

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, JULY 1, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

- OPENING PRAYER:**
- PLEDGE OF ALLEGIANCE:**
- ROLL CALL:**
- APPROVAL OF THE AGENDA:**
- APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 17, 2024:**

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards & Commissions Appointments: Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Jill Davis	Downtown Development Authority filling unexpired term of Nicole Reyna	06-30-2026

2. Set Public Hearing – CDBG Grant Acceptance. Set a public hearing for Monday, July 15, 2024 to receive citizen comment regarding the proposal to accept CDBG grant funding for interior and exterior improvements on eight qualified residential homes.

Master Plan Implementation Goals: 1.1, 1.9

3. Traffic Control Order – Vintage Motorcycle Days. Approve the request from Lizzie Fredrick, Owosso Main Street DDA Executive Director, for the closure of Washington St. from Main St. to Mason St., Exchange St from Washington St. to Park St. and Mason St. from Ball St. to Park St. on Saturday, August 24, 2024 from 6:00 a.m. – 6:00 p.m. for the Vintage Motorcycle Days event, and further approve Traffic Control Order No. 1516 formalizing the request.
Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12
4. Purchase Order Amendment – Ambulance Equipment. Authorize amendment to Purchase Order No. 44021 with Stryker Corporation adding \$11,941.34 for a 3-year finance plan and further authorize payment according to terms of the agreement up to \$134,498.40.
Master Plan Implementation Goals: 3.4
5. Purchase Order Amendment – S & P Global Ratings. Authorize amendment to Purchase Order No. 45446 with S & P Global Ratings for a private credit assessment related to the CWSRF Project No. 5919-01, increasing the amount \$2,063.00 to \$28,125.00 due to an increase in the amount of the bond required for the project, and further authorize payment up to the contract amount, including said amendment.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 3.13
6. Contract Authorization – Public Safety Vehicle Equipment Changeover. Waive competitive bidding requirements, authorize contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, supply, and installation of public safety equipment in one new police utility vehicle in an amount not to exceed \$13,712.14, and further authorize payment to the vendor upon satisfactory completion of the work.
Master Plan Implementation Goals: 3.2
7. Check Register – June 2024. Affirm check disbursements totaling \$3,054,363.77 for June 2024.

ITEMS OF BUSINESS

1. Zoning Board of Appeals Bylaw Amendments. Consider approval of the proposed amendments to the Owosso Zoning Board of Appeals Bylaws.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – May 2024.
2. Owosso Historical Commission. Minutes of June 11, 2024.
3. Zoning Board of Appeals. Minutes of June 18, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, July 15, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
 Building Board of Appeals – Alternate - term expires June 30, 2025
 Downtown Historic District Commission – term expires June 30, 2027
 Planning Commission - term expires June 30, 2027
 Zoning Board of Appeals – Alternate – term expires June 30, 2027
 Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city_clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on July 1, 2024. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, July 1, 2024
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/81845162544?pwd=d2Km85MnNwWJ2bbUhW3LV0oqRDUI48.1>

Meeting ID: 818 4516 2544

Password: 435497

One tap mobile

+13017158592,,81845162544#,,,,*435497# US (Washington DC)

+13052241968,,81845162544#,,,,*435497# US

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on July 1, 2024 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF JUNE 17, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR DEB GRAZIER
FIRST CONGREGATIONAL CHURCH

PLEDGE OF ALLEGIANCE: GARLAND GRAZIER

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, and
Nicholas L. Pidek.

ABSENT: Councilmember Emily S. Olson.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda with the following change:

Remove Consent Agenda item 7. Change Order – Public Safety Vehicle Equipment Changeover

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF JUNE 3, 2024

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of June 3, 2024 as presented.

Motion supported by Councilmember Law and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

Guy Stuart, IV, 1000 W. Oliver Street, once again expressed his interest in purchasing the Gould House, saying his plans for the property coincide with the City's goal of increasing tourism. He asked for serious consideration of his cash offer when Council makes a decision as to whom the property should be sold.

Tom Manke, 2910 W. M-21, said he would like to see the Gould House sold to Mr. Stuart because he is an Owosso resident and Council should make deals with local people before they deal with outsiders. He went on to accuse the Council of accepting bribes.

Councilmember Law noted that he made an error on the date when he announced the annual Firefighter Memorial BBQ at the last meeting. The BBQ will be held September 14th from 3:00 p.m. until 11:00 p.m. at the Conservation Club.

Mayor Pro-Tem Osika thanked City Manager Henne for filling in for her as an announcer so that she could walk in the Heritage Parade. She said it had been another great Curwood weekend.

Mayor Teich said he was happy to have Mayor Pro-Tem Osika walk with him in the parade, saying they make a good team. He also thanked Dakota Woodworth for agreeing to serve on the DDA.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Boards & Commissions Appointments: Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Dakota Woodworth	Downtown Development Authority	06-30-2028

*Indicates reappointment

Proposed Special Assessment Project – Howell Street. Authorize Resolution No. 1 for proposed Special Assessment District No. 2025-01 for Howell Street from the south end to Clinton Street for street resurfacing as follows:

RESOLUTION NO. 96-2024

**HOWELL STREET
FROM SOUTH END TO CLINTON STREET
SPECIAL ASSESSMENT RESOLUTION NO. 1**

WHEREAS, the City Council of the City of Owosso deems it necessary to acquire and construct the following described improvement:

**Howell Street from south end to Clinton Street:
Street Resurfacing**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of making said public improvement is hereby referred to the City Manager, who shall prepare a report thereon, which shall include plans and detailed estimates of the cost thereof and a description of the special assessment district and such other pertinent information as will permit the City Council to decide the cost, extent and necessity of the public improvement and what proportion of the cost should be paid by the City at large.
2. The City Manager shall present said report to the City Council when same has been prepared.

Master Plan Implementation Goals: 3.4, 3.10

Proposed Special Assessment Project – Lynn Street. Authorize Resolution No. 1 for proposed Special Assessment District No. 2025-02 for Lynn Street from the west end to Howell Street for street resurfacing as follows:

RESOLUTION NO. 97-2024

**LYNN STREET
FROM WEST END TO HOWELL STREET
SPECIAL ASSESSMENT RESOLUTION NO. 1**

WHEREAS, the City Council of the City of Owosso deems it necessary to acquire and construct the following described improvement:

**Lynn Street from west end to Howell Street:
Street Resurfacing**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of making said public improvement is hereby referred to the City Manager, who shall prepare a report thereon, which shall include plans and detailed estimates of the cost thereof and a description of the special assessment district and such other pertinent information as will permit the City Council to decide the cost, extent and necessity of the public improvement and what proportion of the cost should be paid by the City at large.
2. The City Manager shall present said report to the City Council when same has been prepared.

Master Plan Implementation Goals: 3.4, 3.10

Bid Award – Self-Propelled Concrete Saw. Approve bid award to Lady Liberty Equipment LLC for the purchase of a 26” self-propelled concrete saw in the amount of \$17,925.00 and approve payment to the contractor upon satisfactory delivery of said equipment as follows:

RESOLUTION NO. 98-2024

**AUTHORIZING PURCHASE AGREEMENT FOR
A CORE CUT SELF-PROPELLED CONCRETE SAW
FROM LADY LIBERTY EQUIPMENT LLC**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Department of Public Works requires the use of a 26” self-propelled concrete saw; and

WHEREAS, the City of Owosso, has sought bids for a new 26” self-propelled concrete saw to provide a reliable, safer, deeper cutting tool; and

WHEREAS, the City of Owosso Director of Public Services & Utilities has reviewed the current replacement model and type, this is a budgeted item for replacement, from lowest responsible bidder, Lady Liberty Equipment LLC.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to contract with Lady Liberty Equipment LLC for the purchase of one (1) new Core Cut model CC3538JK-26 26” self-propelled concrete saw with a cost to the City of Owosso of \$17,925.00.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and

Lady Liberty Equipment LLC up to the amount of \$17,925.00.

THIRD: the above expenses shall be paid from the account no. 661-901-979.000.

***Professional Services Agreement – Local Well No. 1.** Waive competitive bidding requirements, authorize professional services agreement with Northern Pump & Well, Inc. for well cleaning and pump rebuild or replacement of Local Well No. 1 in the amount of \$40,918.00, and further authorize payment to contractor upon satisfactory completion of the project as follows:

RESOLUTION NO. 99-2024

**AUTHORIZING SERVICES AGREEMENT WITH NORTHERN PUMP & WELL, INC.
FOR CLEANING AND REBUILD OR REPLACEMENT OF PUMP FOR LOCAL WELL NO. 1
AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain a constant supply of water to its city and regional customers in accordance with state and federal regulatory requirements; and

WHEREAS, the ability to pump and deliver treated water on demand to customers is compromised when raw water production wells become plugged or inoperable; and

WHEREAS, the City Director of Public Services and Utilities has reviewed the necessity for the purchase of services to clean and rebuild or replace the pump for Local Well No. 1, and recommends authorizing Northern Pump & Well, Inc. to provide these services in the amount of \$40,918.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to enter into a services agreement with Northern Pump & Well, Inc. of Lansing, Michigan for well cleaning and the rebuild or replacement of the pump for Local Well No. 1.

SECOND: the mayor and/or city clerk are instructed and authorized to sign the services agreement as prepared by the city clerk.

THIRD: the accounts payable department is authorized to submit payment to Northern Pump & Well, Inc. in an amount not to exceed \$40,918.00.

FOURTH: the above expenses shall be paid from account no. 591-553-833.100.

Master Plan Implementation Goals: 1.5, 3.4, 3.10

***Change Order No. 1 – 2022-2024 Water Service Line Replacement Project.** Authorize Change Order No. 1 with Green Tech Systems, LLC for the 2022-2024 Water Service Line Replacement Project, a 2022 DWSRF project, in the amount of \$12,077.80 increasing the contract from \$3,331,600.00 to \$3,343,677.80 and further approve payment to the contractor up to the contract amount plus Change Order No. 1 as follows:

RESOLUTION NO. 100-2024

**AUTHORIZING CHANGE ORDER NO. 1
TO THE CONTRACT WITH
GREEN TECH SYSTEMS, LLC**

FOR THE 2022-2024 WATER SERVICE LINE REPLACEMENT PROJECT

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with Green Tech Systems, LLC on March 21, 2022 for the 2022-2024 Water Service Line Replacement Project for the replacement of lead and galvanized water service lines on various streets throughout the city; and

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) has requested that the installation of water service line at 1991 Herman Street be included in the project scope; and

WHEREAS, Green Tech Systems, LLC has agreed to complete this additional water service line installation in the amount of \$12,077.80.00, and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the 2022-2024 Water Service Line Replacement contract with Green Tech Systems, LLC to increase the contract amount to complete an additional water service line replacement.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 1 in the amount of \$12,077.80; an increase to the Contract for Services between the City of Owosso and Green Tech Systems LLC, revising the total current contract amount from \$3,331,600.00 to \$3,343,677.80.

THIRD: the accounts payable department is authorized to pay Green Tech Systems, LLC for work satisfactorily completed up to the revised contract amount of \$3,343,677.80.

FOURTH: the above expenses shall be paid from Water Fund Account 591-552-818.000-LSLREPLACE to be reimbursed by EGLE.

Master Plan Implementation Goals: 3.4

Change Order No. 2 – Public Safety Vehicle Equipment Changeovers. (This item was removed from the agenda.)

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Pidek, Mayor Pro-Tem Osika, Councilmembers Law, Haber, Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Olson.

ITEMS OF BUSINESS

2023-24 City Budget Amendment

Motion by Councilmember Pidek to adopt the 12-month budget amendments to the 2023-2024 Budget as follows:

RESOLUTION NO. 101-2024

**GENERAL APPROPRIATIONS ACT (BUDGET)
12 MONTH BUDGET AMENDMENTS FOR FYE 06-30-2024**

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council received the proposed budget for the fiscal year beginning July 1, 2023 and held a public hearing on May 1, 2023, and;

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council approved the budget for the fiscal year beginning July 1, 2023 on May 15, 2023; and

WHEREAS, pursuant to Chapter 8, Section 6 of the Owosso City Charter, the City Council received six-month budget amendments for the fiscal year beginning July 1, 2023 and adopted them on February 20, 2024; and

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the City Council of the City of Owosso hereby adopts the amended fiscal year 2023 – 2024 budget with twelve-month budget amendments as shown below:

Section 1: Estimated Expenditures

The following amounts are hereby amended for the operations of the City Government and its activities for the fiscal year beginning JULY 1, 2023 and ending JUNE 30, 2024:

<u>General Fund Expenditures</u>		
APPROPRIATIONS		
101	CITY COUNCIL	8,060
171	CITY MANAGER	336,579
201	FINANCE	243,945
210	CITY ATTORNEY	121,000
215	CLERK	280,940
228	INFORMATION & TECHNOLOGY	294,655
253	TREASURY	233,555
257	ASSESSING	214,442
261	GENERAL ADMIN	386,302
262	ELECTION	74,605
265	BUILDING & GROUNDS	205,023
270	HUMAN RESOURCES	218,945
301	POLICE	3,251,502
336	FIRE	3,277,192
371	BUILDING AND SAFETY	29,880
441	PUBLIC WORKS	662,195
528	LEAF AND BRUSH COLLECTION	331,898
585	PARKING	72,304
720	COMMUNITY DEVELOPMENT	199,067
751	PARKS	573,348

966	TRANSFERS OUT	70,931
TOTAL APPROPRIATIONS		11,086,368

Major Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	2,200,250
463	STREET MAINTENANCE	535,792
473	BRIDGE MAINTENANCE	166,128
474	TRAFFIC SERVICES-MAINTENANCE	17,356
478	SNOW & ICE CONTROL	171,265
480	TREE TRIMMING	86,453
482	ADMINISTRATION & ENGINEERING	214,664
485	LOCAL STREET TRANSFER	350,000
486	TRUNKLINE SURFACE MAINTENANCE	3,950
488	TRUNKLINE SWEEPING & FLUSHING	2,000
490	TRUNKLINE TREE TRIM & REMOVAL	1,000
491	TRUNKLINE STORM DRAIN, CURBS	900
492	TRUNKLINE ROADSIDE CLEANUP	718
494	TRUNKLINE TRAFFIC SIGNS	760
497	TRUNKLINE SNOW & ICE CONTROL	22,200
TOTAL APPROPRIATIONS		3,773,436

Local Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	714,748
463	STREET MAINTENANCE	634,278
474	TRAFFIC SERVICES-MAINTENANCE	1,500
478	SNOW & ICE CONTROL	72,578
480	TREE TRIMMING	128,547
482	ADMINISTRATION & ENGINEERING	122,861
TOTAL APPROPRIATIONS		1,674,512

Park/Recreation Sites Expenditures

APPROPRIATIONS		
751	PARKS	26,016
TOTAL APPROPRIATIONS		26,016

OMS/DDA Revolving Loan Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	43,971
TOTAL APPROPRIATIONS		43,971

Downtown Development Authority Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	214,037

261	GENERAL ADMIN	86,119
704	ORGANIZATION	700
705	PROMOTION	17,505
706	DESIGN	7,000
707	ECONOMIC VITALITY	30,333
905	DEBT SERVICE	22,065
TOTAL APPROPRIATIONS		377,759

Building Inspection Expenditures

APPROPRIATIONS		
200	GEN SERVICES	109,953
371	BUILDING AND SAFETY	158,661
TOTAL APPROPRIATIONS		268,614

Housing & Redevelopment Expenditures

APPROPRIATIONS		
200	GEN SERVICES	1,470,502
TOTAL APPROPRIATIONS		1,470,502

ARPA – American Rescue Plan Act Fund Expenditures

APPROPRIATIONS		
552	WATER UNDERGROUND	
966	TRANSFERS OUT	1,287,873
TOTAL APPROPRIATIONS		1,287,873

Historical Commission Fund Expenditures

APPROPRIATIONS		
797	HISTORICAL COMMISSION	28,977
798	CASTLE	35,446
799	GOULD HOUSE	15,228
800	COMSTOCK/WOODARD	1,300
TOTAL APPROPRIATIONS		80,951

General Obligation Debt Fund Expenditures

APPROPRIATIONS		
905	DEBT SERVICE	782,750
TOTAL APPROPRIATIONS		782,750

Capital Projects – Building Authority Fund

APPROPRIATIONS		
901	CAPITAL OUTLAY	12,182
TOTAL APPROPRIATIONS		12,182

Transportation Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	84,073

TOTAL APPROPRIATIONS 84,073

Sewer Fund Expenditures

APPROPRIATIONS

200	GEN SERVICES	2,260,393
549	SEWER OPERATIONS	303,736
901	CAPITAL OUTLAY	728,315
905	DEBT SERVICE	126,553
TOTAL APPROPRIATIONS		3,418,997

Water Fund Expenditures

APPROPRIATIONS

200	GEN SERVICES	1,220,228
552	WATER UNDERGROUND	3,446,578
553	WATER FILTRATION	1,410,086
901	CAPITAL OUTLAY	6,038,601
905	DEBT SERVICE	409,684
TOTAL APPROPRIATIONS		12,525,177

Waste Water Treatment Fund Expenditures

APPROPRIATIONS

200	GEN SERVICES	36,299
548	WASTEWATER OPERATIONS	2,065,715
901	CAPITAL OUTLAY	22,373,041
905	DEBT SERVICE	329,620
TOTAL APPROPRIATIONS		24,804,675

Fleet Fund Expenditures

APPROPRIATIONS

594	FLEET MAINTENANCE	425,442
901	CAPITAL OUTLAY	1,161,150
TOTAL APPROPRIATIONS		1,586,592

Brownfield Redevelopment Authority Funds Expenditures

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

APPROPRIATIONS

721	PROFESSIONAL SERVICES	1,058
964	TAX REIMBURSEMENTS	133,142
TOTAL APPROPRIATIONS		134,200

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

APPROPRIATIONS

721	PROFESSIONAL SERVICES	5,792
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964	TAX REIMBURSEMENTS	42,710
TOTAL APPROPRIATIONS		48,502

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	10,720
905	DEBT SERVICE	167,998
TOTAL APPROPRIATIONS		178,718

Fund 273 - OBRA #9 ROBBINS LOFT

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,200
TOTAL APPROPRIATIONS		1,200

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	4,237
905	DEBT SERVICE	28,171
TOTAL APPROPRIATIONS		32,408

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	3,809
964	TAX REIMBURSEMENTS	49,977
TOTAL APPROPRIATIONS		53,786

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

APPROPRIATIONS		
721	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	19,392
TOTAL APPROPRIATIONS		20,142

Section 2: Estimated Revenues

The following amounts are hereby amended for revenues of the City Government for the FISCAL YEAR BEGINNING JULY 1, 2023 and ENDING JUNE 30, 2024:

<u>General Fund Revenues</u>		
ESTIMATED REVENUES		
000	REVENUE	10,650,468
TOTAL ESTIMATED REVENUES		10,650,468

Major Streets Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	2,729,940
TOTAL ESTIMATED REVENUES		2,729,940

Local Streets Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	1,152,712
TOTAL ESTIMATED REVENUES		1,152,712

Parks and Recreation Sites Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	10,050
TOTAL ESTIMATED REVENUES		10,050

OMS/DDA Revolving Loan Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	36,892
TOTAL ESTIMATED REVENUES		36,892

Downtown Development Authority Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	370,805
TOTAL ESTIMATED REVENUES		370,805

Building Inspection Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	323,475
TOTAL ESTIMATED REVENUES		323,475

Housing & Redevelopment Fund Revenue

ESTIMATED REVENUES		
000	REVENUE	1,386,747
TOTAL ESTIMATED REVENUES		1,386,747

Opioid Settlement Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	26,495
TOTAL ESTIMATED REVENUES		26,495

ARPA – American Rescue Plan Act Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	207,900
TOTAL ESTIMATED REVENUES		207,900

Historical Commission Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	64,802
TOTAL ESTIMATED REVENUES		64,802

Debt Service Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	711,257
TOTAL ESTIMATED REVENUES		711,257

Capital Projects Building Authority Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	557
TOTAL ESTIMATED REVENUES		557

Transportation Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	19,879
TOTAL ESTIMATED REVENUES		19,879

Sewer Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	3,379,453
TOTAL ESTIMATED REVENUES		3,379,453

Water Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	10,920,937
TOTAL ESTIMATED REVENUES		10,920,937

Waste Water Treatment Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	24,333,966
TOTAL ESTIMATED REVENUES		24,333,966

Fleet Fund Revenues

ESTIMATED REVENUES		
000	REVENUE	1,101,378
TOTAL ESTIMATED REVENUES		1,101,378

Brownfield Development Authority Funds Revenue

Fund 243 - BRA / OBRA #12 WOODWARD LOFT

ESTIMATED REVENUES		
000	REVENUE	134,227
TOTAL ESTIMATED REVENUES		134,227

Fund 259 - OBRA-DIST#15 -ARMORY BUILDING

ESTIMATED REVENUES		
000	REVENUE	48,717
TOTAL ESTIMATED REVENUES		48,717

Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)

ESTIMATED REVENUES		
000	REVENUE	198,943
TOTAL ESTIMATED REVENUES		198,943

Fund 273 - OBRA #9 ROBBINS LOFT

ESTIMATED REVENUES		
000	REVENUE	6,621
TOTAL ESTIMATED REVENUES		6,621

Fund 276 - OBRA FUND DISTRICT #16 - QDOBA

ESTIMATED REVENUES		
000	REVENUE	28,814
TOTAL ESTIMATED REVENUES		28,814

Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL

ESTIMATED REVENUES		
000	REVENUE	53,950
TOTAL ESTIMATED REVENUES		53,950

Fund 283 - OBRA FUND-DISTRICT#3-TIAL

ESTIMATED REVENUES		
000	REVENUE	15,598
TOTAL ESTIMATED REVENUES		15,598

Special Assessment Fund Revenues

Fund 858 - 2013 SPECIAL ASSESSMENT

ESTIMATED REVENUES		
000	REVENUE	1,071
TOTAL ESTIMATED REVENUES		1,071

Fund 864 - 2016 SPECIAL ASSESSMENT

ESTIMATED REVENUES		
000	REVENUE	3,507
TOTAL ESTIMATED REVENUES		3,507
Fund 865 - 2017 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	18,716
TOTAL ESTIMATED REVENUES		18,716
Fund 866 - 2018 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	45,621
TOTAL ESTIMATED REVENUES		45,621
Fund 867 - 2019 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	20,401
TOTAL ESTIMATED REVENUES		20,401
Fund 868 - 2020 SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	21,661
TOTAL ESTIMATED REVENUES		21,661
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS		
ESTIMATED REVENUES		
000	REVENUE	170,169
TOTAL ESTIMATED REVENUES		170,169

Section 3: Adoption of Amended Budget by Reference

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 1 and 2 of this act.

Section 4: City Council Adoption

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Law, Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Olson.

Ordinance Adoption - Bonding for CWSRF Financing – Project No. 5919-01

Master Plan Implementation Goals: 3.4, 3.7

Motion by Councilmember Pidek to adopt the following ordinance authorizing and providing for the issuance of revenue bonds for CWSRF financing of the cost of improvements at the Wastewater Treatment Plant (secondary clarifier) under the provisions of Act 94, Public Acts of Michigan, 1933, as amended.

ORDINANCE NO. 846

A SUPPLEMENTAL ORDINANCE TO PROVIDE FOR THE ISSUANCE AND SALE OF REVENUE BONDS TO PAY THE COST OF THE ACQUISITION AND CONSTRUCTION OF IMPROVEMENTS TO THE WASTEWATER TREATMENT SYSTEM OF THE CITY OF OWOSSO; TO PRESCRIBE THE FORM OF THE BONDS; TO PROVIDE FOR THE COLLECTION OF REVENUES FROM THE SYSTEM SUFFICIENT FOR THE PURPOSE OF PAYING THE COSTS OF OPERATION AND MAINTENANCE OF THE SYSTEM AND TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS; TO PROVIDE FOR SECURITY FOR THE BONDS; TO PROVIDE FOR THE SEGREGATION AND DISTRIBUTION OF REVENUES OF THE SYSTEM; TO PROVIDE FOR THE RIGHTS OF THE HOLDERS OF THE BONDS IN ENFORCEMENT THEREOF; AND TO PROVIDE FOR OTHER MATTERS RELATING TO THE BONDS AND THE SYSTEM.

THE CITY OF OWOSSO ORDAINS:

2024 SUPPLEMENTAL ORDINANCE. This ordinance (hereinafter referred to as the “2024 Supplemental Ordinance”) is adopted in accordance with Section 21 of the Prior Ordinance (defined below) and pursuant to the authority in Act 94.

DEFINITIONS. Except as hereinafter provided, all terms which are defined in Section 1 of the Prior Ordinance shall have the same meanings in this 2024 Supplemental Ordinance. In addition, whenever used in this 2024 Supplemental Ordinance, except when otherwise indicated by context, the following definitions shall apply to the terms in this 2024 Supplemental Ordinance:

“Authority” means the Michigan Finance Authority, or any successor agency.

“Authorized Officer” means the Mayor, City Manager, Finance Director, or Public Utilities Director of the City, or any one or more of them.

“Bonds” as defined in the Prior Ordinance shall include the Series 2024 Bonds that are being issued on a parity with the Series 2020 Bond, the Series 2022 Bonds, and the Series 2023 Bonds pursuant to Section 20 of the Prior Ordinance.

“Contract Documents” means the Purchase Contract between the City and the Authority, the Supplemental Agreement by and among the City, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes, and Energy, and the Issuer’s Certificate for the Series 2024 Bonds, and such other closing documents required by the Authority for the issuance of the Series 2024 Bonds.

“Improvements” means the design, acquisition and construction of improvements to the System, including clarifier mechanism improvements at the City’s wastewater treatment plant (the “WWTP”) consisting of the acquisition, construction, and installation of a new circular clarifier mechanism, improvements to

existing clarifiers, and other structural, mechanical, electrical, SCADA, and lighting improvements to WWTP buildings and facilities, as well as all other work, equipment, and site improvements necessary and incidental to these improvements.

“Issue Date” means the date on which the Series 2024 Bonds are delivered to the original purchaser thereof.

“Prior Ordinance” means Ordinance No. 807 adopted by the City Council on April 20, 2020, Ordinance No. 826 adopted by the City Council on February 7, 2022, and Ordinance No. 840 adopted by the City Council on June 20, 2023.

“Series 2024 Bonds” means the Bonds authorized in Sections 5 and 6.

NECESSITY, PUBLIC PURPOSE. It is hereby determined to be necessary for the public health, safety and welfare of the City to acquire and construct the Improvements to the System in accordance with the maps, plans and specifications therefor prepared by the City’s consulting engineers, which are hereby approved.

ESTIMATED COST; PERIOD OF USEFULNESS. The cost of the Improvements has been estimated not to exceed \$5,200,000 including the payment of legal, engineering, financial and other expenses, which estimate of cost is approved and confirmed, and the period of usefulness of the Improvements is estimated to be not less than forty (40) years.

ISSUANCE OF BONDS. To pay all or a portion of the cost of designing, acquiring, and constructing the Improvements and to pay the legal and financial expenses and all other expenses incidental to the issuance of the Series 2024 Bonds, the City shall borrow the sum of not to exceed \$5,200,000 and issue its revenue bonds pursuant to the provisions of Act 94. The Series 2024 Bonds shall be issued in the aggregate principal sum of not to exceed \$5,200,000, as finally determined by the Authorized Officer at the time of sale, or such lesser amount thereof as shall have been advanced to the City pursuant to the Contract Documents. The remaining cost of the Improvements, if any, shall be paid from City funds on hand and legally available for such use.

During the time funds are being drawn down by the City under the Series 2024 Bonds, the Authority will periodically provide the City a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the City of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of the Series 2024 Bonds.

SERIES 2024 BOND DETAILS. The Series 2024 Bonds shall be designated “Wastewater Treatment System Junior Lien Revenue Bonds, Series 2024.” The Series 2024 Bonds shall be issued as one fully registered bond, shall be sold and delivered to the Authority in the denomination of the principal amount of the Series 2024 Bonds. The Series 2024 Bonds shall be dated the date of delivery to the Authority, or such other date approved by the Authorized Officer, and shall be payable on the dates determined by the Authorized Officer at the time of sale provided the final maturity shall be no later than forty (40) years after the date of issuance. The Series 2024 Bonds shall bear interest at a rate of not to exceed 3.00% per annum as determined by the Authorized Officer, payable semiannually on the dates determined by the Authorized Officer at the time of sale.

Notwithstanding the above, the final amount of any maturity and terms of the Series 2024 Bonds shall be as provided in the Contract Documents and will be finally determined by the Authorized Officer.

PAYMENT OF SERIES 2024 BONDS; CONFIRMATION OF STATUTORY LIEN. The principal of, premium, if any, and interest on the Series 2024 Bonds shall be payable solely from the Net Revenues, and, to secure such payment from the Net Revenues, the statutory lien upon the whole of the Net Revenues established by Act 94 and the pledge created in Section 6 of the Prior Ordinance is hereby confirmed in favor of the Series 2024 Bonds and lien shall be of equal standing and priority with the Series 2020 Bond,

the Series 2022 Bonds, and the Series 2023 Bonds, but junior and subordinate to the lien of all, if any, subsequently issued Senior Lien Bonds.

The Series 2024 Bonds, including both principal and interest thereon, shall not be a general obligation of the City and shall not constitute an indebtedness of the City for the purpose of any debt limitations imposed by any constitutional or statutory provisions.

The statutory lien on the Net Revenues with respect to the Series 2024 Bonds will continue until payment in full of the principal of and interest on the Series 2024 Bonds, or until sufficient cash or Sufficient Government Obligations, or a combination thereof, have been deposited in trust for the payment in full of the principal of and interest on the Series 2024 Bonds to maturity, or, if called for redemption, to the date fixed for redemption, together with the amount of the redemption premium, if any. Upon deposit of cash or Sufficient Government Obligations, or a combination thereof, as provided in the previous sentence, the statutory lien shall be terminated with respect to the Series 2024 Bonds, the holder of the Series 2024 Bonds shall have no further rights under the Ordinance except for payment from the deposited funds, and the Series 2024 Bonds shall be considered to be defeased and shall not longer be considered to be outstanding under the Ordinance.

STATE REVENUE SHARING PLEDGE. If required by the Authority, as additional security for repayment of the Series 2024 Bonds, the City Council agrees to pledge the state revenue sharing payments that the City is eligible to receive from the State of Michigan under Act 140, Public Acts of Michigan, 1971, as amended, to the Authority as purchaser and holder of the Series 2024 Bonds. The Authorized Officer is authorized to execute and deliver a revenue sharing pledge agreement between the City and the Authority.

PRIOR REDEMPTION. The Series 2024 Bonds issued and sold to the Authority shall be subject to redemption prior to maturity upon the terms and conditions set forth in the form of Series 2024 Bonds contained in Section 12 hereof.

PAYING AGENT AND REGISTRATION.

Appointment of Paying Agent. From time to time the Authorized Officer shall designate and appoint a Paying Agent, which shall also act as transfer agent and bond registrar. The initial Paying Agent shall be the City Treasurer. In the event of a change in the Paying Agent, notice shall be given in writing, by certified mail, to each Registered Owner not less than sixty (60) days prior to the next interest payment date. The Paying Agent shall keep the official books for the recordation of the Registered Owners of the Bonds.

Registration of Bonds. Registration of the Bonds shall be recorded in the registration books of the City to be kept by a Paying Agent. Bonds may be transferred only by submitting the same, together with a satisfactory instrument of transfer signed by the Registered Owner or the Registered Owner's legal representative duly authorized in writing, to the Paying Agent, after which a new Bond or Bonds shall be issued by the Paying Agent to the transferee (new registered owner) in any denomination, in the same aggregate principal amount as the Bond submitted for transfer. No transfer of Bonds shall be valid unless and until recorded on the bond registration books in accordance with the foregoing. The person in whose name any Bond is registered may for all purposes, notwithstanding any notice to the contrary, be deemed and treated by the City and the Paying Agent as the absolute owner thereof, and any payment of principal and interest on any Bond to the Registered Owner thereof shall constitute a valid discharge of the City's liability upon such Bond to the extent of such payment. No Bond shall be transferred less than fifteen (15) days prior to an interest payment date nor after the Bond has been called for redemption.

Authority's Depository. Notwithstanding any other provision of the Prior Ordinance, this 2024 Supplemental Ordinance or the Series 2024 Bonds, so long as the Authority is the owner of the Series 2024 Bonds: (a) the Series 2024 Bonds shall be payable in lawful money of the United States; (b) the Series 2024 Bonds are payable as to principal, premium, if any, and interest at U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the City by the Authority (the "Authority's Depository"); (c) the City agrees that it will deposit with the Authority's Depository payments of the principal

of, premium, if any, and interest on the Series 2024 Bonds in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the City's deposit by 12:00 p.m. (noon) on the scheduled day, the City shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (d) written notice of any redemption of the Series 2024 Bonds shall be given by the City and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

SALE OF BONDS. The Series 2024 Bonds shall be sold to the Authority by means of a negotiated sale. The City determines that a negotiated sale to the Authority is in the best interest of the City because the terms offered by the Authority are more favorable than those available from other sources of funding.

BOND FORM. The Series 2024 Bonds shall be in substantially the following form with such completions, changes and additions as may be required by the Authority or as recommended by the City's Bond Counsel and approved by the officers of the City signing the Series 2024 Bonds:

**UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SHIAWASSEE**

CITY OF OWOSSO

WASTEWATER TREATMENT SYSTEM REVENUE BOND, SERIES 2024

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>
	See Schedule I	_____, 2024

Registered Owner: Michigan Finance Authority

Principal Amount:

The City of Owosso, Shiawassee County, Michigan (the "Issuer"), acknowledges itself indebted and, for value received, hereby promises to pay to the Registered Owner specified above, or registered assigns, out of the net revenues of the Wastewater Treatment System of the City (the "System"), including all appurtenances, additions, extensions and improvements thereto after provision has been made for reasonable and necessary expenses of operation, maintenance and administration of the System (the "Net Revenues"), the amounts and on the Dates of Maturity set forth on Schedule I herein, together with interest thereon from the dates of receipt of such funds, or such later date to which interest has been paid, at the Interest Rate per annum specified above, first payable on _____ 1, 20__, and semiannually thereafter on the first day of April and October of each year, except as the provisions hereinafter set forth with respect to redemption of this Bond prior to maturity may become applicable hereto.

The Issuer promises to pay to the Michigan Finance Authority (the "Authority") the principal amount of this Bond or so much thereof as shall have been advanced to the Issuer pursuant to a Purchase Contract between the Issuer and the Authority and a Supplemental Agreement by and among the Issuer, the Authority and the State of Michigan acting through the Department of Environment, Great Lakes and Energy, and the Order of Approval issued by the Department of Environment, Great Lakes and Energy.

Interest on this Bond is payable to the registered owner of record as of the close of business on the 15th day of the month immediately preceding any interest payment as shown on the registration books of the Issuer kept by the Treasurer of the Issuer, as bond registrar and paying agent, by check or draft mailed by the Treasurer of the Issuer to the registered owner at the registered address. Interest on this

Bond shall be computed on the basis of a 360-day year comprised of twelve 30-day months. During the time funds are being drawn down by the Issuer under this Bond, the Authority will periodically provide the Issuer a statement showing the amount of principal that has been advanced and the date of each advance, which statement shall constitute prima facie evidence of the reported information; provided that no failure on the part of the Authority to provide such a statement or to reflect a disbursement or the correct amount of a disbursement shall relieve the Issuer of its obligation to repay the outstanding principal amount actually advanced, all accrued interest thereon, and any other amount payable with respect thereto in accordance with the terms of this Bond.

Notwithstanding any other provision of this Bond, so long as the Authority is the owner of this Bond, (a) this Bond is payable as to principal, premium, if any, and interest at U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository"); (b) the Issuer agrees that it will deposit with the Authority's Depository payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise; in the event that the Authority's Depository has not received the Issuer's deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment; and (c) written notice of any redemption of this Bond shall be given by the Issuer and received by the Authority's Depository at least 40 days prior to the date on which such redemption is to be made.

This Bond, being one fully registered bond, is issued in accordance with the provisions of Act 94, Public Acts of Michigan, 1933, as amended, Ordinance No. 807 adopted by the City Council of the Issuer on April 20, 2020, as supplemented on February 7, 2022, as supplemented on June 20, 2023, and as supplemented again on June 17, 2024 (as supplemented, the "Ordinance"), for the purpose of paying the cost of acquiring and constructing improvements to the System. This Bond is a self-liquidating bond, and is not a general obligation of the Issuer within any constitutional, statutory or charter limitation, but is payable, both as to principal and interest, solely from the Net Revenues of the System. The principal of and interest on this Bond are secured by a statutory lien on the Net Revenues.

The Issuer hereby covenants and agrees to fix, and maintain at all times while any of the Bonds shall be outstanding, such rates for service furnished by the System as shall be sufficient to provide for payment of the principal of and interest upon all such Bonds as and when the same become due and payable, to maintain a bond and interest redemption account and to provide for the payment of expenses of administration and operation and such expenses for maintenance of the System as are necessary to preserve the same in good repair and working order, and to provide for such other expenditures and funds for the System as are required by the Ordinance. **The City has reserved the right, on the conditions stated in the Ordinance, to issue additional bonds of prior and senior or equal standing of priority of lien with this Bond as to the Net Revenues.** For a complete statement of the revenues from which, and the conditions under which, this Bond is payable, a statement of the conditions under which additional bonds of equal or superior standing may hereafter be issued, and the general covenants and provisions pursuant to which this Bond is issued, reference is made to the Ordinance.

Bonds of this series may be subject to redemption prior to maturity by the Issuer only with the prior written consent of the Authority and on such terms as may be required by the Authority.

In the event of a default in the payment of principal or interest hereon when due, whether at maturity, by redemption or otherwise, the amount of such default shall bear interest (the "additional interest") at a rate equal to the rate of interest that is two percent above the Authority's cost of providing funds (as determined by the Authority) to make payment on the bonds of the Authority issued to provide funds to purchase this Bond but in no event in excess of the maximum rate of interest permitted by law. The additional interest shall continue to accrue until the Authority has been fully reimbursed for all costs incurred by the Authority (as determined by the Authority) as a consequence of the Issuer's default. Such additional interest shall be payable on the interest payment date following demand of the Authority. In the event that (for reasons other than the default in the payment of any municipal obligation purchased by the Authority)

the investment of amounts in the reserve account established by the Authority for the bonds of the Authority issued to provided funds to purchase this Bond fails to provide sufficient available funds (together with any other funds that may be made available for such purpose) to pay the interest on outstanding bonds of the Authority issued to fund such account, the Issuer shall and hereby agrees to pay on demand only the Issuer's pro rata share (as determined by the Authority) of such deficiency as additional interest on this Bond.

It is hereby certified and recited that all acts, conditions and things required by law, precedent to and in the issuance of this Bond, exist and have been done and performed in regular and due time and form as required by law and that the total indebtedness of the Issuer including this Bond, does not exceed any charter, constitutional or statutory limitation.

IN WITNESS WHEREOF, the City of Owosso, Shiawassee County, Michigan, by its City Council, has caused this Bond to be signed, by the manual or facsimile signatures of its Mayor and City Clerk, all as of the ____ day of _____, 2024.

Robert Teich Jr., Mayor

Amy K. Kirkland, City Clerk

ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____

(please print or type social security number or taxpayer identification number and name and address of transferee)

the within bond and all rights thereunder, and does hereby irrevocably constitute and appoint _____ attorney to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____, 20__

Notice: The signature to this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever. When assignment is made by a guardian, trustee, executor or administrator, an officer of a corporation, or anyone in a representative capacity, proof of his/her capacity to act must accompany the bond.

In the presence of: _____

Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guaranty program.

Signature Guaranteed: _____

Name of Issuer: CITY OF OWOSSO

EGLE Project No: 5919-01

EGLE Approved Amount: \$

SCHEDULE I

Based on the schedule provided below, unless revised as provided in this paragraph, repayment of principal of the Bond shall be made until the full amount advanced to the Issuer is repaid. In the event the Order of Approval issued by the Department of Environmental Quality (the "Order") approves a principal amount of assistance less than the amount of the Bond delivered to the Authority, the Authority shall only disburse principal up to the amount stated in the Order. In the event (1) that the payment schedule approved by the Issuer and described below provides for payment of a total principal amount greater than the amount of assistance approved by the Order or (2) that less than the principal amount of assistance approved by the Order is disbursed to the Issuer by the Authority, the Authority shall prepare a new payment schedule that shall be effective upon receipt by the Issuer.

Due Date	Amount of Principal Installment Due
----------	-------------------------------------

Interest on the Bond shall accrue on that portion of principal disbursed by the Authority to the Issuer from the date principal is disbursed, until paid, at the rate of ____% per annum, payable _____ 1, 20____, and semiannually thereafter.

The Issuer agrees that it will deposit with U.S. Bank Trust Company, National Association, or at such other place as shall be designated in writing to the Issuer by the Authority (the "Authority's Depository") payments of the principal of, premium, if any, and interest on this Bond in immediately available funds by 12:00 p.m. (noon) at least five business days prior to the date on which any such payment is due whether by maturity, redemption or otherwise. In the event that the Authority's Depository has not received the Issuer's deposit by 12:00 p.m. (noon) on the scheduled day, the Issuer shall immediately pay to the Authority as invoiced by the Authority an amount to recover the Authority's administrative costs and lost investment earnings attributable to that late payment.

[END OF BOND FORM]

SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF SERIES 2024 BONDS. The Series 2024 Bonds shall be sold at a private, negotiated sale to the Authority, as authorized by Act 227, Public Acts of Michigan, 1985, as amended. The City Council determines that the sale and delivery of the Series 2024 Bonds to the Authority as provided in this 2024 Supplemental Ordinance will provide the City with the lowest cost of borrowing money for the Improvements. The sale shall be made pursuant to the terms and conditions to be set forth in a Purchase Contract (the "Purchase Contract") and a Supplemental Agreement (the "Supplemental Agreement") related to the Series 2024 Bonds. The Authorized Officer is authorized to execute and deliver the Supplemental Agreement and the Purchase Contract in such forms as shall be approved by the Authorized Officer, with such approval to be evidenced by the Authorized Officer's signature thereon. Notwithstanding any other provision of this 2024 Supplemental Ordinance, the Series 2024 Bonds shall be initially sold to the Authority as one bond, numbered 1, in the aggregate principal amount of not to exceed the original principal amount of the Series 2024 Bonds. In addition, the Authorized Officer and other City employees and officials are authorized to execute and deliver to the Authority and such certificates and documents as the Authority or bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Series 2024 Bonds in accordance with the provisions of this 2024 Supplemental Ordinance. The Authorized Officer is authorized to execute any orders, receipts, agreements, pledge agreements, documents or certificates necessary to complete the transaction, including, but not limited to, any issuers certificate, any certificates relating to federal or state securities laws, rules or regulations, and any revenue sharing pledge agreement. The Authorized Officer is authorized to seek a credit assessment, or similar, from Standard & Poor's or another nationally recognized rating organization and to execute and file any applications to the Michigan Department of Treasury, including an Application for State Treasurer's Approval to Issue Long-Term Securities and any other applications to the Michigan Department of Treasury and to seek any waivers from the Michigan Department of Treasury. Any prior actions of the Authorized Officer in furtherance of this

Section 13 and the transactions contemplated by this 2024 Supplemental Ordinance are hereby ratified and confirmed.

TAX COVENANT. The City covenants to comply with all requirements of the Code necessary to assure that the interest on the Series 2024 Bonds will be and will remain excludable from gross income for federal income tax purposes. The Authorized Officer and other appropriate officials of the City are authorized to do all things necessary to assure that the interest on the Series 2024 Bonds will be and will remain excludable from gross income for federal income tax purposes.

EXECUTION OF BONDS. The Mayor or the Mayor Pro Tem, and the Clerk or Deputy Clerk of the City, are hereby authorized and directed to sign the Series 2024 Bonds, either manually or by facsimile signature, on behalf of the City. Upon execution, the Series 2024 Bonds shall be delivered to the purchaser upon receipt of the purchase price or upon compliance with the terms and conditions of the Purchase Contract.

CONSTRUCTION FUND. The City Treasurer is hereby directed to create and maintain a construction fund for the Improvements (the "Construction Fund"), into which the proceeds of the Series 2024 Bonds shall be deposited. Such moneys shall be used solely for the purpose for which the Series 2024 Bonds were issued. Any unexpected balance in the Construction Fund remaining after completion of the Improvements may be used for such purposes as allowed by law. After completion of the Improvements and disposition of remaining Series 2024 Bond proceeds, if any, pursuant to the provisions of this Section, the Construction Fund shall be closed.

SERIES 2024 BOND PROCEEDS. The proceeds of the sale of the Series 2024 Bonds shall be used solely to pay the costs of the Improvements and any engineering, legal and other expenses incident thereto; provided that the City Council shall not authorize the payment of any such moneys for acquisition and construction of any part of the Improvements until there shall have been first filed with it by the consulting engineer in charge of such work, a written statement to the effect that the sum so to be paid is in full or partial payment of a contractual obligation in connection with the Improvements and that the City has received the consideration for such payment. The statement of the consulting engineer shall also show the cost of acquisition and construction of the Improvements that has theretofore been approved by him for payment and the amount of the balance that will be required for completion of the Improvements.

PUBLICATION AND RECORDATION. This 2024 Supplemental Ordinance shall be published once in full in a newspaper of general circulation in the City qualified under state law to publish legal notices, and the same shall be recorded in the records of the City and such recording authenticated by the signature of the City Clerk.

ORDINANCE SUBJECT TO MICHIGAN LAW. The provisions of this 2024 Supplemental Ordinance are subject to the laws of the State of Michigan.

SECTION HEADINGS. The section headings in this 2024 Supplemental Ordinance are furnished for convenience of reference only and shall not be considered to be a part of this 2024 Supplemental Ordinance.

SEVERABILITY. If any section, paragraph, clause or provision of this 2024 Supplemental Ordinance shall be held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this 2024 Supplemental Ordinance.

RATIFICATION OF PRIOR ORDINANCE; CONFLICTING ORDINANCES. The Prior Ordinance, as supplemented by the 2022 Supplemental Ordinance and this 2024 Supplemental Ordinance, is hereby ratified and confirmed. All ordinances or parts thereof, insofar as the same may be in conflict herewith, are hereby repealed to the extent of the conflict; provided, that the foregoing shall not operate to repeal any provision thereof, the repeal of which would impair the obligation on the Series 2020 Bond, the Series 2022 Bonds, the Series 2023 Bonds, or the Series 2024 Bonds.

EFFECTIVE DATE OF ORDINANCE. Pursuant to Section 6 of Act 94, this 2024 Supplemental Ordinance shall be approved on the date of first reading and this 2024 Supplemental Ordinance shall be effective immediately upon its adoption and publication pursuant to Act 94.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Law, Haber, Mayor Pro-Tem Osika, Councilmember Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Olson.

Property Sale – 515 North Washington Street – Amos Gould House

Master Plan Implementation Goals: 3.20

City Manager Henne reminded the Council that the sale of real property requires at least five affirmative votes to be enacted.

There was discussion among Councilmembers as to the reasons why the Historical Commission recommended the proposal of the Harringtons over that of Mr. Stuart.

Motion by Mayor Pro-Tem Osika to approve the sale of city-owned property at 515 North Washington, known as the Gould House, to Sean Harrington in the amount of \$250,000.00 as follows:

RESOLUTION NO. 102-2024

**APPROVING PROPERTY SALE
BETWEEN THE CITY OF OWOSSO AND SEAN HARRINGTON
FOR THE AMOS GOULD HOUSE
LOCATED AT 515 N. WASHINGTON STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, received an offer to purchase parcel # 050-470-033-001-00 for \$250,000 from Sean Harrington; and

WHEREAS, the City of Owosso published the offer for 21 days in accordance with City Charter provisions governing sale of City-owned real estate; and

WHEREAS, the 21-day posting period has expired; and

WHEREAS, the property is currently zoned Residential Multi Family RM-1; and

WHEREAS, the City of Owosso desires to complete a purchase agreement with Sean Harrington for sale of the property located at 515 North Washington Street to Sean Harrington in the amount of \$250,000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso agrees to sell parcel #050-470-033-001-00 to Sean Harrington for the sum of Two Hundred and Fifty Thousand Dollars (\$250,000.00), due at the time of closing.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the documents as necessary to complete the sale of 515 North Washington Street between the City of Owosso and Sean Harrington.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Pidek, Fear, Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Olson.

Rescind Resolution No. 95-2024 – Professional Services Agreement Termination – Planning & Zoning Services

Motion by Councilmember Pidek to rescind Resolution No. 95-2024, which authorized the termination of the Professional Services Agreement with CIB Planning, Inc. for planning and zoning services, and reinstate the original contract terms approved in June 2022 as follows:

RESOLUTION NO. 103-2024

**RESCIND RESOLUTION NO. 95-2024
REGARDING THE 30-DAY TERMINATION NOTICE FOR THE
PROFESSIONAL PLANNING SERVICES AGREEMENT
WITH CIB PLANNING, INC.**

WHEREAS, on June 3, 2024, City Council approved Resolution No. 95-2024 terminating the professional planning services agreement with CIB Planning, Inc.; and

WHEREAS, upon further review, the City now recommends that Resolution No. 95-2024 be rescinded in order to reinstate the contract with CIB Planning, Inc. as originally approved in June 2022 for site plan reviews, master plan drafting, and development advisory services contributing to our city's development and compliance with state planning and zoning laws.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: that Resolution No. 95-2024, originally authorized June 3, 2024, is hereby rescinded and the original contract with CIB Planning, Inc. is reinstated as approved in June of 2022.

SECOND: the mayor is instructed and authorized to sign the document substantially in the form attached, Contract Reinstatement Agreement between the City of Owosso, Michigan and CIB Planning, Inc., effective immediately.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Mayor Pro-Tem Osika, Councilmembers Haber, Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmembers Olson.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. May 2024 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. May 2024 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. May 2024 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. May 2024 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. May 2024 Police Report.
Kevin D. Lenkart, Public Safety Director. May 2024 Fire Report.
WWTP Review Board. Minutes of May 28, 2024.
Downtown Development Authority. Minutes of June 5, 2024.

CITIZEN COMMENTS AND QUESTIONS

Bill Moull, 1335 W. North Street, Historical Commission Member, noted that the OHC has worked diligently on the Gould House project for some time and the in-kind offer from the Harringtons was never considered when they vetted the proposals. He also noted that he spoke with Mr. Stuart and let him know that his passion for the home was recognized by the Commission and that their recommendation had not been reached easily.

Tom Manke, 2910 W. M-21, said he felt Council made a mistake in accepting the OHC's recommendation for the Gould House and accused them of accepting a bribe.

Mayor Pro-Tem Osika wished Councilmember Law a happy birthday.

Councilmember Fear invited everyone to attend Owosso Pride this coming weekend.

NEXT MEETING

Monday, July 01, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2024
Building Board of Appeals – Alternate - term expires June 30, 2025
Zoning Board of Appeals – Alternate – term expires June 30, 2024
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Mayor Pro-Tem Osika for adjournment at 7:59 p.m.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



MEMORANDUM

Building Department 301 W Main St Owosso, MI 989-725-0535

DATE: June 27, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Tanya Buckelew, Planning & Building Director

SUBJECT: Michigan State Housing Development Authority (MSHDA) and Community Development Block Grant (CDBG) – Set Public Hearing

RECOMMENDATION:

Staff recommends setting a public hearing for Monday, July 15, 2024 at 7:30 p.m. during the regular City Council meeting. This is a compliance requirement to be eligible for the CDBG program and to receive a grant agreement.

The purpose of the hearing is to inform citizens of the proposed objectives of the grant, activities, locations and the amounts to be used for each activity.

BACKGROUND:

- The City applied for and has been awarded a CDBG Grant for \$395,300 (City match is not required). This includes reimbursements of administrative costs.
- This grant is for interior and exterior renovations to single-family homes (i.e. roofing, siding, windows, furnace, water heater, electrical updates) that will benefit low- to moderate- income households.
- Each household can receive up to \$40,000 for improvements

FISCAL IMPACTS:

Minimal impact on the budget as the City will be reimbursed for the time spent on this grant. We will track the time for City employees that assist with the program.

Attachments: (1) Public Hearing Notice

RESOLUTION NO.

**SETTING A PUBLIC HEARING RECEIVE CITIZEN COMMENT REGARDING
THE CITY OF OWOSSO CDBG HOUSING IMPROVEMENT PROGRAM**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has received a CDBG grant to assist single family homeowners with interior and exterior improvements to their homes; and

WHEREAS, the CDBG program requires a public hearing to receive citizen comment regarding the objectives of the grant, permitted activities, eligible locations, and the amounts allocated too each activity.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that a public hearing is set for Monday, July 15, 2024 at 7:30 p.m. in the City Hall Council Chambers to receive citizen comment regarding the City's CDBG Housing Improvement Program.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: June 24, 2024

TO: City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: Traffic Control Order # 1516

Lizzie Fredrick, Owosso Main Street/DDA Executive Director, is requesting the following street/lot closure for the annual Owosso Vintage Motorcycle Days.

LOCATION:

Washington St. from Main St. to Mason St., Exchange St. from Washington St. to Park St. and Mason St. from Ball St to Park St.

DATE:

August 24, 2024

TIME:

6:00 am – 6:00 pm

Master Plan Implementation Goals	
4.5 - Identify, Preserve and Enhance the Community's Character	Continue to support biking, walking and river activities in downtown.
4.6 - Identify, Preserve and Enhance the Community's Character	Continue to support festivals and events.
4.16 - Identify, Preserve and Enhance the Community's Character	Promote tourism. Advance and expand Downtown's Day-Tripper Transformation Strategy.
5.9 - Increase Quality of Life and Quality of Place for All	Increase lifestyle, entertainment options including festivals and cultural events.
5.12 - Increase Quality of Life and Quality of Place for All	Continue to support weekend and evening activities in the downtown.
5.17 - Increase Quality of Life and Quality of Place for All	Create and demonstrate a welcoming culture of hospitality for the vision, businesses and residents of Downtown Owosso.
5.1 - Increase Quality of Life and Quality of Place for All	Support and promote arts & culture, in partnership with Shiawassee Arts Council, Owosso Community Players, Owosso Public School District, and others.
6.5 - Boost Local Economy	Support and promote arts & culture, in partnership with Shiawassee Arts Council, Owosso Community Players, Owosso Public School District, and others.
7.1 - Strengthen Public and Private Partnerships	Foster stronger relationships between the public schools, local government, student groups, and community groups.

The Public Safety Department has issued Traffic Control Order # 1516 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommend approval and further authorization of a traffic control order formalizing the action.

CITY OF OWOSSO
TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.	DATE	TIME
1516	6-24-24	2:45 pm

REQUESTED BY
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL
Street closures

LOCATION OF CONTROL
Washington St. from Main St. to Mason St., Exchange St. from
Washington St. to Park St. and Mason St. from Ball St to Park St.

EVENT:
Owosso Vintage Motorcycle Days
DATE: August 24, 2024
TIME: 6:00 am - 6:00 pm

APPROVED BY COUNCIL
_____, 20____

REMARKS



APPLICATION FOR USE OF CITY STREETS & PARKING LOTS FOR SPECIAL EVENTS

202 S. WATER STREET · OWOSSO, MICHIGAN 48867-2958 · (989) 725-0580 · FAX 725-0528

This application, plus all required documentation and fees shall be submitted to the Public Safety Department at least thirty (30) days and not more than one hundred twenty (120) days prior to the first day of the requested event, with 2 exceptions:

1. Applicants requiring the issuance of a conditional use permit as required by Sec. 38-504(4)(b), shall submit a complete application at least ninety (90) days prior to the event.
2. Applicants requesting the use of a state trunkline shall submit a complete application at least forty-five (45) days prior to the event.

Event Name: _____

Applicant Name: _____ Date: _____
(Individual or Group Name)

Primary Contact: _____ Title: _____

Address: _____

Phone: _____ Email: _____

Requested Date(s): _____ Requested Hours: _____
(Including set-up and clean-up)

Area Requested (Parking Lot - Parade Route): _____

Detailed description of the use for which the request is made: _____

Please attach the following items and mark the corresponding checkbox indicating their inclusion. See back for detailed descriptions of each item:

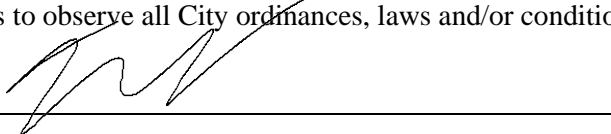
- Executed Hold Harmless Agreement
- Map of the Event Area with Event location highlighted
- Rules or policies applicable to persons participating in proposed event
- Proof of Insurance (Covered by the City's liability insurance)
- or
- Request for Insurance Waiver
- Application Fee

Continued on back...

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature: _____



Date: _____

Information Regarding Required Documents

Map of the Event Area – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

Rules or policies - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

Proof of Insurance – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

Request for Insurance Waiver - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.

Application Fee – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

\$30 Application (30-120 days prior to 1st day of event)

Additional: 248.705.818.770

\$50 Additional MDOT Closure (M-21, M-71, M-52)

Additional: _____

\$15 Additional-Expedited Fee (14-29 days prior to 1st day of event)

Additional: _____

\$ _____ Total Due at Time of Application. Please make check payable to: City of Owosso.

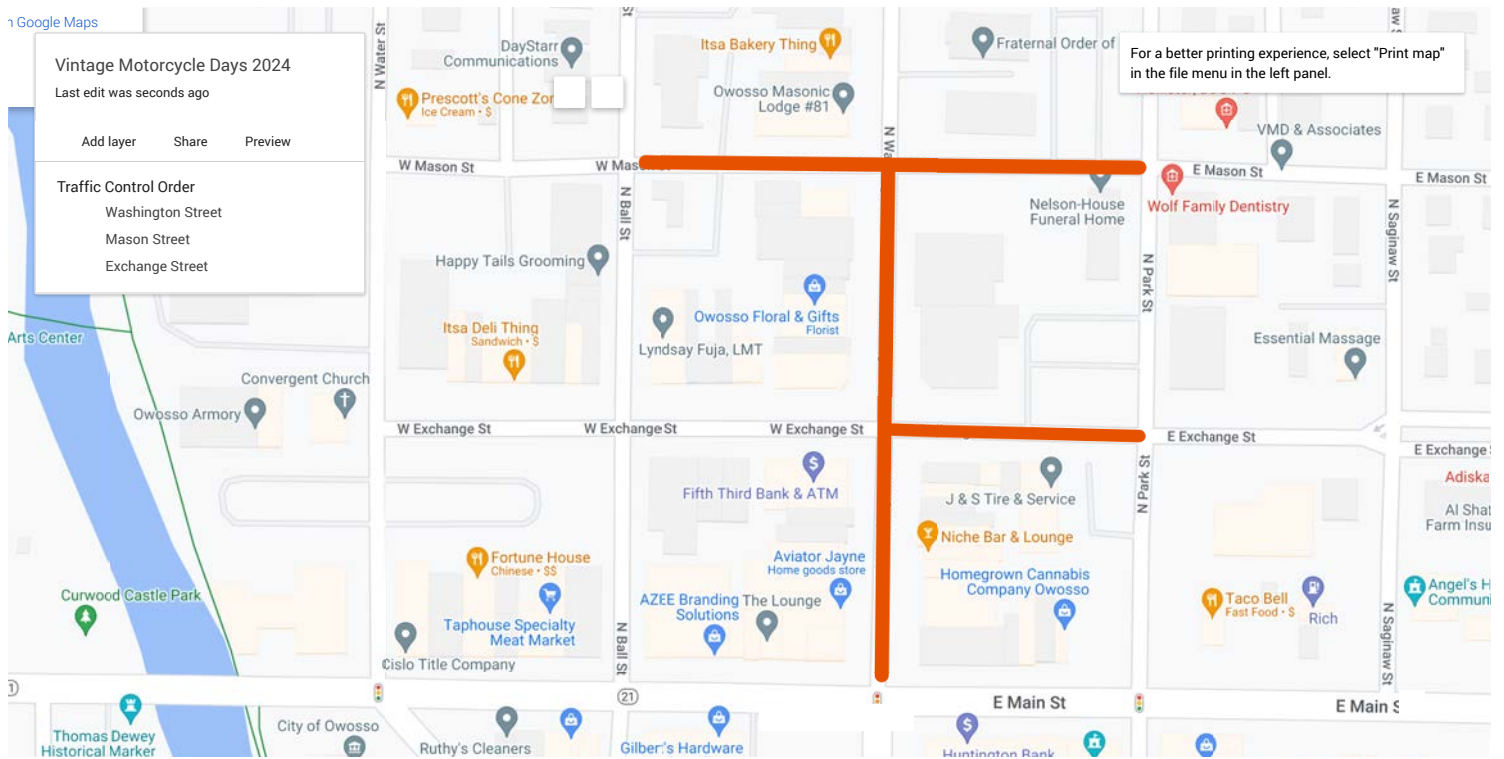
.....
Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: _____

Traffic Control Order Number _____

Copy of Rules & Regulations provided to Applicant

Cc: DDA – Director; WCIA – Chairperson



Owosso Vintage Motorcycle Days Guidelines

- This event is free to attend
- Vendor spaces are available until July 1, 2024
- 10x10 vendor spaces are available for \$20 and 10x20 spaces are \$30
- Motorcycles entered into the show must be built before the year 2000, or must be entered into the Wyld Stalions Custom Bike Build
- Attendees wishing to display their motorcycle(s) must arrive and check-in before 11:00am
- Motorcycle registration is free
- The City of Owosso Downtown Development Authority and Owosso Main Street does assume liability for any entries made into the motorcycle show

The DDA/OMS is committed to a work environment in which all individuals are treated with respect and dignity. Every individual has the right to work in a professional atmosphere that provides equal employment opportunities and prohibits discriminatory practices. We expect all vendors, staff, volunteers, and representatives of the DDA/OMS to be professional and welcoming.

No vendor shall refuse to permit the purchase of any product or service based on race, religion, color, gender, political affiliation, sexual orientation, national origin, sex, age, gender-identity, height, weight or mental/physical ability. Harassment in any form will not be tolerated. Any vendor, staff member, volunteer or DDA/OMS representative experiencing or witnessing any form of harassment or discrimination should report it immediately to the Event Lead and DDA/OMS Executive Director.

All DDA/OMS events are non-smoking.
All City of Owosso ordinances apply to DDA/OMS events.



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: June 10, 2024
TO: City Council
FROM: Kevin Lenkart, Owosso Public Safety Chief
RE: Change Order –Stryker Equipment

RECOMMENDATION:

Approval of Change Order No. 1 to the Contract between the City of Owosso and Flex Financial/Styker Corporation for the purchase of medical equipment for the Owosso Fire Department.

BACKGROUND:

On June 19, 2023, Owosso City Council approved the Flex Financial/Styker Equipment purchase of medical equipment at a cost of \$122,557.06. This cost did not include a 3-year financing plan in the amount of \$11,941.34 for a total cost of \$134,498.40. Request a change order for \$11,941.34.

FISCAL IMPACTS:

Additional expenses in the amount of \$11,941.34 shall be paid from Fire General Fund Equipment 101-336-978.000.

RESOLUTION NO.

**AUTHORIZING A CHANGE ORDER TO PURCHASE ORDER NO. 44021 FOR
AMBULANCE EQUIPMENT FROM STRYKER CORPORATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a fire department requiring the use of emergency equipment; and

WHEREAS, the City of Owosso approved a contract with Flex Financial/Stryker Corporation for the purchase of ambulance equipment at a cost of \$122,557.06; and

WHEREAS, the original cost did not include a 3-year financing plan for \$11,491.34, for a total cost of \$134,498.40; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to amend Purchase Order No. 44021 with Stryker Corporation increasing the contract amount \$11,491.34 for a three-year finance plan.
- SECOND: the accounts payable department is authorized to pay Stryker Corporation for amount of the contract plus the financing charge.
- THIRD: the above expenses shall be paid from Fire General Fund Equipment 101-336-9788-000.

Short Form Conditional Sale Agreement No.2210183203

Owner ("we" or "us"):
 Flex Financial, a division of Stryker Sales, LLC
 1901 Romance Road Parkway
 Portage, MI 49002

Customer name and address ("You" and "Your"): CITY OF OWOSSO 301 W MAIN ST OWOSSO, Michigan 48867-2915	Equipment Location: 301 W MAIN ST OWOSSO, Michigan 48867-2915 Supplier: Stryker Sales, LLC, 3800 E. Centre Avenue, Portage, MI 49002 Equipment description: see Exhibit A (and/or as described in Invoice(s) or equipment list attached hereto and made a part hereof)
---	--

Payment Information

Number of payments	Payment frequency	Payment amount
3	Annual	\$44,832.80 (First payment due 30 days after Agreement is commenced), (plus applicable sales/use taxes - see "Taxes" section below)

Terms and conditions:

1. Purchase agreement/ acceptance/ payments: You agree to purchase from us the Equipment and services, if any, described above and on any attached schedule (the "Equipment") in accordance with the terms of this Agreement (this "Agreement"). You shall be deemed to have accepted the Equipment for purchase under this Agreement on the date that is ten (10) days after the date it is shipped to you by the Supplier ("Acceptance Date") and, at our request, you shall confirm for us such acceptance in writing. No acceptance of any item of Equipment may be revoked by you. You agree to pay the Payments described above ("Payments") beginning on the Acceptance Date or any later date we designate and thereafter until all fully paid. Unless otherwise instructed by us in writing, all Payments and other amounts due hereunder shall be made to our address above. This Agreement is non-cancelable and may not be prepaid. Your obligations under this Agreement (your "Obligations") are absolute, unconditional, and are not subject to cancellation, defense, recoupment, reduction, setoff or counterclaim. If a Payment is not made when due, you will pay us a late charge of 5% of each Payment or \$10.00, whichever is greater, but only to the extent permitted by law. We may charge you a fee of \$55.00 for any check that is returned. You authorize us to adjust the Payments at any time if taxes included in the Payments differ from our estimate. You agree that the Payments were calculated by us based, in part, on an interest rate equivalent as quoted on the Intercontinental Exchange website, at <https://www.theice.com/marketdata/reports/180>, under the USD Rates 1100 Series, its successor, or any other generally recognized financial information service selected by us, that would have a repayment term equivalent to the Term (or an interpolated rate if a like-term is not available) as reasonably determined by us and in the event the Term of this Agreement starts more than 30 days after we send this Agreement to you, we may adjust the Payments once to compensate us, in good faith, for any increase in such rate.

2. Ownership/security interest/laws/use/maintenance: Upon acceptance of the Equipment by you, you shall hold title to and be the owner of the Equipment for all purposes including, without limitation, tax purposes. The purchase of the Equipment by you under this Agreement shall be "AS IS, WHERE IS", without representation or warranty of any kind from us, provided that this Agreement shall not impair any express warranties or indemnifications, written service agreements or other obligations of Stryker Corporation or any of its subsidiaries to you regarding the Equipment and we hereby assign all of our rights in any Equipment warranties to you. As security for all of your Obligations, you hereby grant to us a first priority security interest in all of your rights, title and interests in the Equipment, all replacements, additions, accessions, accessories and substitutions thereto or therefore and all proceeds and products thereof, including, without limitation, all proceeds of insurance. Upon timely payment of all amounts due hereunder (plus all applicable Taxes), our security interest in the Equipment shall terminate and you shall be the owner of the Equipment, free and clear of any interest created by us. You agree not to permit any lien, security interest (except ours), claim or encumbrance to be placed upon the Equipment. You shall comply with all applicable laws, rules and regulations and manufacturer's specifications and instructions concerning the operation, ownership, use and/or possession of the Equipment. You must, at your cost, keep the Equipment in good working condition. If Payments include maintenance and/or service costs, you agree that (i) no Assignee (as defined below) is responsible to provide the maintenance or service, (ii) you will make all maintenance and service related claims to the persons providing the maintenance, service or warranty, and (iii) any maintenance, warranty or service claims will not impact your Obligations. The Equipment cannot be moved from the location above without our prior written consent.

3. Taxes: You shall pay when and as due all sales, use, property, excise and other taxes, and all license and registration fees now or hereafter imposed by any governmental body or agency upon this Agreement or the ownership, use, or sale of the Equipment, together with all interest and penalties for their late payment or non-payment ("Taxes"). You shall indemnify and hold us harmless from any such Taxes. You shall prepare and file all tax returns relating to Taxes for which you are responsible hereunder. If we receive any tax bill pertaining to the Equipment from the appropriate taxing authority, we may, without obligation, pay such tax and if we pay such tax bill we will invoice you for the expense. Upon receipt of such invoice, you will promptly reimburse us for such expense.

4. Assignment: You agree not to transfer, sell, lease, assign, pledge or encumber the Equipment or any rights under this Agreement without our prior written consent, which consent shall not be unreasonably withheld, and if you do, even with our consent, you will still be fully responsible for all your Obligations. You shall provide us with at least 45 days' prior written notice of any change to your principal place of business, organization or incorporation. You agree that we may, without notice to you, sell, assign, or transfer ("Transfer") this Agreement to a third party (each, an "Assignee"), and each Assignee will have our Transferred rights, but none of our obligations, and such rights will not be subject to any claims, recoupment, defenses, or setoffs that you may have against us or any supplier even though an Assignee may continue to bill and collect all of your Obligations in the name of "Flex Financial, a division of Stryker Sales, LLC."

5. Risk of loss, insurance and reimbursement: Effective upon delivery to you, you shall bear all risk of Equipment loss or damage. If any such loss or damage occurs you still must satisfy all of your Obligations. You will (i) keep the Equipment insured against all risks of loss or damage for an amount equal to its replacement cost, (ii) list us as the insurance sole loss payee and (iii) give us written proof of the insurance. If you do not provide such insurance, we have the right, without obligation, to obtain such insurance and add an insurance fee (which may include a profit) to the amount due from you. You will obtain and maintain comprehensive public liability insurance naming us as an additional insured with coverages and amounts acceptable to us. To the extent not expressly prohibited by applicable law, you will reimburse and defend us, including each Assignee for and against any losses, injuries, damages, liabilities, expenses, claims or legal proceedings asserted against or incurred by us, including any Assignee, relating to the Equipment and which relate to or arise out of your act or omission or the act or omission of your agents or employees or others (excluding us) with access to the Equipment. The terms of this paragraph will continue after the termination of this Agreement.

6. Default remedies: You are in default under this Agreement if: a) you fail to pay a Payment or any other amount when due; or b) you breach any other obligation under this Agreement; or c) your principal owner or any guarantor of this Agreement dies; or d) you or any guarantor dissolves, ceases to do business as a going concern, becomes insolvent, bankrupt, merges, or is sold; or e) you or any guarantor fails to pay any other material obligation owed to us or any of our affiliates. Upon default, we may: a) declare the entire balance of unpaid Payments immediately due and payable; b) sue you for and receive the total amount due with future Payments discounted to the date of default at a rate of 3% per annum; c) charge you interest on all monies due at the rate of 18% per year or the highest rate permitted by applicable law from the date of default until paid; and/or d) require you to immediately return the Equipment to us or we may peaceably repossess it. Upon default, you will also pay all expenses including but not limited to reasonable attorneys' fees, legal costs, cost of storage and shipping incurred by us in the enforcement and attempted enforcement of any remedies under this Agreement. If the Equipment is returned or repossessed we will, if commercially reasonable, sell or otherwise dispose of the Equipment at terms we determine, at one or more public or private sales, with notice as required by law, and apply the net proceeds (after deducting any related expenses) to your Obligations. You remain liable for any deficiency with any excess being retained by us or applied as required by applicable law.

7. Miscellaneous: This Agreement shall be governed and construed in accordance with the laws of Michigan. You agree that the Equipment will only be used for business purposes and not for personal, family or household use. This Agreement may be executed in counterparts and any facsimile, photographic or other electronic transmission and/or electronic signing of this Agreement by you and when manually countersigned by us or attached to our original signature counterpart and/or in our possession shall constitute the sole original chattel paper as defined in the UCC for all purposes and will be admissible as legal evidence thereof. No security interest in this Agreement can be perfected by possession of any counterpart other than the counterpart bearing our original signature. You agree not to raise as a defense to the enforcement of this Agreement or any related documents hereto the fact that such documents were executed by electronic means. We may inspect the Equipment at any time prior to payment in full of your Obligations. No failure to act shall be deemed a waiver of any rights hereunder. If you fail to pay (within thirty days of invoice date) any freight, sales tax or other amounts related to the Equipment which are not financed hereunder and are billed directly by us to you, such amounts shall be added to the Payments set forth above (plus interest or additional charges thereon) and you authorize us to adjust such Payments accordingly. If you are required to report the components of your payment obligations hereunder to certain state and/or federal agencies or public health coverage programs such as Medicare, Medicaid, SCHIP or others, and such amounts are not adequately disclosed in any attachment hereto, then Stryker Sales, LLC will, upon your written request, provide you with a detailed outline of the components of your payments which may include equipment, software, service and other related components. You acknowledge that you have not received any tax or accounting advice from us. You agree that you shall upon request from us, promptly provide to us a copy of your most recent annual financial statements and any of your other financial information (including interim financial statements) that we may request. You authorize us to share such information with our affiliates, subsidiaries and Assignees. This Agreement, any schedules hereto, any attachments to this Agreement or any schedules and any express warranties made by Stryker Sales, LLC constitute the entire agreement between the parties hereto regarding the Equipment and its use and possession and supersede all prior agreements and discussions regarding the Equipment and any prior course of conduct. You waive all rights to any indirect, punitive, special or consequential damages in connection with the Equipment or this Agreement. There are no agreements, oral or written, between the parties which are contrary to the terms of this Agreement and such other documents. YOU AGREE THAT THIS IS A NON-CANCELLABLE AGREEMENT AND WAIVE TRIAL BY JURY.

I CERTIFY THAT I AM AUTHORIZED TO SIGN THIS AGREEMENT FOR CUSTOMER

Customer signature		Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature: <i>Rev. Lem</i>	Date: <i>6-23-23</i>	Signature:	Date:
Print name: <i>Rev. Lem</i>		Print name:	
Title: <i>Public Safety Chief</i>		Title:	

Exhibit A to Short Form Conditional Sale Agreement Number 2210183203

Description of equipment

Customer name: CITY OF OWOSSO

Delivery Location: 301 W MAIN ST, OWOSSO, Michigan , 48867-2915

Part I - Equipment/Service Coverage (if applicable)

Model number	Equipment description	Quantity
99576-000063	LUCAS 3, 3.1, IN SHIPPING BOX, EN	1
11576-000060	LUCAS BATTERY CHARGER,MAINS PLUG,US-CAN-JA	1
11576-000071	LUCAS POWER SUPPLY WITHCORD,REDEL,CANADA,US	1
11576-000080	BATTERY,LUCAS,DARK GRAY	1
11576-000046	LUCAS SUCTION CUP DISPOSABLE 3-PACK	1
639005550001	MTS POWER LOAD	1
650705550001	6507 POWER PRO 2, HIGH CONFIG	1
625705550002	6257 XPEDITION HIGH CONFIG	1
650700450301	ASSEMBLY, BATTERY CHARGER	1
650700450102	ASSEMBLY, POWER CORD, NORTH AM	1
6252000000	STAIR PRO - MODEL 6252	1
TR-EVNC-SEC	TR-EVAC-CHR TO EVAC CHR	2
TR-SPCOT-PPXT	TR-SYK PCOT TO PPXT	1
TR-SSC-PL	TR-SYK STAIR CHR TO PL	1

Total equipment: \$101,638.70

Service coverage:

Model number	Service coverage description	Quantity	Years
78000703	LUCAS Prevent Service	1	4
76011PT	PREVENT - PowerLOAD	1	4
77500010	POWER-PRO 2 PREVENT SERVICE	1	3
73071XPB	EMS Prevent w-batts	1	4

Total service coverage: \$19,745.60

Freight: \$1,172.76

Total Amount: \$122,557.06

Customer signature	
Signature: Kevin Lenhart	Date: 6-23-23
Print name: Kevin Lenhart	
Title: Public Safety chief	

Accepted by Flex Financial, a division of Stryker Sales, LLC	
Signature:	Date:
Print name:	
Title:	



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 26, 2024

TO: Owosso City Council

FROM: Brad Barrett, Finance Director

SUBJECT: Professional Services Agreement with S&P Global Ratings - Amendment

RECOMMENDATION:

The Finance Department requests change order 1 to Purchase Order No. 45446 associated with a private credit assessment completed by S & P Global Ratings.

BACKGROUND:

The State of Michigan through its clean water state revolving fund program has indicated interest in purchasing revenue bonds issued by the City of Owosso.

The state revolving loan program requires municipalities to complete private credit assessments and include such assessments with their application.

A service agreement was approved by City Council in November 2023. Since requesting such services, the city increased its bond amount to \$4.275M from \$2.6M for the secondary clarifier project at the wastewater treatment plant. S & P Global Ratings service fees are based on the amount of the bond an entity seeks. A credit rating for a \$4.275 million dollar bond completed by S & P costs \$15,750.

FISCAL IMPACTS:

A private credit assessment fee for the clean water state revolving funded project is estimated at \$15,750 and a change order in the amount of \$2,063 is needed, bringing the total agreement amount to \$28,125.00. This additional expense will be paid from the WWTP Fund 599.901.972.200-DWRLF24-25. This expense is eligible for reimbursement with bond proceeds.

Document originated by:

Attachments: (1) Resolution

RESOLUTION NO.

**AUTHORIZING AN AMENDMENT TO PURCHASE ORDER NO. 45446 WITH
S&P GLOBAL RATINGS FOR CREDIT ASSESSMENT SERVICES**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a professional services agreement with S&P Global Ratings for the provision of credit assessment services related to State Revolving Fund applications in November of 2023; and

WHEREAS, the service fee for such services has increased due to an increased bond amount for Project No. 5919-01 (WWTP secondary clarifier).

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to increase Purchase Order No. 45446 with S&P Global Ratings by \$2,063 due to an increase in the service fee brought about by an increase in the bond amount for CWSRF Project No. 5919-01.
- SECOND: the accounts payable department is authorized to pay S&P Global Ratings up to the amount of \$26,062.00, plus the amended amount of \$2,063.00, for a total of \$28,125.00.



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: July 1, 2024
TO: City Council
FROM: Kevin Lenkart
RE: Police Vehicle Changeover

Request council approve payment to Mid-Michigan Emergency Equipment Sales and Service L.L.C., for the purchase of equipment and labor to changeover 2025 Ford Police vehicles.

In the 2024/2025 budget, there is funding for the purchase of two (2) 2025 Ford Police vehicles.

Recommend council waive the competitive bid process. The cost of the changeover is \$13,712.14 per vehicle, total cost \$27,424.28. The cost includes the purchase of equipment necessary to outfit the vehicle for use. Mid-Michigan will strip an old police vehicle and outfit the new vehicle with light bars, console, screen and install Axon in-car cameras and computer.

Request council to approve contract with and payment to Mid-Michigan Sales and Service L.L.C.

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT FOR
REMOVAL, SUPPLY, AND INSTALLATION OF PUBLIC SAFETY EQUIPMENT
IN NEW POLICE VEHICLE(S)
WITH MID MICHIGAN EMERGENCY EQUIPMENT SALES AND SERVICE L.L.C.**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has purchased a new police vehicle that needs to have equipment and Axon cameras installed in it; and

WHEREAS, the new vehicle will require additional new public safety equipment to be properly outfitted for service; and

WHEREAS, the City of Owosso received a quote from Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal of the old equipment, supply of select pieces of new equipment, and the installation of all said equipment; and it is hereby determined that this company is qualified to perform the work requested; and

WHEREAS, a waiver of the bidding requirements is requested as professional services are exempt from competitive bidding.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, purchase, and installation of public safety equipment in City Police vehicles in the amount of \$13,712.14.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Services between the City of Owosso, Michigan and Mid Michigan Emergency Equipment Sales and Service LLC.
- THIRD: the Accounts Payable Department is hereby authorized to issue payment to Mid-Michigan Emergency Equipment Sales and Service LLC in the amount of \$13,712.14 upon delivery of the equipment and satisfactory completion of the work.
- FOURTH: the above expenses shall be paid from the Police equipment fund 101-301-978.000.

EXHIBIT A

Contract for Services Between

The City of Owosso

and

Mid Michigan Emergency Sales And Service L.L.C.

Police Vehicle Changeover

June 2024

CONTRACT

THIS AGREEMENT is made on June ____, 2024 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and MID MICHIGAN EMERGENCY SALES AND SERVICE L.L.C. ("contractor"), a Michigan company, whose address is 2237 Aurelius Road, Holt, Michigan 48842.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to provide for noted vehicle the services and equipment listed in Invoice No. 1420, including all written modifications.

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms not to exceed thirteen thousand seven-hundred twelve dollars and fourteen cents (\$13,712.14). No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney's fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or

associated with this contract, by the contractor or anyone acting on the contractor's behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city's sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By _____

Its: _____

Date: _____

THE CITY OF OWOSSO

By _____

By _____

Its: Robert J. Teich, Jr., Mayor

Its: Amy K. Kirkland, City Clerk

Date:

Date:

MID MICHIGAN EMERGENCY EQUIPMENT

2237 Aurelius Rd
 Holt, MI 48842 US
 +1 5178966114
 midmiemergency@gmail.com



INVOICE

BILL TO
 OWOSSO POLICE DEPARTMENT
 KEVIN LENKART
 202 S. WATER STREET
 OWOSSO, MI 48867

SHIP TO
 OWOSSO POLICE DEPARTMENT
 KEVIN LENKART
 202 S. WATER STREET
 OWOSSO, MI 48867

INVOICE 1420
DATE 06/06/2024
TERMS Net 30
DUE DATE 07/06/2024

PAYMENT METHOD
 Check

VEHICLE/UNIT
 CAR: 09 VIN: 1FM5K8AB6RGA26505

SKU		QTY	RATE	AMOUNT
	CAR: 09 VIN: 1FM5K8AB6RGA26505			
	SIDE OF UNIT:			
PMP2BKU MB4	SOUNDOFF UNDER MIRROR MOUNT BRACKET FOR UTILITY 2020-2023 SOUNDOFF UNDER MIRROR MOUNT BRACKET FOR UTILITY 2020-2023	2	30.00	60.00
ENT3B3J	SOUNDOFF INTERSECTOR SURFACE MOUNT LIGHT - RED/BLUE INTERSECTOR SURFACE MOUNT LIGHT - RED/BLUE	2	230.00	460.00
ENFSGS3J	SOUNDOFF N FORCE BRACKET MOUNT - RED/BLUE C- PILLAR LIGHTS	2	150.00	300.00
	REAR OF UNIT:			
ENFSSS3B	SOUNDOFF N FORCE SURFACE MOUNT - BLUE LICENSE PLATE LIGHTS	1	145.00	145.00
ENFSSS3R	SOUNDOFF N FORCE SURFACE MOUNT - RED LICENSE PLATE LIGHTS	1	145.00	145.00
	ROOF OF UNIT:			
INTG51J- P1BL	FEDERAL SIGNAL 51" INTEGRITY LIGHTBAR- RED/BLUE WITH FULL FRONT FLOOD AND REAR AMER TRAFFIC ADVISOR FEDERAL SIGNAL 51" INTEGRITY LIGHTBAR- RED/BLUE WITH FULL FRONT FLOOD AND REAR AMER TRAFFIC ADVISOR	1	2,020.00	2,020.00
COAX	ANTENNA COAX ANTENNA COAX CABLE	1	35.00	35.00
	INTERIOR OF UNIT:			

C-VS-1012- INUT-2	HAVIS HIGH ANGLED CONSOLE 2020 + FORD INTERCEPTOR UTILITY HAVIS HIGH ANGLED CONSOLE 2020 + FORD INTERCEPTOR UTILITY	1	550.00	550.00
EB25-XTL- 1P	HAVIS EB25-XTL-1P BRACKETT HAVIS EB25-XTL-1P BRACKETT	1	0.00	0.00
C-EB40- CCS-1P	HAVIS FACEPLATE C-EB40-CCS-1P HAVIS FACEPLATE C-EB40-CCS-1P	1	0.00	0.00
CUP2-1001	HAVIS INTERNAL CUP HOLDERS HAVIS INTERNAL CUP HOLDERS	1	61.00	61.00
C-HDM- 204	8.5" HEAVY-DUTY TELESCOPING POLE, SIDE MOUNT, SHORT HANDLE 8.5" HEAVY-DUTY TELESCOPING POLE, SIDE MOUNT, SHORT HANDLE	1	210.00	210.00
C-MD-112	HAVIS 11" SLIDE OUT LOCKING SWING ARM WITH MOTION ATTACHMENT HAVIS 11" SLIDE OUT LOCKING SWING ARM WITH MOTION ATTACHMENT	1	323.69	323.69
C-ARM-108	HAVIS SIDE MOUNTED ARM REST HAVIS SIDE MOUNTED ARM REST	1	204.93	204.93
LCK038Y	DUAL SOLUTIONS VERTICAL WEAPON MOUNT DUAL SOLUTIONS VERTICAL WEAPON MOUNT	1	543.60	543.60
475-0065	JOTTO DESK PRISONER SCREEN FORD UTILITY JOTTO DESK PRISONER SCREEN FORD UTILITY	1	1,155.00	1,155.00
475-0968	JOTTO- DESK PRISONER SCREEN EXTENSION PANELS JOTTO- DESK PRISONER SCREEN EXTENSION PANELS	1	157.92	157.92
S4702UINT 20	PRO-GARD CARGO SCREEN WITH BIO SEAT PRO-GARD CARGO SCREEN WITH BIO SEAT	1	1,722.84	1,722.84
FDRS- FPIU-SA	CRUISERS FOLD DOWN SLIDING TRUNK TRAY FOLD DOWN SLIDING ELECTRONICS TRAY	1	550.16	550.16
CG-X	HAVIS - CHARGE GUARD-SELECT HAVIS - CHARGE GUARD-SELECT	1	118.00	118.00
SHOP	MISC. WIRE AND CONNECTORS, AND SHOP SUPPLIES MISC. WIRE, CONNECTORS, CIRCUIT BREAKERS, IGNITION RELAYS, FUSE HOLDERS, AND OTHER SHOP SUPPLIES AND MATERIALS	1	500.00	500.00
SHIPPING	SHIPPING INBOUND FREIGHT	1	500.00	500.00
LABOR	LABOR LABOR TO REMOVE ALL POLICE EQUIPMENT FROM RETIRING UNIT	1	650.00	650.00
COMP INSTALL	LABOR TO INSTALL COMPUTER SYSTEM LABOR TO INSTALL COMPUTER SYSTEM	1	450.00	450.00
VIDEO INSTALL	LABOR TO INSTALL VIDEO CAMERA SYSTEM LABOR TO INSTALL VIDEO CAMERA SYSTEM	1	450.00	450.00
LABOR	LABOR LABOR TO INSTALL ALL PARTS	1	2,400.00	2,400.00

Contact Mid Michigan Emergency Equipment LLC to pay.

SUBTOTAL	13,712.14
TAX	0.00
TOTAL	13,712.14

BALANCE DUE **\$13,712.14**

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
06/07/2024	10581 (A)	AIS CONSTRUCTION EQUIPMENT	AIS CONSTRUCTION EQUIPMENT	PARTS FOR #125	89.96
06/07/2024	10582 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	WASTEWATER ANALYSES-6-30-2024-ESTIMA	1,812.00
06/07/2024	10583 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	MAY 2024 MONTHLY PURCHASES	25.71
			AMAZON CAPITAL SERVICES	MAY 2024 MONTHLY PURCHASES	174.39
			AMAZON CAPITAL SERVICES	MAY 2024 MONTHLY PURCHASES	42.99
			AMAZON CAPITAL SERVICES	MAY 2024 MONTHLY PURCHASES	81.83
					<u>324.92</u>
06/07/2024	10584 (A)	APPLIED SPECIALTIES INC	APPLIED SPECIALTIES INC	LIMECURE-25 - LIME SOFTENING CHEMICA	17,077.50
06/07/2024	10585 (A)	BELL EQUIPMENT	BELL EQUIPMENT	SWEEPER PARTS	96.53
06/07/2024	10586 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
06/07/2024	10587 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	EQUIPMENT	79.90
06/07/2024	10588 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	SPLASH PAD SIGN	45.00
06/07/2024	10589 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	WATER INVENTORY AND PARTS-PURCHASE N	3,040.70
06/07/2024	10590 (A)	FASTENAL COMPANY	FASTENAL COMPANY	WATER BOLTS	289.90
			FASTENAL COMPANY	HARDWARE ORDER	125.11
			FASTENAL COMPANY	HARDWARE ORDER	184.10
			FASTENAL COMPANY	HARDWARE ORDER	67.62
			FASTENAL COMPANY	HARDWARE ORDER	24.83
					<u>691.56</u>
06/07/2024	10591 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	COMMERICAL WATER SERVICE PARTS BID 8	6,100.00
			FERGUSON ENTERPRISES LLC	EOM APRIL INVENTORY.	276.00
			FERGUSON ENTERPRISES LLC	EOM APRIL INVENTORY.	357.01
			FERGUSON ENTERPRISES LLC	MARCH WTR PARTS ORDER	720.49
			FERGUSON ENTERPRISES LLC	MARCH WTR PARTS ORDER	840.00
			FERGUSON ENTERPRISES LLC	STOCK AND INVENTORY	818.75
			FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO EXCE	1,314.60
					<u>10,426.85</u>
06/07/2024	10592 (A)	FISHBECK, THOMPSON, CARR & HUF	FISHBECK, THOMPSON, CARR & HUF	DWRF 5 YEAR PROJECT PLAN 2024-2029	8,382.00
06/07/2024	10593 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	MAY 2024 MONTHLY PURCHASES	377.15
06/07/2024	10594 (A)	GRAINGER INC	GRAINGER INC	ROUTINE PURCHASES NOT TO EXCEED \$200	398.27
			GRAINGER INC	GREASE FEEDERS FOR OXIDATION TOWERS	217.62
					<u>615.89</u>
06/07/2024	10595 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	8,020.36
06/07/2024	10596 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT PRC	84,241.75
06/07/2024	10597 (A)	HI QUALITY GLASS, INC	HI QUALITY GLASS, INC	PUBLIC SAFETY DOOR REPLACEMENT	26,490.00
			HI QUALITY GLASS, INC	PUBLIC SAFETY DOOR REPLACEMENT	950.00
					<u>27,440.00</u>
06/07/2024	10598 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	ROUTINE PARTS/SUPPLIES-INDIVIDUAL PU	196.50
06/07/2024	10599 (A)	IDEXX DISTRIBUTION CORPORATION	IDEXX DISTRIBUTION CORPORATION	QUOTE #00264999 WP2001 COLILIERT 100	1,048.13
06/07/2024	10600 (A)	INTERNATIONAL CODE COUNCIL INC	INTERNATIONAL CODE COUNCIL INC	MICHIGAN PLUMBING AND MECHANICAL CO	454.00
06/07/2024	10601 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL	5,847.72
06/07/2024	10602 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	7,594.83
06/07/2024	10603 (A)	JON HARRIS	JON HARRIS	ELECTRICAL INSPECTIONS & AUTO LIABII	665.88
06/07/2024	10604 (A)	KMI ROAD MAINTENANCE	KMI ROAD MAINTENANCE	FYE 6-30-2024 SIDEWALK PROGRAM APP 5	17,693.33
06/07/2024	10605 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	OIL CHANGE OPD # 2223	73.50
06/07/2024	10606 (A)	MID MICHIGAN EMERGENCY EQUIPM	MID MICHIGAN EMERGENCY EQUIPM	EQUIPMENT AND LABOR TO CHANGEOVER 2	13,712.14

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/07/2024	10607 (A)	MUNICIPAL EMERGENCY SERVICES	MUNICIPAL EMERGENCY SERVICES	RADIO FACEPIECE FOR OFD - SOURCEWELL	4,410.00
06/07/2024	10608 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	ANNUAL WASTEWATER ANALYSES--ESTIMATE	365.70
06/07/2024	10609 (A)	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	FOUNTAIN PARK LANDSCAPING	440.00
06/07/2024	10610 (A)	PVS TECHNOLOGIES, INC.	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE PER LANSING BOARD OF	9,837.48
06/07/2024	10611 (A)	QUADIENT FINANCE USA INC	QUADIENT FINANCE USA INC	POSTAGE CHARGES MARCH & APRIL 2024	2,140.60
06/07/2024	10612 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/23-6/30/24 PER BI	555.07
06/07/2024	10613 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	DELIVER 165 TONS 22A PROCESSED ROAD	2,529.00
			SMITH SAND & GRAVEL INC	2023-2024 STREET PATCH CONTRACT (FYE	12,017.15
					<u>14,546.15</u>
06/07/2024	10614 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	OWOSSO WWTP SOLIDS HANDLING PROJECT	95,193.79
06/07/2024	10615 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	MAY 2024 MONTHLY PURCHASES	19.86
			STAPLES BUSINESS CREDIT	APRIL 2024 MONTHLY PURCHASES	788.61
					<u>808.47</u>
06/07/2024	10616 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 2024-DEC	1,198.75
06/07/2024	10617 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE MAY 2024	4,822.97
06/07/2024	10618 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR IT	5.86
06/07/2024	10619 (A)	USA BLUE BOOK	USA BLUE BOOK	ROUTINE PURCHASES NOT TO EXCEED \$20C	552.60
			USA BLUE BOOK	ROUTINE PURCHASES NOT TO EXCEED \$20C	233.90
			USA BLUE BOOK	ROUTINE PURCHASES NOT TO EXCEED \$20C	107.95
					<u>894.45</u>
06/07/2024	10620 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES	9,511.66
			WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES	8,609.67
					<u>18,121.33</u>
06/24/2024	10621 (A)	ACLARA TECHNOLOGIES LLC	ACLARA TECHNOLOGIES LLC	ACLARAONE SYSTEM ANNUAL MAINTENANCE	20,217.00
06/24/2024	10622 (A)	AG PRO FARM SERVICE LLC	AG PRO FARM SERVICE LLC	6000 GALLON POLYETHYLENE TANK FOR SC	9,965.50
06/24/2024	10623 (A)	ALMA TIRE SERVICE	ALMA TIRE SERVICE	11R22.5 TIRES (4)	1,367.52
06/24/2024	10624 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JUNE 2024 MONTHLY PURCHASES	39.99
			AMAZON CAPITAL SERVICES	MAY 2024 MONTHLY PURCHASES	109.79
			AMAZON CAPITAL SERVICES	JUNE 2024 MONTHLY PURCHASES	57.99
			AMAZON CAPITAL SERVICES	JUNE 2024 MONTHLY PURCHASES	20.69
					<u>228.46</u>
06/24/2024	10625 (A)	BELL EQUIPMENT - MACQUEEN	BELL EQUIPMENT - MACQUEEN	STREET SWEEPER PARTS	4,007.96
06/24/2024	10626 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	NITRILE GLOVES FOR COSSAP GRANT	40.25
06/24/2024	10627 (A)	BROOKS INNOVATIVE GRAPHICS	BROOKS INNOVATIVE GRAPHICS	LETTERS FOR TRUCKS	275.00
06/24/2024	10628 (A)	BRUCKMAN'S MOVING & STORAGE	SEBRUCKMAN'S MOVING & STORAGE	SEMOVING SERVICES FOR GOULD HOUSE	720.00
06/24/2024	10629 (A)	C E & A PROFESSIONAL SERVICES	C E & A PROFESSIONAL SERVICES	RANDOM DOT DRUG TESTS 06/03/2024	322.72
06/24/2024	10630 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
06/24/2024	10631 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS	61,686.53
06/24/2024	10632 (A)	CORBY ENERGY SERVICES INC	CORBY ENERGY SERVICES INC	2024 SEWER LINING PROJECT APP 1 FINA	138,723.50
06/24/2024	10633 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	CYLINDER RENTAL/OXYGEN/SUPPLIES-ESTI	655.76
06/24/2024	10634 (A)	EJ USA INC	EJ USA INC	DPW STOCK INVENTORY	1,771.08
06/24/2024	10635 (A)	ENG INC	ENG INC	ENGINEERING-2023 NORTH STREET PROJEC	438.24
			ENG INC	STEWART STREET PRE ENGINEERING WATEF	2,068.42
			ENG INC	ENGINEERING SERVICE SFOR 2024 DWRSF	1,603.42
					<u>4,110.08</u>
06/24/2024	10636 (A)	EPS SECURITY	EPS SECURITY	CITY HALL ALARM SYSTEM MONITORING	159.12

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/24/2024	10637 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WTP PHASE 1 PREENGINEERING WORK (CW	9,863.72
				FISHBECK, THOMPSON, CARR & HUE	5,368.00
				FISHBECK, THOMPSON, CARR & HUE	66.74
				FISHBECK, THOMPSON, CARR & HUE	23,807.50
				FISHBECK, THOMPSON, CARR & HUE	2,921.00
					<u>42,026.96</u>
06/24/2024	10638 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES	8,742.76
06/24/2024	10639 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	BWL BID 7-1-2023 FOR LIME	8,243.96
06/24/2024	10640 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT PRC	128,294.65
06/24/2024	10641 (A)	HAMILTON ELECTRIC CO., INC.	HAMILTON ELECTRIC CO., INC.	VFD CLEAN AND TEST	800.00
06/24/2024	10642 (A)	HI QUALITY GLASS, INC	HI QUALITY GLASS, INC	PICTURE FRAME FOR CITY MANAGER	433.34
06/24/2024	10643 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL	6,682.33
06/24/2024	10644 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	2,380.50
			JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	7,164.27
					<u>9,544.77</u>
06/24/2024	10645 (A)	LOGICALIS INC	LOGICALIS INC	VIRTUAL IT QUOTATION: 2024-185294V2	1,293.75
			LOGICALIS INC	VIRTUAL IT QUOTATION: 2024-185294V2	1,181.25
			LOGICALIS INC	IT NETWORK ENGINEERING SERVICES QUOT	9,082.50
					<u>11,557.50</u>
06/24/2024	10646 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	SECURITY LIGHT FOR SOCCER FIELDS	285.00
06/24/2024	10647 (A)	LUNGHAMER FORD OF OWOSSO	LUNGHAMER FORD OF OWOSSO	OIL CHANGE MEDIC 1	232.42
06/24/2024	10648 (A)	MACQUEEN EMERGENCY GROUP	MACQUEEN EMERGENCY GROUP	EQUIPMENT - FRONT AND PATCH ORDER	70.45
			MACQUEEN EMERGENCY GROUP	DEWALT 18" PPV WITH SHORE POWER	4,411.76
					<u>4,482.21</u>
06/24/2024	10649 (A)	MEMORIAL HEALTHCARE	MEMORIAL HEALTHCARE	PREEMPLOYMENT DRUG SCREENS	345.00
06/24/2024	10650 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	MAY 2024 WASTEWATER ANALYSES	88.00
06/24/2024	10651 (A)	MICHIGAN MUNICIPAL RISK MANAGEM	MICHIGAN MUNICIPAL RISK MANAGE	2024-2025 ANNUAL GENERAL INSURANCE A	158,372.50
06/24/2024	10652 (A)	MICHIGAN PAVING & MATERIALS	MICHIGAN PAVING & MATERIALS	CCAMS SEAL AP SPRAY PATCH EMULSION	938.45
06/24/2024	10653 (A)	MICHIGAN PIPE & VALVE INC.-	MICHIGAN PIPE & VALVE INC.-	GEMAY INV REPLACEMENT WTR	544.00
06/24/2024	10654 (A)	MML MICHIGAN MUNICIPAL LEAGUE	MML MICHIGAN MUNICIPAL LEAGUE	2024-2025 ANNUAL WORKERS COMP INSURA	36,824.00
06/24/2024	10655 (A)	MUNICIPAL EMPLOYEES RETIREMENT	MUNICIPAL EMPLOYEES RETIREMENT	EMPLOYER CONTRIBUTIONS	75,200.00
06/24/2024	10656 (A)	NAPA AUTO PARTS	NAPA AUTO PARTS	PARTS/SUPPLIES-INVOICE TO BE SIGNED	541.92
06/24/2024	10657 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	JUNE 2024 VISION INSURANCE PREMIUM	552.93
06/24/2024	10658 (A)	NCL OF WISCONSIN INC	NCL OF WISCONSIN INC	MISC LAB SUPPLIES	444.59
06/24/2024	10659 (A)	NEOGEN CORPORATION	NEOGEN CORPORATION	COLITAG COMPARATOR 100 ML 9857 QUOTE	32.96
			NEOGEN CORPORATION	COLITAG COMPARATOR 100 ML 9857 QUOTE	267.80
					<u>300.76</u>
06/24/2024	10660 (A)	NORTHERN CONSULTANTS INC.	NORTHERN CONSULTANTS INC.	CDBG PROGRAM GRANT ADMINISTRATOR - 1	1,265.00
06/24/2024	10661 (A)	NORTHERN PUMP & WELL INC	NORTHERN PUMP & WELL INC	ANNUAL WELL INSPECTION AND TEST (5 W	1,500.00
06/24/2024	10662 (A)	NSI LAB SOLUTIONS, INC	NSI LAB SOLUTIONS, INC	DMRQA STUDY 44 STANDARDS W/ QC	1,123.00
06/24/2024	10663 (A)	OHM ADVISORS	OHM ADVISORS	FY2023-2024 SEWER LINING PROJECT	4,131.00
06/24/2024	10664 (A)	PHP MEDICARE	PHP MEDICARE	PHP MEDICARE PAYMENT JULY 2024	88.00
06/24/2024	10665 (A)	PRINTING SYSTEMS, INC.	PRINTING SYSTEMS, INC.	AV INNER & OUTER ENVELOPES	74.22
			PRINTING SYSTEMS, INC.	AV INNER & OUTER ENVELOPES	367.44
			PRINTING SYSTEMS, INC.	AV INNER & OUTER ENVELOPES	341.62
					<u>783.28</u>
06/24/2024	10666 (A)	PRO-COMM INC	PRO-COMM INC	APX 6500 RADIO REPAIR	80.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/24/2024	10667 (A)	RCL CONSTRUCTION CO INC	RCL CONSTRUCTION CO INC	WWTP IMPROVEMENTS PHASE 1 - CWRP PRC	483,122.50
			RCL CONSTRUCTION CO INC	WWTP IMPROVEMENTS PHASE 1 - CWRP PRC	759,338.96
					<u>1,242,461.46</u>
06/24/2024	10668 (A)	SMITH SAND & GRAVEL INC	SMITH SAND & GRAVEL INC	CLASS II BACK FILL SAND - FYE 6-30-2	1,319.10
06/24/2024	10669 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 2 YEARS	528.50
06/24/2024	10670 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	12.49
06/24/2024	10671 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	504.31
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: C	86.56
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES H.	40.66
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	612.66
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	86.32
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	43.28
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	88.94
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	185.26
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	107.51
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	133.80
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	43.28
			VERIZON WIRELESS	M2M CELLULAR CHARGES	125.24
					<u>2,057.82</u>
06/24/2024	10672 (A)	VERSALIFT MIDWEST LLC	VERSALIFT MIDWEST LLC	BOOM TRK SAFETY AND REGULATION TRAIN	2,240.00
06/24/2024	10673 (A)	WASTE MANAGEMENT OF MICHIGAN	WASTE MANAGEMENT OF MICHIGAN	ICUST ID 29-80730-03008 WASTE MANAGEM	31.80
06/24/2024	10674 (A)	WEST CONSTRUCTION SERVICES LLC	WEST CONSTRUCTION SERVICES LLC	RENTAL REHAB CONSTRUCTION - DOWNTOWN	111,328.63
06/24/2024	10675 (A)	WITMER PUBLIC SAFETY GROUP INC	WITMER PUBLIC SAFETY GROUP INC	GLOVES FOR OFD	65.97
06/24/2024	10676 (E)	HUNTINGTON NATIONAL BANK -CREDI	HUNTINGTON NATIONAL BANK -CREDI	CITY CREDIT CARD PURCHASES	3,328.90
06/24/2024	10677 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	13.00
06/07/2024	137236	309 HICKORY ST LLC	309 HICKORY ST LLC	UB refund for account: 2261940010	90.97
06/07/2024	137237	AIS CONSTRUCTION EQUIPMENT	AIS CONSTRUCTION EQUIPMENT	2 NEW DEERE MODEL 624P WHEEL LOADER	458,122.98
06/07/2024	137238	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	OIL CHANGE 24-10	65.00
06/07/2024	137239	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	500 NALOXNE BROCHURE FOR COSSAP	115.00
06/07/2024	137240	BOWERMAN LAWRENCE	BOWERMAN LAWRENCE	UB refund for account: 4714640002	42.83
06/07/2024	137241	CHEMCO SYSTEMS LP	CHEMCO SYSTEMS LP	LIME SILO OEM MOTOR REPLACEMENT	903.33
06/07/2024	137242	DASEN TED	DASEN TED	UB refund for account: 3268570004	190.72
06/07/2024	137243	DECKER NICHOLAS	DECKER NICHOLAS	UB refund for account: 2335823002	154.49
06/07/2024	137244	DURAND AUTO PARTS	DURAND AUTO PARTS	ROUTINE PURCHASES NOT TO EXCEED \$20C	31.22
06/07/2024	137245	E & L HOLDINGS	E & L HOLDINGS	UB refund for account: 4035400001	245.00
06/07/2024	137246	ELHORN ENGINEERING COMPANY	ELHORN ENGINEERING COMPANY	2 WEEK EMERGENCY BACKUP CHLORINE SUF	1,895.00
06/07/2024	137247	FARMER'S GARDEN LLC	FARMER'S GARDEN LLC	BRIDGE AND HANGING BASKET SUMMER FLC	2,113.44
06/07/2024	137248	GRANGER KATHY	GRANGER KATHY	UB refund for account: 5473450004	15.29
06/07/2024	137249	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PROGRAM	767.81
06/07/2024	137250	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	MAY 2024 MONTHLY PURCHASES	631.82
06/07/2024	137251	JUDY CRAIG	JUDY CRAIG	MAIL COURIER SERVICE	189.00
06/07/2024	137252	KEVIN HICKMOTT	KEVIN HICKMOTT	AMBULANCE BILL OVERPAYMENT REFUND	1,358.00
06/07/2024	137253	KLINE HEATHER	KLINE HEATHER	UB refund for account: 1838910004	122.35
06/07/2024	137254	LAMPHERE PLUMBING & HEATING IN	LAMPHERE PLUMBING & HEATING IN	CLOGGED OFD KITCHEN DRAIN LINE	816.00
06/07/2024	137255	LLOYD MILLER & SONS, INC	LLOYD MILLER & SONS, INC	LOADER PARTS	210.20
			LLOYD MILLER & SONS, INC	LOADER PARTS	120.00
					<u>330.20</u>
06/07/2024	137256	LUDINGTON ANNIE	LUDINGTON ANNIE	UB refund for account: 4651890003	177.27
06/07/2024	137257	MEMORIAL HEALTHCARE WELLNESS C	MEMORIAL HEALTHCARE WELLNESS C	MAY - JUNE MEMBERSHIPS	214.00
06/07/2024	137258	MEYERS SUSAN	MEYERS SUSAN	UB refund for account: 4170140007	212.37
06/07/2024	137259	MICAMP	MICAMP	MEMBERSHIP RENEWAL - MICHAEL NEESE	75.00
06/07/2024	137260	MILLER ALEXIS	MILLER ALEXIS	UB refund for account: 2303790016	194.45
06/07/2024	137261	MODERN CONCRETE	MODERN CONCRETE	JAMES MINOR TRAIL CONCRETE	1,457.50

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/07/2024	137262	MOTOROLA SOLUTIONS INC	MOTOROLA SOLUTIONS INC	MOBILE RADIO FOR NEW FIRE TRUCK	5,533.09
06/07/2024	137263	MURRAY MICHELLE	MURRAY MICHELLE	UB refund for account: 4172390004	139.05
06/07/2024	137264	OWOSSO MASTER TENANT	OWOSSO MASTER TENANT	DDA DEVELOPER/CAPTURE REIMBURSEMENT	32,058.83
06/07/2024	137265	OWOSSO MASTER TENANT	OWOSSO MASTER TENANT	ROOM RENTAL 08/05/2024 & 11/04/2024	300.00
06/07/2024	137266	OWOSSO NORTH STORAGE	OWOSSO NORTH STORAGE	STORAGE UNIT FOR OHC	1,120.00
06/07/2024	137267	SEWAH STUDIOS, INC.	SEWAH STUDIOS, INC.	HISTORIC SIGN MARKER REPAIR "THOMAS	1,500.00
06/07/2024	137268	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	CHOCOLATE WALK EVENT STAMP	27.75
06/07/2024	137269	SHIAWASSEE COUNTY HEALTH DEPAR	SHIAWASSEE COUNTY HEALTH DEPAR	SOIL EROSION & SEDIMENTATION CONTROL	215.00
06/07/2024	137270	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT 05/2024	460.00
06/07/2024	137271	SHIAWASSEE FAMILY YMCA	SHIAWASSEE FAMILY YMCA	MAY 2024 GYM MEMBERSHIPS	155.55
06/07/2024	137272	SIDELINE SPORTS BAR OWOSSO LLC	SIDELINE SPORTS BAR OWOSSO LLC	BOARD RETREAT F&B	148.97
06/07/2024	137273	SLOAN'S SEPTIC TANK SERVICE	SLOAN'S SEPTIC TANK SERVICE	IMPORTABLE TOILET CONTRACT - YEAR MAY	1,823.22
06/07/2024	137274	STATE OF MICHIGAN	STATE OF MICHIGAN	SOR REGISTRATION FEE MAY 2024	90.00
06/07/2024	137275	STEVE KAPUSCIK	STEVE KAPUSCIK	AMBULANCE BILL OVERPAYMENT REFUND	10.00
06/07/2024	137276	STEVEN TEICH	STEVEN TEICH	REIMBURSEMENT FOR CONFERENCE	190.00
06/07/2024	137277	VIC BOND SALES, INC. - OWOSSO	VIC BOND SALES, INC. - OWOSSO	1" X 100' TUBING FOR 1430 W. MAIN ST	114.95
				VIC BOND SALES, INC. - OWOSSO WTR FILTER DRINKING FOUNTAIN SOCCER	158.40
					<u>273.35</u>
06/07/2024	137278	WILES DAWN	WILES DAWN	UB refund for account: 2414940004	67.62
06/07/2024	137279	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	SUPPLIES-INVOICE TO BE SIGNED BY AUT	625.90
06/11/2024	137280	STATE OF MICHIGAN-UNCLAIMED PR	STATE OF MICHIGAN-UNCLAIMED PR	UNCLAIMED PROPERTY REPORT 2024	438.03
06/24/2024	137281	A RIFKIN CO	A RIFKIN CO	4 CLEAR VINYL MEMORY CARD BAGS	117.45
06/24/2024	137282	ADVANCED AUTO PARTS	ADVANCED AUTO PARTS	RADIATOR CAP FOR TOWER 1	10.31
06/24/2024	137283	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	TOW WWTP DUMP TRUCK TO C & S MOTORS	500.00
				ALLSTAR TOWING & REPAIR	444.00
				ALLSTAR TOWING & REPAIR	420.00
					<u>1,364.00</u>
06/24/2024	137284	APPLE TREE LANE	APPLE TREE LANE	MAY BUSINESS OF THE MONTH - BUSINESS	74.70
06/24/2024	137285	BATTERIES PLUS	BATTERIES PLUS	BATTERY FOR DRILL	69.99
06/24/2024	137286	BRUCE BUYSSE	BRUCE BUYSSE	OVERPAYMENT REFUND	50.31
06/24/2024	137287	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	PARTS/SUPPLIES-INDIVIDUAL PURCHASE N	1,468.68
06/24/2024	137288	DALE CRANDELL	DALE CRANDELL	OVERPAYMENT REFUND	49.60
06/24/2024	137289	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO CASTLE PHONE & INTERN	77.53
06/24/2024	137290	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,175.29
06/24/2024	137291	DONALD STINSON	DONALD STINSON	OVERPAYMENT REFUND	275.00
06/24/2024	137292	ESTATE OF J LEO VANGEN	ESTATE OF J LEO VANGEN	OVERPAYMENT REFUND	205.18
06/24/2024	137293	H K ALLEN PAPER CO	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	1,452.00
06/24/2024	137294	HAVILAND	HAVILAND	SODIUM HYPOCHLORITE 330 GALLON TOTES	3,696.00
				HAVILAND	5,544.00
				HAVILAND	1,943.00
					<u>11,183.00</u>
06/24/2024	137295	JOCELYN STREET	JOCELYN STREET	BD Payment Refund	25.00
06/24/2024	137296	KATHRYN WILCOX	KATHRYN WILCOX	OVERPAYMENT REFUND	19.20
06/24/2024	137297	KELLY'S REFUSE	KELLY'S REFUSE	MONTHLY DOWNTOWN REFUSE PICKUP	832.50
06/24/2024	137298	LYNCH TREE COMPANY LLC	LYNCH TREE COMPANY LLC	2024 TREE REMOVAL SERVICES	11,450.00
				LYNCH TREE COMPANY LLC	8,150.00
				LYNCH TREE COMPANY LLC	12,300.00
					<u>31,900.00</u>
06/24/2024	137299	MEMORIAL HEALTHCARE WELLNESS	MEMORIAL HEALTHCARE WELLNESS	CJUNE - JULY MEMBERSHIPS	214.00
06/24/2024	137300	MICHIGAN CHAMBER SERVICES	MICHIGAN CHAMBER SERVICES	MICHIGAN & FEDERAL LABOR LAW POSTERS	48.50
06/24/2024	137301	NANCY BAUER	NANCY BAUER	OVERPAYMENT REFUND	95.93

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
06/24/2024	137302	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	ROUTINE PURCHASES NOT TO EXCEED \$200	1,387.34
06/24/2024	137303	OWOSSO COMMUNITY AIRPORT	OWOSSO COMMUNITY AIRPORT	FY 21/22 ANNUAL CONTRIBUTION FROM TH	4,746.50
06/24/2024	137304	P F PETTIBONE & CO	P F PETTIBONE & CO	7 MINUTES BOOK COVERS & LABELS	951.20
06/24/2024	137305	PATRICIA MALLORY	PATRICIA MALLORY	OVERPAYMENT REFUND	866.00
06/24/2024	137306	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT JUNE 20	455.00
06/24/2024	137307	SHIAWASSEE FAMILY YMCA	SHIAWASSEE FAMILY YMCA	JUNE 2024 GYM MEMBERSHIPS	155.55
06/24/2024	137308	SHILA KIANDER	SHILA KIANDER	ASSESSOR TRAINING	50.00
06/24/2024	137309	SMITH LAWNSCAPES LLC	SMITH LAWNSCAPES LLC	SIDEWALK VEGETATION CONTROL	944.60
			SMITH LAWNSCAPES LLC	2024 WEEKLY WATERING CONTRACT	630.00
					<u>1,574.60</u>
06/24/2024	137310	SOMERSET TECHNOLOGY SALES	SOMERSET TECHNOLOGY SALES	APC COMMUNICATION CARD	180.00
06/24/2024	137311	STATE OF MICHIGAN	STATE OF MICHIGAN	QUALITY ASSURANCE ASSESSMENT QUARTER	1,866.67
06/24/2024	137312	STATE OF MICHIGAN-EGLE	STATE OF MICHIGAN-EGLE	WATER COURSES FOR RF, BLS AND DH	135.00
06/24/2024	137313	VENTURE INC.	VENTURE INC.	BD Payment Refund	28.50
1 TOTALS:					
Total of 175 Checks:					3,054,363.77
Less 0 Void Checks:					0.00
Total of 175 Disbursements:					<u>3,054,363.77</u>



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 18, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Tanya Buckelew, Planning & Building Director

SUBJECT: Zoning Board of Appeals By-Law Amendments and Adoption

RECOMMENDATION:

The Zoning Board of Appeals reviewed and approved the amendments to the by-laws at their meeting on June 18, 2024. They recommend review and adoption by the City Council.

BACKGROUND:

The by-law amendments reflect updates to be in line with the Michigan Zoning Enabling Act 110 of 2006.

FISCAL IMPACTS:

None

**CITY OF OWOSSO
ZONING BOARD OF APPEALS
RULES OF PROCEDURE**

SECTION 1.0 PURPOSE

The following rules of procedure are hereby adopted by the City of ~~O~~owosso Zoning Board of Appeals (hereinafter known as ~~Appeals the~~ "Board") to facilitate the performance of its duties as outlined in the City of Owosso Zoning Ordinance, Chapter 38 of the Owosso City Code and Act No. 110 of the Public Acts of Michigan of 2006 (MCL 125.3101 et seq., as amended. ~~For simplicity of presentation the words Chairman, Vice-Chairman or his shall be representative of either gender.~~

SECTION 2.0 MEMBERSHIP AND OFFICERS

~~2.1 Selection~~Membership. ~~The Board shall consist of five members appointed by a majority vote of the members of the City Council. Each member shall be appointed to hold office for a three-year term. A vacancy on the Board shall be filled by City Council for the remainder of the unexpired term in the same manner as the original appointment.~~

~~The City Council may, if desired, appoint two alternate members for three-year terms. One or both alternate members may be called to sit as a regular member of the Board if a regular member is absent from or unable to attend one or more meetings.~~

~~One of the regular members or an alternate member of the Board may be a member of the City Council, but that member shall not serve as Chair of the Board. One of the regular members of the Board shall be a member of the Planning Commission.~~

~~2-42.2~~ Officers. At the regular meeting in July of each year, the ~~Appeals B~~Board shall select from its membership a Chair~~man~~, Vice-~~chairman and~~Chair ~~and~~ Secretary. All officers are eligible for reelection.

~~2-22.3~~ Tenure. The Chair~~man~~, Vice-Chair~~man~~ and Secretary shall take office the same meeting of their selection and shall hold office for a term of one year or until their successors are selected and assume office.

~~2-32.4~~ Duties. The Chair~~man~~ shall preside at all meetings, and perform such other duties as may be ordered by the ~~Appeals~~ Board.

~~2-42.5~~ Duties. The Vice-Chair~~man~~ shall act in the capacity of Chair~~man~~ in his absence and in the event the office of the Chair~~man~~ becomes vacant, the Vice-Chair~~man~~ shall succeed to this office for the unexpired term. The ~~Appeals~~ Board shall select a successor to the office of Vice-~~e~~Chair~~man~~ for the unexpired term. The Vice-~~e~~Chair~~man~~ shall perform such other duties as the ~~Appeals~~ Board may determine.

~~2-52.6~~ Duties. The Secretary shall record the official proceedings of the meetings and conduct all correspondence as may be directed by the ~~Appeals~~ Board. The proceedings of each meeting shall be reviewed at the following meeting of the ~~Appeals~~ Board and be affirmed as a correct representation of the proceedings or amended upon approval by a majority of the ~~Appeals~~ Board members.

SECTION 3.0 NOTICE OF APPEAL

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3.1 Filing. Any interested person, or the person's authorized agent, may appeal or seek a variance in writing on a form provided by the zoning administrator, and upon payment of a fee as may be established from time to time by the governing body. Such notice of appeal shall be filed with the zoning administrator not more than 30 days from the date of the decision being appealed. ~~Such request for a variance or appeal of decision may be filed with the zoning administrator at any time.~~

3.2 Notification. Within 10 days from the date of the receipt of the request for a variance, interpretation, notice of appeal or other business item, the zoning administrator shall ~~contact notify~~ the ~~Chairman of the ZBA Board of the upcoming meeting, and establish a date and time for the board to hold a hearing and a meeting to consider and act on the case.~~ Notice of such meeting shall be made by the zoning administrator as specified in Section 4.3 of these rules of procedure. The notice sent to members of the Appeals Board shall include copies of the notice of appeals or request for a variance form; the entire content of the zoning administrators file, and/or other file(s) on the case; other relevant correspondence, permits by other applicable enforcement agencies; and anything else which is relevant.

3.2 In addition to the above notice requirements, notice of such meeting shall be delivered in person or by first class mail to the landowner, adjacent landowners and occupants within 300 feet of the appellant's property, and a notice sent by first class mail to the person and/or agent seeking the appeal or variance. The notice shall be delivered not less than fifteen (15) days prior to the public hearing. The notice shall be published in a newspaper of general circulation not less than fifteen (15) days prior to the public hearing. The content of such notice shall contain all information required by PA 110 of 2006, as amended.

3.3 Deadline for Action. The above notwithstanding, the Appeals Board shall hear the case and render and file its decision with a statement of reasons for the decision with the zoning administrator not more than 45 days after receipt of the case, unless a longer period of time is mutually agreed upon by the petitioner and the ZBA.

3.4 Site Inspection. The Appeals Board, if the ~~chairman~~Chair considers it necessary, may conduct a site inspection of the site at issue. In such instance, the site inspection shall be posted as part of the public meeting/hearing. A quorum of the Appeals Board shall not ride in the same vehicle to or from a site inspection or to or from a meeting. The site inspection, if posted as part of the meeting/hearing shall always be held the same day and as part of the same meeting ~~as at~~ the start of the public hearing on the case. Nothing in this paragraph shall prevent members of the Appeals Board from individually and separately visiting a site in question at their own expense and time. A quorum of the Appeals Board shall not make site inspections or otherwise discuss a notice of appeal except during posted open meetings of the Appeals Board.

~~3.5 Notice of Decision. The Secretary, or his designate, shall cause to have timely notices of the Appeals Board decision delivered in person or by first class mail to the zoning administrator, to the governing body's attorney's office, the petitioner or his agent, and to anyone else requesting a copy in writing.~~

SECTION 4.0 MEETINGS

4.1 Regular Meetings. The Appeals Board shall meet at least once each year during the month of July. Any other meetings of the Appeals Board shall be called as needed in response to receipt of a Notice of Appeal, so long as the meeting is scheduled within 20 days of the notice of

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appeal. The meeting can be called by the zoning administrator of the City of Owosso, the Chairman of the Appeals Board, or, in his absence, the Vice-Chairman. The regular meetings of the Appeals Board shall take place at 9:30 a.m. on the third Tuesday of the month in the City Council Chambers, City Hall, 301 W. Main St., Owosso, Michigan.

- 4.2 Attendance/Performance. If any member of the Appeals Board accumulates unexcused absences for more than two meetings in a row, or more than 25% of the meetings held in a rolling 24-month period, then that member shall be considered delinquent. Delinquency shall not be established when the absent Board member has given notice to the Board at least five days in advance of their absence. The Appeals Board shall make a finding of the delinquent member's reason for absence, commitment to future performance, and impact on the Appeal Board's ability to conduct business for the public. These findings, after public discussion of the delinquency determines neglect of duty, shall be forwarded by the Secretary to the Mayor for further action which may include removal from office in accordance with the Michigan Zoning Enabling Act of 2006 as amended.
- 4.3 When a petitioner fails to appear at a properly scheduled meeting of the Board of Appeals, the Chairman may entertain a motion from the Board to dismiss the case for want of prosecution. In the absence of a motion by the Appeals Board, the chair shall rule. In cases which are dismissed for want of prosecution, the petitioner will be furnished written notice of the action by the Secretary of the Appeals Board. The applicant shall have seven (7) days from the date of notice of dismissal to apply for reinstatement of the case. In such cases, applicant must file a written request with the Secretary for reinstatement. Reinstatement shall be at the discretion of the Chairman for good cause shown, and upon payment of a fee set from time to time by the governing body. In all cases reinstated in the above-described manner, the case will be docketed and re-advertised in the usual manner prescribed for new cases.
- 4.4 Other Meetings. Meetings shall be called by delivering meeting notices by first class mail, electronic mail, or by personal delivery to members of the board at least five days prior to such meeting and shall state the purpose, time, location of the meeting and shall be posted at City Hall ~~ten~~ at least five days prior to such meeting.
- 4.5 Public. All meetings, hearings, records and accounts shall be open to the public, and posted in compliance with P.A. 267 of 1976, the Michigan Open Meetings Act.
- 4.6 Quorum. The presence of three members shall be necessary to constitute a quorum. A majority vote of the members shall be required to pass on business matters. For any matter under which the Appeals Board is required to pass under the provisions of the Owosso City Code, a two-thirds majority vote of the full board shall be necessary.
- 4.7 Order of Business. Agenda. The Secretary or his designate shall prepare an agenda for each meeting and the order of business therein shall be as follows:
- A. Call to order, roll call and approval of agenda.
 - B. Approval of minutes from previous meeting.
 - C. Site inspection, then recess (optional, if the meeting is posted to include a site inspection).
 - D. Reconvene and roll call (if following a site inspection).
 - E. Election of officers, if necessary.
 - F. Public Hearings. ~~The Chairman will declare a public hearing open and state its purpose.~~
 - 1. The Chair will declare a public hearing open and state its purpose
 - ~~1. The Chairman shall summarize, provide copies, or conspicuously post the procedure for~~

public hearing as outlined in Sections 4.6, 4.7, 4.8 and 4.9 of these rules of procedure for any members of the public in attendance.

2. Case number (numbered by year/sequence)
 - i. The Zoning Administrator presents the petitioner's request, his action on the latter and reasons for his decision plus a written copy of his request.
 - ii. The petitioner, through himself, his agent, or his lawyer may present his case, including presenting witnesses on his behalf. No time limit will be imposed on the petitioner.
 - iii. Members of the Appeals Board shall report on their site inspection and any conversations with the petitioner they may have had.
 - iv. Members of the public speak and correspondence is read.
 - v. The Chairman may recess the meeting for a short time to allow attending groups to caucus in order to have one individual speak on their behalf for an unlimited period of time if there are a large number of people present on an issue.
 - vi. The Chairman shall allow the rest of the public to speak in response to the matter and may impose a time limit for the each speaker.
 - vii. Rebuttal. Anyone may ask the Chairman questions on presentations or speeches given at this hearing. The Chairman will seek an answer to the question. Answers shall be given to the Chairman. There shall be no discussion, questioning or answering people except between the Chairman and the Individual who has the floor.
 - viii. Close the Public Hearing. (At this point all public participation on the issue ends).
 - ix. Members of the Appeals Board may question or request clarification with any interested party on any matter related to the case.

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G. Recess to another day as provided in Section 4.8 of these rules of procedure,

H. Business Session.

1. Action on pending case number

- i. Discussion: Review of facts based on all information presented (from the application, written request for appeal, zoning ordinance, physical characteristics of the parcels, staff reports, and hearing testimony). Discussion continues until a member proposes a motion that includes a "finding of fact" with those conclusions that are reached and conditions to be applied, if any.
- ii. A motion is proposed on "finding of fact."
- iii. Discussion on the Motion,
- iv. Action on the motion.

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2. Other business of the Appeals Board.

I. Public/Commissioner Comments

J. Adjournment

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4.7 Comments Out of Order. The Chairman shall rule out of order any irrelevant remarks; remarks which are personal, about another's race, religion, sex, physical condition, ethnic background, beliefs, or similar topics; profanity; or any other remarks which are not about land use.

4.8 Recesses. The Chairman may recess a public hearing and/or meeting to another time if it is after 12 noon or if the meeting (not including site inspections) has been over three hours. In order for a recess to be in order, the time, day, month, date, year and location to reconvene shall be stated as part of the action to recess. If a meeting and /or public hearing reconvenes over 36 hours after the action to recess, the reconvened meeting shall be posted at least 18 hours before the time of the reconvened meeting, to comply with Section 4.4 of these rules of procedure. Upon reconvening, a roll call shall be taken as the first order of business.

4.9 Parliamentary Procedure. Meetings shall be conducted in a formal manner, and parliamentary procedure shall be governed by Roberts Rules of Order if not specifically dealt with in these rules of procedure.

4.10 Motions. Motions shall be reiterated by the Chair~~man~~ before a vote is taken.

A. Motions dealing with a ~~Dimensional variancen appeal or a variance concerning the City of Owosso Zoning Ordinance~~ shall be stated with the following parts: ~~or stated as two motions:~~

1. The list of facts which is the information pertinent to making a decision on the matter, structured as a "finding of fact" on the case.
2. The conclusion, decision, of the Appeals Board. This motion, ~~or part of a motion,~~ shall include the following parts:
 - i. The rationale, reason, for why the conclusion was made. The rationale, reasons, shall contain, at a minimum:
 - ~~a. If the property cannot be used in conformance with the ordinance without the requested or lesser variance.~~
 - ~~a-b. (a) Strict compliance with restrictions governing area, setback, frontage, height, bulk, density or other "non-use" matters will unreasonably prevent the owner from using the property for a permitted purpose or will be unnecessarily burdensome. The variance will do substantial justice to the applicant, as well as to other property owners.~~
 - ~~b. If the problem is due to a unique situation not shared in common with nearby property owners.~~
 - ~~c. (b) A lesser variance that that requested will not give substantial relief to the applicant and/or be consistent with justice to other property owners.~~
 - ~~d. If granting the variance would not alter the essential character of an area.~~
 - ~~e-e. (c) The need for a variance is due to unique circumstances or conditions peculiar to the property and not generally applicable in the area or to other properties in the same zoning district such as exceptional narrowness, shallowness, shape, topography or area.~~
 - ~~d. If the problem requiring a variance was not self-created.~~
(NOTE): All four of the above points must be found true, or in the affirmative, or a variance shall not be granted.
(d) The problem and resulting need for the variance has not been self-created by the applicant and/or the applicant's predecessor may or may not be considered depending upon whether the practical difficulty would have existed regardless of the action.
 - ~~e. Other specific standards for variances that are in the City of Owosso Zoning Ordinance.~~
 - ~~f. (e) The variance will not alter the essential character of the area. In determining whether the effect the variance will have on the character of the area, the established type and pattern of land uses in the area and the natural characteristics of the site and surrounding area will be considered.~~
 - ~~g. (f) The granting of the variance will not materially impair the intent and purpose of this chapter.~~
 - ~~f-h. An explanation how the facts support the conclusion.~~
 - ii. The conclusion or decision.
 - iii. Any conditions upon which a variance may be issued, if applicable. Conditions shall be listed in detail and based on regulations or standards already in the Owosso Zoning Ordinance.
 - iv. Reasons why the conditions are imposed.

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- ~~B. Motions dealing with an ordinance interpretation, or any appeal of an administrative decision, shall be stated with the following parts, or stated as two motions:~~
- ~~1. The list of facts which is the information pertinent to making a decision on the matter.~~
 - ~~2. The conclusion or decision of the Appeals Board. This motion, or part of the motion, shall contain the following parts:~~
 - ~~i. The rationale, or reasons, to explain how the facts support the conclusion. (ii)~~
 - ~~The conclusion or decision.~~
- ~~C. Any other motion shall be stated in a prose or in the form of a resolution.~~

- B. Motions dealing with a Use variance shall be stated with the following parts:
1. The list of facts which is the information pertinent to making a decision on the matter, structured as a "finding of fact" on the case.
 2. The conclusion, decision, of the Board. This motion shall include the following parts:
 - (a) The property cannot be reasonably used for any purpose permitted in the zoning district without the variance. There must be financial proof of the applicant's inability to realize any reasonable return; speculation or a qualitative assessment is inadequate.
 - (b) The need for the variance is due to unique circumstances peculiar to the property and not generally applicable in the area or to other properties in the same zoning district. The applicant must prove that there are certain features or conditions of the land that are not generally applicable throughout the zone and that these features make it impossible to earn a reasonable return without some adjustment. In those situations where the difficulty is shared by others, the board may find that relief should be accomplished by an amendment to the zoning ordinance, not a variance.
 - (c) The problem and resulting need for the variance has not been self-created by the applicant and/or the applicant's predecessors.
 - (d) The variance will not alter the essential character of the area. In determining whether the effect the variance will have on the character of the area, the established type and pattern of land uses in the area and the natural characteristics of the site and surrounding area will be considered.

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4.11 Voting. Voting shall be by roll call vote, and shall be recorded by yeas and nays. Members must be present to cast a vote.

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SECTION 5.0 RECORDS

5.1 Preparation. A record of each meeting, including hearings and site inspections, shall be prepared by the Secretary, or his designate.

- 5.2 Content.** The record of each meeting should include the following items:
- A. A copy of the meeting posting as required in Section 4.43.2 of these rules of procedure.
 - B. A signed statement indicating that notices, as required in Section 3.2 of these rules of procedure, were sent out, with list of to whom, and an indication of by whom, and a copy of a newspaper notice, if one was published.
 - C. A copy of the request for a variance or notice of appeal, whichever is applicable, including any maps, drawings, site plans, etc.
 - D. The original of the minutes of the meeting (including the hearing and site inspection) which shall include, all action taken in chronological sequence of occurrence.
 - E. The records of any action on a case by the zoning administrator.
 - F. The records of all past records regarding the property involved in a case (previous permit, special use permit, variances, appeals).
 - G. Any relevant maps, drawings, photographs, presented as evidence at a hearing.

- H. Copies of any correspondence received or sent out in regard to a case.
- I. A copy of relevant sections, or a list of citations of sections of the zoning ordinance.
- J. A copy of any follow-up correspondence to or from the petitioner regarding the decision.

5.3 Retention. The record of each meeting shall be permanently kept on file and spread in suitable volumes with a copy filed with the City Clerk. All the pertinent documents and minutes for each case before the Board of Appeals shall be copied and filed with the zoning administrator's office. Copies of the minutes shall be distributed to each member of the Appeals Board within ten days of the meeting. Copies of the minutes shall be available to the public no later than five days after a meeting.

SECTION 6.0 OTHER DUTIES

The Appeals Board may also formulate and provide advice and may advise policy to the planning commission or any committee thereof, on issues dealing with the administration, text, map and enforcement of the zoning ordinance.

SECTION 7.0 CONFLICT OF INTEREST

The members of the Appeals Board shall comply with Act No. 196 of the Public Acts of 1973, State of Michigan, as amended as it pertains to standards of conduct for public officers.

SECTION 8.0 ADOPTION AND REPEAL

Upon adoption of these rules of procedure of the Owosso Zoning Board of Appeals and the Owosso City Council, they shall become effective and all previous rules of procedure, as amended, shall be repealed.

SECTION 9.0 AMENDMENTS

These rules may be amended at any regular or special meeting by a majority vote of the total members of the Appeals Board, so long as such amendment does not result in a conflict with state law, zoning ordinance, or court decision.

Approved by City Council on February 7, 2011

Approved by City Council on July 1, 2024



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: June 24, 2024
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – May 2024

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending May 31, 2024. Six month budget amendments are incorporated in this report.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 5-31-2024
Cash Summary by Account for City of Owosso – 5-1-2024 through 5-31-2024

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,748,866.00	3,766,976.00	177,910.38	3,749,188.10	17,787.90	99.53
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	2,732.00	2,732.00	0.00	4,050.73	(1,318.73)	148.27
101-000-404.000	PA 298 OF 1917	295,374.00	296,162.00	14,127.16	297,092.71	(930.71)	100.31
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	1,079.00	1,079.00	0.00	1,200.36	(121.36)	111.25
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	92.00	1,389.50	(389.50)	138.95
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	14,082.00	14,082.00	0.00	15,083.03	(1,001.03)	107.11
101-000-439.000	MARIJUANA TAX DISTR.	207,000.00	207,000.00	0.00	240,563.08	(33,563.08)	116.21
101-000-445.000	INTEREST & PENALTIES ON TAXES	17,465.00	17,465.00	14,079.18	26,749.81	(9,284.81)	153.16
101-000-447.000	ADMINISTRATION FEES	102,017.00	150,000.00	9,486.13	157,571.77	(7,571.77)	105.05
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	6,090.70	16,347.10	(5,847.10)	155.69
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	93,168.00	93,168.00	19,482.68	60,132.51	33,035.49	64.54
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	0.00	510.00	490.00	51.00
101-000-491.000	PERMITS (GUN)	500.00	500.00	40.00	360.00	140.00	72.00
101-000-502.000	GRANT-FEDERAL	850,000.00	0.00	0.00	39,500.00	(39,500.00)	100.00
101-000-502.000-USDOT-OHSP	GRANT-FEDERAL	0.00	2,033.00	3,467.89	6,690.53	(4,657.53)	329.10
101-000-502.100	FEDERAL GRANT - DEPT OF JUSTICE	0.00	450.00	1,800.00	2,250.00	(1,800.00)	500.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	200,000.00	200,000.00	2,316.92	22,023.55	177,976.45	11.01
101-000-502.100-DOJ-SRTBWC	FEDERAL GRANT - DEPT OF JUSTICE	0.00	0.00	7,463.63	7,463.63	(7,463.63)	100.00
101-000-540.000	STATE SOURCES	2,100.00	3,609.00	0.00	6,765.14	(3,156.14)	187.45
101-000-540.531	LOCAL GRANT	0.00	6,207.00	0.00	6,207.02	(0.02)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	34,000.00	99,156.00	78,046.36	177,201.91	(78,045.91)	178.71
101-000-574.000	REVENUE SHARING	1,611,431.00	1,611,431.00	0.00	1,095,721.00	515,710.00	68.00
101-000-574.050	REVENUE SHARING - STATUTORY	528,144.00	528,144.00	0.00	318,988.00	209,156.00	60.40
101-000-605.200	CHARGE FOR SERVICES RENDERED	132,400.00	132,400.00	3,835.36	13,519.29	118,880.71	10.21
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	45.00	931.43	68.57	93.14
101-000-605.300	FIRE SERVICES	3,000.00	4,300.00	500.00	7,250.00	(2,950.00)	168.60
101-000-605.301	POLICE DEPARTMENT SERVICES	0.00	0.00	0.00	188,736.30	(188,736.30)	100.00
101-000-605.336	AMBULANCE SERVICES - TWP	0.00	0.00	68,789.83	78,866.70	(78,866.70)	100.00
101-000-607.100	FILING FEES - ABATEMENT APPLICA'	0.00	0.00	0.00	3,200.00	(3,200.00)	100.00
101-000-628.000	RENTAL REGISTRATION	1,500.00	0.00	0.00	0.00	0.00	0.00
101-000-638.000	AMBULANCE CHARGES	325,379.00	325,379.00	45,729.52	345,383.79	(20,004.79)	106.15
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,533.00	13,533.00	0.00	3,500.00	10,033.00	25.86
101-000-638.100	AMBULANCE MILEAGE CHARGES	149,744.00	149,744.00	13,601.70	142,326.20	7,417.80	95.05
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR'	381,012.00	381,012.00	53,507.56	436,077.86	(55,065.86)	114.45
101-000-642.000	CHARGE FOR SERVICES - SALES	3,870.00	2,770.00	475.00	2,880.00	(110.00)	103.97
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	840.00	840.00	50.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	1,482.20	9,531.19	468.81	95.31
101-000-657.100	PARKING VIOLATIONS	1,000.00	5,850.00	305.00	8,120.00	(2,270.00)	138.80
101-000-665.000	INTEREST INCOME	50,000.00	176,048.00	18,875.43	350,362.03	(174,314.03)	199.02
101-000-665.100	MERS INTEREST INCOME	10.00	180.00	0.85	425.08	(245.08)	236.16
101-000-665.200	ICMA INTEREST INCOME	10.00	0.00	0.00	0.00	0.00	0.00
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	500.00	0.00	100.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	45.00	0.00	2,945.00	(2,900.00)	6,544.44
101-000-675.000	MISCELLANEOUS	20,000.00	80,817.00	(2,789.71)	86,862.68	(6,045.68)	107.48
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	199,752.00	227,664.00	0.00	170,603.00	57,061.00	74.94
101-000-676.254	FUND 254 ADMIN CHARGE BACK	0.00	0.00	0.00	2,955.40	(2,955.40)	100.00
101-000-676.300	CITY UTILITIES ADMIN REIMB	835,156.00	836,941.00	0.00	611,749.16	225,191.84	73.09
101-000-676.400	DDA TIF CHARGE BACK	15,453.00	15,453.00	0.00	75,732.19	(60,279.19)	490.08
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	199,870.00	199,870.00	0.00	119,629.20	80,240.80	59.85
101-000-676.600	BRA ADMIN FEES	0.00	0.00	0.00	6,450.52	(6,450.52)	100.00
101-000-678.000	SPECIAL ASSESSMENT	0.00	0.00	(12,257.11)	(12,257.11)	12,257.11	100.00

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/24 INCR (DECR)	05/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-687.000	INSURANCE REFUNDS	88,000.00	88,000.00	6,926.24	14,487.99	73,512.01	16.46
101-000-696.000	BOND PROCEEDS	0.00	850,000.00	0.00	16,922.76	833,077.24	1.99
101-000-699.287	ARPA TRANSFER IN	0.00	150,300.00	0.00	150,300.00	0.00	100.00
TOTAL REVENUES		10,153,327.00	10,666,180.00	533,429.90	9,091,880.14	1,574,299.86	85.24
Expenditures							
101	CITY COUNCIL	5,560.00	8,060.00	32.90	6,086.81	1,973.19	75.52
171	CITY MANAGER	294,181.00	326,390.00	35,574.74	299,656.38	26,733.62	91.81
201	FINANCE	242,732.00	244,107.00	24,261.91	198,577.89	45,529.11	81.35
210	CITY ATTORNEY	120,000.00	120,000.00	9,351.20	93,575.73	26,424.27	77.98
215	CLERK	292,291.00	319,829.00	24,127.38	241,565.58	78,263.42	75.53
228	INFORMATION & TECHNOLOGY	294,655.00	294,655.00	16,055.00	210,397.24	84,257.76	71.40
253	TREASURY	180,703.00	233,555.00	23,925.27	194,490.29	39,064.71	83.27
257	ASSESSING	214,803.00	214,442.00	21,310.60	184,506.91	29,935.09	86.04
261	GENERAL ADMIN	354,925.00	401,557.00	4,994.49	345,939.98	55,617.02	86.15
262	ELECTION	0.00	63,561.00	1,591.13	63,546.60	14.40	99.98
265	BUILDING & GROUNDS	199,985.00	203,875.00	11,090.61	127,849.00	76,026.00	62.71
270	HUMAN RESOURCES	218,345.00	219,575.00	22,066.96	183,689.64	35,885.36	83.66
301	POLICE	3,019,525.00	3,151,114.00	400,751.72	2,713,892.46	437,221.54	86.12
336	FIRE	3,120,374.00	3,228,294.00	249,805.45	2,198,426.55	1,029,867.45	68.10
371	BUILDING AND SAFETY	29,880.00	29,880.00	3,451.55	26,929.49	2,950.51	90.13
441	PUBLIC WORKS	616,753.00	610,091.00	50,646.39	518,979.42	91,111.58	85.07
528	LEAF AND BRUSH COLLECTION	299,315.00	317,813.00	19,823.43	257,369.90	60,443.10	80.98
585	PARKING	37,444.00	37,444.00	2,983.05	64,858.52	(27,414.52)	173.21
720	COMMUNITY DEVELOPMENT	80,376.00	80,376.00	21,451.40	45,775.19	34,600.81	56.95
751	PARKS	421,956.00	429,758.00	42,321.44	292,307.64	137,450.36	68.02
966	TRANSFERS OUT	81,921.00	81,921.00	28.00	56,260.82	25,660.18	68.68
TOTAL EXPENDITURES		10,125,724.00	10,616,297.00	985,644.62	8,324,682.04	2,291,614.96	78.41
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		10,153,327.00	10,666,180.00	533,429.90	9,091,880.14	1,574,299.86	85.24
TOTAL EXPENDITURES		10,125,724.00	10,616,297.00	985,644.62	8,324,682.04	2,291,614.96	78.41
NET OF REVENUES & EXPENDITURES		27,603.00	49,883.00	(452,214.72)	767,198.10	(717,315.10)	1,538.00

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/24 INCR (DECR)	05/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	692,500.00	692,500.00	0.00	307,644.37	384,855.63	44.43
202-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	0.00	8,898.75	8,898.75	(8,898.75)	100.00
202-000-540.000	STATE SOURCES	45,000.00	45,000.00	21,375.10	21,375.10	23,624.90	47.50
202-000-541.000	TRUNKLINE MAINTENANCE	41,585.00	42,948.00	0.00	23,600.11	19,347.89	54.95
202-000-542.000	GAS & WEIGHT TAX	1,461,387.00	1,461,387.00	117,597.80	1,164,459.11	296,927.89	79.68
202-000-581.000	CONTRIBUTION FROM TOWNSHIP	0.00	102,831.00	0.00	102,831.04	(0.04)	100.00
202-000-665.000	INTEREST INCOME	10,000.00	61,026.00	18,769.53	139,944.77	(78,918.77)	229.32
202-000-678.000	SPECIAL ASSESSMENT	0.00	0.00	(513.64)	(513.64)	513.64	100.00
TOTAL REVENUES		2,250,472.00	2,405,692.00	166,127.54	1,768,239.61	637,452.39	73.50
Expenditures							
451	CONSTRUCTION	1,956,250.00	1,906,125.00	3,328.95	1,185,350.14	720,774.86	62.19
463	STREET MAINTENANCE	516,594.00	523,792.00	40,259.16	249,207.35	274,584.65	47.58
473	BRIDGE MAINTENANCE	100,500.00	100,500.00	38,393.44	54,577.44	45,922.56	54.31
474	TRAFFIC SERVICES-MAINTENANCE	16,750.00	2,350.00	454.67	16,011.85	(13,661.85)	681.36
478	SNOW & ICE CONTROL	169,048.00	171,265.00	5,081.85	101,780.72	69,484.28	59.43
480	TREE TRIMMING	76,239.00	80,453.00	9,553.25	51,219.40	29,233.60	63.66
482	ADMINISTRATION & ENGINEERING	208,153.00	214,489.00	6,423.09	148,171.80	66,317.20	69.08
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	262,500.00	87,500.00	75.00
486	TRUNKLINE SURFACE MAINTENANCE	200.00	1,650.00	13.18	2,996.47	(1,346.47)	181.60
488	TRUNKLINE SWEEPING & FLUSHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
490	TRUNKLINE TREE TRIM & REMOVAL	200.00	600.00	0.00	419.89	180.11	69.98
491	TRUNKLINE STORM DRAIN, CURBS	1,000.00	900.00	0.00	0.00	900.00	0.00
492	TRUNKLINE ROADSIDE CLEANUP	400.00	568.00	0.00	212.86	355.14	37.48
494	TRUNKLINE TRAFFIC SIGNS	100.00	409.00	0.00	441.19	(32.19)	107.87
497	TRUNKLINE SNOW & ICE CONTROL	8,000.00	11,450.00	0.00	17,266.67	(5,816.67)	150.80
TOTAL EXPENDITURES		3,405,434.00	3,366,551.00	103,507.59	2,090,155.78	1,276,395.22	62.09
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,250,472.00	2,405,692.00	166,127.54	1,768,239.61	637,452.39	73.50
TOTAL EXPENDITURES		3,405,434.00	3,366,551.00	103,507.59	2,090,155.78	1,276,395.22	62.09
NET OF REVENUES & EXPENDITURES		(1,154,962.00)	(960,859.00)	62,619.95	(321,916.17)	(638,942.83)	33.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-502.000	GRANT-FEDERAL	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00
203-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	0.00	8,898.75	8,898.75	(8,898.75)	100.00
203-000-540.000	STATE SOURCES	15,000.00	15,000.00	41,492.83	41,492.83	(26,492.83)	276.62
203-000-542.000	GAS & WEIGHT TAX	537,320.00	537,320.00	43,305.38	371,579.87	165,740.13	69.15
203-000-665.000	INTEREST INCOME	5,000.00	21,500.00	2,211.00	36,749.34	(15,249.34)	170.93
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	262,500.00	87,500.00	75.00
TOTAL REVENUES		1,082,320.00	1,098,820.00	95,907.96	721,220.79	377,599.21	65.64
Expenditures							
451	CONSTRUCTION	535,250.00	714,748.00	0.00	645,939.40	68,808.60	90.37
463	STREET MAINTENANCE	612,287.00	619,992.00	37,368.72	363,487.03	256,504.97	58.63
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,500.00	0.00	731.67	768.33	48.78
478	SNOW & ICE CONTROL	71,592.00	72,578.00	2,258.43	46,079.25	26,498.75	63.49
480	TREE TRIMMING	125,669.00	128,547.00	10,773.79	87,267.92	41,279.08	67.89
482	ADMINISTRATION & ENGINEERING	116,047.00	122,172.00	6,422.56	85,622.24	36,549.76	70.08
TOTAL EXPENDITURES		1,462,345.00	1,659,537.00	56,823.50	1,229,127.51	430,409.49	74.06
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,082,320.00	1,098,820.00	95,907.96	721,220.79	377,599.21	65.64
TOTAL EXPENDITURES		1,462,345.00	1,659,537.00	56,823.50	1,229,127.51	430,409.49	74.06
NET OF REVENUES & EXPENDITURES		(380,025.00)	(560,717.00)	39,084.46	(507,906.72)	(52,810.28)	90.58

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 208 - PARK/RECREATION SITES FUND								
Revenues								
208-000-402.000	GENERAL PROPERTY TAX	0.00	0.00	(35.95)	(35.95)	35.95	100.00	
208-000-665.000	INTEREST INCOME	0.00	1,000.00	140.33	1,667.47	(667.47)	166.75	
208-000-674.100	PRIVATE DONATIONS	0.00	4,046.00	0.00	8,045.97	(3,999.97)	198.86	
TOTAL REVENUES		0.00	5,046.00	104.38	9,677.49	(4,631.49)	191.79	
Expenditures								
751	PARKS	0.00	26,016.00	0.00	12,614.94	13,401.06	48.49	
TOTAL EXPENDITURES		0.00	26,016.00	0.00	12,614.94	13,401.06	48.49	
Fund 208 - PARK/RECREATION SITES FUND:								
TOTAL REVENUES		0.00	5,046.00	104.38	9,677.49	(4,631.49)	191.79	
TOTAL EXPENDITURES		0.00	26,016.00	0.00	12,614.94	13,401.06	48.49	
NET OF REVENUES & EXPENDITURES		0.00	(20,970.00)	104.38	(2,937.45)	(18,032.55)	14.01	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	0.00	175.70	74.30	70.28
239-000-665.000	INTEREST INCOME	5,000.00	10,500.00	942.73	18,068.25	(7,568.25)	172.08
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	7,556.38	15,090.96	(15,090.96)	100.00
239-000-670.100	LOAN INTEREST	20,000.00	20,000.00	1,038.78	13,587.37	6,412.63	67.94
239-000-675.100	RECOVERY OF BAD DEBTS	0.00	0.00	2,042.00	2,042.00	(2,042.00)	100.00
TOTAL REVENUES		25,250.00	30,750.00	11,579.89	48,964.28	(18,214.28)	159.23
Expenditures							
200	GEN SERVICES	1,130.00	43,971.00	0.00	43,810.71	160.29	99.64
TOTAL EXPENDITURES		1,130.00	43,971.00	0.00	43,810.71	160.29	99.64
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		25,250.00	30,750.00	11,579.89	48,964.28	(18,214.28)	159.23
TOTAL EXPENDITURES		1,130.00	43,971.00	0.00	43,810.71	160.29	99.64
NET OF REVENUES & EXPENDITURES		24,120.00	(13,221.00)	11,579.89	5,153.57	(18,374.57)	38.98

PERIOD ENDING 05/31/2024

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT								
Revenues								
243-000-402.300	OBRA:TAX CAPTURE	128,996.00	128,132.00	0.00	128,132.16	(0.16)	100.00	
243-000-402.300-BRA-DIST22	OBRA:TAX CAPTURE	0.00	0.00	0.00	10.29	(10.29)	100.00	
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	6,010.00	0.00	6,009.59	0.41	99.99	
243-000-665.000	INTEREST INCOME	100.00	50.00	8.54	68.20	(18.20)	136.40	
TOTAL REVENUES		129,096.00	134,192.00	8.54	134,220.24	(28.24)	100.02	
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	1,000.00	0.00	1,057.64	(57.64)	105.76	
964	TAX REIMBURSEMENTS	127,996.00	133,142.00	0.00	0.00	133,142.00	0.00	
TOTAL EXPENDITURES		128,996.00	134,142.00	0.00	1,057.64	133,084.36	0.79	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT:								
TOTAL REVENUES		129,096.00	134,192.00	8.54	134,220.24	(28.24)	100.02	
TOTAL EXPENDITURES		128,996.00	134,142.00	0.00	1,057.64	133,084.36	0.79	
NET OF REVENUES & EXPENDITURES		100.00	50.00	8.54	133,162.60	(133,112.60)	6,325.20	

PERIOD ENDING 05/31/2024

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/24 INCR (DECR)	05/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	35,926.00	35,246.00	563.28	33,008.19	2,237.81	93.65
248-000-402.100	TIF	220,053.00	218,644.00	0.00	218,643.76	0.24	100.00
248-000-540.000	STATE SOURCES	0.00	6,760.00	0.00	6,759.85	0.15	100.00
248-000-540.000-MATCHMAIN2	STATE SOURCES	0.00	25,000.00	0.00	25,000.00	0.00	100.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	5,436.00	24,228.00	0.00	24,228.43	(0.43)	100.00
248-000-665.000	INTEREST INCOME	500.00	5,478.00	497.35	5,781.39	(303.39)	105.54
248-000-670.000	LOAN PRINCIPAL	4,312.00	0.00	0.00	0.00	0.00	0.00
248-000-670.100	LOAN INTEREST	1,844.00	1,844.00	141.01	1,651.43	192.57	89.56
248-000-674.400	INCOME-PROMOTION	25,000.00	15,000.00	20.00	15,687.01	(687.01)	104.58
248-000-674.700	EV STATION REVENUE	1,620.00	1,620.00	2,883.54	4,992.45	(3,372.45)	308.18
248-000-675.000	MISCELLANEOUS	0.00	47.00	0.00	46.84	0.16	99.66
248-000-699.101	TRANSFERS FROM GENERAL FUND	33,921.00	33,921.00	0.00	24,251.19	9,669.81	71.49
TOTAL REVENUES		328,612.00	367,788.00	4,105.18	360,050.54	7,737.46	97.90
Expenditures							
200	GEN SERVICES	159,632.00	211,009.00	7,656.26	134,433.83	76,575.17	63.71
261	GENERAL ADMIN	84,802.00	86,148.00	9,511.93	70,329.74	15,818.26	81.64
704	ORGANIZATION	3,000.00	1,500.00	0.00	150.60	1,349.40	10.04
705	PROMOTION	18,766.00	17,705.00	121.50	13,432.08	4,272.92	75.87
706	DESIGN	7,000.00	7,000.00	1,950.00	3,563.19	3,436.81	50.90
707	ECONOMIC VITALITY	0.00	31,483.00	0.00	30,181.74	1,301.26	95.87
905	DEBT SERVICE	70,236.00	22,150.00	0.00	22,056.26	93.74	99.58
TOTAL EXPENDITURES		343,436.00	376,995.00	19,239.69	274,147.44	102,847.56	72.72
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		328,612.00	367,788.00	4,105.18	360,050.54	7,737.46	97.90
TOTAL EXPENDITURES		343,436.00	376,995.00	19,239.69	274,147.44	102,847.56	72.72
NET OF REVENUES & EXPENDITURES		(14,824.00)	(9,207.00)	(15,134.51)	85,903.10	(95,110.10)	933.02

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	80,000.00	80,000.00	5,000.00	55,000.00	25,000.00	68.75
249-000-490.000	PERMITS-BUILDING	106,000.00	117,352.00	6,283.20	94,332.19	23,019.81	80.38
249-000-490.100	PERMITS-ELECTRICAL	27,000.00	31,200.00	1,685.00	28,550.00	2,650.00	91.51
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	60,000.00	58,534.00	7,940.00	59,350.00	(816.00)	101.39
249-000-628.000	RENTAL REGISTRATION	70,000.00	70,000.00	400.00	60,500.00	9,500.00	86.43
249-000-665.000	INTEREST INCOME	1,000.00	5,000.00	711.28	8,414.02	(3,414.02)	168.28
249-000-675.000	MISCELLANEOUS	0.00	25.00	0.00	25.00	0.00	100.00
TOTAL REVENUES		344,000.00	362,111.00	22,019.48	306,171.21	55,939.79	84.55
Expenditures							
200	GEN SERVICES	106,752.00	108,453.00	10,581.20	90,575.88	17,877.12	83.52
371	BUILDING AND SAFETY	156,563.00	158,661.00	740.88	117,062.16	41,598.84	73.78
TOTAL EXPENDITURES		263,315.00	267,114.00	11,322.08	207,638.04	59,475.96	77.73
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		344,000.00	362,111.00	22,019.48	306,171.21	55,939.79	84.55
TOTAL EXPENDITURES		263,315.00	267,114.00	11,322.08	207,638.04	59,475.96	77.73
NET OF REVENUES & EXPENDITURES		80,685.00	94,997.00	10,697.40	98,533.17	(3,536.17)	103.72

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDTG USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 254 - HOUSING & REDEVELOPMENT								
Revenues								
254-000-502.400	GRANT-MSHDA:HO	105,000.00	0.00	0.00	0.00	0.00	0.00	0.00
254-000-502.550	GRANT - MSHDA: NEP	75,000.00	0.00	0.00	0.00	0.00	0.00	0.00
254-000-540.000-114116MAIN	STATE SOURCES	0.00	712,192.00	2,035.00	359,246.60	352,945.40	50.44	50.44
254-000-540.000-MSHDANEP23	STATE SOURCES	0.00	74,910.00	0.00	74,910.45	(0.45)	100.00	100.00
254-000-540.000-MSHDMIHOPE	STATE SOURCES	0.00	0.00	51,584.75	51,584.75	(51,584.75)	100.00	100.00
254-000-665.000	INTEREST INCOME	0.00	1,800.00	176.79	2,620.81	(820.81)	145.60	145.60
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	515,060.00	118,106.84	346,466.08	168,593.92	67.27	67.27
TOTAL REVENUES		180,000.00	1,303,962.00	171,903.38	834,828.69	469,133.31	64.02	64.02
Expenditures								
200	GEN SERVICES	180,000.00	1,299,746.00	328,286.79	988,090.58	311,655.42	76.02	76.02
TOTAL EXPENDITURES		180,000.00	1,299,746.00	328,286.79	988,090.58	311,655.42	76.02	76.02
Fund 254 - HOUSING & REDEVELOPMENT:								
TOTAL REVENUES		180,000.00	1,303,962.00	171,903.38	834,828.69	469,133.31	64.02	64.02
TOTAL EXPENDITURES		180,000.00	1,299,746.00	328,286.79	988,090.58	311,655.42	76.02	76.02
NET OF REVENUES & EXPENDITURES		0.00	4,216.00	(156,383.41)	(153,261.89)	157,477.89	3,635.24	3,635.24

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING								
Revenues								
259-000-402.300	OBRA:TAX CAPTURE	46,953.00	48,717.00	0.00	48,717.18	(0.18)		100.00
TOTAL REVENUES		46,953.00	48,717.00	0.00	48,717.18	(0.18)		100.00
Expenditures								
721	PROFESSIONAL SERVICES	6,007.00	5,792.00	0.00	5,792.00	0.00		100.00
964	TAX REIMBURSEMENTS	40,946.00	42,680.00	42,710.18	42,710.18	(30.18)		100.07
TOTAL EXPENDITURES		46,953.00	48,472.00	42,710.18	48,502.18	(30.18)		100.06
<hr/>								
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:								
TOTAL REVENUES		46,953.00	48,717.00	0.00	48,717.18	(0.18)		100.00
TOTAL EXPENDITURES		46,953.00	48,472.00	42,710.18	48,502.18	(30.18)		100.06
NET OF REVENUES & EXPENDITURES		0.00	245.00	(42,710.18)	215.00	30.00		87.76

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)		
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)								
Revenues								
272-000-402.300	OBRA:TAX CAPTURE	199,180.00	198,942.00	0.00	198,942.90	(0.90)		100.00
TOTAL REVENUES		<u>199,180.00</u>	<u>198,942.00</u>	<u>0.00</u>	<u>198,942.90</u>	<u>(0.90)</u>		<u>100.00</u>
Expenditures								
721	PROFESSIONAL SERVICES	11,369.00	10,720.00	0.00	10,720.00	0.00		100.00
905	DEBT SERVICE	167,999.00	167,999.00	0.00	167,998.20	0.80		100.00
TOTAL EXPENDITURES		<u>179,368.00</u>	<u>178,719.00</u>	<u>0.00</u>	<u>178,718.20</u>	<u>0.80</u>		<u>100.00</u>
<hr/>								
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):								
TOTAL REVENUES		199,180.00	198,942.00	0.00	198,942.90	(0.90)		100.00
TOTAL EXPENDITURES		<u>179,368.00</u>	<u>178,719.00</u>	<u>0.00</u>	<u>178,718.20</u>	<u>0.80</u>		<u>100.00</u>
NET OF REVENUES & EXPENDITURES		19,812.00	20,223.00	0.00	20,224.70	(1.70)		100.01

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/24 INCR (DECR)	05/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 273 - OBRA #9 ROBBINS LOFT							
Revenues							
273-000-402.300	OBRA:TAX CAPTURE	4,267.00	4,262.00	0.00	4,262.07	(0.07)	100.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	559.00	0.00	558.86	0.14	99.97
273-000-665.000	INTEREST INCOME	100.00	1,000.00	224.85	1,802.34	(802.34)	180.23
TOTAL REVENUES		<u>4,367.00</u>	<u>5,821.00</u>	<u>224.85</u>	<u>6,623.27</u>	<u>(802.27)</u>	<u>113.78</u>
Expenditures							
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	1,200.00	0.00	100.00
TOTAL EXPENDITURES		<u>1,200.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>100.00</u>
Fund 273 - OBRA #9 ROBBINS LOFT:							
TOTAL REVENUES		<u>4,367.00</u>	<u>5,821.00</u>	<u>224.85</u>	<u>6,623.27</u>	<u>(802.27)</u>	<u>113.78</u>
TOTAL EXPENDITURES		<u>1,200.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>1,200.00</u>	<u>0.00</u>	<u>100.00</u>
NET OF REVENUES & EXPENDITURES		<u>3,167.00</u>	<u>4,621.00</u>	<u>224.85</u>	<u>5,423.27</u>	<u>(802.27)</u>	<u>117.36</u>

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA								
Revenues								
276-000-402.300	OBRA:TAX CAPTURE	11,278.00	11,264.00	0.00	11,264.35	(0.35)	100.00	
276-000-665.000	INTEREST INCOME	10.00	0.00	0.00	0.00	0.00	0.00	
276-000-674.200	DONATIONS	17,434.00	17,550.00	0.00	17,550.00	0.00	100.00	
TOTAL REVENUES		28,722.00	28,814.00	0.00	28,814.35	(0.35)	100.00	
Expenditures								
721	PROFESSIONAL SERVICES	550.00	3,300.00	0.00	4,237.00	(937.00)	128.39	
905	DEBT SERVICE	28,172.00	28,172.00	0.00	28,171.00	1.00	100.00	
TOTAL EXPENDITURES		28,722.00	31,472.00	0.00	32,408.00	(936.00)	102.97	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:								
TOTAL REVENUES		28,722.00	28,814.00	0.00	28,814.35	(0.35)	100.00	
TOTAL EXPENDITURES		28,722.00	31,472.00	0.00	32,408.00	(936.00)	102.97	
NET OF REVENUES & EXPENDITURES		0.00	(2,658.00)	0.00	(3,593.65)	935.65	135.20	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	(ABNORM)	
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL								
Revenues								
277-000-402.300	OBRA:TAX CAPTURE	52,072.00	53,950.00	0.00	53,950.27	(0.27)		100.00
TOTAL REVENUES		52,072.00	53,950.00	0.00	53,950.27	(0.27)		100.00
Expenditures								
721	PROFESSIONAL SERVICES	1,000.00	3,809.00	0.00	3,808.50	0.50		99.99
964	TAX REIMBURSEMENTS	0.00	49,977.00	0.00	0.00	49,977.00		0.00
TOTAL EXPENDITURES		1,000.00	53,786.00	0.00	3,808.50	49,977.50		7.08
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:								
TOTAL REVENUES		52,072.00	53,950.00	0.00	53,950.27	(0.27)		100.00
TOTAL EXPENDITURES		1,000.00	53,786.00	0.00	3,808.50	49,977.50		7.08
NET OF REVENUES & EXPENDITURES		51,072.00	164.00	0.00	50,141.77	(49,977.77)		10,574.25

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL								
Revenues								
283-000-402.300	OBRA:TAX CAPTURE	15,005.00	14,986.00	0.00	14,986.95	(0.95)		100.01
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	611.00	0.00	611.23	(0.23)		100.04
TOTAL REVENUES		15,005.00	15,597.00	0.00	15,598.18	(1.18)		100.01
Expenditures								
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	750.00	0.00		100.00
905	DEBT SERVICE	22,407.00	19,392.00	0.00	19,391.28	0.72		100.00
TOTAL EXPENDITURES		23,157.00	20,142.00	0.00	20,141.28	0.72		100.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:								
TOTAL REVENUES		15,005.00	15,597.00	0.00	15,598.18	(1.18)		100.01
TOTAL EXPENDITURES		23,157.00	20,142.00	0.00	20,141.28	0.72		100.00
NET OF REVENUES & EXPENDITURES		(8,152.00)	(4,545.00)	0.00	(4,543.10)	(1.90)		99.96

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/24 INCR (DECR)	05/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 284 - OPIOID SETTLEMENT FUND							
Revenues							
284-000-665.000	INTEREST INCOME	1,000.00	0.00	115.57	346.91	(346.91)	100.00
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	5,185.00	0.00	5,185.04	(0.04)	100.00
TOTAL REVENUES		1,000.00	5,185.00	115.57	5,531.95	(346.95)	106.69
Fund 284 - OPIOID SETTLEMENT FUND:							
TOTAL REVENUES		1,000.00	5,185.00	115.57	5,531.95	(346.95)	106.69
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		1,000.00	5,185.00	115.57	5,531.95	(346.95)	106.69

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 05/31/2024

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE		
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT								
Revenues								
287-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	0.00	150,300.00	(150,300.00)		100.00
287-000-665.000	INTEREST INCOME	5,000.00	30,000.00	4,001.28	53,623.11	(23,623.11)		178.74
TOTAL REVENUES		5,000.00	30,000.00	4,001.28	203,923.11	(173,923.11)		679.74
Expenditures								
966	TRANSFERS OUT	1,100,000.00	1,387,873.00	0.00	150,300.00	1,237,573.00		10.83
TOTAL EXPENDITURES		1,100,000.00	1,387,873.00	0.00	150,300.00	1,237,573.00		10.83
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:								
TOTAL REVENUES		5,000.00	30,000.00	4,001.28	203,923.11	(173,923.11)		679.74
TOTAL EXPENDITURES		1,100,000.00	1,387,873.00	0.00	150,300.00	1,237,573.00		10.83
NET OF REVENUES & EXPENDITURES		(1,095,000.00)	(1,357,873.00)	4,001.28	53,623.11	(1,411,496.11)		3.95

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE	
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	% BDGT USED
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-540.000	STATE SOURCES	0.00	335.00	0.00	335.00	0.00	100.00
297-000-643.000	SALES	2,500.00	3,000.00	385.00	3,574.00	(574.00)	119.13
297-000-665.000	INTEREST INCOME	500.00	2,000.00	239.04	2,829.16	(829.16)	141.46
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,010.00	1,066.00	0.00	1,066.00	0.00	100.00
297-000-667.100	RENTAL INCOME	14,000.00	16,800.00	700.00	14,050.00	2,750.00	83.63
297-000-674.100	PRIVATE DONATIONS	13,000.00	20,000.00	1,563.00	16,069.73	3,930.27	80.35
297-000-674.200	DONATIONS	1,000.00	1,651.00	0.00	1,650.86	0.14	99.99
297-000-699.101	TRASFERS FROM GENERAL FUND	20,000.00	20,000.00	0.00	15,000.00	5,000.00	75.00
TOTAL REVENUES		52,010.00	64,852.00	2,887.04	54,574.75	10,277.25	84.15
Expenditures							
797	HISTORICAL COMMISSION	25,958.00	28,877.00	2,665.61	20,996.41	7,880.59	72.71
798	CASTLE	16,420.00	17,408.00	11,306.89	33,703.64	(16,295.64)	193.61
799	GOULD HOUSE	8,817.00	11,845.00	597.06	12,500.07	(655.07)	105.53
800	COMSTOCK/WOODARD	500.00	500.00	107.76	1,092.85	(592.85)	218.57
TOTAL EXPENDITURES		51,695.00	58,630.00	14,677.32	68,292.97	(9,662.97)	116.48
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		52,010.00	64,852.00	2,887.04	54,574.75	10,277.25	84.15
TOTAL EXPENDITURES		51,695.00	58,630.00	14,677.32	68,292.97	(9,662.97)	116.48
NET OF REVENUES & EXPENDITURES		315.00	6,222.00	(11,790.28)	(13,718.22)	19,940.22	220.48

PERIOD ENDING 05/31/2024

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CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)								
Revenues								
301-000-402.000	GENERAL PROPERTY TAX	782,750.00	649,981.00	28,861.03	649,788.44	192.56	99.97	
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	22,718.00	38,475.59	61,193.27	(38,475.27)	269.36	
301-000-665.000	INTEREST INCOME	5,000.00	104.00	171.96	276.07	(172.07)	265.45	
TOTAL REVENUES		<u>787,750.00</u>	<u>672,803.00</u>	<u>67,508.58</u>	<u>711,257.78</u>	<u>(38,454.78)</u>	<u>105.72</u>	
Expenditures								
905	DEBT SERVICE	782,750.00	782,750.00	500.00	782,750.00	0.00	100.00	
TOTAL EXPENDITURES		<u>782,750.00</u>	<u>782,750.00</u>	<u>500.00</u>	<u>782,750.00</u>	<u>0.00</u>	<u>100.00</u>	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):								
TOTAL REVENUES		787,750.00	672,803.00	67,508.58	711,257.78	(38,454.78)	105.72	
TOTAL EXPENDITURES		782,750.00	782,750.00	500.00	782,750.00	0.00	100.00	
NET OF REVENUES & EXPENDITURES		5,000.00	(109,947.00)	67,008.58	(71,492.22)	(38,454.78)	65.02	

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/24 INCR (DECR)	05/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY							
Revenues							
469-000-665.000	INTEREST INCOME	0.00	325.00	0.00	536.60	(211.60)	165.11
TOTAL REVENUES		0.00	325.00	0.00	536.60	(211.60)	165.11
Expenditures							
901	CAPITAL OUTLAY	0.00	10,194.00	1,988.43	12,182.43	(1,988.43)	119.51
TOTAL EXPENDITURES		0.00	10,194.00	1,988.43	12,182.43	(1,988.43)	119.51
Fund 469 - CAPITAL PROJECTS-BUILDING AUTHORITY:							
TOTAL REVENUES		0.00	325.00	0.00	536.60	(211.60)	165.11
TOTAL EXPENDITURES		0.00	10,194.00	1,988.43	12,182.43	(1,988.43)	119.51
NET OF REVENUES & EXPENDITURES		0.00	(9,869.00)	(1,988.43)	(11,645.83)	1,776.83	118.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND								
Revenues								
588-000-402.000	GENERAL PROPERTY TAX	0.00	0.00	(27.66)	(27.45)	27.45	100.00	
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	0.00	1,074.00	1,785.02	2,859.45	(1,785.45)	266.24	
588-000-665.000	INTEREST INCOME	1,000.00	0.00	8.06	8.06	(8.06)	100.00	
588-000-699.101	TRASFERS FROM GENERAL FUND	28,000.00	28,000.00	28.00	17,009.63	10,990.37	60.75	
TOTAL REVENUES		29,000.00	29,074.00	1,793.42	19,849.69	9,224.31	68.27	
Expenditures								
200	GEN SERVICES	89,119.00	84,073.00	0.00	84,072.68	0.32	100.00	
TOTAL EXPENDITURES		89,119.00	84,073.00	0.00	84,072.68	0.32	100.00	
Fund 588 - TRANSPORTATION FUND:								
TOTAL REVENUES		29,000.00	29,074.00	1,793.42	19,849.69	9,224.31	68.27	
TOTAL EXPENDITURES		89,119.00	84,073.00	0.00	84,072.68	0.32	100.00	
NET OF REVENUES & EXPENDITURES		(60,119.00)	(54,999.00)	1,793.42	(64,222.99)	9,223.99	116.77	

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CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND								
Revenues								
590-000-491.000	PERMITS	0.00	575.00	125.00	1,150.00	(575.00)	200.00	
590-000-605.350	MATERIAL & SERVICE	0.00	0.00	0.00	2,000.00	(2,000.00)	100.00	
590-000-607.200	WATER AND SEWER FEES	0.00	0.00	60.00	2,460.00	(2,460.00)	100.00	
590-000-643.100	METERED SALES	3,229,118.00	3,229,118.00	2,260.66	2,246,598.43	982,519.57	69.57	
590-000-644.000	PENALTIES - LATE CHARGES	41,727.00	41,727.00	13,006.51	57,772.10	(16,045.10)	138.45	
590-000-665.000	INTEREST INCOME	10,000.00	50,000.00	5,591.05	76,196.78	(26,196.78)	152.39	
590-000-675.000	MISCELLANEOUS	1,000.00	1,000.00	0.00	4,288.85	(3,288.85)	428.89	
TOTAL REVENUES		3,281,845.00	3,322,420.00	21,043.22	2,390,466.16	931,953.84	71.95	
Expenditures								
200	GEN SERVICES	2,092,248.00	2,238,430.00	162,371.66	1,982,024.40	256,405.60	88.55	
549	SEWER OPERATIONS	234,137.00	237,203.00	16,899.93	159,252.21	77,950.79	67.14	
901	CAPITAL OUTLAY	625,000.00	625,000.00	826.20	34,512.76	590,487.24	5.52	
905	DEBT SERVICE	126,553.00	126,553.00	0.00	126,552.94	0.06	100.00	
TOTAL EXPENDITURES		3,077,938.00	3,227,186.00	180,097.79	2,302,342.31	924,843.69	71.34	
Fund 590 - SEWER FUND:								
TOTAL REVENUES		3,281,845.00	3,322,420.00	21,043.22	2,390,466.16	931,953.84	71.95	
TOTAL EXPENDITURES		3,077,938.00	3,227,186.00	180,097.79	2,302,342.31	924,843.69	71.34	
NET OF REVENUES & EXPENDITURES		203,907.00	95,234.00	(159,054.57)	88,123.85	7,110.15	92.53	

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,000.00	1,250.00	185.00	1,870.00	(620.00)	149.60
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	0.00	9,000.00	0.00	8,952.05	47.95	99.47
591-000-538.000	CAPITAL CONTRIBUTION-FEDERAL	3,545,000.00	1,129,255.00	0.00	0.00	1,129,255.00	0.00
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	1,500,000.00	1,578,257.00	0.00	992,927.00	585,330.00	62.91
591-000-538.000-DWRLF23-24	CAPITAL CONTRIBUTION-FEDERAL	0.00	2,655,749.00	97,119.00	2,175,130.45	480,618.55	81.90
591-000-540.000-DWAMEGLE21	STATE SOURCES	180,000.00	179,825.00	0.00	165,114.68	14,710.32	91.82
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	771,783.00	771,783.00	423.20	590,185.48	181,597.52	76.47
591-000-605.350	MATERIAL & SERVICE	10,000.00	12,000.00	12,245.51	52,784.79	(40,784.79)	439.87
591-000-607.200	WATER AND SEWER FEES	0.00	0.00	12,705.00	17,652.18	(17,652.18)	100.00
591-000-643.100	METERED SALES	3,623,370.00	3,623,370.00	3,505.14	2,720,333.11	903,036.89	75.08
591-000-643.200	METERED SALES-WHOLESALE-USAGE	330,000.00	330,000.00	23,935.96	280,499.88	49,500.12	85.00
591-000-644.000	PENALTIES - LATE CHARGES	65,000.00	65,000.00	16,091.75	72,137.89	(7,137.89)	110.98
591-000-665.000	INTEREST INCOME	20,000.00	90,000.00	14,249.23	158,605.86	(68,605.86)	176.23
591-000-667.100	RENTAL INCOME	1,440.00	3,426.00	120.00	4,279.08	(853.08)	124.90
591-000-667.300	HYDRANT RENTAL	27,555.00	29,525.00	(450.00)	1,785.49	27,739.51	6.05
591-000-670.000	LOAN PRINCIPAL	6,171.00	0.00	0.00	0.00	0.00	0.00
591-000-670.100	LOAN INTEREST	72.00	1,981.00	160.14	1,797.43	183.57	90.73
591-000-673.000	SALE OF FIXED ASSETS	0.00	40.00	0.00	1,873.80	(1,833.80)	4,684.50
591-000-675.000	MISCELLANEOUS	1,500.00	41,904.00	874.19	42,778.19	(874.19)	102.09
591-000-675.200	MISCELLANEOUS WATER CHARGES	1,000.00	2,000.00	420.00	3,130.00	(1,130.00)	156.50
591-000-699.287	ARPA TRANSFER IN	1,000,000.00	1,137,573.00	0.00	0.00	1,137,573.00	0.00
TOTAL REVENUES		11,083,891.00	11,661,938.00	181,584.12	7,291,837.36	4,370,100.64	62.53
Expenditures							
200	GEN SERVICES	1,241,156.00	1,201,342.00	25,493.38	880,026.92	321,315.08	73.25
552	WATER UNDERGROUND	2,955,684.00	3,395,589.00	401,832.50	2,524,882.68	870,706.32	74.36
553	WATER FILTRATION	1,369,348.00	1,397,674.00	121,408.96	1,074,331.55	323,342.45	76.87
901	CAPITAL OUTLAY	5,115,502.00	5,983,601.00	73,224.61	2,723,130.33	3,260,470.67	45.51
905	DEBT SERVICE	581,159.00	581,159.00	0.00	389,085.00	192,074.00	66.95
TOTAL EXPENDITURES		11,262,849.00	12,559,365.00	621,959.45	7,591,456.48	4,967,908.52	60.44
Fund 591 - WATER FUND:							
TOTAL REVENUES		11,083,891.00	11,661,938.00	181,584.12	7,291,837.36	4,370,100.64	62.53
TOTAL EXPENDITURES		11,262,849.00	12,559,365.00	621,959.45	7,591,456.48	4,967,908.52	60.44
NET OF REVENUES & EXPENDITURES		(178,958.00)	(897,427.00)	(440,375.33)	(299,619.12)	(597,807.88)	33.39

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/24 INCR (DECR)	05/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	17,731,281.00	269,108.00	1,088,974.00	16,642,307.00	6.14
599-000-538.000-CWSRF24-25	CAPITAL CONTRIBUTION-FEDERAL (B	0.00	50,000.00	0.00	0.00	50,000.00	0.00
599-000-540.000	STATE SOURCES	13,325,000.00	0.00	0.00	0.00	0.00	0.00
599-000-540.000-CWSR571001	STATE SOURCES	2,905,624.00	2,474,759.00	438,121.00	1,757,705.00	717,054.00	71.03
599-000-540.000-CWSRF23-24	STATE SOURCES-GRANT	0.00	1,412,500.00	0.00	1,412,500.00	0.00	100.00
599-000-540.000-CWSRF24-25	STATE SOURCES (GRANT)	0.00	508,039.00	0.00	0.00	508,039.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,237,218.00	1,249,872.00	106,122.74	1,153,590.84	96,281.16	92.30
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	231,595.00	221,008.00	15,646.87	193,607.79	27,400.21	87.60
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	111,194.00	127,932.00	12,218.47	123,473.78	4,458.22	96.52
599-000-602.400	OP & MAINT CHRG - CORUNNA	225,096.00	255,305.00	20,231.92	226,907.58	28,397.42	88.88
599-000-603.100	REPLACEMENT CHRG - OWOSSO	131,884.00	266,542.00	22,573.80	245,918.19	20,623.81	92.26
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	24,687.00	62,464.00	4,760.79	55,816.88	6,647.12	89.36
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	11,853.00	40,955.00	3,666.45	38,555.23	2,399.77	94.14
599-000-603.400	REPLACEMENT CHRG - CORUNNA	23,995.00	52,561.00	4,208.96	47,019.72	5,541.28	89.46
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	184,840.00	184,841.00	15,403.39	169,437.29	15,403.71	91.67
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	73,239.00	74,983.00	6,248.55	68,734.05	6,248.95	91.67
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA TI	55,801.00	56,847.00	4,737.27	52,109.97	4,737.03	91.67
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	31,388.00	32,086.00	2,673.80	29,411.80	2,674.20	91.67
599-000-665.000	INTEREST INCOME	10,000.00	50,000.00	2,587.54	79,624.08	(29,624.08)	159.25
599-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	1,693.74	7,137.16	(2,137.16)	142.74
TOTAL REVENUES		18,588,414.00	24,856,975.00	930,003.29	6,750,523.36	18,106,451.64	27.16
Expenditures							
200	GEN SERVICES	30,946.00	35,078.00	2,713.55	32,760.36	2,317.64	93.39
548	WASTEWATER OPERATIONS	1,982,730.00	2,094,226.00	162,020.51	1,657,549.11	436,676.89	79.15
901	CAPITAL OUTLAY	16,533,124.00	22,373,041.00	306,024.12	5,908,343.63	16,464,697.37	26.41
905	DEBT SERVICE	348,753.00	348,753.00	0.00	316,010.76	32,742.24	90.61
TOTAL EXPENDITURES		18,895,553.00	24,851,098.00	470,758.18	7,914,663.86	16,936,434.14	31.85
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		18,588,414.00	24,856,975.00	930,003.29	6,750,523.36	18,106,451.64	27.16
TOTAL EXPENDITURES		18,895,553.00	24,851,098.00	470,758.18	7,914,663.86	16,936,434.14	31.85
NET OF REVENUES & EXPENDITURES		(307,139.00)	5,877.00	459,245.11	(1,164,140.50)	1,170,017.50	9,808.41

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET				
Fund 661 - FLEET MAINTENANCE FUND							
Revenues							
661-000-502.000	GRANT-FEDERAL	0.00	26,700.00	0.00	26,700.00	0.00	100.00
661-000-665.000	INTEREST INCOME	10,000.00	60,000.00	9,540.79	114,115.74	(54,115.74)	190.19
661-000-667.200	EQUIPMENT RENTAL	794,596.00	830,296.00	111,227.47	837,709.86	(7,413.86)	100.89
661-000-673.000	SALE OF FIXED ASSETS	0.00	18,706.00	61,000.00	79,706.00	(61,000.00)	426.10
661-000-675.000	MISCELLANEOUS	0.00	404.00	0.00	403.97	0.03	99.99
TOTAL REVENUES		804,596.00	936,106.00	181,768.26	1,058,635.57	(122,529.57)	113.09
Expenditures							
594	FLEET MAINTENANCE	422,135.00	421,153.00	28,042.84	338,480.24	82,672.76	80.37
901	CAPITAL OUTLAY	1,182,461.00	1,182,461.00	519,543.98	806,084.88	376,376.12	68.17
TOTAL EXPENDITURES		1,604,596.00	1,603,614.00	547,586.82	1,144,565.12	459,048.88	71.37
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		804,596.00	936,106.00	181,768.26	1,058,635.57	(122,529.57)	113.09
TOTAL EXPENDITURES		1,604,596.00	1,603,614.00	547,586.82	1,144,565.12	459,048.88	71.37
NET OF REVENUES & EXPENDITURES		(800,000.00)	(667,508.00)	(365,818.56)	(85,929.55)	(581,578.45)	12.87

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/24 INCR (DECR)	05/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)		
Fund 858 - 2013 SPECIAL ASSESSMENT								
Revenues								
858-000-451.000	SPECIAL ASSESSMENTS	1,000.00	1,071.00	0.00	1,070.17	0.83		99.92
TOTAL REVENUES		<u>1,000.00</u>	<u>1,071.00</u>	<u>0.00</u>	<u>1,070.17</u>	<u>0.83</u>		<u>99.92</u>
Fund 858 - 2013 SPECIAL ASSESSMENT:								
TOTAL REVENUES		1,000.00	1,071.00	0.00	1,070.17	0.83		99.92
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>1,000.00</u>	<u>1,071.00</u>	<u>0.00</u>	<u>1,070.17</u>	<u>0.83</u>		<u>99.92</u>

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024		AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET		NORM	(ABNORM)	NORM	(ABNORM)	
Fund 864 - 2016 SPECIAL ASSESSMENT									
Revenues									
864-000-451.000	SPECIAL ASSESSMENTS	4,000.00	3,507.00	741.44	3,507.31		(0.31)	100.01	
TOTAL REVENUES		<u>4,000.00</u>	<u>3,507.00</u>	<u>741.44</u>	<u>3,507.31</u>		<u>(0.31)</u>	<u>100.01</u>	
Fund 864 - 2016 SPECIAL ASSESSMENT:									
TOTAL REVENUES		4,000.00	3,507.00	741.44	3,507.31		(0.31)	100.01	
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>	
NET OF REVENUES & EXPENDITURES		<u>4,000.00</u>	<u>3,507.00</u>	<u>741.44</u>	<u>3,507.31</u>		<u>(0.31)</u>	<u>100.01</u>	

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24	YTD BALANCE 05/31/2024	AVAILABLE		% BGD USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 865 - 2017 SPECIAL ASSESSMENTS								
Revenues								
865-000-445.000	INTEREST & PENALTIES ON TAXES	100.00	222.00	74.90	296.66		(74.66)	133.63
865-000-451.000	SPECIAL ASSESSMENTS	12,000.00	14,258.00	7,989.80	18,358.96		(4,100.96)	128.76
865-000-665.000	INTEREST INCOME	0.00	25.00	8.54	59.72		(34.72)	238.88
TOTAL REVENUES		<u>12,100.00</u>	<u>14,505.00</u>	<u>8,073.24</u>	<u>18,715.34</u>		<u>(4,210.34)</u>	<u>129.03</u>
Fund 865 - 2017 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		12,100.00	14,505.00	8,073.24	18,715.34		(4,210.34)	129.03
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		12,100.00	14,505.00	8,073.24	18,715.34		(4,210.34)	129.03

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 866 - 2018 SPECIAL ASSESSMENTS								
Revenues								
866-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	150.00	0.00	151.11		(1.11)	100.74
866-000-451.000	SPECIAL ASSESSMENTS	65,000.00	44,709.00	655.62	45,437.91		(728.91)	101.63
866-000-665.000	INTEREST INCOME	0.00	15.00	4.51	32.18		(17.18)	214.53
TOTAL REVENUES		<u>65,500.00</u>	<u>44,874.00</u>	<u>660.13</u>	<u>45,621.20</u>		<u>(747.20)</u>	<u>101.67</u>
Fund 866 - 2018 SPECIAL ASSESSMENTS:								
TOTAL REVENUES		65,500.00	44,874.00	660.13	45,621.20		(747.20)	101.67
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		65,500.00	44,874.00	660.13	45,621.20		(747.20)	101.67

PERIOD ENDING 05/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 05/31/24 INCR (DECR)	05/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 867 - 2019 SPECIAL ASSESSMENTS							
Revenues							
867-000-445.000	INTEREST & PENALTIES ON TAXES	250.00	165.00	0.00	183.49	(18.49)	111.21
867-000-451.000	SPECIAL ASSESSMENTS	25,000.00	18,377.00	2,122.46	20,173.67	(1,796.67)	109.78
867-000-665.000	INTEREST INCOME	0.00	20.00	6.17	43.52	(23.52)	217.60
TOTAL REVENUES		<u>25,250.00</u>	<u>18,562.00</u>	<u>2,128.63</u>	<u>20,400.68</u>	<u>(1,838.68)</u>	<u>109.91</u>
Fund 867 - 2019 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,250.00	18,562.00	2,128.63	20,400.68	(1,838.68)	109.91
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
NET OF REVENUES & EXPENDITURES		25,250.00	18,562.00	2,128.63	20,400.68	(1,838.68)	109.91

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24	2023-24	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 05/31/24	05/31/2024	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 868 - 2020 SPECIAL ASSESSMENTS							
Revenues							
868-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	350.00	0.00	331.92	18.08	94.83
868-000-451.000	SPECIAL ASSESSMENTS	25,000.00	17,771.00	1,294.96	21,151.66	(3,380.66)	119.02
868-000-665.000	INTEREST INCOME	0.00	100.00	25.14	177.31	(77.31)	177.31
TOTAL REVENUES		<u>25,500.00</u>	<u>18,221.00</u>	<u>1,320.10</u>	<u>21,660.89</u>	<u>(3,439.89)</u>	<u>118.88</u>
Fund 868 - 2020 SPECIAL ASSESSMENTS:							
TOTAL REVENUES		25,500.00	18,221.00	1,320.10	21,660.89	(3,439.89)	118.88
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		<u>25,500.00</u>	<u>18,221.00</u>	<u>1,320.10</u>	<u>21,660.89</u>	<u>(3,439.89)</u>	<u>118.88</u>

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2023-24		ACTIVITY FOR MONTH 05/31/24 INCR (DECR)	YTD BALANCE 05/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2023-24 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS								
Revenues								
869-000-445.000	INTEREST & PENALTIES ON TAXES	500.00	235.00	38.49	272.90	(37.90)	116.13	
869-000-445.000-SPECIA2022	INTEREST & PENALTIES ON TAXES	0.00	100.00	0.00	356.96	(256.96)	356.96	
869-000-445.000-SPECIA2023	INTEREST & PENALTIES ON TAXES	0.00	105.00	86.48	187.13	(82.13)	178.22	
869-000-451.000	SPECIAL ASSESSMENTS	25,000.00	13,264.00	4,364.78	22,600.84	(9,336.84)	170.39	
869-000-451.000-SPECIA2022	SPECIAL ASSESSMENT REVENUE	6,000.00	25,095.00	21,657.55	40,209.89	(15,114.89)	160.23	
869-000-451.000-SPECIA2023	SPECIAL ASSESSMENTS	0.00	91,360.00	7,547.82	104,525.88	(13,165.88)	114.41	
869-000-665.000	INTEREST INCOME	0.00	900.00	286.75	2,015.32	(1,115.32)	223.92	
TOTAL REVENUES		31,500.00	131,059.00	33,981.87	170,168.92	(39,109.92)	129.84	
Fund 869 - 2021-20XX SPECIAL ASSESSMENTS:								
TOTAL REVENUES		31,500.00	131,059.00	33,981.87	170,168.92	(39,109.92)	129.84	
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00	
NET OF REVENUES & EXPENDITURES		31,500.00	131,059.00	33,981.87	170,168.92	(39,109.92)	129.84	
TOTAL REVENUES - ALL FUNDS		49,638,244.00	58,537,859.00	2,443,021.29	32,396,179.98	26,141,679.02	55.34	
TOTAL EXPENDITURES - ALL FUNDS		53,075,280.00	62,688,943.00	3,385,102.44	33,506,728.69	29,182,214.31	53.45	
NET OF REVENUES & EXPENDITURES		(3,437,036.00)	(4,151,084.00)	(942,081.15)	(1,110,548.71)	(3,040,535.29)	26.75	

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 05/01/2024 TO 05/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 05/01/2024	Total Debits	Total Credits	Ending Balance 05/31/2024
Fund 101 GENERAL FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	126,400.68	374,022.80	1,035,130.86	(534,707.38)
001.201	MI CLASS ACCOUNT	92,935.23	78,810.34	0.00	171,745.57
001.204	HUNTINGTON LIQUIDITY PORTAL	1,078,800.87	4,772.23	0.00	1,083,573.10
001.205	THE STATE BANK	2,693,496.77	10,083.65	0.00	2,703,580.42
001.206	SWEEP ACCOUNT HUNTINGTON	56,498.54	0.00	0.00	56,498.54
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,697,543.39	1,157.51	0.00	1,698,700.90
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,600,952.02	2,098.06	0.00	1,603,050.08
002.203	AMBULANCE PAYMENT BANK ACCOUNT	242,190.16	78,367.81	61.84	320,496.13
004.000	PETTY CASH	1,925.00	0.00	0.00	1,925.00
005.401	MERS DC FUNDS - RESTRICTED	244.60	0.85	0.00	245.45
	GENERAL FUND	7,590,987.26	549,313.25	1,035,192.70	7,105,107.81
Fund 202 MAJOR STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	59,808.60	117,597.80	89,397.48	88,008.92
001.201	MI CLASS ACCOUNT	1,165,028.86	26,675.73	0.00	1,191,704.59
001.204	HUNTINGTON LIQUIDITY PORTAL	2,963,471.02	13,109.10	0.00	2,976,580.12
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	527,665.33	359.80	0.00	528,025.13
	MAJOR STREET FUND	4,715,973.81	157,742.43	89,397.48	4,784,318.76
Fund 203 LOCAL STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	78,995.53	43,305.38	42,199.75	80,101.16
001.201	MI CLASS ACCOUNT	0.00	41,678.31	0.00	41,678.31
001.204	HUNTINGTON LIQUIDITY PORTAL	376,560.39	1,665.72	0.00	378,226.11
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	527,665.33	359.80	0.00	528,025.13
	LOCAL STREET FUND	983,221.25	87,009.21	42,199.75	1,028,030.71
Fund 208 PARK/RECREATION SITES FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	(5,973.05)	0.00	35.95	(6,009.00)
001.204	HUNTINGTON LIQUIDITY PORTAL	31,706.56	140.33	0.00	31,846.89
	PARK/RECREATION SITES FUND	25,733.51	140.33	35.95	25,837.89
Fund 239 OMS/DDA REVLG LOAN FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	185,659.75	39,700.83	0.00	225,360.58
001.204	HUNTINGTON LIQUIDITY PORTAL	118,338.78	523.48	0.00	118,862.26
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	211,065.58	143.91	0.00	211,209.49
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	210,117.75	275.34	0.00	210,393.09
	OMS/DDA REVLG LOAN FUND	725,181.86	40,643.56	0.00	765,825.42
Fund 243 BRA / OBRA #12 WOODWARD LOFT					
001.200	POOLED CASH (HUNTINGTON BANK)	133,141.75	0.00	0.00	133,141.75
001.200-BRA-DIST22	POOLED CASH (HUNTINGTON BANK)	(47.35)	0.00	0.00	(47.35)
001.201	MI CLASS ACCOUNT	1,910.37	8.54	0.00	1,918.91

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 05/01/2024 TO 05/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 05/01/2024	Total Debits	Total Credits	Ending Balance 05/31/2024
	BRA / OBRA #12 WOODWARD LOFT	135,004.77	8.54	0.00	135,013.31
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	101,051.01	3,646.27	20,052.91	84,644.37
001.201	MI CLASS ACCOUNT	27,013.53	120.73	0.00	27,134.26
001.203	MAIN STREET OWOSSO / DDA CHECKING	11,689.49	333.54	0.00	12,023.03
001.204	HUNTINGTON LIQUIDITY PORTAL	85,107.30	376.62	0.00	85,483.92
	DOWNTOWN DEVELOPMENT AUTHORITY	224,861.33	4,477.16	20,052.91	209,285.58
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	108,922.23	18,616.20	11,322.08	116,216.35
001.204	HUNTINGTON LIQUIDITY PORTAL	160,775.70	711.28	0.00	161,486.98
	BUILDING INSPECTION FUND	269,697.93	19,327.48	11,322.08	277,703.33
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	51,016.48	113,619.75	328,286.79	(163,650.56)
001.204	HUNTINGTON LIQUIDITY PORTAL	39,944.02	176.79	0.00	40,120.81
	HOUSING & REDEVELOPMENT	90,960.50	113,796.54	328,286.79	(123,529.75)
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	47,218.63	0.00	42,710.18	4,508.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	40,626.08	0.00	0.00	40,626.08
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	6,657.64	0.00	0.00	6,657.64
001.201	MI CLASS ACCOUNT	50,305.61	224.85	0.00	50,530.46
	OBRA #9 ROBBINS LOFT	56,963.25	224.85	0.00	57,188.10
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	4,845.29	0.00	0.00	4,845.29
Fund 277	OBRA FUND DISTRICT #20 - J&H OIL				
001.200	POOLED CASH (HUNTINGTON BANK)	52,950.77	0.00	0.00	52,950.77
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	4,570.92	0.00	0.00	4,570.92
Fund 284	OPIOID SETTLEMENT FUND				
001.204	HUNTINGTON LIQUIDITY PORTAL	26,153.53	115.57	0.00	26,269.10
Fund 287	ARPA - AMERICAN RESCUE PLAN ACT				
001.201	MI CLASS ACCOUNT	663,223.47	2,963.16	0.00	666,186.63
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	792,157.91	1,038.12	0.00	793,196.03

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 05/01/2024 TO 05/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 05/01/2024	Total Debits	Total Credits	Ending Balance 05/31/2024
	ARPA - AMERICAN RESCUE PLAN ACT	1,455,381.38	4,001.28	0.00	1,459,382.66
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	2,380.30	2,096.00	14,634.54	(10,158.24)
001.202	HC CHECKING ACCOUNT	6,979.01	552.00	42.78	7,488.23
001.204	HUNTINGTON LIQUIDITY PORTAL	54,062.93	239.04	0.00	54,301.97
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	63,522.24	2,887.04	14,677.32	51,731.96
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	(26,176.49)	28,861.03	500.00	2,184.54
001.201	MI CLASS ACCOUNT	0.00	38,647.55	0.00	38,647.55
	GENERAL DEBT SERVICE (VOTED BONDS)	(26,176.49)	67,508.58	500.00	40,832.09
Fund 469	CAPITAL PROJECTS-BUILDING AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	(9,950.00)	11,918.13	1,988.43	(20.30)
001.201	MI CLASS ACCOUNT	11,918.13	0.00	11,918.13	0.00
	CAPITAL PROJECTS-BUILDING AUTHORITY	1,968.13	11,918.13	13,906.56	(20.30)
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	0.00	28.00	27.66	0.34
001.201	MI CLASS ACCOUNT	0.00	1,793.08	0.00	1,793.08
	TRANSPORTATION FUND	0.00	1,821.08	27.66	1,793.42
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	551,038.12	405,105.66	182,680.73	773,463.05
001.201	MI CLASS ACCOUNT	414,096.74	1,850.05	0.00	415,946.79
001.204	HUNTINGTON LIQUIDITY PORTAL	647,865.98	2,865.74	0.00	650,731.72
001.300	FRANKENMUTH CREDIT UNION	263,024.90	179.36	0.00	263,204.26
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	531,000.29	695.90	0.00	531,696.19
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,407,226.03	410,696.71	182,680.73	2,635,242.01
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	736,481.87	629,593.71	599,807.47	766,268.11
001.201	MI CLASS ACCOUNT	1,596,607.27	7,133.36	0.00	1,603,740.63
001.204	HUNTINGTON LIQUIDITY PORTAL	1,608,649.13	7,115.87	0.00	1,615,765.00
	WATER FUND	3,941,738.27	643,842.94	599,807.47	3,985,773.74
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(648,647.89)	927,415.75	540,934.17	(262,166.31)
001.201	MI CLASS ACCOUNT	388,243.39	1,734.54	0.00	389,977.93
001.204	HUNTINGTON LIQUIDITY PORTAL	57,262.62	253.14	0.00	57,515.76

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 05/01/2024 TO 05/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 05/01/2024	Total Debits	Total Credits	Ending Balance 05/31/2024
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	263,024.90	179.36	0.00	263,204.26
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	320,881.09	420.50	0.00	321,301.59
	WASTEWATER FUND	380,764.11	930,003.29	540,934.17	769,833.23
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	328,843.59	111,227.47	28,473.43	411,597.63
001.201	MI CLASS ACCOUNT	654,029.81	2,922.13	0.00	656,951.94
001.204	HUNTINGTON LIQUIDITY PORTAL	526,595.93	2,329.53	0.00	528,925.46
001.205	THE STATE BANK	1,047,868.39	3,922.97	0.00	1,051,791.36
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	537,007.09	366.16	0.00	537,373.25
	FLEET MAINTENANCE FUND	3,094,344.81	120,768.26	28,473.43	3,186,639.64
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	308,015.37	77.31	308,092.68	0.00
Fund 858	2013 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	1,070.17	0.00	0.00	1,070.17
Fund 864	2016 SPECIAL ASSESSMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	2,765.87	741.44	0.00	3,507.31
Fund 865	2017 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	8,725.20	8,064.70	0.00	16,789.90
001.201	MI CLASS ACCOUNT	1,916.90	8.54	0.00	1,925.44
	2017 SPECIAL ASSESSMENTS	10,642.10	8,073.24	0.00	18,715.34
Fund 866	2018 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	43,955.79	655.62	0.00	44,611.41
001.201	MI CLASS ACCOUNT	1,005.28	4.51	0.00	1,009.79
	2018 SPECIAL ASSESSMENTS	44,961.07	660.13	0.00	45,621.20
Fund 867	2019 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	16,880.18	2,122.46	0.00	19,002.64
001.201	MI CLASS ACCOUNT	1,391.87	6.17	0.00	1,398.04
	2019 SPECIAL ASSESSMENTS	18,272.05	2,128.63	0.00	20,400.68
Fund 868	2020 SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	14,686.98	1,294.96	0.00	15,981.94
001.201	MI CLASS ACCOUNT	5,653.81	25.14	0.00	5,678.95
	2020 SPECIAL ASSESSMENTS	20,340.79	1,320.10	0.00	21,660.89
Fund 869	2021-20XX SPECIAL ASSESSMENTS				
001.200	POOLED CASH (HUNTINGTON BANK)	71,955.14	33,695.12	0.00	105,650.26

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 05/01/2024 TO 05/31/2024
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 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 05/01/2024	Total Debits	Total Credits	Ending Balance 05/31/2024
001.201	MI CLASS ACCOUNT	64,231.91	286.75	0.00	64,518.66
	2021-20XX SPECIAL ASSESSMENTS	136,187.05	33,981.87	0.00	170,168.92
Fund 956 GASB 34 LONG TERM DEBT 005.200	MMRMA CASH - RESTRICTED	276,795.29	0.00	0.00	276,795.29
	TOTAL - ALL FUNDS	27,132,768.93	3,213,228.95	3,258,297.86	27,087,700.02



OWOSSO HISTORICAL COMMISSION
THE CURWOOD COLLECTION

Regular Meeting of the Owosso Historical Commission

Minutes of June 11, 2024 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chair Mark Erickson

MEMBERS PRESENT: Commissioners Elaine Greenway, Lance Little, Susan Osika, Bill Moull, and Robert Hooper

MEMBERS ABSENT: Vice Chair Debra Adams

CHAIR ERICKSON CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES – APRIL 8, 2024

Motion by Commissioner Osika to approve the minutes as presented, supported by Commissioner Moull.

Approved by Voice Vote

APPROVE MINUTES – MAY 13, 2024

Motion by Commissioner Little to approve the minutes as presented, supported by Commissioner Greenway.

Approved by Voice Vote

APPROVE AGENDA – JUNE 11, 2024

Motion by Commissioner Osika to approve the agenda as presented, supported by Commissioner Hooper.

Approved by Voice Vote

ITEMS OF BUSINESS

Gould House Offers: Amy Fuller shared an updated offer of \$251,000 from Guy Stuart and an updated landscaping plan from Sean Harrington with the Commission. The Commissioners discussed the two offers. Motion by Commissioner Osika to continue with the offer from Sean Harrington, supported by Commissioner Greenway. Roll call vote; ayes, Greenway, Hooper, Moull, Osika, Erickson, and Little. Nays, none. Motion passed.

Home Tour Updates: Commissioner Osika shared that the Independent would still be able to publish the Home Tour booklet and thanked Commissioner Greenway for offering to host a thank-you dinner for the homeowners at her house. She also provided updates on fundraising.

Grant Projects: Amy Fuller presented a grant opportunity and asked if the Commission would like her to apply. The deadline for the application is July 24, 2024. Applying for either the Home Tour or landscaping in Curwood Castle Park was discussed. Amy will get quotes for irrigation in the park.

FINANCIAL REVIEW AND DISCUSSION:

Amy Fuller reported that the unbudgeted boiler expense will cause the Commission to dig into their fund balance this fiscal year but that the fund balance was healthy and could handle the expense.

Denice Grace reported that the Castle had a great month and thanked the Commissioners who were able to help with the Curwood Festival.

PUBLIC COMMENT PERIOD

Sean Harrington spoke (attended via telephone) and said he was looking forward to being a good steward of the Amos Gould house.

Denice Grace shared a copy of Airstream Magazine with Curwood Castle on the cover.

COMMISSIONER COMMENTS

Commissioner Little shared that he will miss the July meeting. Commissioner Moull said he would as well.

Commissioner Hooper reflected on the journey the Commission has gone on to sell the Gould House.

NEXT MEETING: Monday, July 8, 2024

ADJOURNMENT

Commissioner Moull moved to adjourn the meeting. Commissioner Little supported. The voice vote was unanimous to adjourn the meeting at 6:28 P.M.

Respectfully submitted by:
Amy Fuller, Assistant City Manager

MINUTES
REGULAR MEETING OF THE CITY OF OWOSSO ZONING BOARD OF APPEALS
June 18, 2024 AT 9:30 A.M.

CALL TO ORDER: Chairman Grubb called the meeting to order at 9:35 a.m.

ROLL CALL: Was taken by Tanya Buckelew

MEMBERS PRESENT: Chairman Grubb, Vice-Chair Horvath, Board Members Suchanek and Teich

MEMBERS ABSENT: Secretary Taylor

OTHERS PRESENT: Tanya Buckelew, Planning & Building Director

AGENDA:

MOTION BY VICE-CHAIR HORVATH AND SUPPORTED BY BOARD MEMBER TEICH TO APPROVE THE AGENDA FOR THE JUNE 18, 2024 REGULAR MEETING.

YEAS: ALL. MOTION CARRIED.

MINUTES:

MOTION BY BOARD MEMBER TEICH AND SUPPORTED BY VICE-CHAIR HORVATH TO APPROVE THE MINUTES OF THE APRIL 18, 2023 REGULAR MEETING.

YEAS: ALL. MOTION CARRIED.

SELECTION OF OFFICERS:

MOTION BY VICE-CHAIR HORVATH AND SUPPORTED BY BOARD MEMBER TEICH TO APPROVE THE FOLLOWING SELECTION OF OFFICERS: CHAIRMAN GRUBB, VICE-CHAIR HORVATH AND SECRETARY TAYLOR.

YEAS: ALL. MOTION CARRIED.

NEW BUSINESS:

1. ADOPTION OF THE REVISED BY-LAWS

MOTION BY VICE-CHAIR HORVATH, SUPPORTED BY BOARD MEMBER TEICH TO APPROVE THE REVISED BY-LAWS AND FORWARD TO CITY COUNCIL FOR FINAL ADOPTION.

YEAS: VICE-CHAIR HORVATH, BOARD MEMBERS SUCHANEK AND TEICH, CHAIRMAN GRUBB

NAYS: NONE

RCV. MOTION CARRIED.

2. EXTENSION OF VARIANCE REQUEST FOR 804 W OLIVER STREET

On September 18, 2018, a variance was approved for 804 W. Oliver Street to construct an attached garage with a 2.7' side yard variance, 11.83' rear yard variance and a 2.5% lot coverage variance.

The owners were not able to begin construction and according to the City's ordinance construction was to begin within 6 months of the date the variance was approved.

Based on the newly adopted zoning ordinance, the side yard variance is no longer required due to decreasing the side yard setbacks to 5', the rear yard stays the same and the lot coverage variance is no longer required due to the lot coverage percentage has been increased to 50%.

Owners Kateri Lehr and Geoff Kilpatrick were present. They stated they are now ready to proceed forward with the project and have hired the architect and contractor. The project will have the same footprint as what was presented in 2018.

MOTION BY BOARD MEMBER TEICH AND SUPPORTED BY VICE-CHAIR HORVATH TO APPROVE THE EXTENSION OF THE VARIANCE REQUEST AND THAT ALL PERMITS BE OBTAINED AND CONSTRUCTION BEGINS WITHIN ONE YEAR OF THE DATE OF THIS MEETING.

YEAS: BOARD MEMBERS SUCHANEK AND TEICH, VICE-CHAIR HORVATH AND CHAIRMAN GRUBB

NAYS: NONE

RCV. MOTION CARRIED.

OTHER BOARD BUSINESS: NONE

PUBLIC COMMENTS AND COMMUNICATIONS: NONE

ADJOURNMENT:

MOTION BY VICE-CHAIR HORVATH AND SUPPORTED BY BOARD MEMBER TEICH TO ADJOURN THE MEETING AT 9:55 A.M. UNTIL THE NEXT REGULARLY SCHEDULED MEETING ON TUESDAY, JULY 16, 2024.

YEAS: All. Motion carried.

Thomas Taylor, Secretary