

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 16, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

- OPENING PRAYER:**
- PLEDGE OF ALLEGIANCE:**
- ROLL CALL:**
- APPROVAL OF THE AGENDA:**
- APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 3, 2024:**

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Linda Morovitz	Shiawassee Area Transportation Agency	10-01-2027

2. Street Closure Request - Owosso High School 2024 Homecoming Parade. Approve request from Owosso High School Assistant Principal/Athletic Director Steve Irelan for closure of the streets listed on the application from 5:00 p.m.-7:00 p.m. on Friday, October 4, 2024 for the annual High School Homecoming parade and approve Traffic Control Order No. 1521.

Master Plan Implementation Goals: 4.2, 4.6, 5.12, 7.1

3. COSSAP Grant Extension Agreement. Approve grant extension agreement with the Michigan State Police and Shiawassee Health and Wellness for continuing implementation of the Comprehensive Opioid, Stimulant and Substance Abuse Program (COSSAP) grant until September 30, 2025.
Master Plan Implementation Goals: 3.1
4. MDOT Local Grade Crossing Surface Program Application – S. Chestnut Street. Approve application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chestnut Street.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
5. MDOT Local Grade Crossing Surface Program Application – S. Chipman Street. Approve application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chipman Street.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
6. MDOT Local Grade Crossing Surface Program Application – N. Chipman Street. Approve application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Great Lakes Central Railroad crossing on North Chipman Street.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
7. MDOT Local Grade Crossing Surface Program Application – Woodlawn Avenue. Approve application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on Woodlawn Avenue.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
8. State Trunkline Maintenance Contract. Approve Contract No. 2024-0375 with the Michigan Department of Transportation governing the maintenance of state highways within the City limits, with an effective term of October 1, 2024 to September 30, 2029 and authorize the Director of Engineering to sign said contract.
Master Plan Implementation Goals: 3.4, 3.22
9. Purchase Authorization – Road Salt. Authorize the purchase of road salt from Compass Minerals America Inc. under State of Michigan Contract No. 1800000000787 in the amount of \$74,796.00 for 1200 tons of road salt at \$62.33/ton seasonal fill, to be delivered as needed for the 2024-2025 contract period.
10. Bid Award – Structural Firefighting Gear. Approve bid award to Macqueen Equipment, LLC for Structural Firefighting Gear on an as needed basis according to unit prices for a three-year contract period and approve payment to the contractor upon satisfactory delivery of equipment or portion thereof.
11. Bid Award – Trenchless Emergency Water Service Line Replacement. Approve bid award to Green Tech Systems LLC for Trenchless Emergency Water Service Line Replacements on an as-needed basis according to unit prices and approve payment to the contractor upon satisfactory completion of the work.
Master Plan Implementation Goals: 3.4
12. Bid Rejection – Open Cut Emergency Water Service Line Replacement. Reject the single bid received for Open Cut Emergency Water Service Line Replacement as there is no price differential to trenchless replacement and open cut replacement potentially requires street patches and lawn restoration.
Master Plan Implementation Goals: 3.4
13. Contract Renewal – Utilities General Engineering Services. Approve the required annual renewal of the Utilities General Engineering Services contracts with OHM Advisors, Tetra Tech, Fishbeck, and Jones & Henry to provide engineering services for utilities projects through October 30, 2025.

14. Purchase Order Amendment - Sodium Hypochlorite. Authorize amendment to Purchase Order Nos. 45808 & 45809 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite, increasing the unit price from \$1.83/gallon to \$1.8443/gallon, raising the total estimated cost by \$10,239.15 for the FY 2024-2025, and further authorize payment to the supplier up to \$107,979.15 based on unit prices for actual quantities required.
Master Plan Implementation Goals: 3.4
15. Change Order No. 1 – Tandem Truck Cab & Chassis. Approve Change Order No. 1 to purchase order #45161 with D. & K. Truck Company for the purchase of one Freightliner 114SD Plus 10-yard tandem truck cab and chassis, changing the model year requested to 2026 and increasing the contract by \$5,371.00, for a total of \$137,561.00, and further approve payment upon satisfactory delivery of equipment.
16. Change Order No. 2 – 2023 Street Patches Program. Approve Change Order No. 2 with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for the 2023 Street Patches Program in the amount of \$30,323.50 increasing the total contract to \$166,907.50 and extending the completion date to November 30, 2024.
Master Plan Implementation Goals: 3.4
17. Change Order No. 2 – Water Treatment Plant SCADA Upgrade Project. Approve Change Order No. 2 to the WTP SCADA project in the amount of \$78,822.88 for the purchase of hardware and software required to complete the project.
Master Plan Implementation Goals: 3.4
18. Professional Services Agreement – Owner’s Representation/Consulting Agreement. Authorize professional services agreement with Veridus Group for services as the owner’s representative for the bidding and administration of the City Hall Rehabilitation Project in the amount of \$50,000.00, plus up to \$8,000.00 in reimbursable expenses, and further authorize payment to the consultant upon completion of the work or portion thereof.
19. Check Register – August 2024. Affirm check disbursements totaling \$4,403,046.44 for August 2024.

ITEMS OF BUSINESS

1. Designation of Authorized Signatory – USDA Congressional Appropriation – Public Safety Building Upgrades. Consider approval of the resolution authorizing the City Manager as the signatory for all matters related to the \$1 million dollar USDA Congressional Appropriation for upgrades to the Public Safety Building including but not limited to applications for financial assistance, contractual agreements and compliance declarations.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – July 2024.
2. Tanya S. Buckelew, Planning & Building Director. August 2024 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. August 2024 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. August 2024 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. August 2024 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. August 2024 Police Report.
7. Kevin D. Lenkart, Public Safety Director. August 2024 Fire/EMS Report.
8. Historic District Commission. Minutes of August 21, 2024.
9. WWTP Review Board. Minutes of August 27, 2024.
10. Parks & Recreation Commission. Minutes of August 28, 2024.
11. Downtown Development Authority. Minutes of September 4, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, October 07, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.