

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, DECEMBER 4, 2023
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 20, 2023:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Retirement Proclamation – Debbie Hebert. A Mayoral Proclamation recognizing Debbie Hebert, Executive Secretary, for her years of service to the City of Owosso on the occasion of her retirement.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. 2024 Income Threshold Poverty Exemptions. Adopt the 2024 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994.
2. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Allie McGuire	Downtown Development Authority/ Main Street filling unexpired term of M. Wheeler	06-30-2024

Name	Board/Commission	Term Expires
Elaine Greenway*	Historical Commission	12-31-2026
Lance Little*	Historical Commission	12-31-2026
R. Dean Ebert*	Owosso Community Airport Shiawassee Airport Board of Trustees	12-31-2025
Dennis Mahoney	Parks & Recreation Commission filling unexpired term of D. Horton	06-30-2024

*indicates reappointment

3. Change Order No. 2 – Palmer 3A and Juniper 1 Well Houses Project. Approve Change Order No. 2 to the contract with Sorensen Gross Company for additional work on the Palmer 3A and Juniper 1 Well Houses Project increasing the contract amount by \$7,904.00 removal and replacement of soil and authorize payment to the contractor up to the amount of \$2,379,171.00 upon satisfactory completion of work or portion thereof.
Master Plan Implementation Goals: 1.5, 3.4, 3.7
4. Professional Services Agreement - Governmental Accounting Services. Authorize a professional services agreement with Taylor and Morgan, C.P.A., P.C. for the provision of onsite governmental accounting services in an amount not to exceed \$30,000.00, and further authorize payment to the firm for services rendered in accordance with the contract.
5. Bid Award – 2024 Storm Sewer Televising Project Contract. Approve bid award to Duke's Root Control, Inc. for the 2024 Storm Sewer Televising Project in the amount of \$23,150.00, authorize a contingency amount of \$6,000.00 for field adjustments by City staff, and further approve payment up to \$29,150.00 to the contractor upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.13
6. Sole Source Purchase Authorization – Lift Station Control Cabinet Rehabilitation and Installation of Cruise VT SCADA System. Waive competitive bidding requirements, approve the sole source purchase and rehabilitation of backup/alarm systems for lift station control cabinets in the amount of \$34,695.00 from Utilities Instrumentation Service (UIS) and further approve payment to the contractor upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7
7. Check Register – November 2023. Affirm check disbursements totaling \$2,222,334.66 through November 30, 2023.

ITEMS OF BUSINESS

1. Notice of Intent to Issue Revenue Bonds and Right to Referendum - CWSRF Project No. 5919-01. A brief presentation will be delivered by the City's bonding attorney Dickinson Wright, followed by consideration of a resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2024 CWSRF Project No. 5919-01 for the WWTP secondary clarifier project.
Master Plan Implementation Goals: 3.4, 3.7
2. Notice of Intent to Issue Revenue Bonds and Right to Referendum – DWSRF Project No. 7497-01. Adopt resolution of Notice of Intent to Issue Revenue Bonds and Right to Referendum thereof for the proposed issuance of bonds to finance 2024 DWSRF Project No. 7497-01 for watermain replacement, lead service line replacement and water treatment plant improvements.
Master Plan Implementation Goals: 3.4, 3.7
3. New Year's Eve Fireworks Permit Request. Consider the request of Owosso Main Street/DDA for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's annual New Year's Eve event.
Master Plan Implementation Goals: 4.2, 4.6, 4.16, 5.9, 5.12

4. Consumers Energy Permanent Easement – Juniper Municipal Well. Consider granting permanent easements on City owned parcel 050-540-000-001-00, 1040 Juniper Street, to Consumers Energy for the construction, operation and maintenance of electrical and gas facilities for the Juniper Municipal Well.

Master Plan Implementation Goals: 3.4

COMMUNICATIONS

1. Parks & Recreation Commission. Resignation of Donald Horton.
2. Brad A. Barrett, Finance Director. FY2023 Pension & OPEB Report.
3. Brad A. Barrett, Finance Director. Financial Report – October 2023.
4. Owosso Historical Commission. Minutes of November 13, 2023.
5. Planning Commission. Minutes of November 27, 2023.
6. WWTP Review Board. Minutes of November 28, 2023.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, December 18, 2023

BOARDS AND COMMISSIONS OPENINGS

Board of Review – term expires December 31, 2028
Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY**

The Owosso City Council will conduct an in-person meeting on December 4, 2023. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, December 4, 2023
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**
<https://us02web.zoom.us/j/89787493859?pwd=bnlLY2tic3NrMkpNNjdNWDIMUVRRQT09>
- **Meeting ID: 897 8749 3859**
- **Password: 538741**
- **One tap mobile**

+13052241968,,89787493859#,,,538741# US

+13092053325,,89787493859#,,,538741# US

Dial by your location

+1 312 626 6799 US (Chicago)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 346 248 7799 US (Houston)
+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**
 - o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>
 - o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>
 - o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>
- **Helpful notes for participants:** [Helpful Hints](#)
- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on December 4, 2023 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF NOVEMBER 20, 2023
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR GARY BEAL
CHURCH OF JUBILEE

PLEDGE OF ALLEGIANCE: COLLYN CORDS

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, Emily
S. Olson, and Nicholas L. Pidek.

ABSENT: None.

APPROVE AGENDA

Motion by Mayor Pro-Tem Osika to approve the agenda as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 6, 2023

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of November 6, 2023 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Ordinance Amendment – Chapter 32, Taxation

City Manager Henne noted this amendment included minor language changes and had been reviewed and approved by Attorney Gould. The number of units is increasing from 50 to 53.

A public hearing was conducted to receive citizen comment regarding the proposed amendment to Chapter 32, Taxation, Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments* of the Code of Ordinances.

There were no citizen comments received prior to, or during the meeting.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Mayor Pro-Tem Osika that the following amendment to Chapter 32, Taxation, Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments* be adopted:

ORDINANCE NO. 842

**APPROVING AMENDMENT TO DIVISION 2, VENTURE RIVERVIEW FLATS, LDHA
OF CHAPTER 32, TAXATION,
OF THE CODE OF ORDINANCES
TO AMEND THE PILOT AGREEMENT FOR THE RIVERVIEW FLATS**

WHEREAS, the Owosso Public Schools sold the former middle school building to Venture, Inc., a Michigan domestic nonprofit corporation, located in Pontiac, Michigan; and

WHEREAS, Venture, Inc., plans to convert the building into a mixed-use development with residential spaces catering to people with low incomes funded in part by low-income housing tax credits; and

WHEREAS, the City of Owosso agrees to forego property tax payments on the property to assist in the financial feasibility of the project; and

WHEREAS, the City of Owosso previously amended this ordinance on September 19, 2022, and after working with the State of Michigan and the developers, additional amendments were required to said ordinance; and

WHEREAS, the City Council held a public hearing on November 20, 2023, heard all interested persons, and deliberated on the proposed ordinance amendments.

NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN ORDAINS THAT:

SECTION 1. AMENDMENT. Division 2, Venture Riverview Flats LDHA LP, of Article III, *Service Charge in Lieu of Taxes for Certain Housing Developments*, of Chapter 32, Taxation, of the Code of Ordinances of the City of Owosso shall be amended to read as follows:

DIVISION 2. -VENTURE RIVERVIEW FLATS, LDHA LP

Sec. 32-50. - Preamble.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its citizens of low income and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the State Housing Development Authority Act of 1966 (1966 PA 346. as amended, MCL 125.1401 et seq.). The City is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses not to exceed the taxes that would be paid but for this Act.

It is further acknowledged that such housing for persons of low income is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing certain real estate tax exemption for such housing is a valid public purpose; further, that the continuance of the provisions of this article for tax exemption and the service charge in lieu of taxes during the periods contemplated in this article are essential to the determination of economic feasibility of housing developments which are constructed and financed in reliance on such ordinance and service charge.

The City further acknowledges that Venture, Inc., a domestic nonprofit corporation (a sponsor). has offered, subject to receipt of a mortgage loan from the authority, to erect and/or reuse an existing structure, own and operate a housing development Identified as Riverview Flats on certain property located at 219 N. Water Street (see legal description below) in the City to serve persons of low income,

and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

The City further acknowledges that Venture, Inc., a Michigan domestic nonprofit corporation, has offered, subject to receipt of low-income housing tax credits from the authority, to erect, own and operate the development to the required standards of SHPO, identified as the Riverview Flats on certain property located at 219 N. Water Street in the City, hereinafter referred to as the "Site" and further described as:

COM 70' S OF NE CORNER BLK 38 TH W 143.8' TH S 62' TH W 334.7' TH S TO SHIA RIVER TH SE'LY TO PT 6" N OF THE PT WHERE N LN OF EXCHANGE ST IF EXT'D W L Y WOULD INTERSECT E BANK OF SD RIVER TH ON A LN PAR'L WITH N LN OF EXCHANGE ST SO EXT D TO A PT 126' W OF W LN OF WATER ST TH N 2' TH EI YON A LN PAR'L WITH THE N LN OF EXCHANGEST SO EXT'D 38' TH S 2'6" TO N LN EXCHANGE ST SO EXT'D TH E ON LINE OF EXCHANGE ST SO EXT'D 88' TO THEW LN OF WATER ST TH N TO BEG BLK 38 ORIGINAL PLAT;
Parcel Number: 050-470-038-002-00

to serve persons of low income, and that the sponsor has offered to pay the City on account of the development an annual service charge for public services in lieu of all taxes.

Sec. 32-51. - Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly Indicates a different meaning:

Act means the State Housing Development Authority Act. being Public Act 346 of 1966, of the State of Michigan, as amended.

Annual Rents means the total collections during an agreed annual period from all tenants representing rents or occupancy charges exclusive of charges for gas, electricity, heat, or other utilities furnished to the tenants.

Authority means the Michigan State Housing Development Authority.

Housing development means a development which contains a significant element of housing for elderly persons of low income or persons of low income and such elements of other housing, commercial, recreational, industrial, communal, and educational facilities as the authority determines improve the quality of the development as it relates to housing for persons of low income.

HUD means the U.S. Department of Housing and Urban Development.

Mortgage loan means a loan that is Federally-Aided (as defined in Section 11 of the Act) or loan or grant made or to be made by the Authority, for the construction, rehabilitation, acquisition and/or permanent financing of a housing project, and secured by a mortgage on the housing project.

Low income Persons and Families means persons and families eligible to move into a housing development project who fall within income limitations set in this act or by the authority in its rules.

Sponsor means persons or entities that receive or assume a Mortgage Loan.

State Historic Preservation Office means The Michigan State Historic Preservation Office (SHPO) helps property owners, developers, and local and state agencies recognize and seize opportunities to maintain and rehabilitate structures that define communities and define Michigan. The SHPO encourages the rehabilitation of historic buildings so they can continue to

enrich communities where people want to live and visit. Through the protection of historic and archaeological sites and other cultural resources, preservation provides a record of Michigan's history and creates a link between Michigan's residents: past, present, and future.

Utilities means fuel, water, sanitary sewer service and/or electrical service which are paid by the housing development.

Sec. 32-52. - Class of housing developments.

It is determined that the class of housing developments to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be multiple dwellings for persons of low income and any social, recreational, commercial and communal facilities as may be necessary to serve residents of the housing development and the area in which it is located, which are financed or assisted by the authority, or which have a federally aided mortgage, as defined in the Act. It is determined that Riverview Flats is of this class.

Sec. 32-53. - Establishment of annual service charge for Riverview Flats.

The housing development identified as Riverview Flats and the property on which it shall be constructed shall be exempt from all property taxes from and after the commencement of construction. The City, acknowledging that the sponsor and the authority have established the economic feasibility of the housing development in reliance upon the enactment and continuing effect of this article and the qualification of the housing development for exemption from all property taxes and a payment in lieu of taxes as established herein, and in consideration of the sponsor's offer, subject to receipt of a mortgage loan, to construct, own and operate the housing development, hereby agrees to accept payment of an annual service charge for public services in lieu of all ad valorem property taxes. The annual service charges shall be equal to four (4) percent of the difference between annual rents actually collected and utilities.

Sec. 32-54. – Payment of service charge.

The service charge in lieu of taxes as determined under this article shall be payable in the same manner as general property taxes are payable to the City except that the annual payment shall be paid on or before March 31 of each year.

Notwithstanding anything contained herein to the contrary, should the Sponsor fail to pay the final adjusted service charge in lieu of taxes granted hereunder by the due date, or fail to submit along with the payment such financial information as is necessary to support the calculations used to make a payment, the City may determine that the Sponsor has violated the Ordinance and may then follow the collection procedures pursuant to the provisions of the General Property Tax Act (1893 PA 206. As amended; MCL 211.1, et seq) in order to collect the service charge.

Sec. 32-55. – Duration.

The tax exempt status of a housing development approved for such status by the City council shall remain in effect and shall not terminate so long as the mortgage loan for such housing development remains outstanding and unpaid, as long as the housing at the property is subject to restrictive rents in compliance with the low income housing tax credit program administered by MSHDA, or for such period as the authority or other governmental entity has any interest in the property; provided, the construction of such development commences within two (2) years from the effective date the City council approves the housing development for tax exempt status as provided in this article.

Sec. 32.56. – Contractual effect.

Notwithstanding the provisions of section 15a(5) of the Act (MCL 125.1415a(5)), to the contrary, a contract between the City and the sponsor with the authority as third part beneficiary thereunder, to provide tax exemption and accept payments In lieu thereof as previously described is effected by enactment of this article.

Sec. 32.57 – Severability.

The various sections and provisions of this Ordinance shall be deemed to be severable, and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance, other than the section or provision so declared to be unconstitutional or invalid.

Sec. 32.58 – Inconsistent ordinances.

All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are repealed to the extent of such consistency or conflict.

SECTION 2. SEVERABILITY. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section, or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

SECTION 3. AVAILABILITY. This ordinance may be purchased or inspected in the City Clerk's office, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.

SECTION 4. EFFECTIVE DATE. This amendment shall become effective December 11, 2023.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, Fear, Olson, Haber, Mayor Pro-Tem Osika, Mayor Teich.

NAYS: None.

CITIZEN COMMENTS AND QUESTIONS

Caroline Wilson, County Clerk, noted that her office is back in the Courthouse as remodeling is complete. She gave a brief update on Early Voting, highlighting that 20 of the 21 jurisdictions in the County have partnered for the host site at the Veterans Building. She spoke on CPL information and the Red Flag law. She distributed updated County directories.

Ed Urban, 601 Glenwood, urged Council to consider the repair of dangerous condensers on his street.

Tom Manke, 2910 W M-21, inquired about the cost of the City hosting its own 9-day Early Voting site and detailed the financial status of the country. He is concerned with future generations and the debt they will be saddled with as this generation seeks out grants.

Jeff Turner addressed the Council regarding the grading of the alley near his residence and his disappointment with the City's lack of response to his request.

Councilmember Law noted the absence of a pertinent traffic sign at Woodlawn and Monroe. It will be brought to the attention of the Engineering Department.

Councilmember Olson noted she was not present at the previous meeting where the sale of the Gould House was decided upon. She voiced her concerns regarding that decision stating it was duplicitous with regards to the 501(c)3 that had existed and her disappointment regarding the lack of a public hearing for the public to discuss the sale of property they were taxed for.

Mayor Teich and City Manager Henne assured Mr. Turner his concerns would be addressed.

CONSENT AGENDA

Motion by Councilmember Law to approve the Consent Agenda as follows:

New Year's Eve Block Party Permission. Approve request from Owosso Main Street for the closure of South Washington Street from Comstock Street to Jerome Street on Sunday, December 31, 2023 at 9:00 p.m. until Monday, January 1, 2024 at 1:00 a.m. for the New Year's Eve Block Party and further approve Traffic Control Order No. 1510 formalizing the action.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

COSSAP Subcontract Agreement. Approve subcontract agreement with Shiawassee Health and Wellness for the implementation of the Comprehensive Opioid, Stimulant and Substance Abuse Program (COSSAP) grant as follows:

RESOLUTION NO. 192-2023

APPROVE SUBCONTRACT AGREEMENT BETWEEN THE CITY OF OWOSSO AND SHIAWASSEE HEALTH AND WELLNESS FOR IMPLEMENTATION OF THE COSSAP GRANT

WHEREAS, in May of 2021, the City of Owosso partnered with the Michigan State Police and Shiawassee Health and Wellness in applying for a COSSAP grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

WHEREAS, in October 2022, Owosso City Council approved the acceptance of the COSSAP grant.

WHEREAS, the grant requires a subcontract between the City of Owosso and Shiawassee Health and Wellness outlining administration of the grant.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Michigan, Shiawassee County, Michigan that:

FIRST: the subcontract agreement between the City of Owosso and Shiawassee Health and Wellness, substantially in the form attached, is hereby approved and the Mayor and City Clerk are authorized and instructed to execute said document.

SECOND: it agrees to maintain satisfactory financial accounts, documents, and records, and to make them available to the Department for auditing at reasonable times.

THIRD: it shall comply with any and all terms of said agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

2024 Schedule of Meetings. Adopt the 2024 Boards and Commissions Meeting Schedule as follows:

**CITY OF OWOSSO
SCHEDULE OF REGULAR MEETINGS
FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2024**

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Act 267, Public Acts of 1976, of the schedule of Regular Meetings of the City of Owosso, County of Shiawassee, State of Michigan for the calendar year beginning January 1, 2024. The Board, dates, time and place of said regular meetings shall be as follows:

CITY COUNCIL					
The 1 st and 3 rd Monday of each month, except as noted – 7:30 p.m., local prevailing time					
Owosso City Hall, Council Chambers					
JAN 02*	MAR 04	MAY 06	JUL 01	SEP 03*	NOV 04
JAN 16*	MAR 18	MAY 20	JUL 15	SEP 16	NOV 18
FEB 05	APR 01	JUN 03	AUG 05	OCT 07	DEC 02
FEB 20*	APR 15	JUN 17	AUG 19	OCT 21	DEC 16
DOWNTOWN DEVELOPMENT AUTHORITY / OWOSSO MAIN STREET			DOWNTOWN HISTORIC DISTRICT COMMISSION		
The 1 st Wednesday of each month, except as noted – 7:30 a.m., local prevailing time			The 3 rd Wednesday of each month - 6:00 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Conference Room		
JAN 03	MAY 01	SEP 04	JAN 17	MAY 15	SEP 18
FEB 07	JUN 05	OCT 02	FEB 21	JUN 20*	OCT 16
MAR 06	JUL 10*	NOV 06	MAR 20	JUL 17	NOV 20
APR 03	AUG 07	DEC 04	APR 17	AUG 21	DEC 18
OWOSSO HISTORICAL COMMISSION			PARKS & RECREATION COMMISSION		
The 2 nd Monday of each month, except as noted – 6:00 p.m., local prevailing time			The 4 th Wednesday of each month, except as noted – 7:00 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Council Chambers		
JAN 08	MAY 13	SEP 09	JAN 24	MAY 22	SEP 25
FEB 12	JUN 10	OCT 15*	FEB 28	JUN 26	OCT 23
MAR 11	JUL 08	NOV 12*	MAR 27	JUL 24	DEC 04*
APR 08	AUG 12	DEC 09	APR 24	AUG 28	
PLANNING COMMISSION			WWTP Review Board		
The 4 th Monday of each month, except as noted – 6:30 p.m., local prevailing time			The 4 th Tuesday of each month, 4:30 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso Wastewater Plant, Administration Building 1410 Chippewa Trail, Owosso		
JAN 22	MAY 28*	SEP 23	JAN 23	MAY 28	SEP 24
FEB 26	JUN 24	OCT 28	FEB 27	JUN 25	OCT 22
MAR 25	JUL 22	NOV 25	MAR 26	JUL 23	NOV 26
APR 22	AUG 26	DEC 09*	APR 23	AUG 27	
ZONING BOARD OF APPEALS			* = Rescheduled due to legal holiday on regular meeting date or other scheduling conflict		
The 3 rd Tuesday of each month, except as noted – 9:30 a.m., local prevailing time					
Owosso City Hall, Council Chambers					
JAN 16	MAY 21	SEP 17			
FEB 20	JUN 18	OCT 15			
MAR 19	JUL 16	NOV 19			
APR 16	AUG 20	DEC 17			

Professional Services Agreement – Private Credit Assessment Services. Approve professional services agreement with S&P Global Ratings for the provision of private credit assessment services in the amount of \$26,062.00, and further approve payment to the firm upon satisfactory completion of the contracted tasks as follows:

RESOLUTION NO. 193-2023

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH
S&P GLOBAL RATINGS
FOR CREDIT ASSESSMENT SERVICES**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, will be asked to approve a resolution of intent to issue revenue bonds per Public Act 94 of 1933, as amended; and

WHEREAS, such revenue bonds will be purchased by the state of Michigan under their Drinking Water Revolving Loan Fund program and Clean Water State Revolving Fund program; and

WHEREAS, the state of Michigan programs require municipalities to include a private credit assessment with their applications; and

WHEREAS, professional services are exempt from the city's adopted purchasing ordinance; and

WHEREAS, S & P Global Ratings provides such service that meets the requirements of the state of Michigan programs.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and enter into a professional service agreement with S&P Global Rating to provide two private credit assessments for two separate revenue bond issuances involving the State of Michigan Drinking Water Revolving Loan Fund Program and Clean Water State Revolving Loan Fund Program.

SECOND: the contract between the city of Owosso and S & P Global Ratings shall be in the form of a city purchase order.

THIRD: the accounts payable department is authorized to pay S&P Global Ratings for work satisfactorily completed at a cost estimate of \$26,062 under the terms of said professional service agreement.

FOURTH: the above expense shall be paid from the Water Fund 591.200.801.000-DWRLF24-25 and WWTP Fund 599.901.977.000-CWSRF24-25.

Purchase Authorization – Four City Fleet Vehicles. Waive competitive bidding requirements, authorize a purchase agreement with Lunghamer Ford of Owosso, LLC for the purchase of four (4) 2024 Ford Escape Sport Utility Vehicles in the amount of \$121,264.00 under the terms of State of Michigan Contract No. 071B7700180 / Macomb County Contract # 21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicle for use in the Fleet Motor Pool as follows:

RESOLUTION NO. 194-2023

**AUTHORIZING THE PURCHASE OF
FOUR (4) FORD ESCAPE SPORT UTILITY VEHICLES FROM**

**LUNGHAMER FORD OF OWOSSO, LLC
FOR USE IN THE FLEET MOTOR POOL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a need from the Fleet Motor Pool Replacement Fund for the replacement of four (4) vehicles used for General Administration, Public Services, and Code Enforcement; and

WHEREAS, four (4) vehicles are at the end of their useful service life, and no longer cost efficient to maintain; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the replacement equipment on the State of Michigan MiDeal Contract as priced by Lunghamer Ford of Owosso, LLC, and recommends authorizing a purchase agreement between the City of Owosso and Lunghamer Ford of Owosso, LLC for the acquisition of four (4) Ford Escape Sport Utility Vehicles on the State of Michigan MiDeal Contract, 071B7700180 in the amount of \$121,264.00 total; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested, to initiate procurement upon approval and authorization.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase four (4) each Ford Escape Sport Utility Vehicles from Lunghamer Ford of Owosso, LLC utilizing the State of Michigan MiDeal Contract No. 071B7700180/Macomb County Contract # 21-18, with a per vehicle cost to the City of Owosso of three at \$30,241.00, and one at \$30,541.00, for use in the Fleet Motor Pool and a total cost of \$121,264.00.

SECOND: the Finance Director and Director of Public Services and Utilities are hereby instructed and authorized to sign documents necessary to complete the purchase.

SECOND: the Accounts Payable Department is authorized to submit payment to Lunghamer Ford of Owosso, LLC in the amount of \$121,264.00 upon delivery of said vehicles.

THIRD: the above expenses shall be paid from account no. 661-901-979.000.

Master Plan Implementation Goals: 3.2

Warrant No. 636. Authorize Warrant No. 636 as follows:

Vendor	Description	Fund	Amount
Gould Law	Services from October 10, 2023 – November 13, 2023	Varies	\$14,115.44

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Law, Pidek, Olson, Mayor Pro-Tem Osika, Councilmembers Haber, Fear, Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Establish Early Voting Location

City Manager Henne explained the resolution would establish the nine-day early voting center location in Council Chambers of City Hall.

Motion by Councilmember Law to approve establishing the City Council Chambers at Owosso City Hall as the 9-Day Early Voting Center Location to serve registered voters of the City of the Owosso for all State and Federal elections as follows:

RESOLUTION NO. 195-2023

ESTABLISHING THE NINE DAY EARLY VOTING CENTER LOCATION SERVICING CITY OF OWOSSO VOTERS FOR STATE AND FEDERAL ELECTIONS

WHEREAS, in November 2022 the voters of the State of Michigan passed a citizen initiative amending the State of Michigan Constitution of 1963 to require all municipalities to provide nine days of early in-person voting prior to each State and Federal election; and

WHEREAS, the site for said early in-person voting shall be in compliance with Michigan Election Law and shall be approved by the Owosso City Council as required by MCL 168.720(i); and

WHEREAS, it is determined the Virginia Teich Council Chambers of Owosso City Hall, located at 301 West Main Street in the City of Owosso, Shiawassee County, Michigan meets said requirements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the Virginia Teich Council Chambers of Owosso City Hall in the City of Owosso, Shiawassee County, Michigan located at 301 West Main Street in Owosso, Michigan is hereby designated as the site chosen to host nine (9) days of early in-person voting for registered voters in the City of Owosso.

SECOND: said site shall remain as the officially designated early voting polling location prior to all State and Federal elections until such time as the Council deems it necessary to change said location.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Fear, Haber, Pidek, Law, Mayor Pro-Tem Osika, Councilmember Olson, Mayor Teich.

NAYS: None.

SATA Millage Request

City Manager Henne outlined a short history of the Shiawassee Area Transportation Agency (SATA) millage. He explained the reasoning behind waiting a year to ask for the millage again was due to the fact funds had been saved to meet the expenses for a year, but those funds are now exhausted. It was noted if the millage does not pass, the City would pay the 2024 commitment in accordance with the contract terms.

Motion by Mayor Pro-Tem Osika to approve resolution authorizing the millage proposal for Shiawassee Area Transportation Agency funding be placed on the 2024 Presidential Primary election ballot as follows:

RESOLUTION NO. 196-2023

PLACING A PUBLIC TRANSIT MILLAGE ON THE 2024 PRESIDENTIAL PRIMARY BALLOT

WHEREAS, the Shiawassee Area Transportation Agency (SATA) is an intergovernmental agency with no taxing authority; and

WHEREAS, the City of Owosso has an intergovernmental agreement with SATA whereby SATA provides transit services to the residents of the City; and

WHEREAS, in 2018 the voters of the City of Owosso approved a 0.3333 maximum millage for five (5) years on all property within the City, the levy of which was dedicated to support public transit; and

WHEREAS, the 2018 millage has expired and the Owosso City Council believes that it is desirable to continue to provide for the future of public transportation in the City through the levy of another .3333 maximum millage for that purpose; and

WHEREAS, it is estimated that such levy would generate \$104,888 in the first year from property within the City of Owosso which will be sufficient to operate the system for the year without further contributions from the City of Owosso; and

WHEREAS, the 2024 Presidential Primary on February 27, 2024 is the next available election when the millage question can be placed on the ballot.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City Clerk is hereby authorized and directed to file a request with the Shiawassee County Clerk's Office requesting the SATA millage proposal be placed on the 2024 Presidential Primary election ballot for February 27th, 2024.

SECOND: the proposition to be placed on the ballot for consideration by the registered voters in the City of Owosso be printed as follows:

**PUBLIC TRANSPORTATION MILLAGE
FOR FUNDING PUBLIC TRANSIT SYSTEM
IN THE CITY OF OWOSSO**

This proposal requests authorization for the levy of a millage upon real and tangible personal property for the purpose of supporting the provision of a public transportation services in the City of Owosso. The millage proceeds would be used according to Section 3.2(8) of the Owosso City Charter. It is estimated that the levy of the entire millage would generate \$104,888 in the first year.

Shall a millage for a public transportation services be levied in the amount of 0.3333 mills (\$0.33 per \$1,000 of taxable value) annually for five (5) years beginning in 2024 and ending in 2028?

YES
NO

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Olson, Fear, Law, Haber, Mayor Teich.

NAYS: None.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. October 2023 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. October 2023 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. October 2023 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. October 2023 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. October 2023 Police Report.

Kevin D. Lenkart, Public Safety Director. October 2023 Fire Report.

CITIZEN COMMENTS AND QUESTIONS

Tom Manke, 2910 W M-21, detailed additional history regarding what owning the Gould House has cost the City. He applauded City Manager Henne for being fiscally responsible with the SATA millage. He noted it is prudent to save money when possible.

Pastor Gary Beal inquired about possible hours for the 9-day Early Voting site and what measures were being put in place to safeguard election integrity. He also expressed his satisfaction with moving to the area, despite the weather.

Ed Urban, 601 Glenwood, complimented Tom Manke and encouraged those present to get rid of things that are not needed.

Mayor Pro-Tem Osika reminded everyone of the Glow Owosso events the day after Thanksgiving and Small Business Saturday. She thanked the volunteers for their efforts.

NEXT MEETING

Monday, December 04, 2023, 7:30 p.m.

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024

Building Board of Appeals – Alternate - term expires June 30, 2025

Downtown Development Authority – term expires June 30, 2024

Zoning Board of Appeals – Alternate – term expires June 30, 2024

Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 8:07 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Carrie A. Farr, Deputy City Clerk



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 · (989) 725-0599 · FAX (989) 723-8854

MEMORANDUM

DATE: November 27, 2023

TO: Mayor Teich, City Council and City Manager Henne

FROM: Michael Dowler, Assessor

RE: 2024 Poverty Exemption Policy, Guidelines and Thresholds

Please consider the attached resolution regarding the City's poverty exemption policy, income levels, and asset levels for 2024. This resolution continues the recent practice of using a blend of income thresholds between current Federal Poverty Guidelines and the Shiawassee County Median 40% Income, whichever threshold is higher (summarized below). I am also recommending an increase in asset thresholds to reflect inflation increases.

As per the provisions of Public Act 390 of 1994 and further amended by Public Act 620 of 2002, local governing bodies are required to set income levels for their poverty exemption guidelines, and those income levels **shall not** be set lower than the federal poverty guidelines as updated annually by the U.S. Department of Health and Human Services. The act also requires an asset test to be a part of the policy and guidelines.

Thank you in advance for your cooperation in this matter and as always, if you have any questions, please feel free to contact me.

Household size	Last Yr Federal	Last Yr apprvd rates	This Yr Federal	2024 sugg. rates	Household size	2023 Max. Assets	2024 Max. Assets
1	\$13,590	\$19,600	\$14,580	\$22,360	1	\$5,000	\$5,700
2	\$18,310	\$22,400	\$19,720	\$25,560	1 +	\$7,000	\$8,000
3	\$23,030	\$25,200	\$24,860	\$28,760			
4	\$27,750	\$27,960	\$30,000	\$31,920	Vehicle	2023	2024
5	\$32,470	\$31,040	\$35,140	\$35,140	exception	\$8,000	\$9,100
6	\$37,190	\$35,580	\$40,280	\$40,280	from assets		
7	\$41,910	\$40,120	\$45,420	\$45,420			
8	\$46,630	\$44,660	\$50,560	\$50,560			
Ea add'l:	\$4,720	\$4,540	\$5,140	\$5,140			

RESOLUTION NO.

CITY OF OWOSSO POVERTY EXEMPTION GUIDELINES FOR 2024

WHEREAS, the adoption of guidelines for poverty exemptions is within the purview of the City Council, and

WHEREAS, the homestead of persons who by reason of poverty are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994(MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, City of Owosso, Shiawassee County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the applicant and all persons residing in the household; and

WHEREAS, pursuant to Public Act 191 of 2023, if a person qualifies, the Board of Review shall grant either a 100%, 75%, 50% or 25% reduction in taxable value for the applicable tax year, or any other percentage reduction approved by the state tax commission. However, the City of Owosso elects to give only 100% reduction to approved applicants; and

To be eligible, a person shall do all the following on an annual basis:

- Be the owner and occupy the principal residence of the property for which an exemption is applied.
- Submit an application on the form provided by the State of Michigan, available through the City Assessor's office. The application constitutes an appearance before the Board of Review for the purpose of preserving the applicant's right to appeal.
- Provide proof of residency for **all** residents in the home.
- Supply a copy of federal and state income tax returns filed in the current year for **all adult residents** if available, or immediately preceding year if current is unavailable, and/or a signed affidavit stating income tax returns are not required to be filed (Treasury Form 4988).
- Supply copies of six-months-worth of income evidence for the previous year (pay stubs, benefit statement, etc.) for **all** residents 18 years old and over. Additional stubs may be requested later.
- **If the applicant fails to supply all the required documents or if it is found that the information supplied is fraudulent, the application shall be denied.**

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Owosso City Council that the Board of Review shall follow the above stated policy and the below stated guidelines in granting or denying an exemption.

Applicant's income shall not exceed the poverty income thresholds listed here. Income of students under the age of 18 years shall **not** be included as income.

2024 Income Standards Poverty Threshold

Total number of persons residing in homestead	Annual allowable income
1 person	\$22,360
2 persons	\$25,560
3 persons	\$28,760
4 persons	\$31,920
5 persons	\$35,140
6 persons	\$40,280
7 persons	\$45,420
8 persons	\$50,560
Each additional person, add	\$5,140

BE IT FURTHER RESOLVED, if asset levels exceed the items/amounts below, the individual/property owner shall **not be eligible for a Property Tax Poverty Exemption.**

- Assets (except the original homestead, essential household goods and the first \$9,100 of the market value of a motor vehicle), less what is owed on said vehicle, shall not exceed \$5,700 (five thousand seven hundred dollars) for individual applicant and/or \$8,000 (eight thousand dollars) per household if more than one financial contributor.



Boards and Commissions Application

Please return your completed application to the City Clerk's office at 301 W. Main St, Owosso, MI 48867.

DDA/OMS

Application for appointment to: _____
Name of board(s) or commission(s)

Allié McGuire

Name:

Email:

Phone:

Address:

Owosso

City:

MI

State:

48867

Zip:

Why do you wish to serve on this board or commission?

I would like to support our community as a leader using my time and talent to be of service to our city.

Briefly describe community activities you have been involved in:

FAN (Families Against Narcotics) 'Run Drugs Out of Town' Annual Event, OatFest Vendor, Owosso Pride Vendor, Glow Run, Friends of the Shiawassee River Clean Up, Downtown Owosso Clean Up

Briefly describe the skills and experience you would bring to this position?

In this position, I'd like to put my experience in brand design, content development, event production and community activation to work.

What is your education and training background?

A self educated and self made, speaker, designer and producer, my diverse background in design spans multiple industries from entertainment to education. My lived experiences in rural communities and urban cities have resulted in my ability connect and contribute in a variety of ways.

What is your job experience?

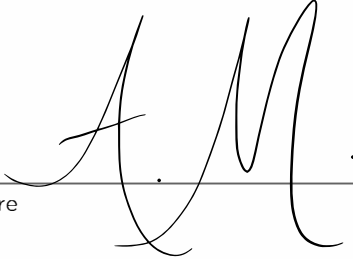
Self employed most of my life, my job experience is primarily in content production focused on brand design and development.

Important Public Records Information

All information submitted in this application is public information and subject to disclosure in response to a public records request made pursuant to the Freedom of Information Act. Please contact the Clerk at (989) 725-0500 if you have questions or concerns about the disclosure of specific information.

Truth and Accuracy

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.

A handwritten signature in black ink, appearing to be 'AM', written over a horizontal line.

Signature

9/25/23

Date



Boards and Commissions Application

Please return your completed application to the City Clerk's office at 301 W. Main St, Owosso, MI 48867.

Application for appointment to: Parks and Rec. Planning Commission
Name of board(s) or commission(s)

Dennis Mahoney

Name:

Email:

Phone:

Address:

Owosso

City:

MI

State:

48867

Zip:

Why do you wish to serve on this board or commission?

I have always strived to improve the community that I live in. I want to help provide an atmosphere that promotes pride in our community.

Briefly describe community activities you have been involved in:

Since I move to Owosso in 2014 it have been a member of the Owosso Historical commission. I have also served as a board member on the Owosso Soccer Club.

Briefly describe the skills and experience you would bring to this position?

As memeber fo the Owosso Soccer club, I was responsible for field maintenance and line painting at Hugh Parker. In that position I had to work the Owosso DPW for grass mowing and general care of the soccer fields. I have been a community leader for many years with with experience in leadership, organizing and running meetings, and working with volunteers.

What is your education and training background?

I attended the MSU Agricultural Technology program after highschool. I have attended various leadership programs offered by Michigan Farm Bureau.

What is your job experience?

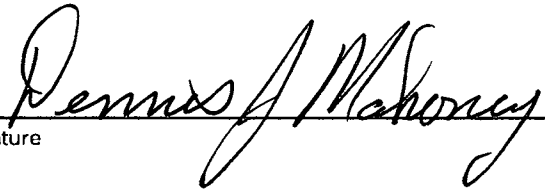
I grew up and was in farmiing until I moved to Owosso. I was an agricultural equipment technician for 35+ years. I was a greenhouse and flower shop owner. I have lead an effort for farmland presentation in Saginaw county. I served on and served as chairman of various organizations.

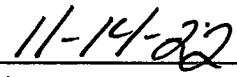
Important Public Records Information

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Truth and Accuracy

I certify that the information contained on this form is accurate and complete to the best of my knowledge. I understand that all information disclosed on this form will be available to the public as part of a Freedom of Information Act request.


Signature


Date



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 4, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Palmer 3A and Juniper 1 Well Houses Project Change Order #2

RECOMMENDATION:

Approval of increased payment for construction work by Sorensen Gross Company (Flint, MI) for the Palmer 3A and Juniper 1 Well Houses project in the amount of \$7,904.00.

BACKGROUND:

On January 17, 2023, the City received bids for the Palmer 3a and Juniper 1 Well Houses Project. Work includes construction of two (2) well houses, two (2) vertical line-shaft turbine pumps, water mains to connect water wells to existing raw water mains for the following wells:

- Palmer 3A
- Juniper 1

On February 6, 2023, City Council approve a resolution to tentatively award the Palmer 3A and Juniper 1 Well Houses Project contract to Sorensen Gross Company. As Sorensen Gross Company was the confirmed low and most responsive bid and agreed to perform the work for a total cost amount of \$2,363,238.00.

On August 21, 2023, City Council approved change order #1, for \$8,029.00 due to a location error by Engineering firm OHM, which caused the need for additional materials and labor which weren't initially planned for.

Now it has been recently discovered that unsuitable soils were present at the proposed location for the Palmer 3A well house, the contractor was required to remove the unsuitable soils and replace them with sound, compacted materials. The additional work and materials required totals \$7,904.00, which requires change order #2. OHM has reviewed the proposed change order and cost, and has found it to be fair and acceptable. EGLE has determined this change order is within the scope of the approved loan project.

This change increases the project cost by \$7,904.00, bringing the total project cost from \$2,371,267.00 to \$2,379,171.00. Project contingency funds are sufficient to cover the allowable costs of this change order.

FISCAL IMPACTS:

The project is funded by the DWSRF and ARPA Funds, with the additional costs of \$7,904.00. Final expenses in the amount of \$2,379,171.00 shall be paid from the Water Fund and 2023 SRF Bond Funds.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

ATTACHMENTS: (1) Resolution
(2) Change Order #1

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO
AND SORENSEN GROSS COMPANY OF FLINT, MICHIGAN
FOR THE PALMER 3A AND JUNIPER 1 WELL HOUSES PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Sorensen Gross Company, on February 6, 2023 for the construction and installation of two (2) well houses, two (2) vertical line-shaft turbine pumps and water mains to connect water wells Palmer 3A and Juniper 1 to existing raw water mains, and said project is an approved 2023 SRF planned project; and

WHEREAS, it was discovered that unsuitable soils were present at the proposed location and it required the removal of unsuitable soil and replacement with sound, compacted materials; and

WHEREAS, the project is now underway and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to amend the Water System Improvement Palmer 3A and Juniper 1 Well Houses project contract with Sorensen Gross Company to increase the contract amount to update contract work and supplies to be used.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 in the amount of \$7,904.00; an increase to the Contract for Services between the City of Owosso and Sorensen Gross Company, revising the total current contract amount from \$2,371,267.00 to \$2,379,171.00.

THIRD: The Accounts Payable department is authorized to pay Sorensen Gross Company for work satisfactorily completed up to the revised contract amount of \$2,379,171.00.

FOURTH: The above expenses shall be paid from the Water Fund, and SRF Bond Funds

Date of Issuance:	11/15/2023	Effective Date:	
Owner:	City of Owosso	Owner's PO No.:	000044007
Contractor:	Sorensen Gross Company	Contractor's Project No.:	88303-001
Engineer:	OHM Advisors	Engineer's Project No.:	0020-23-0010
Project:	Juniper & Palmer 3A Wellhouses	EGLE Permit No.:	ACT-224019

The Contract is modified as follows upon execution of this Change Order:

Description:

Due to unsuitable soils being present at the proposed location for the Palmer 3A wellhouse, the Contractor was required to remove the unsuitable soils and replace with sound compacted material.

Attachments:

- **Contractor's Quote:**

Quote Letter from Sorensen Gross Company dated 9/20/2023 (2 pages)
Breakdown in Price from Fessler-Bowman, Subcontractor (2 pages)

See Page 2 for changes in Contract Price and Time.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: <u>\$ 2,363,238.00</u>	Original Contract Times: 45 Calendar Weeks from NTP Substantial Completion: <u>3/27/2024</u> Ready for Final Payment: <u>4/24/2024</u>
[Increase] [Decrease] from previously approved Change Orders No. <u>01</u> to No. <u>01</u> <u>\$ + 8,029.00</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u>: N/A Substantial Completion: <u>No change</u> Ready for Final Payment: <u>No change</u>
Contract Price prior to this Change Order: <u>\$ 2,371,267.00</u>	Contract Times prior to this Change Order: Substantial Completion: <u>3/27/2024</u> Ready for Final Payment: <u>4/24/2024</u>
[Increase] [Decrease] of this Change Order: <u>\$ + 7,904</u>	Revision of this Change Order: No change Substantial Completion: <u>No change</u> Ready for Final Payment: <u>No change</u>
Contract Price incorporating this Change Order: <u>\$2,379,171.00</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>3/27/2024</u> Ready for Final Payment: <u>4/24/2024</u>

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: <u>Traci M. Robinson</u>	By: _____	By: _____
Title: <u>Project Engineer</u>	Title: <u>Owner (Authorized Signature)</u>	Title: <u>Contractor (Authorized Signature)</u>
Date: <u>11/15/2023</u>	Date: _____	Date: _____

Approved by Funding Agency - EGLE

By: _____

Title: _____

Date: _____



September 20, 2023

City of Owasso & OHM Advisors
Attn: Traci Robinson & Matt Kennedy
929 Bridgeview S
Saginaw, MI 48604

RE: Palmer 3A and Juniper Well House Designs
SGC Job#: 88303
OHM Project # 0020-22-0070 & # 0020-22-0080
CE #4 Palmer Footing Undercut

Dear Traci

We are pleased to quote the following work associated with SGC CE#04, dated Sept 20, 2023, for costs to complete all labor and material to perform foundation soil undercut per testing and recommendations of engineering at the Palmer Well House.

Total Amount of: \$7904.00 – Seven Thousand Nine Hundred Four Dollars

Please see the attached back up documentation for reference.

Please contact our office with any questions or if you need any additional information.

APPROVED BY:

DATE:

Sincerely,

Sorensen Gross Company

Darek Gabrel
Project Manager

CC: SG File

SORENSEN GROSS CONSTRUCTION

Job Name:	Palmer 3A&Juniper Well House Des	DATE: 09/20/2023		
Description;	CE#4 D Palmer Ftg Undercut	supervision	\$75.00	per hr
Job Number:	88303	Laborer	\$52.00	per hr
		Carpenter	\$57.00	per hr

DESCRIPTION	QUANTITY	UNIT	UNIT COST	MATERIAL	UNIT COST	LABOR	TOTAL
No-Labor				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
				\$0		\$0	\$0
SUBTOTAL				\$0		\$0	\$0
SALES TAX						6%	\$0
S/G FEE						50%	\$0
SUBTOTAL SORESENSEN GROSS WORK						ADD	\$0

SUBCONTRACT WORK

Fessler Bowman Palmer Undercut	\$7,114
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SUBTOTAL SUBCONTRACT WORK	ADD	\$7,114
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Sorensen Gross Costs	10.00%	\$711
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	\$7,825
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SUBTOTAL

Add bonds and insurance	1%	\$78
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Total Add Lump Sum Cost	\$7,904
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Corporate
4099 Eagle's Nest Court
Flushing, MI 48433
Office: 810.733.1313
Fax: 810.733.7883
www.fesslerandbowman.com

Regional Offices
Bossier City, LA
Charlotte, NC
Raleigh, NC
Nashville, TN

To:	Sorensen Gross Construction Services	Contact:	Nicola Taylor
Address:	3407 Torrey Road Flint, MI 48507	Phone:	(810) 235-3200
		Fax:	(810) 238-6222
Project Name:	Owosso Well House Projects	Bid Number:	23-004CH
Project Location:	Owosso, MI	Bid Date:	1/17/2023

Item Description	Estimated Quantity	Unit	Unit Price
Excavate Muck At Footings	1.00	LS	\$3,554.49
Place 12" Sand Subgrade For Footings	18.00	CY	\$108.22
Place 6" Stone Base For Footings	13.00	TON	\$123.97

Total Bid Price: \$7,114.06

Notes:

- NOTICE: THIS PROPOSAL IS CONTINGENT ON A LACK OF KNOWN IMPACT BY THE CORONAVIRUS NATIONAL EMERGENCY. Given the existence of the coronavirus pandemic, F&B will use its best efforts to staff and supply this project to be able to hit the scheduled completion date but reserves its right to seek an excusable extension of time if F&B or our subcontractors and suppliers are unable to maintain planned crew sizes due to the illness, supply shortages, governmental restraints on business, travel and/or assembly. To the extent that the project is suspended pursuant to the terms of the proposed subcontract, we intend to seek equitable adjustment of price and time associated with the suspension.
- **Due to diminishing and interrupted availability of materials based on industry-wide shortages, Fessler & Bowman shall not be liable for delays or material price increases. Fessler & Bowman shall be entitled to an equitable adjustment of its contract time and price provided that we give written advance notices to the general contractor.**
- ****Civil Exclusions****
 - Material testing
 - Soil erosion permit and fees
 - Soil erosion maintenance while not on site
 - Payment and performance bond
 - Utility tap in fees and inspection permits
 - Right of Way Permits
 - Engineered layout and staking
 - Undercutting of unsuitable soils, moisture conditioning, and soil ammendments
 - Landscaping, permanent seeding, temp seeding, and restoration
 - Sweeping and dust control for other trades
 - Hidden and buried debris removal
 - Shift premiums and/or accelerated schedules
 - Non hazardous/contaminated material handling and disposal fees
 - Well point de-watering
 - Foundation excavation
 - Spoils handling or removal for other trades
 - Work associated with the existing and new wells
 - Re-route of existing gas, electrical and telephone services
- ****Civil Clarifications****
 - The geotechnical report dated 10/10/22 is considered a reference only and is not a contract document, therefore Fessler & Bowman, Inc. will not be bound to its clarifications.
 - Base materials placed and graded one time only to an elevation +/- one tenth (.1) foot. Fine grading is by others
 - Submission of this proposal does not constitute agreement to any subcontract, even standard contract terms, until mutually agreed upon by both Fessler & Bowman and the client.

Payment Terms:

We hereby propose to furnish labor and materials, complete and in accordance with the specifications and general conditions for the sum of \$ see above, with payment to be made as follows: Invoice at the end of the month. Payment due in full the following 10TH. If paid after the 10th, the customer agrees to pay credit price. (Cash price + 1.5% per month.) SEE GENERAL CONDITIONS. This proposal is valid for 15 days unless noted



Corporate
4099 Eagle's Nest Court
Flushing, MI 48433
Office: 810.733.1313
Fax: 810.733.7883
www.fesslerandbowman.com

Regional Offices
Bossier City, LA
Charlotte, NC
Raleigh, NC
Nashville, TN

To: Sorensen Gross Construction Services	Contact: Nicola Taylor
Address: 3407 Torrey Road Flint, MI 48507	Phone: (810) 235-3200 Fax: (810) 238-6222
Project Name: Owosso Well House Projects	Bid Number: 23-004CH
Project Location: Owosso, MI	Bid Date: 1/17/2023

otherwise.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

Fessler & Bowman Inc.

Authorized Signature: _____

Estimator: Jesse Geyer
810.733.1313 jgeyer@fesslerbowman.com



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 28, 2023

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Professional Services Agreement with Taylor & Morgan, C.P.A., P.C.

RECOMMENDATION:

Enter into a professional service agreement with Taylor & Morgan, C.P.A., P.C. for onsite accounting services, budget preparation assistance and annual audit/single audit preparation estimated to be \$30,000.

BACKGROUND:

Per Section 7.5 of the Owosso City Charter, the Finance Department shall be the general accountant of the city, keep the books of account of the assets, receipts, and expenditures of the city and keep the Council and city manager informed of the financial affairs of the city. In addition, the Finance Department shall examine and audit all accounts and claims against the city, balance all the books of account of the city and conform to the state of Michigan's uniform chart of accounts.

The professional service agreement is for performing month end general ledger account reconciliations, preparation of annual audit / single audit work papers and consultation on other financial matters as requested.

This service agreement will be in place of a full time accountant position in the Finance Department.

FISCAL IMPACTS:

The accounting firm has estimated a cost of \$30,000 for onsite accounting services for the upcoming calendar year. This expense will be charged to the Finance Department (101.201.818.000 Contractual Services).

Document originated by:

Attachments: (1) Resolution
(2) Professional Services Agreement

RESOLUTION NO.

**AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH
TAYLOR & MORGAN, P.C.
FOR GOVERNMENTAL ACCOUNTING SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to complete an independent audit per Section 8.4 of the Owosso City Charter; and

WHEREAS, the Finance Department has statutory responsibilities per Section 7.5 of the Owosso City Charter; and

WHEREAS, Taylor & Morgan, P.C., a full service public accounting firm, has submitted a proposal for onsite accounting services for the calendar year ending December 31, 2024; and

WHEREAS, the employment of professional services is an exception to competitive bidding per Section 2-346(2) of the City of Owosso Code of Ordinances.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to enter into a professional service agreement with Taylor & Morgan P.C. for governmental accounting services, annual budget creation and annual independent audit preparation services.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Professional Services Agreement between the City of Owosso and Taylor & Morgan P.C.

THIRD: The accounts payable department is authorized to pay Taylor & Morgan P.C. for work satisfactorily completed estimated at \$30,000 under said professional services agreement.

FOURTH: The above expenses shall be paid from General Fund Account 101.201.818.000.

November 17, 2023

Brad Barrett, Finance Director
City of Owosso
301 W. Main Street
Owosso, MI 48567

Dear Mr. Barrett:

This letter is to confirm our understanding of the terms and objectives of our engagement to provide consulting services to the City of Owosso. These services will be performed on an as-needed basis beginning January 1, 2024 and will include:

- Performing month end general ledger account reconciliations
- Assistance with budget preparation and amendments
- Preparation of audit workpapers and facilitation of annual audit
- Consultation on other financial matters as requested.

All services will be under the direction of Shawna Farrell, CPA Partner.

We will invoice you monthly on a per hour basis at our standard hourly rates for the following individuals:

Staff Accountant:	\$110.00/hour
Senior Staff Accountant:	\$130.00/hour
Manager CPA-Sheri Sprygada:	\$175.00/hour
Partner CPA-Shawna Farrell:	\$235.00/hour

The fees above include all costs for travel and out-of-pocket expenses and are subject to annual increases. Our invoices for those fees will be rendered each month as work progresses and are payable upon presentation. This agreement can be terminated by written notice of either party.

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform the appropriate level of management of any material errors that come to our attention and any fraud or illegal acts that come to our attention, unless clearly inconsequential.

In view of the limitations described above, you agree not to take or assist in any action seeking to hold us liable for damages due to any deficiency in the financial statements we prepare and you agree to hold us harmless from any liability and related legal costs arising from any third-party use of the financial statements in contravention of the terms of this agreement.

Should you require financial statements for third-party use, we would be pleased to discuss with you the requested level of service. Such engagement would be considered separate and not deemed to be part of the services described in this engagement letter.

In no event shall either party be liable to the other, whether a claim be in tort, contract, or otherwise, for any indirect, consequential, punitive, exemplary, lost profits, or similar damages in claims relating to services provided under this engagement.

If a dispute arises out of or relates to this contract or engagement letter, or the breach thereof, and if the dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by mediation administered by the American Arbitration Association under its Mediation Rules before resorting to arbitration, litigation or some other dispute resolution procedure.

Except for the fraudulent behavior, willful misconduct, or gross negligence of our officers, employees, or agents as finally determined by judicial proceeding, our liability to you for services rendered under this engagement letter shall be limited to the fees paid to us for such services or work product giving rise to liability.

This engagement letter, and all related services and work product, will be governed by and subject to the laws of the State of Michigan.

We sincerely appreciate this opportunity to be of service to you. If the foregoing is in accordance with your understanding, please sign the copy of this letter in the space provided and return the signed letter to us.

Very truly yours,

Taylor & Morgan, P.C.

Taylor & Morgan, P.C.
Certified Public Accountants

Accepted and agreed to:
City of Owosso

Robert J. Teich, Jr., Mayor

Date

Amy K. Kirkland, City Clerk

Date



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 4, 2023
TO: City Council
FROM: Clayton Wehner, Director of Engineering
SUBJECT: 2024 Storm Sewer Televising Project Bid Award

RECOMMENDATION:

Award of storm sewer televising services to Duke's Root Control, Inc. of Plymouth, Michigan, for the 2024 Storm Sewer Televising Project in the amount of \$23,150.00.

BACKGROUND:

Bids were received on November 21, 2023 for the 2024 Storm Sewer Televising Project. This work is necessary to clean and televise storm sewers on various streets in the City. The list of sewers for cleaning and televising is based on residential complaints and input from Department of Public Works staff. Eight (8) bids were received. The bid tab is attached.

FISCAL IMPACTS:

Funds for this work are to be charged to the Major and Local Street Maintenance Funds, Account Nos. 202-463-818.000 and 203-463-818.000 in the amount of \$11,575.00 each, plus contingency for additional televising services required in the amount of \$6,000.00 for a total of \$29,150.00.

Attachments: (1) Resolution
(2) Project Maps
(3) Bid Tab

RESOLUTION NO.

**AUTHORIZING THE AWARD OF THE 2024 STORM SEWER TELEVISIONING PROJECT
BID TO DUKE'S ROOT CONTROL, INC. OF PLYMOUTH, MICHIGAN**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is advisable, necessary, and in the public interest to televise segments of storm sewer on various streets in the City; and

WHEREAS, the City of Owosso sought bids for the televising of these segments of storm sewer as part of the 2024 Storm Sewer Televising Project, and the low responsive and responsible bid was received from Duke's Root Control, Inc. in the amount of \$23,150.00; and

WHEREAS, Duke's Root Control, Inc. is hereby determined to be qualified to provide such services.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Duke's Root Control, Inc. to televise segments of storm sewer as part of the 2024 Storm Sewer Televising Project.
- SECOND: The Mayor and City Clerk are instructed and authorized to sign the necessary documents to execute the services contract with Duke's Root Control, Inc. in the amount of \$23,150.00 plus additional televising services required as contingency, in the amount of \$6,000.00, for a total of \$29,150.00.
- THIRD: The accounts payable department is authorized to pay Duke's Root Control, Inc. for work satisfactorily completed on the project up to the initial contact amount of \$23,150.00 plus contingency in the amount of \$6,000.00, if required, for a total of \$29,150.00.
- FOURTH: The above expenses shall be paid from the Major and Local Street Maintenance Funds accounts 202-463-818.000 and 203-463-818.000 in the amount of \$11,575.00 each and other funds as appropriate.

EXHIBIT A

Contract for Services Between

The City of Owosso

and

Duke's Root Control, Inc.

2024 Storm Sewer Televising Project

December 2023

CONTRACT

THIS AGREEMENT is made on December ____, 2023, between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and Duke's Root Control, Inc. ("contractor"), a Michigan company, whose address is 15155 Fogg Street, Plymouth, Michigan 48170.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to provide the services listed in the proposal entitled "2024 Storm Sewer Televising Project," as attached, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- Insurance
- W-9

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, in the unit prices as given in the proposal not to exceed twenty-nine thousand one hundred fifty dollars (\$29,150.00). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By_____

Its:_____

Date:_____

THE CITY OF OWOSSO

By_____

Its: Robert J. Teich, Jr., Mayor

Date:_____

By_____

Its: Amy K. Kirkland, City Clerk

Date:_____

CITY OF OWOSSO BID TABULATION SHEET

DATE 11/21/2023DEPT. EngineeringSUBJECT: 2024 Storm Sewer Televising

Page 1 of 2

Bid Contained Math Error

				Engineer's Estimate		Duke's Root Control, Inc 15155 Fogg Street Plymouth, MI 48170		Waste Recovery Systems, Inc 4750 Clyde Park Ave, SW Wyoming, MI 49509	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	1	LSUM	\$ 2,600.00	\$ 2,600.00	\$ 2,500.00	\$ 2,500.00	\$ 2,600.00	\$ 2,600.00
2	CCTV of 10" Storm Sewer	200	Ft	\$ 3.50	\$ 700.00	\$ 2.85	\$ 570.00	\$ 2.00	\$ 400.00
3	CCTV of 12" Storm Sewer	400	Ft	\$ 4.00	\$ 1,600.00	\$ 3.10	\$ 1,240.00	\$ 2.00	\$ 800.00
4	CCTV of 18" Storm Sewer	350	Ft	\$ 4.50	\$ 1,575.00	\$ 3.60	\$ 1,260.00	\$ 3.00	\$ 1,050.00
5	CCTV of 30" Storm Sewer	2100	Ft	\$ 5.50	\$ 11,550.00	\$ 4.80	\$ 10,080.00	\$ 5.00	\$ 10,500.00
6	Heavy Cleaning (if needed)	30	Hrs	\$ 350.00	\$ 10,500.00	\$ 250.00	\$ 7,500.00	\$ 265.00	\$ 7,950.00
TOTAL BID				\$ 28,525.00		\$ 23,150.00		\$ 23,300.00	

				Rogue Industrial Services, LLC 1250 Fox Chase Road Bloomfield Hills, MI 48301		Monchilov Sewer Service, LLC 2930 N Thomas Road Fairgrove, MI 48733		Taplin Group, LLC 5140 W Michigan Ave Kalamazoo, MI 49006	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	1	LSUM	\$ 1.00	\$ 1.00	\$ 2,000.00	\$ 2,000.00	\$ 2,038.39	\$ 2,038.39
2	CCTV of 10" Storm Sewer	200	Ft	\$ 2.50	\$ 500.00	\$ 3.50	\$ 700.00	\$ 4.33	\$ 866.00
3	CCTV of 12" Storm Sewer	400	Ft	\$ 3.00	\$ 1,200.00	\$ 3.50	\$ 1,400.00	\$ 4.37	\$ 1,748.00
4	CCTV of 18" Storm Sewer	350	Ft	\$ 4.00	\$ 1,400.00	\$ 7.00	\$ 2,450.00	\$ 5.99	\$ 2,096.50
5	CCTV of 30" Storm Sewer	2100	Ft	\$ 5.00	\$ 10,500.00	\$ 10.00	\$ 21,000.00	\$ 8.52	\$ 17,892.00
6	Heavy Cleaning (if needed)	30	Hrs	\$ 328.00	\$ 9,840.00	\$ 100.00	\$ 3,000.00	\$ 357.35	\$ 10,720.50
TOTAL BID				\$ 23,441.00		\$ 30,550.00		\$ 36,361.39	

DEPT.

HEAD:

GENERAL LIABILITY INSURANCE

EXPIRATION DATE:

AWARDED:

PURCH.

AGENT:

WORKERS COMPENSATION INSURANCE

EXPIRATION DATE:

COUNCIL

APPROVED:

STAFF

REC.:

SOLE PROPRIETORSHIP

EXPIRATION DATE:

PO NUMBER:

203,463,818.000
202-463,818.000

CITY OF OWOSSO BID TABULATION SHEET

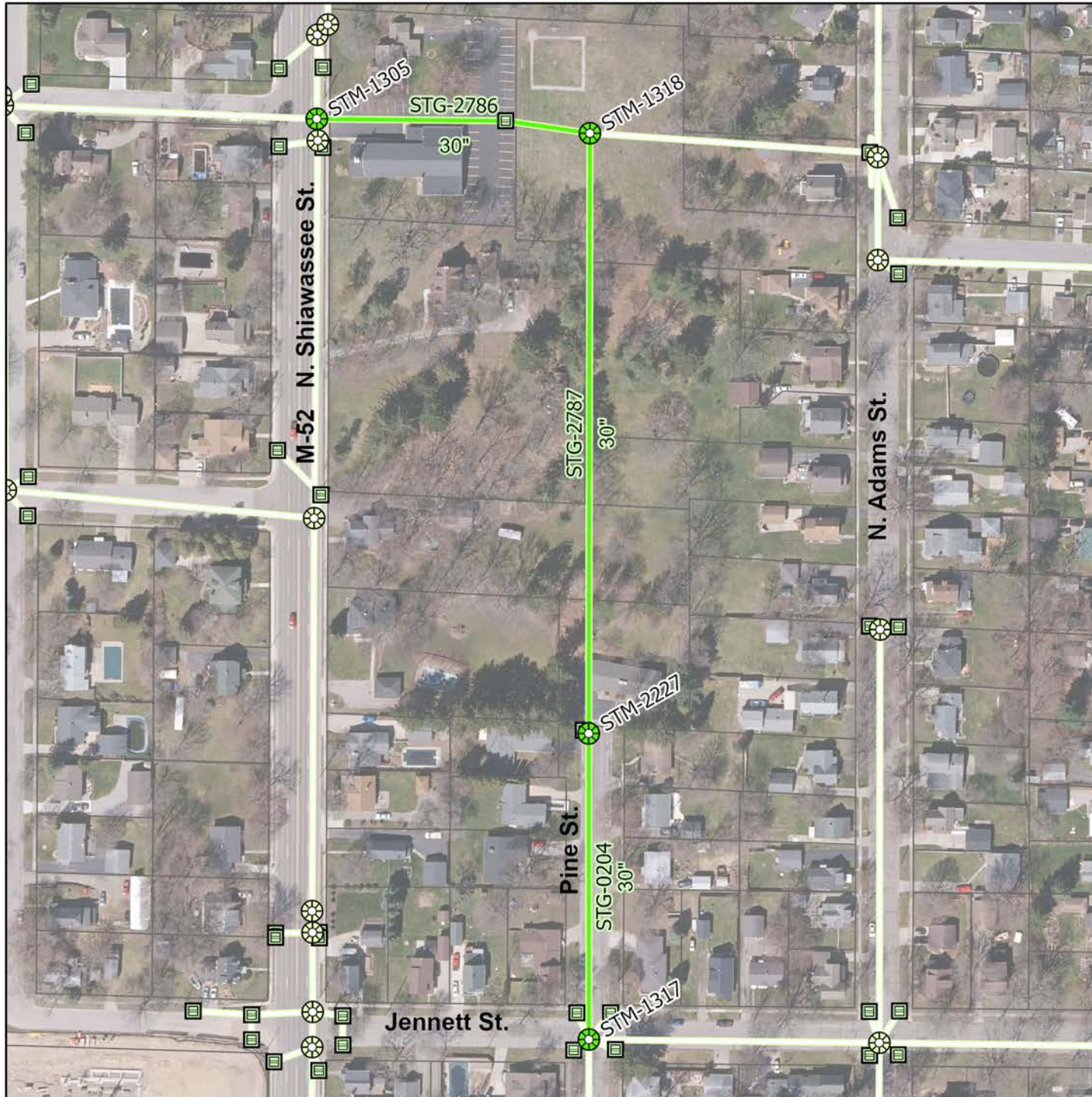
DATE 11/21/2023DEPT. EngineeringSUBJECT: 2024 Storm Sewer Televising
Page 2 of 2

				Safeway Transport, Inc. PO Box 1268 Lincoln Park, MI 48146		Pipeline Management Company 2673 E Maple Road Milford, MI 48381		National Power Rodding Corp. 2500 W Arthington St Chicago, IL 60612	
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
1	Mobilization	1	LSUM	\$ 2,600.00	\$ 2,600.00	\$ 2,500.00	\$ 2,500.00	\$ 2,600.00	\$ 2,600.00
2	CCTV of 10" Storm Sewer	200	Ft	\$ 4.90	\$ 980.00	\$ 6.00	\$ 1,200.00	\$ 5.00	\$ 1,000.00
3	CCTV of 12" Storm Sewer	400	Ft	\$ 4.90	\$ 1,960.00	\$ 7.00	\$ 2,800.00	\$ 5.00	\$ 2,000.00
4	CCTV of 18" Storm Sewer	350	Ft	\$ 5.90	\$ 2,065.00	\$ 12.00	\$ 4,200.00	\$ 15.00	\$ 5,250.00
5	CCTV of 30" Storm Sewer	2100	Ft	\$ 11.90	\$ 24,990.00	\$ 20.00	\$ 42,000.00	\$ 25.00	\$ 52,500.00
6	Heavy Cleaning (if needed)	30	Hrs	\$ 375.00	\$ 11,250.00	\$ 500.00	\$ 15,000.00	\$ 700.00	\$ 21,000.00
TOTAL BID				\$	43,845.00	\$	67,700.00	\$	84,350.00

City of Owosso

Storm Sewer Mains for Televising

From Pine St. & Jennett St.
N. through Adams Park
then W. to N. Shiawasse St.



- Storm Sewer Mains to be Televised
- Stormwater Manholes
- Catchbasins
- Other Storm Sewer Mains
- Other Stormwater Manholes
- City Parcels

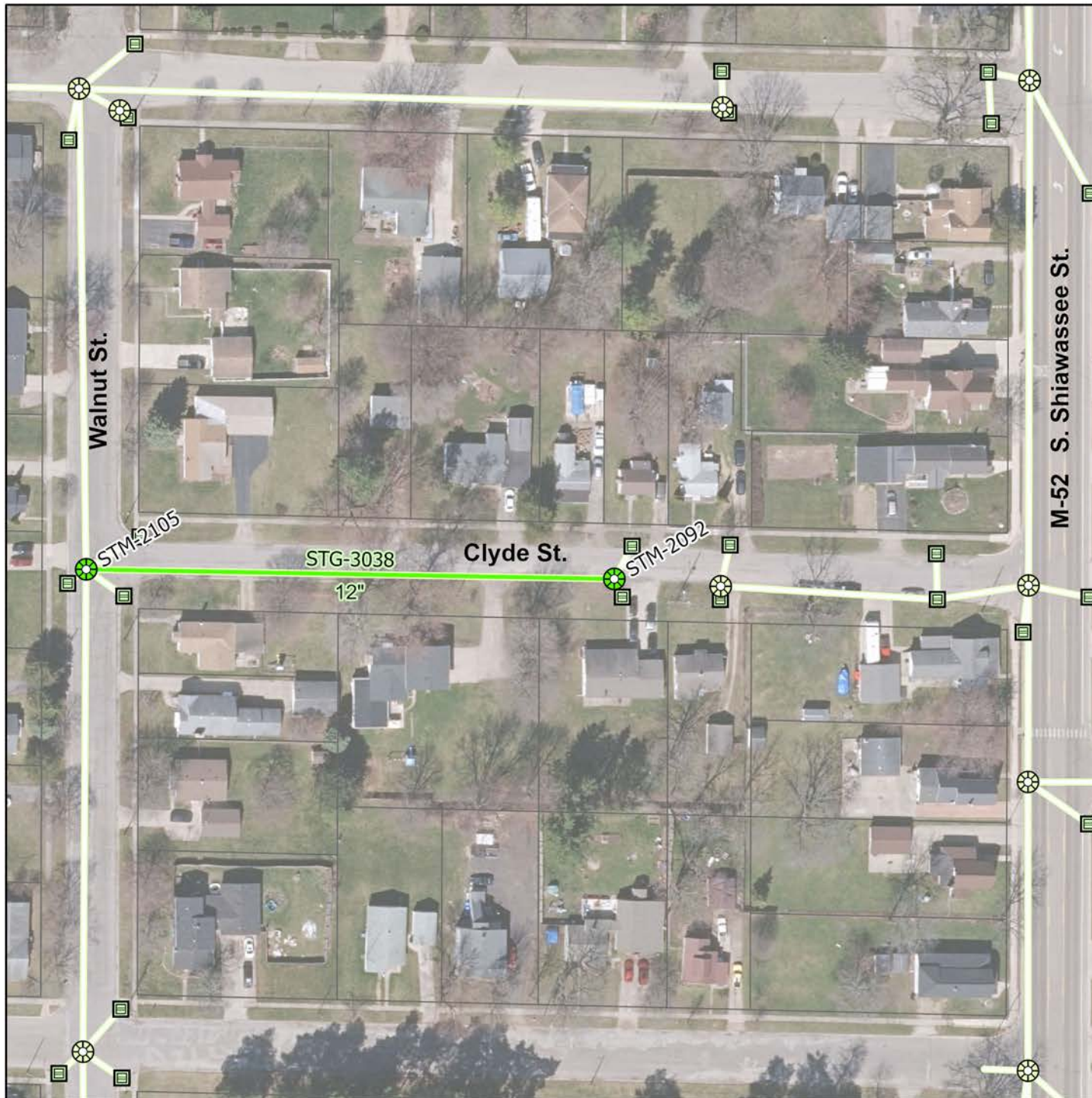
0 60 120 180 240
Feet

24 October, 2023

City of Owosso

Storm Sewer Mains for Televising

Clyde St.
From Walnut St
to E. terminus manhole



- Storm Sewer Mains to be Televised
- Stormwater Manholes
- Catchbasins
- Other Storm Sewer Mains
- Other Stormwater Manholes
- City Parcels

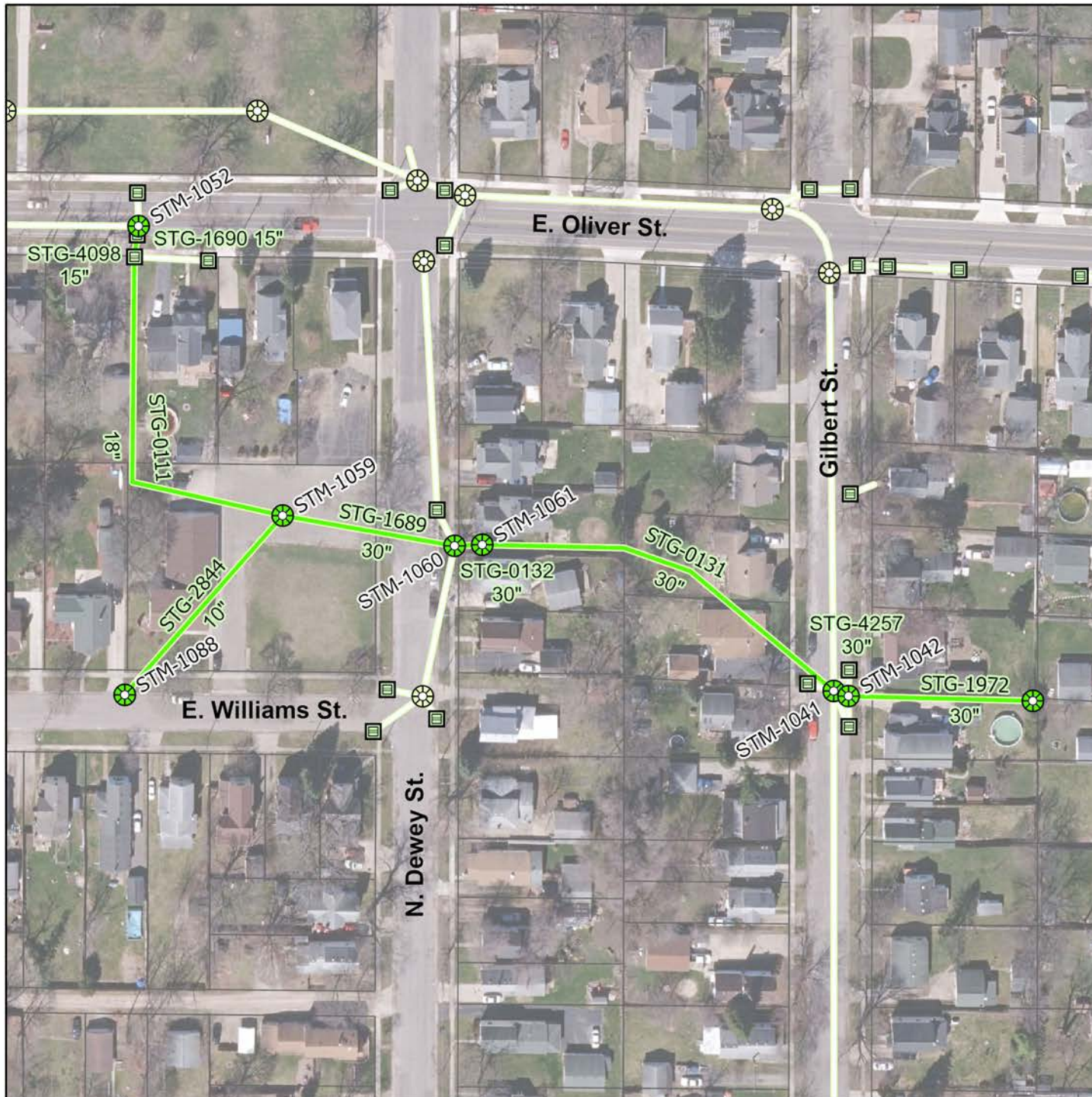


24 October, 2023

City of Owosso

Storm Sewer Mains for Televising

From S. side Oliver St. W. of
Dewey St.
SE'y to Dewey St.
Cont. E'y to Gilbert St.
to Manhole of Gilbert St.



- Storm Sewer Mains to be Televised
- Stormwater Manholes
- Catchbasins
- Other Storm Sewer Mains
- Other Stormwater Manholes
- City Parcels

0 40 80 120 160
Feet

24 October, 2023



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: December 4, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Lift Stations - Control Cabinets Rehabilitation

RECOMMENDATION:

Approval of the proposal provided from Utilities Instrumentation Service Incorporated (UIS) of Dexter, Michigan for lift station control cabinets rehabilitation and installation of Cruise VT SCADA system.

BACKGROUND:

The Osburn Lakes, Wright St. and Palmer St. lift stations currently have no source of backup power in the event of a power outage. The Palmer St. and Osburn Lakes stations do have capability for connection to a trailer-mounted generator. However, the City does not have such a unit at its disposal, and procuring one in an emergency could be difficult. The Wright St. station has no ability to connect to a portable unit.

As the first step toward installing a permanent standby generator at each station, the existing control cabinets must be rehabilitated. Each cabinet contains wiring and elements of the different level sensing and alarm systems that have been installed over the years. Many of the mounted components are not currently in use or necessary. Once unnecessary pieces are removed, new electrical drawings may also need to be produced so the generator systems can be designed.

All stations currently run off a MultiTrobe level sensing and pump control system (Kennedy Industries, Wixom, MI). The Palmer St. station also has a Cruise VT SCADA system (Utilities Instrumentation Service, Dexter, MI) for transmitting level, pump and alarm information wirelessly to the Wastewater Treatment Plant. The existing Wright St. and Osburn Lakes station alarm system transmits to the Filtration Plant and has been historically unreliable. As part of the rehabilitation, we will be adding the Cruise transmitting system to the Wright St. and Osburn Lakes stations as well.

Due to the specialized nature of the Cruise systems, UIS is the only authorized dealer. UIS's quote for rehabilitation of the control cabinets and Cruise VT SCADA system installation is:

\$ 6,575.00 for the Palmer St. rehab

\$14,345.00 for the Wright St. rehab

\$13,775.00 for the Osburn Lakes rehab

\$34,695.00 TOTAL

UIS is a sole source provider for the Cruise VT SCADA system. Request waiver of purchasing policy formal bid requirements in order to initiate immediate procurement upon approval and authorization.

FISCAL IMPACTS:

The budget for FY2023-24 has a total of \$97,500 toward the lift stations generator project, the above expenses in the amount of \$34,695.00 shall be paid from the Capital Outlay – Sewers account 590-901-973.000.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) UIS Quotation
(2) Resolution

RESOLUTION NO.

**AUTHORIZING REHABILITATION
OF OSBURN LAKES, WRIGHT STREET & PALMER STREET
LIFT STATION CONTROL CABINETS AND
INSTALLATION OF CRUISE VT SCADA SYSTEMS WITH
UTILITIES INSTRUMENTATION SERVICE INCORPORATED (UIS)**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires rehabilitating the control cabinets at Osburn Lakes, Wright Street and Palmer Street lift stations in its sewer collections system; and

WHEREAS, Utilities Instrumentation Service Incorporated (UIS) is the sole authorized provider of Cruise VT SCADA system for our region; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested, to initiate procurement upon approval and authorization.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to rehabilitate the control cabinets at the Osburn Lakes, Wright Street and Palmer Street lift stations at a cost of \$34,695.00.
- SECOND: The purchase agreement between the City and Utilities Instrumentation Service Incorporated (UIS) shall be in the form of a City Purchase Order.
- THIRD: The above expenses shall be paid from the Capital Outlay - Sewers Account No. 590-901-973.000.



Date	November 27, 2023	Customer	City of Owosso	To	Tim Guysky timothy.guysky@ci.owosso.mi.us
Description	Lift Stations (3) to Cruise				
Quote #	231692R2				
Estimator	Duane Carr	Email	duane.carr@teamuis.com		

Scope of Work	Cost
---------------	------

Palmer St. Lift Station

Furnish necessary materials and labor to clean up and label wiring.

Remove all non used components in station control panel.

Furnish and install necessary wiring to add monitoring of ATS position, Generator Running, and Generator Fail to SCADA.

Provide a drawing of lift station service wiring and station I/O.

Price for Palmer St. Lift

Station:

\$6,575.00

Wright St. Lift Station

Furnish necessary materials and labor to clean up and label wiring.

Remove all non used components from old bubbler system in station control panel.

Furnish and install one (1) Allen-Bradley Micro PLC with necessary I/O, cell modem, and antenna hardware for monitoring of the liftstation.

Furnish and install necessary wiring to add monitoring of ATS position, Generator Running, and Generator Fail to SCADA.

Provide necessary PLC and CRUiSE programming to provide monitoring of the lift station.

Provide a drawing of lift station service wiring and station I/O.

Provide the first year of the CRUiSE (cloud-based HMI) subscription and cellular fees, currently \$635.00 per year. The CRUiSE provides easy trending, reports, unlimited remote connections, and alarm notifications via voice calls, emails, and text message

Price for Wright St. Lift

Station:

\$14,345.00

Osborne Lake Lift Station

Remove battery alarm system in station control panel.

Furnish and install one (1) Allen-Bradley Micro PLC with necessary I/O, cell modem, and antenna hardware for monitoring of the liftstation.

Provide necessary PLC and CRUiSE programming to provide monitoring of the lift station.

Furnish and install necessary wiring to add monitoring of ATS position, Generator Running, and Generator Fail to SCADA.

Provide a drawing of lift station service wiring and station I/O.

Provide the first year of the CRUiSE (cloud-based HMI) subscription and cellular fees, currently \$635.00 per year. The CRUiSE provides easy trending, reports, unlimited remote connections, and alarm notifications via voice calls, emails, and text message

Price for Osborne Lake Lift

Station:

\$13,775.00

Total:

\$34,695.00

UIS SCADA Approved by

Date November 27, 2023

Team UIS
2290 Bishop Circle East
Dexter, MI 48130
(734) 424-1200

Utilities Instrumentation Service
UIS SCADA
UIS Renewable Power
Utilities Instrumentation Service-Ohio

Please make Purchase Orders/Subcontracts out to: UIS SCADA, Inc. and reference Quote #231692R2

Client Acceptance when the Client will not be providing a PO or Contract to UIS SCADA, Inc.

Client authorizes Utilities Instrumentation Service, Inc. to proceed with the work and agrees to comply with the attached Terms and Conditions.

Client Acceptance

Signature

Name

Title

Date

Exclusions and Clarifications

Pricing includes only the items listed above; anything not explicitly listed above is not included in our proposed scope of work.

Our quote is based on straight time during normal hours of 7:00 A.M. to 3:30 P.M., Monday through Friday, unless specified otherwise.

Our price is valid for thirty (30) days, after which time UIS SCADA, Inc. reserves the right to review and modify any and all portions of its proposal.

This proposal contains pricing and other information confidential and proprietary to UIS SCADA, Inc. and disclosure of the contents of this letter and any attachments to persons or organizations outside of this agreement is not authorized without specific written permission from UIS SCADA, Inc.

Team UIS - TERMS AND CONDITIONS

- 1. Offer.** These Terms and Conditions ("Terms") apply to all products and services, including without limitation, computer software program(s) and software as a service ("SaaS Services") provided to Client under an Order Confirmation with Utilities Instrumentation Services, Inc., Utilities Instrumentation Services – Ohio, LLC., UIS SCADA, Inc., and/or UIS Renewable Power, Inc., as applicable ("Team UIS"). These Terms are incorporated into each Order Confirmation issued by Team UIS to a Client of such products or services ("Client"). A confirmation or acknowledgement of an order ("Order Confirmation") will be issued to Client after the Client has submitted an order to Team UIS. The Order Confirmation constitutes Team UIS's offer to the Client identified in the Order Confirmation to sell the products and/or provide the services identified in the Order Confirmation ("Products" and "Services", respectively) and otherwise to enter into the agreement that the Order Confirmation and these Terms describe (the "Agreement"), and the Order Confirmation and these Terms shall be the complete and exclusive statement of such Agreement.
- 2. Acceptance.** A contract is formed when Client accepts the Order Confirmation by written acknowledgement, by accepting the Products and/or Services, or other issued acceptance documents for the Products and/or Services. Acceptance is expressly limited to the Agreement and shall not include any terms and conditions contained in Client's purchase order or similar document. Notwithstanding any contrary provision in Client's purchase order or other acceptance document or similar document, delivery of Products, performance of Services or commencement of Services by Team UIS shall not constitute acceptance of Client's terms and conditions to the extent any such terms or conditions are inconsistent with or in addition to the terms and conditions contained in the Agreement.
- 3. Prices.** Prices for Products and/or Services shall be set forth in the Order Confirmation. Unless otherwise expressly stated in the Order Confirmation: (a) prices for Products specified in the Order Confirmation do not include storage, handling, packaging, or transportation charges; and (b) prices do not include any applicable taxes.
- 4. Payment Terms.** Unless otherwise expressly stated in the Order Confirmation, all accounts are payable in U.S. currency thirty (30) days from the date of Team UIS's invoice. Credit and delivery of Products shall be subject to Team UIS's approval. The Client shall pay Team UIS for Services performed in accordance with the rates and charges set forth in the Order Confirmation. If the Client disputes any portion of an invoice, the Client shall notify Team UIS, in writing, within fourteen (14) calendar days of invoice receipt, identify the cause of the dispute, and pay when due any portion of the invoice not in dispute. Failure to provide such notification shall constitute acceptance of the invoice as submitted. If Client fails to pay undisputed invoiced amounts within the thirty (30) calendar days of the invoice date, Team UIS may at any time, without waiving any other claim against the Client (including lien rights) and without thereby incurring any liability to the Client, suspend or terminate the Order Confirmation. Client is prohibited from and shall not setoff against or recoup from any invoiced amounts due or to become due from Client or its affiliates any amounts due or to become due to Team UIS or its affiliates, whether arising under the Order Confirmation, any related purchase order or any other agreement.
- 5. Shipping and Delivery.** All sales of Products are F.O.B. Team UIS's plant unless otherwise specified in the Order Confirmation. Responsibility of Team UIS shall cease upon delivery to and receipt of the Products by a common carrier at which point Client will bear all risk of loss for the Products. Premium shipping expenses and/or other related expenses necessary to meet Client's accelerated delivery schedules shall be the responsibility of Client. Deliveries of orders placed by Client may be changed, deferred or canceled only upon specific agreement in writing by Team UIS and Team UIS may condition such agreement upon Client's assumption of liability and payment to Team UIS for: (a) a sum equal to the costs of work in process including costs accrued for labor and material; (b) any amount for which Team UIS is liable by reason of commitments made by Team UIS to its suppliers; and (c) any other loss, cost or expense of Team UIS as a result of such change, deferment or cancellation.
- 6. Proprietary Materials.** Team UIS shall have and retain all rights, title and interest, including all intellectual property rights, in and to all Products, Services and associated materials, including, without limitation, all related reports, specifications, designs and any other property, tangible or intangible (including software and SaaS Services), furnished by Team UIS in connection with or under the applicable Order Confirmation ("Proprietary Materials"). No Proprietary Materials created by Team UIS in connection with an Order Confirmation or any related purchase order shall be considered "works made for hire" as that term is used in connection with the U.S. Copyright Act.
- 7. Licenses.** Team UIS does not grant to Client any license with respect to the Products, and any such license terms with respect to the Products shall be governed solely by the licenses, if any, provided solely by the third-party manufactures of such products.
- 8. SaaS Services.** **A.** Team UIS will provide Client with the SaaS Services, and allow Authorized Users to access the SaaS Services in connection with Client's use of the SaaS Services, as set forth in the applicable Order Confirmation. Prior to obtaining access to the SaaS Services, Client shall ensure that Authorized Users are registered in the SaaS Services with a unique User ID and a unique password. For purposes of this Agreement, "Authorized Users" means individuals who are authorized to use the SaaS Services pursuant to this Agreement or as otherwise defined, restricted or limited in an Order Confirmation, for whom subscriptions to SaaS Services have been procured, and who have been supplied user identifications and passwords by Client (or by Team UIS at Client's request). Authorized Users may include Clients' employees and Clients' agents and third-party contractors and their employees authorized by Client and/or approved by Team UIS to access the SaaS Services. **B.** Client is responsible for all activities conducted under its Authorized User logins and for its Authorized Users' compliance with this Agreement. Authorized Users may only use the SaaS Services during the term of the applicable Order Confirmation. **C.** Except as otherwise explicitly provided in this Agreement, Client and its Authorized Users will not, and will not permit third parties to: (a) use the SaaS Services except as expressly authorized in this Agreement; (b) access or use the SaaS Services to circumvent or exceed the applicable restrictions; (c) use any device, software, or routine that interferes or disrupts any application, function, or use of the SaaS Services; (d) copy, modify, translate, transmit, reproduce, distribute, republish, display, frame, or mirror the SaaS Services, except as permitted by this Agreement; (e) decompile, reverse-compile, disassemble, reverse-engineer or otherwise reduce to human-perceivable form all or any part of the SaaS Services or any part of the SaaS Services or otherwise attempt to discover any source code or create derivative works of the SaaS Services or any part of the SaaS Services; (f) rent, lease, resell, sublicense, or otherwise permit third parties to access or use the SaaS Services; (g) use the SaaS Services to provide services to third parties (e.g., as a service bureau or to otherwise provide data processing services to third parties); (h) circumvent or disable any security or other technological features or measures of any SaaS Services or any part of the SaaS Services; (i) use the SaaS Services to build a similar or competitive product or service; (j) create user accounts under false or fraudulent pretenses; (k) except as provided in an Order Confirmation, create shared or generic identifications and passwords to any SaaS Services; (l) use the SaaS Services in a manner that is contrary to applicable law or in violation of any third party rights of privacy or intellectual property rights; (m) use the SaaS Services to send or store viruses, worms, time bombs, trojan horses, or other harmful or malicious code, files, scripts, agents or programs; (n) access the SaaS Services for purposes of monitoring its availability, performance or functionality, or for any other benchmarking or competitive purposes; (o) remove, alter or obscure any of the intellectual property rights notice(s) or restrictive legend(s) embedded in or that Team UIS otherwise provides with the SaaS Services; (p) interfere with or disrupt the integrity or performance of the SaaS Services; or (q) obtain unauthorized access to the SaaS Services (including without limitation permitting access to or use of the SaaS Services via another system or tool, the primary effect of which is to enable input of requests or transactions by other than Authorized Users). **D.** Client shall at all times: (a) provide Team UIS with good faith cooperation and access to such information, facilities, and equipment as may be reasonably required by Team UIS in order to provide the SaaS Services, including, but not limited to, providing Client materials and security access, information, and software interfaces to Client's business applications; (b) provide such personnel assistance as may be reasonably requested by Team UIS from time to time; and (c) carry out in a timely manner all other Client responsibilities set forth in this Agreement. In the event of any delay in Client's performance of any of the obligations set forth in (a), (b) or (c), or any other delays caused by Client, Team UIS may adjust its performance as reasonably necessary to account for such delays.

E. Client is responsible for complying with any applicable laws relating to its or any Authorized User's use of the SaaS Services including, without limitation, all applicable privacy, electronic communications and data protection laws, rules, regulations, and regulatory guidelines, as well as any applicable self-regulatory guidelines. Without limiting the generality of the foregoing, Client is solely responsible for: (a) ensuring that Client and Team UIS, acting on Client's behalf, have the right to collect, use and share Client any personal data and related materials via the SaaS Services; and (b) providing adequate notice to, and obtaining any necessary consents as required under applicable laws, with respect to the Client materials and Client intellectual property collected, used and shared by Client, or by Team UIS on Client's behalf, via the SaaS Services. Notwithstanding any other provision of this Agreement, Client or any Authorized User shall not use the SaaS Services to collect, upload, retrieve, transmit, send, or store (i) any information that could directly identify a person, including, without limitation, government issued ID numbers, individual medical or health information (including protected health information under HIPAA), individual financial information, an individual's name (last name plus first name or first initial), or birth date; (ii) security codes, passwords, credit or debit card numbers; (iii) any data that falls under the sensitive or special data definitions of any applicable privacy law or self-regulatory principle; or (iv) any data collected from sites directed to children under the age of sixteen (16) or from children whose age Client knows to be under sixteen (16) in violation pf applicable law. Team UIS and its designees shall have the right (but not the obligation) in their sole discretion to refuse or remove any Client materials or Client intellectual property that violate any of the terms of this Agreement or any applicable law. F. In connection with the operation of the SaaS Services, Team UIS may collect and analyze data in aggregate and anonymous form with respect to the use and effectiveness of the SaaS Services (the "Aggregate Data"). Client hereby irrevocably authorizes Team UIS to collect data in an aggregate and anonymous form for supporting, improving, and marketing the SaaS Services. Customer acknowledges and agrees that Team UIS will exclusively own all right, title, and interest in and to all Aggregate Data and other analytics and output data generated or provided by Team UIS or the SaaS Services. G. Client or Authorized Users providing any suggestions, enhancement requests, recommendations, corrections or other feedback (collectively, "Feedback") is strictly voluntary. If Client of any Authorized User provides any Feedback to Team UIS, orally or in writing, Client hereby grants to Team UIS and its affiliates a worldwide, perpetual, irrevocable, royalty-free license to use and incorporate into the SaaS Services any Feedback. H. Team UIS may immediately suspend the SaaS Services if Team UIS reasonably determines that the Client is not materially complying with this Agreement, or Client is using the SaaS Services in a manner that could cause damage to Team UIS's business or reputation, or otherwise reflect unfavorably upon Team UIS, its affiliates, or its partners. Team UIS shall notify the Client promptly following any such suspension taking effect.

9. **Design.** Team UIS is not responsible for the design of the Products and will not, under any circumstances, have any warranty, indemnification or other liability or obligations with respect to Products to the extent related to or arising out of the design and/or specifications for such Products. Suggestions by Team UIS as to design, use and suitability of the Products are made in good faith; provided, however, Buyer assumes full responsibility for accepting and/or using such suggestions.

10. **Warranty.** (a) Team UIS warrants, that at the time of delivery, the Products will conform to the specifications, if any, that are a part of the Order Confirmation. Client understands and hereby expressly agrees that any claim for defective materials, defective manufacture, or any other claim with respect to the Products shall be made directly to the manufacturer of the Product and not the Team UIS. Team UIS makes no warranties, either express or implied, regarding defective materials, defective manufacture, or any other claim with respect to Products. Team UIS may, at its sole election, and as Client's sole remedy, make an allowance, repair, or replace such quantity of the Products as shall prove to be defective, then Client shall hold and make available for inspection and testing by Team UIS all Products claimed by Client to be defective. (b) Services provided by Team UIS under an Order Confirmation will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. (c) THE TEAM UIS DISCLAIMS, AND CLIENT HEREBY EXPRESSLY WAIVES, ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, WITH RESPECT TO THE PRODUCTS AND/OR SERVICES, AND/OR THE RESULTS OBTAINED FROM THEIR USE BY CLIENT AND/OR ITS USERS, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR IMPLIED WARRANTIES OF NON-INFRINGEMENT, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. TEAM UIS HEREBY DISCLAIMS ANY AND ALL LIABILITY FOR THE USE OR PERFORMANCE OF THE SERVICES AND/OR PRODUCTS SELECTED BY THE PARTIES HEREBY EXPRESSLY ACKNOWLEDGE AND AGREE THAT THE UNIFORM COMMERCIAL CODE AND ANY SPECIFIC STATE ADOPTIONS THEREOF SHALL NOT GOVERN THE RIGHTS AND OBLIGATIONS OF THE PARTIES UNDER THESE TERMS OR ANY ORDER CONFIRMATION.

11. **Liability Limitation.** Specific performance shall not be available to Client as a remedy in connection with Team UIS's providing of the Products and/or Services. Monetary damages against Team UIS shall be limited to the dollar amount charged to Client for the applicable order placed by Client and accepted by Team UIS for any of the Services and/or Products alleged to be the cause of any loss or damage, whether founded in contract, tort (including negligence), strict liability or otherwise, arising out of, or resulting from any cause whatsoever, including without limitation: (a) any order placed by Client and accepted by Team UIS or Team UIS's performance or breach; or (b) the design, manufacture, delivery, sale, repair, replacement or use of any such Products. IN NO EVENT SHALL TEAM UIS BE LIABLE TO CLIENT FOR ANY SPECIAL, INDIRECT, EXEMPLARY, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF ANTICIPATED PROFITS, LOSS OF USE, LOSS OF REVENUE AND COST OF CAPITAL) ARISING OUT OF OR RELATING TO THE AGREEMENT, INCLUDING WITHOUT LIMITATION THE ORDER CONFIRMATION, ANY RELATED PURCHASE ORDER, OR THE SERVICE AND/OR PRODUCTS. ANY AGREEMENT VARYING OR EXTENDING THE REMEDIES SPECIFICALLY STATED HEREIN WILL BE BINDING ON TEAM UIS ONLY WHEN SPECIFICALLY AGREED TO IN WRITING BY TEAM UIS AND SPECIFICALLY REFERENCING THIS SECTION.

12. **Insurance.** Team UIS has in effect commercial general liability, umbrella, cyber, workers compensation, employer's liability, and automobile insurance coverage. A certificate of insurance is available upon request. Customer shall have property and course of construction/builder's risk insurance for the full value of the site including any improvements made pursuant to this Contract and will provide Team UIS with proof of insurance upon request.

13. **Termination.** In the event that Client fails to perform any of its obligations stated in the Agreement, including the Order Confirmation or any related purchase order and fails to cure such breach within ten (10) days after receipt of written notice from the Team UIS specifying such breach, the Team UIS may at its option immediately terminate the Order Confirmation and/or any related purchase orders. Upon any such termination by Team UIS: (a) Team UIS shall be relieved of any further obligation to Client (including, without limitation, any obligation with respect to delivery or transition of supply); (b) Client shall be liable to Team UIS for the immediate payment of amounts then billed to date by Team UIS to Client; (c) Client shall purchase and pay Team UIS immediately for all raw materials, components, work in process and finished goods acquired by Team UIS in connection with the Order Confirmation and/or any related purchase orders; and (d) Client shall immediately reimburse Team UIS for all other loss, cost or expense of Team UIS as a result of the termination of the Order Confirmation or any related purchase order.

14. **Right of Entry.** If applicable, Client shall provide for Team UIS's right to enter the property owned by the Client and/or others in order for Team UIS to perform the Services in the Order Confirmation. The Client agrees, to the fullest extent permitted by law, to indemnify and hold Team UIS and his or her subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and costs of defense) for injury or loss arising or allegedly arising from procedures associated with testing or investigative activities or discovery of hazardous materials or suspected hazardous materials on said property.

15. **Force Majeure.** Team UIS shall not be liable for any delay or failure to perform any obligation under this Agreement if such delay or failure is caused by circumstances beyond its reasonable control, including, without limitation, acts of God or public authority, riots or other public disturbances, labor disputes of any kind, electrical or power outages, utilities or telecommunications failures, earthquake, storms or other elements of nature, acts or orders of government, pandemics, acts of terrorism or war, or acts by third parties, failure of Client to provide required information, or the change in cost or availability of raw materials, components or services based on market conditions, supplier actions or contract disputes ("Force Majeure Event"). During a Force Majeure Event, Team UIS's obligations under the Order Confirmation and any related purchase order shall be suspended and Team UIS shall not have any obligation to provide Client with Products or Services from other sources or to pay or reimburse Client for any additional costs to Client of obtaining substitute Products or Services, nor shall Team UIS be liable for any damages to Client arising from or related to a Force Majeure Event.

16. **Governing law.** The contract shall be governed by the laws of Michigan

17. **Employee Solicitation.** Employee Solicitation. Client agrees not to hire, attempt to hire, or retain as consultants or otherwise, employees and/or consultants of Team UIS directly or through a third-party entity during the employment or consulting period and for a period of one (1) year subsequent to the employee's and/or consultant's last day of work for Team UIS regardless of the circumstances surrounding employee's cause of termination of employment.

18. **Indemnification.** Client holds harmless, indemnifies, and will defend Team UIS and its related or affiliated entities including their respective officers, agents and employees against any claims, liabilities, expenses, charges, fines and related losses including attorney's fees and expenses to the extent directly or indirectly caused by Client's (including those acting on behalf of Client) (a) negligent acts of omissions and involving property damage or bodily injury; (b) breach of the terms of the Agreement between the parties; or (c) violation of applicable law. This provision shall apply even if there is concurrent negligence but shall not apply to property damage or bodily injury arising solely from Team UIS's negligence. Liability per above is not limited by limits of workers compensation coverage.

19. **Survival/Entire Agreement/Waiver/Applicable Laws.** These Terms shall survive and continue in full force and effect following the expiration, cancellation or termination of an Order Confirmation and any related purchase order. The Order Confirmation, including these Terms and any other attachments, exhibits or supplements specifically referenced in the Order Confirmation, constitutes the entire agreement between Team UIS and Client with respect to the matters contained in the Order Confirmation and supercedes all prior oral or written representations and agreements. Except as otherwise provided in these Terms, the Order Confirmation may only be modified by a written agreement signed by Team UIS. Waiver by Team UIS of any of the terms or conditions of the Order Confirmation shall be effective only if in writing and signed by Team UIS, and shall not constitute a waiver of such terms as to any subsequent events or conditions, whether similar or dissimilar. No course of dealing or custom in the trade shall constitute a modification or waiver by Team UIS of any right. This Agreement is governed by the laws of the State of Michigan, except for its choice of laws provisions.

20. **Electronic Signature.** THE CONTRACT MAY BE SIGNED OR ACCEPTED ELECTRONICALLY. CONVEYING CUSTOMER'S ACCEPTANCE. COMPLIANCE WITH THE CONTRACT THROUGH ELECTRONIC MEANS INCLUDING, BUT NOT LIMITED TO, EMAIL ACKNOWLEDGEMENT, AND CUSTOMER'S ELECTRONIC SIGNATURE WILL BE DEEMED VALID AND BINDING. IF CUSTOMER CONTESTS THE VALIDITY OF THE CONTRACT BASED ON THE MEANS OF ELECTRONIC OR OTHER FORM OF EXECUTION OR ACCEPTANCE BY THE PARTIES AND THE CONTRACT IS HELD BY A COURT OR ARBITRATOR TO BE VALID, THE CUSTOMER SHALL PAY THE ATTORNEYS' FEES AND EXPENSES OF TEAM UIS ARISING FROM THE CUSTOMER'S CONTEST OF THE CONTRACT'S VALIDITY.

21. **Escalation.** Any material that has been quoted as a part of this project is calculated based upon current prices. The market for these materials is volatile, and sudden price increases could occur. Team UIS agrees to use its best efforts to obtain the lowest prices possible from our suppliers. However, should there be an increase in the price of materials that are purchased after the execution of contract Team UIS reserves the right to adjust the contract for the increase. Team UIS will provide timely written notice to the Client if this were to occur.

22. **Postponement.** In the event that the Client postpones the project, Team UIS reserves the right to charge the Client for costs incurred that will cause the project to exceed the original cost estimate. Team UIS will provide timely written notice to the Client if this were to occur.

23. **Cancellation.** In the event that the Client cancels the work once the work has been scheduled by Team UIS, Team UIS reserves the right to charge the Client as follows:

# of Days Prior to Scheduled Work	Cancellation Fee (% of Contract)
30	5.00%

15	7.50%
7	10.00%
3	15.00%

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
11/10/2023	9830 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-E	1,311.00
			ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-E	100.00
			ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-E	210.00
					<u>1,621.00</u>
11/10/2023	9831 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	OCTOBER 2023 AMAZON PURCHASES	75.88
			AMAZON CAPITAL SERVICES	OCTOBER 2023 AMAZON PURCHASES	118.34
			AMAZON CAPITAL SERVICES	OCTOBER 2023 AMAZON PURCHASES	41.53
			AMAZON CAPITAL SERVICES	SEPTEMBER 2023 AMAZON PURCHASES	71.65
					<u>307.40</u>
11/10/2023	9832 (A)	BELL EQUIPMENT	BELL EQUIPMENT	SERVICE AND REPAIR OF PORTABLE	1,065.40
11/10/2023	9833 (A)	BROOKS INNOVATIVE GRAPHICS	BROOKS INNOVATIVE GRAPHICS	PRINT WORK	330.00
11/10/2023	9834 (A)	CHEMSEARCH FE	CHEMSEARCH FE	ANTI SEIZE FOOD GRADE FOR WATER	508.95
11/10/2023	9835 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
11/10/2023	9836 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	EQUIPMENT	920.00
11/10/2023	9837 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS	51,913.69
11/10/2023	9838 (A)	D & K TRUCK COMPANY INC	D & K TRUCK COMPANY INC	DIPSTICK TUBE FOR #428	338.38
11/10/2023	9839 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES	402.26
11/10/2023	9840 (A)	DBI BUSINESS INTERIORS	DBI BUSINESS INTERIORS	CHAIR FOR TREASURY	275.40
11/10/2023	9841 (A)	DORNBOS SIGN INC	DORNBOS SIGN INC	STOCK/REPLACEMENT STREET SIGNS	722.10
11/10/2023	9842 (A)	DUBOIS COOPER ASSOCIATES INC	DUBOIS COOPER ASSOCIATES INC	OIL AND AIR FILTERS FOR LOW PRE	556.56
11/10/2023	9843 (A)	EPS SECURITY	EPS SECURITY	CURWOOD CASTLE MONITORING	66.84
			EPS SECURITY	PAYMASTER BUILDING MONITORING	104.61
					<u>171.45</u>
11/10/2023	9844 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCH	1,148.00
			ETNA SUPPLY COMPANY	FERNCO STOCK INV	786.00
					<u>1,934.00</u>
11/10/2023	9845 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO	1,301.44
11/10/2023	9846 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WTP FILTERS IMPROVEMENT PROJECT	46,302.77
			FISHBECK, THOMPSON, CARR & HUE	WATER MASTER PLAN - RELIABILITY	1,438.25
					<u>47,741.02</u>
11/10/2023	9847 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	REPAIR ON TOWER 1 - NEW RADIATO	8,995.00
			FRONT LINE SERVICES INC	ANNUAL MAINTENANCE ON ENGINE 3	1,051.77
			FRONT LINE SERVICES INC	WORK ON TOWER 1 - OFF SITE	189.00
			FRONT LINE SERVICES INC	ANNUAL MAINTENANCE FOR TOWER 1	2,933.04
			FRONT LINE SERVICES INC	ANNUAL MAINTENANCE FOR ENGINE 1	2,976.54
					<u>16,145.35</u>
11/10/2023	9848 (A)	GALL'S INC	GALL'S INC	REFLECTIVE JACKET FOR OPD	95.98
11/10/2023	9849 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	OCTOBER 2023 GILBERT PURCHASES	697.22
11/10/2023	9850 (A)	GOYETTE MECHANICAL	GOYETTE MECHANICAL	MAINTENANCE CONTRACT FOR BOILER	441.00
11/10/2023	9851 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	7,967.04
11/10/2023	9852 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	98,513.20
11/10/2023	9853 (A)	HANNA INSTRUMENTS INC	HANNA INSTRUMENTS INC	TUBING FOR LAB EQUIP	359.00
11/10/2023	9854 (A)	J & H OIL COMPANY	J & H OIL COMPANY	LUBES AND DELIVERED DIESEL FOR	1,491.49
11/10/2023	9855 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30	6,869.55

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 11/01/2023 - 11/30/2023

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
11/10/2023	9856 (A)	JON STUART HARRIS	JON STUART HARRIS	ELECTRICAL INSPECTIONS & AUTO L	665.88
11/10/2023	9857 (A)	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	DECEMBER 31, 2023 UTILITY BILLI	3,246.96
11/10/2023	9858 (A)	KEYES QUALITY CONSTRUCTION LLC	KEYES QUALITY CONSTRUCTION LLC	2023 NEP GRANT HDF202337NEP APP	8,625.00
11/10/2023	9859 (A)	KMI ROAD MAINTENANCE	KMI ROAD MAINTENANCE	FYE 6-30-2024 SIDEWALK PROGRAM	87,086.48
11/10/2023	9860 (A)	LOGICALIS INC	LOGICALIS INC	IT NETWORK ENGINEERING SERVICES	11,602.50
11/10/2023	9861 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	REPAIR AND REPLACE BALL AND M-2	159.29
			LUDINGTON ELECTRIC, INC.	EV CHARGING STATION REPAIR	201.25
			LUDINGTON ELECTRIC, INC.	TROUBLESHOOT TRANSFER PUMP CIRC	115.00
			LUDINGTON ELECTRIC, INC.	LIGHTS ALONG CASS STREET	202.35
			LUDINGTON ELECTRIC, INC.	BENNETT FIELD INSTALLATION OF H	550.00
					<u>1,227.89</u>
11/10/2023	9862 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	REPAIR ON MEDIC 3	1,383.65
			LUNGHAMER FORD OF OWOSSO	WATER PUMP, REAR SHOCK NEW TIRE	1,386.53
			LUNGHAMER FORD OF OWOSSO	REAR BRAKES FOR OPD 2301	599.39
			LUNGHAMER FORD OF OWOSSO	FRNT END, WATER PUMP, OIL CHANG	2,258.64
			LUNGHAMER FORD OF OWOSSO	TIRES FOR OPD DB CAR 15-21	682.00
			LUNGHAMER FORD OF OWOSSO	OPD CAR 07 SERVICE	69.95
			LUNGHAMER FORD OF OWOSSO	OIL CHANGE CAR 19-08	75.13
					<u>6,455.29</u>
11/10/2023	9863 (A)	MCMASTER-CARR SUPPLY CO	MCMASTER-CARR SUPPLY CO	PARTS FOR POLYMER FILL LINE	147.70
11/10/2023	9864 (A)	MICHIGAN WATER ENVIRONMENT ASSM	MICHIGAN WATER ENVIRONMENT ASSM	WEA REGISTRATION FEE FOR LON Z	560.00
11/10/2023	9865 (A)	MID MICHIGAN EMERGENCY EQUIPM	MID MICHIGAN EMERGENCY EQUIPM	INSTALL CAMERAS (SOLE SOURCE) A	2,825.00 V
		Void Reason: NEW ACH ACCOUNT			
11/10/2023	9866 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	EMPLOYER CONTRIBUTIONS	65,000.00
11/10/2023	9867 (A)	NAPA AUTO PARTS	NAPA AUTO PARTS	PARTS/SUPPLIES-INVOICE TO BE SI	138.44
11/10/2023	9868 (A)	NATHAN HENNE	NATHAN HENNE	2023 MML CONVENTION HOTEL STAY	849.90
11/10/2023	9869 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE PREMIUM NOVEMB	586.47
11/10/2023	9870 (A)	OFFICE SOURCE	OFFICE SOURCE	NAMES PLATES FOR DAIS	65.80
11/10/2023	9871 (A)	OHM ADVISORS	OHM ADVISORS	2022 DWAM GRANT ENGINEERING SER	20,936.50
			OHM ADVISORS	WELL HOUSE CONSTRUCTION OBSERVA	16,152.50
			OHM ADVISORS	FY2023-2024 SEWER LINING PROJEC	2,278.00
					<u>39,367.00</u>
11/10/2023	9872 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	ANNUAL WASTEWATER ANALYSES--EST	445.00
11/10/2023	9873 (A)	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	DDA CARRY OVER SERVICE CONTRACT	750.00
			PETERSON'S LANDSCAPING	FALL BEAUTIFICATION: ANNUAL MUM	215.00
					<u>965.00</u>
11/10/2023	9874 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM	102,526.69
11/10/2023	9875 (A)	PREMIER SAFETY	PREMIER SAFETY	PERFORM FACTORY RESET ON GX-200	116.58
11/10/2023	9876 (A)	PRINTING SYSTEMS, INC.	PRINTING SYSTEMS, INC.	INITIATORY PETITION FORMS	32.60
11/10/2023	9877 (A)	PVS TECHNOLOGIES, INC.	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE PER LANSING BOA	9,646.26
11/10/2023	9878 (A)	QUADIANT FINANCE USA INC	QUADIANT FINANCE USA INC	POSTAGE CHARGES OCT. 2023	2,039.90
11/10/2023	9879 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/23-6/30/24 P	407.47
11/10/2023	9880 (A)	SAFEBUILT LLC LOCKBOX #88135	SAFEBUILT LLC LOCKBOX #88135	ANNUAL CONTRACT FYE 6-30-2024	11,903.07
11/10/2023	9881 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	2023-2024 STREET PATCH CONTRACT	13,707.72
11/10/2023	9882 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	PALMER 3A AND JUNIPER 1 WELL HO	331,804.49
			SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PRO	252,769.70
					<u>584,574.19</u>
11/10/2023	9883 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE POLICY PRE	6,084.36

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11/10/2023	9884 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	SEPTEMBER 2023 ORDERS	489.49
			STAPLES BUSINESS CREDIT	OCTOBER 2023 STAPLES ORDERS	629.21
					<u>1,118.70</u>
11/10/2023	9885 (A)	SUSAN J. OSIKA	SUSAN J. OSIKA	CONFERENCE EXPENSE REIMBURSEMENT	172.65
11/10/2023	9886 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 202	1,050.00
11/10/2023	9887 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE OCTOBER 202	3,068.49
11/10/2023	9888 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 2 YEARS	248.75
11/10/2023	9889 (A)	THE SHERWIN-WILLIAMS CO.	THE SHERWIN-WILLIAMS CO.	NEW PAINTING TIPS	222.75
11/10/2023	9890 (A)	USA BLUE BOOK	USA BLUE BOOK	ROUTINE PURCHASES NOT TO EXCEED	1,522.27
11/10/2023	9891 (A)	VWR INTERNATIONAL INC	VWR INTERNATIONAL INC	MASTERFLEX TUBING	187.20
11/10/2023	9892 (A)	WEB ASCENDER	WEB ASCENDER	QUARTERLY HOSTING FOR CITY'S WE	150.00
11/22/2023	9893 (A)	AIMEE DELONG	AIMEE DELONG	ELECTION WORKER PAY	50.00
11/22/2023	9894 (A)	ALMA TIRE SERVICE	ALMA TIRE SERVICE	TIRES FOR OFD ENGINE 3	1,977.00
11/22/2023	9895 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	NOVEMBER 2023 AMAZON PURCHASES	124.95
			AMAZON CAPITAL SERVICES	NOVEMBER 2023 AMAZON PURCHASES	109.10
			AMAZON CAPITAL SERVICES	NOVEMBER 2023 AMAZON PURCHASES	68.82
			AMAZON CAPITAL SERVICES	OCTOBER 2023 AMAZON PURCHASES	202.53
					<u>505.40</u>
11/22/2023	9896 (A)	AMERICAN WATER WORKS ASSOCIATI	AMERICAN WATER WORKS ASSOCIATI	2024 MEMBERSHIP RENEWALS	2,478.00
11/22/2023	9897 (A)	AMMI EVANS	AMMI EVANS	ELECTION WORKER PAY	243.00
11/22/2023	9898 (A)	AUTOVALUE - CORUNNA	AUTOVALUE - CORUNNA	TOOL FOR WATER DEPT.	57.80
11/22/2023	9899 (A)	AVTECH SOFTWARE INC	AVTECH SOFTWARE INC	ROOM ALERT SERVICE - ANNUAL	149.95
11/22/2023	9900 (A)	BILLY LUNDY	BILLY LUNDY	ELECTION WORKER PAY	50.00
11/22/2023	9901 (A)	BRENNTAG GREAT LAKES LLC	BRENNTAG GREAT LAKES LLC	SODIUM METABISULFITE - ANNUAL B	2,131.00
11/22/2023	9902 (A)	BRUCKMAN'S MOVING & STORAGE SE	BRUCKMAN'S MOVING & STORAGE SED	DA MONTHLY STORAGE SEPT 2023 -	200.00
11/22/2023	9903 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	VERITAS ESSENTIAL SUPPORT RENEW.	790.00
11/22/2023	9904 (A)	CENTER FOR TECHNOLOGY & TRAINI	CENTER FOR TECHNOLOGY & TRAINI	ENGINEERING ETHICS WEBINAR 12/1	20.00
11/22/2023	9905 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMEN	38.32
11/22/2023	9906 (A)	CLARENCE GOFF	CLARENCE GOFF	ELECTION WORKER PAY	123.50
11/22/2023	9907 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	DUTY BELT / POUCHES REPLACEMENT	270.65
11/22/2023	9908 (A)	DEBRA WHIPPLE	DEBRA WHIPPLE	ELECTION WORKER PAY	50.00
11/22/2023	9909 (A)	DELL MARKETING LP	DELL MARKETING LP	DELL LATITUDE 5540 FOR CLAYTON	1,140.00
11/22/2023	9910 (A)	EDWARD KOHAGEN	EDWARD KOHAGEN	ELECTION WORKER PAY	39.00
11/22/2023	9911 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	SHIRTS FOR OFD	235.50
11/22/2023	9912 (A)	ENG INC	ENG INC	ENGINEERING SERVICES - ADMIN AN	270.00
			ENG INC	STEWART STREET PRE ENGINEERING	845.00
			ENG INC	ENGINEERING SERVICE SFOR 2024 D	1,010.00
			ENG INC	ENGINEERING-2023 NORTH STREET P	16,773.75
					<u>18,898.75</u>
11/22/2023	9913 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WWTP PHASE 1 PREENGINEERING WOR	20,524.08
			FISHBECK, THOMPSON, CARR & HUE	ENGINEERING SERVICES FOR WWTP S	2,540.50
					<u>23,064.58</u>
11/22/2023	9914 (A)	FREDERICK GALE DIBEAN	FREDERICK GALE DIBEAN	ELECTION WORKER PAY	281.00
11/22/2023	9915 (A)	GIVEM A BREAK SAFETY	GIVEM A BREAK SAFETY	ROAD CLOSURE 739 HINTZ (SIGN RE	5,903.00
11/22/2023	9916 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMEN	78,593.65
11/22/2023	9917 (A)	GROUP RESOURCES	GROUP RESOURCES	DECEMBER 2023 FSA ADMIN	104.50
11/22/2023	9918 (A)	HI QUALITY GLASS, INC	HI QUALITY GLASS, INC	GLASS FOR WINDOW PAYMASTER	18.11
11/22/2023	9919 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	ROUTINE PARTS/SUPPLIES-INDIVIDU	1,477.58
11/22/2023	9920 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL	7,496.62
			J & H OIL COMPANY	GAS AND FUEL 11/01/2023 - 11/15	7,485.07
					<u>7,485.07</u>

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					14,981.69
11/22/2023	9921 (A)	JENNIFER ZIETZ	JENNIFER ZIETZ	ELECTION WORKER PAY	294.00
11/22/2023	9922 (A)	JOANE MCCALL	JOANE MCCALL	ELECTION WORKER PAY	240.75
11/22/2023	9923 (A)	KATIE ARENDT	KATIE ARENDT	ELECTION WORKER PAY	50.00
11/22/2023	9924 (A)	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	POSTAGE ADVANCE FOR PERSONAL PR	66.15
11/22/2023	9925 (A)	KODIAK EMERGENCY EQUIPMENT INC	KODIAK EMERGENCY EQUIPMENT INC	MODIFICATION OF MEDIC 3	1,392.50
			KODIAK EMERGENCY EQUIPMENT INC	MODIFICATION OF MEDIC 5	430.25
					1,822.75
11/22/2023	9926 (A)	LOGICALIS INC	LOGICALIS INC	CISCO WALL MOUNT KITS	202.74
			LOGICALIS INC	PHONES HANDSETS & PHONE SYSTEM :	3,125.00
					3,327.74
11/22/2023	9927 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	REPAIR AND/OR REPLACEMENT OF NO	1,200.00
			LUDINGTON ELECTRIC, INC.	TROUBLESHOOTING TRANSFER PUMP -	128.18
					1,328.18
11/22/2023	9928 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	OFD EQUIPMENT SERVICE - MEDIC 1	78.39
11/22/2023	9929 (A)	MEI TOTAL ELEVATOR SOLUTIONS	MEI TOTAL ELEVATOR SOLUTIONS	CITY HALL ELEVATOR SERVICE AGRE	208.11
11/22/2023	9930 (A)	MEMORIAL HEALTHCARE CENTER	MEMORIAL HEALTHCARE CENTER	BREATHING TESTS FOR WWTP EMPLOY	464.00
11/22/2023	9931 (A)	MICHAEL KOHAGEN	MICHAEL KOHAGEN	ELECTION WORKER PAY	32.50
11/22/2023	9932 (A)	MICHIGAN CRITICAL POWER	MICHIGAN CRITICAL POWER	PLANT EMERG GEN SERVICE WORK PE	905.52
11/22/2023	9933 (A)	MML MICHIGAN MUNICIPAL LEAGUE	MML MICHIGAN MUNICIPAL LEAGUE	2023-2024 ANNUAL WORKERS COMP I	30,418.00
11/22/2023	9934 (A)	PAMELA BITTERMAN	PAMELA BITTERMAN	ELECTION WORKER PAY	198.25
11/22/2023	9935 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM	97,069.91
11/22/2023	9936 (A)	PHP MEDICARE	PHP MEDICARE	PHP MEDICARE PAYMENT DEC. 2023	88.00
11/22/2023	9937 (A)	RENEE ZWOLENSKY	RENEE ZWOLENSKY	ELECTION WORKER PAY	265.75
11/22/2023	9938 (A)	ROXANE K CRAMER	ROXANE K CRAMER	ELECTION WORKER PAY	214.50
11/22/2023	9939 (A)	RUBOB'S INC	RUBOB'S INC	DRY CLEANING SERVICES FOR PUBLI	331.55
11/22/2023	9940 (A)	SANDY ELFORD	SANDY ELFORD	ELECTION WORKER PAY	104.00
11/22/2023	9941 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	PALMER 3A AND JUNIPER 1 WELL HO	29,476.99
11/22/2023	9942 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE	6,008.33
11/22/2023	9943 (A)	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	EQUIPMENT REPAIR FOR OFD	1,129.00
11/22/2023	9944 (A)	TERRY ANN BEACH	TERRY ANN BEACH	ELECTION WORKER PAY	267.75
11/22/2023	9945 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMEN	4,494.00
11/22/2023	9946 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	26.80
11/22/2023	9947 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	504.50
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	86.58
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	40.67
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	572.14
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	81.34
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	42.16
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	43.29
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	88.96
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	242.32
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	107.54
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARG	133.84
					1,943.34
11/22/2023	9948 (A)	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT SERVICES	9,253.69
			WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT SERVICES	10,692.28
					19,945.97

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11/22/2023	9949 (E)	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CITY CREDIT CARD PURCHASES	3,614.32
11/22/2023	9950 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	13.00
11/10/2023	136611	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	DOORHANGERS AND POSTCARDS	197.00
			AMERICAN SPEEDY PRINTING	VIBRANCY GRANT PASSPORT PRINTIN	117.00
					314.00
11/10/2023	136612	AMERICAN TRAINING INSTITUTE	AMERICAN TRAINING INSTITUTE	ACLS RENEWAL COURSE - BREWBAKER	525.00
11/10/2023	136613	APSEY MARLEY	APSEY MARLEY	UB refund for account: 22821900	118.86
11/10/2023	136614	AZEE BUSINESS SOLUTIONS LLC	AZEE BUSINESS SOLUTIONS LLC	PROMOTIONAL VIDEOS	999.00
11/10/2023	136615	BENNETT PAIGE	BENNETT PAIGE	UB refund for account: 19690000	54.38
11/10/2023	136616	BOBBIE HEIER	BOBBIE HEIER	LSLR REIMBURSEMENT - 835 GROVER	3,850.00
11/10/2023	136617	BRUCE CASE	BRUCE CASE	LSLR REIMBURSMET	2,500.00
11/10/2023	136618	BUSHARD KAYLA	BUSHARD KAYLA	UB refund for account: 17525000	69.50
11/10/2023	136619	C & S SOLUTIONS INC	C & S SOLUTIONS INC	MAGENTIC LOCATOR	936.79
11/10/2023	136620	CARPENTER ANNE	CARPENTER ANNE	UB refund for account: 31295710	77.33
11/10/2023	136621	CARRIE FARR	CARRIE FARR	FOOD FOR ELECTION WORKERS	150.59
11/10/2023	136622	CITY OF OWOSSO	CITY OF OWOSSO	BUSINESS DEVELOPMENT LOAN DDA N	452.65
11/10/2023	136623	CODY BOWLES	CODY BOWLES	CDL-B COST REIMBURSEMENT PER AG	1,500.00
11/10/2023	136624	CUMMINS SALES AND SERVICE	CUMMINS SALES AND SERVICE	REPAIR ON TOWER 1 REFERENCE 159	16,646.14
11/10/2023	136625	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCH	874.20
11/10/2023	136626	DAN MULLIN	DAN MULLIN	LSLR REIMBURSEMENT - 312 GREEN	3,900.00
11/10/2023	136627	DAVIS EMME	DAVIS EMME	UB refund for account: 12625000	144.31
11/10/2023	136628	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM NOV. 2	4,998.25
11/10/2023	136629	DEPEAL BARBARA	DEPEAL BARBARA	UB refund for account: 52345700	65.14
11/10/2023	136630	DURAND AUTO PARTS	DURAND AUTO PARTS	ROUTINE PURCHASES NOT TO EXCEED	223.44
11/10/2023	136631	ELHORN ENGINEERING COMPANY	ELHORN ENGINEERING COMPANY	BACKUP EMERGENCY CHORINE, REST	1,890.00
11/10/2023	136632	FBI-LEEDA	FBI-LEEDA	TRAINING FOR SCOTT DAVIS	795.00
11/10/2023	136633	FLINTPRINTS LLC	FLINTPRINTS LLC	VIBRANCY GRANT GIVEAWAYS	3,399.75
11/10/2023	136634	FROSTICK TAMMY	FROSTICK TAMMY	UB refund for account: 11265000	219.19
11/10/2023	136635	GLENN D BRITTAIN	GLENN D BRITTAIN	ELECTION OFFICE HELP 10/22/2023	334.75
			GLENN D BRITTAIN	ELECTION WORK	91.00
					425.75
11/10/2023	136636	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PR	767.81
11/10/2023	136637	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	OCTOBER 2023 HOME DEPOT PURCHAS	3,075.01
11/10/2023	136638	IMLAY CITY FISH FARM INC.	IMLAY CITY FISH FARM INC.	FISH FOR HOPKINS LAKE/POND	1,075.00
11/10/2023	136639	INDUSTRIAL SUPPLY OF OWOSSO IN	INDUSTRIAL SUPPLY OF OWOSSO IN	ROUTINE PURCHASES NOT TO EXCEED	184.95
11/10/2023	136640	JEFF WEBER	JEFF WEBER	LSLR REIMBURSEMENT	2,500.00
11/10/2023	136641	JUDY ELAINE CRAIG	JUDY ELAINE CRAIG	MAIL COURIER SERVICE OCT.2023	189.00
11/10/2023	136642	KELLY'S REFUSE	KELLY'S REFUSE	MONTHLY DOWNTOWN REFUSE PICKUP	832.50
11/10/2023	136643	KOHN DEBRA	KOHN DEBRA	UB refund for account: 52345700	244.06
11/10/2023	136644	LAMPHERE PLUMBING & HEATING IN	LAMPHERE PLUMBING & HEATING IN	OAKWOOD GIRLS BATHROOM SEWER PL	316.00
			LAMPHERE PLUMBING & HEATING IN	TROUBLESHOOT HEATER ISSUES IN B	252.00
					568.00
11/10/2023	136645	LARRIVEY ROBERTO	LARRIVEY ROBERTO	UB refund for account: 22682400	45.01
11/10/2023	136646	LYLE CODY	LYLE CODY	UB refund for account: 30815700	95.15
11/10/2023	136647	MEMORIAL MEDICAL ASSOCIATES	MEMORIAL MEDICAL ASSOCIATES	TEMPORARY EASEMENT PAYMENT	305.27
11/10/2023	136648	MICHIGAN ASSOCIATION OF CHIEFS	MICHIGAN ASSOCIATION OF CHIEFS	2024 MARCH POLICE EXECUTIVES SC	1,195.00
11/10/2023	136649	MICHIGAN GOVERNMENT FINANCE	MICHIGAN GOVERNMENT FINANCE	BUDGET TRAINING FOR LUCAIS ALLE	100.00
11/10/2023	136650	OWOSSO FLORAL	OWOSSO FLORAL	FLOWERS FOR FUNERAL	50.00
11/10/2023	136651	PULLEY W E	PULLEY W E	UB refund for account: 17380000	11.09
11/10/2023	136652	R & R REALTY, LLC	R & R REALTY, LLC	LSLR REIMBURSEMENT - 1114 LYNN	4,200.00
11/10/2023	136653	REEVES DEBBIE	REEVES DEBBIE	UB refund for account: 17140000	32.07
11/10/2023	136654	ROBERTO LARRIVEY	ROBERTO LARRIVEY	LSLR REIMBURSEMENT - 1231 W MAI	3,855.00
11/10/2023	136655	RYAN KUCHAR	RYAN KUCHAR	TEMPORARY EASEMENT PAYMENT	852.60

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11/10/2023	136656	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	NAME TAGS	24.00
11/10/2023	136657	SHERRY COOPER	SHERRY COOPER	TEMPORARY EASEMENT PAYMENT	420.18
11/10/2023	136658	SHERWIN INDUSTRIES INC	SHERWIN INDUSTRIES INC	NEEDED BARRICADES FOR WORKER SA	5,579.55
11/10/2023	136659	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2023 TAX COLLECTION 10/16/2023	13,237.99
11/10/2023	136660	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT	467.50
11/10/2023	136661	STATE OF MICHIGAN	STATE OF MICHIGAN	2024 COMMUNITY PUBLIC WATER SUP	7,078.43
11/10/2023	136662	STODDARD JODENE	STODDARD JODENE	UB refund for account: 26354400	68.00
11/10/2023	136663	THEODORE L. DASEN	THEODORE L. DASEN	BD Bond Refund	15,009.00
11/10/2023	136664	VISUAL POETRY LLC	VISUAL POETRY LLC	VIBRANCY GRANT PROMOTIONAL PHOT	450.00
11/10/2023	136665	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED B	367.60
11/16/2023	136666	UNITED STATES TREASURY	UNITED STATES TREASURY	FAILURE TO MAKE A PROPER FEDERA	2,441.79
11/22/2023	136667	ADVANCED DRAINAGE SYSTEMS INC	ADVANCED DRAINAGE SYSTEMS INC	CHESTNUT RR DRAIN FITTINGS.	2,436.34
			ADVANCED DRAINAGE SYSTEMS INC	N-12 18" PIPE FOR BUILDING MTR	1,589.88
					4,026.22
11/22/2023	136668	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	VEHICLE TOW UDAA	75.00
11/22/2023	136669	ARBOR PROFESSIONAL SOLUTIONS	IARBOR PROFESSIONAL SOLUTIONS	IOCT. 2023 COLLECTIONS SERVICES	229.11
11/22/2023	136670	AZEE BUSINESS SOLUTIONS LLC	AZEE BUSINESS SOLUTIONS LLC	MOTORCYCLE DAYS EVENT SHIRTS	900.00
11/22/2023	136671	BRONNER'S COMMERCIAL DISPLAY	BRONNER'S COMMERCIAL DISPLAY	DOWNTOWN HOLIDAY LIGHTS	7,980.94
11/22/2023	136672	BROOKE BREWBAKER	BROOKE BREWBAKER	ELECTION WORKER PAY	246.00
11/22/2023	136673	CAROLYN KOENIG	CAROLYN KOENIG	ELECTION WORKER PAY	178.75
11/22/2023	136674	CONTRACTORS REPAIR	CONTRACTORS REPAIR	FILTERS FOR OFD SAW	22.19
11/22/2023	136675	CUTTING EDGE AUTO	CUTTING EDGE AUTO	SURVEILLANCE MODIFICATION MAGNE	60.00
11/22/2023	136676	DAN SCROGGINS	DAN SCROGGINS	ELECTION WORKER PAY	45.50
11/22/2023	136677	DANIEL BARTRAM	DANIEL BARTRAM	ELECTION WORKER PAY	117.00
11/22/2023	136678	DAVID POFF	DAVID POFF	5 HOURS OF WORK	90.55
11/22/2023	136679	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO CASTLE PHONE & I	77.06
11/22/2023	136680	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,183.56
11/22/2023	136681	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	BORING FOR WATER SERVICE LINE 1	1,500.00
11/22/2023	136682	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM	4,888.93
11/22/2023	136683	GLEN ERDMAN	GLEN ERDMAN	ELECTION WORKER PAY	201.50
11/22/2023	136684	GLENN D BRITAIN	GLENN D BRITAIN	ELECTION WORKER PAY	238.50
11/22/2023	136685	H K ALLEN PAPER CO	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED	1,150.50
11/22/2023	136686	HARRIS ELECTRIC LLC	HARRIS ELECTRIC LLC	REPAIR OUTLET FOR OFD DISHWASHE	182.61
11/22/2023	136687	HAT TRICK TENTS & EVENTS	HAT TRICK TENTS & EVENTS	TABLE & CHAIR RENTAL - NOV 7 20	347.50
11/22/2023	136688	HECTOR M VALDEZ JR	HECTOR M VALDEZ JR	ELECTION WORKER PAY	130.00
11/22/2023	136689	JULIE BRAEUTIGAN	JULIE BRAEUTIGAN	ELECTION WORKER PAY	159.25
11/22/2023	136690	LAMPHERE PLUMBING & HEATING IN	LAMPHERE PLUMBING & HEATING IN	BOILER NOT WORKING AT LIBRARY	573.99
11/22/2023	136691	LINDA HUDECEK	LINDA HUDECEK	ELECTION WORKER PAY	187.50
11/22/2023	136692	MARK SEMANS	MARK SEMANS	ELECTION WORKER PAY	182.00
11/22/2023	136693	MARVIN SANDERS	MARVIN SANDERS	ELECTION WORKER PAY	149.50
11/22/2023	136694	MARY JOHNS	MARY JOHNS	ELECTION WORKER PAY	224.25
11/22/2023	136695	MATTHEW BRITAIN	MATTHEW BRITAIN	ELECTION WORKER PAY	156.00
11/22/2023	136696	MEREDITH KEATING	MEREDITH KEATING	ELECTION WORKER PAY	149.50
11/22/2023	136697	MICHAEL DAVID ECKMYRE	MICHAEL DAVID ECKMYRE	ELECTION WORKER PAY	281.00
11/22/2023	136698	MICHELLE MCNURE	MICHELLE MCNURE	ELECTION WORKER PAY	201.50
11/22/2023	136699	MICHIGAN MUNICIPAL LEAGUE	MICHIGAN MUNICIPAL LEAGUE	2024 MEMBERSHIP RENEWAL - N. HE	425.00
11/22/2023	136700	MONCHILOV SEWER SERVICE LLC	MONCHILOV SEWER SERVICE LLC	2023-2024 WATER SERVICE LINE ID	35,738.58
11/22/2023	136701	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	ROUTINE PURCHASES NOT TO EXCEED	1,461.70
11/22/2023	136702	OWOSSO-WATER FUND	OWOSSO-WATER FUND	UTILITY BILLS	1,375.59
11/22/2023	136703	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICE	24 HOUR ANSWERING SERVICES	79.40
11/22/2023	136704	SHARON PETERSON	SHARON PETERSON	ELECTION WORKER PAY	198.25
11/22/2023	136705	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2023 TAX COLLECTION 11/02/2023	5,935.61
11/22/2023	136706	SMITH, THOMAS	SMITH, THOMAS	BD Payment Refund	50.00
11/22/2023	136707	STATE OF MICHIGAN	STATE OF MICHIGAN	ACTIVATION OF RADIO	250.00
11/22/2023	136708	STATE OF MICHIGAN	STATE OF MICHIGAN	RECORDS MANAGEMENT LICENSE FEE	4,400.00
11/22/2023	136709	STATE OF MICHIGAN	STATE OF MICHIGAN	ELGE CERTIFICATION FOR MICROBIO	3,180.48
11/22/2023	136710	STATE OF MICHIGAN	STATE OF MICHIGAN	MDOT00269 COST AGREEMENT BETWEE	464,640.91
11/22/2023	136711	SUE TOMALIA	SUE TOMALIA	ELECTION WORKER PAY	256.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
11/22/2023	136712	SUZANNE EDWARDS	SUZANNE EDWARDS	ELECTION WORKER PAY	208.25
11/22/2023	136713	TED WEBSTER	TED WEBSTER	ELECTION WORKER PAY	191.75
11/22/2023	136714	TERRY M BACK	TERRY M BACK	TIRE INSTALLATION FOR #238	180.00
11/22/2023	136715	THOMAS WHEELER	THOMAS WHEELER	VEHICLE TITLE FEE REIMBURSEMENT	15.00
11/22/2023	136716	ZORO TOOLS INC	ZORO TOOLS INC	MISCELLANEOUS SUPPLY ITEMS	41.25
			ZORO TOOLS INC	MISCELLANEOUS SUPPLY ITEMS	278.46
					319.71

1 TOTALS:					
Total of 227 Checks:					2,225,159.66
Less 1 Void Checks:					2,825.00
Total of 226 Disbursements:					2,222,334.66



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: November 16, 2023

TO: City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Resolutions Authorizing Publication of Notice of Intent to Issue Bonds
Drinking Water State Revolving Fund – Project No. 7497.01
Clean Water State Revolving Fund – Project No. 5919.01

RECOMMENDATION:

Approve two authorizing resolutions to publish Notices of Intent to issue revenue bonds to finance a Drinking Water State Revolving Fund (DWSRF) project (7497.01) and a Clean Water State Revolving Fund (CWSRF) (5919.01) project.

BACKGROUND:

The City of Owosso has been allocated funding by the state of Michigan revolving loan funds to make infrastructure improvements to its wastewater treatment plant, water distribution system and water treatment plant.

A Notice of Intent (NOI) to issue revenue bonds is necessary for each project per Public Act 94 of 1933. Such notice will begin a 45-day referendum period during which voters have the right to petition for a vote on the bonds.

The NOI for CWSRF funded Project No. 5919.01- WWTP secondary clarifier project will authorize a maximum bond principal of \$5,200,000. The state has agreed to purchase \$2,600,000 of the said bond's principal and provide an ARPA grant for \$2,600,000.

The NOI for DWSRF funded Project No. 7497.01 – watermain replacement, lead service line replacement and water treatment plant improvements, will authorize a maximum bond principal of \$3,490,000. The state has agreed to purchase \$1,867,500 of the said bond's principal and forgive \$122,500 of such principal. In addition, an ARPA grant for \$1,622,500 has been awarded by the state.

FISCAL IMPACTS:

CWRLF - Estimated debt payment (\$2.6M) of \$158,000 over 20 years at 2.0% from Fund 599
DWSRF – Estimated debt payment (\$1.745M) of \$106,000 over 20 years at 2.0% from Fund 591

Attachments: (1) Resolution with Notice of Intent – CWRLF – 5919.01
(2) Resolution with Notice of Intent – DWSRF – 7497.01

CWSRF PROJECT NO. 5919-01

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT
EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF
NOTICE OF INTENT TO ISSUE BONDS**

At a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on December 4, 2023.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____:

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's wastewater treatment system (the "System"), including without limitation, clarifier mechanism improvements at the City's wastewater treatment plant (the "WWTP") consisting of the acquisition, construction, and installation of a new circular clarifier mechanism, improvements to existing clarifiers, and other structural, mechanical, electrical, SCADA, and lighting improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements (the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on December 4, 2023, the original of which is on file in my office. I further certify that notice of the meeting was given pursuant to and in compliance with the Open Meetings Act, as amended.

Amy K. Kirkland, CMC, City Clerk
City of Owosso

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$5,200,000 for the purpose of defraying the cost of improvements to the City's wastewater treatment system (the "System"), including without limitation, clarifier mechanism improvements at the City's wastewater treatment plant (the "WWTP") consisting of the acquisition, construction, and installation of a new circular clarifier mechanism, improvements to existing clarifiers, and other structural, mechanical, electrical, SCADA, and lighting improvements to WWTP buildings and facilities, as well as all other work and equipment necessary or incidental to these improvements, and for paying the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC
City Clerk
City of Owosso

DWSRF PROJECT NO. 7497-01

**RESOLUTION DECLARING OFFICIAL INTENT TO REIMBURSE PROJECT
EXPENDITURES WITH BOND PROCEEDS AND AUTHORIZING PUBLICATION OF
NOTICE OF INTENT TO ISSUE BONDS**

At a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan,
held on December 4, 2023.

PRESENT: _____

ABSENT: _____

The following resolution was offered by _____ and seconded by _____:

WHEREAS, the City of Owosso (the "City") proposes to issue its revenue bonds, in one or more series (the "Bonds") under Act 94, Public Acts of Michigan, 1933, as amended ("Act 94"), to finance improvements to the City's water supply system (the "System"), consisting of (i) improvements to, and replacement of components of, the City's water treatment plant and gravity filters, including without limitation underdrains, support gravel, media, backwash troughs, surface wash piping, surface wash arms, and all other work and equipment necessary and incidental to these improvements, and (ii) replacement of water mains and service lines, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements (collectively, the "Project"); and

WHEREAS, it is anticipated that the City will advance a portion of the costs of the Project prior to the issuance of the Bonds, to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an

expenditure of bond proceeds, and the City intends by this resolution to qualify amounts advanced by the City to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations; and

WHEREAS, a notice of intent to issue the Bonds must be published in order to comply with the requirements of Section 33 of Act 94.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan, as follows:

1. The Project shall consist of the water supply system improvements described in the preamble hereto.

2. The maximum principal amount of Bonds expected to be issued for the Project is \$3,490,000.

3. The City hereby declares its official intent to issue the Bonds to finance the costs of the Project, and hereby declares that it reasonably expects to reimburse the City's advances to the Project as described in the preamble and as anticipated by this resolution.

4. The Bonds shall be authorized by proper proceedings subsequent to this resolution.

5. The Clerk is hereby instructed to publish the following notice attached hereto as Exhibit A once in a newspaper of general circulation in the City.

6. All prior resolutions and parts of resolutions insofar as they may be in conflict with this resolution are hereby rescinded.

RESOLUTION DECLARED ADOPTED.

Yeas _____

Nays _____

STATE OF MICHIGAN)
COUNTY OF SHIAWASSEE) SS

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a regular meeting of the City Council of the City of Owosso, Shiawassee County, Michigan, held on December 4, 2023, the original of which is on file in my office. I further certify that notice of the meeting was given pursuant to and in compliance with the Open Meetings Act, as amended.

Amy K. Kirkland, CMC, City Clerk
City of Owosso

EXHIBIT A

NOTICE OF INTENT TO ISSUE BONDS BY THE CITY OF OWOSSO, MICHIGAN

NOTICE IS HEREBY GIVEN, that the City of Owosso, Michigan, intends to issue revenue bonds, in one or more series, in the principal amount of not to exceed \$3,490,000 for the purpose of defraying the cost of improvements to the City's water supply system (the "System"), consisting of (i) improvements to, and replacement of components of, the City's water treatment plant and gravity filters, including without limitation underdrains, support gravel, media, backwash troughs, surface wash piping, surface wash arms, and all other work and equipment necessary and incidental to these improvements, (ii) replacement of water mains and service lines, as well as the restoration of property, streets, rights-of-way and easements affected by the improvements, and all other work necessary and incidental to these improvements, and (iii) payment of the costs of issuing the bonds and capitalized interest, if any.

The bonds will mature in not to exceed forty (40) years after the date of original issuance, and will bear interest from their date at a rate or rates to be determined at the time of sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under the provisions of Act 94, Public Acts of Michigan, 1933, as amended, and a resolution of the City Council and will be payable from the net revenues of the System and any improvements, enlargements and extensions thereto, and a statutory lien on said revenues will be established by said resolution. The City of Owosso will covenant and agree to fix and maintain at all times while any of the bonds shall be outstanding such rates for service furnished by the System as shall be sufficient to provide for payment of the necessary expenses of operation, maintenance and administration of the System and of the principal of and interest on the bonds when due and to provide for such other expenditures and funds for the System as are required by the resolution authorizing the issuance of bonds. In addition, the bonds may be secured by the full faith and credit of the City as limited by applicable constitutional, statutory, and charter limitations on the taxing power of the City.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the City Council of the City of Owosso, to and for the benefit of the electors of the City of Owosso in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors in the City of Owosso, whichever is the lesser, shall have been filed with the undersigned City Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been approved by the vote of a majority of the electors of the City of Owosso qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds and the subject matter of this notice may be secured at the office of the City Clerk of the City of Owosso, 301 West Main Street, Owosso, Michigan 48867.

This notice is given pursuant to the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

Amy K. Kirkland, CMC
City Clerk
City of Owosso



301 W. MAIN ▪ OWOSSO, MICHIGAN 48867 ▪ (989) 725-0570 ▪ FAX (989) 723-8854

MEMORANDUM

DATE: December 4, 2023

TO: Owosso City Council

FROM: Lizzie Fredrick, OMS/DDA Executive Director

SUBJECT: New Year's Eve Fireworks Permit Approval

The DDA/OMS approved a contract for the NYE fireworks with Wolverine Fireworks Display, Inc. The final step is the city's legislative body approving a permit subject to requirements of Public Act 256 of 2011.

Motion to Consider:

Approve a fireworks permit for Wolverine Fireworks Display, Inc. for the NYE event.

RESOLUTION NO.

**AUTHORIZING A PUBLIC FIREWORKS DISPLAY PERMIT
FOR WOLVERINE FIREWORKS DISPLAY, INC**

WHEREAS, Owosso Main Street / Downtown Development Authority holds an annual New Year's Eve celebration which includes a fireworks display at midnight; and

WHEREAS, as the legislative body of the City of Owosso, the City Council is required by Public Act 256 of 2011 to approve any public fireworks displays within its jurisdiction; and

WHEREAS, an application has been made by the OMS/DDA and operator Wolverine Fireworks Display, Inc. requesting a permit for a public fireworks display to be held during the New Year's Eve event; and said application has been reviewed by staff; and

WHEREAS, this is a budgeted item from 248-705-818.790.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to approve a public fireworks display permit for the annual downtown New Year's Eve event, with Wolverine Fireworks Display, Inc. serving as operator.

SECOND: the Accounts Payable department is authorized to pay the operator in the amount of \$3,000.00 upon the successful conduct of the display.

THIRD: the above expense shall be paid from Account No. 248-705-818.790.



**Owosso
New Years Eve
\$3,000 Proposal**

Finale

- 1 25 Shot 2"Gold Glitter White Glitter, Gold Willow Green Glitter
- 2 49 Shot Yellow Peony w/Silver Tail
- 2 49 Shot Blue Peony w/Silver Tail
- 1 104 Shot Poisonous Spider
- 2 49 Shot Pink Peony w/Silver Tail
- 1 100 Shot Dahlia to Brocade Crn
- 2 49 Shot Crackling Tail to Time Rain w/Coconut Pistil
- 2 25 Shot Red Dalia to Silver Coco
- 2 50 Shot Brocade Crown w/Crackling Tail
- 2 50 Shot Golden Coconut Tree
- 2 25 Shot Alternating Purple & Green w/Silver Tails
- 1 120 Shot Red Glitter,Time Rain Mine,Gold Glitter Willow

205 West Seidlers Rd. • Kawkawlin, MI 48631
Phone: 989.662.0121 • Fax: 989.662.0122

Visit us at www.wolverinefireworks.com

Contract Agreement

This Contract will engage the services of Wolverine Fireworks Display Inc. as vendor and display operator. This agreement, between **Owosso Main Street DDA**, herein after called "Sponsor" and Wolverine Fireworks Display Inc., 205 W Seidlers Rd., Kawkawlin, MI., Hereinafter called "Professional", is as follows.

The Sponsor and Professional, for mutual consideration hereinafter set forth, agree as follows:

- A: Professional agrees to provide Sponsor with correct amount, size and description of Fireworks as specified in proposal submitted to Sponsor 11/20/23.
- B: Professional will provide Sponsor with Labor for the January 1, 2024 (Midnight) Fireworks Display at 210 S. Water St., Owosso, MI 48867
- C: Rain Date N/A.
- D: Professional agrees to provide Sponsor with Liability Insurance in the amount of \$10,000,000.00. All individuals/entities listed on the certificate of insurance will be deemed an additional insured per this contract.
- E: Sponsor agrees that in case of inclement weather or any other circumstances not caused solely by Professional, Sponsor will be charged maximum fixed costs in the amount of \$750.00 per day and not for the unused Fireworks Package if display is cancelled *after* 5:00 p.m. the day before the display whether display *is or is not* rescheduled. If display is cancelled *prior* to 5:00 p.m. the day before the display and *is* rescheduled, Sponsor will be charged a minimum administration fee of \$100.00.
- F: Sponsor agrees to pay Professional a deposit of \$750.00 upon signing of contract, no later than 20 days prior to display date. If display is cancelled and not rescheduled by sponsor after deposit is paid but prior to 30 days before the display, Sponsor will forfeit 25% of deposit. If less than 30 days prior to display, Sponsor will forfeit 100% of deposit.
- G: Sponsor agrees to pay balance of \$2,250.00 (including applicable sales tax) within 10 days after show date of January 1, 2024.
- H: Sponsor agrees to indemnify, hold harmless, and defend Professional from and against any and all suits, claims, damages, liabilities, losses, expenses, and costs, including attorney fees (collectively "loss"), except to the extent such loss was caused by Professional's sole negligence.
- I: Sponsor agrees to procure and furnish a suitable place to display the fireworks in accordance with the NFPA 1123, and to secure all police, fire, and local and state permits, to arrange for any security bonds as required by law and to furnish all necessary and proper police and fire protection for the protection of Sponsor, the public, individuals who work in or around the display, for proper crowd control, vehicle parking and proper supervision. Sponsor further agrees to provide all necessary and proper discharge site security.
- J: If Professional, in its sole determination, is unable to supply the size and type of fireworks proposed due to supply chain issues, Professional will substitute with fireworks of equal monetary value, in its sole discretion, if possible. If no such supply is available, Professional will refund Sponsor any deposit paid and this agreement will be cancelled without penalty to Professional or Sponsor.

Lizzie Fredrick

Sponsor

Rachel Lambert

Professional

Signature:

Lizzie Fredrick

Lizzie Fredrick (Nov 20, 2023 16:13 EST)

Email: lizzie.fredrick@ci.owosso.mi.us



205 West Seidlers Rd. • Kawkawlin, MI 48631
Phone: 989.662.0121 • Fax: 989.662.0122

Display, Inc.

Visit us at www.wolverinefireworks.com

2023 Contract Addendum

11/28/23

Professional - Wolverine Fireworks Display, Inc.
Sponsor – Owosso, City of

- A. Professional agrees to provide Sponsor with proof of Workers Compensation insurance in compliance with all State of Michigan Statutes and Liability Insurance in the amount of \$10,000,000 per occurrence. All individuals/entities listed on the certificate of insurance will be deemed an additional insured per this contract, and coverage will be considered primary to any other insurance held by Sponsor.

Wolverine Fireworks Display, Inc.

Rachel Lambert

Professional

Lizzie Fredrick, City of Owosso DDA Dir

Sponsor

Signature: Lizzie Fredrick

Lizzie Fredrick (Nov 28, 2023 15:48 EST)

Email: lizzie.fredrick@ci.owosso.mi.us



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

11/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056	CONTACT NAME: Janet Nau PHONE (A/C, No, Ext): 425-455-5640 E-MAIL ADDRESS: jnau@tpgrp.com FAX (A/C, No): 425-455-6727																					
INSURED Wolverine Fireworks Display, Inc. 205 West Seidlers Road Kawkawlin MI 48631	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A :</td><td>Everest Indemnity Insurance Co</td><td>10851</td></tr><tr><td>INSURER B :</td><td>Everest Denali Insurance Company</td><td>16044</td></tr><tr><td>INSURER C :</td><td>Arch Specialty Insurance Company</td><td>21199</td></tr><tr><td>INSURER D :</td><td></td><td></td></tr><tr><td>INSURER E :</td><td></td><td></td></tr><tr><td>INSURER F :</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A :	Everest Indemnity Insurance Co	10851	INSURER B :	Everest Denali Insurance Company	16044	INSURER C :	Arch Specialty Insurance Company	21199	INSURER D :			INSURER E :			INSURER F :		
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INSURER E :																						
INSURER F :																						

COVERAGES**CERTIFICATE NUMBER:** 1987969307**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC	Y		SI8GL02099231	2/1/2023	2/1/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS			SI8CA00274231	2/1/2023	2/1/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED ☐ RETENTION \$	☒ OCCUR ☐ CLAIMS-MADE		UXP104806301	2/1/2023	2/1/2024	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐	N / A				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Excess Liability - Occurrence			SI8EX01908231	2/1/2023	2/1/2024	Each Occurrence \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured per form ECG 20592 0509 attached:
City of Owosso and Owosso Main Street DDA, Brianna Marrah, Christie Jahn
Date of Event: December 31, 2023, into January 1, 2024
Location of Event: 210 S. Water Street, Owosso, MI 48867

CERTIFICATE HOLDER**CANCELLATION**

Owosso Main Street DDA
301 W. Main St
Owosso MI 48867

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

SCHEDULE

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

2023 Permit for Fireworks Other than Consumer or Low Impact

Authority: 2011 PA 256	The LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD will not discriminate against any individual or group because of race, sex, religion, age, nationality, color, marital status, disability, or political beliefs. If you need assistance with reading, writing, hearing, etc., under the Americans with Disabilities Act, you may make your needs known to this Legislative Body of City, Village or Township Board.
------------------------	--

This permit is not transferable. Possession of this permit authorizes the herein named person to possess, transport and display fireworks in the amounts, for the purpose of and at the place listed below only through permit expiration date.

TYPE OF PERMIT(S) (Select all applicable boxes) ☐ Agricultural or Wildlife Fireworks ☐ Articles Pyrotechnic ☒ Display Fireworks ☐ Public Display ☐ Private Display ☐ Special Effects Manufactured for Outdoor Pest Control or Agricultural Purposes		FOR USE BY LEGISLATIVE BODY OF CITY, VILLAGE OR TOWNSHIP BOARD ONLY. PERMIT(S) EXPIRATION DATE (ENTER DATE OF EXPIRATION)	
NAME OF PERSON PERMIT ISSUED TO Wolverine Fireworks Display, Inc.		AGE (18 YEARS OR OLDER) ☒ YES ☐ NO	
ADDRESS OF PERSON PERMIT ISSUED TO 205 W. Seidlers Rd., Kawkawlin, MI 48631			
NAME OF ORGANIZATION, GROUP, FIRM OR CORPORATION City of Owosso Downtown Development Authority/Owosso Main Street			
ADDRESS 301 W. Main St., Owosso, MI 48867			
NUMBER AND TYPES OF FIREWORKS (Please attach additional pages if necessary) See Proposal			
EXACT LOCATION OF DISPLAY OR USE 210 S. Water St., Owosso, MI 48867			
CITY, VILLAGE, TOWNSHIP Owosso		DATE 12/31/23- 1/1/24	TIME Midnight
BOND OR INSURANCE FILED ☒ YES ☐ NO			AMOUNT \$10,000,000.00

Issued by action of the Legislative Body of a ☐ City ☐ Village ☐ Township of _____ on the _____ day of _____ (Signature and Title of Legislative Body Representative)	
---	--

THIS FORM IS VALID UNTIL THE DATE OF EXPIRATION OF PERMIT



MEMORANDUM

301 W MAIN • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: December 4, 2023

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Consumers Energy Electric & Gas Facilities Easement

RECOMMENDATION:

Recommend approval of the attached permanent easements granting Consumers Energy easements through the City owned parcel 050-540-000-001-00 (1040 Juniper Street) for the installation and maintenance of new electric and gas facilities for the Juniper municipal well.

BACKGROUND:

The City is in receipt of a request from Consumers Energy for easements for the construction, operation, and maintenance of electric and gas facilities for City properties. The electric facilities will include new overhead electric lines and a new underground gas pipeline. Consumers Energy wishes to install the new electric and gas facilities in order to be able to provide service to the City's new municipal wellsite at 1040 Juniper St.

City staff has reviewed the location of the proposed easements and agrees that their placement is appropriate.

FISCAL IMPACTS:

There are no direct fiscal impacts on the City.

Attachments: Easement for Electric Facilities
Easement for Gas Facilities

RESOLUTION NO.

**GRANTING PERMANENT EASEMENTS
FOR ELECTRIC AND GAS FACILITIES FOR THE JUNIPER MUNICIPAL WELL SITE
TO CONSUMERS ENERGY**

WHEREAS, Consumers Energy desires to install electric and gas facilities on/under City owned parcel 050-540-000-001-00 to provide electricity and gas services to the new City municipal wellsite at 1040 Juniper St; and

WHEREAS, Consumers Energy has requested the City grant permanent easements to allow for construction, operation, maintenance, and inspection of said facilities; and

WHEREAS, City staff has reviewed the request and concurs with the proposed locations; and

WHEREAS, the City of Owosso is willing to grant permanent easements for the portions of parcel 050-540-000-001-00 as described in each Exhibit B of the easement agreements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has determined that it is advisable, necessary and in the public interest to grant permanent easements as outlined by the terms set forth in the attached Easements for both Electric Facilities and Gas Facilities between the City of Owosso and Consumers Energy.

SECOND: The Mayor and City Clerk are instructed and authorized to execute said easement documents.

EASEMENT FOR ELECTRIC FACILITIES

Master Tract# ROW000916079333
SAP# 1067721858/1067739144
Design# 11544196/11544048
Agreement# MI00000073109

CITY OF OWOSSO, a Michigan municipal corporation, whose address is 301 West Main Street, Owosso, Michigan 48867 (hereinafter "Owner")

for \$1.00 and other good and valuable consideration [exempt from real estate transfer tax pursuant to MCLA 207.505(f) and from State real estate transfer tax pursuant to MCLA 207.526(f)] grants and warrants to

CONSUMERS ENERGY COMPANY, a Michigan corporation, One Energy Plaza, Jackson, Michigan 49201 (hereinafter "Consumers")

a permanent easement to enter Owner's land (hereinafter "Owner's Land") located in the Township of Caledonia, County of Shiawassee, and State of Michigan as more particularly described in the attached Exhibit A to construct, operate, maintain, inspect (including aerial patrol), survey, replace, reconstruct, improve, remove, relocate, change the size of, enlarge, and protect a line or lines of electric facilities in, on, over, under, across, and through a portion of Owner's Land (hereinafter "Easement Area") as more fully described in the attached Exhibit B, together with any pole structures, poles, or any combination of same, wires, cables, conduits, crossarms, braces, guys, anchors, transformers, electric control circuits and devices, location markers and signs, communication systems, utility lines, protective apparatus and all other equipment, appurtenances, associated fixtures, and facilities, whether above or below grade, useful or incidental to or for the operation or protection thereof, and to conduct such other activities as may be convenient in connection therewith as determined by Consumers for the purpose of transmitting and distributing electricity. Consumers may attach additional lines outside the Easement Area, running laterally from a line within the Easement Area to the North, South, East and West edges of Owner's Land, in which event the Easement Area shall include a 30-foot-wide strip of land, being 15 feet on each side of the overhead line and a 12-foot wide strip of land, being 6 feet on each side of the underground line of each such lateral line.

Additional Work Space: In addition to the Easement rights granted herein, Owner further grants to Consumers, during initial construction and installation only, the right to temporarily use such additional work space reasonably required to construct said lines. Said temporary work space shall abut the Easement Area, on either side, as required by construction.

Access: Consumers shall have the right to unimpaired access to said line or lines, and the right of ingress and egress on, over, and through Owner's Land for any and all purposes necessary, convenient, or incidental to the exercise by Consumers of the rights granted hereunder.

Trees and Other Vegetation: Owner shall not plant any trees within the Easement Area. Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, roots, and other vegetation within the Easement Area. Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, or other vegetation located outside of the Easement Area which are of such a height or are of such a species whose mature height that in falling directly to the ground could come into contact with or land directly above Consumers' facilities.

Buildings/Structures: Owner agrees not to build, create, construct, or permit to be built, created, or constructed, any obstruction, building, septic system, drain field, fuel tank, pond, swimming pool, lake, pit, well, foundation, engineering works, installation or

any other type of structure over, under, or on said Easement Area, whether temporary or permanent, natural or man-made, without a prior written agreement executed by Consumers' Real Estate Department expressly allowing the aforementioned.

Ground Elevation: Owner shall not materially alter the ground elevation within the Easement Area without a prior written agreement executed by Consumers Real Estate Department allowing said alteration.

Exercise of Easement: Consumers' nonuse or limited use of this Easement shall not preclude Consumers' later use of this Easement to its full extent.

Ownership: Owner covenants with Consumers that they are the lawful fee simple owner of the aforesaid lands, and that they have the right and authority to make this grant, and that they will forever warrant and defend the title thereto against all claims whatsoever.

Successors: This Easement shall bind and benefit Owner's and Consumers' respective heirs, successors, lessees, licensees, and assigns.

Counterparts: This Easement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. It is not necessary that all parties execute any single counterpart if each party executes at least one counterpart.

Date: _____

Owner: CITY OF OWOSSO, a Michigan municipal corporation

Signature

By: _____

Print name

Its: _____

Print title

Acknowledgment

The foregoing instrument was acknowledged before me in _____ County, _____,

on _____ by _____, _____ of the City of Owosso, a Michigan

Date

municipal corporation, on behalf of the corporation.

Notary Public

Print Name

County, _____

Acting in _____ County

My Commission expires: _____

**PROPERTY OWNERS MAIL
SIGNED EASEMENT TO:**

Justin Latimer
Consumers Energy Company
4141 Wilder Road
Bay City MI 48706

Prepared By:
Nicole Corts 08/08/2023, EP7-464
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201

**REGISTER OF DEEDS OFFICE USE
ONLY**

Return recorded instrument to:
Carrie J. Main, EP7-464
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201

EXHIBIT A

Owner's Land

Land situated in the Township of Caledonia, County of Shiawassee, State of Michigan:

PARCEL 1 - The West 1/2 of the Northeast 1/4 and the West 1/2 of the East 1/2 of the Northeast 1/4 of Section 18, Township 7 North, Range 3 East, Caledonia Township, Shiawassee County, Michigan.

PARCEL 2 - The South 1/6 of the West 1/2 of the Southeast 1/4 of Section 7, and the South 1/6 of the West 1/2 of the East 1/2 of the Southeast 1/4 of Section 7; all in Township 7 North, Range 3 East, Township of Caledonia, Shiawassee County, Michigan.

EXCEPT lands conveyed to Shiawassee County Road Commission for highway purposes.

ALSO EXCEPT lands conveyed under Deed recorded at Page 256 of Liber 661 of the records in the Offices of the Register of Deeds of Shiawassee County, Michigan, more particularly described as follows: That part of the West 1/2 of the Southeast 1/4 of Section 7, Township 7 North, Range 3 East, Caledonia Township, Shiawassee County, Michigan, described as: Beginning at a point on the North-South 1/4 line distant North 01°03'30" West 50.01 feet from the South 1/4 corner of said Section 7: thence continuing North 01°03'30" West 381.28 feet along said North-South 1/4 line; thence South 89°06'11" East 755.00 feet along the North line of the South 1/6 of said West 1/2 of the Southeast 1/4; thence South 01°02'41" East 383.83 feet; thence North 88°54'34" West 755.00 feet parallel with and distant 50.00 feet from the South line of said Section 7 to the point of beginning. Said parcel having rights of ingress and egress across adjoining property by means of a 100 foot wide easement described below as 100 foot Wide Access Easement.

Together with an easement for ingress and egress described as: That part of the West 1/2 of the Southeast 1/4 of Section 7, Township 7 North, Range 3 East, Caledonia Township, Shiawassee County, Michigan, beginning at a point on the North-South 1/4 line distant North 01°03'30" West 50.01 feet from the South 1/4 corner of said Section 7; thence South 88° 54'34" East 370.00 feet; thence South 01°03'30" East 100.02 feet parallel with said North-South 1/4 line; thence North 88°54'04" West 370.00 feet; thence North 01°03'30" West 50.01 feet to the point of beginning.

ALSO EXCEPT a non-exclusive grant of access and utilities, easements and right-of-way granted to Rural Housing Corporation, d/b/a Centrum Development Company and Greenwood Limited Divident Housing Association Limited Partnership by instrument recorded at Liber 661, Page 260 in the Offices of the Register of Deeds in Shiawassee County, Michigan.

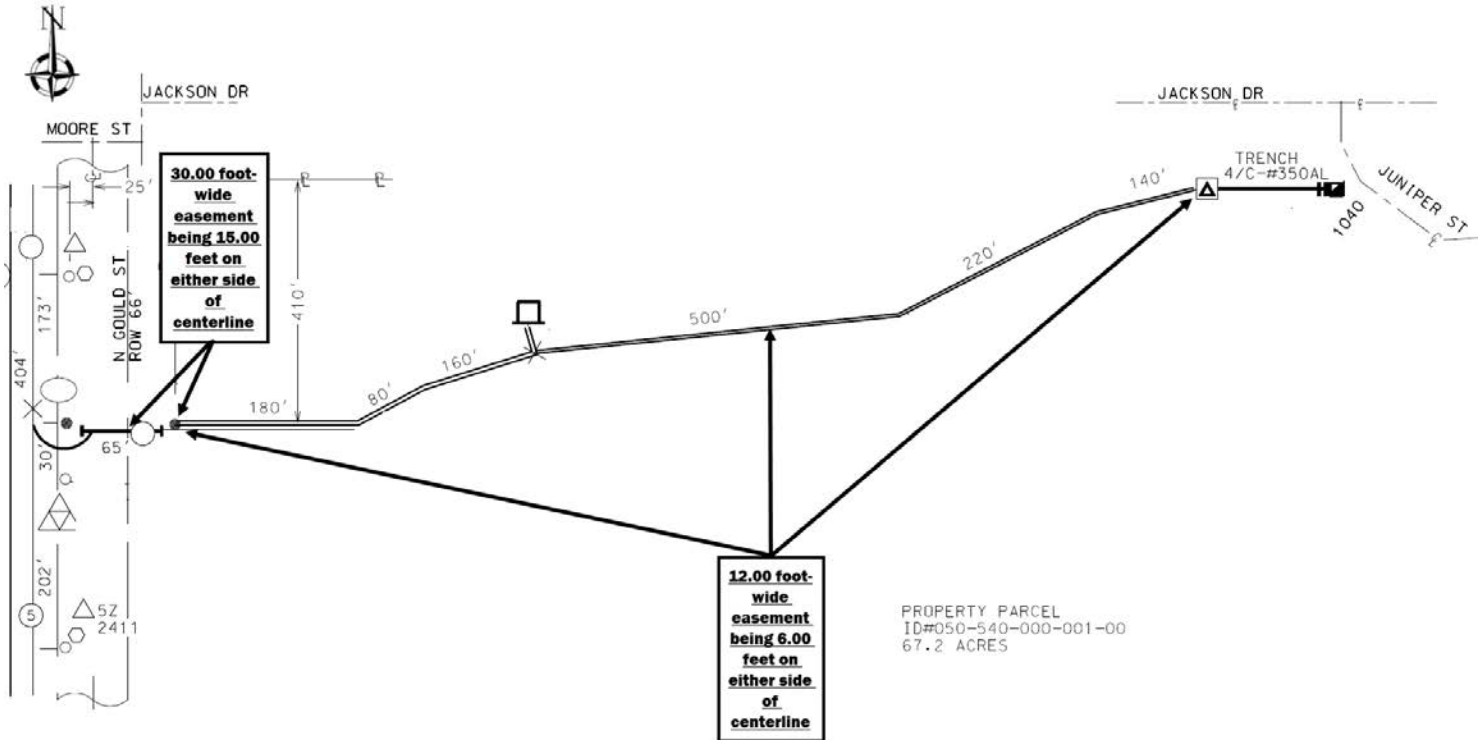
Also known as: 1040 Juniper Street, Owosso, Michigan 48867

Parcel ID: 050-540-000-001-00

EXHIBIT B

Easement Area

A 30.00 foot wide strip of land, being 15.00 feet on each side of the centerline of the overhead line and a 12.00 foot wide strip of land, being 6.00 feet on each side of the centerline of the underground line constructed on Owner's Land, the centerline to be located approximately as shown in the attached drawing.



EASEMENT FOR PIPELINES

SAP# 1067742498
Design# 11539334
Agreement# MI00000074924

CITY OF OWOSSO, a Michigan municipal corporation, whose address is 301 Main Street, Owosso, Michigan 48867 (hereinafter "Owner")

for \$1.00 and other good and valuable consideration [exempt from real estate transfer tax pursuant to MCLA 207.505(f) and from State real estate transfer tax pursuant to MCLA 207.526(f)] grants and warrants to

CONSUMERS ENERGY COMPANY, a Michigan corporation, One Energy Plaza, Jackson, Michigan 49201 (hereinafter "Consumers")

a permanent easement to enter Owner's land (hereinafter "Owner's Land") located in the Township of Caledonia, County of Shiawassee, and State of Michigan as more particularly described in the attached Exhibit A to construct, operate, maintain (including cathodic protection systems), inspect (including aerial patrol), survey, replace, reconstruct, improve, remove, relocate, change the size of, enlarge, protect, and abandon in place a pipeline or pipelines in, on, under, over, across, and through a portion of Owner's Land (hereinafter "Easement Area") as more fully described in the attached Exhibit B, together with any associated valves, fittings, location markers and signs, communication systems, utility lines, protective apparatus and all other equipment, appurtenances, and facilities, whether above or below grade, useful or incidental to or for the operation or protection thereof, and to conduct such other activities as may be convenient in connection therewith as determined by Consumers for the purpose of transmitting and distributing natural gas. Consumers may attach additional pipelines outside the Easement Area, running laterally from a pipeline within the Easement Area to the North, South, East and West edges of Owner's Land, in which event the Easement Area shall include a 12-foot-wide strip of land, being 6 feet on each side of each such lateral pipeline constructed on Owner's Land.

Additional Work Space: In addition to the Easement rights granted herein, Owner further grants to Consumers, during initial construction and installation only, the right to temporarily use such additional work space reasonably required to construct said pipelines. Said temporary work space shall abut the Easement Area, on either side, as required by construction.

Access: Consumers shall have the right to unimpaired access to said pipeline or pipelines, and the right of ingress and egress on, over, and through Owner's Land for any and all purposes necessary, convenient, or incidental to the exercise by Consumers of the rights granted hereunder.

Trees and Other Vegetation: Owner shall not plant any trees within the Easement Area. Consumers shall have the right from time to time hereafter to enter Owner's Land to trim, cut down, and otherwise remove and control any trees, brush, roots, and other vegetation within the Easement Area.

Buildings/Structures: Owner agrees not to build, create, construct, or permit to be built, created, or constructed, any obstruction, building, septic system, drain field, fuel tank, pond, swimming pool, lake, pit, well, foundation, engineering works, installation or any other type of structure over, under, or on said Easement Area, whether temporary or permanent, natural or man-made, without a prior written agreement executed by Consumers' Real Estate Department expressly allowing the aforementioned.

Ground Elevation: Owner shall not materially alter the ground elevation within the Easement Area without a prior written agreement executed by Consumers Real Estate Department allowing said alteration.

Exercise of Easement: Consumers' nonuse or limited use of this Easement shall not preclude Consumers' later use of this Easement to its full extent.

Ownership: Owner covenants with Consumers that they are the lawful fee simple owner of the aforesaid lands, and that they have the right and authority to make this grant, and that they will forever warrant and defend the title thereto against all claims whatsoever.

Successors: This Easement shall bind and benefit Owner's and Consumers' respective heirs, successors, lessees, licensees, and assigns.

Counterparts: This Easement may be executed simultaneously in two or more counterparts, each of which shall be deemed an original and all of which together shall constitute one and the same instrument. It is not necessary that all parties execute any single counterpart if each party executes at least one counterpart.

Date: _____

Owner: CITY OF OWOSSO, a Michigan municipal corporation

Signature

By: _____

Print name

Its: _____

Print title

Acknowledgment

The foregoing instrument was acknowledged before me in _____ County, _____,

on _____ by _____, _____ of the City of Owosso, a
Date Name Title

Michigan municipal corporation, on behalf of the corporation.

Notary Public

Print Name

County, _____

Acting in _____ County

My Commission expires: _____

**PROPERTY OWNERS MAIL
SIGNED EASEMENT TO:**

Justin Latimer
Consumers Energy Company
4141 Wilder Road
Bay City MI 48706

Prepared By:
Nicole Corts 11/01/2023, P24-720
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201

**REGISTER OF DEEDS OFFICE USE
ONLY**

Return recorded instrument to:
Carrie J. Main, EP7-464
Consumers Energy Company
One Energy Plaza
Jackson, MI 49201

EXHIBIT A

Owner's Land

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PARCEL 2 - The South 1/6 of the West 1/2 of the Southeast 1/4 of Section 7, and the South 1/6 of the West 1/2 of the East 1/2 of the Southeast 1/4 of Section 7; all in Township 7 North, Range 3 East, Township of Caledonia, Shiawassee County, Michigan.

EXCEPT lands conveyed to Shiawassee County Road Commission for highway purposes.

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ALSO EXCEPT a non-exclusive grant of access and utilities, easements and right-of-way granted to Rural Housing Corporation, d/b/a Centrum Development Company and Greenwood Limited Divident Housing Association Limited Partnership by instrument recorded at Liber 661, Page 260 in the Offices of the Register of Deeds in Shiawassee County, Michigan.

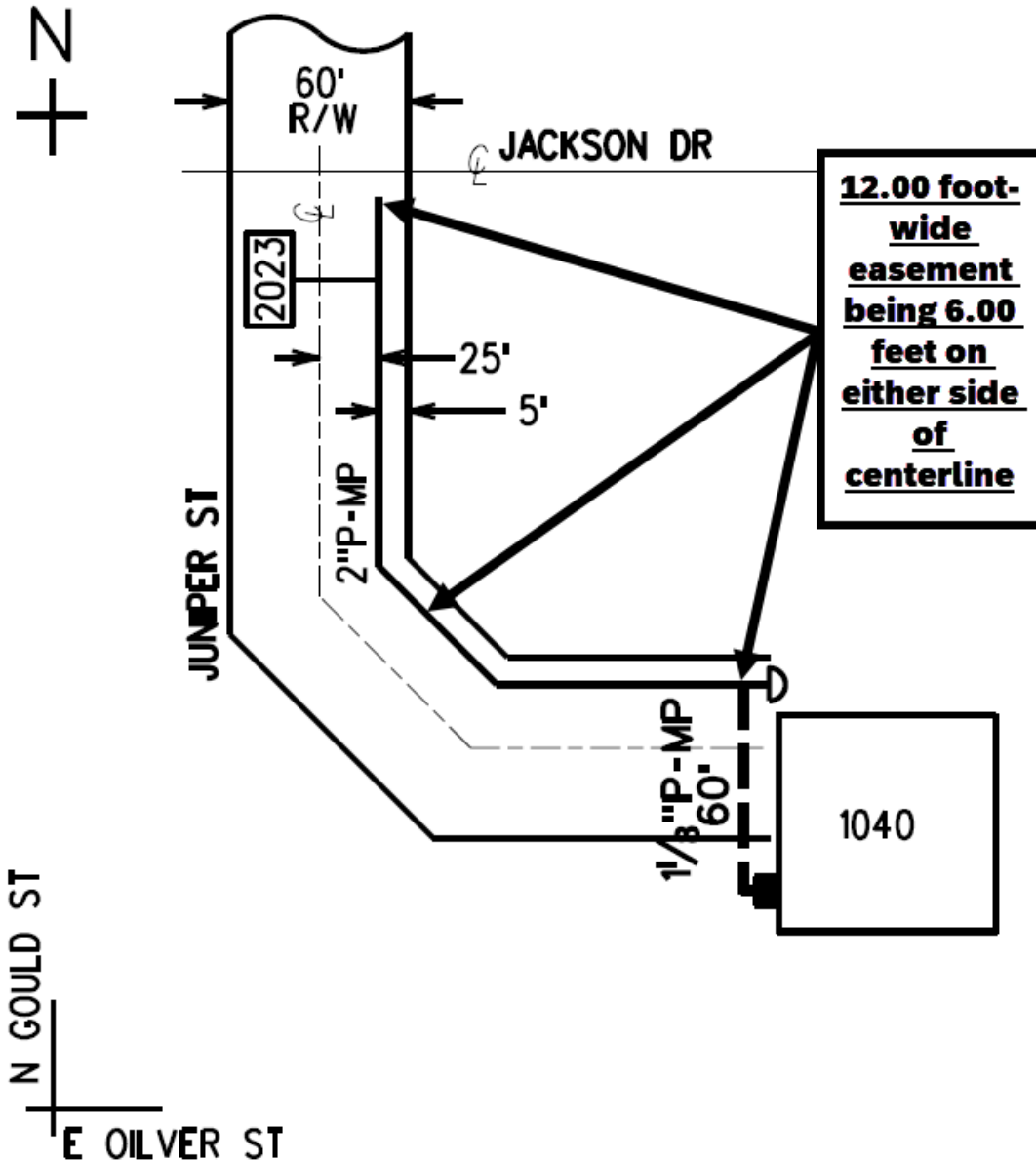
Also known as: 1040 Juniper Street, Owosso, Michigan 48867

Parcel ID: 050-540-000-001-00

EXHIBIT B

Easement Area

A 12.00-foot-wide strip of land, being 6.00 feet on each side of the centerline of the pipeline constructed on Owner's Land, the centerline to be located approximately as shown in the attached drawing.



Nover 28, 2023

ATTN: Amy Fuller
Chair of Parks & Rec's. Comm.
Owosso City Hall

Hello Amy:

It is with mixed emotions that I hereby submit my resignation on the
Parks & Recreation Commission effective Dec. 31, 2023.

I have thoroughly enjoyed my two years on the commission. I have been
amazed learning to know the number of projects and the number of parks
the Commission has control over. It is amazing to me the amount of time
and work the people who serve on the commission give to these efforts
and the love and concern they show in doing so.

These great people spend hours discussing issues, planning work projects,
Schedule projects in the best order of necessity and working projects into
the limited budget. In addition, they truly listen to Community Comments
and have completed several projects in the last two years. To make this
community a better place to live and bring people in the community together
enjoying our many parks.

I would also like to a compliment the many people in this community who
have helped improve our parks to make them more enjoyable for all. The
ones I have witnessed have been the Soccer field, Bennet field, Hopkins Lake
Doc and pavilions, restocking fish in Hopkins Lake for those who love to fish.
The Dog Park enjoyed by many and where friends meet friends. These are
Just of few.

So, with mixed emotions I resign due to many reasons including a busy schedule
With other organizations, my health issues and my Love for my singing with
Olde Thyme Harmony Quartet.

Sing Cheerily Yours & Best Wishes for the future.



Donald L. Horton
Coldwell Banker Assoc. Broker
Appraisals By Horton Inc.
Olde Time Harmony Quartet
Owosso Kiwanis Club
Lansing Chapter Barbershop Harmony Society

Enter Local Government Name	Owosso	Instructions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting .
Enter Six-Digit Municode	782040	
Unit Type	City	
Fiscal Year End Month	June	
Fiscal Year (four-digit year only, e.g. 2019)	2023	
Contact Name (Chief Administrative Officer)	Brad Barrett	Questions: For questions, please email LocalRetirementReporting@michigan.gov . Return this original Excel file. Do not submit a scanned image or PDF.
Title if not CAO	Finance Director	
CAO (or designee) Email Address	brad.barrett@ci.owosso.mi.us	
Contact Telephone Number	989-725-0575	
Pension System Name (not division) 1	MERS	If your pension system is separated by divisions, you would only enter one system. For example, one could have different divisions of the same system for union and non-union employees. However, these would be only one system and should be reported as such on this form.
Pension System Name (not division) 2		
Pension System Name (not division) 3		
Pension System Name (not division) 4		
Pension System Name (not division) 5		

Line	Descriptive Information	Source of Data	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	Calculated	YES	YES	YES	YES	YES
2	Provide the name of your retirement pension system	Calculated from above	MERS				
3	Financial Information						
4	Enter retirement pension system's assets (system fiduciary net position ending)	Most Recent Audit Report	38,844,098				
5	Enter retirement pension system's liabilities (total pension liability ending)	Most Recent Audit Report	47,096,026				
6	Funded ratio	Calculated	82.5%				
7	Actuarially Determined Contribution (ADC)	Most Recent Audit Report	1,029,996				
8	Governmental Fund Revenues	Most Recent Audit Report	13,689,682				
9	All systems combined ADC/Governmental fund revenues	Calculated	7.5%				
10	Membership						
11	Indicate number of active members	Actuarial Funding Valuation used in Most Recent Audit Report	46				
12	Indicate number of inactive members	Actuarial Funding Valuation used in Most Recent Audit Report	4				
13	Indicate number of retirees and beneficiaries	Actuarial Funding Valuation used in Most Recent Audit Report	103				
14	Investment Performance						
15	Enter actual rate of return - prior 1-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	-10.37%				
16	Enter actual rate of return - prior 5-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	4.95%				
17	Enter actual rate of return - prior 10-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	6.79%				
18	Actuarial Assumptions						
19	Actuarial assumed rate of investment return	Actuarial Funding Valuation used in Most Recent Audit Report	7.00%				
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	Level Percent				
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	16				
22	Is each division within the system closed to new employees?	Actuarial Funding Valuation used in Most Recent Audit Report	No				
23	Uniform Assumptions						
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	41,960,600				
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	48,955,762				
26	Funded ratio using uniform assumptions	Calculated	85.7%				
27	Actuarially Determined Contribution (ADC) using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	999,588				
28	All systems combined ADC/Governmental fund revenues	Calculated	7.3%				
29	Pension Trigger Summary						
30	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	Primary government triggers: Less than 60% funded <u>AND</u> greater than 10% ADC/Governmental fund revenues. Non-Primary government triggers: Less than 60% funded	NO	NO	NO	NO	NO

Requirements (For your information, the following are requirements of P.A. 202 of 2017)

Local governments must post the current year report on their website or in a public place.

The local government must electronically submit the form to its governing body.

Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.

Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: 11/28/2023
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – October 2023

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending October 31, 2023.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 10-31-2023
Cash Summary by Account for City of Owosso – 10-1-2023 through 10-31-2023

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,748,866.00	3,748,866.00	47,245.46	3,482,828.79	266,037.21	92.90
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,732.00	2,732.00	0.00	0.00	2,732.00	0.00
101-000-404.000	PA 298 OF 1917	295,374.00	295,374.00	3,722.25	274,395.24	20,978.76	92.90
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	1,079.00	1,079.00	0.00	0.00	1,079.00	0.00
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	561.00	748.00	252.00	74.80
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIES	14,082.00	14,082.00	0.00	0.00	14,082.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	207,000.00	207,000.00	0.00	1,505.63	205,494.37	0.73
101-000-445.000	INTEREST & PENALTIES ON TAXES	17,465.00	17,465.00	846.58	2,000.69	15,464.31	11.46
101-000-447.000	ADMINISTRATION FEES	102,017.00	102,017.00	1,052.60	79,859.07	22,157.93	78.28
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	0.00	9,802.65	697.35	93.36
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	93,168.00	93,168.00	0.00	0.00	93,168.00	0.00
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	0.00	390.00	610.00	39.00
101-000-491.000	PERMITS (GUN)	500.00	500.00	30.00	90.00	410.00	18.00
101-000-502.000	GRANT-FEDERAL	850,000.00	850,000.00	0.00	0.00	850,000.00	0.00
101-000-502.000-USDOT-OHSP	GRANT-FEDERAL	0.00	0.00	0.00	2,033.13	(2,033.13)	100.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	200,000.00	200,000.00	0.00	3,023.59	196,976.41	1.51
101-000-540.000	STATE SOURCES	2,100.00	2,100.00	3,609.24	3,609.24	(1,509.24)	171.87
101-000-540.531	LOCAL GRANT	0.00	0.00	0.00	2,307.02	(2,307.02)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	34,000.00	34,000.00	99,155.55	99,155.55	(65,155.55)	291.63
101-000-574.000	REVENUE SHARING	1,611,431.00	1,611,431.00	296,063.00	296,063.00	1,315,368.00	18.37
101-000-574.050	REVENUE SHARING - STATUTORY	528,144.00	528,144.00	79,747.00	79,747.00	448,397.00	15.10
101-000-605.200	CHARGE FOR SERVICES RENDERED	132,400.00	132,400.00	57,141.10	62,439.43	69,960.57	47.16
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	38.50	312.00	688.00	31.20
101-000-605.300	FIRE SERVICES	3,000.00	3,000.00	1,700.00	3,450.00	(450.00)	115.00
101-000-628.000	RENTAL REGISTRATION	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-000-638.000	AMBULANCE CHARGES	325,379.00	325,379.00	46,074.86	126,409.51	198,969.49	38.85
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,533.00	13,533.00	1,750.00	2,100.00	11,433.00	15.52
101-000-638.100	AMBULANCE MILEAGE CHARGES	149,744.00	149,744.00	17,218.66	50,841.04	98,902.96	33.95
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR'	381,012.00	381,012.00	61,779.73	183,469.76	197,542.24	48.15
101-000-642.000	CHARGE FOR SERVICES - SALES	3,870.00	3,870.00	90.00	765.00	3,105.00	19.77
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	0.00	1,680.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	723.20	2,998.94	7,001.06	29.99
101-000-657.100	PARKING VIOLATIONS	1,000.00	1,000.00	825.00	2,325.00	(1,325.00)	232.50
101-000-665.000	INTEREST INCOME	50,000.00	50,000.00	32,330.08	99,524.58	(49,524.58)	199.05
101-000-665.100	MERS INTEREST INCOME	10.00	10.00	15.99	15.99	(5.99)	159.90
101-000-665.200	ICMA INTEREST INCOME	10.00	10.00	0.00	0.00	10.00	0.00
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	0.00	500.00	0.00
101-000-675.000	MISCELLANEOUS	20,000.00	20,000.00	10,381.94	52,249.75	(32,249.75)	261.25
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	199,752.00	199,752.00	0.00	56,887.00	142,865.00	28.48
101-000-676.300	CITY UTILITIES ADMIN REIMB	835,156.00	835,156.00	0.00	212,306.71	622,849.29	25.42
101-000-676.400	DDA TIF CHARGE BACK	15,453.00	15,453.00	0.00	2,750.66	12,702.34	17.80
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	199,870.00	199,870.00	0.00	19,919.83	179,950.17	9.97
101-000-687.000	INSURANCE REFUNDS	88,000.00	88,000.00	6,849.25	7,561.75	80,438.25	8.59
101-000-696.000	BOND PROCEEDS	0.00	0.00	0.00	16,922.76	(16,922.76)	100.00
TOTAL REVENUES		10,153,327.00	10,153,327.00	768,950.99	5,240,808.31	4,912,518.69	51.62
Expenditures							
101	CITY COUNCIL	5,560.00	5,560.00	56.92	3,117.92	2,442.08	56.08
171	CITY MANAGER	294,181.00	294,181.00	22,935.54	101,299.42	192,881.58	34.43

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/23	10/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
201	FINANCE	242,732.00	242,732.00	18,171.87	72,676.72	170,055.28	29.94
210	CITY ATTORNEY	120,000.00	120,000.00	6,809.30	29,290.72	90,709.28	24.41
215	CLERK	292,291.00	292,291.00	15,529.88	78,754.83	213,536.17	26.94
228	INFORMATION & TECHNOLOGY	294,655.00	294,655.00	28,004.53	99,947.42	194,707.58	33.92
253	TREASURY	180,703.00	180,703.00	12,963.90	64,606.31	116,096.69	35.75
257	ASSESSING	214,803.00	214,803.00	12,304.16	58,467.38	156,335.62	27.22
261	GENERAL ADMIN	354,925.00	354,925.00	27,900.87	187,699.43	167,225.57	52.88
265	BUILDING & GROUNDS	199,985.00	199,985.00	12,701.41	42,368.07	157,616.93	21.19
270	HUMAN RESOURCES	218,345.00	218,345.00	13,436.34	60,407.09	157,937.91	27.67
301	POLICE	3,019,525.00	3,019,525.00	199,475.75	852,062.14	2,167,462.86	28.22
336	FIRE	3,120,374.00	3,120,374.00	142,786.66	829,533.94	2,290,840.06	26.58
371	BUILDING AND SAFETY	29,880.00	29,880.00	2,275.98	9,083.11	20,796.89	30.40
441	PUBLIC WORKS	616,753.00	616,753.00	37,648.11	144,495.09	472,257.91	23.43
528	LEAF AND BRUSH COLLECTION	299,315.00	299,315.00	14,497.81	73,226.91	226,088.09	24.46
585	PARKING	37,444.00	37,444.00	35,833.55	39,360.92	(1,916.92)	105.12
720	COMMUNITY DEVELOPMENT	80,376.00	80,376.00	2,201.41	8,070.28	72,305.72	10.04
751	PARKS	421,956.00	421,956.00	42,974.02	127,445.44	294,510.56	30.20
966	TRANSFERS OUT	81,921.00	81,921.00	0.00	19,558.34	62,362.66	23.87
TOTAL EXPENDITURES		10,125,724.00	10,125,724.00	648,508.01	2,901,471.48	7,224,252.52	28.65
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		10,153,327.00	10,153,327.00	768,950.99	5,240,808.31	4,912,518.69	51.62
TOTAL EXPENDITURES		10,125,724.00	10,125,724.00	648,508.01	2,901,471.48	7,224,252.52	28.65
NET OF REVENUES & EXPENDITURES		27,603.00	27,603.00	120,442.98	2,339,336.83	(2,311,733.83)	8,474.94

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	692,500.00	692,500.00	111,478.29	307,644.37	384,855.63	44.43
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	41,585.00	41,585.00	407.23	407.23	41,177.77	0.98
202-000-542.000	GAS & WEIGHT TAX	1,461,387.00	1,461,387.00	115,124.94	260,714.15	1,200,672.85	17.84
202-000-581.000	CONTRIBUTION FROM TOWNSHIP	0.00	0.00	102,831.04	102,831.04	(102,831.04)	100.00
202-000-665.000	INTEREST INCOME	10,000.00	10,000.00	10,197.52	39,484.03	(29,484.03)	394.84
TOTAL REVENUES		2,250,472.00	2,250,472.00	340,039.02	711,080.82	1,539,391.18	31.60
Expenditures							
451	CONSTRUCTION	1,956,250.00	1,956,250.00	353,491.19	631,250.94	1,324,999.06	32.27
463	STREET MAINTENANCE	516,594.00	516,594.00	61,112.66	108,027.30	408,566.70	20.91
473	BRIDGE MAINTENANCE	100,500.00	100,500.00	0.00	0.00	100,500.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	16,750.00	16,750.00	33.23	57.09	16,692.91	0.34
478	SNOW & ICE CONTROL	169,048.00	169,048.00	2,920.65	12,648.69	156,399.31	7.48
480	TREE TRIMMING	76,239.00	76,239.00	2,145.16	21,168.44	55,070.56	27.77
482	ADMINISTRATION & ENGINEERING	208,153.00	208,153.00	4,121.02	32,668.80	175,484.20	15.69
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
486	TRUNKLINE SURFACE MAINTENANCE	200.00	200.00	126.06	126.06	73.94	63.03
488	TRUNKLINE SWEEPING & FLUSHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	200.00	200.00	0.00	0.00	200.00	0.00
491	TRUNKLINE STORM DRAIN, CURBS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
492	TRUNKLINE ROADSIDE CLEANUP	400.00	400.00	0.00	212.86	187.14	53.22
494	TRUNKLINE TRAFFIC SIGNS	100.00	100.00	0.00	124.30	(24.30)	124.30
497	TRUNKLINE SNOW & ICE CONTROL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
TOTAL EXPENDITURES		3,405,434.00	3,405,434.00	423,949.97	806,284.48	2,599,149.52	23.68
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,250,472.00	2,250,472.00	340,039.02	711,080.82	1,539,391.18	31.60
TOTAL EXPENDITURES		3,405,434.00	3,405,434.00	423,949.97	806,284.48	2,599,149.52	23.68
NET OF REVENUES & EXPENDITURES		(1,154,962.00)	(1,154,962.00)	(83,910.95)	(95,203.66)	(1,059,758.34)	8.24

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
203-000-542.000	GAS & WEIGHT TAX	537,320.00	537,320.00	42,391.50	96,000.60	441,319.40	17.87
203-000-665.000	INTEREST INCOME	5,000.00	5,000.00	3,555.78	13,824.55	(8,824.55)	276.49
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
TOTAL REVENUES		1,082,320.00	1,082,320.00	45,947.28	109,825.15	972,494.85	10.15
Expenditures							
451	CONSTRUCTION	535,250.00	535,250.00	1,660.00	538,401.64	(3,151.64)	100.59
463	STREET MAINTENANCE	612,287.00	612,287.00	38,794.16	199,486.29	412,800.71	32.58
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,500.00	406.46	504.98	995.02	33.67
478	SNOW & ICE CONTROL	71,592.00	71,592.00	1,298.04	5,621.56	65,970.44	7.85
480	TREE TRIMMING	125,669.00	125,669.00	6,978.99	34,191.41	91,477.59	27.21
482	ADMINISTRATION & ENGINEERING	116,047.00	116,047.00	4,120.62	24,199.55	91,847.45	20.85
TOTAL EXPENDITURES		1,462,345.00	1,462,345.00	53,258.27	802,405.43	659,939.57	54.87
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,082,320.00	1,082,320.00	45,947.28	109,825.15	972,494.85	10.15
TOTAL EXPENDITURES		1,462,345.00	1,462,345.00	53,258.27	802,405.43	659,939.57	54.87
NET OF REVENUES & EXPENDITURES		(380,025.00)	(380,025.00)	(7,310.99)	(692,580.28)	312,555.28	182.25

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	MONTH 10/31/23	10/31/2023	BALANCE	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 208 - PARK/RECREATION SITES FUND							
Revenues							
208-000-665.000	INTEREST INCOME	0.00	0.00	150.96	665.15	(665.15)	100.00
208-000-674.100	PRIVATE DONATIONS	0.00	0.00	100.00	4,045.97	(4,045.97)	100.00
TOTAL REVENUES		0.00	0.00	250.96	4,711.12	(4,711.12)	100.00
Expenditures							
751	PARKS	0.00	0.00	1,007.50	7,417.39	(7,417.39)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,007.50	7,417.39	(7,417.39)	100.00
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		0.00	0.00	250.96	4,711.12	(4,711.12)	100.00
TOTAL EXPENDITURES		0.00	0.00	1,007.50	7,417.39	(7,417.39)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(756.54)	(2,706.27)	2,706.27	100.00

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	41.32	129.65	120.35	51.86
239-000-665.000	INTEREST INCOME	5,000.00	5,000.00	1,156.09	5,780.96	(780.96)	115.62
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	8,300.15	8,300.15	(8,300.15)	100.00
239-000-670.100	LOAN INTEREST	20,000.00	20,000.00	1,334.14	5,477.57	14,522.43	27.39
TOTAL REVENUES		25,250.00	25,250.00	10,831.70	19,688.33	5,561.67	77.97
Expenditures							
200	GEN SERVICES	1,130.00	1,130.00	387.50	1,112.50	17.50	98.45
TOTAL EXPENDITURES		1,130.00	1,130.00	387.50	1,112.50	17.50	98.45
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		25,250.00	25,250.00	10,831.70	19,688.33	5,561.67	77.97
TOTAL EXPENDITURES		1,130.00	1,130.00	387.50	1,112.50	17.50	98.45
NET OF REVENUES & EXPENDITURES		24,120.00	24,120.00	10,444.20	18,575.83	5,544.17	77.01

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	MONTH 10/31/23	10/31/2023	BALANCE	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 243 - OBRA #12 WOODWARD LOFT							
Revenues							
243-000-402.300	OBRA:TAX CAPTURE	128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	6,009.59	6,009.59	(6,009.59)	100.00
243-000-665.000	INTEREST INCOME	100.00	100.00	8.48	8.48	91.52	8.48
TOTAL REVENUES		129,096.00	129,096.00	6,018.07	6,018.07	123,077.93	4.66
Expenditures							
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
964	TAX REIMBURSEMENTS	127,996.00	127,996.00	0.00	0.00	127,996.00	0.00
TOTAL EXPENDITURES		128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
Fund 243 - OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		129,096.00	129,096.00	6,018.07	6,018.07	123,077.93	4.66
TOTAL EXPENDITURES		128,996.00	128,996.00	0.00	0.00	128,996.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	100.00	6,018.07	6,018.07	(5,918.07)	6,018.07

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	35,926.00	35,926.00	438.19	30,957.37	4,968.63	86.17
248-000-402.100	TIF	220,053.00	220,053.00	0.00	0.00	220,053.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	5,436.00	5,436.00	24,228.43	24,228.43	(18,792.43)	445.70
248-000-665.000	INTEREST INCOME	500.00	500.00	524.78	2,243.45	(1,743.45)	448.69
248-000-670.000	LOAN PRINCIPAL	4,312.00	4,312.00	359.21	359.21	3,952.79	8.33
248-000-670.100	LOAN INTEREST	1,844.00	1,844.00	153.78	625.79	1,218.21	33.94
248-000-674.400	INCOME-PROMOTION	25,000.00	25,000.00	10.00	3,653.00	21,347.00	14.61
248-000-674.700	EV STATION REVENUE	1,620.00	1,620.00	0.00	99.58	1,520.42	6.15
248-000-699.101	TRANSFERS FROM GENERAL FUND	33,921.00	33,921.00	0.00	7,558.34	26,362.66	22.28
TOTAL REVENUES		328,612.00	328,612.00	25,714.39	69,725.17	258,886.83	21.22
Expenditures							
200	GEN SERVICES	159,632.00	159,632.00	11,836.59	29,845.64	129,786.36	18.70
261	GENERAL ADMIN	84,802.00	84,802.00	5,819.62	24,995.45	59,806.55	29.48
704	ORGANIZATION	3,000.00	3,000.00	0.00	14.36	2,985.64	0.48
705	PROMOTION	18,766.00	18,766.00	30.00	3,152.56	15,613.44	16.80
706	DESIGN	7,000.00	7,000.00	319.73	405.24	6,594.76	5.79
707	ECONOMIC VITALITY	0.00	0.00	875.00	1,015.99	(1,015.99)	100.00
905	DEBT SERVICE	70,236.00	70,236.00	7,852.65	9,210.60	61,025.40	13.11
TOTAL EXPENDITURES		343,436.00	343,436.00	26,733.59	68,639.84	274,796.16	19.99
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		328,612.00	328,612.00	25,714.39	69,725.17	258,886.83	21.22
TOTAL EXPENDITURES		343,436.00	343,436.00	26,733.59	68,639.84	274,796.16	19.99
NET OF REVENUES & EXPENDITURES		(14,824.00)	(14,824.00)	(1,019.20)	1,085.33	(15,909.33)	7.32

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	80,000.00	80,000.00	10,000.00	35,000.00	45,000.00	43.75
249-000-490.000	PERMITS-BUILDING	106,000.00	106,000.00	15,368.20	44,916.69	61,083.31	42.37
249-000-490.100	PERMITS-ELECTRICAL	27,000.00	27,000.00	4,925.00	12,610.00	14,390.00	46.70
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	60,000.00	60,000.00	6,140.00	18,150.00	41,850.00	30.25
249-000-628.000	RENTAL REGISTRATION	70,000.00	70,000.00	10,950.00	27,950.00	42,050.00	39.93
249-000-665.000	INTEREST INCOME	1,000.00	1,000.00	764.98	3,332.98	(2,332.98)	333.30
249-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	25.00	(25.00)	100.00
TOTAL REVENUES		344,000.00	344,000.00	48,148.18	141,984.67	202,015.33	41.27
Expenditures							
200	GEN SERVICES	106,752.00	106,752.00	6,659.24	30,449.91	76,302.09	28.52
371	BUILDING AND SAFETY	156,563.00	156,563.00	890.88	24,550.54	132,012.46	15.68
TOTAL EXPENDITURES		263,315.00	263,315.00	7,550.12	55,000.45	208,314.55	20.89
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		344,000.00	344,000.00	48,148.18	141,984.67	202,015.33	41.27
TOTAL EXPENDITURES		263,315.00	263,315.00	7,550.12	55,000.45	208,314.55	20.89
NET OF REVENUES & EXPENDITURES		80,685.00	80,685.00	40,598.06	86,984.22	(6,299.22)	107.81

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-502.400	GRANT-MSHDA:HO	105,000.00	105,000.00	0.00	0.00	105,000.00	0.00
254-000-502.550	GRANT - MSHDA: NEP	75,000.00	75,000.00	0.00	0.00	75,000.00	0.00
254-000-540.000-MSHDANEP23	STATE SOURCES	0.00	0.00	21,844.83	45,457.06	(45,457.06)	100.00
254-000-665.000	INTEREST INCOME	0.00	0.00	189.97	1,358.11	(1,358.11)	100.00
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	0.00	0.00	50,000.00	(50,000.00)	100.00
TOTAL REVENUES		180,000.00	180,000.00	22,034.80	96,815.17	83,184.83	53.79
Expenditures							
200	GEN SERVICES	180,000.00	180,000.00	10,346.43	86,491.16	93,508.84	48.05
TOTAL EXPENDITURES		180,000.00	180,000.00	10,346.43	86,491.16	93,508.84	48.05
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		180,000.00	180,000.00	22,034.80	96,815.17	83,184.83	53.79
TOTAL EXPENDITURES		180,000.00	180,000.00	10,346.43	86,491.16	93,508.84	48.05
NET OF REVENUES & EXPENDITURES		0.00	0.00	11,688.37	10,324.01	(10,324.01)	100.00

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	MONTH 10/31/23	10/31/2023	BALANCE	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Revenues							
259-000-402.300	OBRA:TAX CAPTURE	46,953.00	46,953.00	0.00	0.00	46,953.00	0.00
TOTAL REVENUES		46,953.00	46,953.00	0.00	0.00	46,953.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	6,007.00	6,007.00	0.00	4,292.00	1,715.00	71.45
964	TAX REIMBURSEMENTS	40,946.00	40,946.00	0.00	0.00	40,946.00	0.00
TOTAL EXPENDITURES		46,953.00	46,953.00	0.00	4,292.00	42,661.00	9.14
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		46,953.00	46,953.00	0.00	0.00	46,953.00	0.00
TOTAL EXPENDITURES		46,953.00	46,953.00	0.00	4,292.00	42,661.00	9.14
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	(4,292.00)	4,292.00	100.00

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	199,180.00	199,180.00	0.00	0.00	199,180.00	0.00
TOTAL REVENUES		199,180.00	199,180.00	0.00	0.00	199,180.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	11,369.00	11,369.00	0.00	10,720.00	649.00	94.29
905	DEBT SERVICE	167,999.00	167,999.00	0.00	0.00	167,999.00	0.00
TOTAL EXPENDITURES		179,368.00	179,368.00	0.00	10,720.00	168,648.00	5.98
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		199,180.00	199,180.00	0.00	0.00	199,180.00	0.00
TOTAL EXPENDITURES		179,368.00	179,368.00	0.00	10,720.00	168,648.00	5.98
NET OF REVENUES & EXPENDITURES		19,812.00	19,812.00	0.00	(10,720.00)	30,532.00	54.11

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	4,267.00	4,267.00	0.00	0.00	4,267.00	0.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	558.86	558.86	(558.86)	100.00
273-000-665.000	INTEREST INCOME	100.00	100.00	223.58	223.58	(123.58)	223.58
TOTAL REVENUES		4,367.00	4,367.00	782.44	782.44	3,584.56	17.92
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		4,367.00	4,367.00	782.44	782.44	3,584.56	17.92
TOTAL EXPENDITURES		1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
NET OF REVENUES & EXPENDITURES		3,167.00	3,167.00	782.44	782.44	2,384.56	24.71

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Revenues							
276-000-402.300	OBRA:TAX CAPTURE	11,278.00	11,278.00	0.00	0.00	11,278.00	0.00
276-000-665.000	INTEREST INCOME	10.00	10.00	0.00	0.00	10.00	0.00
276-000-674.200	DONATIONS	17,434.00	17,434.00	0.00	0.00	17,434.00	0.00
TOTAL REVENUES		28,722.00	28,722.00	0.00	0.00	28,722.00	0.00
Expenditures							
721	PROFESSIONAL SERVICES	550.00	550.00	687.50	3,237.00	(2,687.00)	588.55
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00
TOTAL EXPENDITURES		28,722.00	28,722.00	687.50	3,237.00	25,485.00	11.27
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		28,722.00	28,722.00	0.00	0.00	28,722.00	0.00
TOTAL EXPENDITURES		28,722.00	28,722.00	687.50	3,237.00	25,485.00	11.27
NET OF REVENUES & EXPENDITURES		0.00	0.00	(687.50)	(3,237.00)	3,237.00	100.00

PERIOD ENDING 10/31/2023

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	MONTH 10/31/23	10/31/2023	BALANCE		% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL								
Revenues								
277-000-402.300	OBRA:TAX CAPTURE	52,072.00	52,072.00	0.00	0.00	52,072.00		0.00
TOTAL REVENUES		52,072.00	52,072.00	0.00	0.00	52,072.00		0.00
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	2,808.50	(1,808.50)		280.85
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00	2,808.50	(1,808.50)		280.85
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:								
TOTAL REVENUES		52,072.00	52,072.00	0.00	0.00	52,072.00		0.00
TOTAL EXPENDITURES		1,000.00	1,000.00	0.00	2,808.50	(1,808.50)		280.85
NET OF REVENUES & EXPENDITURES		51,072.00	51,072.00	0.00	(2,808.50)	53,880.50		5.50

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST							
Revenues							
280-000-402.300	OBRA:TAX CAPTURE	512.00	512.00	0.00	0.00	512.00	0.00
TOTAL REVENUES		512.00	512.00	0.00	0.00	512.00	0.00
Fund 280 - OBRA FUND-DISTRICT #21 - 152 E HOWARD ST:							
TOTAL REVENUES		512.00	512.00	0.00	0.00	512.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		512.00	512.00	0.00	0.00	512.00	0.00

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Revenues							
283-000-402.300	OBRA:TAX CAPTURE	15,005.00	15,005.00	0.00	0.00	15,005.00	0.00
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	611.23	611.23	(611.23)	100.00
TOTAL REVENUES		15,005.00	15,005.00	611.23	611.23	14,393.77	4.07
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	22,407.00	22,407.00	0.00	0.00	22,407.00	0.00
TOTAL EXPENDITURES		23,157.00	23,157.00	0.00	0.00	23,157.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		15,005.00	15,005.00	611.23	611.23	14,393.77	4.07
TOTAL EXPENDITURES		23,157.00	23,157.00	0.00	0.00	23,157.00	0.00
NET OF REVENUES & EXPENDITURES		(8,152.00)	(8,152.00)	611.23	611.23	(8,763.23)	7.50

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/23		10/31/2023	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 284 - OPIOID SETTLEMENT FUND								
Revenues								
284-000-665.000	INTEREST INCOME	1,000.00	1,000.00	0.00		0.00	1,000.00	0.00
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	0.00	0.00		2,725.46	(2,725.46)	100.00
TOTAL REVENUES		1,000.00	1,000.00	0.00		2,725.46	(1,725.46)	272.55
Fund 284 - OPIOID SETTLEMENT FUND:								
TOTAL REVENUES		1,000.00	1,000.00	0.00		2,725.46	(1,725.46)	272.55
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	1,000.00	0.00		2,725.46	(1,725.46)	272.55

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT							
Revenues							
287-000-665.000	INTEREST INCOME	5,000.00	5,000.00	2,946.43	16,934.81	(11,934.81)	338.70
TOTAL REVENUES		5,000.00	5,000.00	2,946.43	16,934.81	(11,934.81)	338.70
Expenditures							
966	TRANSFERS OUT	1,100,000.00	1,100,000.00	0.00	0.00	1,100,000.00	0.00
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	0.00	0.00	1,100,000.00	0.00
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:							
TOTAL REVENUES		5,000.00	5,000.00	2,946.43	16,934.81	(11,934.81)	338.70
TOTAL EXPENDITURES		1,100,000.00	1,100,000.00	0.00	0.00	1,100,000.00	0.00
NET OF REVENUES & EXPENDITURES		(1,095,000.00)	(1,095,000.00)	2,946.43	16,934.81	(1,111,934.81)	1.55

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-540.000	STATE SOURCES	0.00	0.00	0.00	335.00	(335.00)	100.00
297-000-643.000	SALES	2,500.00	2,500.00	724.00	2,323.00	177.00	92.92
297-000-665.000	INTEREST INCOME	500.00	500.00	257.19	1,120.56	(620.56)	224.11
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,010.00	1,010.00	0.00	0.00	1,010.00	0.00
297-000-667.100	RENTAL INCOME	14,000.00	14,000.00	2,150.00	5,650.00	8,350.00	40.36
297-000-674.100	PRIVATE DONATIONS	13,000.00	13,000.00	3,489.00	10,841.73	2,158.27	83.40
297-000-674.200	DONATIONS	1,000.00	1,000.00	160.00	790.86	209.14	79.09
297-000-699.101	TRANFERS FROM GENERAL FUND	20,000.00	20,000.00	0.00	5,000.00	15,000.00	25.00
TOTAL REVENUES		52,010.00	52,010.00	6,780.19	26,061.15	25,948.85	50.11
Expenditures							
797	HISTORICAL COMMISSION	25,958.00	25,958.00	1,739.82	7,965.69	17,992.31	30.69
798	CASTLE	16,420.00	16,420.00	281.88	8,940.85	7,479.15	54.45
799	GOULD HOUSE	8,817.00	8,817.00	1,073.74	6,458.53	2,358.47	73.25
800	COMSTOCK/WOODARD	500.00	500.00	0.00	104.61	395.39	20.92
TOTAL EXPENDITURES		51,695.00	51,695.00	3,095.44	23,469.68	28,225.32	45.40
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		52,010.00	52,010.00	6,780.19	26,061.15	25,948.85	50.11
TOTAL EXPENDITURES		51,695.00	51,695.00	3,095.44	23,469.68	28,225.32	45.40
NET OF REVENUES & EXPENDITURES		315.00	315.00	3,684.75	2,591.47	(2,276.47)	822.69

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/23	10/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Revenues							
301-000-402.000	GENERAL PROPERTY TAX	782,750.00	782,750.00	7,685.18	603,232.85	179,517.15	77.07
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	22,717.68	22,717.68	(22,717.68)	100.00
301-000-665.000	INTEREST INCOME	5,000.00	5,000.00	104.11	104.11	4,895.89	2.08
TOTAL REVENUES		787,750.00	787,750.00	30,506.97	626,054.64	161,695.36	79.47
Expenditures							
905	DEBT SERVICE	782,750.00	782,750.00	146,125.00	146,125.00	636,625.00	18.67
TOTAL EXPENDITURES		782,750.00	782,750.00	146,125.00	146,125.00	636,625.00	18.67
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		787,750.00	787,750.00	30,506.97	626,054.64	161,695.36	79.47
TOTAL EXPENDITURES		782,750.00	782,750.00	146,125.00	146,125.00	636,625.00	18.67
NET OF REVENUES & EXPENDITURES		5,000.00	5,000.00	(115,618.03)	479,929.64	(474,929.64)	9,598.59

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL	2023-24	MONTH 10/31/23	10/31/2023	BALANCE		% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY								
Revenues								
469-000-665.000	INTEREST INCOME	0.00	0.00	54.12	215.87	(215.87)		100.00
TOTAL REVENUES		0.00	0.00	54.12	215.87	(215.87)		100.00
Expenditures								
901	CAPITAL OUTLAY	0.00	0.00	0.00	244.00	(244.00)		100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	244.00	(244.00)		100.00
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:								
TOTAL REVENUES		0.00	0.00	54.12	215.87	(215.87)		100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	244.00	(244.00)		100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	54.12	(28.13)	28.13		100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/23		10/31/2023	BALANCE
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)
							% BDGT USED
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN							
Expenditures							
271	ADMINISTRATIVE	20,000.00	20,000.00	0.00		0.00	20,000.00 0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00		0.00	20,000.00 0.00
Fund 494 - CAPITAL PROJECTS FUND-DOWNTOWN:							
TOTAL REVENUES		0.00	0.00	0.00		0.00	0.00
TOTAL EXPENDITURES		20,000.00	20,000.00	0.00		0.00	20,000.00 0.00
NET OF REVENUES & EXPENDITURES		(20,000.00)	(20,000.00)	0.00		0.00	(20,000.00) 0.00

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND							
Revenues							
588-000-402.000	GENERAL PROPERTY TAX	0.00	0.00	0.00	0.21	(0.21)	100.00
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	0.00	1,074.43	1,074.43	(1,074.43)	100.00
588-000-665.000	INTEREST INCOME	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
588-000-699.101	TRANFERS FROM GENERAL FUND	28,000.00	28,000.00	0.00	7,000.00	21,000.00	25.00
TOTAL REVENUES		29,000.00	29,000.00	1,074.43	8,074.64	20,925.36	27.84
Expenditures							
200	GEN SERVICES	89,119.00	89,119.00	0.00	83,308.68	5,810.32	93.48
TOTAL EXPENDITURES		89,119.00	89,119.00	0.00	83,308.68	5,810.32	93.48
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		29,000.00	29,000.00	1,074.43	8,074.64	20,925.36	27.84
TOTAL EXPENDITURES		89,119.00	89,119.00	0.00	83,308.68	5,810.32	93.48
NET OF REVENUES & EXPENDITURES		(60,119.00)	(60,119.00)	1,074.43	(75,234.04)	15,115.04	125.14

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	0.00	0.00	125.00	400.00	(400.00)	100.00
590-000-643.100	METERED SALES	3,229,118.00	3,229,118.00	379.00	767,125.06	2,461,992.94	23.76
590-000-644.000	PENALTIES - LATE CHARGES	41,727.00	41,727.00	15.73	13,396.59	28,330.41	32.11
590-000-665.000	INTEREST INCOME	10,000.00	10,000.00	5,661.14	26,681.02	(16,681.02)	266.81
590-000-675.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	330.00	670.00	33.00
TOTAL REVENUES		3,281,845.00	3,281,845.00	6,180.87	807,932.67	2,473,912.33	24.62
Expenditures							
200	GEN SERVICES	2,092,248.00	2,092,248.00	153,775.44	716,455.59	1,375,792.41	34.24
549	SEWER OPERATIONS	234,137.00	234,137.00	13,927.65	51,038.70	183,098.30	21.80
901	CAPITAL OUTLAY	625,000.00	625,000.00	2,280.10	9,909.50	615,090.50	1.59
905	DEBT SERVICE	126,553.00	126,553.00	0.00	63,526.47	63,026.53	50.20
TOTAL EXPENDITURES		3,077,938.00	3,077,938.00	169,983.19	840,930.26	2,237,007.74	27.32
Fund 590 - SEWER FUND:							
TOTAL REVENUES		3,281,845.00	3,281,845.00	6,180.87	807,932.67	2,473,912.33	24.62
TOTAL EXPENDITURES		3,077,938.00	3,077,938.00	169,983.19	840,930.26	2,237,007.74	27.32
NET OF REVENUES & EXPENDITURES		203,907.00	203,907.00	(163,802.32)	(32,997.59)	236,904.59	16.18

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,000.00	1,000.00	425.00	800.00	200.00	80.00
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	0.00	0.00	8,952.05	(8,952.05)	100.00
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	3,545,000.00	3,545,000.00	0.00	0.00	3,545,000.00	0.00
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	1,500,000.00	1,500,000.00	230,438.00	365,321.00	1,134,679.00	24.35
591-000-538.000-DWRLF23-24	CAPITAL CONTRIBUTION-FEDERAL	0.00	0.00	410,445.00	790,365.45	(790,365.45)	100.00
591-000-540.000-DWAMEGLE21	STATE SOURCES	180,000.00	180,000.00	17,614.50	17,614.50	162,385.50	9.79
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	771,783.00	771,783.00	347.79	197,081.92	574,701.08	25.54
591-000-605.350	MATERIAL & SERVICE	10,000.00	10,000.00	332.58	10,175.90	(175.90)	101.76
591-000-643.100	METERED SALES	3,623,370.00	3,623,370.00	1,771.29	975,488.61	2,647,881.39	26.92
591-000-643.200	METERED SALES-WHOLESALE-USAGE	330,000.00	330,000.00	25,568.64	111,315.48	218,684.52	33.73
591-000-644.000	PENALTIES - LATE CHARGES	65,000.00	65,000.00	14.09	18,352.96	46,647.04	28.24
591-000-665.000	INTEREST INCOME	20,000.00	20,000.00	14,746.55	57,669.48	(37,669.48)	288.35
591-000-667.100	RENTAL INCOME	1,440.00	1,440.00	120.00	2,465.55	(1,025.55)	171.22
591-000-667.300	HYDRANT RENTAL	27,555.00	27,555.00	0.00	1,135.00	26,420.00	4.12
591-000-670.000	LOAN PRINCIPAL	6,171.00	6,171.00	389.02	43,456.22	(37,285.22)	704.20
591-000-670.100	LOAN INTEREST	72.00	72.00	164.71	662.70	(590.70)	920.42
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	38.40	38.40	(38.40)	100.00
591-000-675.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
591-000-675.200	MISCELLANEOUS WATER CHARGES	1,000.00	1,000.00	170.00	1,000.00	0.00	100.00
591-000-699.287	ARPA TRANSFER IN	1,000,000.00	1,000,000.00	0.00	0.00	1,000,000.00	0.00
TOTAL REVENUES		11,083,891.00	11,083,891.00	702,585.57	2,601,895.22	8,481,995.78	23.47
Expenditures							
200	GEN SERVICES	1,241,156.00	1,241,156.00	94,800.72	356,153.77	885,002.23	28.70
552	WATER UNDERGROUND	2,955,684.00	2,955,684.00	317,148.85	938,152.75	2,017,531.25	31.74
553	WATER FILTRATION	1,369,348.00	1,369,348.00	101,055.03	371,846.46	997,501.54	27.16
901	CAPITAL OUTLAY	5,115,502.00	5,115,502.00	408,308.88	1,485,224.02	3,630,277.98	29.03
905	DEBT SERVICE	581,159.00	581,159.00	0.00	160,513.39	420,645.61	27.62
TOTAL EXPENDITURES		11,262,849.00	11,262,849.00	921,313.48	3,311,890.39	7,950,958.61	29.41
Fund 591 - WATER FUND:							
TOTAL REVENUES		11,083,891.00	11,083,891.00	702,585.57	2,601,895.22	8,481,995.78	23.47
TOTAL EXPENDITURES		11,262,849.00	11,262,849.00	921,313.48	3,311,890.39	7,950,958.61	29.41
NET OF REVENUES & EXPENDITURES		(178,958.00)	(178,958.00)	(218,727.91)	(709,995.17)	531,037.17	396.74

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

		2023-24		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	0.00	50,000.00	50,000.00	(50,000.00)	100.00
599-000-540.000	STATE SOURCES	13,325,000.00	13,325,000.00	0.00	0.00	13,325,000.00	0.00
599-000-540.000-CWSR571001	STATE SOURCES	2,905,624.00	2,905,624.00	396,210.00	396,210.00	2,509,414.00	13.64
599-000-540.000-CWSRF23-24	STATE SOURCES-GRANT	0.00	0.00	628,551.00	628,551.00	(628,551.00)	100.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,237,218.00	1,237,218.00	105,145.72	416,622.85	820,595.15	33.67
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	231,595.00	231,595.00	18,677.65	75,610.83	155,984.17	32.65
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	111,194.00	111,194.00	9,949.67	40,780.26	70,413.74	36.67
599-000-602.400	OP & MAINT CHRG - CORUNNA	225,096.00	225,096.00	20,446.96	84,446.05	140,649.95	37.52
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	131,884.00	22,417.05	88,939.81	42,944.19	67.44
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	24,687.00	5,247.05	21,132.61	3,554.39	85.60
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	11,853.00	11,853.00	3,280.26	13,345.07	(1,492.07)	112.59
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	23,995.00	4,265.64	17,422.52	6,572.48	72.61
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	184,840.00	184,840.00	15,403.39	61,613.56	123,226.44	33.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	73,239.00	73,239.00	6,248.55	24,994.20	48,244.80	34.13
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	55,801.00	55,801.00	4,737.27	18,949.08	36,851.92	33.96
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	31,388.00	31,388.00	2,673.80	10,695.20	20,692.80	34.07
599-000-665.000	INTEREST INCOME	10,000.00	10,000.00	5,529.07	24,776.00	(14,776.00)	247.76
599-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	189.18	550.76	4,449.24	11.02
TOTAL REVENUES		18,588,414.00	18,588,414.00	1,298,972.26	1,974,639.80	16,613,774.20	10.62
Expenditures							
200	GEN SERVICES	30,946.00	30,946.00	1,622.17	8,863.91	22,082.09	28.64
548	WASTEWATER OPERATIONS	1,982,730.00	1,982,730.00	119,820.92	580,748.57	1,401,981.43	29.29
901	CAPITAL OUTLAY	16,533,124.00	16,533,124.00	48,946.66	477,515.58	16,055,608.42	2.89
905	DEBT SERVICE	348,753.00	348,753.00	0.00	133,784.20	214,968.80	38.36
TOTAL EXPENDITURES		18,895,553.00	18,895,553.00	170,389.75	1,200,912.26	17,694,640.74	6.36
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		18,588,414.00	18,588,414.00	1,298,972.26	1,974,639.80	16,613,774.20	10.62
TOTAL EXPENDITURES		18,895,553.00	18,895,553.00	170,389.75	1,200,912.26	17,694,640.74	6.36
NET OF REVENUES & EXPENDITURES		(307,139.00)	(307,139.00)	1,128,582.51	773,727.54	(1,080,866.54)	251.91

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 10/31/23 INCR (DECR)	10/31/2023 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-665.000	INTEREST INCOME	10,000.00	10,000.00	8,765.47	33,417.36	(23,417.36)	334.17
661-000-667.200	EQUIPMENT RENTAL	794,596.00	794,596.00	71,948.62	272,758.90	521,837.10	34.33
661-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	15,100.00	15,100.00	(15,100.00)	100.00
TOTAL REVENUES		804,596.00	804,596.00	95,814.09	321,276.26	483,319.74	39.93
Expenditures							
594	FLEET MAINTENANCE	422,135.00	422,135.00	35,169.03	124,925.94	297,209.06	29.59
901	CAPITAL OUTLAY	1,182,461.00	1,182,461.00	37,343.84	56,246.97	1,126,214.03	4.76
TOTAL EXPENDITURES		1,604,596.00	1,604,596.00	72,512.87	181,172.91	1,423,423.09	11.29
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		804,596.00	804,596.00	95,814.09	321,276.26	483,319.74	39.93
TOTAL EXPENDITURES		1,604,596.00	1,604,596.00	72,512.87	181,172.91	1,423,423.09	11.29
NET OF REVENUES & EXPENDITURES		(800,000.00)	(800,000.00)	23,301.22	140,103.35	(940,103.35)	17.51

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 858 - 2013 SPECIAL ASSESSMENT							
Revenues							
858-000-451.000	SPECIAL ASSESSMENTS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL REVENUES		1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Fund 858 - 2013 SPECIAL ASSESSMENT:							
TOTAL REVENUES		1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	1,000.00	0.00	0.00	1,000.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

Page: 30/35

User: BABarrett

PERIOD ENDING 10/31/2023

DB: Owosso

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24 ORIGINAL BUDGET	2023-24 AMENDED BUDGET	ACTIVITY FOR MONTH 10/31/23 INCR (DECR)	YTD BALANCE 10/31/2023 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 864 - 2016 SPECIAL ASSESSMENT							
Revenues							
864-000-451.000	SPECIAL ASSESSMENTS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
Fund 864 - 2016 SPECIAL ASSESSMENT:							
TOTAL REVENUES		4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		4,000.00	4,000.00	0.00	0.00	4,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/23		10/31/2023	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 865 - 2017 SPECIAL ASSESSMENTS								
Revenues								
865-000-445.000	INTEREST & PENALTIES ON TAXES	100.00	100.00	79.56		185.07	(85.07)	185.07
865-000-451.000	SPECIAL ASSESSMENTS	12,000.00	12,000.00	1,192.68		1,630.65	10,369.35	13.59
TOTAL REVENUES		12,100.00	12,100.00	1,272.24		1,815.72	10,284.28	15.01
Fund 865 - 2017 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		12,100.00	12,100.00	1,272.24		1,815.72	10,284.28	15.01
TOTAL EXPENDITURES		0.00	0.00	0.00		0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		12,100.00	12,100.00	1,272.24		1,815.72	10,284.28	15.01

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/23	10/31/2023	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 866 - 2018 SPECIAL ASSESSMENTS							
Revenues							
866-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	20.28	114.47	385.53	22.89
866-000-451.000	SPECIAL ASSESSMENTS	65,000.00	65,000.00	135.20	863.14	64,136.86	1.33
TOTAL REVENUES		65,500.00	65,500.00	155.48	977.61	64,522.39	1.49
Fund 866 - 2018 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		65,500.00	65,500.00	155.48	977.61	64,522.39	1.49
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		65,500.00	65,500.00	155.48	977.61	64,522.39	1.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/23	10/31/2023	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	250.00	250.00	77.35	113.77	136.23	45.51
867-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	977.17	1,240.75	23,759.25	4.96
TOTAL REVENUES		25,250.00	25,250.00	1,054.52	1,354.52	23,895.48	5.36
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,250.00	25,250.00	1,054.52	1,354.52	23,895.48	5.36
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		25,250.00	25,250.00	1,054.52	1,354.52	23,895.48	5.36

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 10/31/23	10/31/2023	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	150.23	331.92	168.08	66.38
868-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	4,292.15	5,169.72	19,830.28	20.68
TOTAL REVENUES		25,500.00	25,500.00	4,442.38	5,501.64	19,998.36	21.58
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,500.00	25,500.00	4,442.38	5,501.64	19,998.36	21.58
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		25,500.00	25,500.00	4,442.38	5,501.64	19,998.36	21.58

PERIOD ENDING 10/31/2023

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED	MONTH 10/31/23	10/31/2023	BALANCE	
		BUDGET	BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS							
Revenues							
869-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	500.00	2.24	234.41	265.59	46.88
869-000-445.000-SPECIA2022	INTEREST & PENALTIES ON TAXES	0.00	0.00	90.86	90.86	(90.86)	100.00
869-000-451.000	SPECIAL ASSESSMENTS	25,000.00	25,000.00	447.97	8,464.23	16,535.77	33.86
869-000-451.000-SPECIA2022	SPECIAL ASSESSMENT REVENUE	6,000.00	6,000.00	216.33	216.33	5,783.67	3.61
869-000-451.000-SPECIA2023	SPECIAL ASSESSMENTS	0.00	0.00	32,589.53	53,497.51	(53,497.51)	100.00
TOTAL REVENUES		31,500.00	31,500.00	33,346.93	62,503.34	(31,003.34)	198.42
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:							
TOTAL REVENUES		31,500.00	31,500.00	33,346.93	62,503.34	(31,003.34)	198.42
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		31,500.00	31,500.00	33,346.93	62,503.34	(31,003.34)	198.42
TOTAL REVENUES - ALL FUNDS		49,638,244.00	49,638,244.00	3,454,515.54	12,860,013.83	36,778,230.17	25.91
TOTAL EXPENDITURES - ALL FUNDS		53,075,280.00	53,075,280.00	2,655,848.62	10,537,933.41	42,537,346.59	19.85
NET OF REVENUES & EXPENDITURES		(3,437,036.00)	(3,437,036.00)	798,666.92	2,322,080.42	(5,759,116.42)	67.56

FROM 10/01/2023 TO 10/31/2023

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 10/31/2023
Fund 101	GENERAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	805,874.04	480,386.76	599,552.23	686,708.57
001.201	MI CLASS ACCOUNT	0.00	99,610.28	0.00	99,610.28
001.204	HUNTINGTON LIQUIDITY PORTAL	1,627,448.70	7,998.83	0.00	1,635,447.53
001.205	THE STATE BANK	2,631,042.58	9,849.86	0.00	2,640,892.44
001.206	SWEEP ACCOUNT HUNTINGTON	7,873.32	9,256.47	0.00	17,129.79
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,659,061.25	4,770.19	0.00	1,663,831.44
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,570,958.61	0.00	0.00	1,570,958.61
002.203	AMBULANCE PAYMENT BANK ACCOUNT	165,836.36	50,447.27	70.53	216,213.10
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
005.401	MERS DC FUNDS - RESTRICTED	0.00	5,988.25	5,978.79	9.46
	GENERAL FUND	8,470,019.86	668,307.91	605,601.55	8,532,726.22
Fund 202	MAJOR STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	526,528.24	115,532.17	312,471.68	329,588.73
001.201	MI CLASS ACCOUNT	1,128,503.42	5,175.57	0.00	1,133,678.99
001.204	HUNTINGTON LIQUIDITY PORTAL	720,069.37	3,539.20	0.00	723,608.57
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	515,703.69	1,482.75	0.00	517,186.44
	MAJOR STREET FUND	2,890,804.72	125,729.69	312,471.68	2,704,062.73
Fund 203	LOCAL STREET FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(93,664.99)	42,681.48	53,258.27	(104,241.78)
001.201	MI CLASS ACCOUNT	61,348.85	281.37	0.00	61,630.22
001.204	HUNTINGTON LIQUIDITY PORTAL	364,533.83	1,791.66	0.00	366,325.49
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	515,703.69	1,482.75	0.00	517,186.44
	LOCAL STREET FUND	847,921.38	46,237.26	53,258.27	840,900.37
Fund 208	PARK/RECREATION SITES FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(3,868.00)	100.00	1,007.50	(4,775.50)
001.204	HUNTINGTON LIQUIDITY PORTAL	30,693.61	150.96	0.00	30,844.57
	PARK/RECREATION SITES FUND	26,825.61	250.96	1,007.50	26,069.07
Fund 239	OMS/DDA REVLG LOAN FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	88,908.61	8,809.70	387.50	97,330.81
001.204	HUNTINGTON LIQUIDITY PORTAL	114,558.86	563.01	0.00	115,121.87
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	206,281.10	593.08	0.00	206,874.18
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	206,181.50	0.00	0.00	206,181.50
	OMS/DDA REVLG LOAN FUND	615,930.07	9,965.79	387.50	625,508.36
Fund 243	OBRA #12 WOODWARD LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	6,009.59	0.00	6,009.59
001.201	MI CLASS ACCOUNT	1,850.71	8.48	0.00	1,859.19
	OBRA #12 WOODWARD LOFT	1,850.71	6,018.07	0.00	7,868.78
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	18,513.76	25,189.61	26,733.59	16,969.78
001.201	MI CLASS ACCOUNT	26,166.15	119.93	0.00	26,286.08
001.203	MAIN STREET OWOSSO / DDA CHECKING	1,740.15	0.00	0.00	1,740.15
001.204	HUNTINGTON LIQUIDITY PORTAL	82,389.31	404.85	0.00	82,794.16
	DOWNTOWN DEVELOPMENT AUTHORITY	128,809.37	25,714.39	26,733.59	127,790.17
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	76,163.36	47,383.20	7,550.12	115,996.44
001.204	HUNTINGTON LIQUIDITY PORTAL	155,640.96	764.98	0.00	156,405.94

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 10/01/2023 TO 10/31/2023
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 10/31/2023
	BUILDING INSPECTION FUND	231,804.32	48,148.18	7,550.12	272,402.38
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	27,343.55	21,844.83	10,346.43	38,841.95
001.204	HUNTINGTON LIQUIDITY PORTAL	38,668.14	189.97	0.00	38,858.11
	HOUSING & REDEVELOPMENT	66,011.69	22,034.80	10,346.43	77,700.06
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	1.45	0.00	0.00	1.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	9,681.38	0.00	0.00	9,681.38
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	3,036.71	558.86	0.00	3,595.57
001.201	MI CLASS ACCOUNT	48,728.12	223.58	0.00	48,951.70
	OBRA #9 ROBBINS LOFT	51,764.83	782.44	0.00	52,547.27
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	5,889.44	0.00	687.50	5,201.94
Fund 277	OBRA FUND DISTRICT #20 - J&H OIL				
001.200	POOLED CASH (HUNTINGTON BANK)	0.50	0.00	0.00	0.50
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	9,114.02	611.23	0.00	9,725.25
Fund 284	OPIOID SETTLEMENT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	23,462.61	0.00	0.00	23,462.61
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.200	POOLED CASH (HUNTINGTON BANK)	150,300.00	0.00	0.00	150,300.00
001.201	MI CLASS ACCOUNT	642,430.72	2,946.43	0.00	645,377.15
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	777,317.21	0.00	0.00	777,317.21
	ARPA - AMERICAN RESCUE PLAN ACT	1,570,047.93	2,946.43	0.00	1,572,994.36
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	6,997.91	5,403.00	3,030.65	9,370.26
001.202	HC CHECKING ACCOUNT	4,922.81	1,120.00	64.79	5,978.02
001.204	HUNTINGTON LIQUIDITY PORTAL	52,336.18	257.19	0.00	52,593.37
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	64,356.90	6,780.19	3,095.44	68,041.65
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	707,871.98	7,685.18	146,125.00	569,432.16
001.201	MI CLASS ACCOUNT	0.00	22,821.79	0.00	22,821.79
	GENERAL DEBT SERVICE (VOTED BONDS)	707,871.98	30,506.97	146,125.00	592,253.95
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	(244.00)	0.00	0.00	(244.00)
001.201	MI CLASS ACCOUNT	11,787.28	54.12	0.00	11,841.40
	CAPITAL PROJECTS-BUILDING AUTHORITY	11,543.28	54.12	0.00	11,597.40
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	6,950.24	0.00	0.00	6,950.24
001.201	MI CLASS ACCOUNT	(17,242.30)	1,074.43	0.00	(16,167.87)

FROM 10/01/2023 TO 10/31/2023

FUND: ALL FUNDS

CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 10/01/2023	Total Debits	Total Credits	Ending Balance 10/31/2023
	TRANSPORTATION FUND	(10,292.06)	1,074.43	0.00	(9,217.63)
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	112,261.54	315,728.07	170,690.05	257,299.56
001.201	MI CLASS ACCOUNT	401,114.45	1,839.54	0.00	402,953.99
001.204	HUNTINGTON LIQUIDITY PORTAL	627,173.83	3,082.43	0.00	630,256.26
001.300	FRANKENMUTH CREDIT UNION	257,061.89	739.17	0.00	257,801.06
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	521,051.89	0.00	0.00	521,051.89
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	1,918,863.60	321,389.21	170,690.05	2,069,562.76
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(99,875.27)	1,307,888.98	931,395.63	276,618.08
001.201	MI CLASS ACCOUNT	1,546,551.67	7,092.85	0.00	1,553,644.52
001.204	HUNTINGTON LIQUIDITY PORTAL	1,557,271.03	7,653.70	0.00	1,564,924.73
	WATER FUND	3,003,947.43	1,322,635.53	931,395.63	3,395,187.33
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(9,610.12)	1,296,503.07	166,580.08	1,120,312.87
001.201	MI CLASS ACCOUNT	376,071.39	1,724.88	0.00	377,796.27
001.204	HUNTINGTON LIQUIDITY PORTAL	623,619.50	3,065.02	0.00	626,684.52
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	257,061.89	739.17	0.00	257,801.06
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	314,869.61	0.00	0.00	314,869.61
	WASTEWATER FUND	1,562,012.27	1,302,032.14	166,580.08	2,697,464.33
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	644,095.47	87,211.02	72,484.70	658,821.79
001.201	MI CLASS ACCOUNT	633,524.36	2,905.60	0.00	636,429.96
001.204	HUNTINGTON LIQUIDITY PORTAL	111,734.39	549.19	0.00	112,283.58
001.205	THE STATE BANK	1,015,485.70	3,801.68	0.00	1,019,287.38
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	524,833.71	1,509.00	0.00	526,342.71
	FLEET MAINTENANCE FUND	2,929,673.63	95,976.49	72,484.70	2,953,165.42
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(79,037.71)	51,746.52	109,317.33	(136,608.52)
001.204	HUNTINGTON LIQUIDITY PORTAL	618,906.10	0.00	0.00	618,906.10
	CURRENT TAX COLLECTION FUND	539,868.39	51,746.52	109,317.33	482,297.58
Fund 865	2017 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	543.48	1,272.24	0.00	1,815.72
Fund 866	2018 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	822.13	155.48	0.00	977.61
Fund 867	2019 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	300.00	1,054.52	0.00	1,354.52
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	1,059.26	4,442.38	0.00	5,501.64
Fund 869	2021-20XX SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	29,156.41	33,346.93	0.00	62,503.34
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	276,795.29	0.00	0.00	276,795.29
	TOTAL - ALL FUNDS	25,986,461.88	4,129,214.30	2,617,732.37	27,497,943.81



Regular Meeting of the Owosso Historical Commission

Minutes of November 13, 2023 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chair Mark Erickson

MEMBERS PRESENT: Vice-Chair Debra Adams, Commissioners Elaine Greenway, Lance Little, Susan Osika, Bill Moull and Robert Hooper

MEMBERS ABSENT: None.

OTHERS PRESENT: Amy Fuller, Assistant City Manager, Denice Grace, Castle Docent, and Rebecca McClear

CHAIR ERICKSON CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES – October 2, 2023

Motion by Commissioner Osika to approve minutes as presented, supported by Commissioner Greenway.

Passed by voice vote.

APPROVE AGENDA – November 13, 2023

Motion by Commissioner Osika to approve the agenda as presented, supported by Commissioner Moull.

Passed by voice vote.

ITEMS OF BUSINESS

Roaring 20's Party: Commissioner Adams provided a review of the planning activities for the Dec. 9th party.

Chair and Vice Chair selection: The annual selection of Chair and Vice-Chair was conducted. Motion by Osika to nominate Commissioner Erickson as Chair. Motion supported by Commissioner Little. Passed by voice vote. Motion by Osika to nominate Commissioner Adams as Vice-Chair. Motion supported by Commissioner Moull. Passed by voice vote.

Deed Restrictions: Amy Fuller shared that City Council approved the Commission's request to sell the Gould House but requested that deed restrictions be added. The City Attorney is working on draft language for the Commission to review.

Gould House Inventory: The Commission discussed the items in the Gould House. Motion by Commissioner Little to move the Curwood relevant items, including the Ivan Conger binders to Curwood Castle. Motion supported by Commissioner Hooper. Passed by voice vote.

FINANCIAL REVIEW AND DISCUSSION:

Amy Fuller provided the most recent revenue and expense report and reported that a window had been broken on the Paymaster Building. DPW repaired it and suggested the Commission paint the building this spring.

Denice Grace shared the October financials for Curwood Castle.

PUBLIC COMMENT PERIOD

Rebecca McClear spoke about the Gould House. She requested the Commission put off listing the house on the public market for 6 months to give potential nonprofit organizations time to formulate a plan to purchase the house for public use, below market value, with all of the contents.

COMMISSIONER COMMENTS

Commissioner Osika shared information about the 2024 Home Tour.

NEXT MEETING: Monday, December 11, 2023

ADJOURNMENT

Commissioner Osika moved to adjourn the meeting. Commissioner Adams supported. The voice vote was unanimous to adjourn the meeting at 6:57 P.M.

Respectfully submitted by:
Amy Fuller, Assistant City Manager

MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
Monday, November 27, 2023 – 6:30 P.M.

CALL TO ORDER: Chairman Wascher called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited

ROLL CALL: Tanya Buckelew

MEMBERS PRESENT: Secretary Fear, Vice-Chair Livingston, Commissioners Martin, Schlaack, Taylor, and Chairman Wascher

MEMBERS ABSENT: Commissioners Law, Owens and Robertson

OTHERS PRESENT: Tanya Buckelew, Planning & Building Director

APPROVAL OF AGENDA:

MOTION BY VICE-CHAIR LIVINGSTON, SUPPORTED BY COMMISSIONER MARTIN TO APPROVE THE AGENDA FOR November 27, 2023.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:

MOTION BY VICE-CHAIR LIVINGSTON SUPPORTED BY COMMISSIONER SCHLAACK TO APPROVE THE MINUTES FOR THE August 28, 2023 MEETING.

YEAS ALL. MOTION CARRIED.

PUBLIC HEARING:

1. DISCUSSION AND RECOMMENDATION FOR ADOPTION OF AN UPDATED ZONING MAP

Opened the Public Hearing at 6:33 p.m.

No public comments

Closed the Public Hearing at 6:33 p.m.

Changes discussed – change the map legend to be in order with the zoning ordinance (residential districts, business districts, office district, industrial districts, conservation/open space district, planned unit development).

Discussion about adding the abbreviation to each parcel. This will be discussed with the mapping specialist.

MOVED BY COMMISSIONER TAYLOR SUPPORTED BY SECRETARY FEAR TO RECOMMEND THE ADOPTION OF THE UPDATED ZONING MAP AND REFER TO THE OWOSSO CITY COUNCIL FOR REVIEW AND ADOPTION.

YEAS: SECRETARY FEAR, VICE-CHAIR LIVINGSTON, COMMISSIONERS
MARTIN, SCHLAACK, TAYLOR AND CHAIRMAN WASCHER.
NAYS: NONE
RCV: 6-0 MOTION CARRIED

ITEMS OF BUSINESS:

**1. DISCUSSION AND RECOMMENDATION FOR ADOPTION OF AN UPDATED
ZONING ORDINANCE**

- Multiple areas of the draft zoning ordinance were discussed for content and edits
- The pictures/figures/drawings were discussed as to what to keep and what to remove
- Revisions will be made based on the Planning Commission recommendations
- Add an index to the back of the ordinance
- No meeting in December as the final draft will not be ready and no applications were received by the deadline
- Final copy will be presented at the January meeting and if approved, will send to City Council for review and adoption

ADJOURNMENT:

**MOTION BY COMMISSIONER TAYLOR SUPPORTED BY COMMISSIONER MARTIN TO
ADJOURN AT 7:55 PM UNTIL THE NEXT MEETING ON JANUARY 22, 2024.**

YEAS ALL, MOTION CARRIED

Janae Fear, Secretary

OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT

November 28, 2023

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)
Members Present: R. Holzheuer, R. Suchanek, J. Archer
Members Absent (no Alternate present): J. Sawyer
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
B. Langtry, Owosso Twp/Caledonia Twp Utility Authority
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
2. Agenda Approval: Motion by Suchanek to approve meeting agenda as presented. Support by Holzheuer. No discussion. Motion carries 3-0.
3. Minutes of the September 26, 2023 meeting: Motion by Archer to approve the September 26, 2023 meeting minutes. Support by Holzheuer. No Discussion. Motion carries 3-0.
4. Secretary's Report:
 - a) Plant Performance Summary (Sep-Oct 2023): Guysky noted full permit compliance for the September – October 2023 period.
 - b) Plant Operations and Staffing: Guysky noted good, efficient plant performance and full staffing. He also noted plant operation modifications have been required to accommodate the current Phase I project since November 1. All have gone well with no permit violations expected.
 - c) WWTP Project Updates: Guysky updated the Board on the current projects. The Solids Handling Project is progressing, with some new auxiliary equipment started up and a schedule that will have dewatering equipment started up in mid-January. The Phase I Project is underway with work progressing at the expected pace so far.
5. Old Business:
 - a) Hydrogen Sulfide Study
 1. Utility Authority Plan Progress: Langtry updated the Board on the Owosso Township-Caledonia Township Utility Authority efforts toward H₂S mitigation. Per vendor guidance, the chemical treatment dosage has been increased and H₂S logger data will be available next week. There was general discussion on the treatment dosage. Guysky noted the WWTP screening room H₂S readings have been consistently zero for the last couple weeks. Langtry said he would be discontinuing the chemical feed at the end of November, as H₂S conditions become less favorable in the winter months. The Utility

Authority continues to work with their consultants on a more permanent solution to the H2S problem.

6. New Business:
NONE
7. Citizens'/Members' Comments:
NONE
8. Adjourn: Motion to adjourn by Holzheuer. Support by Suchanek. No discussion. Motion carries 3-0. Meeting adjourned at 4:46 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board pending