

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 21, 2022
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 7, 2022:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. CDBG Grant Application -- 114-116 W Main Street. Conduct a public hearing to receive citizen comment regarding the proposed application for a CDBG grant for the 114-116 W Main Street Redevelopment Project.

Master Plan Implementation Goals: 1.3, 1.9, 5.11, 5.13, 6.6

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Contract Extension - IT/Network Engineering Services. Authorize extension of the contract with Logicalis, Inc. for the provision of network administrator services for the 2023 calendar year in an amount not to exceed \$90,000.00, and further authorize payment to the vendor for services rendered up to the contract amount.
2. Bid Award – 2023 Street Program Engineering Services - Contract No. 1. Approve bid award to Eng., Inc. for engineering and construction administration services for the 2023 Street Program – Contract No. 1 in the amount of \$57,990.00, contingent upon a construction contract being awarded, and approve payment to the engineer upon satisfactory completion of the work or portion thereof.

Master Plan Implementation Goals: 3.10

3. Balancing Change Order – 2022 Street Patches Program. Approve Balancing Change Order No. 2 to the contract with TJ Smith Sand & Gravel, Inc. for the 2022 Street Patches Program, adding \$2,487.90 for additional street patches and authorizing payment up to the contract amount, plus Change Order Nos. 1 & 2, for a total contract amount of \$122,720.40.
4. Professional Services Agreement - Governmental Accounting Services. Authorize a professional services agreement with Taylor and Morgan, C.P.A., P.C. for the provision of onsite governmental accounting services in an amount not to exceed \$45,000.00, and further authorize payment to the firm for services rendered in accordance with the contract.
5. New Year's Eve Block Party Permission. Approve request from Owosso Main Street for the closure of South Washington Street from Comstock Street to Jerome Street on Friday, December 31, 2022 at 6:00 p.m. until Saturday, January 1, 2023 at 12:00 a.m. for the New Year's Eve Block Party and approve Traffic Control Order No. 1491 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

ITEMS OF BUSINESS

1. Lot Split Authorization – 623 South Chestnut Street. Consider authorization of the division of a City lot under the Michigan Subdivision Control Act for platted lot at 623 South Chestnut Street.
2. Stock Sale Authorization. Consider authorization of the sale of 270 shares of American Financial Group, Inc. stock in compliance with the City's Investment Policy.
3. Small Cell Wireless Facilities Permit – 825 W. Main Street. Consider approval of the Small Cell Wireless Facilities Permit application from Verizon Wireless for the location of a new pole and small cell wireless facility at 825 West Main Street.
Master Plan Implementation Goals: 5.15

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. October 2022 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. October 2022 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. October 2022 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. October 2022 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. October 2022 Fire Report.
6. Kevin D. Lenkart, Public Safety Director. October 2022 Police Report.
7. Downtown Development Authority/Main Street. Minutes of November 2, 2022.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, December 05, 2022

BOARDS AND COMMISSIONS OPENINGS

Brownfield Redevelopment Authority – term expires June 30, 2026
 Building Board of Appeals – Alternate - term expires June 30, 2024
 Building Board of Appeals – Alternate - term expires June 30, 2025
 Downtown Historic District Commission – term expires June 30, 2023
 Downtown Historic District Commission - term expires June 30, 2024
 Downtown Historic District Commission – term expires June 30, 2025
 Owosso Historical Commission – 2 terms expire December 31, 2022
 Owosso Historical Commission – term expires December 31, 2023
 SATA Board of Directors – term expires October 1, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.