

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, OCTOBER 17, 2022  
7:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 3, 2022:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

**PUBLIC HEARINGS**

1. Proposed Special Assessment District No. 2023-102 – Hazards & Nuisances. Conduct a public hearing for the purpose of receiving citizen comment regarding proposed Special Assessment District No. 2023-102, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.  
**Master Plan Implementation Goals: 1.1, 1.10, 1.12**

**CITIZEN COMMENTS AND QUESTIONS**

**CONSENT AGENDA**

1. Traffic Control Order – Ball Street Block Party Permission. Approve request from Rachel Ewald, Private Citizen, for a partial street closure on North Ball Street between Galusha Street and North Street for the Ball Street Block Party on October 29, 2022 from 12:00 pm to 2:00 pm, waive the insurance and authorize Traffic Control Order No. 1487 formalizing the action.  
**Master Plan Implementation Goals: 1.7, 1.17, 4.2, 4.6, 5.9, 5.12**
2. Contract Amendment – Demolition of 1122 S Cedar Street and 917 S Park Street. Approve Amendment No. 1 to the contract with Smalley Construction, Inc. for demolition of the structures at

1122 S Cedar Street and 917 S Park Street extending the completion deadline to December 9, 2022 due to delays with utility disconnects and asbestos surveys.

3. Contract Change Order – Demolition of 1122 S Cedar Street and 917 S Park Street. Approve Change Order No. 1 to the contract with Smalley Construction, Inc. for demolition of the structures at 1122 S Cedar Street and 917 S Park Street increasing the contract cost to \$16,755.00 for asbestos removal.
4. Professional Utility Engineering Services – Water & Wastewater Services Agreement. Approve four (4) agreements for professional engineering services with Tetra Tech, Orchard, Hiltz & McClement (OHM) Advisors, Jones & Henry and Fishbeck.
5. Owosso Main Street/DDA Huntington Bank Account Signatories. Consider resolution to update the signatories on Owosso Main Street/Owosso Downtown Development Authority's Huntington Bank account.
6. Purchase Authorization – Road Salt. Authorize the purchase of road salt from Detroit Salt Company, LLC under State of Michigan contract No. 180000000768 in the amount of \$90,552.00 for 1,400 tons of road salt at \$64.68/ton seasonal fill, to be delivered as needed for the 2022-2023 contract period.
7. Revolving Loan Fund-Grant – Barrister Brewery. Approve the Revolving Loan Fund grant application for 902 W. Main Street for \$20,745.00 to DMBA Owosso, LLC for the purpose of architectural and fire suppression costs associated with a mixed-use building.
8. Revolving Loan Fund-Loan – Shi-Sportsplex (Cool Kids, LLC). Approve the Revolving Loan Fund loan application for 201 S. Washington Street for \$50,000.00 to Shi-Sportsplex, LLC, for the purpose of property expansion costs associated with retail space and studio.

### **ITEMS OF BUSINESS**

1. DDA/OMS Bylaw Amendments. Consider approval of the proposed amendments to the Downtown Development Authority/Owosso Main Street bylaws.

### **COMMUNICATIONS**

1. Tanya S. Buckelew, Planning & Building Director. September 2022 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. September 2022 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. September 2022 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. September 2022 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. September 2022 Fire Report.
6. Zoning Board of Appeals. Minutes of September 20, 2022.
7. Owosso Historic District Commission. Minutes of September 21, 2022.
8. WWTP Review Board. Minutes of September 27, 2022.
9. Parks & Recreation Commission. Minutes of September 28, 2022.

### **CITIZEN COMMENTS AND QUESTIONS**

### **NEXT MEETING**

Monday, November 07, 2022

### **BOARDS AND COMMISSIONS OPENINGS**

Brownfield Redevelopment Authority – term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2024  
Building Board of Appeals – Alternate - term expires June 30, 2025  
Downtown Historic District Commission – term expires June 30, 2023  
Downtown Historic District Commission - term expires June 30, 2024  
Downtown Historic District Commission – term expires June 30, 2025  
Owosso Historical Commission – 2 terms expire December 31, 2022  
Owosso Historical Commission – term expires December 31, 2023  
Shiawassee District Library Board – term expires June 30, 2023

### **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).