

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF AUGUST 19, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR ANTHONY DARIA, CHURCH OF JUBILEE

PLEDGE OF ALLEGIANCE: PASTOR ANTHONY DARIA, CHURCH OF JUBILEE

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Emily S. Olson, and Nicholas L. Pidek.

ABSENT: Councilmember Daniel A. Law.

APPROVE AGENDA

Motion by Councilmember Olson to approve the agenda with the following corrections to the Consent Agenda:

#4 Change the Proposed Special Assessment District No. to 2025-101
#5 Change the Proposed Special Assessment District No. to 2025-102
#12 Purchase Authorization – Police Vehicles – Revised Memo and Resolution

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 5, 2024

Motion by Mayor Pro-Tem Osika to approve the Minutes of the Regular Meeting of August 5, 2024 as presented.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

OPRA District – 207 N Washington Street.

A public hearing was conducted to receive citizen comment regarding the application from Tammie Sanders to establish an obsolete Property Rehabilitation District for the property located at 207 N. Washington Street.

Opened public hearing at 7:35 p.m.

Krista Wrozek, Revitalize LLC spoke on behalf of the owner Tammie Sanders and support the project. This is approximately a 1.2 million project. MEDC funding has been applied for.

Closed public hearing at 7:38 p.m.

Motion by Mayor Pro-Tem Osika to approve the establishment of an obsolete Property Rehabilitation District for the property located at 207 N. Washington Street.

RESOLUTION NO. 125-2024

**ESTABLISHING AN OBSOLETE PROPERTY REHABILITATION (OPRA) DISTRICT
FOR THE PROPERTY LOCATED AT
207 N WASHINGTON STREET**

WHEREAS, pursuant to PA 146 of 2000, the City of Owosso has the authority to establish Obsolete Property Rehabilitation Districts within the City of Owosso; and

WHEREAS, Tammie Sanders has filed a written request with the clerk of the City of Owosso requesting the establishment of the Obsolete Property Rehabilitation District for an area in the vicinity of 207 North Washington Street (050-470-015-019-00) located in the City of Owosso hereinafter described; and

WHEREAS, the City Council of the City of Owosso determined that the district meets the requirements set forth in section 3(1) of PA 146 of 2000; and

WHEREAS, written notice has been given by mail to all owners of real property located within the proposed district and to the public by newspaper advertisement in the Argus Press and/or by public posting of the hearing on the establishment of the proposed district; and

WHEREAS, on August 19, 2024 a public hearing was held and all residents and taxpayers of the City of Owosso were afforded an opportunity to be heard thereon; and

WHEREAS, the City Council deems it to be in the public interest of the City of Owosso to establish the Obsolete Property Rehabilitation District as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso that the following described parcel(s) of land situated in the City of Owosso, Shiawassee County, and State of Michigan, to wit:

S 33' OF LOT 5 & N 6" OF E 90' OF LOT 6, BLK 15 ORIGINAL PLAT

be and here is established as an Obsolete Property Rehabilitation District pursuant to the provisions of PA 146 of 2000.

Motion supported by Councilmember Pidek.

AYES: Councilmembers Fear, Olson, Haber, Mayor Pro-Tem Osika, Councilmember Pidek and Mayor Teich.

NAYS: None.

ABSTENTIONS: None.

ABSENT: Councilmember Law.

CITIZEN COMMENTS AND QUESTIONS

Tom Cook thanked the city for efforts with the WWTP and cleaning up the river. Discussed flooding in Westtown and climate changes.

Jeff Turner asked if the city was adding a sidewalk to the north side of Stewart Street and why the sidewalk was removed at Chipman and Oliver.

Councilmember Olson reminded candidates not to put signs in the city's right-of-way.

CONSENT AGENDA

Motion by Councilmember Pidek to approve the Consent Agenda as follows:

Set Public Hearing - OPRA Certificate – 207 N. Washington Street. Set a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. to receive citizen comment regarding the application from Tammie Sanders to establish an Obsolete Property Rehabilitation Certificate for the property at 207 N. Washington Street.

RESOLUTION NO. 126-2024

SETTING PUBLIC HEARING TO CONSIDER APPLICATION FOR AN OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE FOR THE PROPERTY COMMONLY KNOWN AS 207 N. WASHINGTON STREET

WHEREAS, the City of Owosso received application for an Obsolete Property Rehabilitation Exemption Certificate on July 24, 2024 from Tammie Sanders; and

WHEREAS, the City of Owosso approved a request to establish an Obsolete Property Rehabilitation District, on August 19, 2024, described as:

S 33' OF LOT 5 & N 6" OF E 90' OF LOT 6, BLK 15 ORIGINAL PLAT; and

WHEREAS, a public hearing must be held, and comment considered when deliberating on whether approval of the Obsolete Property Rehabilitation Certificate would be beneficial to the City of Owosso, as well as the local and regional economy.

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: a public hearing is set for Tuesday, September 3, 2024, on or about 7:30 p.m. in the council chambers for the purpose of hearing comments from those within the district, and any other resident or taxpayer, of the City of Owosso.
- SECOND: the city clerk gives the notification as required by law.
- THIRD: the city staff is directed to investigate and determine if the qualifications of the act are satisfied and report findings at the hearing.

Proposed Special Assessment Project – Howell Street. Authorized Resolution No. 2 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. for proposed Special Assessment District No. 2025-01 for Howell Street from the south end to Clinton Street for street resurfacing.

RESOLUTION NO. 127-2024

**HOWELL STREET
FROM SOUTH END TO CLINTON STREET
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

HOWELL STREET, A PUBLIC STREET, FROM THE SOUTH END TO CLINTON STREET;
STREET RESURFACING

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$179,588.40 and determines that \$33,701.09 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$145,887.31 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Tuesday, September 3, 2024 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Howell Street, a Public Street, from the south end to Clinton Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing.**

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Tuesday, September 3, 2024 for the purpose of hearing any person to be affected by the proposed public improvement.

Master Plan Implementation Goals: 3.4, 3.10

Proposed Special Assessment Project – Lynn Street. Authorized Resolution No. 2 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. for proposed Special Assessment District No. 2025-02 for Lynn Street from the west end to Howell Street for street resurfacing.

RESOLUTION NO. 128-2024

**LYNN STREET
FROM WEST END TO HOWELL STREET
SPECIAL ASSESSMENT RESOLUTION NO. 2**

WHEREAS, the City Council has ordered the City Manager to prepare a report for public improvement, more particularly hereinafter described; and

LYNN STREET, A PUBLIC STREET, FROM WEST END TO HOWELL STREET;
STREET RESURFACING

WHEREAS, the City Manager prepared said report and the same has been filed with the City Council as required by the Special Assessment Ordinance of the City of Owosso and the Council has reviewed said report.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The plans and estimate of cost and the report of the City Manager for said public improvement shall be filed in the office of the City Clerk and shall be available for public examination.
2. The City Council hereby determines that the Public Improvement hereinafter set forth may be necessary.
3. The City Council hereby approves the estimate of cost of said public improvement to be \$92,965.80 and determines that \$20,468.38 thereof shall be paid by special assessment imposed on the lots and parcels of land more particularly hereinafter set forth, which lots and parcels of land are hereby designated to be all of the lots and parcels of land to be benefited by said improvements and determines that \$72,497.42 of the cost thereof shall be paid by the City at large because of benefit to the City at large.
4. The City Council hereby determines that the portion of the cost of said public improvement to be specially assessed shall be assessed in accordance with the benefits to be received.
5. The City Council shall meet at the Owosso City Hall Council Chambers on Tuesday, September 3, 2024 for the purpose of hearing all persons to be affected by the proposed public improvement.
6. The City Clerk is hereby directed to cause notice of the time and place of the hearing to be published once in The Argus Press, the official newspaper of the City of Owosso, not less than seven (7) days prior to the date of said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of property subject to assessment, as indicated by the records in the City Assessor's Office as shown on the general tax roll of the City, at least (10) full days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.
7. The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF SPECIAL ASSESSMENT HEARING
CITY OF OWOSSO, MICHIGAN

TO THE OWNERS OF THE FOLLOWING DESCRIBED PROPERTY:

Lynn Street, a Public Street, from west end to Howell Street

TAKE NOTICE that the City Council intends to acquire and construct the following described public improvement: **Street Resurfacing**.

The City Council intends to defray apart or all of the cost of the above-described public improvement by special assessment against the above described property.

TAKE FURTHER NOTICE that City Council has caused plans and an estimate of the cost and report for the above described public improvement to be prepared and made by the City Manager and the same is on file with the City Clerk and available for public examination.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall Council Chambers, Owosso, Michigan at 7:30 o'clock p.m. on Tuesday, September 3, 2024 for the purpose of hearing any person to be affected by the proposed public improvement.

Master Plan Implementation Goals: 3.4, 3.10

Proposed Special Assessment District No. 2025-101 – Hazards and Nuisances. Authorized Resolution No. 1 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2025-101, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 1404 South Chipman Street.

RESOLUTION NO. 129-2024

**SPECIAL ASSESSMENT DISTRICT NO. 2025-101
HAZARDS AND NUISANCES
1404 S CHIPMAN STREET**

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, September 3, 2024 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

**NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN**

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

PARCEL NUMBER	ADDRESS	BALANCE
050-602-040-008-00	1404 S Chipman St	\$22,549.92

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, September 3, 2024 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

Master Plan Implementation Goals: 1.1

Proposed Special Assessment District No. 2025-102 – Hazards and Nuisances. Authorized Resolution No. 1 setting a public hearing for Tuesday, September 3, 2024 at 7:30 p.m. to receive citizen comment regarding proposed Special Assessment District No. 2025-102, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 643 North Hickory Street.

RESOLUTION NO. 130-2024
SPECIAL ASSESSMENT DISTRICT
NO. 2025-102
HAZARDS AND NUISANCES
643 N. HICKORY STREET

WHEREAS, the Assessor has prepared a special assessment roll for the purpose of specially assessing that portion of the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances more particularly hereinafter described to the properties specially benefited by said public improvement, and the same has been presented to the Council by the City Clerk.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said special assessment roll is hereby accepted and shall be filed in the office of the City Clerk for public examination.
2. The Council shall meet at the Owosso City Hall, Owosso, Michigan at 7:30 o'clock p.m., on Tuesday, September 3, 2024 for the purpose of hearing all persons interested in said special assessment roll and reviewing the same.
3. The City Clerk is directed to publish the notice of said hearings once in *The Argus Press*, the official newspaper of the City of Owosso, not less than ten (10) days prior to said hearing and shall further cause notice of said hearing to be sent by first class mail to each owner of the property subject to assessment, as indicated by the records in the City Assessor's office as shown on the general tax rolls of the City, at least ten (10) days before the time of said hearing, said notice to be mailed to the addresses shown on said general tax rolls of the City.

The notice of said hearing to be published and mailed shall be in substantially the following form:

NOTICE OF HEARING TO REVIEW
SPECIAL ASSESSMENT ROLL – HAZARDS AND NUISANCES
CITY OF OWOSSO
COUNTY OF SHIAWASSEE, MICHIGAN

TO THE OWNERS OF THE OF THE FOLLOWING DESCRIBED PROPERTY:

PARCEL NUMBER	ADDRESS	BALANCE
050-240-002-019-00	643 N. Hickory Street	\$8,219.46

TAKE NOTICE that a Special Assessment Roll-Hazards and Nuisances has been prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the above described property.

TAKE NOTICE THAT ANY HAZARDS/NUISANCES INVOICES OR CHARGES REMAINING UNPAID AS OF THEIR DUE DATE WILL BE INCLUDED ON THIS ROLL.

The said Special Assessment Roll-Hazards and Nuisances is on file for public examination with the City Clerk and any objections to said Special Assessment Roll-Hazards and Nuisances must be filed in writing with the City Clerk prior to the close of the hearing to review said Special Assessment Roll-Hazards and Nuisances.

TAKE FURTHER NOTICE that appearance and protest at this hearing is required in order to appeal the amount of the special assessment to the State Tax Tribunal if an appeal should be desired. A property owner or party in interest, his or her agent, may appear in person at the hearing to protest the special assessment or may file his or her appearance by letter and his or her personal appearance shall not be required. The property owner or any person having an interest in the property subject to the proposed special assessments may file a written appeal of the special assessment with the State Tax Tribunal within thirty days after confirmation of the special assessment roll if that special assessment was protested at this hearing.

TAKE FURTHER NOTICE that the City Council will meet at the Owosso City Hall, Owosso, Michigan at 7:30 p.m. on Tuesday, September 3, 2024 for the purpose of reviewing said Special Assessment Roll - Hazards and Nuisances and for the purpose of considering all objections to said roll submitted in writing. If you have questions regarding this notice, please contact the City Treasurer's Office at 725-0599.

Master Plan Implementation Goals: 1.1

Traffic Control Order Request – Cantu 5k Run. Approved the request from Jennifer Clarke for the partial closure of various streets in the northeast quadrant of the City on Sunday, August 25, 2024 from 9:00 a.m. – 1:00 p.m. for the annual PFC Cantu 5k Run, waive the insurance requirement, and further approve Traffic Control Order No. 1519 formalizing the request.

Mortgage Discharge – 110 E Exchange Street. Authorized discharge of mortgage as it relates to 110 E. Exchange Street (James Gutting) and further authorize the Mayor and City Clerk to execute appropriate documents.

RESOLUTION NO. 131-2024

**AUTHORIZING DISCHARGE OF CDBG RENTAL REHAB GRANT
MORTGAGE FOR 110 E. EXCHANGE STREET**

WHEREAS, on December 12, 2012 the City of Owosso, Shiawassee County, Michigan filed a lien on the property at 110 E. Exchange Street after a \$35,000 loan was issued from the City's CDBG Rental Rehab Grant; and

WHEREAS, the loan was for the renovation to the upper story apartment at 110 E. Exchange Street; and

WHEREAS, said renovations to the apartment were completed on May 7, 2013 and the terms of the grant have been fulfilled.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to discharge its mortgage lien for the CDBG Rental Rehab Grant for 110 E. Exchange Street.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Mortgage Discharge Agreement between the City of Owosso, Michigan and James Gutting.

Contract Modification – Safe Routes to School Project. Authorized Contract Modification No. 1 to the Safe Routes to School contract with the Michigan Department of Transportation (MDOT) to add additional contract items increasing the total by \$4,456.52, and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof.

RESOLUTION NO. 132-2024

**AUTHORIZING CONTRACT MODIFICATION NO. 1
TO THE SAFE ROUTES TO SCHOOL PROJECT CONTRACT
WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Cost Share Agreement No. 23-5550 with the Michigan Department of Transportation (MDOT) on February 5, 2024 for the Safe Routes to School Project; and

WHEREAS, MDOT received bids on February 2, 2024 for the Safe Routes to School Project and L.A. Construction, Corp. was the low responsive bidder and was awarded the contract; and

WHEREAS, changes in field conditions have warranted additional work for the project and Contract Modification No. 1 is necessary to add a new contract item and balance some existing contract quantities.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to authorize the signing of Contract Modification No. 1.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Contract Modification No. 1 in the amount of \$4,456.52, revising the contract amount from \$87,991.00 to \$92,447.52.
- THIRD: the accounts payable department is authorized to allocate an additional \$4,456.52 to purchase order number 45668.
- FOURTH: the above expenses shall be paid from Major Street Account No. 202-463-818.000-SRTS2024GR (\$2,228.26) and Local Street Account No. 203-463-818.000-SRTS2024GR (\$2,228.26).

Change Order No. 1 – Safe Routes to School Project Engineering. Approved Change Order No. 1 to the Safe Routes to School Project Engineering Services Contract with Spicer Group for additional engineering services in the amount of \$54,295.00 and authorize payment to the vendor increasing the total to \$181,548.00.

RESOLUTION NO. 133-2024

**AUTHORIZING CHANGE ORDER NO. 1 TO ADDENDUM NO. 2023-1
TO THE CONTRACT FOR PROFESSIONAL ENGINEERING SERVICES WITH
SPICER GROUP, INC. FOR THE SAFE ROUTES TO SCHOOL PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Addendum No. 2023-1 to the general engineering services contract with Spicer Group, Inc. on March 20, 2023 for the provision of Professional Engineering Services for the Safe Routes to School Project in the amount of \$127,253.00; and

WHEREAS, the contract must be modified to increase the contract amount due to additional inspection time and additional construction staking necessary to complete the project; and

WHEREAS, the Director of Engineering has reviewed the change order as requested and has determined it to be fair and reasonable.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 1 to the Safe Routes to School Engineering Services contract with Spicer Group, Inc. increasing the contract for additional inspection time and construction staking necessary to keep the project moving forward.
- SECOND: the mayor and city clerk are requested and authorized to sign Change Order No. 1 to Addendum No. 2023-1 to the Engineering Services Contract between the City of Owosso, Michigan and Spicer Group, Inc.
- THIRD: the Accounts Payable department is authorized to make payment up to the original contract amount of \$127,253.00, plus the change order amount of \$54,295.00, totaling \$181,548.00.
- FOURTH: the additional expenses shall be paid from Major Street Fund Account No. 202-463-818.000-STRS2024GR (\$27,147.50.00) and Local Street Fund Account No. 203-463-818.000-STRS2024GR (\$27,147.50.00).

Purchase Order Amendment – Lift Stations Control Cabinets Rehabilitation. Authorized amendment to Purchase Order No. 45476 with Utilities Instrumentation Service (UIS) for additional inspection services at the Osburn Lift Station in the amount of \$486.00 and authorize payment to the vendor increasing the total to \$35,181.00.

RESOLUTION NO. 134-2024

**AUTHORIZING AMENDMENT NO. 1 TO PURCHASE ORDER NO. 45476
WITH UTILITIES INSTRUMENTATION SERVICE
FOR THE LIFT STATIONS CONTROL CABINET REHABILITATION PROJECT**

WHEREAS, the Council of the City of Owosso, Shiawassee County, Michigan, approved Purchase Order No. 45476 for the lift station control cabinets rehabilitation and installation of Cruise VT SCADA system project with Utilities Instrumentation Service (UIS); and

WHEREAS, additional inspection services of the floats and alarms at the Osburn Lift Station was requested after the initial work was finished; and

WHEREAS, Purchase Order No. 45476 must be amended to reflect the additional inspection services, an increase in the price of \$486.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend Purchase Order No. 45476 with Utilities Instrumentation Service, increasing the amount \$486.00 for additional inspection services.

SECOND: the accounts payable department is authorized to submit payment to Utilities Instrumentation Service (UIS) in the amount of \$35,181.00 and expense from account 590-901-973.000.

Master Plan Implementation Goals: 3.4, 3.7

Change Order No. 2 – MI-HOPE Grant Project. Approved Change Order No. 2 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Project, adding \$13,998.00 for additional work and materials required for the first five homes and further approve payment to the contractor up to the adjusted contract amount of \$216,805.00 upon satisfactory completion of the work or portion thereof.

RESOLUTION NO. 135-2024

**AUTHORIZING CHANGE ORDER NO. 2
TO THE MSHDA MICHIGAN HOUSING OPPORTUNITIES PROMOTING
ENERGY EFFICIENCY (MI-HOPE) GRANT PROGRAM
AND BID AWARD TO MERKEL & KENNEY, LLC.**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a bid award to Merkel & Kenney, LLC on April 1, 2024 for the MI-HOPE Grant Project in the amount of \$192,341.00 to complete home improvement projects for eleven selected residential homes; and

WHEREAS, five of the eleven projects to date have exceeded the original bid amount due to unexpected maintenance, materials and labor requirements; and

WHEREAS, the city of Owosso requested and received approvals from MSHDA to allow the contractor to exceed the bid amount to perform the needed repairs/replacements.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the MI-HOPE Grant Project increasing the amount \$13,998.00, bringing the new project total to \$216,805.00, and detailed as follows:

Grover – additional \$10,740 for spray foam insulation,
Hiram – additional \$1,866 for appliances,
Comstock – additional \$1,392 for appliances.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Change Order No. 2 in the amount of \$13,998.00; an increase to the MI-HOPE Grant Project Contract with Merkel and Kenney, LLC, revising the total grant amount to \$216,805.00.

THIRD: the accounts payable department is authorized to pay Merkel & Kenney, LLC for work satisfactorily completed up to the revised amount of \$216,805.00.

FOURTH: the above expenses shall be paid from 254.200.818.000-MSHDAMIHOPE, after funds are received from MSHDA.

Master Plan Implementation Goals: 1.14, 6.6

Purchase Authorization – Police Vehicles. Waived competitive bidding requirements, authorized a joint purchase from Lunghamer Ford of Owosso, LLC for the purchase of two 2025 Ford Interceptor Police Utility vehicles in the amount of \$97,452.00 under the terms of State of Michigan Contract No. 071 B7700180/Macomb County Contract #21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicles, \$34,108.00 of which shall be reimbursed with USDA Rural Development grant funding.

RESOLUTION NO. 136-2024

RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT FOR PURCHASE OF POLICE VEHICLES WITH LUNGHAMER AUTO GROUP OF OWOSSO

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a Police department requiring the use of police vehicles; and

WHEREAS, the City of Owosso has therefore determined that it is advisable, necessary and in the public interest to purchase two 2025 Ford Police Interceptor Police Vehicles from Lunghamer Auto Group of Owosso, utilizing the Macomb County contract, for a cost to the city of \$97,452.00.

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality.

NOW THEREFOR BE IT RESOLVED by the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase two 2025 Ford Interceptor Utility Police Vehicles from Lunghamer Auto Group of Owosso, utilizing the Macomb County contract, for a cost to the City of Owosso of \$97,452.00.
- SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, contract for Services between the City of Owosso, Michigan and Lunghamer Auto Group, Inc. in the amount of \$97,452.00.
- THIRD: Authorize payment to Lunghamer Auto Group in the amount of \$97,452.00 upon delivery of the police vehicles. The City of Owosso will be eligible for a USDA grant for \$34,108.00 towards the purchase of the vehicles.
- FOURTH: The above expenses shall be paid from the Police Division account, 101-301-978.000.

Master Plan Implementation Goals: 3.2

Purchase Authorization – Police Admin Vehicle. Waived competitive bidding requirements, authorized a joint purchase from Lunghamer Ford of Owosso, LLC for the purchase of one 2024 Bronco Sport utility vehicle in the amount of \$32,802.00 under the terms of State of Michigan Contract No. 071 B7700180/Macomb County Contract #21-18, and further authorize payment to the vendor upon satisfactory delivery of the vehicle, \$11,480.00 of which shall be reimbursed with USDA Rural Development grant funding.

RESOLUTION NO. 137-2024

AUTHORIZING THE PURCHASE OF A POLICE UTILITY VEHICLE FROM LUNGHAMER FORD OF OWOSSO, LLC VIA MACOMB COUNTY CONTRACT NO. 21-18

WHEREAS, the City of Owosso, Shiawassee County, Michigan has a Police department requiring the use of police vehicles and said vehicles must be periodically replaced; and

WHEREAS, the City of Owosso may waive competitive bidding requirements when purchasing equipment in coordination with another municipality; and

WHEREAS, the City of Owosso has therefore determined that it is advisable, necessary and in the public interest to purchase one 2024 Ford Bronco Sport 4X4 Big Bend from Lunghamer Auto Group of Owosso, utilizing the Macomb County contract, for a cost to the city of \$32,802.00.

WHEREAS, the City of Owosso desires to purchase one new 2024 Bronco Sport from Lunghamer Ford of Owosso, LLC, holder of Macomb County Contract No. 21-18 for police vehicles; and it is hereby determined that Lunghamer Ford of Owosso, LLC is qualified to provide said vehicle and it has submitted the lowest responsible bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to purchase one 2024 Ford Bronco Sport from Lunghamer Ford of Owosso, LLC utilizing Macomb County Contract No. 21-18, at a cost to the City of Owosso of \$32,802.00.
- SECOND: the Finance Director and the Director of Public Safety are hereby instructed and authorized to execute the documents necessary to complete the purchase.
- THIRD: payment to Lunghamer Ford of Owosso, LLC in the amount of \$32,802.00 is authorized upon delivery of said police vehicle.
- FOURTH: the USDA Rural Development Community Facilities Program grant for \$11,480.00 shall be applied toward the purchase of the vehicle.
- FIFTH: the above expenses shall be paid from Police Division account 101-301-978.000.

Master Plan Implementation Goals: 3.2

Warrant No. 646. Authorized Warrant No. 646 as follows:

Vendor	Description	Fund	Amount
Shiawassee Economic Development Partnership	Annual Investment Pledge – Champion Level	General	\$40,000.00
Waste Management	Service Period 7-16-2024 through 7-31-2024	WWTP	\$10,688.50
Gould Law PC	Legal Services (07-09-2024 through 08-12-2024)	Various	\$16,735.64
Total			\$67,424.14

Motion supported by Councilmember Fear.

Roll Call Vote.

- AYES: Councilmembers Olson, Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Law.

ITEMS OF BUSINESS

Closed Session

Motion by Councilmember Fear to authorize holding a closed session at the conclusion of the second session of Citizen Comments and Questions for the purpose of discussing collective bargaining negotiations.

Motion supported by Councilmember Olson.

Roll Call Vote.

- AYES: Councilmember Haber, Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Olson and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Law.

COMMUNICATIONS

- Tanya S. Buckelew, Planning & Building Director. July 2024 Building Department Report.
- Tanya S. Buckelew, Planning & Building Director. July 2024 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. July 2024 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. July 2024 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. July 2024 Police Report.
Kevin D. Lenkart, Public Safety Director. July 2024 Fire/EMS Report.
Downtown Development Authority. Minutes of August 7, 2024.

CITIZEN COMMENTS AND QUESTIONS

None.

ADJOURNED TO CLOSED SESSION AT 7:47 P.M.

RETURNED FROM CLOSED SESSION AT 8:02 P.M.

Motion by Councilmember Pidek to approve the POLC Collective Bargaining Agreement.

Motion supported by Councilmember Haber.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Pidek, Fear, Olson, Haber and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Law.

NEXT MEETING

Tuesday, September 03, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Fear for adjournment at 8:04 p.m.

Motion supported by Councilmember Pidek and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Tanya S. Buckelew, Recording Clerk