service and/or electrical service which are paid by the housing development.

Sec. 32-52. - Class of housing developments.

It is determined that the class of housing developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be multiple dwellings for persons of low income which are financed or assisted by the authority, or which have a federally aided mortgage, as defined in the Act. It is determined that Water Street Exchange is of this class.

Sec. 32-53. - Establishment of annual service charge for Venture Riverview Flats.

The housing development identified as Venture Riverview Flats and the property on which it shall be constructed shall be exempt from all property taxes from and after the commencement of construction. The City, acknowledging that the sponsor and the authority have established the economic feasibility of the housing development in reliance upon the enactment and continuing effect of this article and the qualification of the housing development for exemption from all property taxes and a payment in lieu of taxes as established herein, and in consideration of the sponsor's offer, subject to receipt of a mortgage loan from the authority, to construct, own and operate the housing development, hereby agrees to accept payment of an annual service charge for public services in lieu of all property taxes. The annual service charges shall be equal to four (4) percent of the difference between contract rents actually collected and utilities.

Sec. 32-54. - Payment of service charge.

The service charge in lieu of taxes as determined under this article shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before March 31 of each year.

Sec. 32-55. - Duration.

The tax exempt status of a housing development approved for such status by the City council shall remain in effect and shall not terminate so long as the mortgage loan for such housing

development remains outstanding and unpaid, as long as the property is subject to restrictive rents in compliance with the low income housing tax credit program administered by MSHDA, or for such period as the authority or other governmental entity has any interest in the property; provided, the construction of such housing development commences within two (2) years from the effective date the City council approves the housing development for tax exempt status as provided in this article.

Sec. 32.56. - Contractual effect.

Notwithstanding the provisions of section 15a(5) of the Act (MCL 125.1415a(5)), to the contrary, a contract between the City and the sponsor with the authority as third part beneficiary thereunder, to provide tax exemption and accept payments in lieu thereof as previously described is effected by enactment of this article.

SECTION 3. PUBLIC HEARING. A public hearing is set for Monday, September 19 at 7:30 p.m. for the purpose of hearing citizen comment regarding the proposed repeal and replacement to the Code of Ordinances.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective twenty days after passage.

SECTION 5. AVAILABILITY. This ordinance may be purchased or inspected in the city clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

Riverview Flats - former Owosso Middle School
Venture Riverview LDHA LP
50 Multifamily Units

Sample Tax Summary in Owosso
\$50,000 Taxable Value (SEV)

		All Taxes	City Portion
		50	
City Operating	13.9172	695.86	695.86
City Debt	3.2000	160.00	160.00
SATA	0.3310	16.55	-
State Education	6.0000	300.00	-
County Operating	5.5105	275.53	-
Historic/Parks	-	-	-
Admin Fee		14.48	14.48
Seniors	0.4960	24.80	24.80
Med Care	2.0000	100.00	100.00
Veterans PA 214	0.1000	5.00	5.00
Veterans Voted	0.1989	9.95	9.95
MSU Extension	0.0752	3.76	-
INTMD Sch	4.4393	221.97	-
School Oper	18.0000	900.00	-
School Sinking	1.9922	99.61	
Library	1.2263	61.32	61.32
School Debt	4.7300	236.50	-
Admin Fee	-	16.63	16.63
Total Estimate	<u>62.2166</u>	<u>3,141.94</u>	<u>1,088.03</u>
		City Portion -	34.6%

PILOT Calculation

		Calculation	Non-City	City Portion
Total Gross Rents		<u>445,416</u>		
Less Vacancy	7%	(31,179)		
Less Landlord Paid Utilities		(12,500)		
Less Water & Sewer		<u>(25,000)</u>		
Net Collected Rents		376,737		
PILOT Percentage		<u>4%</u>		
PILOT Payment		<u>15,069</u>	<u>9,851</u>	<u>5,218</u>

Riverview Flats - former Owosso Middle School
Venture Riverview LDHA LP
50 Multifamily Units

PILOT Projections

		Projected Rent Increase %	Total PILOT Amount	Non-City Portion	City Portion	Total Payments To Owosso
PILOT Approved						
2022						
2023-2024						
				Development Time		
				Construction and Lease up Time		
PILOT Starts						
Year 1	12/31/2025	n/a	15,069	9,851	5,218	5,218
Year 2	12/31/2026	1.00%	15,220	9,950	5,271	10,489
Year 3	12/31/2027	1.00%	15,372	10,049	5,323	15,812
Year 4	12/30/2028	1.00%	15,526	10,150	5,377	21,189
Year 5	12/31/2029	1.00%	15,681	10,251	5,430	26,619
Year 6	12/31/2030	1.00%	15,838	10,354	5,485	32,104
Year 7	12/31/2031	2.00%	16,155	10,561	5,594	37,698
Year 8	12/30/2032	2.00%	16,478	10,772	5,706	43,404
Year 9	12/31/2033	2.00%	16,808	10,987	5,820	49,225
Year 10	12/31/2034	2.00%	17,144	11,207	5,937	55,162
Year 11	12/31/2035	2.00%	17,487	11,431	6,055	61,217
Year 12	12/30/2036	2.00%	17,836	11,660	6,177	67,394
Year 13	12/31/2037	2.00%	18,193	11,893	6,300	73,694
Year 14	12/31/2038	2.00%	18,557	12,131	6,426	80,120
Year 15	12/31/2039	2.00%	18,928	12,373	6,555	86,674
Year 16	12/30/2040	2.00%	19,307	12,621	6,686	93,360
Year 17	12/31/2041	2.00%	19,693	12,873	6,819	100,180
Year 18	12/31/2042	2.00%	20,087	13,131	6,956	107,136
Year 19	12/31/2043	2.00%	20,488	13,393	7,095	114,230
Year 20	12/30/2044	2.00%	20,898	13,661	7,237	121,467
Year 21	12/31/2045	2.00%	21,316	13,934	7,382	128,849
Year 22	12/31/2046	2.00%	21,742	14,213	7,529	136,378
Year 23	12/31/2047	2.00%	22,177	14,497	7,680	144,058
Year 24	12/30/2048	2.00%	22,621	14,787	7,833	151,891
Year 25	12/31/2049	2.00%	23,073	15,083	7,990	159,881
Year 26	12/31/2050	2.00%	23,535	15,385	8,150	168,031
Year 27	12/31/2051	2.00%	24,005	15,693	8,313	176,344
Year 28	12/30/2052	2.00%	24,485	16,006	8,479	184,823
Year 29	12/31/2053	2.00%	24,975	16,326	8,649	193,472
Year 30	12/31/2054	2.00%	25,475	16,653	8,822	202,294
Year 31	12/31/2055	2.00%	25,984	16,986	8,998	211,292
Year 32	12/30/2056	2.00%	26,504	17,326	9,178	220,470
Year 33	12/31/2057	2.00%	27,034	17,672	9,362	229,832
Year 34	12/31/2058	2.00%	27,575	18,026	9,549	239,380
Year 35	12/31/2059	2.00%	28,126	18,386	9,740	249,120
Year 36	12/30/2060	2.00%	28,689	18,754	9,935	259,055
Year 37	12/31/2061	2.00%	29,262	19,129	10,133	269,188
Year 38	12/31/2062	2.00%	29,848	19,512	10,336	279,524
Year 39	12/31/2063	2.00%	30,445	19,902	10,543	290,067
Year 40	12/30/2064	2.00%	31,054	20,300	10,754	300,821
Year 41	12/31/2065	2.00%	31,675	20,706	10,969	311,789
Year 42	12/31/2066	2.00%	32,308	21,120	11,188	322,977
Year 43	12/31/2067	2.00%	32,954	21,542	11,412	334,389
Year 44	12/30/2068	2.00%	33,613	21,973	11,640	346,029
Year 45	12/31/2069	2.00%	34,286	22,413	11,873	357,902



MEMORANDUM

301 W. MAIN ST - OWOSSO, MICHIGAN 48867 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 6, 2022

TO: City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Set Public Hearing – Proposed Special Assessment District No. 2023-101 – Hazards & Nuisances for 300 W. Main

RECOMMENDATION:

Authorize Special Assessment Resolution No. 1 (of 2) setting a public hearing for Monday, September 19, 2022 at 7:30 p.m. in the City Hall Council Chambers to hear comment regarding the proposal to establish a special assessment for the property at 300 W. Main Street to recoup the costs incurred in the repair of the sidewalk along the Shiawassee River.

BACKGROUND:

On September 17, 2021, City Manager Henne notified the owners of 300 W. Main that the sidewalk along the Shiawassee River was unsafe for use and must be repaired as authorized by Sec. 29-192 of the Code of Ordinances. The owners of 300 W. Main failed to repair the sidewalk. The city executed a change order to the 2021 Sidewalk Program to add this sidewalk replacement to the construction contract. Total charges, including removing and replacing sidewalk and placing riprap, came to \$14,557.76.

In accordance with Sec. 29-192 of the Code of Ordinances, the cost of repairs shall be charged against the property owner and shall be collected as a hazard assessment. The process for specially assessing the costs of abating “hazards & nuisances”, such as the one noted above, consists of two resolutions, each triggering separate actions. Resolution No. 1, before you tonight, presents the proposed special assessment district, sets a public hearing to gather comment on the proposed assessment, and directs staff to place notice of the hearing in the newspaper and mail a notice directly to the affected property owner.

Resolution No. 2 will be considered at the September 19, 2022 meeting after the public hearing has been conducted. It will record the comments presented at the public hearing, and if the assessment roll is approved (with any changes made by Council), create a lien on the property, set the time period over which payment will be accepted, set the interest rate on installments, and set the annual due date for payment.

FISCAL IMPACTS:

Staff is suggesting the assessment be spread out over a 1-year period.

The recouped cost of \$14,557.76 shall be refunded to major street account 202-463-818.000.

RESOLUTION NO.
SPECIAL ASSESSMENT DISTRICT
NO. 2023-101
HAZARDS AND NUISANCES
300 W. MAIN STREET

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Monday, September 19, 2022 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

PARCEL NUMBER	ADDRESS	TYPE OF NUISANCE	BALANCE
050-470-024-001-00	300 W. Main Street	Sidewalk Replacement	\$14,557.76

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the replacement of sidewalk on the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be

required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Monday, September 19, 2022 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725- 0599.

300 W Main St - Sidewalk Replacement Costs

Vendor	Service Detail	Amount	Date
1 KMI Road Maintenance	Remove and Replace Sidewalk	\$ 13,640.00	8/1/2022
2 City of Owosso	Place rip rap	\$ 917.76	8/23/2022
		<u>\$ 14,557.76</u>	

6561 Bernie Kohler Drive
North Branch, MI 48461

Date	S.O. No.
11/8/2021	2250

Name / Address
CITY OF OWOSSO WYMAN BROWN 301 W. MAIN ST. OWOSSO, MI 48867

Ship To

P.O. No.	Project

Item	Description	Ordered	Rate	Amount
CITY OF OWOS...	300 W. MAIN ST REMOVE AND REPLACE CONCRETE WALKWAY 40 X 8 X 6 - 12 THICK		13,640.00	13,640.00T
	CLEAN UP ALL MATERIAL FROM JOB SITE ON COMPLETION, INCLUDES ALL MATERIAL AND LABOR			
	Out-of-state sale, exempt from sales tax		0.00%	0.00
Total				\$13,640.00

NO 7097

DATE OF ORDER: 8/23/22
TAKEN BY: DH
DATE PROMISED: _____

APPROVAL: Tom Wheeler

Labor:	\$ 374.80
Materials:	\$ 382.50
Equipment Rental:	\$ 160.46
TOTAL INVOICE:	\$ 917.76



Boards and Commissions Application

Please return your completed application to the City Clerk's office at 301 W. Main St, Owosso, MI 48867.

Application for appointment to: Zoning Board of Appeals
Name of board(s) or commission(s)

Justin Horvath

Name:

Email:

818 S Washington St

Address:

Owosso

City:

MI

State:

48867

Zip:

Why do you wish to serve on this board or commission?

The ZBA is an important governmental body that is often engaged in projects that involve property investment and improvement in Owosso, which I have a passion to support.

Briefly describe community activities you have been involved in:

Curwood Festival, Habitat for Humanity, Shiawassee Family YMCA, Shiawassee United Way, RaiseUp Shiawassee, Mr. Owosso, Owosso City Council, Owosso Brownfield Authority, Plunge for the Parks

Briefly describe the skills and experience you would bring to this position?

My 20+ year experience working on real estate development throughout Shiawassee County has given me an understanding of all planning, building and zoning aspects of these projects. In addition, my residency, previous city service (council, BRA) and regular work with city staff provide me a strong knowledge of how the local government operates. I believe this combination gives me a unique skill set to effectively serve on the ZBA.

What is your education and training background?

I received a Bachelor of Arts degree in Economics, Master of Arts degree in Applied Economics, and a Master of Public Policy degree, all from the University of Michigan. I have been an active member of the Michigan Economic Developers Association (MEDA), and also a member and Certified Economic Developer (CEdD) through the International Economic Development Council (IEDC).

What is your job experience?

I have worked for the Shiawassee Economic Development Partnership for the past 20 years, including the last 13 as President/CEO.

Important Public Records Information

All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 725-0500 if you have questions or concerns about the disclosure of specific information.

Truth and Accuracy

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

Justin Horvath

Signature



Digitally signed by Justin Horvath
Date: 2022.08.30 13:38:26 -04'00'

8/30/2022

Date



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: August 12, 2022

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1481

Laura Archer, River North planning committee member, is requesting the following street closure for the annual River North Block Party.

Waiver of the insurance requirement is requested for this event.

LOCATION:

Clark St. between Oliver St. and King St.

DATE:

October 9, 2022

TIME:

12:00 pm – 8:00 pm

The Public Safety Department has issued Traffic Control Order # 1481 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends waiving the insurance requirement, approval of the application, and authorization of a traffic control order formalizing the action.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:

1481

DATE:

8/12/2022

TIME:

10:00 am

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Street closure

LOCATION OF CONTROL:

Clark Street between Oliver Street and King Street

Barricades on Clark at Oliver, Lee & King Streets

EVENT/DATES:

River North Block Party

DATE: October 9, 2022

12:00 pm - 8:00 pm

APPROVED BY COUNCIL

_____, 20____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: River North Block Party Date: 8/10/2022
Primary Contact: Laura Archer Title: _____
Address: 620 Clark St
Owosso
Phone: 517/410-5915 Email: lauraburroughs227@gmail.com
Requested Date(s): 10/9/2022 Requested Hours: 12p-8p
Area Requested (Parking Lot - Parade Route): Close Clark Street between Oliver &
King Street
Name of event and detailed description of the use for which the request is made: We will be holding
our annual block party - food, games, socializing.
(no alcohol will be provided)

- ☐ Attach copies of any rules or policies applicable to persons participating in the event.
- ☒ Attach a map of the route with any barricades marked that are required for street/lot closure.
- ☐ A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.
- or
- ☒ The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only

Approved ☐ Not Approved ☐ Date: _____ Traffic Control Order Number _____

Cc: DDA - Director; WCIA - Chairperson

Google Maps Clark Ave



Map data ©2022 Google 200 ft



Clark Ave



Directions



Save



Nearby



Send to
phone



Share



Owosso, MI 48867



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: August 30, 2022

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1482

Traffic Control Order No. 775 states “No parking from 8:30am to 4:00pm, school days” on the south side of Hampton Street between Cedar Street and Lyons Street in front of Bryant School. The City wishes to establish 15-minute parking in this area instead.

The Public Safety Department recommends rescinding Traffic Control Order No. 775 and approving Traffic Control Order No. 1482 establishing 15-minute parking on the south side of Hampton Street between Cedar Street and Lyons Street.

CITY OF OWOSSO

TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:

1482

DATE:

8/30/2022

TIME:

1:40 pm

REQUESTED BY:

Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:

Rescind Traffic Control Order #775 and establish 15-minute parking

LOCATION OF CONTROL:

South side of Hampton St between Cedar St and Lyons St

DATE:

Upon council approval.

TRAFFIC CONTROL:

Rescind Traffic Control Order #775 “No Parking from 8:30am – 4:00 pm, school days” and establish 15-minute parking on the south side of Hampton St. between Cedar St. and Lyons St.

APPROVED BY COUNCIL

_____, 20 ____

REMARKS



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 9, 2022
TO: Owosso City Council
FROM: Beth Kuiper; Executive Director, Owosso Main Street/DDA
SUBJECT: **OMS/DDA Revolving Loan Fund – Loan Approval**

RECOMMENDATION:

Approval of the OMS/DDA Revolving Loan application for 109 N. Washington Street for \$40,000.00 to Aviator Jayne, LLC to assist in the funding of costs associated with a business expansion project.

BACKGROUND:

On June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board.

During their August 3, 2022 meeting the Revolving Loan Committee reviewed and approved Aviator Jayne, LLC's loan application for business startup activities located within 109 N. Washington Street.

During their August 9, 2022 Special Board Meeting, the OMS/DDA Board of Directors approved the loan for approval.

FISCAL IMPACTS:

Dollars will be disbursed from the OMS/DDA Revolving Loan & Grant fund.

RESOLUTION NO.

**APPROVAL OF A LOAN TO
AVIATOR JAYNE, LLC
FOR BUSINESS DEVELOPMENT ACTIVITIES AT 109 N. WASHINGTON STREET
AND RELEASE OF OMS/DDA REVOLVING LOAN FUNDS**

WHEREAS, in 1994 the city of Owosso established the Downtown Owosso Revolving (formerly UDAG/CDBG) Loan Program for projects within the Owosso Downtown Development Authority district; and

WHEREAS, on June 17, 2019 City Council approved the new OMS/DDA Revolving Loan & Grant Program, giving stewardship of the loan and grant process to the Owosso Main Street/DDA Board; and

WHEREAS, on June 1, 2022 a loan application was submitted to OMS/DDA by Aviator Jayne, LLC for property and business development activities at their new location at 109 N. Washington Street; and

WHEREAS, on August 3, 2022 the OMS/DDA Design & Business Vitality – Revolving Loan Sub-Committee reviewed and approved the application, giving it an overall score of 70. This score is above the 30 points required for consideration; and

WHEREAS, on August 9, 2022 the OMS/DDA Board of Directors approved the Revolving Loan Sub-Committee recommendation.

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso approves a \$40,000.00 loan to Aviator Jayne, LLC for business expansion and property development activities at 109 N. Washington Street according to the terms & specifications of the OMS/DDA Loan & Grant Manual.
- SECOND: the accounts payable department is authorized to release said loan funds to Aviator Jayne, LLC in the amount of \$40,000.00 for the purpose stated.

PROMISSORY NOTE

Term Loan

Fixed Rate

\$40,000.00

Dated: ____/____/2022

Due Date: October 1, 2029

FOR VALUE RECEIVED, **Aviator Jayne**, a Michigan limited liability company, (Borrower) promises to pay to the order of **City of Owosso**, a Michigan municipal corporation (Lender), at 301 West Main Street, Owosso, Michigan 48867 or another place Lender designates in writing, the principal sum of FORTY THOUSAND AND NO/100 DOLLARS (**\$40,000.00**), plus interest as provided in this note on all amounts outstanding, all in lawful money of the United States of America as stated below.

1. **Interest rate.** The principal amount outstanding under this promissory note (the Note) shall bear interest on a basis of a year of 360 days for the actual number of days amounts are outstanding at the rate of **5%** per annum.
2. **Payment.** This Note shall be paid in consecutive monthly payments of principal and interest, in the amount of **\$565.36** each, beginning on **October 1, 2022**, and continuing the same day of each consecutive month after that. Borrower shall make payments by way of Automated Clearing House (ACH Payment a.k.a. Direct Payment) to Lender. Any ACH fees or expenses shall be the responsibility of Borrower. A final payment will be due on the Due Date in an amount equal to the then unpaid principal and accrued interest. If the period from the date of this Note to the first payment Due Date (the First Payment Period) is more than one month, accrued interest for the number of days by which the First Payment Period exceeds one month will be, at Lender's option, (a) collected at closing; (b) payable in the month following the month in which this Note is signed, on the day of the month that the regular monthly payments provided for in this Note are due; or (c) payable with the first payment provided for in this Note. All payments required to be paid shall first be applied to costs and expenses required to be paid, then to accrued interest, and then the balance against the principal. Borrower understands that the installment payments of principal may not be sufficient to fully amortize the outstanding principal balance of this Note by the Due Date and that, in that case, the final payment due on the Due Date will be a payment of all then outstanding principal and accrued interest.
3. **Interest rate limited to maximum provided by law.** Nothing in this Note or any transaction relating to it shall be construed or operate to require Borrower to pay or be charged interest at a rate greater than the maximum allowed by the applicable law relating to this Note. If any interest or other charges charged, paid, or payable by Borrower in connection with this Note or any other document delivered in connection

with this Note result in the charging, compensation, payment, or earning of interest in excess of the maximum allowed by applicable law, the excess shall be waived by the holder, and the excess paid shall be automatically credited against and in reduction of the principal due under this Note. If Lender reasonably determines that the interest rate (together with all other charges or payments that may be deemed interest) stipulated under this Note is or may be usurious or otherwise limited by law, the unpaid balance of this Note, with accrued interest at the highest rate permitted to be charged by stipulation in writing between Lender and Borrower, at the option of Lender, shall immediately become due and payable.

4. **Property Development.** This loan is granted with the understanding that the Debtor will apply the loan proceeds to “Business and Property Development Activities” of 109 North Washington Street, Owosso, Michigan. In the event that Debtor ceases business operations at 109 North Washington Street, Owosso, Michigan, for any reason, for more than four weeks, Lender may accelerate maturity of any or all indebtedness, direct or contingent, of Borrower to Lender including, without limitation, the indebtedness evidenced by this Agreement.

In the event Borrower relocates its business from 109 North Washington Street to a different location, Lender may accelerate maturity of any or all indebtedness, direct or contingent, of Borrower to Lender including, without limitation, the indebtedness evidenced by this Agreement.

Lender may accelerate maturity of any or all indebtedness, direct or contingent, of Borrower to Lender including, without limitation, the indebtedness evidenced by this Agreement.

5. **Other liens; loans.** There shall be no other lien or security interest given by Borrower against the Premises without Lender’s approval in writing. Borrower shall not make or have outstanding any loan or advance to any person, firm, or corporation or other business entity affecting the Premises that is of higher priority than Lender without Lender’s approval. Lender shall have sole discretion, without just cause, to deny approval.
6. **Information.** Borrower shall promptly respond to any reasonable request from Lender for information concerning Borrower, sale of the Premises, of which the information may be verified by Lender at Borrower’s expense.
7. **Waiver.** The failure of any party to enforce at any time, or for any period of time, any of the provisions of this Agreement shall not be construed as a waiver of such provision or of the right of the party thereafter to enforce the provision. No waiver at any time of any provision, condition, or default of this Agreement or of the other Loan Documents shall be construed as a waiver of any other provision, condition, or default, nor shall any waiver be construed as a waiver of the same or any other provision, condition, or default at any future or subsequent time.

8. **Events of default.** Borrower, without notice or demand of any kind, shall be in default under this Note on the occurrence of any of the following: (a) if any amount due and owing on this Note, any fees due Lender, any expenses incurred by Lender under this Note, or any and all other liabilities and obligations of Borrower to Lender are not paid when due or (b) if any other event of default, as defined in the business loan agreement referenced below, as may be amended from time to time, occurs (Event of Default).
9. **Equal Opportunity and Nondiscrimination.** In keeping with Lenders goals of individual recognition and treatment characterized by dignity and respect, Borrower shall be committed to providing equal employment opportunities to employees and to applicants for employment and will not discriminate on the basis of race, creed, color, religion, national origin, sex, age, disability, height, weight, or marital status in the hiring, promotion, or any other aspect of Borrower's business. In the event that Borrower has violated this policy it will be subject, in the sole discretion of Lender, to accelerated maturity of this loan.
10. **Remedies.** On the occurrence of any Event of Default, Lender may, without notice, declare the entire unpaid and outstanding principal balance under this Note and all accrued interest, together with all other indebtedness of Borrower to Lender, to be immediately due and payable in full, without presentment, demand, or notice of any kind, all of which Borrower expressly waives. Lender shall then have and may exercise any one or more of the rights and remedies provided in this Note or in any loan agreement, mortgage, guaranty, security agreement, assignment, or other document relating to this Note. The remedies provided for under this Note are cumulative to the remedies for collection of the amounts owing under this Note as provided by law or by any loan agreement, mortgage, guaranty, security agreement, or other document relating to this Note. Nothing in this Note is intended or should be construed to preclude Lender from pursuing any other remedy for the recovery of any other sum to which Lender may be or become entitled for breach of the terms of this Note or any loan agreement, mortgage, guaranty, security agreement, or other instrument relating to this Note.

11. **Costs of collection.** Borrower agrees, in the **Event of Default** under the terms of this Note or under any loan, security, or other agreement signed in connection with this Note, to pay all Lender's costs for collection of this Note and all other liabilities of Borrower to Lender and enforcement of its rights under this Note, including reasonable attorney fees and legal expenses, including participation in bankruptcy proceedings.

Borrower's Initials _____

12. **Default rate of interest.** In the event Borrower fails to pay and is in breach of this Agreement, and upon Lender securing a money judgment from the local court, against Borrower and/or Guarantor, Borrower shall be charged the Default Rate of Interest. Default Rate of Interest shall be the outstanding principal amount bearing interest at a rate equal to 2 percent per annum greater than the interest rate otherwise charged under this Note.

13. **Late charges.** If any required payment is not made within 10 days after the date it is due (other than the total payment of principal due on the Due Date), at the option of Lender, a late charge in the amount of Thirty-Five Dollars (\$35.00) overdue payment may be charged. Every individually missed payment shall incur its own \$35.00 penalty.
14. **No waiver of default.** Acceptance by Lender of any payment in an amount less than the amount then due shall be deemed an acceptance on account only, and the failure to pay the entire amount then due shall be and continue to be an Event of Default. On any Event of Default, neither the failure of Lender promptly to exercise its right to declare the outstanding principal and accrued unpaid interest to be immediately due and payable nor the failure of Lender to demand strict performance of any other obligation of Borrower or any other person who may be liable shall constitute a waiver of any such rights or a waiver of such rights in connection with any future default on the part of Borrower or any other person who may be liable under this Note.
15. **General.** Borrower and all endorsers and guarantors of this Note, if any, jointly and severally waive presentment for payment, demand, notice of nonpayment, notice of protest or protest of this Note, and diligence in collection or bringing suit and consent to any and all extensions of time, renewals, waivers, or modifications that Lender may grant regarding payment or any other provisions of this Note and to the release of any collateral or any part of it, with or without substitution. Borrower's liability shall be absolute and unconditional, without regard to the liability of any other party to this Note. This Note shall be deemed to have been executed in, and all rights and obligations shall be governed by, the laws of the state of Michigan. Venue for all actions and disputes under this Note shall lie in Shiawassee County, Michigan.
16. **Litigation.** Borrower warrants that upon the execution date of this agreement, there are no actions, suits, or proceedings pending or, to Borrower's knowledge, threatened or likely to be asserted, against the Borrower, before any court, administrative agency, or other body, and no judgment, order, writ, injunction, decree, or other similar command of any court or governmental agency has been entered against or served on Borrower.
17. **Material Facts.** This Agreement and any other information furnished to Lender in connection with the loan contemplated by this Agreement neither contain any untrue statement of material fact nor omit to state any material fact necessary to make the statements contained therein, in light of the circumstances under which they were made, not misleading.
18. **Other documents.** This Note has been signed pursuant to, or is secured or supported by, the following documents:
- Owosso Main Street/DDA Loan Application- Business Development dated 6/1/2022
 - DDA Loan Amortization Schedule
 - Guaranty signed by:
 1. Nicholas Pidek Dated: 9/___/2022

Borrower and Lender may also have signed other documents in conjunction with providing for security for this Note or other matters. Reference is made to the above documents for additional terms relating to the transaction giving rise to this Note or the security or support given for this Note and additional terms and conditions under which this Note matures or may be accelerated or prepaid.

BORROWER
AVIATOR JAYNE, L.L.C.

Dated: _____

Nicholas Pidek

ITS: _____

LENDER
CITY OF OWOSSO

Dated: _____

BY: _____
Christopher T. Eveleth

ITS: Mayor

Dated: _____

BY: _____
Amy K. Kirkland

ITS: Clerk

GUARANTY AGREEMENT

This Guaranty is made on the _____ day of September 2022, by The City of Owosso, a Michigan municipal corporation (Lender) at its office at 301 West Main Street, Owosso, Michigan 48867, Nicholas Pidek (Guarantor), and Aviator Jayne, a Michigan limited liability company (Borrower).

RECITALS

A. Lender has agreed to extend a loan to Borrower in the amount of \$40,000.00, as evidenced by a Promissory Note (Note) to be executed on this date; provided, however, that as security for the performance of the Borrower's obligations, the undersigned, as Guarantor, has agreed to guaranty the performance and payment of the indebtedness and all obligations of Borrower pursuant to the Note and any additional security for the performance and payment of the indebtedness. Borrower, hereinafter signed Guarantor and any other additional Guarantor to the aforementioned Note shall be jointly and severally liable to any Lender claim.

B. Guarantor acknowledges the indebtedness, and the performance and payment of the indebtedness is of genuine and material value to the sole and separate estate of Guarantor.

AGREEMENT

Guarantor, with full knowledge of Lender's reliance on this Guaranty, and in consideration of the execution of the Note, does guaranty to Lender, including Lender's successors,

administrators, personal representatives, and assigns, the prompt payment of Borrower's obligations and the full payment of Borrower's obligations (all in accordance with the terms of the Note and any related documents, including any security).

Guarantor agrees, in case of an Event of Default under the terms of this Note or under any loan, security, or other agreement signed in connection with this Note, to pay all Lender's costs for collection of this Note and all other liabilities of Borrower to Lender and enforcement of its rights under this Note, including reasonable attorney fees and legal expenses, including participation in bankruptcy proceedings.

This Guaranty shall be a continuing guaranty until all of the terms of the Note and any related documents, including any security, shall be fully paid, satisfied, and discharged. The liability of Guarantor shall be direct and not conditional or contingent on the pursuit of any remedies made against Borrower.

By execution of this agreement, the parties consent to venue in the County of Shiawassee, Michigan of any action brought to enforce the terms of this agreement or to collect any moneys due under it.

The undersigned has executed this Guaranty on the date set forth below.

DATED: _____, 2022

GUARANTOR

BY: _____

PRINT NAME: _____

SOC. SEC. NO.: _____ - _____ - _____

DATE OF BIRTH: ____ / ____ / ____

ADDRESS: _____

PREPARED BY:

Scott J. Gould P76101
Owosso City Attorney
114 East Main Street, Suite 218
Owosso, Michigan 48867
(989)729-0071



**CITY OF OWOSSO, MICHIGAN
OWOSSO MAIN STREET/DDA (OMS)
REVOLVING LOAN FUND (RLF) & GRANT PROGRAM
RATIONALE WORKSHEET**

301 W Main Street, Owosso, MI | 989.277.1705 | beth.kuiper@ci.owosso.mi.us | www.downtownowosso.org

APPLICATION MUST SCORE 40 OR MORE POINTS TO BE CONSIDERED ELIGIBLE FOR A LOAN.

APPLICANT NAME: AVIATOR JAYNE DATE REVIEWED: 8/3/2022

PROJECT ADDRESS: 109 N. WASHINGTON

PROJECT SCOPE OF WORK: BUSINESS & PROPERTY DEVELOPMENT LOAN

LOAN REQUEST: \$40,000.00 LOAN APPROVED AMOUNT: \$40,000.00

GRANT REQUEST: \$_____ GRANT APPROVED AMOUNT: \$_____

Rationale Worksheet			
Criteria	Score Range	Score	Explanation/Feedback:
Will proposed loan or grant dollars be used to leverage additional State/Federal Programs?	0-10	10	Awarded Match on Main
Does the project help fulfill OMS Transformation Strategy?	0-15	15	Creates a daytrip destination & upper-story living
Is the project supported by a relevant business plan, offer job creation, or fulfill residential demand?	0-10	10	
a) Does the project activate currently vacant or underutilized property within the district? OR b) Is the project an existing business expanding their product/services based on customer demand/feedback or new innovative items/new technologies.	0-10	10	5000 sq ft renovation of under-utilized space. Offering desired services and products.
Does the project have formal plans, site renderings, and/or cost estimates?	0-10	10	
Does the project provide the best use/business type for the district?	0-10	10	
Does the project have a well-articulated path to completion?	0-5	5	Completion date of 11/1/22
Has the applicant applied for traditional loan services?	0-10	0	
TOTAL=		70	

APPROVAL: ☐ / SPECIAL NOTATIONS: APPROVED PRIME INTEREST RATE 4% AT TIME OF APPLICATION

ADDITIONAL NOTES:

Members Present:

LanceOmer

Dawn McCoy

Steve Teich

Jim Woodworth

Applicant: Nick Pidek

Meeting called to order at 2:42 pm

Lease was questioned. 2 year lease with option to buy up to 5 years

Pidek very motivated to purchase since he will lose any financial investments.

Not using funds for Aviator Jayne storefront

Motion: Recommendation for Owosso Main Street/DDA to approve a \$40,000.00 business & property development loan at 5% for 7 years from the City of Owosso RLF fund.

Moved by RLF subcommittee Chair L. Omer

Seconded by member S.Teach

Ayes - all



CITY OF OWOSSO, MICHIGAN
APPLICATION – OWOSSO MAIN STREET/DDA (OMS)
REVOLVING LOAN FUND (RLF) & GRANT PROGRAM

301 W Main Street, Owosso, MI | 989.277.1705 | beth.kuiper@ci.owosso.mi.us.org | www.downtownowosso.org

LOAN APPLICATION - *Business Development*

***BEFORE COMPLETING/SUBMITTING THIS APPLICATION, PLEASE CONTACT OMS/DDA (CONTACT INFO IS LISTED ABOVE). THE OMS/DDA BUSINESS VITALITY COMMITTEE WILL OFFER FREE ASSISTANCE IN COMPLETION OF THIS APPLICATION AND HELP ANSWER ANY QUESTIONS/CONCERNS ASSOCIATED WITH APPLICATION SUBMISSION. ***

APPLICANT INFORMATION:

NAME: Amanda Pidek

ADDRESS: 110 W Main St. Owosso, MI 48867

BEST PHONE #: 989-488-9833 ☐ Business ☒ Mobile ☐ Home

EMAIL: aviatorjayne@gmail.com

BUSINESS INFORMATION:

OWNER ENTITY NAME: Aviator Jayne

DBA (if different): EIN # (if applicable):

ADDRESS: 110 W. Main St

PHONE: 989-488-9833 WEBSITE: aviatorjayne.com

TAX CLASSIFICATION OF BUSINESS ENTITY:

☐ Corporation ☒ LLC ☐ Partnership ☐ Proprietorship ☐ S-Corp ☐ Individual

TYPE/CATEGORY OF BUSINESS: Home Goods Shop

Property Information:

PROPERTY IS: ☒ Vacant ☐ Occupied - List Tenants:

PROPERTY IS: ☐ Owned by Business ☐ Owned by Applicant ☒ Owned by Other Dave Larner (Central Pharmacy)

SQUARE FOOTAGE CURRENTLY OCCUPIED: 2000 sf

SQUARE FOOTAGE ACTIVATED AS A RESULT OF PROJECT: 5000 sf

Financial Information:

AMOUNT OF FINANCING ALREADY SECURED FOR PROJECT: \$ 25,000

AMOUNT YOU and/or OTHER OWNERS PLAN TO INVEST: \$ 40,000

LIST OTHER INVESTORS/OWNERS IF APPLICABLE:

Name: Brian and Sue Senior Name:

Name: Nicholas and Amanda Pidek Name:

LOAN REQUEST INFORMATION:

LOAN REQUEST (check all boxes that apply):

Note: Loan Maximum per project/building is \$50,000.00

☒ Point of Sale System; ☒ Marketing Expenses; ☒ Inventory of Retail Goods

☒ Signage Purchase or Restoration; ☒ Retail Space Build Outs and Upgrading

☐ Other: _____; ☐ Other: _____

TOTAL DEVELOPMENT COST: \$ 100,000 TOTAL LOAN REQUESTED: \$ 40,000

ESTIMATED START DATE: June 1, 2022 ESTIMATED COMPLETION DATE: October 30, 2022

DOES BUSINESS TYPE SUPPORT THE DISTRICT'S TRANSFORMATION STRATEGY?

☐ No ☒ Yes - DESCRIBE: Renovating underutilized space, utilizing match on main funding, and supporting day trip destinations.

WILL THE COMPLETION OF PROJECT BE DETERMINED BY LOAN AWARD?

☐ No ☒ Yes - Please provide proof (via business plan)

PROVIDE A BRIEF DESCRIPTION OF PROJECT: We are expanding into a large empty space. We will offer more product, more services, and more opportunity to promote other local small business with an added event space to host more pop ups and markets.

APPLICATION CHECKLIST:


Please ensure the following are submitted with your application:

☒ Completed RLF Application ☒ Business Plan w/projected financials ☒ Cost Estimates

☐ All existing lien holder agreements (if applicable) ☐ Design Renderings (if applicable) ☐ Business Plan (if applicable)

Note: Applicants are requested to be present at the time of the application's review. Other documentation could be requested if deemed necessary by OMS/DDA. Additional information that could be requested are: Credit Reports for all business/owners; Proof of equity investment; Personal/business tax returns; Current business financial statement; Cash flow statements; Copy of lease/purchase agreement; Commitment letters from other lenders/project participants; Cost Estimates-all items being purchases with RLF monies; Articles of incorporation, partnership, and/or operating agreements.

By signing this form, I, the applicant, certify that all information contained above is true and complete to my best knowledge and belief. Applicant understands this application and any other information received with it will be retained whether this request is approved or denied.

Applicant Signature:  Date Signed: 6-1-22

Owosso Main Street/DDA Only:

Application Received By: _____ Date Received: _____

COMPLETED APPLICATIONS WILL BE REVIEWED BY THE OMS/DDA BUSINESS VITALITY COMMITTEE. IF APPROVED, APPLICATIONS WILL BE SUBMITTED TO THE LOAN REVIEW COMMITTEE FOR FINAL APPROVAL. APPLICANTS WILL BE ASKED TO BE PRESENT DURING THE LOAN REVIEW COMMITTEE'S REVIEW OF THEIR APPLICATION.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 6, 2022

TO: City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Change Order No. 1 to the 2022 Street Patch Program

RECOMMENDATION:

Approval of Change Order No.1, in the amount of \$40,232.50, to the Contract between the city of Owosso and T J Smith Sand & Gravel, Inc. of Owosso, Michigan, for the 2022 Street Patches Program.

BACKGROUND:

On March 15, 2021, City Council approved a contract with T J Smith Sand & Gravel, Inc. in the amount of \$80,000, plus a \$20,000 contingency, for the 2022 Street Patch Program. During the spring and summer months, water main breaks and sewer failures resulted in the need for additional street patches. Change Order No. 1, an increase in the amount of \$40,232.50, will revise the total contract amount to \$120,232.50. This change order increases the quantities of the contract pay items to make the additional repairs.

FISCAL IMPACTS:

Additional expenses in the amount of \$40,232.50 for Change Order No. 1 shall be paid using the pre-approved \$20,000 contingency, with the remaining amount covered by the Major and Local Street Account Nos. 202-463-818.000 and 203-463-818.000, Sewer Fund Account No. 590-549-818.000, and Water Fund Account Nos. 591-552-818.000, 591-552-818.000-LSL-ID0000, and 591-552-818.000-LSLREPLACE, and other funds as appropriate.

Attachments: (1) Resolution
(2) Proposed Change Order No. 1 for Smith Sand & Gravel
(3) Map of Street Patches

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 1
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
T J SMITH SAND & GRAVEL, INC.
FOR THE 2022 STREET PATCH PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with T J Smith Sand & Gravel, Inc. on May 15, 2021 for street patches during the 2022 construction season on various streets throughout the city; and

WHEREAS, during the course of the spring and summer, water main breaks and sewer failures resulted in the need for additional street patches; and

WHEREAS, T J Smith Sand & Gravel, Inc. has agreed to make these additional repairs and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to amend the 2022 Street Patch Program contract with T J Smith Sand & Gravel, Inc. increasing the contract in the amount of \$40,232.50 for additional street repairs, bringing the total contract to \$120,232.50.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 to the Contract for Services between the city of Owosso and T J Smith Sand & Gravel, Inc..
- THIRD: the accounts payable department is authorized to pay T J Smith Sand & Gravel, Inc. for work satisfactorily completed up to the revised contract amount of \$120,232.50.
- FOURTH: the above expenses shall be paid, in part, from the previously approved \$20,000.00 contingency for this contract, with the remaining amount coming from the Major and Local Street Account Nos. 202-463-181.000 and 203-463-818.000, Sewer Fund Account No. 590-549-818.000, and Water Fund Account Nos. 591-552-818.000, 591-552-818.000-LSL-ID0000, and 591-552-818.000-LSLREPLACE, and other funds as appropriate.

CHANGE ORDER

No. 1

OWNER: City of Owosso
CONTRACTOR: TJ Smith Sand & Gravel, Inc.
CONTRACT NAME: City of Owosso 2022 Street Patch Program
OWNER's P.O. NO. 43632

The Contract is modified as follows upon execution of this Change Order:

Description:

Add a second round of patches for additional repairs needed due to summer water main breaks, water service line replacements, and sewer repairs.

Adjust the following quantities to the Contract:

<u>Item No.</u>	<u>Description</u>	<u>Quantity Change</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Cost</u>
3	Pavt, Rem, Modified	700	Syd	\$25.00	\$17,500.00
4	HMA, 13A	150	Ton	\$151.55	\$22,732.50
Total Change:					\$40,232.50

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>80,000.00</u>
Increase (Decrease) from previously approved Change Orders No. _____ to _____ \$ _____
Contract Price prior to this Change Order: \$ <u>80,000.00</u>
Increase (Decrease) of this Change Order: \$ <u>40,232.50</u>
Contract Price incorporating this Change Order: \$ <u>120,232.50</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>November 15, 2022</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. _____ to _____: Substantial Completion: _____ Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>November 15, 2021</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: <u>0 days</u> Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>November 15, 2022</u> Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: Chayton Weber

ENGINEER (Authorized Signature)

Title: Director of Engineering

Date: 8/26/2022

APPROVED:

By: _____

OWNER (Authorized Signature)

Title: Mayor

Date: _____

ACCEPTED:

By: Shuley Smith

CONTRACTOR (Authorized Signature)

Title: President

Date: 8/26/22

ATTEST:

By: _____
Amy K. Kirkland

Title: City Clerk

Date: _____

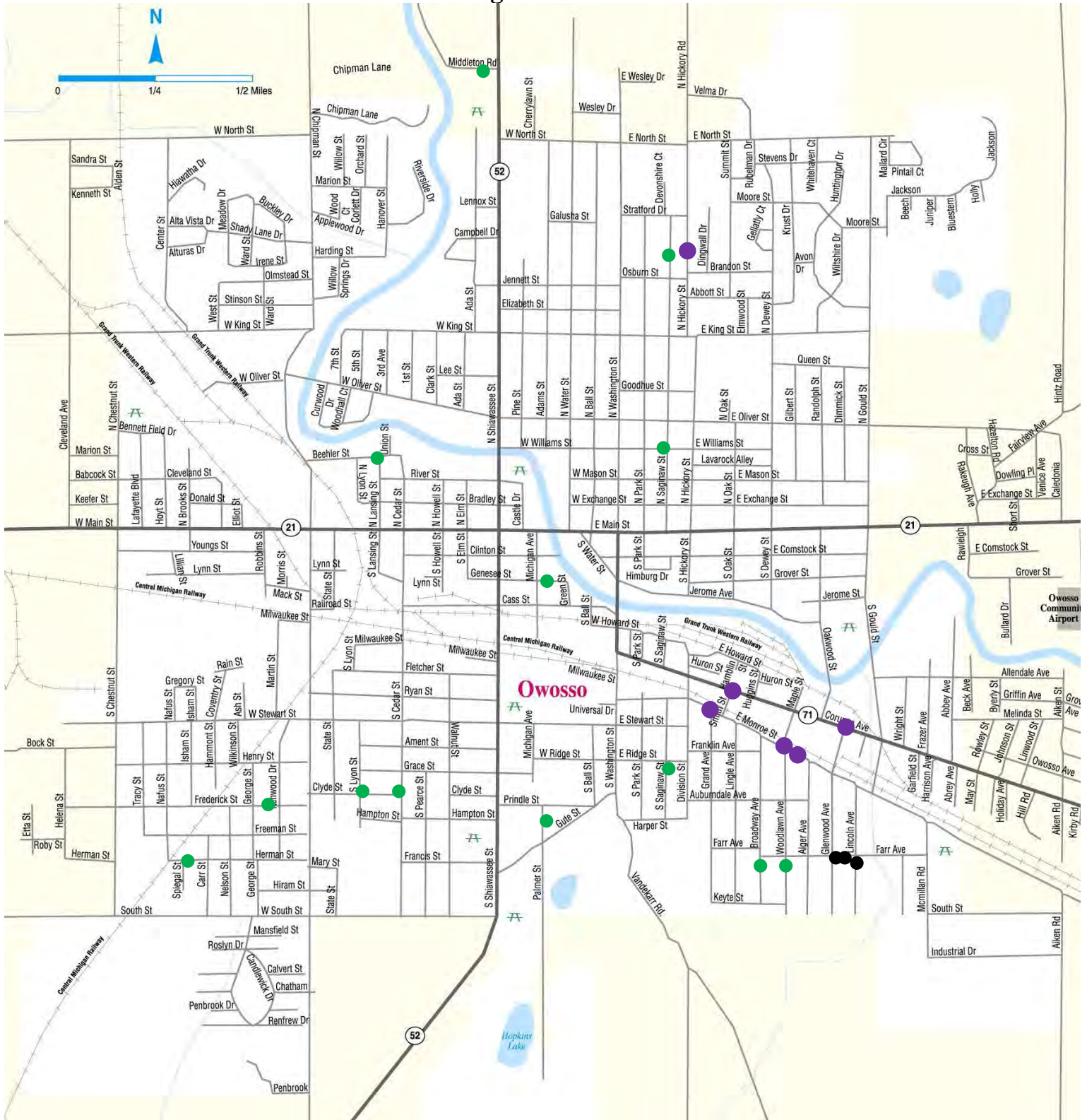
CITY OF OWOSSO

2022 STREET PATCHES – LIST 2

● 4" ● 6" ● 8" ● 10" ● 12"

Page 1 of 1

as of 8/29/2022





301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: August 15, 2022

TO: Mayor Eveleth and the Owosso City Council

FROM: Jessica B. Unangst, Director of HR & Administrative Services

RE: Router Replacement

The warranty for the City's main routers runs out December 31, 2022. Routers route information to other locations, both externally (through the internet) and internally (between the various City buildings). In our case the phone system is included in that set-up as well. If the main router goes down, nothing will work for our city computers or phone system. There will be no communication between buildings either. The quoted pricing is through Logicalis, Inc., our IT services vendor. I recommend approval and authorization of the router replacement project for a grand total of \$42,309.30 (\$29,429.30 for the hardware and \$12,880 for professional services/labor) through Logicalis, Inc., this is nearly \$2,700 under what we had budgeted for. Logicalis is Cisco Global Gold Certified, which allows them to offer the deepest discounts on Cisco hardware and governmental pricing. We also are members of 1GPA, which gets us government procurement alliance pricing through Logicalis.

RESOLUTION NO.

**APPROVING QUOTATIONS # 2022-143635v1 & 2022-141865v2
FROM LOGICALIS, INC.
FOR THE ROUTER REPLACEMENT PROJECT**

WHEREAS, the city of Owosso, a Michigan municipal corporation, utilizes a sophisticated network of computers to facilitate day-to-day operations; and

WHEREAS, the routers utilized as a part of said network will no longer be warranted after December 31, 2022 and require replacement; and

WHEREAS, the city sought and received quotes from Logicalis, Inc., its current IT service provider, for the purchase and installation of new routers; and

WHEREAS, the Code of Ordinances of the City of Owosso provides exception to competitive bidding requirements for joint purchases with another unit of government and for professional services; and

WHEREAS, city staff has found the quotations to be reasonable and appropriate.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has been determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and authorize the Router Replacement Project, utilizing State of Michigan Contract No. 210000001333 for the purchase of equipment from Logicalis, Inc. and the professional services of Logicalis, Inc. for the installation of said equipment.

SECOND: the mayor and city clerk are instructed and authorized to sign the documents between the City of Owosso and Logicalis, Inc. substantially in form attached:

Router Replacement, Quotation # 2022 143635v1
Professional Services for Router Replacement, Quotation # 2022 141865v2

THIRD: the accounts payable department is authorized to pay Logicalis, Inc. for equipment provided and work satisfactorily performed in an amount not to exceed \$42,309.30.

FOURTH: the above expenses shall be paid from Account No. 101-228-978.000 (Equipment).

Router Replacement

Quotation # 2022-143635v1

Prepared By Logicalis for:
City of Owosso

*To the attention of :
Jessica Unangst
City of Owosso
301 W Main St
Owosso, MI 48867-2915
Tel: 989-725-0552
Email: jessica.unangst@ci.owosso.mi.us*

August 04, 2022

Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Hardware	\$13,764.39
Software	\$11,149.16
Hardware Maintenance	\$4,515.75
Grand Total	\$29,429.30



Logicalis offers a range of services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. We provide a variety of assessments and health checks, perfect for those who need help determining what the next steps are. Find out more at www.us.logicalis.com

To address your most pressing challenges during COVID-19, Logicalis has instituted Rapid Deployment Services designed to support your needs to deploy remote workers, maintain security and infrastructure readiness, and provide supplemental IT staff support. All services are designed to be delivered remotely by a Logicalis Engineer. Find out more at <http://bit.ly/3b6Gnzp>

Router Replacement Quotation # 2022-143635v1

Customer Name & Address	Logicalis Account Executive
Jessica Unangst City of Owosso 301 W Main St Owosso, MI 48867-2915 989-725-0552 jessica.unangst@ci.owosso.mi.us	Lisa Nowak Logicalis Inc. 2600 S Telegraph Rd. Bloomfield Hills, MI 48302 +1 5173361052 lisa.nowak@us.logicalis.com
Bill To Address	Ship to Address
City of Owosso 301 W Main St Owosso, MI 48867-2915	City of Owosso 301 W Main St Owosso, MI 48867-2915

Quotation expiration date: August 20, 2022

This Quotation adheres to the pricing requirements of the NASPO ValuePoint Cisco Master Agreement #AR3227, MI Participating Addendum #210000001333 contract.

Cisco Catalyst 8200L Routers							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
Products							
1	3	C8200L-1N-4T	Cisco Catalyst 8200L with 1-NIM slot and 4x1G WAN ports	\$2,365.77	52.00%	\$1,135.57	\$3,406.71
2	3	CON-SSSNT-C8200TL1	SOLN SUPP 8X5XNBD Cisco Catalyst 8200L - 3 Years	\$1,236.00	25.00%	\$927.00	\$2,781.00
3	3	C-RFID-1R	Cisco Catalyst 8000 Edge RFID - 1RU	\$0.00	0.00%	\$0.00	\$0.00
4	3	C8200-RM-19-1R	Cisco Catalyst 8200 Rack mount kit - 191R	\$0.00	0.00%	\$0.00	\$0.00
5	3	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	\$0.00	0.00%	\$0.00	\$0.00
6	3	C8200-PIM-BLANK	Cisco Catalyst 8200 Edge PIM Blank	\$0.00	0.00%	\$0.00	\$0.00
7	3	C-M2-BLANK	Cisco Catalyst 8000 Edge M.2 Blank Cover	\$0.00	0.00%	\$0.00	\$0.00
8	3	IOSXE-AUTO-MODE	IOS XE Autonomous boot up mode for Unified image	\$0.00	0.00%	\$0.00	\$0.00
9	3	SC8KBEUK9-176	UNIVERSAL	\$0.00	0.00%	\$0.00	\$0.00

Cisco Catalyst 8200L Routers							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
10	3	PWR-CC1-150WAC	Cisco C8200 1RU AC 150W PoE Power supply	\$1,419.46	52.00%	\$681.34	\$2,044.02
11	6	CAB-AC	AC Power Cord (North America); C13; NEMA 5-15P; 2.1m	\$0.00	0.00%	\$0.00	\$0.00
12	3	NIM-2FXS/4FXOP	2-Port FXS/FXS-E/DID and 4-Port FXO Network Interface Module	\$1,757.26	52.00%	\$843.48	\$2,530.44
13	3	DNA-P-T0-A-3Y	Cisco DNA Advantage On-Prem Lic 3Y - upto 25M (Aggr; 50M)	\$3,399.84	42.00%	\$1,971.91	\$5,915.73
14	3	SVS-PDNA-T0-A3Y	Solution Support for SW - DNA Advantage OnPrem Lic; T0; 3Y	\$561.24	17.00%	\$465.83	\$1,397.49
15	3	DSTACK-T0-A	Cisco DNA Advantage Stack - upto 25M (Aggr; 50M)	\$0.00	0.00%	\$0.00	\$0.00
16	3	NWSTACK-T0-A	Cisco Network Advantage Stack - upto 25M (Aggr; 50M)	\$0.00	0.00%	\$0.00	\$0.00
17	3	SDWAN-UMB-ADV	Cisco Umbrella for DNA Advantage	\$0.00	0.00%	\$0.00	\$0.00
18	3	DNAC-ONPREM-PF	Cisco DNA Center On Prem Deployment Option for WAN	\$0.00	0.00%	\$0.00	\$0.00
19	3	MEM-C8200L-8GB	Cisco Catalyst 8200L Edge 8GB memory	\$1,182.89	52.00%	\$567.79	\$1,703.37
Products Subtotal							\$19,778.76
Cisco Catalyst 8200L Routers Total							\$19,778.76

Cisco Catalyst C8200 Router							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
Products							
20	1	C8200-1N-4T	Cisco Catalyst C8200-1N-4T Router	\$5,322.98	52.00%	\$2,555.03	\$2,555.03
21	1	CON-SSSNT-C82001N4	SOLN SUPP 8X5XNBD Cisco Catalyst C8200 - 3 Years	\$2,313.00	25.00%	\$1,734.75	\$1,734.75
22	1	MEM-C8200-8GB	Cisco Catalyst 8200 Edge 8GB memory	\$0.00	0.00%	\$0.00	\$0.00

Cisco Catalyst C8200 Router							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
23	1	M2USB-16G	Cisco Catalyst 8000 Edge M.2 USB 16GB	\$0.00	0.00%	\$0.00	\$0.00
24	1	C-RFID-1R	Cisco Catalyst 8000 Edge RFID - 1RU	\$0.00	0.00%	\$0.00	\$0.00
25	1	C8200-RM-19-1R	Cisco Catalyst 8200 Rack mount kit - 191R	\$0.00	0.00%	\$0.00	\$0.00
26	1	NETWORK-PNP-LIC	Network Plug-n-Play Connect for zero-touch device deployment	\$0.00	0.00%	\$0.00	\$0.00
27	1	C8200-PIM-BLANK	Cisco Catalyst 8200 Edge PIM Blank	\$0.00	0.00%	\$0.00	\$0.00
28	1	TE-R-SW	TE agent for IOSXE on Enterprise Routing	\$0.00	0.00%	\$0.00	\$0.00
29	1	IOSXE-AUTO-MODE	IOS XE Autonomous boot up mode for Unified image	\$0.00	0.00%	\$0.00	\$0.00
30	1	SC8KBEUK9-176	UNIVERSAL	\$0.00	0.00%	\$0.00	\$0.00
31	1	PWR-CC1-150WAC	Cisco C8200 1RU AC 150W PoE Power supply	\$1,419.46	52.00%	\$681.34	\$681.34
32	2	CAB-AC	AC Power Cord (North America); C13; NEMA 5-15P; 2.1m	\$0.00	0.00%	\$0.00	\$0.00
33	1	NIM-2FXS/4FXOP	2-Port FXS/FXS-E/DID and 4-Port FXO Network Interface Module	\$1,757.26	52.00%	\$843.48	\$843.48
34	1	C8000-HSEC	U.S. Export Restriction Compliance license for C8000 series	\$0.00	0.00%	\$0.00	\$0.00
35	1	DNA-P-T1-A-3Y	Cisco DNA Advantage On-Prem Lic 3Y - upto 200M (Aggr; 400M)	\$5,349.96	42.00%	\$3,102.98	\$3,102.98
36	1	SVS-PDNA-T1-A3Y	Solution Support for SW - DNA Advantage OnPrem Lic; T1; 3Y	\$883.08	17.00%	\$732.96	\$732.96
37	1	DSTACK-T1-A	Cisco DNA Advantage Stack - upto 200M (Aggr; 400M)	\$0.00	0.00%	\$0.00	\$0.00
38	1	NWSTACK-T1-A	Cisco Network Advantage Stack - upto 200M (Aggr; 400M)	\$0.00	0.00%	\$0.00	\$0.00

Cisco Catalyst C8200 Router							
Item	Qty	Part Number	Description	List Price	Discount %	Unit Price	Extended Price
39	1	SDWAN-UMB-ADV	Cisco Umbrella for DNA Advantage	\$0.00	0.00%	\$0.00	\$0.00
40	1	DNAC-ONPREM-PF	Cisco DNA Center On Prem Deployment Option for WAN	\$0.00	0.00%	\$0.00	\$0.00
<i>Products Subtotal</i>							\$9,650.54
<i>Cisco Catalyst C8200 Router Total</i>							\$9,650.54

Grand Total	
Products Subtotal:	\$29,429.30
Grand Total:	\$29,429.30

Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.
2. All items not specifically included in this document are out of scope.
3. Prices are valid for 30 days from date of the document unless otherwise stated.
4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Product Sales

1. To the extent applicable, the terms of the NASPO ValuePoint Cisco Master Agreement #AR3227, MI Participating Addendum #210000001333 are incorporated herein by reference. For all other terms not addressed in the previously stated contract, Logicalis Terms of Sale, found on our website at www.us.logicalis.com/tcsales apply and are incorporated herein by reference.
2. Any variation in quantity or requested delivery may result in price changes.
3. Prices are subject to change without notice in the event the Product's manufacturer/distributor changes the price to Logicalis.
4. Shipping and taxes are added at time of invoice. Shipping charges are subject to handling fees for specifying carriers and same day shipments.
5. Logicalis collaborates with the OEM/distributor to schedule delivery to Customer's loading dock; inside delivery is available upon request and may increase the cost of delivery.
6. To the extent this Quotation includes Cisco Cloud Services, the following link shall apply: www.cisco.com/c/en/us/about/legal/cloud-and-software/cloud-terms.html. "Cisco Cloud Services" shall mean any of the offerings described on the aforementioned link. If Customer does not issue a purchase order to Logicalis or otherwise accept a Logicalis quotation to renew such Cisco Cloud Services, or does not otherwise provide written notice of non-renewal, at least forty-five (45) days prior to the end of the then-current subscription term thereof, then the Cisco Cloud Services shall automatically renew and Customer agrees to pay Logicalis for such renewed subscription term at the rates charged by Logicalis therefor.

Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By:
City of Owosso

Accepted By:
Logicalis, Inc.

Signature

Signature

Christopher T. Eveleth
Printed Name

Printed Name

Mayor
Title

Title

Date

Date

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ATTEST:

By: _____
Amy K. Kirkland

Title: _____
City Clerk

Date: _____

Professional Services for Router Replacement Quotation # 2022-141865v2

Prepared By Logicalis for:
City of Owosso

*To the attention of :
Jeff Kish
City of Owosso
301 W Main St
Owosso, MI 48867-2915
Tel: (989) 725-0599
Email: jeffrey.kish@us.logicalis.com*

August 04, 2022

Pricing Summary

The following is a price summary of Logicalis' proposed solution.

Price Summary	Amount
Professional Services	\$12,880.00



Logicalis offers a range of services, from helping you define and design a cloud strategy to assisting with server and storage selection for your current environment. We provide a variety of assessments and health checks, perfect for those who need help determining what the next steps are. Find out more at www.us.logicalis.com

To address your most pressing challenges during COVID-19, Logicalis has instituted Rapid Deployment Services designed to support your needs to deploy remote workers, maintain security and infrastructure readiness, and provide supplemental IT staff support. All services are designed to be delivered remotely by a Logicalis Engineer. Find out more at <http://bit.ly/3b6Gnzp>



Ask us about Logicalis Leasing Solutions—a value-added service tailored to our customers. Leasing offers strategic, operational and financial benefits that can help meet your company's goals and get your project funded. Logicalis financing experts work with more than a dozen trusted leasing partners to assist you as our valued customer. We can deliver competitive rates and flexible terms and make the leasing process easy.

Professional Services for Router Replacement

Quotation # 2022-141865v2

Customer Name & Address	Logicalis Account Executive
Jeff Kish City of Owosso 301 W Main St Owosso, MI 48867-2915 (989) 725-0599 jeffrey.kish@us.logicalis.com	Lisa Nowak Logicalis Inc. 2600 S Telegraph Rd. Bloomfield Hills, MI 48302 +1 5173361052 lisa.nowak@us.logicalis.com
Bill To Address	Ship to Address
City of Owosso 301 W Main St Owosso, MI 48867-2915	

Quotation expiration date: August 31, 2022

This Quotation adheres to the pricing requirements of the 1GPA Contract #22-02PV-12 contract.

Item	Qty	Part Number	Description	Unit Price	Extended Price
Services - Fixed Fee					
1	1	PS	Project Initiation	\$6,440.00	\$6,440.00
2	1	PS	Project Completion	\$6,440.00	\$6,440.00
<i>Services Fixed Fee Subtotal</i>					\$12,880.00

Grand Total	
Services Subtotal:	\$12,880.00
Grand Total:	\$12,880.00

Solution Summary

Customer needs to update four voice gateway router that are approaching end of life. Logicalis will provide design, configuration, and implementation services to replace the four existing routers with four new Cisco voice gateway routers.

Services Statement of Work

Communication & Network Services - Unified Communications Implementation Tasks and Activities

- 1 Plan
 - 1.1 Implementation Planning
 - 1.1.1 Review and validation of the project implementation strategy, documentation and desired outcomes
 - 1.1.2 Communications Manager data gathering including dial plan, class of service (CoS), user/phone spreadsheets and mobility requirements
 - 1.1.3 Create a high-level timeline
 - 1.1.4 Define implementation details for Cisco IPT implementation
 - 1.1.5 Conduct a Customer review meeting for approval of the implementation plan, test plan and fallback plan
 - 1.1.6 Low Level Design Document (LLD) creation and technical review
- 2 Communications Manager Implementation
 - 2.1 Physical Device Implementation
 - 2.1.1 Rack (4) voice gateway(s) and patch to network
 - 2.2 Implementation Configuration
 - 2.2.1 Configure and update IOS on up to (4) voice gateway(s)
 - 2.2.2 Configure SRST on (3) voice gateways
 - 2.2.3 Provision up to (2) SIP trunks
 - 2.2.4 CUCM configuration per implementation plan
- 3 Validate
 - 3.1 System Cutover
 - 3.1.1 After-hours system cutover
- 4 Support
 - 4.1 Knowledge Transfer
 - 4.1.1 Provide up to (4) hours of system administrator knowledge transfer
 - 4.2 Support
 - 4.2.1 Provide up to (8) hours of day-1 support either onsite or remote

Deliverables

- Implementation Plan
- Device Configuration File
- As Built Document
- Informal Recording of Knowledge Transfer

Project Management

The assigned Logicalis Project Manager will be responsible for providing the following services:

Project Manager 2 (Low Rigor)

Planning

- Project initiation phone call
- Resource scheduling
- High-level milestone timeline

Execution

- Product tracking, if applicable
- Weekly project status call and email
- Resource management and allocation
- Project escalations

Monitoring & Controlling

- Project Deliverable review and delivery, as applicable
- Scope management
- Document Project Change Requests (PCRs), if applicable
- Timeline monitoring

Closing

- Project Closure and Acceptance processing

Terms and Conditions

Terms Applicable to All Sales

1. In the event Customer chooses to lease the Products and/or Services from a third party leasing company, Customer remains liable for payment to Logicalis for all Products and/or Services purchased until Logicalis receives payment from such leasing company.
2. All items not specifically included in this document are out of scope.
3. Prices are valid for 30 days from date of the document unless otherwise stated.
4. The information in this document is considered proprietary and confidential to Logicalis. By acceptance of this Quotation, Customer agrees to maintain this confidentiality and use such information for internal purposes only.

Terms Applicable for Services Sales

1. To the extent applicable, the terms of the 1GPA Contract #22-02PV-12 are incorporated herein by reference. For all other terms not addressed in the previously stated contract, Logicalis Terms of Sale, found on our website at www.us.logicalis.com/tcsales apply and are incorporated herein by reference.
2. In the event Customer reschedules delivery of Services within fourteen (14) calendar days of a scheduled delivery date, Logicalis reserves the right to charge Customer \$1600 per day for each scheduled resource, plus any additional travel or other out of pocket expenses incurred as a result of the delay.
3. General customer responsibilities, project assumptions, change management processes, and other terms applicable to the delivery and receipt of services (as applicable to this Quotation), found at us.logicalis.com/gcr, are incorporated herein by reference.
4. Unless otherwise mutually agreed upon, reasonable travel expenses will be tracked separately and billed directly to Customer. Travel expenses will include cost incurred from travel (airfare, rental car, mileage, tolls and lodging). Meals, if any, will be billed at the per diem rate of \$65.

Quotation Acceptance

By signing below, the undersigned accepts this offer and confirms that he/she is authorized to purchase these items on behalf of Customer. This offer may be accepted by purchase order or other acknowledgement of acceptance, including, without limitation, by signing this document. Any reference to a Customer's Purchase Order or P.O. number does not indicate Logicalis' acceptance of terms and conditions referenced on/attached to any such P.O.

Accepted By:
City of Owosso

Accepted By:
Logicalis, Inc.

Signature

Signature

Christopher T. Evelth
Printed Name

Printed Name

Mayor
Title

Title

Date

Date

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ATTEST:

By: _____
Amy K. Kirkland

Title: _____
City Clerk

Date: _____



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S. Water St. Owosso, MI 48867 Phone (989) 725-0580 Fax (989) 725-0528

MEMORANDUM

TO: City Council

FROM: Kevin Lenkart
Chief of Public Safety

SUBJECT: New Police Vehicle

DATE: August 12, 2022

Request council approve the purchase of one new police vehicle.

Recommend council waive the competitive bid process.

Owosso City Ordinance section 2-345(3) exception to competitive bidding states: Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government.

Signature Auto Group of Owosso MI was awarded the State of Michigan/Macomb County contract for police vehicles. The bid meets the definition of the aforementioned Section 2-345(3) a joint purchase with another governmental unit. The cooperative contact price from Signature Auto Group is \$45,745.00.

The vehicle purchased will be a 2023 Ford Police Utility at a cost of \$45,745.00.

Recommend council approve the purchase from Signature Auto Group.

RESOLUTION NO.

**AUTHORIZING THE PURCHASE OF A POLICE UTILITY VEHICLE
FROM SIGNATURE AUTO GROUP OF OWOSSO**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a police department requiring the use of police vehicles; and

WHEREAS, the City of Owosso desires to purchase one new police vehicle and a bid was received from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso, holder of the contract for police vehicles with the State of Michigan and Macomb County; and it is hereby determined that Signature Auto Group of Owosso is qualified to provide such vehicles and that it has submitted the responsible and responsive bid; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase one 2023 Ford Interceptor Utility Police Vehicle from Signature Auto Group of Owosso, utilizing State of Michigan Contract No. 071B7700180 / Macomb County Contract # 21-18, for a cost to the City of \$45,745.00.
- SECOND: the Finance Director and the Director of Public Safety are hereby instructed and authorized to sign documents necessary to complete the transaction.
- THIRD: payment is authorized to Signature Auto Group in the amount of \$45,745.00 upon delivery of the police vehicle.
- FOURTH: the above expenses shall be paid from the Police Division Capital Outlay fund 101-301-978.000.



August 9, 2022

City of Owosso Police Department
Attn: Director Kevin Lenkart
202 South Water Street
Owosso, MI 48867

Dear Director Kevin Lenkart:

Price on 2023 Vehicle State of Michigan Contract# 071B7700180
MIDEAL/MDOT, and Macomb County Contract# 21-18 Bid:

2023 Ford Police Interceptor Utility AWD in Black **\$45,745.00 ea**

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty
and 100,000 miles or 60 months powertrain warranty.

Delivery date: TBD.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will
make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace
period will be given if previous arrangements have been made. An \$8.00 per day floor
plan will be charged if payment is not at the dealership within 10 days of delivery of the
vehicle (s).

If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

Macomb County Bid Price
(Bid #21-18, MY2020) in the
State of Michigan
2023 Utility Police Interceptor
Major Standard Equipment

MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection Hybrid Engine System
- Engine – V6 Direct-Injection FFV with 10-Speed Automatic Transmission (136-MPH Top Speed)
- Note:** Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank
- 3.0L V6 EcoBoost® with 10-Speed Automatic Transmission – (148-MPH Top Speed)
- Note:** Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H7 AGM Battery (800 CCA/80-amp)
- Lithium-Ion Battery Pack
- Suspension – independent front & rear
- Transmission – 10-speed automatic

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding MIC
- Door Handles – Black (MIC)
- Exhaust True Dual (down-turned)
- Front-Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- Note:** Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
- Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
- Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
- Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst
- Note:** Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Power Electric Remote, Manual Folding with Integrated Spotter (integrated blind spot mirrors not included when equipped with BLIS®)
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Tailgate Handle – (MIC)
- Tail lamps – LED
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with wheel hub cover
- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Door-Locks
- Power
- Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)

INTERIOR/COMFORT (continued)

- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
 - Overhead Console
 - Red/White Task Lighting in Overhead Console
 - 3rd row overhead map light
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (1) First Row
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
 - 1st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters
 - 1st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way manual lumbar)
 - 1st Row – Passenger 2-way manual track (fore/aft. with manual recline)
 - Built-in steel intrusion plates in both driver/passenger seatbacks
 - 2nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Speed (Cruise) Control
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4-user configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control™)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Child-Safety Locks (capped)
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- Rearview Camera with Washer viewable in 4.2" center stack.
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- Audio
 - AM/FM / MP3 Capable / Clock / 4-speakers
 - Bluetooth® interface
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
- Note:** Standard radio does not include USB Port or Aux. Audio Input Jack; Aux. Audio Input Jack requires SYNC 3®
- Easy Fuel® Capless Fuel-Filler
- Ford Telematics™ – Includes Ford Modem and complimentary 2-year trial subscription
- Front door tether straps (driver/passenger)
- Power pigtail harness
- Recovery Hooks; two in front and trailer bar in rear
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Two-way radio pre-wire
- Two (2) 50 amp battery ground circuits – power distribution junction block (behind 2nd row passenger seat floorboard)
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper Wipers – Front

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components

POWERTRAIN CARE EXTENDED SERVICE PLAN

- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Police Interceptor Utility Base Prices

<input checked="" type="checkbox"/> Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A	\$41,610.00
<input type="checkbox"/> Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A	\$44,984.00
<input type="checkbox"/> Utility All Wheel Drive (3.3L V6 Direct-Injection Hybrid Eng., 136 MPH, 99W/44B) K8A/500A	\$44,136.00

VEHICLE COLOR: Order Code	Interior Trim Color Charcoal Black (96)	
Arizona Beige Clearcoat Metallic	[E3]	[]
Medium Brown Metallic	[BU]	[]
Dark Toreador Red Clearcoat Metallic	[JL]	[]
Dark Blue	[LK]	[]
Norsea Blue Clearcoat Metallic	[KR]	[]
Royal Blue	[LM]	[]
Light Blue Metallic	[LN]	[]
Vermillion Red	[E4]	[]
Smokestone Clearcoat Metallic	[HG]	[]
Silver Grey Metallic	[TN]	[]
Iconic Silver Clearcoat Metallic	[JS]	[]
Agate Black	[UM]	[x]
Oxford White Clearcoat	[YZ]	[]
Blue Metallic	[FT]	[]
Sterling Grey Metallic	[UJ]	[]
Medium Titanium Clearcoat Metallic	[YG]	[]
Carbonized Grey	[M7]	[]

INTERCEPTOR OPTIONAL FEATURES:

Flooring/Seats

	Code	\$Cost
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	125.00
<input type="checkbox"/> 2nd Row Cloth Seats	F6/ 88F	60.00
<input type="checkbox"/> Power passenger seat (6-way) w/manual recline and lumbar	87P	325.00
<input type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	45.00
<input checked="" type="checkbox"/> Interior Upgrade Package	65U	390.00

- 1st and 2nd Row Carpet Floor Covering
- Cloth Seats – Rear
- Center Floor Console less shifter w/unique Police console finish plate
- Includes Console and Top Plate with 2 cup holders
- Floor Mats, front and rear (carpeted)
- Deletes the standard console mounting plate (85D)
- SYNC® 3
 - Enhanced Voice Recognition Communications and Entertainment System
 - 4.2" Color LCD Screen Center-Stack "Smart Display"
 - AppLink®
 - 911 Assist®

Note: SYNC® AppLink® lets you control some of your favorite compatible mobile apps with your voice. It is compatible with select smartphone platforms.

Lamps/Lighting

<input checked="" type="checkbox"/> Dark Car Feature – Courtesy lamp disable when any door is opened	43D	20.00
<input type="checkbox"/> Daytime Running Lamps	942	45.00
<input type="checkbox"/> Side Marker Lights in Skull Caps	63B/60A	340.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights	63L	575.00
<input type="checkbox"/> Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)	21L/60A	600.00
<input type="checkbox"/> Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	395.00
<input type="checkbox"/> Front Interior Windshield Warning Lights (Red/Blue with take down)	96W	1145.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1495.00
<input type="checkbox"/> Dome Lamp – Red/White in Cargo Area	17T	50.00
<input type="checkbox"/> Pre-wiring for grille lamp, siren, and speaker	60A	50.00
<input checked="" type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	395.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	620.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	665.00

Body

[] Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
[] Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	85.00
[] Deflector Plate	76D	335.00

Wheels

[] Wheel Covers (18" Full Face Wheel Cover)	65L	60.00
[] 18" Painted Aluminum Wheel	64E	475.00

Misc

[] Engine Block Heater	41H	90.00
[] License Plate Bracket – Front	153	N/C
[] Badge Delete (Police Interceptor Badge Only)	16D	N/C
[] 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	300.00
[] Aux Air Conditioning	17A	610.00
[] Noise Suppression Bonds (Ground Straps)	60R	100.00
[] Low-Band Frequency Noise Suppression Kit (Recommended when Using two-way radio communication devices that operate in the 39 – 46 MHz range (Channels 1-9). Provides noise suppression for in-car two-way radio communication devices in the 39-46 MHz frequency range.	68E	195.00
[] OBD-II Split Connector – Allows up to 2 devices to be connected to the vehicle's OBD-II port	61B	55.00

Audio/Video

[] Rear View Camera (Includes Electrochromic Rear View Mirror – Video is displayed in rear view mirror) Note: This option would replace the camera that comes standard in the 4" center stack area.	87R	N/C
[] Rear Camera On-Demand – allows driver to enable rear camera on-demand	19V	230.00

Doors/Windows

[X] Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK *****	18D	N/C
[] Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable	52P	160.00
[X] Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop.	68G	75.00
[X] Lock system; Single Key/All Vehicles Keyed Alike	59J	50.00
Keyed Alike 1284x= 59B Keyed Alike 1294x= 59C Keyed Alike 0135x= 59D Keyed Alike 1435x= 59E Keyed Alike 0576x= 59F Keyed Alike 0151x= 59G Keyed Alike 1111x= 59J		

Safety & Security

[] Ballistic Door Panels – Driver Front Door Only (Level 3)	90D	1585.00
[] Ballistic Door Panels – Driver & Pass Front Doors (Level 3)	90E	3170.00
[] Ballistic Door Panels – Driver Front Door Only (Level 4+)	90F	2415.00
[] Ballistic Door Panels – Driver & Pass Front Doors (Level 4+)	90G	4830.00
[] BLIS® – Blind Spot Monitoring with Cross Traffic Alert	55B/54Z	545.00
[] Police Perimeter Alert – detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.	68B/19V	905.00
[] Pre-Collision Assist with Pedestrian Detection (includes Forward Collision Warning and Automatic Emergency Braking and unique disable switch for Law Enforcement use) Note: Not available with option 96W	76P	145.00
[] Mirrors– Heated, Non BLIS	549	60.00
[] Lockable Gas Cap for Easy Fuel Capless Fuel-Filler	19L	20.00
[] Perimeter Anti-Theft Alarm – Activated by Hood, Door, or Decklid	593/55F	460.00
[] Remote Keyless Entry w/4 Key Fobs (w/o Keypad)	55F	340.00
[] Police Engine Idle Feature	47A	260.00
[] Extra Key \$6.00x__=	Parts	6.00 ea
[] Remote Starter (Must Order Keyless Entry 55F)	Parts	550.00
[] Reverse Sensing	76R	275.00
[] Class III Trailer Tow Lighting Package (4-pin and 7-pin connectors and wiring)	52T	80.00
[] H8 AGM Battery (900 CCA/92-amp)	19K	110.00
[] Gun Vault (Not Available with (17A) Aux Air Conditioning)	63V	245.00

[] 12.1" Integrated Computer Screen • Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area • Includes Audio Video extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable • Includes SYNC 3 ®	47E	2745.00
[] Front Headlamp Lighting Solution • Includes LED Low beam/High beam headlamp, Wig-wag function and Red/Blue/White LED side warning lights (driver's side White/Red / passenger side White/Blue) • Includes pre-wire for grille LED lights, siren and speaker (60A) • Wiring, LED lights included. Controller "not" included Note: Not available with option: 67H Note: Recommend using Ultimate Wiring Package (67U)	66A	895.00
[] Police Wire Harness Connector Kit – Front/Rear For connectivity to Ford PI Package solutions includes: • Front – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector – (1) 14-pin IP connector • Rear – (2) Male 4-pin connectors for siren – (5) Female 4-pin connectors for lighting/siren/speaker – (1) 4-pin IP connector for speakers – (1) 4-pin IP connector for siren controller connectivity – (1) 8-pin sealed connector – (1) 14-pin IP connector Note: Note: See Upfitters guide for further detail www.fordpoliceinterceptorupfit.com	67V	185.00
[] Tail lamp/Police Interceptor Housing Only • Pre-existing holes with standard twist lock sealed capability (does not include LED Strobe lights) (eliminates need to drill housing assemblies) Note: Not available with options: 66B and 67H	86T	60.00
[] Tail Lamp Lighting Solution • Includes LED lights plus two (2) rear integrated hemispheric lighthouse white LED side Warning lights in taillamps • LED lights only. Wiring, controller "not" included Note: Not available with option: 67H Note: Recommend using Ultimate Wiring Package (67U)	66B	430.00
[] Rear Lighting Solution • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass • Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) • LED lights only. Wiring, controller "not" included Note: Not available with option: 67H Note: LED lights only – does "not" include wiring or controller Note: Recommend using Ultimate Wiring Package (67U)	66C	455.00
[] Ultimate Wiring Package • Rear console mounting plate (85R) – contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear cargo area (overlay) – Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) – One (1) 10-amp siren/speaker circuit engine cargo area • Rear hatch/cargo area wiring – supports up to six (6) rear LED lights • Does "not" include LED lights, side connectors or controller – Recommend Police Wire Harness Connector Kit 67V Note: Not available with options: 65U, 67H	67U	560.00

[x] Ready for the Road Package All-in Complete Package 67H 3595.00

All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus

- Whelen Cencom Light Controller Head with dimmable backlight
- Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat)
- Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails
- High current pigtail
- Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head
- Pre-wiring for grille LED lights, siren and speaker (60A)
- Rear console plate (85R) – contours through 2nd row; channel for wiring
- Grille linear LED Lights (Red / Blue) and harness
- 100-Watt Siren / Speaker
- Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P)

Note: Not available with options: 66A, 66B, 66C, 67U and 65U

Extended Warranty Option's (\$0.00 Deductible) 100,000 Mile Coverage

[] 5-Year Premium Care Warranty (500 Plus Components Coverage) 2850.00

Total Price \$45,745.00 ea



OWOSSO PUBLIC SAFETY

Director of Public Safety
Kevin Lenkart

202 S. Water St. Owosso, MI 48867 Phone (989) 725-0580 Fax (989) 725-0528

MEMORANDUM

TO: City Council

FROM: Kevin Lenkart
Chief of Public Safety

SUBJECT: New Police Admin Vehicle

DATE: August 29, 2022

Request council approve the purchase of one new police administrative vehicle.

Recommend council waive the competitive bid process.

Owosso City Ordinance section 2-345(3) exception to competitive bidding states: Where the council shall determine that the public interest will best be served by joint purchase with, or purchase from, another unit of government.

Signature Auto Group of Owosso MI was awarded the State of Michigan/Macomb County contract for police vehicles. The bid meets the definition of the aforementioned Section 2-345(3) joint purchase with another governmental unit. The cooperative contract price from Signature Auto Group is \$34,102.00.

The vehicle purchased will be a 2022 Ford Explorer 4x4 XLT at a cost of \$34,102.00. The purchase will be an additional administration vehicle. The City of Owosso received a USDA grant for \$10,600.00 to be used toward the purchase of this vehicle.

Recommend council approve the purchase from Signature Auto Group.

RESOLUTION NO.

**AUTHORIZING THE PURCHASE OF A POLICE ADMIN VEHICLE FROM
SIGNATURE AUTO GROUP OF OWOSSO**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a police department requiring the use of police vehicles; and

WHEREAS, the City of Owosso desires to purchase one new police vehicle for administrative purposes and a bid was received from Owosso Motors, Inc. d/b/a Signature Auto Group of Owosso, holder of the contract for police vehicles with the State of Michigan and Macomb County; and it is hereby determined that Signature Auto Group of Owosso is qualified to provide such vehicles and that it has submitted the responsible and responsive bid; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to purchase one 2022 Ford Explorer 4x4 XLT from Signature Auto Group of Owosso, utilizing State of Michigan Contract No. 071B7700180 / Macomb County Contract # 21-18, for a cost to the City of \$34,102.00.
- SECOND: the Finance Director and the Director of Public Safety are hereby instructed and authorized to sign documents necessary to complete the transaction.
- THIRD: payment is authorized to Signature Auto Group in the amount of \$34,102.00 upon delivery of the police vehicle.
- FOURTH: the above expenses shall be paid from the Police Division Capital Outlay fund 101-301-978.000, with reimbursement made by a USDA grant in the amount of \$10,600.00.



August 29, 2022

City of Owosso Police Department
Attn: Director Kevin Lenkart
202 South Water Street
Owosso, MI 48867

Dear Director Kevin Lenkart:

Price on 2022 Vehicle State of Michigan Contract# 071B1300009
and Macomb County Contract# 21-18 Bid:

2022 Ford Explorer 4x4 XLT

\$34,102.00 ea

Standard Service Contract: 36,000 miles or 36 months factory Bumper to Bumper Warranty and 60,000miles 60 months Powertrain Warranty . Service to be handled by your local Ford Dealer.

Order Cutoff Date: Incoming Stock.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. A \$9.50 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).

If you have any questions please call me, 888-92-FLEET (923-5338)

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

2022 Explorer RWD and 4x4 Fleet, 4-Door

Major Standard Equipment

MECHANICAL

- Electric Parking Brake
- Engine – 2.3L EcoBoost® I-4 with Auto Start-Stop Technology
- Four-Wheel Disc Brakes with Anti-Lock Brake System (ABS)
- Front Recovery Hook
- Standard-Duty Front and Rear Brake Calipers
- Transmission – 10-Speed Automatic

EXTERIOR

- 18.6 Gallon Fuel Tank
- Active Grille Shutters (Not available with the Fleet Only optional 3.3L Ti-VCT Engine on Base)
- Black – Molded-in-Color
 - Door Handles
 - Grille
 - Lower Bodyside Cladding
 - Wheelip Molding
- Body-Color
 - Bumpers, Front and Rear (Body-Color Upper, Black Lower)
 - Rear Spoiler
- Chrome Liftgate Appliqué
- Configurable Daytime Running Lamps (DRL) (Activates LED Low Beam Headlamps with Courtesy Delay)
- Easy Fuel® Capless Fuel Filler
- Front Air Curtain
- LED Taillamps with Amber Turn Signals
- Power Liftgate
- Privacy Glass – Second Row, Third Row and Liftgate
- Roof-Mounted Antenna
- Tires
 - P255/65R18 All-Season (A/S) BSW
 - Mini Spare
- Wheels – 18" Five-Spoke Sparkle Silver-Painted Aluminum
- Wipers
 - Windshield – Variable Intermittent/Continuous
 - Rear Window – Single-Speed Intermittent/Continuous

INTERIOR/COMFORT

- Center Floor Console – Front
 - Armrest
 - Storage Bin
- Climate Control
 - Cabin Particulate Air Filter
 - Tri-Zone Electronic Temperature Control
- Rear Auxiliary Controls
- Cruise Control
- Cupholders – 10
- Door-Sill Scuff Plates, Front and Rear – Black Molded-in-Color (MIC), embossed with “EXPLORER”
- Driver and Front Passenger Seat Back Map Pockets
- Driver’s Side Footrest
- Enhanced Interior Finishes
 - Satin Silver Twilight Color on Center Stack
 - High Gloss Black Color on Center Stack Buttons
- Floor Mats – Black Carpet, Front and Second Rows
- Grab Handles – Front-Passenger; Second Row – two (2), includes Coat Hooks
- Illuminated Visor Vanity Mirrors (Driver and Front Passenger)
- Instrument Panel Appliqués – Ebony
- Instrument Panel Cluster
 - 4.2" Color LCD Productivity Screen
 - Message Center
 - Outside Temperature Display
 - Trip Computer
- Lighting
 - Front Overhead Console Mounted Map Lights
 - Illuminated Entry System
 - Rear Cargo Area Light
 - Second and Third Row Dome Lights
- Locking Glove Box
- Overhead Console with Sunglasses Storage
- Powerpoints (12V) – five (5)
 - Front row; one (1) in Media Hub, one (1) in center console
 - Second row; two (2) in rear section of center console
- Rear Cargo Area; one (1)

- Rotary Gear Shift Dial
- Seats
 - Cloth
 - Front Row Buckets
 - 8-way Power Driver’s Seat (includes Power Recline)
 - 4-way Manual Front Passenger (includes Manual Recline)
 - Second Row – 40/20/40_Split-Fold-Flat and Reclining
 - Outboard Seats (Manual fore/aft adjustable seat on “40” section only)
 - Third Row – 50/50 Split-Fold-Flat (Manual)
- Steering Column – Manual Tilt/Telescoping
- Steering Wheel with Mounted Features
 - 5-Way Controls
 - Audio Controls
 - Cruise Controls
- Windows, Power – Front and Rear. Front Row One-Touch-Up/Down Feature (door mounted controls).

SAFETY/SECURITY

- AdvanceTrac® with RSC® (Roll Stability Control™)
- Airbags
 - First Row: Driver and Passenger Dual-Stage Front, Front seat Side and Driver/Passenger Knee
 - All Rows: Safety Canopy® Side-Curtain with Rollover Sensor
- Center High-Mounted Stop Lamp (CHMSL)
- Curve Control
- Day/Night Rearview Mirror – Manually Adjustable
- Door Locks, Power
 - Auto lock/Auto unlock
- Child-Safety Rear
 - Head Restraints
 - Two-Way Manually Adjustable (Up/Down) All Rows. Second Row Center Head Restraint is fixed position)
- Headlamps
 - LED Low and High Beams with Courtesy Delay
 - Wiper-Activated
- Hooks
 - Cargo Net – Four (4)
 - Load Floor Tie-Down – Four (4)
- Individual Tire Pressure Monitoring System (ITPMS)
- LATCH (Lower Anchors and Tether Anchors for Children) on Second and Third Row Outboard Seating Positions
- Mirrors, Sideview – Power Glass, Manual-Folding and Black Molded-in-Color Caps
- MyKey®
- Personal Safety System™
- Rear-Window Defroster and Washer
- Safety Belts
 - Front Row – Belt-Minder® (Front Safety Belt Reminder)
 - Front Row – Adjustable Height
 - Second Row – Outboard and Center Seat Shoulder
 - Third Row – Outboard
- SecuriLock® Passive Anti-Theft System (PATS) (Explorer Base Series Only)
- SOS Post-Crash Alert System™

FORD CO-PILOT360 TECHNOLOGY

- Auto Hold
- Ford Co-Pilot360™
 - Auto High-Beam Headlamps
 - BLIS® (Blind Spot Information System) with Cross-Traffic Alert
 - Lane-Keeping System (includes Lane-Keeping Assist, Lane-Keeping Alert and Driver Alert)
 - Pre-Collision Assist with Automatic Emergency Braking (AEB) (Pedestrian Detection, Forward Collision Warning, Dynamic Brake Support)
 - Rear View Camera
- Headlamps – Autolamp (Automatic On/Off)
- Hill Descent Control™ (4X4 Only)
- Hill Start Assist
- Post-Collision Braking
- Reverse Sensing System
- Side-Wind Stabilization
- Trailer Sway Control

FUNCTIONAL

- 3.58 Non-Limited-Slip Rear Axle
- Audio
 - AM/FM Stereo
 - MP3 Capable
 - Six (6) Speakers
 - Speed-Compensated Volume
 - SiriusXM® Radio
- Battery Saver
- Compass
- EcoCoach (efficient driving assistant)
- Electric Power-Assisted Steering (EPAS)
- Engine Oil Cooler
- FordPass Connect™
- 4G LTE Wi-Fi hotspot connects up to 10 devices
- Remotely start, lock and unlock vehicle
- Schedule specific times to remotely start vehicle
- Locate parked vehicle
- Check vehicle status

Note: Ford Telematics™ and Data Services Prep included for Fleet

- Front and Rear Stabilizer Bars
- Independent Front and Rear Suspension
- Intelligent Oil-Life Monitor®
- Keyless-Entry Integrated Key Transmitter Remotes – Two (2)
- Regenerative Braking System
- SYNC® 3
 - Enhanced Voice Recognition Communications and Entertainment System
 - 8" LCD Capacitive Touchscreen in Center Stack with Swipe Capability
 - Pinch-to-Zoom capability included when equipped with available Voice-Activated Touchscreen Navigation System (Navigation is included in the Ford Co-Pilot360™ Assist+(6S))
 - AppleLink®
 - 911 Assist®
 - Apple CarPlay™ and Android Auto™ Compatibility
 - USB Ports, First Row – One (1) "A" and (1) "C" in the Media Hub

4WD MODELS INCLUDE:

- Intelligent 4WD
- Terrain Management System™

[x] Explorer 4x4 XLT Price K8D/200A Total Price \$34,102.00

XLT Contains all Base Standard Items Plus:**EXTERIOR**

- Door Handles – Body-Color t
- Grille – Black Mesh Insert with Chrome Bars
- LED Signature Lighting
- Lower Bodyside Cladding – Black with Chrome Accent
- Rear Bumper Step Pad – Molded-In-Color Black
- Roof-Rack Side Rails – Black with Black End Caps

INTERIOR/COMFORT

- Enhanced Interior Finishes on XLT Ebony Interior
 - Light Slate Colored Uppers: Headliner, Overhead Console, Pillars, Grab Handles, Visors and Moonroof Shade
 - Satin Silver Twilight Color on Center Stack, Steering Wheel Bezel, Instrument Panel Applique and Door Armrest Carrier
 - High Gloss Black Color on Center Stack Buttons
- Enhanced interior finishes on XLT Sandstone Interior
 - Satin Silver Twilight Color on Center Stack, Steering Wheel Bezel, Instrument Panel Applique and Door Armrest Carrier
 - High Gloss Black Color on Center Stack Buttons
- Instrument Panel Cluster – 6.5" Color LCD Productivity Screen

- Interior Environments
 - Ebony with Light Slate Uppers
 - Sandstone
- Seats
 - Unique Cloth
 - 10-way Power Driver's)
 - 4-way Power Passenger
 - First Row Heated Seats
 - Second Row Captain's Chairs with E-Z Entry, Armrests and Center Floor Console
- Steering Wheel – Leather-Wrapped with Paddle Shifters

SAFETY/SECURITY

- Mirrors, Sideview – Power and Heated Glass, Manual-Folding, LED Turn Signal Indicators, Security Approach Lamps and Black Caps

PERIMETER ALARM**FUNCTIONAL**

- 4-Door Intelligent Access (Lock/Unlock) with Push-Button Start
- USB Ports – One (1) "A" and One (1) "C" (replaces a Powerpoint 12V Port on the back side of the Front Console)

Explorer XLT Options**Option Code**

[x] Auto Start-Stop Removal	52X
[x] Floor Liners, Front and Second Rows	16B

2022 Explorer XLT Colors**Exterior Colors****Interior Colors**

Ebony (86/S6)

Oxford White	[YZ]	[x]
Agate Black	[UM]	[x]
Iconic Silver Metallic	[JS]	[x]



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0570 • FAX (989) 723-8854

MEMORANDUM

DATE: August 25, 2022

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Annual General Liability, Property and Auto Insurance Renewal

RECOMMENDATION:

Recommend payment to Michigan Municipal Risk Management Authority (MMRMA) in the amount of \$273,345 for general liability, property and auto insurance premium for the coverage period of July 1, 2022 to July 1, 2023.

BACKGROUND:

The City of Owosso has been a member of the Michigan Municipal Risk Management Authority (MMRMA) since September 1, 1986. MMRMA provides the city with general liability coverage, property coverage and auto coverage.

The city receives three invoices from MMRMA throughout the fiscal year. In the past, City Council has seen such invoices for payment via the warrant. The Finance Department is requesting City Council to approve the total premium amount, so a purchase order can be created for this as an annual expense.

FISCAL IMPACTS:

An expense of \$273,345 will be charged to various funds as outlined in the approved Fiscal Year Budget ending 6-30-2023.

RESOLUTION NO.

**AUTHORIZING PAYMENT OF ANNUAL INSURANCE PREMIUM WITH
MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY (MMRMA)**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has been a member of Michigan Municipal Risk Management Authority since September 1, 1986; and

WHEREAS, Michigan Municipal Risk Management Authority has been created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments; and

WHEREAS, the City of Owosso will be provided general liability, auto and property insurance coverage for a period of July 1, 2022 to July 1, 2023 by MMRMA; and

WHEREAS, cooperative purchasing is an exception to competitive bidding per Section 2-345 of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to remain a member of and seek annual liability, property and auto insurance coverage from Michigan Municipal Risk Management Authority.
- SECOND: the finance director is instructed and authorized to sign the document substantially in form attached as the coverage proposal and addendum between the City of Owosso and Michigan Municipal Risk Management Authority.
- THIRD: the accounts payable department is authorized to pay the Michigan Municipal Risk Management Authority premium for insurance coverage in an amount not to exceed \$273,345.00.
- FOURTH: the above expense shall be paid from various funds as outlined in the approved FYE 6-30-2023 budget as identified under the account code 810.000 – Insurance & Bonds.

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY COVERAGE PROPOSAL

Member:	City of Owosso	Proposal No: Q000013545
Date of Original Membership:	September 1, 1986	
Proposal Effective Dates:	July 01, 2022 To July 01, 2023	
Member Representative:	Brad Barrett	Telephone #: (989) 725-0575
Regional Risk Manager:	Ibex Insurance Agency	Telephone #: (248) 538-0470

A. Introduction

The Michigan Municipal Risk Management Authority (hereinafter "MMRMA") is created by authority granted by the laws of the State of Michigan to provide risk financing and risk management services to eligible Michigan local governments. MMRMA is a separate legal and administrative entity as permitted by Michigan laws. **City of Owosso** (hereinafter "Member") is eligible to be a Member of MMRMA. **City of Owosso** agrees to be a Member of MMRMA and to avail itself of the benefits of membership.

City of Owosso is aware of and agrees that it will be bound by all of the provisions of the Joint Powers Agreement, Coverage Documents, MMRMA rules, regulations, and administrative procedures.

This Coverage Proposal summarizes certain obligations of MMRMA and the Member. Except for specific coverage limits, attached addenda, and the Member's Self Insured Retention (SIR) and deductibles contained in this Coverage Proposal, the provisions of the Joint Powers Agreement, Coverage Documents, reinsurance agreements, MMRMA rules, regulations, and administrative procedures shall prevail in any dispute. The Member agrees that any dispute between the Member and MMRMA will be resolved in the manner stated in the Joint Powers Agreement and MMRMA rules.

B. Member Obligation - Deductibles and Self Insured Retentions

City of Owosso is responsible to pay all costs, including damages, indemnification, and allocated loss adjustment expenses for each occurrence that is within the Member's Self Insured Retention (hereinafter the "SIR"). **City of Owosso's** SIR and deductibles are as follows:

Table I
Member Deductibles and Self Insured Retentions

COVERAGE	DEDUCTIBLE	SELF INSURED RETENTION
Liability	N/A	\$75,000 Per Occurrence
Vehicle Physical Damage	\$1,000 Per Vehicle	\$15,000 Per Vehicle \$30,000 Per Occurrence
Fire/EMS Replacement Cost	\$1,000 Per Occurrence	N/A
Property and Crime	\$1,000 Per Occurrence	N/A
Sewage System Overflow	N/A	N/A

The member must satisfy all deductibles before any payments are made from the Member's SIR or by MMRMA.

Member's Motor Vehicle Physical Damage deductible applies, unless the amount of the loss exceeds the deductible. If the amount of loss exceeds the deductible, the loss including deductible amount, will be paid by MMRMA, subject to the Member's SIR.

The **City of Owosso** is afforded all coverages provided by MMRMA, except as listed below:

1. Sewage System Overflow
2. Specialized Emergency Response Expense Recovery Coverage
- 3.
- 4.

All costs including damages and allocated loss adjustment expenses are on an occurrence basis and must be paid first from the Member's SIR. The Member's SIR and deductibles must be satisfied fully before MMRMA will be responsible for any payments. The most MMRMA will pay is the difference between the Member's SIR and the Limits of Coverage stated in the Coverage Overview.

City of Owosso agrees to maintain the Required Minimum Balance as defined in the Member Financial Responsibilities section of the MMRMA Governance Manual. The Member agrees to abide by all MMRMA rules, regulations, and administrative procedures pertaining to the Member's SIR.

C. MMRMA Obligations - Payments and Limits of Coverage

After the Member's SIR and deductibles have been satisfied, MMRMA will be responsible for paying all remaining costs, including damages, indemnification, and allocated loss adjustment expenses to the Limits of Coverage stated in Table II. The Limits of Coverage include the Member's SIR payments.

The most MMRMA will pay, under any circumstances, which includes payments from the Member's SIR, per occurrence, is shown in the Limits of Coverage column in Table II. The Limits of Coverage includes allocated loss adjustment expenses.

Table II
Limits of Coverage

Liability and Motor Vehicle Physical Damage	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Liability	15,000,000	N/A	N/A	N/A
2 Judicial Tenure	N/A	N/A	N/A	N/A
3 Sewage System Overflows	0	N/A	0	N/A
4 Volunteer Medical Payments	25,000	N/A	N/A	N/A
5 First Aid	2,000	N/A	N/A	N/A
6 Vehicle Physical Damage	1,500,000	N/A	N/A	N/A
7 Uninsured/Underinsured Motorist Coverage (per person)	100,000	N/A	N/A	N/A
Uninsured/Underinsured Motorist Coverage (per occurrence)	250,000	N/A	N/A	N/A
8 Michigan No-Fault	Per Statute	N/A	N/A	N/A
9 Terrorism	5,000,000	N/A	N/A	5,000,000

Property and Crime	Limits of Coverage Per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
1 Buildings and Personal Property	59,124,262	350,000,000	N/A	N/A
2 Personal Property in Transit	2,000,000	N/A	N/A	N/A
3 Unreported Property	5,000,000	N/A	N/A	N/A
4 Member's Newly Acquired or Constructed Property	10,000,000	N/A	N/A	N/A
5 Fine Arts	2,000,000	N/A	N/A	N/A
6 Debris Removal (25% of Insured direct loss plus)	25,000	N/A	N/A	N/A
7 Money and Securities	1,000,000	N/A	N/A	N/A
8 Accounts Receivable	2,000,000	N/A	N/A	N/A
9 Fire Protection Vehicles, Emergency Vehicles, and Mobile Equipment (Per Unit)	5,000,000	10,000,000	N/A	N/A
10 Fire and Emergency Vehicle Rental (12 week limit)	2,000 per week	N/A	N/A	N/A
11 Structures Other Than a Building	15,000,000	N/A	N/A	N/A
12 Dam/Dam Structures/Lake Level Controls	0	N/A	N/A	N/A
13 Transformers	0	N/A	N/A	N/A
14 Storm or Sanitary Sewer Back-Up	1,000,000	N/A	N/A	N/A
15 Marine Property	1,000,000	N/A	N/A	N/A
16 Other Covered Property	10,000	N/A	N/A	N/A
17 Income and Extra Expense	5,000,000	N/A	N/A	N/A
18 Blanket Employee Fidelity	1,000,000	N/A	N/A	N/A
19 Faithful Performance	Per Statute	N/A	N/A	N/A
20 Earthquake	5,000,000	N/A	5,000,000	100,000,000
21 Flood	5,000,000	N/A	5,000,000	100,000,000
22 Terrorism	50,000,000	50,000,000	N/A	N/A

Table III

Network and Information Security Liability, Media Injury Liability, Network Security Loss, Breach Mitigation Expense, PCI Assessments, Social Engineering Loss, Reward Coverage, Telecommunications Fraud Reimbursement.				
	Limits of Coverage Per Occurrence/Claim	Deductible Per Occurrence/Claim		Retroactive Date
	\$2,000,000			
Coverage A Network and Information Security Liability: Regulatory Fines:	Each Claim Included in limit above Each Claim Included in limit above	\$25,000	Each Claim	7/1/2013
Coverage B Media Injury Liability	Each Claim Included in limit above	\$25,000	Each Claim	7/1/2013
Coverage C Network Security Loss Network Security Business Interruption Loss:	Each Unauthorized Access Included in limit above Each Business Interruption Loss Included in limit above	\$25,000	Each Unauthorized Access Retention Period of 72 hours of Business Interruption Loss	Occurrence
Coverage D Breach Mitigation Expense:	Each Unintentional Data Compromise Included in limit above	\$25,000	Each Unintentional Data Compromise	Occurrence
Coverage E PCI Assessments:	Each Payment Card Breach \$1,000,000 Occ./\$1,000,000 Agg. Included in limit above	\$25,000	Each Payment Card Breach	Occurrence
Coverage F Social Engineering Loss:	Each Social Engineering Incident \$100,000 Occ./\$100,000 Agg. Included in limit above	\$25,000	Each Social Engineering Incident	Occurrence
Coverage G Reward Coverage	Maximum of 50% of the Covered Claim or Loss; up to \$25,000 Included in Limit above		Not Applicable	Occurrence
Coverage H Telecommunications Fraud Reimbursement	\$25,000 Included in limit above		Not Applicable	Occurrence

Annual Aggregate Limit of Liability

Member Aggregate	All Members Aggregate
\$2,000,000	\$17,500,000

The total liability of MMRMA shall not exceed \$2,000,000 per Member Aggregate Limit of Liability for coverages A, B, C, D, E, F, G, and H, in any Coverage Period.

The total Liability of MMRMA and MCCRMA shall not exceed \$17,500,000 for All Members Combined Aggregate Limit of Liability for coverages A, B, C, D, E, F, G, and H, in any Coverage Period.

It is the intent of MMRMA that the coverage afforded under the Subjects of Coverage be mutually exclusive. If however, it is determined that more than one Subject of Coverage applies to one coverage event ensuing from a common nexus of fact, circumstance, situation, event, transaction, or cause, then the largest of the applicable Deductibles for the Subjects of Coverage will apply.

Table IV

Specialized Emergency Response Expense Recovery Coverage

Limits of Coverage

Specialized Emergency Response Expense Recovery	Limits of Coverage per Occurrence		Annual Aggregate	
	Member	All Members	Member	All Members
	N/A	N/A	N/A	N/A

Table V

Specialized Emergency Response Expense Recovery Coverage

Deductibles

Specialized Emergency Response Expense Recovery	Deductible per Occurrence	
	Member	
	N/A	

D. Contribution for MMRMA Participation

City of Owosso

Period: July 01, 2022

To July 01, 2023

Coverages per Member Coverage Overview:	\$241,401
Stop Loss Coverage:	\$6,944
Member Loss Fund Deposit:	\$25,000
TOTAL ANNUAL CONTRIBUTIONS:	\$273,345

E. List of Addenda

1. Manuscript Addendum w/o signature
2. Stop Loss Program Participation Agreement

This document is for the purpose of quotation only and does not bind coverage in the Michigan Municipal Risk Management Authority, unless accepted and signed by both the authorized Member Representative and MMRMA Representative below.

Accepted By:

Proposal No:

City of Owosso

Q000013545

MMRMA



Member Representative



MMRMA Representative

8/25/2022
Date

7-25-2022
Date

ADDENDUM

STOP LOSS PROGRAM PARTICIPATION AGREEMENT

Optional

The Stop Loss Program limits the Member's cash payments during a July 1 - June 30 year for those costs falling within the Member's SIR. The Stop Loss Program responds only to cumulative Member SIR payments, including damages, indemnification, and allocated loss adjustment expenses, within a July 1 - June 30 calendar year. The paid costs include payments for any coverage provided to the Member by MMRMA provided that the costs are actually paid within the July 1 - June 30 period. On July 1 of each year, the Member's paid costs accumulate from zero.

If the Member has chosen to participate in the Stop Loss Program, and if the Member's paid costs exceed the member's entry point, the Stop Loss Program will pay, until July 1, all costs that would, in the absence of the Stop Loss Program, be paid from the Member's SIR. **City of Owosso's** entry point is **\$150,000**. Withdrawing Members do not participate in the Stop Loss Program after the date of withdrawal.


The Member agrees to be bound by MMRMA rules relating to the Stop Loss Program.

Accepted by:



Member Representative

Date: 8/25/2022

MMRMA 

Authorized Representative

Date: 7-25-2022

Proposal No: Q000013545

City of Owosso

MICHIGAN MUNICIPAL RISK MANAGEMENT AUTHORITY

Notice: MMRMA's Data Breach and Privacy Liability Coverage Document wording, effective 7/1/22, is currently under review and is subject to change. A copy of the final approved updated Data Breach and Privacy Liability Coverage Document will be available prior to 7/1/2022 for your review.



Warrant 620
August 29, 2022

Date	Vendor	Description	Fund	Amount
08-01-2022	B S & A Software	Annual service and support fee for software	MULTI	\$25,952.00
			TOTAL	\$25,952.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
08/05/2022	135020	H K ALLEN PAPER CO	H K ALLEN PAPER CO	TISSUE ROLL FOR OAKWOOD BALLFIE	30.00
			H K ALLEN PAPER CO	SUPPLIES FOR DPW QPO 27667	322.00
					352.00
08/05/2022	135021	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	LABELS FOR DDA	30.00
08/05/2022	135022	DENBOER-BATTERIES PLUS	DENBOER-BATTERIES PLUS	BATTERY FOR OFD QPO 27648	42.99
08/05/2022	135023	JAYNE S BROWN	JAYNE S BROWN	PAYMENT FOR 07/2022 BOARD OF RE	55.00
08/05/2022	135024	HAUEISEN WM	HAUEISEN WM	UB refund for account: 12695000	8.25
08/05/2022	135025	APG OWOSSO	APG OWOSSO	UB refund for account: 32050700	49.32
08/05/2022	135026	MAXFIELD VENTURES	MAXFIELD VENTURES	UB refund for account: 39785700	8.25
08/05/2022	135027	DAVIS JULIE & JACOB	DAVIS JULIE & JACOB	UB refund for account: 17525000	122.68
08/05/2022	135028	LANE MARYNA	LANE MARYNA	UB refund for account: 19020000	8.25
08/05/2022	135029	COOPER LIA	COOPER LIA	UB refund for account: 17144000	13.88
08/05/2022	135030	BRETTTRAGER DANIEL	BRETTTRAGER DANIEL	UB refund for account: 54695700	180.54
08/05/2022	135031	HOUSE JR HAROLD	HOUSE JR HAROLD	UB refund for account: 28068900	7.96
08/05/2022	135032	MAGLEY ROBERT	MAGLEY ROBERT	UB refund for account: 17695000	60.07
08/05/2022	135033	MOORMAN DONALD	MOORMAN DONALD	UB refund for account: 16075000	7.27
08/05/2022	135034	MOORMAN DONALD F	MOORMAN DONALD F	UB refund for account: 37680700	6.70
08/05/2022	135035	KANAN GREGORY	KANAN GREGORY	UB refund for account: 47101400	80.54
08/05/2022	135036	MAEL PAUL	MAEL PAUL	UB refund for account: 14320100	14.49
08/05/2022	135037	PARTAIN LUDIA	PARTAIN LUDIA	UB refund for account: 42382000	76.44
08/05/2022	135038	HOGG MOLLY	HOGG MOLLY	UB refund for account: 23388900	121.32
08/05/2022	135039	BOLITHO SCOTT	BOLITHO SCOTT	UB refund for account: 13140000	55.54
08/05/2022	135040	CROSS REBECCA	CROSS REBECCA	UB refund for account: 26268900	63.42
08/05/2022	135041	MITCHEM LOIS	MITCHEM LOIS	UB refund for account: 13865000	11.78
08/05/2022	135042	KOPICKO JORDAN	KOPICKO JORDAN	UB refund for account: 27497400	95.77
08/05/2022	135043	WALSER MARY	WALSER MARY	UB refund for account: 47101400	231.43
		Void Reason: RESIDENT LOST CHECK, NEEDS A NEW ONE			
08/05/2022	135044	LEE SHANNAH	LEE SHANNAH	UB refund for account: 12620000	26.29
08/05/2022	135045	STECHSCHULTE SAMANTHA	STECHSCHULTE SAMANTHA	UB refund for account: 29668600	71.42
08/05/2022	135046	SUAREZ ERICA	SUAREZ ERICA	UB refund for account: 41692400	13.53
08/05/2022	135047	HUNTINGTON NATIONAL BANK	HUNTINGTON NATIONAL BANK	UB refund for account: 56951700	242.98
08/05/2022	135048	CITY OF OWOSSO	CITY OF OWOSSO	DDA RLF BUSINESS DEV. LOAN	452.65
08/05/2022	135049	TIMOTHY W CORDIER	TIMOTHY W CORDIER	SANITARY SEWER REPAR AT 829 CEN	3,732.00
			TIMOTHY W CORDIER	REPLACE WATER LINE 829 CORUNNA	1,560.00
					5,292.00
08/05/2022	135050	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	FILTER FOR WWTP QPO 27570	11.60
08/05/2022	135051	RONALD DANKERT	RONALD DANKERT	PAYMENT FOR JULY 2022 BOARD OF	55.00
08/05/2022	135052	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	4,187.61
08/05/2022	135053	DURAND AUTO PARTS	DURAND AUTO PARTS	PARTS FOR DPW QPO 27677	8.66
			DURAND AUTO PARTS	DEGREASER FOR DPW QPO 27677	106.44
			DURAND AUTO PARTS	AIR COMPRESSOR FOR DPW QPO 2768	448.59
			DURAND AUTO PARTS	EXPANSION VALVE	49.29
					612.98
08/05/2022	135054	DAVID HAUT	DAVID HAUT	EMPLOYEE REIMBURSEMENT	258.34
08/05/2022	135055	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CREDIT CARD STATEMENT JULY 2022	478.20
08/05/2022	135056	INDUSTRIAL SUPPLY OF OWOSSO	INDUSTRIAL SUPPLY OF OWOSSO	INAIR HOSE FOR WWTP QPO 27472	187.64
08/05/2022	135057	JACKSON TRUCKING	JACKSON TRUCKING	LIMESTONE 21AA & 6A QUANTITIES	5,203.56
08/05/2022	135058	KEITH HAINES	KEITH HAINES	REIMBURSEMENT - MATERIALS NOT U	2,562.48
08/05/2022	135059	LAMPHERE'S	LAMPHERE'S	PLUMBING SERVICE FOR 829 CORUNN	503.57

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			LAMPHERE'S	PLUMBING WORK AT LIBRARY	399.56
					903.13
08/05/2022	135060	MCLAREN RENTALS, INC.	MCLAREN RENTALS, INC.	PROPANE FOR CRACKSEALING DPW QP	169.60
08/05/2022	135061	MACALLISTER MACHINERY COMPANY	MACALLISTER MACHINERY COMPANY	SEAL-VALVE FOR DPW QPO 27662	42.89
			MACALLISTER MACHINERY COMPANY	GASKET FOR DPW QPO 27662	1.99
			MACALLISTER MACHINERY COMPANY	GASKET FOR DPW QPO 27429	15.39
			MACALLISTER MACHINERY COMPANY	PARTS FOR DPW QPO 27429	112.23
			MACALLISTER MACHINERY COMPANY	PIN FOR DPQ QPO 27429	2.70
			MACALLISTER MACHINERY COMPANY	GASKET FOR DPW QPO 27429	10.01
			MACALLISTER MACHINERY COMPANY	FAN ASSEMBLY DPW QPO 27429	162.14
			MACALLISTER MACHINERY COMPANY	PARTS FOR DPW QPO 27429	32.94
					380.29
08/05/2022	135062	MICHIGAN FIRE INSPECTORS SOCIETY	MICHIGAN FIRE INSPECTORS SOCIETY	FPA CLASSES & BOOKS OFD	725.00
08/05/2022	135063	KENDRA NICHOLS	KENDRA NICHOLS	LAWN SERVICES MAY 2022	165.00
			KENDRA NICHOLS	LAWN SERVICES JUNE 2022	220.00
					385.00
08/05/2022	135064	OWEN MULCH	OWEN MULCH	MULCH FOR DPW QPO 27684	1,305.00
08/05/2022	135065	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	SUPPLIES FOR DPW/WATER QPO 2766	136.86
			OWOSSO BOLT & BRASS CO	SUPPLIES FOR DPW QPO 27678	170.89
					307.75
08/05/2022	135066	OWOSSO MASTER TENANT	OWOSSO MASTER TENANT	2022 PUBLIC RESTROOM USE	3,000.00
08/05/2022	135067	OWOSSO-WATER FUND	OWOSSO-WATER FUND	WATER/SEWER USAGE	9,015.42
08/05/2022	135068	PAST PERFECT INC	PAST PERFECT INC	SHPO SERVICES - SAFE ROUTE TO S	3,850.00
08/05/2022	135069	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	WATERING FLOWER BASKETS & GARDE	1,822.33
			PETERSON'S LANDSCAPING	GARDEN WEEDING JULY 2022	1,290.00
					3,112.33
08/05/2022	135070	PHELPS, LISA	PHELPS, LISA	BD Payment Refund	25.00
08/05/2022	135071	SHERWIN INDUSTRIES INC	SHERWIN INDUSTRIES INC	MAIN BURNER TUBE FOR DPW QPO 27	340.00
08/05/2022	135072	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT	427.50
08/05/2022	135073	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2022 SUMMER TAX COLLECTION	185,961.57
08/05/2022	135074	SHIAWASSEE ECONOMIC DEV PARTNERSHIP	SHIAWASSEE ECONOMIC DEV PARTNERSHIP	EDP ANNUAL INVESTMENT - AMBASS.	20,000.00
08/05/2022	135075	SLOAN'S SEPTIC TANK SERVICE	SLOAN'S SEPTIC TANK SERVICE	IMPORTA JOHN RENTAL FOR EVENT	105.00
			SLOAN'S SEPTIC TANK SERVICE	IMPORTABLE TOILET CONTRACT 1-2 YE	1,773.00
					1,878.00
08/05/2022	135076	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PRO	56,453.14
			SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PRO	125,486.39
			SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PRO	99,702.82
					281,642.35
08/05/2022	135077	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	5,537.70
08/05/2022	135078	STATE OF MICHIGAN	STATE OF MICHIGAN	RECORDS MANAGEMENT SYSTEM LAW E	3,600.00
08/05/2022	135079	SUNNYSIDE FLORIST	SUNNYSIDE FLORIST	FLOWERS FOR JODY P. HR QPO 2732	40.00
08/05/2022	135080	TRACTOR SUPPLY CREDIT PLAN	TRACTOR SUPPLY CREDIT PLAN	SPOTLIGHT FOR WTP	64.99
08/05/2022	8182 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	COLLECTION FEE & BILLING SERVIC	5,006.59
08/05/2022	8183 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	SLUDGE ANALYSIS FOR JULY 2022	130.00

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08/05/2022	8184 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JULY 2022 - AMAZON ORDER	315.39
			AMAZON CAPITAL SERVICES	JULY 2022 - AMAZON ORDER	103.66
					<u>419.05</u>
08/05/2022	8185 (A)	APOLLO FIRE EQUIPMENT COMPANY	APOLLO FIRE EQUIPMENT COMPANY	GLOBE PATCH FOR OFD QPO 27634	67.21
			APOLLO FIRE EQUIPMENT COMPANY	HELMETFOR OFD QPO27645	382.47
					<u>449.68</u>
08/05/2022	8186 (A)	BODMAN PLC	BODMAN PLC	POLICE PATROL GRIEVANCE	1,027.50
08/05/2022	8187 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES FOR OFD QPO 27	988.06
08/05/2022	8188 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	VERITAS SUPPORT RENEWAL IT QPO	950.00
08/05/2022	8189 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
			CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
			CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
					<u>114.96</u>
08/05/2022	8190 (A)	CIVICPLUS LLC	CIVICPLUS LLC	MUNICODE ADMINISTRATIVE SUPPORT	350.00
			CIVICPLUS LLC	MUNICODE PRODUCTS/SERVICES	1,795.98
			CIVICPLUS LLC	MUNICODE FULL SERVICE CODE ONLI	950.00
					<u>3,095.98</u>
08/05/2022	8191 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	POLICE GEAR FOR OPD QPO 27644	170.30
08/05/2022	8192 (A)	COMMUNITY IMAGE BUILDERS	COMMUNITY IMAGE BUILDERS	ST PAUL CHURCH 702 W MAIN	650.00
			COMMUNITY IMAGE BUILDERS	PLANNING, ZONING & DEVELOPMENT	131.00
			COMMUNITY IMAGE BUILDERS	FULL RE-WRITE OF THE CITY OF OW	966.00
					<u>1,747.00</u>
08/05/2022	8193 (A)	D & K TRUCK COMPANY INC	D & K TRUCK COMPANY INC	ONE FREIGHTLINER M2 106 CAB & C	76,570.00
08/05/2022	8194 (A)	DELL MARKETING LP	DELL MARKETING LP	LAPTOP FOR OPD IT QPO 27325	1,343.99
08/05/2022	8195 (A)	ELECTION SOURCE	ELECTION SOURCE	BALLOT STYLE CREATIONS	125.00
			ELECTION SOURCE	PAPER ROLLS FOR CITY CLERK	121.91
			ELECTION SOURCE	I-BUTTON PROGRAMMER FOR CITY CL	117.43
					<u>364.34</u>
08/05/2022	8196 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCH	137.75
08/05/2022	8197 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	STOCK FOR DPW/WATER	1,960.60
			FERGUSON ENTERPRISES LLC	REPAIR CLAMP FOR DPW/WATER QPO	695.84
			FERGUSON ENTERPRISES LLC	SUPPLIES FR DPW/WATER QPO 27680	174.25
			FERGUSON ENTERPRISES LLC	CLAMP FOR DPW/WATER QPO 27681	406.16
			FERGUSON ENTERPRISES LLC	CLAMPS FOR DPW/WATER QPO 27682	1,546.82
			FERGUSON ENTERPRISES LLC	SUPPLISE FOR DPW/WATER QPO 2768	564.30
			FERGUSON ENTERPRISES LLC	METER PIT PARTS PER BID.	19,800.00
			FERGUSON ENTERPRISES LLC	METER PIT PARTS PER BID.	13,425.00
					<u>38,572.97</u>
08/05/2022	8198 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	EGL CLEAN WATER STATE REVOLVIN	1,141.00
			FISHBECK, THOMPSON, CARR & HUE	WWTP HYDROGEN SULFIDE STUDY 202	326.00
			FISHBECK, THOMPSON, CARR & HUE	ENGINEERING SERVICES FOR WWTP S	5,801.50
					<u>7,268.50</u>
08/05/2022	8199 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	EQUIPMENT REPAIR OFD QPO 27641	616.50

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08/05/2022	8200 (A)	AMBER FULLER	AMBER FULLER	PAYMENT FOR 07/2022 BOARD OF RE	55.00
08/05/2022	8201 (A)	GLAESER DAWES CORP	GLAESER DAWES CORP	CENTER STREET WATER MAIN REPLAC	86,511.41
08/05/2022	8202 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,909.89
08/05/2022	8203 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	72,634.25
08/05/2022	8204 (A)	JON STEWART HARRIS	JON STEWART HARRIS	ELECTRICAL INSPECTIONS JULY 202	550.00
			JON STEWART HARRIS	ELECTRICAL PLAN REVIEWS	75.00
					625.00
08/05/2022	8205 (A)	HI QUALITY GLASS, INC	HI QUALITY GLASS, INC	WINDOW WORK FOR DPW QPO 27675	100.00
			HI QUALITY GLASS, INC	REPAIR ON TRUCK 431 FOR DPW QPO	45.00
					145.00
08/05/2022	8206 (A)	HOSPITAL NETWORK HEALTHCARE	SEHOSPITAL NETWORK HEALTHCARE	SESHARPS DISPOSAL FOR OFD QPO 276	240.00
08/05/2022	8207 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - PER LANSI	2,067.00
08/05/2022	8208 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	FIREFIGHTER HATS OFD QPO 27617	817.00
08/05/2022	8209 (A)	KEVIN LENKART	KEVIN LENKART	EMPLOYEE REIMBURSEMENT - MACP CO	650.21
08/05/2022	8210 (A)	LOGICALIS INC	LOGICALIS INC	IT SUBSCRIPTIONS & LICENSES IT	1,195.10
08/05/2022	8211 (A)	MAGNEGRIP	MAGNEGRIP	REPAIR WORK OPD QPO 27639	80.00
08/05/2022	8212 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	SULFIDE ANALYSIS WWTP QPO 27567	42.00
08/05/2022	8213 (A)	MEYER ELECTRIC INC	MEYER ELECTRIC INC	TROUBLESHOOT HOUR METER WWTP QP	340.00
08/05/2022	8214 (A)	MICH BUSINESS POWERED BY MDPA	MICH BUSINESS POWERED BY MDPA	MONTHLY COBRA BILLING - AUGUST	50.00
08/05/2022	8215 (A)	MICHIGAN PAVING & MATERIALS	CCMICHIGAN PAVING & MATERIALS	CCAMS SEAL FOR DPW QPO 27694	634.08
08/05/2022	8216 (A)	MICHIGAN RURAL WATER ASSOCIAT	IMICHIGAN RURAL WATER ASSOCIAT	IMRWA 2022 REGISTRATION FEE - MI	140.00
08/05/2022	8217 (A)	MID MICHIGAN EMERGENCY EQUIPM	EMID MICHIGAN EMERGENCY EQUIPM	EQUIPMENT AND LABOR TO CHANGEOV	10,963.50
08/05/2022	8218 (A)	MODERN CRANE TECHNOLOGIES	MODERN CRANE TECHNOLOGIES	REPAIR ON CRANE FOR WWTP QPO275	1,834.89
08/05/2022	8219 (A)	MUNICIPAL EMPLOYEES RETIREMENT	TMUNICIPAL EMPLOYEES RETIREMENT	TMERS CONTRIBUTIONS JULY 2022	90,934.00
08/05/2022	8220 (A)	NATIONAL VISION ADMINISTRATORS	SNATIONAL VISION ADMINISTRATORS	SAUGUST 2022 VISION INSURANCE PR	593.03
08/05/2022	8221 (A)	OFFICE DEPOT	OFFICE DEPOT	OFFICE DEPOT JUNE 2022 ORDER	83.97
			OFFICE DEPOT	OFFICE DEPOT JUNE 2022 ORDER	68.98
			OFFICE DEPOT	OFFICE DEPOT JULY 1 2022	51.98
			OFFICE DEPOT	OFFICE DEPOT JULY 1 2022	25.78
			OFFICE DEPOT	OFFICE DEPOT JULY 1 2022	46.95
					277.66
08/05/2022	8222 (A)	OHM	OHM	WELLHEAD PROTECTION FACILITATIO	105.00
			OHM	2022 DWAM GRANT ENGINEERING SER	1,076.00
			OHM	CONST ADMIN SERVICES-2022 STAND	3,193.25
			OHM	CENTER ST WATER MAIN PROJECT-EN	26,628.25
					31,002.50
08/05/2022	8223 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	WASTEWATER ANALYSES-7/1/21-6/30	270.00
08/05/2022	8224 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	MONTHLY HEALTH INSURANCE PREMIU	107,617.89
08/05/2022	8225 (A)	PRO-COMM INC	PRO-COMM INC	SERVICE CALL WORK ON UNIT #9 FO	60.00
08/05/2022	8226 (A)	QUADIENT FINANCE USA INC	QUADIENT FINANCE USA INC	POSTAGE MACHINE INK FOR TREASUR	140.60
08/05/2022	8227 (A)	RUBOB'S INC	RUBOB'S INC	LAUNDRY SERVICES JUNE 2022	131.33
			RUBOB'S INC	LAUNDRY SERVICES	68.00
					199.33
08/05/2022	8228 (A)	S L H METALS INC	S L H METALS INC	1/8 ALUMINUM DEFLECTORS WWTP QP	144.00
08/05/2022	8229 (A)	THE SHERWIN-WILLIAMS CO.	THE SHERWIN-WILLIAMS CO.	SUPPLIES FOR WWTP QPO27471	92.17
08/05/2022	8230 (A)	SIGNATURE AUTO GROUP-OWOSSO	MCSIGNATURE AUTO GROUP-OWOSSO	MCEQUIPMENT REPAIR FOR OFD QPO 27	230.00
			SIGNATURE AUTO GROUP-OWOSSO	MCEQUIPMENT REPAIR OPD 5 QPO 276	842.82
			SIGNATURE AUTO GROUP-OWOSSO	MCEQUIPMENT REPAIR FOR OPD QPO#6	74.43

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				SIGNATURE AUTO GROUP-OWOSSO MCEQUIPMENT REPAIR FOR OPD#3 QPO	56.95
					1,204.20
08/05/2022	8231 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	CLASS II BACK FILL SAND (ESTIM	779.64
			SMITH SAND & GRAVEL INC	2022 STREET PATCHES PER AMENDME	17,858.98
					18,638.62
08/05/2022	8232 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	JUNE 2022 STAPLES ORDERS	191.38
08/05/2022	8233 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	WTP SHIPPING	4.96
08/05/2022	8234 (A)	USA BLUE BOOK	USA BLUE BOOK	SODIUM HYPOCHLORITE TANK-300 GA	2,285.35
			USA BLUE BOOK	SMOKE CANDLES & SULFIDE REFILL	295.81
					2,581.16
08/05/2022	8235 (A)	W W WILLIAMS COMPANY LLC, THE	W W WILLIAMS COMPANY LLC, THE	ANNUAL MAINTENANCE ON GENERATOR	1,445.00
08/05/2022	8236 (A)	WEB ASCENDER	WEB ASCENDER	WEBSITE HOSTING & SUPPORT	357.90
08/16/2022	8237 (A)	ACLARA TECHNOLOGIES LLC	ACLARA TECHNOLOGIES LLC	ANNUAL MAINT JUNE 21-MAY 22	6,700.00
08/19/2022	135081	H K ALLEN PAPER CO	H K ALLEN PAPER CO	DEFOAMER FOR FOUNTAIN BUBBLES D	38.00
08/19/2022	135082	JEAN E CLINE	JEAN E CLINE	ELECTION WORKER'S PAYROLL	200.00
08/19/2022	135083	RICOH USA	RICOH USA	PRINTING EXPENSES	1,217.78
08/19/2022	135084	SPECIALTY SALVAGE LLC	SPECIALTY SALVAGE LLC	GOULD HOUSE TRASH PICKUP	67.00
08/19/2022	135085	SHARON PETERSON	SHARON PETERSON	ELECTION WORKERS PAYROLL	193.50
08/19/2022	135086	LINDA BEEMER	LINDA BEEMER	ELECTION WORKER'S PAYROLL	76.50
08/19/2022	135087	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	PHONE & INTERNET FOR CURWWOD CA	77.59
			DAYSTARR COMMUNICATIONS	PHONE & INTERNET CHARGES	1,180.25
					1,257.84
08/19/2022	135088	MEREDITH KEATING	MEREDITH KEATING	ELECTION WORKER'S PAYROLL	128.50
08/19/2022	135089	MICHAEL DAVID ECKMYRE	MICHAEL DAVID ECKMYRE	ELECTION WORKERS PAYROLL	283.00
08/19/2022	135090	JOHN L FORBES	JOHN L FORBES	ELECTION WORKERS PAYROLL	296.00
08/19/2022	135091	KARYL L SULLIVAN	KARYL L SULLIVAN	ELECTION WORKER'S PAYROLL	193.50
08/19/2022	135092	LINDA SUE HARRIS	LINDA SUE HARRIS	ELECTION WORKER'S PAYROLL	83.00
08/19/2022	135093	BOYNE USA RESORTS	BOYNE USA RESORTS	ROOM AND BOARD FOR MCAMP CONFER	602.26
08/19/2022	135094	BONNIE IRBY	BONNIE IRBY	ELECTION WORKER'S PAYROLL	135.00
08/19/2022	135095	PATRICIA ANNE KOHAGEN	PATRICIA ANNE KOHAGEN	ELECTION WORKER'S PAYROLL	63.50
08/19/2022	135096	BILLY LUNDY	BILLY LUNDY	ELECTION WORKER'S PAYROLL	63.50
08/19/2022	135097	IONE THOMAS	IONE THOMAS	ELECTION WORKER'S PAYROLL	177.00
08/19/2022	135098	ALICE LYN PETERSON	ALICE LYN PETERSON	ELECTION WORKER'S PAYROLL	264.50
08/19/2022	135099	EUSTASIA REYNA	EUSTASIA REYNA	ELECTION WORKER'S PAYROLL	109.00
08/19/2022	135100	CHEMCO SYSTEMS LP	CHEMCO SYSTEMS LP	DUST COLLECTOR AIR CONTROL ASSE	2,535.52
08/19/2022	135101	HANORA WEEKS BIGNALL	HANORA WEEKS BIGNALL	ELECTION WORKER'S PAYROLL	128.50
08/19/2022	135102	LINDA PINCIK	LINDA PINCIK	ELECTION WORKER'S PAYROLL	241.50
08/19/2022	135103	SUZANNE EDWARDS	SUZANNE EDWARDS	ELECTION WORKER'S PAYROLL	221.50
08/19/2022	135104	EDWARD KOHAGEN	EDWARD KOHAGEN	ELECTION WORKER'S PAYROLL	65.00
08/19/2022	135105	CAROLYN LEE O'CONNELL	CAROLYN LEE O'CONNELL	ELECTION WORKERS PAYROLL	271.00
08/19/2022	135106	FREDERICK GALE DIBEAN	FREDERICK GALE DIBEAN	ELECTION WORKER'S PAYROLL	284.50
08/19/2022	135107	LINDA L KENNEY	LINDA L KENNEY	ELECTION WORKERS PAYROLL	114.00
08/19/2022	135108	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL SERVICE 07/01/2022 - 07/31	180.00
08/19/2022	135109	BROOKE BREWBAKER	BROOKE BREWBAKER	ELECTION WORKERS PAYROLL	243.00
08/19/2022	135110	SPARTAN STORES LLC	SPARTAN STORES LLC	SUPPLIES FOR BABY SHOWER	20.76
08/19/2022	135111	MICHIGAN PUBLIC EMPLOYER LABOR	MICHIGAN PUBLIC EMPLOYER LABOR	2022-2023 MEMBERSHIP RENEWAL MP	50.00
08/19/2022	135112	JENNIFER ZIETZ	JENNIFER ZIETZ	ELECTION WORKER'S PAYROLL	276.50
08/19/2022	135113	AIMEE DELONG	AIMEE DELONG	ELECTION WORKER'S PAYROLL	63.50
08/19/2022	135114	FRANK LIVINGSTON	FRANK LIVINGSTON	ELECTION WORKER'S PAYROLL	83.00
08/19/2022	135115	JANAE L FEAR	JANAE L FEAR	ELECTION WORKER'S PAYROLL	152.00
08/19/2022	135116	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICE		75.00
08/19/2022	135117	JAMES SHIPLEY	JAMES SHIPLEY	ELECTION WORKERS PAYROLL	200.00

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08/19/2022	135118	PAULA GREGORICKA	PAULA GREGORICKA	ELECTION WORKERS PAYROLL	213.00
08/19/2022	135119	GLENN D BRITTAİN	GLENN D BRITTAİN	ELECTION WORKER'S PAYROLL	921.25
08/19/2022	135120	PAMELA BITTERMAN	PAMELA BITTERMAN	ELECTION WORKERS PAYROLL	209.75
08/19/2022	135121	RENEE ZWOLENSKY	RENEE ZWOLENSKY	ELECTION WORKERS PAYROLL	259.50
08/19/2022	135122	ROSEMARIE HOOPER	ROSEMARIE HOOPER	ELECTION WORKER'S PAYROLL	128.50
08/19/2022	135123	SHERRIE BUPP	SHERRIE BUPP	ELECTION WORKERS PAYROLL	193.50
08/19/2022	135124	PAULINE FERNETTE	PAULINE FERNETTE	ELECTION WORKERS PAYROLL	114.00
08/19/2022	135125	APRIL HAYES	APRIL HAYES	ELECTION WORKER'S PAYROLL	211.50
08/19/2022	135126	STEVEN TEICH	STEVEN TEICH	ELECTION WORKER'S PAYROLL	83.00
08/19/2022	135127	LOPEZ ENGINEERING INC	LOPEZ ENGINEERING INC	STRUCTURAL INSPECTION OF 152 E	600.00
08/19/2022	135128	MYRTLE DOYLE	MYRTLE DOYLE	ELECTION WORKER'S PAYROLL	83.00
08/19/2022	135129	JAMES GRIFFIN	JAMES GRIFFIN	ELECTION WORKER'S PAYROLL	214.75
08/19/2022	135130	KAREN STITES	KAREN STITES	ELECTION WORKER'S PAYROLL	171.50
08/19/2022	135131	MICHAEL KOVICH	MICHAEL KOVICH	ELECTION WORKER'S PAYROLL	135.00
08/19/2022	135132	JOSEPH GRIGAS	JOSEPH GRIGAS	ELECTION WORKERS PAYROLL	213.00
08/19/2022	135133	SUSAN GRIGAS	SUSAN GRIGAS	ELECTION WORKERS PAYROLL	213.00
08/19/2022	135134	LINDA HUDECEK	LINDA HUDECEK	ELECTION WORKER'S PAYROLL	171.50
08/19/2022	135135	AMMI EVANS	AMMI EVANS	ELECTION WORKER'S PAYROLL	259.50
08/19/2022	135136	ROBERT HOOPER	ROBERT HOOPER	ELECTION WORKER'S PAYROLL	128.50
08/19/2022	135137	RHONDA S TRUMBO	RHONDA S TRUMBO	ELECTION WORKER'S PAYROLL	206.50
08/19/2022	135138	NASH NURSERIES LLC	NASH NURSERIES LLC	SITE INSPECTION & DESIGN FOR GO	500.00
08/19/2022	135139	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PR	767.81
08/19/2022	135140	HODGE GLASS SERVICE INC	HODGE GLASS SERVICE INC	REPAIR WINDSHEILD ON MEDIC 3 OF	247.99
08/19/2022	135141	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	JULY 2022 - HOME DEPOT PURCHASE	1,319.49
08/19/2022	135142	LANSING COMMUNITY COLLEGE	LANSING COMMUNITY COLLEGE	PARAMEDIC TRIANING M. HARVEY OF	2,362.00
08/19/2022	135143	LLOYD MILLER & SONS, INC	LLOYD MILLER & SONS, INC	V-BELTS FOR #522 DPW QPO 27695	151.00
08/19/2022	135144	STATE OF MICHIGAN	STATE OF MICHIGAN	REGISTRATION FEE JULY 2022	30.00
08/19/2022	135145	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2022 SUMMER TAX COLLECTION - AU	490,350.18
08/19/2022	135146	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	INVENTORY FOR DPW/WATER QPO 276	729.24
08/19/2022	135147	OWOSSO-WATER FUND	OWOSSO-WATER FUND	WATER BILL 100 S WASHINGTON ST	70.40
08/19/2022	135148	NANCY L BLAIR	NANCY L BLAIR	ELECTION WORKER'S PAYROLL	289.50
08/19/2022	135149	WATER ENVIRONMENT FEDERATION	WATER ENVIRONMENT FEDERATION	WEF MEMBERSHIP 2022-2023 TIM GU	155.00
08/19/2022	135150	HABERMEHL, DONALD D & VICKI	HABERMEHL, DONALD D & VICKI	BD Payment Refund	25.00
08/19/2022	135151	DANIEL BARTRAM	DANIEL BARTRAM	ELECTION WORKER'S PAYROLL	109.00
08/19/2022	135152	MATTHEW BRITTAİN	MATTHEW BRITTAİN	ELECTION WORKER'S PAYROLL	5.00
08/19/2022	135153	OLIVIA SAVAGE	OLIVIA SAVAGE	ELECTION WORKER'S PAYROLL	155.00
08/19/2022	135154	CARRIE FARR	CARRIE FARR	EMPLOYEE REIMBURSEMENT - MEALS	127.95
08/19/2022	135155	MARK SEMANS	MARK SEMANS	ELECTION WORKERS PAYROLL	218.00
08/19/2022	135156	JOANE MCCALL	JOANE MCCALL	ELECTION WORKERS PAYROLL	193.50
08/19/2022	135157	ROBIN DONELSON	ROBIN DONELSON	ELECTION WORKERS PAYROLL	193.50
08/19/2022	135158	KEVIN SMITH	KEVIN SMITH	ELECTION WORKERS PAYROLL	122.00
08/19/2022	135159	EDWARD MAHANEY	EDWARD MAHANEY	ELECTION WORKERS PAYROLL	200.00
08/19/2022	135160	PAUL CUPAL	PAUL CUPAL	ELECTION WORKER'S PAYROLL	135.00
08/19/2022	135161	JUDY NICHOLS	JUDY NICHOLS	ELECTION WORKER'S PAYROLL	5.00
08/19/2022	135162	MARTIN PATRICE	MARTIN PATRICE	ELECTION WORKERS PAYROLL	114.00
08/19/2022	135163	LILY USHER	LILY USHER	ELECTION WORKER'S PAYROLL	155.00
08/19/2022	135164	MARVIN SANDERS	MARVIN SANDERS	ELECTION WORKER'S PAYROLL	135.00
08/19/2022	135165	ELAINE WIGLE	ELAINE WIGLE	ELECTION WORKER'S PAYROLL	5.00
Void Reason: ELECTION WORKER DID NOT WANT TO ACCEPT PAYMENT					V
08/19/2022	8238 (A)	ACLARA TECHNOLOGIES LLC	ACLARA TECHNOLOGIES LLC	ACLARAONE SYSTEM ANNUAL MAINTEN	12,450.00
08/19/2022	8239 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JULY 2022 - AMAZON ORDER	39.71
			AMAZON CAPITAL SERVICES	JULY 2022 - AMAZON ORDER	(27.72)
					11.99
08/19/2022	8240 (A)	APPLIED SPECIALTIES INC	APPLIED SPECIALTIES INC	LIME CURE 25 FOR FY 2022-2023 E	5,692.50
08/19/2022	8241 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
08/19/2022	8242 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	EQUIPMENT FOR OPD QPO 27653	365.55

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/19/2022	8243 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	190 E COMSTOCK JULY22	227.97
			CONSUMERS ENERGY	1233 E OLIVER ST JULY22	186.80
			CONSUMERS ENERGY	527 OAKWOOD JULY22	960.61
			CONSUMERS ENERGY	AREA LIGHTS JULY22	16.12
			CONSUMERS ENERGY	TRAFFIC LIGHTS 301 MAIN JULY22	11.60
			CONSUMERS ENERGY	101 W COMSTOCK ST 2 JULY22	148.90
			CONSUMERS ENERGY	207 W EXCHANGE STREET JULY22	264.78
			CONSUMERS ENERGY	109 N WATER STREET JULY22	13.60
			CONSUMERS ENERGY	106 W EXCHANGE STREET UNIT 2	199.91
			CONSUMERS ENERGY	1410 PALMER AVE JULY22	196.67
			CONSUMERS ENERGY	1418 WALNUT ST JULY22	202.76
			CONSUMERS ENERGY	525 OAKWOOD AVE JULY22	62.74
			CONSUMERS ENERGY	514 N WASHINGTON JULY22	37.69
			CONSUMERS ENERGY	532 N CHIPMAN ST JULY22	44.06
			CONSUMERS ENERGY	650 MOORE ST JULY22	43.22
			CONSUMERS ENERGY	522 MILWAUKEE UNIT A JULY22	243.64
			CONSUMERS ENERGY	522 MILWAUKEE ST UNIT A2 JULY22	432.37
			CONSUMERS ENERGY	522 MILWAUKEE ST JULY22	102.63
			CONSUMERS ENERGY	625 SHIAWASEE STREET JULY22	56.51
			CONSUMERS ENERGY	625 SHIAWASEE STREET JULY22	33.81
			CONSUMERS ENERGY	623 SHIAWASEE STREET JULY22	151.07
			CONSUMERS ENERGY	214 CURWOOD CASTLE DR JULY22	195.79
			CONSUMERS ENERGY	100 S BALL STREET JULY22	86.13
			CONSUMERS ENERGY	101 W COMSTOCKST JULY22	31.86
			CONSUMERS ENERGY	106 W EXCHANGE ST 1 JULY22	33.25
			CONSUMERS ENERGY	207 EXCHANGE ST #2 JULY22	207.01
			CONSUMERS ENERGY	301 W MAIN STREET JULY22	1,047.25
			CONSUMERS ENERGY	301 W MAIN STREET JULY22	1,023.06
			CONSUMERS ENERGY	219 N WATER STREET JULY22	58.45
			CONSUMERS ENERGY	109 N WATER STREET JULY22	38.10
			CONSUMERS ENERGY	202 S WATER STREET JULY22	1,522.19
			CONSUMERS ENERGY	107 S WATER STREET JULY22	29.24
			CONSUMERS ENERGY	609 WRIGHT AVE JULY22	51.39
			CONSUMERS ENERGY	190 E COMSTOCK UNIT C JULY22	29.94
			CONSUMERS ENERGY	190 E COMSTOCK ST UNIT B JULY22	169.74
			CONSUMERS ENERGY	100 E MASON ST JULY22	29.24
			CONSUMERS ENERGY	100 S PARK STREET JULY22	137.78
			CONSUMERS ENERGY	828 N GOULD ST JULY22	53.46
			CONSUMERS ENERGY	540 N CHESTNUT ST JULY22	40.31
			CONSUMERS ENERGY	1175 FARR AVE JULY22	39.35
			CONSUMERS ENERGY	204 S WATER ST JULY22	50.84
			CONSUMERS ENERGY	1590 PALMER AVE PUMP 3 JULY22	40.88
			CONSUMERS ENERGY	1510 PALMER AVE PUMP 2 JULY22	2,569.39
			CONSUMERS ENERGY	501 OAKWOOD AVE JULY22	117.70
			CONSUMERS ENERGY	LED STREET LIGHTS JULY22	3,988.31
			CONSUMERS ENERGY	300 MONROE JULY22	41.15
			CONSUMERS ENERGY	1111 ALLENDALE JULY22	113.98
			CONSUMERS ENERGY	1111 ALLENDALE JULY22	8,775.81
			CONSUMERS ENERGY	515 WASHINGTON JULY22	66.72
			CONSUMERS ENERGY	1410 CHIPPEWA TRAIL JULY22	119.33
			CONSUMERS ENERGY	1890 DOWLING DR JULY22	111.05
			CONSUMERS ENERGY	1506 SOUTH ST JULY22	41.42
			CONSUMERS ENERGY	224 CURWOOD CASTLE DR JULY22	121.36
			CONSUMERS ENERGY	202 S WATER STREET JULY22	164.92
			CONSUMERS ENERGY	1412 CHIPPEWA TRAIL JULY22	16,305.80
			CONSUMERS ENERGY	424 CHESTNUT ST JULY22	136.26
					<u>41,225.92</u>

CHECK REGISTER FOR CITY OF OWOSSO
 CHECK DATE FROM 08/01/2022 - 08/31/2022

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/19/2022	8245 (A)	DELL MARKETING LP	DELL MARKETING LP DELL MARKETING LP DELL MARKETING LP	DELL LATITUDE 5430 RUGGESTED - DELL 22" MONITOR IT QPO 27313 OMNIPLEX 7090 IT QPO 27313	2,229.00 191.00 829.00 <u>3,249.00</u>
08/19/2022	8246 (A)	ELAINE MARIE DUNGEROW Void Reason: ACH BANK ACCOUNT WAS CLOSED	ELAINE MARIE DUNGEROW	ELECTION WORKER'S PAYROLL	196.50 V
08/19/2022	8247 (A)	ENG INC	ENG INC	ENGINEERING-2023 NORTH STREET P	5,750.00
08/19/2022	8248 (A)	EPS SECURITY	EPS SECURITY EPS SECURITY	CURWOOD CASTLE 09/01/22-11/30/2 PAYMASTER BUILDING MONITORING 0	66.84 89.61 <u>156.45</u>
08/19/2022	8249 (A)	FLEIS & VANDENBRINK ENGINEERIN	FLEIS & VANDENBRINK ENGINEERIN	2021 GOULD STREET PROJECT-ENGIN	927.20
08/19/2022	8250 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	JULY 2022 PURCHASES - GILBERTS	480.77
08/19/2022	8251 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES FOR CITY 07/12/2	9,053.60
08/19/2022	8252 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	PEBBLES QUICK LIME FY 2022-2023	6,971.19
08/19/2022	8253 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	65,581.37
08/19/2022	8254 (A)	GROUP RESOURCES	GROUP RESOURCES	AUGUST 2022 FSA ADMIN	100.00
08/19/2022	8255 (A)	HI QUALITY GLASS, INC	HI QUALITY GLASS, INC	PICTURE FRAME FOR OPD QPO 27567	98.98
08/19/2022	8256 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS & FUEL 7/15/2022-7/31/2022	8,312.95
08/19/2022	8257 (A)	KMI ROAD MAINTENANCE	KMI ROAD MAINTENANCE KMI ROAD MAINTENANCE	APP #7 2021 SIDEWALK RESTORATIO 2021 SIDEWALK RESTORATION PROGR	2,500.00 13,639.99 <u>16,139.99</u>
08/19/2022	8258 (A)	LOGICALIS INC	LOGICALIS INC LOGICALIS INC LOGICALIS INC LOGICALIS INC	NETWORK ADMINISTRATOR/ENGINEERI NETWORK ADMINISTRATOR/ENGINEERI MICROSOFT 365 MIGRATION PROJECT MICROSOFT 365 MIGRATION PROJECT	1,600.00 3,200.00 742.50 3,332.50 <u>8,875.00</u>
08/19/2022	8259 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC. LUDINGTON ELECTRIC, INC.	WORK ON CURWOOD CASTLE CONTROL ELECTRICAL FIX AT OAKWOOD PARK-	100.00 2,598.91 <u>2,698.91</u>
08/19/2022	8260 (A)	MEI TOTAL ELEVATOR SOLUTIONS	MEI TOTAL ELEVATOR SOLUTIONS	CITY HALL ELEVATOR SERVICE AGRE	159.16
08/19/2022	8261 (A)	MEMORIAL HEALTHCARE CENTER	MEMORIAL HEALTHCARE CENTER	DRUG SCREENS & PHYSICAL 8/01/20	465.75
08/19/2022	8262 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	DISOLVED SULFIDE ANALYSIS WWTP	42.00
08/19/2022	8263 (A)	MICHIGAN MUNICIPAL LEAGUE WORK	MICHIGAN MUNICIPAL LEAGUE WORK	POLICY PREMIUM 2022	30,756.00
08/19/2022	8264 (A)	MICHIGAN PAVING & MATERIALS CCM	MICHIGAN PAVING & MATERIALS CC	CAMS SEAL SP 211.36 GALLONS	634.08
08/19/2022	8265 (A)	NORTHERN PUMP & WELL INC	NORTHERN PUMP & WELL INC NORTHERN PUMP & WELL INC	SERVICE CONTRACT-11/21 TO 6/30/ MUNICIPAL WATER SUPPLY WELL DRI	1,250.00 24,169.60 <u>25,419.60</u>
08/19/2022	8266 (A)	OFFICE SOURCE	OFFICE SOURCE	OFFICE CHAIR FOR FINANCE QPO 26	365.00
08/19/2022	8267 (A)	OHM	OHM OHM	GROUNDWATER RESOURCE EVALUATION GROUNDWATER RESOURCE EVALUATION	18,845.50 15,273.50 <u>34,119.00</u>
08/19/2022	8268 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	JULY 2022 MERCURY ANALYSES WWTP	385.53
08/19/2022	8269 (A)	PAXXO (USA) INC	PAXXO (USA) INC	90M LONGOPAC CASSETTE FOR WWTP	812.11
08/19/2022	8270 (A)	ROXANE K CRAMER	ROXANE K CRAMER	ELECTION WORKER'S PAYROLL	193.50

08/30/2022 11:24 AM
User: BABarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 08/01/2022 - 08/31/2022

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Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/19/2022	8271 (A)	SHELLEY COOK	SHELLEY COOK	ELECTION WORKER'S PAYROLL	63.50
08/19/2022	8272 (A)	SIGNATURE AUTO GROUP-OWOSSO	MCSIGNATURE AUTO GROUP-OWOSSO	MCTIRES FOR CAR 7 OPF QPO 27652	1,111.80
				SIGNATURE AUTO GROUP-OWOSSO MCMAINTENANCE ON CAR 5 OPD QPO 27	1,348.12
				SIGNATURE AUTO GROUP-OWOSSO MCPM ON CAR 11 OPD QPO 27651	56.95
				SIGNATURE AUTO GROUP-OWOSSO MCSERVICE CAR #9 OPD QPO 27403	56.95
				SIGNATURE AUTO GROUP-OWOSSO MCSERVICE ON MEDIC 5 FOR OFD	141.10
					<u>2,714.92</u>
08/19/2022	8273 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	2022 STREET PATCHES PER AMENDME	15,785.58
08/19/2022	8274 (A)	STEVEN PAUL KOHAGEN	STEVEN PAUL KOHAGEN	ELECTION WORKER'S PAYROLL	45.50
08/19/2022	8275 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ONSITE ACCOUNTING SERVICES AND .	2,749.50
08/19/2022	8276 (A)	TERRY ANN BEACH	TERRY ANN BEACH	ELECTION WORKERS PAYROLL	279.50
08/19/2022	8277 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	ADVERTISING COSTS JULY 2022	816.10
08/19/2022	8278 (A)	UTILITY CONSUMER ANALYTICS INC	UTILITY CONSUMER ANALYTICS INC	ANNUAL MAINTENANCE ACE PORTAL 2	22,500.00
08/19/2022	8279 (A)	VERIZON WIRELESS	VERIZON WIRELESS	PHONE SERVICE JULY 2022	958.68
08/19/2022	8280 (A)	VERIZON WIRELESS	VERIZON WIRELESS	PHONE SERVICE JULY 2022	468.15
08/19/2022	8281 (A)	VISTA ANALYTICAL LABORATORY	IN VISTA ANALYTICAL LABORATORY	IN JULY 2022 PFAS ANALYSES WWTP 27	756.00
08/19/2022	8282 (E)	MAILCHIMP	MAILCHIMP	ESSENTIALS PLAN	11.00
08/19/2022	8283 (E)	STATE OF MI BUSINESS ONE STOP	STATE OF MI BUSINESS ONE STOP	PERMIT RENEWAL FEES FOR 2022/9	52.00
08/23/2022	135166	ELAINE MARIE DUNGEROW	ELAINE MARIE DUNGEROW	ELECTION WORKER'S PAYROLL	196.50
08/23/2022	135167	WALSER MARY	WALSER MARY	UB refund for account: 47101400	231.43

1 TOTALS:

Total of 250 Checks:

1,975,004.45

Less 4 Void Checks:

432.93

Total of 246 Disbursements:

1,974,571.52



MEMORANDUM

Building Department 301 W. Main St. Owosso, MI 989-725-0535

DATE: 08/16/2022
TO: Mayor Eveleth and the Owosso City Council
FROM: Tanya Buckelew, Planning & Building Director
SUBJECT: Lot Split Application
Parcel No: 050-602-003-015-00 and 050-602-003-016-00
Address: 815 HAMMONT and 823 HAMMONT STREET

RECOMMENDATION:

Staff recommends approval of the application for lot splits for 815 HAMMONT and 823 HAMMONT STREET.

BACKGROUND:

815 HAMMONT STREET, 050-602-003-015-00 and 823 HAMMONT STREET, 050-602-003-016-00 were recently purchased by the Applicants. They have requested the two (2) lots be split into three (3) lots. This would result in three (3) equal lots at 88' frontage and 90' depth each. The Applicants propose to build three (3) houses on these lots.

LEGAL DESCRIPTION:

CURRENT:

815 HAMMONT STREET, 050-602-030-015-00
W 90' OF LOTS 5 & 6, BLK 3 M L STEWART & CO'S 2ND ADD

823 HAMMONT STREET, 050-602-030-016-00
W 90' OF LOTS 7 & 8, BLK 3 ML STEWART & CO'S 2ND ADD

PROPOSED DESCRIPTIONS:

815 HAMMONT STREET, 050-602-030-015-00 (NORTHERN PARCEL)
W 90' OF LOTS 5 & N 1/3 OF W 90' OF LOT 6, BLK 3 M L STEWART & CO'S 2ND ADD, L1
PLATS/P23, 0.182 AC +/-

817 HAMMONT STREET, 050-602-030-016-00 (MIDDLE PARCEL)
S 2/3 OF W 90' OF LOT 6 & N 2/3 OF W 90' OF LOT 7, BLK 3 M L STEWART & CO'S 2ND ADD,
L1 PLATS/P23, 0.182 AC +/-

823 HAMMONT STREET, 050-602-030-017-00 (SOUTHERN PARCEL)
W 90' OF LOT 8 & 1/3 OF W 90' OF LOT 7, BLK 3 M L STEWART & CO'S 2ND ADD, L1
PLATS/P23, 0.182 AC +/-

SEE ATTACHED:

The attached lot split request, received on August 8, 2022 from Mary Clark and Edwin Hatler, has been reviewed by the various departments. The proposed splits will conform to present city ordinances.

Therefore, approval by the City Council for this lot split is recommended.

FISCAL IMPACTS:

N/A



Rec'd 08/08/2022
P2022-018

Application Fee:
Single - \$250
Multiple - \$250 each +
\$50/resulting lot

APPLICATION TO DIVIDE PLATTED CITY LOTS

The State of Michigan Land Division Act and City of Owosso Subdivision Regulations prohibit the division of platted City lots without prior approval of the City Council.

Step-By-Step Guide

1. Staff will assist the applicant by explaining the parcel split process, provide site information, review the application and inform that a survey may be required
 2. Applicant submits application with fee
 3. Departmental review of application
 4. Staff prepares memo for next City Council meeting
 5. Send notice to applicant with the date of the City Council meeting
 6. City Clerk notifies the Building Department and Assessor of Council approval or denial
 7. Final approval or denial notice sent to applicant
- Requests for parcel splits can only be approved if the request meets the requirements of the Zoning Ordinance. The resulting split cannot create a parcel that does not meet the minimum dimensional requirements for the district (street frontage and parcel area). If there are structures on the parcel they must meet the side yard and/or rear yard setback as applicable.
 - It is the owner's responsibility to verify that there are no issues/objections to the request by any persons, firms, or corporations having a legal or equitable interest in the land. **The City does not conduct a title search for the property.**
 - If the parcel involves a principal residence or homestead it is up to the applicant to notify the City Assessor to update their Homestead Exemption.
 - The applicant is responsible to provide a survey and legal descriptions of the proposed parcels (unless waived by the Zoning Administrator). If buildings or structures are located on a parcel a site plan showing set-backs is required. Requests are reviewed for compliance with the Zoning Ordinance. The Zoning Administrator reserves the right to require additional information necessary to meet the requirements of the Zoning Ordinance.
 - **ALL DELINQUENT TAXES/SPECIAL ASSESSMENTS/LIENS MUST BE PAID ON ANY PARCEL BEFORE THE DESCRIPTION OF THE PARCEL CAN BE CHANGED.**

Applicant Information

Name: Mary Clark & Edwin Hatler
Affiliation if Not Owner: Owner
Address: 1712 Wood St., Lansing, MI 48912
Phone: 517-507-2247

Land Division Information

Parcel Address:	Parcel Number:
<u>815 Hammond</u>	<u>050-602-003-015-00</u>
<u>823 Hammond</u>	<u>050-602-003-016-00</u>

Proposed Use

<input checked="" type="checkbox"/> Residential	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Institutional	<input type="checkbox"/> Other
---	-------------------------------------	-------------------------------------	--	--------------------------------

Describe the division being proposed

Split from two (2) building lots to three (3)
equal building lots.

Affidavit and Permissions:

- I agree the statements made on this document are true, and if found not to be true, this application and any approvals will be void
- I agree to give permission for officials of the municipality to enter onto property involved in this application for purposes of inspection, to verify that the information provided on the application is correct
- I understand that any approval hereunder only constitutes approval of requested legal descriptions and does not provide, constitute, infer or imply build ability or compliance with any applicable statute, law, building code, deed restriction, or property right
- I agree to comply with the conditions and regulations provided with this parcel division
- I understand that the land division application may take up to 30 days to be processed
- I understand that property tax bills may be issued using the parent parcel(s) and I agree to have the tax bills and other city of Owosso liens charged/billed during this period paid by the appropriate party
- I understand that if property is being conveyed between the parties, requested land division will only take place on city records after recording of deed
- **Divisions require all taxes, special assessments and outstanding invoices be paid in full before the division can be processed**

Ed. K. [Signature]

8-8-22

Applicant Signature

Date

City of Owosso Lot Split Ordinance Sec. 30-5. - Lot division.

The division of a lot in a recorded plat is prohibited, unless approved following application to the city council. The application shall be filed with the city clerk and shall state the reasons for the proposed division. The city council may request review and comment by the city planning commission. The division to be approved by the city council shall have the suitability of the land for building purposes approved by the city zoning administrator, who may require submission of a professionally prepared boundary survey report. No building permit shall be issued, nor any building construction commenced, prior to the city council's approval. No lot in a recorded plat shall be divided into more than four (4) parts, and the resulting lots shall be not less in area than permitted by the city zoning ordinance. The division of a lot resulting in a smaller area than prescribed herein may be permitted but only for the purpose of adding to the existing building site or sites. The application shall so state and shall be in affidavit form. (Ord. No. 456, § 1, 12-19-88)

OWOSSO



(2) 90' x 132' → (3) 88' x 90'

Current Parent Parcel assessment descriptions

050-602-030-015-00, 815 Hammont St:

W 90' OF LOTS 5, & 6, BLK 3 M L STEWART & CO'S 2ND ADD

050-602-030-016-00, 823 Hammont St:

W 90' OF LOTS 7 & 8, BLK 3 M L STEWART & CO'S 2ND ADD

Proposed assessment descriptions for Resulting Parcels

050-602-030-015-00

Northern parcel: *815 Hammont St*

W 90 FT OF LOT 5, & N 1/3 OF W 90 FT OF LOT 6, BLK 3 M L STEWART & CO'S 2ND ADD, L1 PLATS/P23,
0.182 AC +/-

050-602-030-016-00

Middle Parcel: *817 Hammont St*

S 2/3 OF W 90 FT OF LOT 6 & N 2/3 OF W 90 FT OF LOT 7, BLK 3 M L STEWART & CO'S 2ND ADD, L1
PLATS/P23, 0.182 AC +/-

050-602-030-017-00

Southern Parcel: *823 Hammont St*

W 90 FT OF LOT 8, & S 1/3 OF W 90 FT OF LOT 7, BLK 3 M L STEWART & CO'S 2ND ADD, L1 PLATS/P23,
0.182 AC +/-

M Neese 8/9/2022

City of Owosso Division of Platted City Lots Departmental Review

1. Building Official Recommends:		<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: <i>LOOKS TO BE IN ORDER AS APPLIED</i>			
Signature: <i>Burt H.</i>			
2. Assessor Recommends:		<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Survey Required		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Attach current and proposed legal description <i>See Attached</i>			
New Address:			
New Parcel Number:			
Comments: <i>Will use current Parcel numbers + Addresses for 2 parcels AND Create 1 new parcel number + Address. New numbers + Addresses will be for 2023 Assessment Roll</i>			
Signature: <i>Mike Dault 8-9-2022</i>			
3. Treasurer Tax Information:		<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
County Drain Office Special Assessments: <i>No drain assessments exist</i>		<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
County Treasurer's Office Delinquent Taxes: <i>Taxes paid thru 2021</i>		<input checked="" type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Special Assessments: <i>No special assessments</i>		<input type="checkbox"/> Paid	<input type="checkbox"/> Unpaid
Comments: <i>2022 summer taxes not yet paid, due 8-31-22</i>			
Signature: <i>for Hunt</i>			
4. Public Utilities Recommends:		<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments:			
Signature: <i>Ryan Swanson</i>			
5. Engineering Recommends:		<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: <i>New developments will need driveway approaches, and water + sanitary sewer connections.</i>			
Signature: <i>Coryton Wehner</i>			
6. Zoning Administrator Recommends:		<input checked="" type="checkbox"/> Approval	<input type="checkbox"/> Denial
Comments: <i>3 new lots equals 7,920 sqft each. This meets the minimum lot size of 7,200 sqft</i>			
Signature: <i>Van Brocklin</i>			

Date for City Council Review:	09-06-2022	Date notice sent to applicant:	08-16-2022
City Council action:	<input type="checkbox"/> Approved as submitted	<input type="checkbox"/> Denied	<input type="checkbox"/> Approved with attached conditions
Date results sent to applicant:			

Building Department Checklist

Application Reviewed	08-09-2022	<input checked="" type="checkbox"/>
Fee paid	08-09-2022	<input checked="" type="checkbox"/>
Return all materials to Building Department		<input checked="" type="checkbox"/>
Send copy of application to applicant with date of Council Meeting		<input checked="" type="checkbox"/>
Prepare memo and submit with original application to Clerk's Office		<input checked="" type="checkbox"/>
After Council approval or denial, notify applicant with copy of completed application		<input type="checkbox"/>
Notify Assessor of approval or denial		<input type="checkbox"/>
Scan to BS&A file and file hard copy		<input type="checkbox"/>
Staff Initials		



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: August 29, 2022

TO: Mayor Eveleth and the Owosso City Council and City Manager Henne

FROM: Michael Dowler, Assessor

SUBJECT: Amendment to the 2022 Poverty Exemption Guidelines

RECOMMENDATION:

Assessor recommends amending the 2022 Poverty Exemption Guidelines.

BACKGROUND:

After review by the State of Michigan's contractor for conducting the Audit of Minimum Assessing Requirements (AMAR) it has been brought to my attention that under the Asset Guidelines section the verbiage "and minimum zoning required footprint" needs to be removed. Per Bulletin 3 of 2021, more land than the minimum footprint is allowed.

Thank you in advance for your consideration in this matter and as always, if you have any further questions, please feel free to contact me.

FISCAL IMPACTS:

None

CITY OF OWOSSO
AMENDED POVERTY EXEMPTION GUIDELINES FOR 2022

Policy

The City of Owosso will grant property tax exemptions due to poverty according to Section 211.7u of the Michigan Compiled Laws. Pursuant to Public Act 253 of 2020, if a person qualifies the board of review may grant either a 100%, 50% or 25% reduction in taxable value for the applicable tax year, or any other percentage reduction approved by the state tax commission. However, the City of Owosso elects to grant 100% reductions only.

Property tax poverty exemptions must be applied for yearly (between January 1 and Dec 9, 2022). Applications may be mailed or returned in person to Owosso City Hall, 301 W Main St., Owosso MI 48867 or placed in the red drop box in City Hall's parking lot. Questions may be directed to the city assessing department at (989) 725-0530.

To be eligible, a person shall do all the following on an annual basis:

- Be the owner and occupy the principal residence of the property for which an exemption is applied.
- Submit an application on the form provided by the City Assessor's office. The application constitutes an appearance before the Board of Review for the purpose of preserving the claimant's right to appeal.
- Provide proof of residency for **all** residents in the home.
- Supply a copy of federal and state income tax returns (including any property tax credit) filed in the current year for **all adult residents**, if available, or immediately preceding year if current is unavailable and/or a signed affidavit (Treasury Form 4988) stating income tax returns are not required to be filed.
- Supply copies of proof of income for the most recent six-month period (current pay stubs, benefit statement, etc.) for **all** residents 18 years old and over. Additional stubs may be requested at a later date.
- **If the applicant fails to supply all the required documents or if it is found that the information supplied is fraudulent, the application shall be denied.**

Income Guidelines

Applicant's income shall not exceed the poverty income thresholds listed here. Income of students under the age of 18 years shall **not** be included as income.

2022 Income Standards Poverty Threshold

Total number of persons residing in homestead	Annual allowable income
1 person	\$19,600.
2 persons	\$22,400.
3 persons	\$25,200.
4 persons	\$27,960.
5 persons	\$31,040.
6 persons	\$35,580.
7 persons	\$40,120.
8 persons	\$44,660.
Each additional person, add	\$4,540.

Asset Guidelines

Assets, (except the original homestead ~~and minimum zoning required footprint~~, essential household goods and the first \$5,000 of the market value of a motor vehicle), **shall not exceed \$4,000 (four thousand dollars) for individual applicant and/or \$6,000 (six thousand dollars) per household** if more than one financial contributor.

Required Documents Checklist

- _____ Proof of Identity (driver's license, picture identification, etc.).
- _____ Proof of ownership (deed, contract, etc.).
- _____ Proof of residency for all occupants.
- _____ Proof of Income for all adults (most recent six-month period – pay stubs, Social Security, etc.).
- _____ Copies of self-employment documents (checks, receipts), if applicable.
- _____ Copies of unemployment compensation, if applicable.
- _____ Copy of most recent bank statement(s) for all adults.
- _____ Federal Income Tax Return (most recent) or Poverty Exemption Affidavit if filing is not required, for all adults.
- _____ State Income Tax Return (most recent) or Poverty Exemption Affidavit if filing is not required, for all adults.
- _____ Copies of non-cash benefits letters such as Bridge Card / DHS assistance, if applicable.
- _____ Copy of child/spousal support letter, if applicable.

Poverty Exemption Affidavit

This form is issued under authority of Public Act 206 of 1893; MCL 211.7u.

INSTRUCTIONS: When completed, this document must accompany a taxpayer's Application for Poverty Exemption filed with the supervisor or the board of review of the local unit where the property is located. MCL 211.7u provides for a whole or partial property tax exemption on the principal residence of an owner of the property by reason of poverty and the inability to contribute toward the public charges. MCL 211.7u(2)(b) requires proof of eligibility for the exemption be provided to the board of review by supplying copies of federal and state income tax returns for all persons residing in the principal residence, including property tax credit returns, or by filing an affidavit for all persons residing in the residence who were not required to file federal or state income tax returns for the current or preceding tax year.

I, _____, swear and affirm by my signature below that I reside in the principal residence that is the subject of this Application for Poverty Exemption and that for the current tax year and the preceding tax year, I was not required to file a federal or state income tax return.

Address of Principal Residence: _____

Signature of Person Making Affidavit

Date



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 30, 2022

TO: Mayor Eveleth and the Owosso City Council

FROM: City Manager

SUBJECT: General Fund Loan to BRA # 21 Fund (152 Howard Street Project)

BACKGROUND:

The city approved a Brownfield Plan for the redevelopment of 152 N Howard Street in 2019. This project is dependent upon state incentives as well as local incentives. Unfortunately, the MEDC has stalled the project because of internal staff shakeups and disagreements over what incentive program is the best fit for the project. In that time, bills for engineering work and grant administration that were supposed to be paid by the MEDC have remained unpaid. Because only one grant administrator bid on this project, there is a very real chance that if they are not paid, no bids will be received from interested grant administrators on other MEDC project grant applications that we have submitted in the last few months, and ALL future projects may be stalled because of the MEDC's internal strife and disagreements.

The problem is, the brownfield is not capturing any taxes because the project must be completed for that to begin. A ten-year, \$10,000, inter-fund, zero-interest loan is needed because the brownfield has no money to pay for these project costs. I have assurances from the MEDC that once they get their house in order on this project, the city may submit for reimbursement on any bills paid by the brownfield.

RECOMMENDATION:

Approve 10-year interest free loan from the General Fund to BRA #21.

RESOLUTION NO.

**AUTHORIZE INTERDEPARTMENTAL LOAN
BETWEEN THE GENERAL FUND AND
BROWNFIELD REDEVELOPMENT AUTHORITY DISTRICT NO. 21
FOR THE 152 HOWARD STREET PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved the formation of a Brownfield Redevelopment Authority under Public Act 381 of 1996; and

WHEREAS, the Brownfield Redevelopment Authority allows a community the opportunity to create a local brownfield financing resource, enhance local economic development capacities, and market difficult sites based on private incentives; and

WHEREAS, the City of Owosso Brownfield Redevelopment Authority created and adopted a brownfield redevelopment plan for the 152 Howard Street Project on October 9, 2019; and

WHEREAS, the Owosso City Council adopted said brownfield redevelopment plan for 152 Howard Street on November 4, 2019; and

WHEREAS, the brownfield redevelopment plan authorized a tax capture for a 27-year period, to begin after the completion of the project; and

WHEREAS, project costs have been incurred and need to be paid even though there has been no tax capture on this redevelopment project to yet.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable and necessary to authorize an interdepartmental loan between the General Fund (101) and Owosso Brownfield Redevelopment Authority Fund (280) for the 152 Howard Street Project.
- SECOND: it has heretofore been determined that it is advisable, necessary, and in the public interest to loan Fund 280 \$10,000 over a 10 year period at no interest.
- THIRD: it has heretofore been determined that it is advisable, necessary, and in the public interest to require payments on said loan as soon as tax capture occurs.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 30, 2022

TO: Mayor Eveleth and the Owosso City Council

FROM: City Manager

SUBJECT: Extend Due Diligence Period for sale of parcel 050-549-000-008-00

BACKGROUND:

The city approved a sales agreement and development agreement, in the amount \$50,000, for 10.85 acres of city-owned property, parcel # 050-549-000-008-00, located to the west of Ginger Square apartments off Penbrook Drive. This parcel is zoned residential multi-family (RM1). Council approved this sale in March, 2022. The Developer – Moxie Holdings, LLC – is requesting a 180-day extension on the due diligence period due to housing market and supply volatility.

RECOMMENDATION:

Approve due diligence extension for 180 days on sales agreement for 050-549-000-008-00.

RESOLUTION NO.

**APPROVING EXTENSION OF THE DUE DILIGENCE PERIOD
FOR THE PURCHASE AGREEMENT WITH MOXIE HOLDINGS, LLC
FOR PARCEL #050-549-000-008-00**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a purchase agreement with Moxie Holdings, LLC for parcel # 050-549-000-008-00 in the amount of \$50,000 on March 7, 2022 for a future apartment development project; and

WHEREAS, Moxie Holdings, LLC desires to extend the due-diligence period by 180 days because of current housing market and supply volatility; and

WHEREAS, the City of Owosso desires to grant Moxie Holdings, LLC exclusive rights to build said apartment development.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso agrees to extend the due diligence period by 180 days for the purchase agreement dated March 7, 2022 for Parcel # 050-549-000-008-00.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 30, 2022
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – July 2022

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending July 31, 2022.

Revenue Expense Report

The column labeled “Activity for month” reflects revenues received and expenses paid during the specific month and the column labeled “YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 07-31-2022
Cash Summary by Account for City of Owosso – 07-01-2022– 07-31-2022

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,791,355.00	3,791,355.00	401,728.93	401,728.93	3,389,626.07	10.60
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,122.00	2,122.00	0.00	0.00	2,122.00	0.00
101-000-404.000	PA 298 OF 1917	0.00	0.00	31,649.72	31,649.72	(31,649.72)	100.00
101-000-434.000	TRAILER PARK TAXES	975.00	975.00	513.00	513.00	462.00	52.62
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	18,236.00	18,236.00	0.00	0.00	18,236.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	169,000.00	169,000.00	0.00	0.00	169,000.00	0.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	20,348.00	20,348.00	(2.17)	(2.17)	20,350.17	(0.01)
101-000-447.000	ADMINISTRATION FEES	98,575.00	98,575.00	3,625.15	3,625.15	94,949.85	3.68
101-000-476.000	LIQUOR LICENSES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000-476.100	MARIJUANA LICENSE FEE	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	103,000.00	103,000.00	0.00	0.00	103,000.00	0.00
101-000-478.000	MISCELLANEOUS LICENSES	1,000.00	1,000.00	330.00	330.00	670.00	33.00
101-000-490.000	PERMITS-BUILDING	87,500.00	87,500.00	0.00	0.00	87,500.00	0.00
101-000-490.100	PERMITS-ELECTRICAL	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	0.00	0.00	55,000.00	0.00
101-000-491.000	PERMITS	475.00	475.00	40.00	40.00	435.00	8.42
101-000-492.000	DOG LICENSES	25.00	25.00	0.00	0.00	25.00	0.00
101-000-502.000	GRANT-FEDERAL	127,886.00	127,886.00	0.00	0.00	127,886.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
101-000-574.000	REVENUE SHARING	1,412,405.00	1,412,405.00	0.00	0.00	1,412,405.00	0.00
101-000-574.050	REVENUE SHARING - STATUTORY	472,902.00	472,902.00	0.00	0.00	472,902.00	0.00
101-000-605.150	VACANT PROPERTY REGISTRATION/IN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-605.200	CHARGE FOR SERVICES RENDERED	229,782.00	229,782.00	1,708.41	1,708.41	228,073.59	0.74
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	79.00	79.00	921.00	7.90
101-000-605.300	FIRE SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-638.000	AMBULANCE CHARGES	295,961.00	295,961.00	38,166.11	38,166.11	257,794.89	12.90
101-000-638.100	AMBULANCE MILEAGE CHARGES	217,668.00	217,668.00	16,822.78	16,822.78	200,845.22	7.73
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR'	393,342.00	393,342.00	56,525.85	56,525.85	336,816.15	14.37
101-000-642.000	CHARGE FOR SERVICES - SALES	4,000.00	4,000.00	775.00	775.00	3,225.00	19.38
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	0.00	1,680.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	400.62	400.62	9,599.38	4.01
101-000-657.100	PARKING VIOLATIONS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-000-665.000	INTEREST INCOME	65,129.00	65,129.00	320.99	320.99	64,808.01	0.49
101-000-665.100	INTEREST INCOME-RESTRICTED ASSE'	50.00	50.00	0.00	0.00	50.00	0.00
101-000-665.200	ICMA INTEREST INCOME	50.00	50.00	0.00	0.00	50.00	0.00
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	0.00	500.00	0.00
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	401.50	401.50	19,598.50	2.01
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	203,175.00	203,175.00	0.00	0.00	203,175.00	0.00
101-000-676.300	CITY UTILITIES ADMIN REIMB	764,820.00	764,820.00	0.00	0.00	764,820.00	0.00
101-000-676.400	DDA/OBRA REIMBURSEMENT	14,594.00	14,594.00	0.00	0.00	14,594.00	0.00
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	192,013.00	192,013.00	0.00	0.00	192,013.00	0.00
101-000-687.000	INSURANCE REFUNDS	110,000.00	110,000.00	0.00	0.00	110,000.00	0.00
TOTAL REVENUES		9,043,568.00	9,043,568.00	553,084.89	553,084.89	8,490,483.11	6.12
Expenditures							
101	CITY COUNCIL	6,800.00	6,800.00	0.00	0.00	6,800.00	0.00
171	CITY MANAGER	273,386.00	273,386.00	17,193.84	17,193.84	256,192.16	6.29
201	FINANCE	304,153.00	304,153.00	14,058.19	14,058.19	290,094.81	4.62

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
210	CITY ATTORNEY	120,000.00	120,000.00	7,963.62	7,963.62	112,036.38	6.64
215	CLERK	332,593.00	332,593.00	13,900.30	13,900.30	318,692.70	4.18
228	INFORMATION & TECHNOLOGY	261,225.00	261,225.00	0.00	0.00	261,225.00	0.00
253	TREASURY	170,218.00	170,218.00	9,864.40	9,864.40	160,353.60	5.80
257	ASSESSING	204,537.00	204,537.00	12,009.18	12,009.18	192,527.82	5.87
261	GENERAL ADMIN	272,659.00	272,659.00	17,828.00	17,828.00	254,831.00	6.54
265	BUILDING & GROUNDS	125,947.00	125,947.00	5,685.38	5,685.38	120,261.62	4.51
270	HUMAN RESOURCES	204,517.00	204,517.00	11,818.43	11,818.43	192,698.57	5.78
301	POLICE	2,825,081.00	2,825,081.00	154,733.62	154,733.62	2,670,347.38	5.48
336	FIRE	2,305,188.00	2,305,188.00	119,322.81	119,322.81	2,185,865.19	5.18
371	BUILDING AND SAFETY	300,766.00	300,766.00	9,716.24	9,716.24	291,049.76	3.23
441	PUBLIC WORKS	776,165.00	776,165.00	40,243.12	40,243.12	735,921.88	5.18
528	LEAF AND BRUSH COLLECTION	202,397.00	202,397.00	14,133.26	14,133.26	188,263.74	6.98
585	PARKING	24,950.00	24,950.00	1,592.15	1,592.15	23,357.85	6.38
720	COMMUNITY DEVELOPMENT	103,370.00	103,370.00	1,824.62	1,824.62	101,545.38	1.77
751	PARKS	203,916.00	203,916.00	18,303.30	18,303.30	185,612.70	8.98
966	TRANSFERS OUT	56,971.00	56,971.00	0.00	0.00	56,971.00	0.00
TOTAL EXPENDITURES		9,074,839.00	9,074,839.00	470,190.46	470,190.46	8,604,648.54	5.18
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		9,043,568.00	9,043,568.00	553,084.89	553,084.89	8,490,483.11	6.12
TOTAL EXPENDITURES		9,074,839.00	9,074,839.00	470,190.46	470,190.46	8,604,648.54	5.18
NET OF REVENUES & EXPENDITURES		(31,271.00)	(31,271.00)	82,894.43	82,894.43	(114,165.43)	265.08

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/22	07/31/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	36,358.00	36,358.00	0.00	0.00	36,358.00	0.00
202-000-542.000	GAS & WEIGHT TAX	1,403,584.00	1,403,584.00	0.00	0.00	1,403,584.00	0.00
202-000-665.000	INTEREST INCOME	100.00	100.00	698.61	698.61	(598.61)	698.61
202-000-678.000	SPECIAL ASSESSMENT	111,125.00	111,125.00	0.00	0.00	111,125.00	0.00
TOTAL REVENUES		1,596,167.00	1,596,167.00	698.61	698.61	1,595,468.39	0.04
Expenditures							
451	CONSTRUCTION	260,500.00	260,500.00	169.60	169.60	260,330.40	0.07
463	STREET MAINTENANCE	272,066.00	272,066.00	8,691.54	8,691.54	263,374.46	3.19
473	BRIDGE MAINTENANCE	12,140.00	12,140.00	0.00	0.00	12,140.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	20,506.00	20,506.00	0.00	0.00	20,506.00	0.00
478	SNOW & ICE CONTROL	131,778.00	131,778.00	2,002.31	2,002.31	129,775.69	1.52
480	TREE TRIMMING	60,568.00	60,568.00	2,986.07	2,986.07	57,581.93	4.93
482	ADMINISTRATION & ENGINEERING	180,538.00	180,538.00	2,515.36	2,515.36	178,022.64	1.39
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
486	TRUNKLINE SURFACE MAINTENANCE	2,641.00	2,641.00	24.64	24.64	2,616.36	0.93
488	TRUNKLINE SWEEPING & FLUSHING	3,662.00	3,662.00	0.00	0.00	3,662.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	177.00	177.00	0.00	0.00	177.00	0.00
491	TRUNKLINE STORM DRAIN, CURBS	1,380.00	1,380.00	0.00	0.00	1,380.00	0.00
492	TRUNKLINE ROADSIDE CLEANUP	169.00	169.00	0.00	0.00	169.00	0.00
494	TRUNKLINE TRAFFIC SIGNS	564.00	564.00	0.00	0.00	564.00	0.00
497	TRUNKLINE SNOW & ICE CONTROL	27,752.00	27,752.00	0.00	0.00	27,752.00	0.00
TOTAL EXPENDITURES		1,324,441.00	1,324,441.00	16,389.52	16,389.52	1,308,051.48	1.24
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		1,596,167.00	1,596,167.00	698.61	698.61	1,595,468.39	0.04
TOTAL EXPENDITURES		1,324,441.00	1,324,441.00	16,389.52	16,389.52	1,308,051.48	1.24
NET OF REVENUES & EXPENDITURES		271,726.00	271,726.00	(15,690.91)	(15,690.91)	287,416.91	5.77

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	516,546.00	516,546.00	0.00	0.00	516,546.00	0.00
203-000-665.000	INTEREST INCOME	0.00	0.00	83.49	83.49	(83.49)	100.00
203-000-678.000	SPECIAL ASSESSMENT	38,902.00	38,902.00	0.00	0.00	38,902.00	0.00
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
TOTAL REVENUES		920,448.00	920,448.00	83.49	83.49	920,364.51	0.01
Expenditures							
451	CONSTRUCTION	382,500.00	382,500.00	0.00	0.00	382,500.00	0.00
463	STREET MAINTENANCE	403,388.00	403,388.00	10,891.01	10,891.01	392,496.99	2.70
474	TRAFFIC SERVICES-MAINTENANCE	6,447.00	6,447.00	0.00	0.00	6,447.00	0.00
478	SNOW & ICE CONTROL	65,397.00	65,397.00	889.92	889.92	64,507.08	1.36
480	TREE TRIMMING	81,363.00	81,363.00	11,868.88	11,868.88	69,494.12	14.59
482	ADMINISTRATION & ENGINEERING	91,835.00	91,835.00	2,515.16	2,515.16	89,319.84	2.74
TOTAL EXPENDITURES		1,030,930.00	1,030,930.00	26,164.97	26,164.97	1,004,765.03	2.54
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		920,448.00	920,448.00	83.49	83.49	920,364.51	0.01
TOTAL EXPENDITURES		1,030,930.00	1,030,930.00	26,164.97	26,164.97	1,004,765.03	2.54
NET OF REVENUES & EXPENDITURES		(110,482.00)	(110,482.00)	(26,081.48)	(26,081.48)	(84,400.52)	23.61

PERIOD ENDING 07/31/2022

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-665.000	INTEREST INCOME	0.00	0.00	0.76	0.76	(0.76)	100.00
208-000-674.100	PRIVATE DONATIONS	0.00	0.00	10,000.00	10,000.00	(10,000.00)	100.00
208-000-692.100	APPROPRIATION OF FUND BALANCE	47,800.00	47,800.00	0.00	0.00	47,800.00	0.00
TOTAL REVENUES		47,800.00	47,800.00	10,000.76	10,000.76	37,799.24	20.92
Expenditures							
751	PARKS	47,800.00	47,800.00	0.00	0.00	47,800.00	0.00
TOTAL EXPENDITURES		47,800.00	47,800.00	0.00	0.00	47,800.00	0.00
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		47,800.00	47,800.00	10,000.76	10,000.76	37,799.24	20.92
TOTAL EXPENDITURES		47,800.00	47,800.00	0.00	0.00	47,800.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	10,000.76	10,000.76	(10,000.76)	100.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-665.000	INTEREST INCOME	4,561.00	4,561.00	25.77	25.77	4,535.23	0.57
239-000-670.000	LOAN PRINCIPAL	107,162.00	107,162.00	7,457.44	7,457.44	99,704.56	6.96
239-000-670.100	LOAN INTEREST	15,785.00	15,785.00	1,228.77	1,228.77	14,556.23	7.78
239-000-674.100	PRIVATE DONATIONS	17,847.00	17,847.00	0.00	0.00	17,847.00	0.00
TOTAL REVENUES		145,355.00	145,355.00	8,711.98	8,711.98	136,643.02	5.99
Expenditures							
000	REVENUE	2,914.00	2,914.00	0.00	0.00	2,914.00	0.00
200	GEN SERVICES	1,571.00	1,571.00	0.00	0.00	1,571.00	0.00
TOTAL EXPENDITURES		4,485.00	4,485.00	0.00	0.00	4,485.00	0.00
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		145,355.00	145,355.00	8,711.98	8,711.98	136,643.02	5.99
TOTAL EXPENDITURES		4,485.00	4,485.00	0.00	0.00	4,485.00	0.00
NET OF REVENUES & EXPENDITURES		140,870.00	140,870.00	8,711.98	8,711.98	132,158.02	6.18

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 243 - OBRA #12 WOODWARD LOFT								
Revenues								
243-000-402.300	OBRA:TAX CAPTURE	125,349.00	125,349.00	0.00	0.00	125,349.00		0.00
TOTAL REVENUES		125,349.00	125,349.00	0.00	0.00	125,349.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00		0.00
964	TAX REIMBURSEMENTS	124,349.00	124,349.00	0.00	0.00	124,349.00		0.00
TOTAL EXPENDITURES		125,349.00	125,349.00	0.00	0.00	125,349.00		0.00
Fund 243 - OBRA #12 WOODWARD LOFT:								
TOTAL REVENUES		125,349.00	125,349.00	0.00	0.00	125,349.00		0.00
TOTAL EXPENDITURES		125,349.00	125,349.00	0.00	0.00	125,349.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00		0.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	33,655.00	33,655.00	4,056.50	4,056.50	29,598.50	12.05
248-000-402.100	TIF	185,108.00	185,108.00	0.00	0.00	185,108.00	0.00
248-000-665.000	INTEREST INCOME	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
248-000-674.200	DONATIONS	5,432.00	5,432.00	500.00	500.00	4,932.00	9.20
248-000-674.300	INCOME-ECNMC RESTRUCTING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
248-000-674.400	INCOME-PROMOTION	17,600.00	17,600.00	0.00	0.00	17,600.00	0.00
248-000-674.500	INCOME-ORGANIZATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
248-000-675.000	MISCELLANEOUS	0.00	0.00	80,000.00	80,000.00	(80,000.00)	100.00
248-000-699.101	GENERAL FUND TRANSFER	37,952.00	37,952.00	0.00	0.00	37,952.00	0.00
TOTAL REVENUES		311,547.00	311,547.00	84,556.50	84,556.50	226,990.50	27.14
Expenditures							
200	GEN SERVICES	81,929.00	81,929.00	119.11	119.11	81,809.89	0.15
261	GENERAL ADMIN	94,881.00	94,881.00	6,442.69	6,442.69	88,438.31	6.79
704	ORGANIZATION	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
705	PROMOTION	19,000.00	19,000.00	0.00	0.00	19,000.00	0.00
706	DESIGN	11,600.00	11,600.00	0.00	0.00	11,600.00	0.00
707	ECONOMIC RESTRUCTURING	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
901	CAPITAL OUTLAY	1,900.00	1,900.00	0.00	0.00	1,900.00	0.00
905	DEBT SERVICE	78,432.00	78,432.00	452.65	452.65	77,979.35	0.58
TOTAL EXPENDITURES		317,742.00	317,742.00	7,014.45	7,014.45	310,727.55	2.21
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		311,547.00	311,547.00	84,556.50	84,556.50	226,990.50	27.14
TOTAL EXPENDITURES		317,742.00	317,742.00	7,014.45	7,014.45	310,727.55	2.21
NET OF REVENUES & EXPENDITURES		(6,195.00)	(6,195.00)	77,542.05	77,542.05	(83,737.05)	1,251.69

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	0.00	0.00	20,000.00	20,000.00	(20,000.00)	100.00
249-000-490.000	PERMITS-BUILDING	0.00	0.00	10,316.00	10,316.00	(10,316.00)	100.00
249-000-490.100	PERMITS-ELECTRICAL	0.00	0.00	1,225.00	1,225.00	(1,225.00)	100.00
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	0.00	0.00	8,010.00	8,010.00	(8,010.00)	100.00
249-000-665.000	INTEREST INCOME	0.00	0.00	0.33	0.33	(0.33)	100.00
TOTAL REVENUES		0.00	0.00	39,551.33	39,551.33	(39,551.33)	100.00
Expenditures							
200	GEN SERVICES	0.00	0.00	25.00	25.00	(25.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	25.00	25.00	(25.00)	100.00
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		0.00	0.00	39,551.33	39,551.33	(39,551.33)	100.00
TOTAL EXPENDITURES		0.00	0.00	25.00	25.00	(25.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	39,526.33	39,526.33	(39,526.33)	100.00

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/22	07/31/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
TOTAL REVENUES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
964	TAX REIMBURSEMENTS	67,573.00	67,573.00	0.00	0.00	67,573.00	0.00
TOTAL EXPENDITURES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
TOTAL EXPENDITURES		74,073.00	74,073.00	0.00	0.00	74,073.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 07/31/2022

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
TOTAL REVENUES		184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
905	DEBT SERVICE	190,721.00	190,721.00	0.00	0.00	190,721.00	0.00
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	0.00	202,721.00	0.00
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		184,959.00	184,959.00	0.00	0.00	184,959.00	0.00
TOTAL EXPENDITURES		202,721.00	202,721.00	0.00	0.00	202,721.00	0.00
NET OF REVENUES & EXPENDITURES		(17,762.00)	(17,762.00)	0.00	0.00	(17,762.00)	0.00

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2022-23		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED	
Fund 273 - OBRA #9 ROBBINS LOFT								
Revenues								
273-000-402.300	OBRA:TAX CAPTURE	3,602.00	3,602.00	0.00	0.00	3,602.00	0.00	
TOTAL REVENUES		3,602.00	3,602.00	0.00	0.00	3,602.00	0.00	
Expenditures								
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	
Fund 273 - OBRA #9 ROBBINS LOFT:								
TOTAL REVENUES		3,602.00	3,602.00	0.00	0.00	3,602.00	0.00	
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	
NET OF REVENUES & EXPENDITURES		2,402.00	2,402.00	0.00	0.00	2,402.00	0.00	

PERIOD ENDING 07/31/2022

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	10,124.00	10,124.00	0.00	0.00	10,124.00	0.00
276-000-665.000	INTEREST INCOME	0.00	0.00	0.07	0.07	(0.07)	100.00
TOTAL REVENUES		10,124.00	10,124.00	0.07	0.07	10,123.93	0.00
Expenditures							
721	PROFESSIONAL SERVICES	560.00	560.00	0.00	0.00	560.00	0.00
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	0.00	28,732.00	0.00
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		10,124.00	10,124.00	0.07	0.07	10,123.93	0.00
TOTAL EXPENDITURES		28,732.00	28,732.00	0.00	0.00	28,732.00	0.00
NET OF REVENUES & EXPENDITURES		(18,608.00)	(18,608.00)	0.07	0.07	(18,608.07)	0.00

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CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/22	07/31/2022	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Revenues							
277-000-402.300	OBRA:TAX CAPTURE	48,463.00	48,463.00	0.00	0.00	48,463.00	0.00
TOTAL REVENUES		48,463.00	48,463.00	0.00	0.00	48,463.00	0.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		48,463.00	48,463.00	0.00	0.00	48,463.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		48,463.00	48,463.00	0.00	0.00	48,463.00	0.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
TOTAL REVENUES		30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	22,408.00	22,408.00	0.00	0.00	22,408.00	0.00
964	TAX REIMBURSEMENTS	1,147.00	1,147.00	0.00	0.00	1,147.00	0.00
TOTAL EXPENDITURES		24,305.00	24,305.00	0.00	0.00	24,305.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		30,813.00	30,813.00	0.00	0.00	30,813.00	0.00
TOTAL EXPENDITURES		24,305.00	24,305.00	0.00	0.00	24,305.00	0.00
NET OF REVENUES & EXPENDITURES		6,508.00	6,508.00	0.00	0.00	6,508.00	0.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 07/31/22 INCR (DECR)	YTD BALANCE 07/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-528.000	OTHER FEDERAL GRANTS	755,760.00	755,760.00	0.00	0.00	755,760.00	0.00
287-000-665.000	INTEREST INCOME	100.00	100.00	864.63	864.63	(764.63)	864.63
TOTAL REVENUES		755,860.00	755,860.00	864.63	864.63	754,995.37	0.11
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		755,860.00	755,860.00	864.63	864.63	754,995.37	0.11
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		755,860.00	755,860.00	864.63	864.63	754,995.37	0.11

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	2,000.00	2,000.00	245.00	245.00	1,755.00	12.25
297-000-665.000	INTEREST INCOME	25.00	25.00	2.46	2.46	22.54	9.84
297-000-667.100	RENTAL INCOME	16,800.00	16,800.00	700.00	700.00	16,100.00	4.17
297-000-674.100	PRIVATE DONATIONS	11,000.00	11,000.00	2,187.00	2,187.00	8,813.00	19.88
297-000-699.101	GENERAL FUND TRANSFER	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL REVENUES		39,825.00	39,825.00	3,134.46	3,134.46	36,690.54	7.87
Expenditures							
797	HISTORICAL COMMISSION	20,842.00	20,842.00	1,126.22	1,126.22	19,715.78	5.40
798	CASTLE	15,780.00	15,780.00	108.82	108.82	15,671.18	0.69
799	GOULD HOUSE	13,250.00	13,250.00	0.00	0.00	13,250.00	0.00
800	COMSTOCK/WOODARD	500.00	500.00	0.00	0.00	500.00	0.00
TOTAL EXPENDITURES		50,372.00	50,372.00	1,235.04	1,235.04	49,136.96	2.45
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		39,825.00	39,825.00	3,134.46	3,134.46	36,690.54	7.87
TOTAL EXPENDITURES		50,372.00	50,372.00	1,235.04	1,235.04	49,136.96	2.45
NET OF REVENUES & EXPENDITURES		(10,547.00)	(10,547.00)	1,899.42	1,899.42	(12,446.42)	18.01

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	MONTH 07/31/22	07/31/2022	BALANCE	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	791,967.00	791,967.00	84,775.22	84,775.22	707,191.78	10.70
301-000-665.000	INTEREST INCOME	0.00	0.00	37.31	37.31	(37.31)	100.00
TOTAL REVENUES		791,967.00	791,967.00	84,812.53	84,812.53	707,154.47	10.71
Expenditures							
905	DEBT SERVICE	791,950.00	791,950.00	0.00	0.00	791,950.00	0.00
TOTAL EXPENDITURES		791,950.00	791,950.00	0.00	0.00	791,950.00	0.00
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		791,967.00	791,967.00	84,812.53	84,812.53	707,154.47	10.71
TOTAL EXPENDITURES		791,950.00	791,950.00	0.00	0.00	791,950.00	0.00
NET OF REVENUES & EXPENDITURES		17.00	17.00	84,812.53	84,812.53	(84,795.53)	8,897.24

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 07/31/22	07/31/2022	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY							
Revenues							
469-000-692.100	APPROPRIATION OF FUND BALANCE	29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
TOTAL REVENUES		29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
Expenditures							
901	CAPITAL OUTLAY	29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
TOTAL EXPENDITURES		29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:							
TOTAL REVENUES		29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
TOTAL EXPENDITURES		29,500.00	29,500.00	0.00	0.00	29,500.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	41,528.00	41,528.00	4,744.67	4,744.67	36,783.33	11.43
588-000-665.000	INTEREST INCOME	0.00	0.00	3.31	3.31	(3.31)	100.00
588-000-692.100	APPROPRIATION OF FUND BALANCE	35,627.00	35,627.00	0.00	0.00	35,627.00	0.00
TOTAL REVENUES		77,155.00	77,155.00	4,747.98	4,747.98	72,407.02	6.15
Expenditures							
200	GEN SERVICES	77,155.00	77,155.00	61,663.86	61,663.86	15,491.14	79.92
TOTAL EXPENDITURES		77,155.00	77,155.00	61,663.86	61,663.86	15,491.14	79.92
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		77,155.00	77,155.00	4,747.98	4,747.98	72,407.02	6.15
TOTAL EXPENDITURES		77,155.00	77,155.00	61,663.86	61,663.86	15,491.14	79.92
NET OF REVENUES & EXPENDITURES		0.00	0.00	(56,915.88)	(56,915.88)	56,915.88	100.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	0.00	0.00	90.00	90.00	(90.00)	100.00
590-000-643.100	METERED SALES	2,743,024.00	2,743,024.00	(100.49)	(100.49)	2,743,124.49	0.00
590-000-644.000	PENALTIES - LATE CHARGES	27,430.00	27,430.00	(716.75)	(716.75)	28,146.75	(2.61)
590-000-665.000	INTEREST INCOME	1,000.00	1,000.00	7.02	7.02	992.98	0.70
590-000-675.000	MISCELLANEOUS	0.00	0.00	400.00	400.00	(400.00)	100.00
TOTAL REVENUES		2,771,454.00	2,771,454.00	(320.22)	(320.22)	2,771,774.22	(0.01)
Expenditures							
200	GEN SERVICES	2,090,402.00	2,090,402.00	147,280.17	147,280.17	1,943,121.83	7.05
549	SEWER OPERATIONS	171,072.00	171,072.00	14,994.39	14,994.39	156,077.61	8.76
901	CAPITAL OUTLAY	485,000.00	485,000.00	0.00	0.00	485,000.00	0.00
905	DEBT SERVICE	131,228.00	131,228.00	0.00	0.00	131,228.00	0.00
TOTAL EXPENDITURES		2,877,702.00	2,877,702.00	162,274.56	162,274.56	2,715,427.44	5.64
Fund 590 - SEWER FUND:							
TOTAL REVENUES		2,771,454.00	2,771,454.00	(320.22)	(320.22)	2,771,774.22	0.01
TOTAL EXPENDITURES		2,877,702.00	2,877,702.00	162,274.56	162,274.56	2,715,427.44	5.64
NET OF REVENUES & EXPENDITURES		(106,248.00)	(106,248.00)	(162,594.78)	(162,594.78)	56,346.78	153.03

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	0.00	0.00	30.00	30.00	(30.00)	100.00
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	0.00	23,040.00	23,040.00	(23,040.00)	100.00
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	1,910,000.00	1,910,000.00	17,092.00	17,092.00	1,892,908.00	0.89
591-000-540.000	STATE SOURCES	345,016.00	345,016.00	0.00	0.00	345,016.00	0.00
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	749,304.00	749,304.00	(17.80)	(17.80)	749,321.80	0.00
591-000-605.350	MATERIAL & SERVICE	0.00	0.00	10,367.12	10,367.12	(10,367.12)	100.00
591-000-643.100	METERED SALES	3,517,836.00	3,517,836.00	2,460.27	2,460.27	3,515,375.73	0.07
591-000-643.200	METERED SALES-WHOLESALE-USAGE	314,831.00	314,831.00	28,655.44	28,655.44	286,175.56	9.10
591-000-644.000	PENALTIES - LATE CHARGES	43,000.00	43,000.00	(818.79)	(818.79)	43,818.79	(1.90)
591-000-665.000	INTEREST INCOME	1,000.00	1,000.00	1,169.68	1,169.68	(169.68)	116.97
591-000-667.300	HYDRANT RENTAL	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
591-000-675.000	MISCELLANEOUS	1,440.00	1,440.00	120.00	120.00	1,320.00	8.33
591-000-675.200	MISCELLANEOUS WATER CHARGES	0.00	0.00	150.00	150.00	(150.00)	100.00
TOTAL REVENUES		6,906,427.00	6,906,427.00	82,247.92	82,247.92	6,824,179.08	1.19
Expenditures							
200	GEN SERVICES	891,525.00	891,525.00	14,296.46	14,296.46	877,228.54	1.60
552	WATER UNDERGROUND	2,677,040.00	2,677,040.00	115,846.27	115,846.27	2,561,193.73	4.33
553	WATER FILTRATION	1,546,975.00	1,546,975.00	49,983.61	49,983.61	1,496,991.39	3.23
901	CAPITAL OUTLAY	1,468,545.00	1,468,545.00	0.00	0.00	1,468,545.00	0.00
905	DEBT SERVICE	909,816.00	909,816.00	0.00	0.00	909,816.00	0.00
TOTAL EXPENDITURES		7,493,901.00	7,493,901.00	180,126.34	180,126.34	7,313,774.66	2.40
Fund 591 - WATER FUND:							
TOTAL REVENUES		6,906,427.00	6,906,427.00	82,247.92	82,247.92	6,824,179.08	1.19
TOTAL EXPENDITURES		7,493,901.00	7,493,901.00	180,126.34	180,126.34	7,313,774.66	2.40
NET OF REVENUES & EXPENDITURES		(587,474.00)	(587,474.00)	(97,878.42)	(97,878.42)	(489,595.58)	16.66

PERIOD ENDING 07/31/2022

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-540.000	STATE SOURCES	4,882,626.00	4,882,626.00	0.00	0.00	4,882,626.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,312,875.00	1,312,875.00	105,722.42	105,722.42	1,207,152.58	8.05
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	245,757.00	245,757.00	23,945.64	23,945.64	221,811.36	9.74
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	117,994.00	117,994.00	9,123.77	9,123.77	108,870.23	7.73
599-000-602.400	OP & MAINT CHRG - CORUNNA	238,861.00	238,861.00	20,832.18	20,832.18	218,028.82	8.72
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	131,884.00	16,167.84	16,167.84	115,716.16	12.26
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	24,687.00	4,655.86	4,655.86	20,031.14	18.86
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TWP	11,853.00	11,853.00	2,622.65	2,622.65	9,230.35	22.13
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	23,995.00	3,055.66	3,055.66	20,939.34	12.73
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	185,891.00	185,891.00	15,490.84	15,490.84	170,400.16	8.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP	75,408.00	75,408.00	6,284.02	6,284.02	69,123.98	8.33
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TWP	57,170.00	57,170.00	4,764.16	4,764.16	52,405.84	8.33
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	32,268.00	32,268.00	2,688.98	2,688.98	29,579.02	8.33
599-000-665.000	INTEREST INCOME	1,000.00	1,000.00	9.33	9.33	990.67	0.93
599-000-675.000	MISCELLANEOUS	0.00	0.00	4,173.76	4,173.76	(4,173.76)	100.00
TOTAL REVENUES		7,342,269.00	7,342,269.00	219,537.11	219,537.11	7,122,731.89	2.99
Expenditures							
200	GEN SERVICES	6,350.00	6,350.00	184.06	184.06	6,165.94	2.90
548	WASTEWATER OPERATIONS	1,915,488.00	1,915,488.00	66,025.41	66,025.41	1,849,462.59	3.45
901	CAPITAL OUTLAY	5,012,126.00	5,012,126.00	0.00	0.00	5,012,126.00	0.00
905	DEBT SERVICE	350,737.00	350,737.00	0.00	0.00	350,737.00	0.00
TOTAL EXPENDITURES		7,284,701.00	7,284,701.00	66,209.47	66,209.47	7,218,491.53	0.91
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		7,342,269.00	7,342,269.00	219,537.11	219,537.11	7,122,731.89	2.99
TOTAL EXPENDITURES		7,284,701.00	7,284,701.00	66,209.47	66,209.47	7,218,491.53	0.91
NET OF REVENUES & EXPENDITURES		57,568.00	57,568.00	153,327.64	153,327.64	(95,759.64)	266.34

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	100.00	100.00	132.81	132.81	(32.81)	132.81
661-000-667.200	EQUIPMENT RENTAL	646,427.00	646,427.00	87,727.32	87,727.32	558,699.68	13.57
TOTAL REVENUES		646,527.00	646,527.00	87,860.13	87,860.13	558,666.87	13.59
Expenditures							
594	FLEET MAINTENANCE	331,468.00	331,468.00	14,873.28	14,873.28	316,594.72	4.49
901	CAPITAL OUTLAY	390,200.00	390,200.00	0.00	0.00	390,200.00	0.00
TOTAL EXPENDITURES		721,668.00	721,668.00	14,873.28	14,873.28	706,794.72	2.06
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		646,527.00	646,527.00	87,860.13	87,860.13	558,666.87	13.59
TOTAL EXPENDITURES		721,668.00	721,668.00	14,873.28	14,873.28	706,794.72	2.06
NET OF REVENUES & EXPENDITURES		(75,141.00)	(75,141.00)	72,986.85	72,986.85	(148,127.85)	97.13

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MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 07/31/22 INCR (DECR)	YTD BALANCE 07/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 858 - 2013 SPECIAL ASSESSMENT							
Revenues							
858-000-445.000	INTEREST & PENALTIES ON TAXES	181.00	181.00	0.00	0.00	181.00	0.00
858-000-451.000	SPECIAL ASSESSMENTS	1,009.00	1,009.00	0.00	0.00	1,009.00	0.00
TOTAL REVENUES		1,190.00	1,190.00	0.00	0.00	1,190.00	0.00
Fund 858 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		1,190.00	1,190.00	0.00	0.00	1,190.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,190.00	1,190.00	0.00	0.00	1,190.00	0.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 07/31/22 INCR (DECR)	YTD BALANCE 07/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 864 - 2016 SPECIAL ASSESSMENT							
Revenues							
864-000-445.000	INTEREST & PENALTIES ON TAXES	1,527.00	1,527.00	0.00	0.00	1,527.00	0.00
864-000-451.000	SPECIAL ASSESSMENTS	2,828.00	2,828.00	0.00	0.00	2,828.00	0.00
TOTAL REVENUES		4,355.00	4,355.00	0.00	0.00	4,355.00	0.00
Fund 864 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		4,355.00	4,355.00	0.00	0.00	4,355.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		4,355.00	4,355.00	0.00	0.00	4,355.00	0.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 865 - 2017 SPECIAL ASSESSMENTS							
Revenues							
865-000-445.000	INTEREST & PENALTIES ON TAXES	7,227.00	7,227.00	0.00	0.00	7,227.00	0.00
865-000-451.000	SPECIAL ASSESSMENTS	12,219.00	12,219.00	0.00	0.00	12,219.00	0.00
TOTAL REVENUES		19,446.00	19,446.00	0.00	0.00	19,446.00	0.00
Fund 865 - 2017 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		19,446.00	19,446.00	0.00	0.00	19,446.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		19,446.00	19,446.00	0.00	0.00	19,446.00	0.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 866 - 2018 SPECIAL ASSESSMENTS							
Revenues							
866-000-445.000	INTEREST & PENALTIES ON TAXES	15,188.00	15,188.00	0.00	0.00	15,188.00	0.00
866-000-451.000	SPECIAL ASSESSMENTS	42,190.00	42,190.00	0.00	0.00	42,190.00	0.00
TOTAL REVENUES		57,378.00	57,378.00	0.00	0.00	57,378.00	0.00
Fund 866 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		57,378.00	57,378.00	0.00	0.00	57,378.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		57,378.00	57,378.00	0.00	0.00	57,378.00	0.00

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 07/31/22 INCR (DECR)	YTD BALANCE 07/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	6,904.00	6,904.00	0.00	0.00	6,904.00	0.00
867-000-451.000	SPECIAL ASSESSMENTS	16,439.00	16,439.00	0.01	0.01	16,438.99	0.00
TOTAL REVENUES		23,343.00	23,343.00	0.01	0.01	23,342.99	0.00
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		23,343.00	23,343.00	0.01	0.01	23,342.99	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		23,343.00	23,343.00	0.01	0.01	23,342.99	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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PERIOD ENDING 07/31/2022

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	ACTIVITY FOR MONTH 07/31/22 INCR (DECR)	YTD BALANCE 07/31/2022 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	7,795.00	7,795.00	231.04	231.04	7,563.96	2.96
868-000-451.000	SPECIAL ASSESSMENTS	16,240.00	16,240.00	4,200.68	4,200.68	12,039.32	25.87
TOTAL REVENUES		24,035.00	24,035.00	4,431.72	4,431.72	19,603.28	18.44
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		24,035.00	24,035.00	4,431.72	4,431.72	19,603.28	18.44
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		24,035.00	24,035.00	4,431.72	4,431.72	19,603.28	18.44

PERIOD ENDING 07/31/2022

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2022-23	2022-23	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/22 INCR (DECR)	07/31/2022 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS							
Revenues							
869-000-445.000	INTEREST & PENALTIES ON TAXES	7,111.00	7,111.00	0.00	0.00	7,111.00	0.00
869-000-451.000	SPECIAL ASSESSMENTS	13,169.00	13,169.00	140.18	140.18	13,028.82	1.06
TOTAL REVENUES		20,280.00	20,280.00	140.18	140.18	20,139.82	0.69
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:							
TOTAL REVENUES		20,280.00	20,280.00	140.18	140.18	20,139.82	0.69
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		20,280.00	20,280.00	140.18	140.18	20,139.82	0.69
TOTAL REVENUES - ALL FUNDS		32,053,279.00	32,053,279.00	1,184,144.08	1,184,144.08	30,869,134.92	3.69
TOTAL EXPENDITURES - ALL FUNDS		31,583,566.00	31,583,566.00	1,006,166.95	1,006,166.95	30,577,399.05	3.19
NET OF REVENUES & EXPENDITURES		469,713.00	469,713.00	177,977.13	177,977.13	291,735.87	37.89

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 07/01/2022 TO 07/31/2022
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2022	Total Debits	Total Credits	Ending Balance 07/31/2022
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(109,363.15)	576,520.43	777,676.26	(310,518.98)
001.201	MI CLASS ACCOUNT	66,639.80	76.82	0.00	66,716.62
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	2,001,112.79	244.17	0.00	2,001,356.96
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	3,013,642.82	0.00	0.00	3,013,642.82
002.203	AMBULANCE PAYMENT BANK ACCOUNT	643,762.68	63,719.11	130.42	707,351.37
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
	GENERAL FUND	5,617,719.94	640,560.53	777,806.68	5,480,473.79
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,456,640.88	202,478.71	626,288.96	1,032,830.63
001.201	MI CLASS ACCOUNT	45,796.01	500,629.16	0.00	546,425.17
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	500,279.46	61.04	0.00	500,340.50
	MAJOR STREET FUND	2,002,716.35	703,168.91	626,288.96	2,079,596.30
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	658,794.61	37,555.01	37,837.36	658,512.26
001.201	MI CLASS ACCOUNT	16,094.22	18.56	0.00	16,112.78
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	500,279.46	61.04	0.00	500,340.50
	LOCAL STREET FUND	1,175,168.29	37,634.61	37,837.36	1,174,965.54
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	81,336.64	10,000.76	122.72	91,214.68
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	152,396.16	9,003.15	0.00	161,399.31
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	200,111.79	24.42	0.00	200,136.21
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	200,958.03	0.00	0.00	200,958.03
	OMS/DDA REVLG LOAN FUND	553,465.98	9,027.57	0.00	562,493.55
Fund 243	OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	122,324.81	0.00	0.00	122,324.81
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	(17,109.56)	90,613.34	8,182.87	65,320.91
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	40,031.33	505.00	39,526.33
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	4,155.45	0.00	0.00	4,155.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	10,374.41	0.00	0.00	10,374.41
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	48,009.26	0.00	0.00	48,009.26
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	8,973.72	0.07	0.00	8,973.79
Fund 280	OBRA FUND-DISTRICT #21 - 152 E HOWARD ST				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	0.00	4,800.00	(4,800.00)
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	3,257.52	0.00	0.00	3,257.52
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.200	POOLED CASH (HUNTINGTON BANK)	762,592.17	0.11	750,000.00	12,592.28

FROM 07/01/2022 TO 07/31/2022

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2022	Total Debits	Total Credits	Ending Balance 07/31/2022
001.201	MI CLASS ACCOUNT	0.00	750,864.52	0.00	750,864.52
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	757,623.48	0.00	0.00	757,623.48
	ARPA - AMERICAN RESCUE PLAN ACT	1,520,215.65	750,864.63	750,000.00	1,521,080.28
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	57,270.73	2,670.96	1,729.41	58,212.28
001.202	HC CHECKING ACCOUNT	1,321.66	471.87	0.00	1,793.53
004.000	PETTY CASH	100.00	0.00	0.00	100.00
005.100	HISTORICAL DISTRICT ENDOWMENT -	21,244.04	0.00	0.00	21,244.04
	HISTORICAL FUND	79,936.43	3,142.83	1,729.41	81,349.85
Fund 298	HISTORICAL SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	0.15	0.00	0.00	0.15
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	13,190.04	84,775.22	0.00	97,965.26
001.201	MI CLASS ACCOUNT	32,380.27	37.31	0.00	32,417.58
	GENERAL DEBT SERVICE (VOTED BONDS)	45,570.31	84,812.53	0.00	130,382.84
Fund 401	CAPITAL PROJECT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	145,662.14	0.00	14,200.48	131,461.66
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	36,608.22	0.00	0.00	36,608.22
Fund 494	CAPITAL PROJECTS FUND-DOWNTOWN				
001.200	POOLED CASH (HUNTINGTON BANK)	33,795.82	0.00	0.00	33,795.82
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	79,165.64	4,744.67	61,663.86	22,246.45
001.201	MI CLASS ACCOUNT	2,882.49	3.31	0.00	2,885.80
	TRANSPORTATION FUND	82,048.13	4,747.98	61,663.86	25,132.25
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	787,900.22	227,437.36	179,387.56	835,950.02
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,255,994.94	0.00	0.00	1,255,994.94
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,044,095.16	227,437.36	179,387.56	2,092,144.96
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	3,020,105.61	522,853.46	1,554,121.09	1,988,837.98
001.201	MI CLASS ACCOUNT	0.00	1,001,152.72	0.00	1,001,152.72
	WATER FUND	3,020,105.61	1,524,006.18	1,554,121.09	2,989,990.70
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,049,766.34	219,537.11	153,314.05	1,115,989.40
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,055,036.76	0.00	0.00	1,055,036.76
	WASTEWATER FUND	2,104,803.10	219,537.11	153,314.05	2,171,026.16
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,314,640.39	87,795.06	31,338.37	1,371,097.08
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,000,558.87	122.09	0.00	1,000,680.96
	FLEET MAINTENANCE FUND	2,315,199.26	87,917.15	31,338.37	2,371,778.04
Fund 703	CURRENT TAX COLLECTION FUND				

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CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 07/01/2022 TO 07/31/2022
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

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Fund Account	Description	Beginning Balance 07/01/2022	Total Debits	Total Credits	Ending Balance 07/31/2022
001.200	POOLED CASH (HUNTINGTON BANK)	1,398.23	1,649,537.65	895,291.07	755,644.81
Fund 867	2019 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	0.01	0.00	0.01
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	4,431.72	0.00	4,431.72
Fund 869	2021-20XX SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	140.18	0.00	140.18
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	242,389.53	0.00	0.00	242,389.53
	TOTAL - ALL FUNDS	21,282,220.55	6,087,612.45	5,096,589.48	22,273,243.52

MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, August 17, 2022 at 6:00 p.m.
Virginia Teich Council Chambers

MEETING CALLED TO ORDER: 6:00 p.m. by Chairman Steven Teich.

ROLL CALL: was taken by Owosso City Manager, Nathan Henne.

PRESENT: Secretary Philip Hathaway, Commissioner Lance Omer, Commissioner Matthew Van Epps, Commissioner Gary Wilson, and Chairman Steven Teich.

ABSENT: Commissioner Dianne Acton and Commissioner Newman

OTHERS IN ATTENDANCE: Nathan Henne, Owosso City Manager.

AGENDA APPROVAL: August 17, 2022.

MOTION FOR APPROVAL BY SECRETARY HATHAWAY WITH ADDITION OF THE MATTHEWS BUILDING AND LULAS DISCUSSION. MOTION WAS SECONDED BY COMMISSIONER VAN EPPS.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: JULY 20, 2022 MEETING.

MOTION FOR APPROVAL AS PRESENTED BY SECRETARY HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER OMER.

AYES ALL. MOTION CARRIED.

COMMUNICATIONS:

- 1) Demolition by Neglect Letter - 110 W. Main Street

City Manager Nathan Henne provided a copy of the Demolition by Neglect letter to the board for their record.

Nicholas Pidek, owner of 110 W. Main, provided an updated quote he received for the plaster repair; the price range is largely dependent on the structural integrity.

The board's goal is to keep the ornate designs that have been carved into the existing plaster that now requires repair. They would like to see a report of how much structural damage exists.

MOTION BY SECRETARY HATHAWAY TO EXTEND DEADLINE OF PROVIDING A "Statement of Intent" TO SEPTEMBER 21, 2022. SECONDED BY COMMISSIONER VAN EPPS.

AYES ALL. MOTION CARRIED.

PUBLIC/COMMISSIONER COMMENTS: None

COMMITTEE REPORTS: None.

PUBLIC HEARINGS: None

ITEMS OF BUSINESS:

- 1) Approve updates to HDC Design Standards

MOTION BY COMMISSIONER OMER. MOTION WAS SECONDED BY COMMISSIONER WILSON.

AYES ALL. MOTION CARRIED.

PUBLIC COMMENTS:

BOARD COMMENTS:

- 1) Demolition Permit – Lula’s Restaurant – 113 S. Washington St:

Discussion was held regarding the submitted demolition application dated June 1, 2022. There was 60days for a decision to be made, denial or approval; none was made. According to the Local Historic Districts Act 129 of 1970, if no decision is made within 60 days by the board, it is an automatic approval. No additional action will be taken, demolition of 113 S. Washington to move forward.

- 2) Matthews Building – 300 W. Main St:

City Manager Nathan Henne provided an update, the 10 day notice was sent into EAGLE (DEQ) by the demolition contractor; once approved, they can move forward on removing the remaining brick wall.

- 3) No Staff Approved CoA to Report:

NEXT MEETING: September 21, 2022

ADJOURNMENT:

**MOTION BY SECRETARY HATHAWAY. SECONDED BY COMMISSIONER VAN EPPS TO
ADJOURN AT 7:08 P.M.**

ALL AYES. MOTION CARRIED.

Philip Hathaway, Secretary

MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Monday, August 22, 2022 – 6:30 P.M.

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Recording Secretary Molly Hier

MEMBERS PRESENT: Secretary Fear, Commissioner Law, Vice-Chair Livingston, Commissioners Martin, Robertson, Taylor and Chairman Wascher

MEMBERS ABSENT: Commissioners Jenkins and Schlaack

OTHERS PRESENT: Tanya Buckelew, Planning & Building Director & Justin Sprague, CIB Planning

APPROVAL OF AGENDA:

MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY SECRETARY FEAR TO APPROVE THE AGENDA FOR August 22, 2022.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:

MOTION BY VICE-CHAIR LIVINGSTON SUPPORTED BY SECRETARY FEAR TO APPROVE THE MINUTES FOR THE July 25, 2022 MEETING.

YEAS ALL. MOTION CARRIED.

PUBLIC HEARINGS: NONE

MOTION BY SECRETARY FEAR SUPPORTED BY COMMISSIONER TAYLOR TO RECUSE COMMISSIONER MARTIN FROM THE SITE PLAN REVIEW OF 219 N WATER STREET DUE TO HIS PROJECT INVOLVEMENT AND CONFLICT OF INTEREST.

YEAS ALL. MOTION CARRIED.

SITE PLAN REVIEWS:

1. 219 N WATER STREET

Vickie Droste, Consultant for Venture Inc. explained the property is proposed to be 50 new low-income apartments. The lunchroom, gym and auditorium are being considered as future commercial spaces. The developer is seeking preliminary approval from the Planning Commission in order to submit their application to MSHDA by October 1, 2022 for funding. They will also be pursuing a State Historic Preservation Grant.

Justin Sprague, CIB Planning, stated if commercial uses are planned, then further review would be required to ensure there is enough parking.

Chairman Wascher confirmed project start date could be anywhere from 1-2 years depending on grant approvals.

Justin Horvath, 818 S. Washington spoke in support of the project, believes this will help with the shortage in housing and bring more people to Owosso's downtown. He spoke on the competitiveness of the MSHDA funding program.

Discussion was held regarding the amphitheater.

Review comments from Justin Sprague, City Planner

1. **Information items.** The site plan meets the informational requirements of the ordinance.
Area and bulk. The proposed site was reviewed in accordance with Article 16, Schedule of Regulations, as described in the following table –

	Required	Provided	Comments
219 N Water Street (RM-2 Zoning)			
Front Yard Building Setback	30 ft.		Not provided on plan
Side Yard Building Setback	20 ft.		In compliance but not shown on plan
Rear Yard Building Setback	30 ft.		In compliance but not shown on plan
Maximum Building Height	35 ft.		Appears in compliance but not shown on plan

2. **Building Design & Materials.** The ordinance states that durable building materials which provide an attractive, quality appearance must be utilized. The proposed building materials are acceptable for the RM-2 District and will not be changed from the existing structure.
3. **Building Height.** The existing building complies with the maximum building height.
4. **Mechanical Units.** The plan does not identify if new mechanical units such as air conditioners or other types of units will be added to the site. Any proposed units and their screening must be provided on the plan.
5. **Dumpster.** The proposed plan currently shows two dumpster enclosure areas but does not include screening details. Details must be provided for Planning Commission or Administrative review.
6. **Parking Lot Requirements.** The parking areas are proposed to be resurfaced with the addition of some new green spaces. The number of parking spaces is over and above the ordinance requirements.
7. **Landscaping.** It does appear that new landscaping is proposed. The applicant must submit a landscaping plan indicating what plant material will be planted to ensure conformance with the ordinance.
8. **Lighting.** The site plan does not indicate any proposed lighting. A lighting plan is required for any new lighting proposed to ensure conformance with the ordinance. It is noted that all new lighting should be shielded and fixed at 90-degree angles toward the ground, not at a 45 degree or other degree angle from the pole or building.

9. **Other approvals.** The proposed site plan must be reviewed and approved by the appropriate city departments, consultants and agencies.

Recommend approval conditioned upon the following:

1. An updated site plan with all dimensions shown on the plan including exact setback distances and building height;
2. Identification of proposed dumpster screening and materials to be used;
3. Clarification of plan species for any new landscaping is proposed;
4. The location and screening of any proposed mechanical units;
5. A lighting plan showing any new proposed lighting and that all light fixtures are fixed in a 90 degree to the ground, downward facing position; and
6. Final administrative review and approval of the updated site plan by the appropriate city departments, consultants and agencies.

MOTION BY VICE-CHAIR LIVINGSTON SUPPORTED BY COMMISSIONER TAYLOR TO APPROVE THE SITE PLAN REVIEW FOR 219 N WATER STREET FOR THE RENOVATIONS TO THE FORMER OWOSSO MIDDLE SCHOOL TO CREATE NEW RESIDENTIAL, MULTI-FAMILY UNITS.

YEAS: SECRETARY FEAR, COMMISSIONER LAW, VICE-CHAIR LIVINGSTON, COMMISSIONER ROBERTSON, TAYLOR AND CHAIRMAN WASCHER
NAYS: NONE
RCV: 6-0 MOTION CARRIED

ITEMS OF BUSINESS: NONE

COMMISSIONER/CITIZEN COMMENTS:

Secretary Fear inquired about the Matthews Building site and other property developments throughout town. Tanya Buckelew stated the demo company for the Matthews Building will be onsite in the next two weeks to remove the remaining portion.

Draft of the zoning re-write to the board in the coming months for review and eventual approval. With completion by Spring 2023.

Justin Horvath stated he is working with Habitat for Humanity whose project has been pushed back to 2023 and the owners of 715 S. Washington have been working mostly on the inside of the church to prepare for residential units.

ADJOURNMENT:

MOTION BY SECRETARY FEAR SUPPORTED BY VICE-CHAIR LIVINGSTON TO ADJOURN AT 7:08 PM UNTIL THE NEXT MEETING ON September 26, 2022.

YEAS ALL, MOTION CARRIED

Janae Fear, Secretary