

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 1, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 18, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Parkinson's Awareness Month Proclamation. A proclamation of the Mayor's Office declaring the month of April 2024 as Parkinson's Awareness Month in the City of Owosso.
2. Promotional Ceremony – Fire Department Employees. A ceremony recognizing the promotions of Captain Brian Matthies and Lieutenant Don Lound.

PUBLIC HEARINGS

1. Public Hearing - Obsolete Property Rehabilitation Exemption Certificate – 344 West Main Street. Conduct a public hearing to receive citizen comment regarding the application from Curwood Place LLC for an Obsolete Property Rehabilitation Exemption Certificate for the property located at 344 West Main Street.
Master Plan Implementation Goals: 1.19, 3.20, 5.13
2. Public Hearing – Proposed Brownfield Plan #23. Conduct a public hearing to receive citizen comment regarding the proposed Brownfield Redevelopment Plan #23 – Woodland Trails/Washington Park Redevelopment Project.
Master Plan Goals: 1.2, 1.4, 1.9, 1.25, 2.12, 3.1, 5.11, 7.1, 7.4

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Set Public Hearing - Obsolete Property Rehabilitation Exemption Certificate – 300 West Main Street. Set a public hearing for Monday, April 15, 2024 to receive citizen comment regarding the application from Shook Riverside Development LLC for an Obsolete Property Rehabilitation Exemption Certificate for the property located at 300 West Main Street.
Master Plan Implementation Goals: 1.19, 3.20, 5.13
2. MDOT Local Street Inventory – Decertification of Division Street at Railroad Right-of-Way. Approve decertification/vacation of Division Street within the railroad right-of-way between Monroe Street and Corunna Avenue to update the local street inventory according under Public Act 51 of 1951.
3. MI-HOPE Grant – Additional Funds Acceptance. Accept additional awarded funds in the amount of \$160,000 for Michigan Housing Opportunities Promoting Energy Efficiency Grant # ARP-2023-37-MIH (MI-HOPE) to complete home improvement projects for an additional eleven selected residential homes in accordance with the MI-HOPE Grant Program Guidelines.
Master Plan Implementation Goals: 1.14, 6.6
4. Bid Award – MI-HOPE Grant Project. Authorize contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project in the amount of \$192,341.00 to complete home improvement projects for eleven selected residential homes and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof in accordance with the Program Guidelines.
Master Plan Implementation Goals: 1.14, 6.6
5. Professional Services Agreement – CIS James Miner Connection Project – Engineering Services. Approve Addendum No. 2024-01 to the Professional Engineering Services agreement with Fleis & Vandenbrink Engineering, Inc. for engineering and construction administration services related to the CIS James Miner Connection Project in an amount not to exceed \$577,000.00 and authorize payment up to the contract amount as terms of the contract are fulfilled.
Master Plan Implementation Goals: 3.4, 3.7, 5.3, 5.27, 6.6
6. Contract Authorization – Ambulance Services to Rush Township. Authorize agreement with Rush Township to provide ambulance service coverage on their behalf with a charge to the Township in the amount of \$40,307.50 annually plus charges for services provided.
Master Plan Implementation Goals: 3.1, 3.2, 7.1
7. Bid Award – Woodland Trails Sanitary Sewer Repair Project. Authorize contract with Apex Excavating & Underground, LLC for the Woodland Trails Sanitary Sewer Repair Project in the amount of \$72,805.00 plus a contingency in the amount of \$10,000.00 upon prior authorization, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof, contingent upon approval of related Brownfield Plan #23 and Woodland Trails Development Agreement.
Master Plan Implementation Goals: 1.4, 3.4
8. Bid Award – 2024 Streetlight Project – Materials Purchase. Approve bid award to Spring City Electrical Mfg Co. of Spring City, Pennsylvania for the purchase of 26 Regency Lamp posts and LED Luminaires in the amount of \$115,518.00 and further authorize payment to the vendor upon satisfactory delivery of product.
Master Plan Implementation Goals: 1.9, 2.9, 3.4, 3.10, 4.5, 5.12

9. Bid Award – 2024 Streetlight Project – Installation. Approve bid award to J. Ranck Electric, Inc. for the 2024 Street Light Project installation in the amount of \$504,191.25 plus a contingency in the amount of \$10,000.00 and further authorize payment to the contractor up to \$514,191.25 upon satisfactory completion of project or portion thereof.
Master Plan Implementation Goals: 1.9, 2.9, 3.4, 3.10, 4.5, 5.12
10. Purchase Authorization – John Deere 325G Compact Track Loader. Waive competitive bidding requirements, authorize purchase of one John Deere 325G Compact Track Loader from A I S Construction Equipment Corporation in the amount of \$115,464.11 utilizing the Sourcewell Program ULNV0020, and further authorize payment to the vendor upon satisfactory delivery of equipment.
11. Purchase Authorization - Ferric Chloride. Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$1,168.00 per dry ton, with an estimated annual contract of \$99,864.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2025.
Master Plan Implementation Goals: 3.4
12. Purchase Authorization - Sodium Hypochlorite. Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$1.81 per gallon, with an estimated annual contract of \$97,740.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2025.
Master Plan Implementation Goals: 3.4
13. Purchase Authorization - Bulk Lime. Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$189.00 per dry ton, with an estimated annual contract of \$158,760.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2025.
Master Plan Implementation Goals: 3.4

ITEMS OF BUSINESS

1. Blight Grant Agreement – 117 West Exchange Street. Consider approval of the Blight Grant Agreement in conjunction with the Shiawassee County Land Bank to secure partial funding for clean up of the collapsed building at 117 West Exchange Street if approved for grant assistance.
Master Plan Implementation Goals: 1.12, 1.19, 2.6, 3.1, 3.2, 4.3, 4.7, 7.1, 7.4
2. Woodland Trails Development Agreement. Consider approval of the Woodland Trails Development Agreement between The City of Owosso, Shiawassee County Land Bank Authority and Woodland Trails Condominium Association of Owosso to ensure reimbursement of funds for sewer repairs to remedy deficiencies and accept the system as public.
Master Plan Implementation Goals: 1.2, 1.4, 3.1, 3.4, 7.1, 7.4
3. Proposed Property Sale – Twenty-One Day Posting. Authorize twenty-one (21) day posting period for the proposed sale of the city-owned Amos Gould House located at 515 North Washington Street in the amount of \$360,000.00.
4. Consumers Energy Electric Facilities Easement – Armory Parking Lot. Consider approval of a permanent easement through City-owned parcel 050-470-000-001-00 (Armory Parking Lot) for the construction, operation and maintenance of new electric facilities to service the property at 300 West Main Street.
Master Plan Implementation Goals: 3.4

5. Parks and Recreation Millage Request. Consider resolution authorizing placement of a millage request for Parks and Recreation on the ballot for the August 6, 2024 Primary Election.
6. Unpaid Utility Charges. Authorize the Annual Notice for the collection of unpaid utility charges and the intent to lien therefore in compliance with Chapter 15, Section 15.4(c) of the Owosso City Charter.

COMMUNICATIONS

None.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, April 15, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.