

ATTENTION: A 30-MINUTE COUNCIL DISCUSSION PERIOD WILL BE HELD IMMEDIATELY PRIOR TO THIS REGULAR MEETING. THE PUBLIC IS WELCOME TO ATTEND.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, APRIL 15, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF APRIL 1, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Arbor Day Proclamation. A proclamation of the Mayor's Office declaring April 26, 2024 as Arbor Day in the City of Owosso.

PUBLIC HEARINGS

1. Public Hearing - Obsolete Property Rehabilitation Exemption Certificate – 300 West Main Street. Conduct a public hearing to receive citizen comment regarding the application from Shook Riverside Development LLC for an Obsolete Property Rehabilitation Exemption Certificate for the property located at 300 West Main Street.

Master Plan Implementation Goals: 1.19, 3.20, 5.13

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Return of Donated Items. Authorize the return of three chairs and cemetery decorative items donated to the Owosso Historical Commission for use at the Gould House, 515 North Washington Street, to Rebecca McClear.

Master Plan Implementation Goals: 3.20

2. Downtown Owosso Farmers' Market Traffic Control Order. Approve request from Josephine Brown, Market Manager of the Downtown Owosso Farmers Market, for street closures, as noted, every Saturday from May 4, 2024 to October 26, 2024 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market, and approve Traffic Control Order No. 1512 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12
3. Street Closure Request - Open Streets Owosso. Approve request from the Shiawassee Family YMCA for the closure of North Water Street from Exchange Street to Mason Street for the Open Streets Owosso – 2024 event on Saturday, June 29, 2024 from 9:00 a.m. to 2:00 p.m. and authorize Traffic Control Order No. 1513 formalizing the action.
Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12
4. Emergency Repair Authorization - Fire Department Tower-1. Authorize payment to Front Line Services, Inc. and Cummins Inc. for emergency repair and replacement of parts on Fire Department Tower 1 in the amount of \$2,780.43.
Master Plan Implementation Goals: 3.2
5. Warrant No. 642. Authorize Warrant No. 642 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Twp	Payment pursuant to 2011 Water Agreement – 25% of retail sales for quarter ending 03-31-2024	Water	\$17,848.14
Caledonia Charter Twp	Payment pursuant to 2006 Water Agreement – 25% of retail sales for quarter ending 03-31-2024	Water	\$39,937.18

6. Check Register – March 2024. Affirm check disbursements totaling \$4,721,663.43 for March 2024.

ITEMS OF BUSINESS

1. Demolition Authorization & Contract Approval – 1404 South Chipman Street. Authorize demolition of the structure at 1404 South Chipman Street and approve bid award to SP Powells Sand and Soil, LLC in the amount of \$18,798.00, and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 1.1, 1.13, 2.6

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. March 2024 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. March 2024 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. March 2024 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. March 2024 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. March 2024 Police Report.
6. Kevin D. Lenkart, Public Safety Director. March 2024 Fire Report.
7. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – February 2024.
8. Owosso Historical Commission. Minutes of March 26, 2024 Special Meeting.
9. Downtown Development Authority. Minutes of April 3, 2024.
10. Owosso Historical Commission. Minutes of April 8, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, April 29, 2024 – Special Meeting
 Thursday, May 2, 2024 – Budget Work Session
 Monday, May 6, 2024 – Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city_clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.