

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JUNE 05, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 15, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Community Water Fluoridation 50-Year Award. A proclamation of the Mayor's Office of the City of Owosso recognizing the City's Drinking Water System for receiving the 2022 Community Water Fluoridation 50-Year Award.

PUBLIC HEARINGS

1. OPRA District– 902 West Main Street. Conduct a public hearing to receive citizen comment regarding the application from DBMA Owosso, LLC to establish an Obsolete Property Rehabilitation District for the property located at 902 West Main Street.
Master Plan Implementation Goals: 1.9, 3.21, 4.14
2. Ordinance Amendment – Chapter 19, Offenses. Conduct a public hearing to receive citizen comment regarding the proposed amendment to Chapter 19, Offenses, Sec. 110, Drug Paraphernalia, of the Code of Ordinances to exempt public health personnel participating in harm reduction programs.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing – Obsolete Property Rehabilitation Exemption Certificate – 902 W. Main Street. Set a public hearing for Tuesday, June 20, 2023 at 7:30 p.m. to receive citizen comment regarding the application from DBMA Owosso, LLC for an Obsolete Property Rehabilitation Exemption Certificate for the property at 902 West Main Street.
Master Plan Implementation Goals: 1.9
2. Street Closure Request - Open Streets Owosso. Approve request from the Shiawassee Family YMCA for the closure of Water Street from Exchange Street to Mason Street for the Open Streets Owosso – 2023 event on Saturday, June 24, 2023 from 9:00 a.m. to 1:30 p.m. and authorize Traffic Control Order No. 1498 formalizing the action.
Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12
3. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Brad A. Barrett*, Finance Director	City of Owosso Building Authority	06-30-2027
Michael Dowler, City Assessor*	Local Development Finance Authority/ Brownfield Redevelopment Authority	06-30-2027
Dallas Lintner	Local Development Finance Authority/ Brownfield Redevelopment Authority	06-30-2027
Randy Woodworth*	Local Development Finance Authority/ Brownfield Redevelopment Authority	06-30-2027

* Indicates reappointment

4. Recreation Services Agreement – Lions Field. Approve proposed Recreation Services Agreement with Michigan Pirates Baseball for use of Lions Field for youth baseball practices and games for a period expiring December 31, 2026.
Master Plan Implementation Goals: 4.6
5. USDA Rural Development Grant Acceptance – Ambulance. Approve acceptance of an Emergency Rural Health Care Grant from the USDA Rural Development Agency to assist with the purchase of an ambulance and authorize the mayor and city clerk to execute any necessary documents.
Master Plan Implementation Goals: 3.2
6. USDA Rural Development Grant Acceptance – Heart Monitors. Approve acceptance of an Emergency Rural Health Care Grant from the USDA Rural Development Agency to assist with the purchase of three heart monitors/defibrillators and authorize the mayor and city clerk to execute any necessary documents.
Master Plan Implementation Goals: 3.2
7. Change Order - WWTP Solids Handling Project. Consider approval of Change Order No. 2 to the contract with Sorensen Gross Company for the WWTP Solids Handling Improvements Project increasing the contract by \$13,068.00 and extending completion deadlines, contingent upon receipt of approval by EGLE (2022 CWSRF project), approve payment to the contractor up to the contract amount, including Change Order No. 2, upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7

8. General Engineering Services Contracts. Consider contracting with the Spicer Group, Fleis & Vandenbrink Engineering, Inc., ENG, Inc., and Orchard Hiltz & McCliment to provide professional engineering services for future engineering projects in accordance with the City Purchasing Policy for a period, renewed annually, through June 30, 2026.
Master Plan Implementation Goals: 3.10
9. Sole Source Purchase Authorization – LimeCure-25. Waive competitive bidding requirements, approve the sole source purchase of 6 totes of LimeCure-25 from Applied Specialties Inc. in the amount of \$1.15/lb for each 6-tote lot totaling \$17,077.50, further approve a contingency amount of \$17,077.50 for the purchase of a second 6-tote lot if necessary, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2024.
Master Plan Implementation Goals: 3.4
10. Check Register – May 2023. Affirm check disbursements totaling \$2,450,709.37 through May 31, 2023.

ITEMS OF BUSINESS

1. CDBG Section 3 Policy Update. Consider update to the Section 3 Policy, originally adopted September 16, 2019, required by the State of Michigan and the Community Development Block Grant Program (CDBG) to remain eligible for future grant funding.
2. Marijuana License Amendment Request. Consider authorizing a change in ownership of the Medical Marijuana Provisioning Center License and the Adult Use Recreational Retail License located at 117 East Main Street from Sandds Owosso Inc. dba OZ Cannabis to HG Lansing LLC dba Homegrown Cannabis Co.
Master Plan Implementation Goals: 1.17
3. Reduced Debt Millage Rate Calculation. Consider approval of a decreased debt millage rate (streets) from 2.4713 mills to 2.0646 mills to meet IRS tax-exempt government bond regulations.
4. Service Contracts & Interdepartmental Loan – 114-116 West Main Street Rental Rehabilitation Project. Consider approval of service contracts required for the CDBG Rental Rehabilitation Project at 114-116 West Main Street, and authorize an inter-fund, zero-interest loan in the amount of \$62,500.00 from the General Fund to the Housing and Redevelopment Fund (254) to cover initial project expenses, with reimbursement from the State of Michigan CDBG Program and Ruesswood REI Group, LLC (developer).
Master Plan Implementation Goals: 3.21, 4.7, 5.11, 5.13, 6.6
5. Loan Write-Off - Brownfield Redevelopment Plan District #21. Consider writing off the loan (due from BRA) in an amount not to exceed \$10,000.00 associated with the property at 152 Howard Street in 2022 as a part of Brownfield Redevelopment Plan District #21 – 152 Howard Street.
6. Loan Write-Off – Emergency Response Loan – O.Marie’s LLC. Consider authorization to write off the Downtown Revolving Loan Fund Emergency Response Loan associated with O. Marie’s LLC in the amount of +/- \$3,065.81 and reclass \$2,969.08 of such balance as allowance for bad debt on the General Ledger.
7. Long-Term Advancement Amendment – Brownfield Redevelopment District #3 TiAl Products, Inc. Consider reducing the interest rate to zero (0%) for the interdepartmental long-term advancement for Brownfield Redevelopment District #3 TiAl Products, Inc. beginning July 1, 2023 due to a reduction in TIF captures.
Master Plan Implementation Goals: 1.17

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Report – April 2023.
2. Downtown Development Authority/Main Street. Minutes of May 3, 2023.
3. Owosso Historical Commission. Minutes of May 8, 2023.
4. Downtown Historic District Commission. Minutes of May 17, 2023.
5. WWTP Review Board. Minutes of May 23, 2023.
6. Parks & Recreation Commission. Minutes of May 24, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Tuesday, June 20, 2023

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.