

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MARCH 4, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF FEBRUARY 20, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Ordinance Amendment - Zoning Ordinance Rewrite. Conduct a public hearing to receive citizen comment regarding the proposal to repeal and replace Chapter 38, Zoning, of the Code of Ordinances and move Chapter 26, Signs, within the new Zoning Ordinance, to update the City's Zoning Ordinance and map.
Master Plan Implementation Goals: A.1, A.8, 1.22, 2.13, 4.9, 4.11, 4.13, 4.14, 4.15, 4.17, 5.6, 5.13, 5.15, 5.29

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Community Project Funding Program Application – Council Support. Approve the submittal of the Fiscal Year 2025 Community Project Funding grant through Community Project Funding to assist in the replacement of the Owosso Public Safety building and designate the City's authorized representative for the submission.
Master Plan Implementation Goals: 3.2, 3.20

2. Change Order No. 2 – 2023 North Street Rehabilitation Project Engineering. Approve Change Order No. 2 to Addendum No. 2 to the contract with Eng., Inc. for engineering services for the 2023 North Street Rehabilitation Project in the amount of \$15,872.28, increasing the contract to \$175,214.78, and further approve payment to the contractor up to the contract amount, including Change Order No. 2, upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.22
3. Change Order No. 3 – Palmer 3A and Juniper 1 Well Houses Project. Approve Change Order No. 3 to the contract with Sorensen Gross Company for construction work on the Palmer 3A and Juniper 1 Well Houses project in the amount of \$3,202.00, increasing the contract amount to \$2,382,373.00 plus the addition of one (1) day to the timeline for both Substantial Completion as well as Ready for Final Payment, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 1.5, 3.4
4. Professional Services Agreement - Drinking Water State Revolving Fund (DWSRF) 5-Year Project Plan. Approve a professional services agreement with Fishbeck of Lansing, Michigan for the preparation of a DWSRF Five (5) Year Project Plan in the amount of \$55,000, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.8
5. Bid Award - Public Safety Building Door Replacement. Approve bid award to HI-Quality Glass for the replacement of six (6) doors at the public safety building in the amount of \$26,490.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.2, 3.20
6. Bid Award – 2024 Spring Tree Removal. Approve bid award to Lynch Tree Company LLC for the 2024 Spring Tree Removal bid in the amount of \$31,900.00 and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
7. Tentative Bid Award - 2024 Water Main Replacement Project. Approve tentative bid award to Glaesar Dawes Corporation for the 2024 Water Main Replacement Project for Dewey St, Grace St, Tracy St and Young St in the amount of \$1,608,110.71 and sanitary sewer replacement on Young St in the amount of \$103,243.11 for a total contract amount of \$1,711,353.82, and further approve payment up to the contract amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6
8. Tentative Bid Award – WTP Filters Improvements Project. Approve tentative bid award to Sorenson Gross Company for the WTP Filters Improvements Project in the amount of \$1,858,000.00, contingent upon receipt of CWSRF loan proceeds, and further approve payment up to the contact amount upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4
9. Check Register – February 2024. Affirm check disbursements totaling \$3,346,514.75 for February 2024.

ITEMS OF BUSINESS

1. Ordinance Adoption - Bonding for DWSRF Financing – Project No. 7497-01. Consider adoption of an ordinance to authorize and provide for the issuance of revenue bonds for DWSRF financing of the cost of the replacement of water mains and lead service lines, and filter improvements at the water treatment plant and related facilities under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.
Master Plan Implementation Goals: 3.4, 3.7

2. Proposed Property Sale – Twenty-One Day Posting. Authorize twenty-one (21) day posting period for the proposed sale of a city-owned vacant lot at the southwest corner of Curwood Castle Dr. and Bradley St. to Curwood Place, LLC in the amount of \$13,500.
Master Plan Implementation Goals: 1.19, 3.20, 5.13
3. Scheduling of Budget Meeting(s). Consider setting special meeting(s) to discuss the 2024-25 Proposed Budget.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – January 2024.
2. Historic District Commission. Minutes of February 21, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, March 18, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.