

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, SEPTEMBER 16, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

- OPENING PRAYER:**
- PLEDGE OF ALLEGIANCE:**
- ROLL CALL:**
- APPROVAL OF THE AGENDA:**
- APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 3, 2024:**

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Linda Morovitz	Shiawassee Area Transportation Agency	10-01-2027

2. Street Closure Request - Owosso High School 2024 Homecoming Parade. Approve request from Owosso High School Assistant Principal/Athletic Director Steve Irelan for closure of the streets listed on the application from 5:00 p.m.-7:00 p.m. on Friday, October 4, 2024 for the annual High School Homecoming parade and approve Traffic Control Order No. 1521.

Master Plan Implementation Goals: 4.2, 4.6, 5.12, 7.1

3. COSSAP Grant Extension Agreement. Approve grant extension agreement with the Michigan State Police and Shiawassee Health and Wellness for continuing implementation of the Comprehensive Opioid, Stimulant and Substance Abuse Program (COSSAP) grant until September 30, 2025.
Master Plan Implementation Goals: 3.1
4. MDOT Local Grade Crossing Surface Program Application – S. Chestnut Street. Approve application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chestnut Street.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
5. MDOT Local Grade Crossing Surface Program Application – S. Chipman Street. Approve application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chipman Street.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
6. MDOT Local Grade Crossing Surface Program Application – N. Chipman Street. Approve application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Great Lakes Central Railroad crossing on North Chipman Street.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
7. MDOT Local Grade Crossing Surface Program Application – Woodlawn Avenue. Approve application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on Woodlawn Avenue.
Master Plan Implementation Goals: 3.4, 3.22, 6.6
8. State Trunkline Maintenance Contract. Approve Contract No. 2024-0375 with the Michigan Department of Transportation governing the maintenance of state highways within the City limits, with an effective term of October 1, 2024 to September 30, 2029 and authorize the Director of Engineering to sign said contract.
Master Plan Implementation Goals: 3.4, 3.22
9. Purchase Authorization – Road Salt. Authorize the purchase of road salt from Compass Minerals America Inc. under State of Michigan Contract No. 1800000000787 in the amount of \$74,796.00 for 1200 tons of road salt at \$62.33/ton seasonal fill, to be delivered as needed for the 2024-2025 contract period.
10. Bid Award – Structural Firefighting Gear. Approve bid award to Macqueen Equipment, LLC for Structural Firefighting Gear on an as needed basis according to unit prices for a three-year contract period and approve payment to the contractor upon satisfactory delivery of equipment or portion thereof.
11. Bid Award – Trenchless Emergency Water Service Line Replacement. Approve bid award to Green Tech Systems LLC for Trenchless Emergency Water Service Line Replacements on an as-needed basis according to unit prices and approve payment to the contractor upon satisfactory completion of the work.
Master Plan Implementation Goals: 3.4
12. Bid Rejection – Open Cut Emergency Water Service Line Replacement. Reject the single bid received for Open Cut Emergency Water Service Line Replacement as there is no price differential to trenchless replacement and open cut replacement potentially requires street patches and lawn restoration.
Master Plan Implementation Goals: 3.4
13. Contract Renewal – Utilities General Engineering Services. Approve the required annual renewal of the Utilities General Engineering Services contracts with OHM Advisors, Tetra Tech, Fishbeck, and Jones & Henry to provide engineering services for utilities projects through October 30, 2025.

14. Purchase Order Amendment - Sodium Hypochlorite. Authorize amendment to Purchase Order Nos. 45808 & 45809 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite, increasing the unit price from \$1.83/gallon to \$1.8443/gallon, raising the total estimated cost by \$10,239.15 for the FY 2024-2025, and further authorize payment to the supplier up to \$107,979.15 based on unit prices for actual quantities required.
Master Plan Implementation Goals: 3.4
15. Change Order No. 1 – Tandem Truck Cab & Chassis. Approve Change Order No. 1 to purchase order #45161 with D. & K. Truck Company for the purchase of one Freightliner 114SD Plus 10-yard tandem truck cab and chassis, changing the model year requested to 2026 and increasing the contract by \$5,371.00, for a total of \$137,561.00, and further approve payment upon satisfactory delivery of equipment.
16. Change Order No. 2 – 2023 Street Patches Program. Approve Change Order No. 2 with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for the 2023 Street Patches Program in the amount of \$30,323.50 increasing the total contract to \$166,907.50 and extending the completion date to November 30, 2024.
Master Plan Implementation Goals: 3.4
17. Change Order No. 2 – Water Treatment Plant SCADA Upgrade Project. Approve Change Order No. 2 to the WTP SCADA project in the amount of \$78,822.88 for the purchase of hardware and software required to complete the project.
Master Plan Implementation Goals: 3.4
18. Professional Services Agreement – Owner’s Representation/Consulting Agreement. Authorize professional services agreement with Veridus Group for services as the owner’s representative for the bidding and administration of the City Hall Rehabilitation Project in the amount of \$50,000.00, plus up to \$8,000.00 in reimbursable expenses, and further authorize payment to the consultant upon completion of the work or portion thereof.
19. Check Register – August 2024. Affirm check disbursements totaling \$4,403,046.44 for August 2024.

ITEMS OF BUSINESS

1. Designation of Authorized Signatory – USDA Congressional Appropriation – Public Safety Building Upgrades. Consider approval of the resolution authorizing the City Manager as the signatory for all matters related to the \$1 million dollar USDA Congressional Appropriation for upgrades to the Public Safety Building including but not limited to applications for financial assistance, contractual agreements and compliance declarations.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – July 2024.
2. Tanya S. Buckelew, Planning & Building Director. August 2024 Building Department Report.
3. Tanya S. Buckelew, Planning & Building Director. August 2024 Code Violations Report.
4. Tanya S. Buckelew, Planning & Building Director. August 2024 Inspections Report.
5. Tanya S. Buckelew, Planning & Building Director. August 2024 Certificates Issued Report.
6. Kevin D. Lenkart, Public Safety Director. August 2024 Police Report.
7. Kevin D. Lenkart, Public Safety Director. August 2024 Fire/EMS Report.
8. Historic District Commission. Minutes of August 21, 2024.
9. WWTP Review Board. Minutes of August 27, 2024.
10. Parks & Recreation Commission. Minutes of August 28, 2024.
11. Downtown Development Authority. Minutes of September 4, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, October 07, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY**

The Owosso City Council will conduct an in-person meeting on September 16, 2024. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, September 16, 2024
at 7:30 p.m.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/84297875190?pwd=iLr0NKPgbYK47G8ybaJeVNe2SXQWoB.1>

Meeting ID: 842 9787 5190

Password: 248354

One tap mobile

+13017158592,,84297875190#,,,,*248354# US (Washington DC)

+13052241968,,84297875190#,,,,*248354# US

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on September 16, 2024 may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF SEPTEMBER 3, 2024
7:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR BILL MOULL
OWOSSO FREE METHODIST CHURCH

PLEDGE OF ALLEGIANCE: STEVE TEICH, HDC CHAIRMAN

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Susan J. Osika,
Councilmembers Janae L. Fear, Daniel A. Law, Emily S. Olson, and
Nicholas L. Pidek.

ABSENT: Councilmember Jerome C. Haber.

APPROVE AGENDA

Motion by Councilmember Pidek to approve the agenda as presented.

Motion supported by Mayor Pro-Tem Osika and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 19, 2024

Motion by Councilmember Pidek to approve the Minutes of the Regular Meeting of August 19, 2024 as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Proposed Special Assessment Project – Howell Street, from the south end to Clinton Street

Master Plan Implementation Goals: 3.4, 3.10

City Manager Nathan R. Henne gave a brief PowerPoint presentation providing the details of the project.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2025-01 for Howell Street from the south end to Clinton Street for street resurfacing.

There were no citizen comments received prior to, or during the public hearing.

City Manager Henne reminded the Council that they had expressed an interest in increasing the corner lot discount earlier in the year and now would be the time to make the change if that was still the desire.

Motion by Councilmember Law to increase the corner lot discount for special assessment projects from 25% to 40% from this point forward.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Olson, Law, Fear, Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Motion by Councilmember Pidek authorizing the following resolution approving the Howell Street resurfacing project:

RESOLUTION NO. 138-2024

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2025-01
HOWELL STREET, FROM SOUTH END TO CLINTON STREET
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and there being no one to be heard regarding the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

HOWELL STREET, A PUBLIC STREET, FROM SOUTH END TO CLINTON STREET
STREET RESURFACING

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$179,588.40 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$21,670.48 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$157,917.92 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied:

**Howell Street, a Public Street, from sound end to Clinton Street
For Street Resurfacing**

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Fear, Olson, Mayor Pro-Tem Osika, Councilmembers Pidek, Law, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Proposed Special Assessment Project – Lynn Street, from the west end to Howell Street

Master Plan Implementation Goals: 3.4, 3.10

City Manager Nathan R. Henne gave a brief PowerPoint presentation providing the details of the project.

A public hearing was conducted to receive citizen comment regarding Resolution No. 3 for proposed Special Assessment District No. 2025-02 for Lynn Street from the west end to Howell Street for street resurfacing.

The following people commented in regard to the proposed project:

Brooke Klockziem, 221 S. Cedar Street, via letter, indicated that her property had no access to Lynn Street and that as an older person on a fixed income a special assessment would be a large burden to her. She asked that Council grant her a discount or exemption from the charges.

Theresa Klockziem, 841 Center Street, noted that Mrs. Klockziem is her mother and is 80 years old. She has never had access to Lynn Street and is upset by the possible special assessment. She asked that Council reconsider charging her.

Mayor Teich noted that Mrs. Klockziem's property was in a unique position in that Lynn Street dead ends at her backyard. He noted that under the current rules she could make payments on the assessment for a period of ten years so that she doesn't have to pay the total amount all at once.

Tom Manke, 2910 W. M-21, said that the City of Owosso is the only municipality in Michigan that specially assesses residents to repair streets. He said other towns have much better streets and don't charge their residents.

Mayor Pro-Tem Osika said she visited the area in question, noting that it really does need the work, but she doesn't think it's right to charge someone that doesn't have access to the street. There is a fence in the backyard as well as significant vegetation preventing access to the property.

Mayor Teich asked if there was a way to restrict access to Lynn Street from the property in exchange for a waiver of the special assessment. City Manager Henne said he didn't think so and would advise Council to stay away from the idea of individual street access restrictions.

Councilmember Fear indicated she would like to make a decision on the matter this evening instead of leaving it until the final public hearing.

Mayor Teich asked Council if they were prepared to make such an exception.

Motion by Mayor Pro-Tem Osika to authorize the following resolution approving the special assessment project to resurface Lynn Street and removing the property at 221 S. Cedar Street from the roll:

RESOLUTION NO. 139-2024

**AUTHORIZING SPECIAL ASSESSMENT RESOLUTION NO. 3
ESTABLISHING SPECIAL ASSESSMENT DISTRICT NO. 2025-02
LYNN STREET, FROM WEST END TO HOWELL STREET
FOR STREET RESURFACING**

WHEREAS, the City Council, after due and legal notice, has met and having heard all persons to be affected by the proposed public improvement more particularly hereinafter described; and

WHEREAS, the City Council deems it advisable and necessary to proceed with said public improvement as more particularly hereinafter described.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The City Council hereby determines to make and proceed with the following described public improvement and to defray a part or the whole cost, as more particularly hereinafter provided, by special assessment upon the property specially benefited:

**LYNN STREET, A PUBLIC STREET, FROM WEST END TO HOWELL STREET
STREET RESURFACING**

2. The City Council hereby approves the plans for the aforesaid public improvement as prepared and presented by the City Manager and determines the estimated cost of said public improvement to be \$92,965.80 and approves said estimated cost and determines that the estimated life of said public improvement is twenty (20) years.
3. The City Council determines that of said total estimated cost, the sum of \$18,899.10 be paid by special assessment upon the property specially benefited, as more particularly hereinafter described, and that the sum of \$74,066.70 of said total estimated cost shall be the obligation of the City at large because of benefit to the City at large.
4. The City Council hereby designates the following described property as the special assessment district upon which the special assessment shall be levied, save 221 S. Cedar Street:

**Lynn Street, a Public Street, from west end to Howell Street
For Street Resurfacing**

5. The City Assessor shall prepare a special assessment roll including all lots and parcels of land within the special assessment district herein designated, unless otherwise noted, and the Assessor shall assess to each such lot or parcel of land such relative portion of the whole sum to be levied against all lands in the special assessment district as the benefit to such lot or parcel of land bears to the total benefits to all lands in such district.
6. When the Assessor shall have completed the assessment roll, he shall file the special assessment roll with the City Clerk for presentation to the City Council.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Pidek, Fear, Mayor Pro-Tem Osika, Councilmembers Law, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

OPRA Certificate – 207 N. Washington Street

Master Plan Implementation Goals: 1.19, 3.20, 5.13

City Manager Henne noted for Council that the applicant is requesting a 12-year abatement, but the City's abatement policy recommends a 10-year exemption.

A public hearing was conducted to receive citizen comment regarding the application from Tammie Sanders to establish an Obsolete Property Rehabilitation Certificate for the property at 207 N. Washington Street.

The following people commented in regard to the requested abatement:

Krista Wrosek, Mason resident, said it was important to the project that they receive local financial assistance support to make it financially viable. She indicated they will also be applying for an MEDC grant for the project. She concluded by saying that the proposed project is not intended for financial gain but is more a project of the heart to prevent further decay of another downtown building.

Tom Manke, 2910 W. M-21, said he supports this project and feels the owners will follow through with it. He went on to chide Council for approving abatements for building owners that have not followed through.

Mayor Teich inquired if anyone wished to extend the abatement beyond the staff-recommended 10 years.

Motion by City Manager Pidek to approve the exemption for a period of 10 years. Motion supported by Councilmember Law. Discussion followed. City Manager Henne indicated that should the Council decide to approve a 10-year exemption the resolution must also state the criteria by which the exemption could be extended to the full 12-year period.

Motion by Councilmember Pidek to approve the application from Tammie Sanders for an Obsolete Property Rehabilitation Certificate for the property at 207 N. Washington Street for a period of 10 years as detailed below:

RESOLUTION NO. 140-2024

**TO APPROVE THE APPLICATION FOR AN
OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE
FROM TAMMIE SANDERS
FOR PROPERTY LOCATED AT
207 N. WASHINGTON STREET**

WHEREAS, the City of Owosso is a Qualified Local Government Unit within the State of Michigan and is empowered to provide tax exemptions for increased value of rehabilitated facilities within the City; and

WHEREAS, after public notice and a public hearing on August 19, 2024, the City Council of the City of Owosso approved an Obsolete Property Rehabilitation District at 207 N. Washington Street in Owosso, Michigan. As provided by section 4(2) of Public Act 146 of 2000, said property more particularly described as:

S 33' OF LOT 5 & N 6" OF E 90' OF LOT 6, BLK 15 ORIGINAL PLAT

WHEREAS, the City Clerk received an application, on July 24, 2024 from Tammie Sanders, for an Obsolete Property Rehabilitation Exemption Certificate for the complete renovation of the 2 story 6,120 square foot building with new flooring and rehabilitated storefront on first floor, with three (3) 2-bedroom apartments on the second floor; and

WHEREAS, the application is complete, including items (a) through (f) described under "Instructions" on the Application for Obsolete Property Rehabilitation Exemption Certificate; and

WHEREAS, notice of a public hearing concerning the application for an exemption certificate was provided to the Assessor of the City and the legislative body of each taxing unit that levies ad valorem property taxes in the City; and

WHEREAS, the City finds that the property meets the definition of an obsolete property as defined in section 2(h) of Public Act 146 of 2000 and the application for the exemption certificate is complete; and

WHEREAS, the City finds that the property relates to a rehabilitation program that when completed constitutes a "rehabilitated facility" within the meaning of P.A. 146 of 2000, and said property is located within an Obsolete Property Rehabilitation District established in a Qualified Local Governmental Unit eligible under Public Act 146 of 2000 to establish such a district; and

WHEREAS, the rehabilitation includes improvements aggregating 10% or more of the true cash value of the property at commencement of the rehabilitation as provided by section 2(l) of PA 146 of 2000; and

WHEREAS, it has been found that the rehabilitation of the obsolete property is calculated to, and will at the time of the issuance of the certificate, have the reasonable likelihood to increase housing opportunities, increase commercial activity, retain and create employment, and revitalize the downtown; and

WHEREAS, the taxable value of the property proposed to be exempt plus the aggregate taxable value of the property already exempt under PA 146 of 2000 and under PA 198 of 1974 does not exceed 5% of the total taxable value of the unit; and

WHEREAS, the applicant is not delinquent in any taxes related to the facility; and

WHEREAS, the rehabilitation work described in the application had not commenced prior to the establishment of the District.

NOW, THEREFORE, BE IT RESOLVED that, based on the findings above made at a public hearing held September 3, 2024, the City Council of the City of Owosso authorizes the application for an Obsolete Property Rehabilitation Exemption Certificate for 207 N. Washington St. for a period of ten years.

ALSO, BE IT RESOLVED that said certificate would not be considered for extension unless there is a material increase in the amount of capital investment, new job creation, or an increase in the number of housing units created.

ALSO, BE IT RESOLVED that the rehabilitation shall be completed within eighteen (18) months from the date of approval of said application.

FURTHERMORE, BE IT RESOLVED that the application and resolution are authorized for submittal to the State Tax Commission for final review and authorization.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Pidek, Olson, and Mayor Teich.

NAYS: Mayor Pro-Tem Osika.

ABSENT: Councilmember Haber.

Mayor Pro-Tem Osika noted that she had voted “no” because she wanted to approve the exemption for a 12-year period.

Proposed Special Assessment District No. 2025-101 – Hazards and Nuisances

Master Plan Implementation Goals: 1.1

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2025-101, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 1404 South Chipman Street.

The following person commented in regard to the proposed special assessment:

Gary Molnar, Corunna resident and owner of the property in question, said the City has gone out of its way to help him with the property, he had dropped the ball, and apologized for doing so.

Motion by Councilmember Olson to approve Special Assessment District No. 2025-101, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 1404 South Chipman Street as follows:

RESOLUTION NO. 141-2024

**AUTHORIZING THE ROLL FOR
SPECIAL ASSESSMENT DISTRICT NO. 2025-101 - HAZARDS & NUISANCES
FOR 1404 S. CHIPMAN STREET**

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll for Hazards and Nuisances District No. 2025-101 prepared for the purpose of defraying the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the following described property:

PARCEL#	SERVICE ADDRESS	TYPE	AMOUNT
050-602-040-008-00	1404 S. Chipman St	Demolition of structure including court costs & consulting fees	\$ 22,549.92

and

WHEREAS, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$ 22,549.92 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances District No. 2025-101.
2. Pursuant to MCL 211.78k(c) said special assessment roll shall be divided into ten (10) equal annual installments, the first of which shall be due and payable on September 1, 2025, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2025.
3. The installments of the special assessment rolls shall bear interest at the rate of 3% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2025 and shall be paid annually on each installment due date.
4. Said Special Assessment Roll-Hazards and Nuisances District No. 2024-101 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Law, Pidek, Fear, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Proposed Special Assessment District No. 2025-102 – Hazards and Nuisances

Master Plan Implementation Goals: 1.1

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2025-102, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 643 North Hickory Street.

There were no citizen comments regarding this matter received prior to, or during the public hearing.

Motion by Councilmember Pidek to approve Special Assessment District No. 2025-102, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 643 North Hickory Street as follows:

RESOLUTION NO. 142-2024

AUTHORIZING THE ROLL FOR SPECIAL ASSESSMENT DISTRICT NO. 2025-102 - HAZARDS & NUISANCES FOR 643 N. HICKORY STREET

WHEREAS, the City Council has met, after due and legal notice, and reviewed the Special Assessment Roll for Hazards and Nuisances District No. 2025-102 prepared for the purpose of defraying the unpaid

costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances on the following described property:

PARCEL#	SERVICE ADDRESS	TYPE	AMOUNT
050-240-002-019-00	643 N. Hickory St	Demolition of structure including consulting fees	\$8,219.46

and

WHEREAS, after hearing all persons interested therein and after carefully reviewing said Special Assessment Roll-Hazards and Nuisances the Council deems said Special Assessment Roll-Hazards and Nuisances to be fair, just and equitable and that the assessment contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said property.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$8,219.46 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances District No. 2025-102.
2. Pursuant to MCL 211.78k(c) said special assessment roll shall be divided into ten (10) equal annual installments, the first of which shall be due and payable on September 1, 2025, and the subsequent installments shall be due on September 1st of each and every year thereafter. Payment of the amount of the special assessment may be made in full without interest or penalty by November 1, 2025.
3. The installments of the special assessment rolls shall bear interest at the rate of 3% per annum; provided, however, if the bonds are issued in anticipation of said special assessments, then such unpaid special assessment shall bear interest at a rate of interest equal to 1% above the average rate of interest borne by said bonds. Such interest shall commence on September 1, 2025 and shall be paid annually on each installment due date.
4. Said Special Assessment Roll-Hazards and Nuisances District No. 2025-102 shall be placed on file in the office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Pidek, Fear, Olson, Law, Mayor Pro-Tem Osika, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

CITIZEN COMMENTS AND QUESTIONS

Robert Doran-Brockway, 401 N. Washington Street, former Historic Facilities Director, said he was shocked at the actions taken by the City in relation to the sale of the Gould House. He asked about the status of dozens of artifacts that were previously located in the Gould House.

Jeff Turner, 204 Oakwood Avenue, asked if someone would look into the issue of a delivery truck that is parked at the corner of Comstock Street and Oakwood Avenue every night. He said the truck causes visibility issues at the intersection and shouldn't be on the street overnight.

Tom Manke, 2910 W. M-21, spoke about the Labor Day Bridge Walk, thanked Council for helping a small business in town, commented on the great event that Owosso Motorsports Park held over the weekend, and discrimination against City Council candidates.

Councilmember Law responded to Mr. Manke's comments made during the public hearings, saying that special assessments are necessary to keep the base tax rate down and the City's tax rate cannot be raised without a vote of the people.

Mayor Teich asked his fellow Councilmembers if they would be in favor of issuing a proclamation in support of the Take Back the Night event to be held October 10th at City Hall. All were in agreement that a proclamation would be issued.

Councilmember Law briefly left the meeting from 8:27 p.m. until 8:29 p.m.

Mayor Teich recognized network administrator Todd Wyzynajtys for his work in installing the new large screen monitor in the Council Chambers and for going above and beyond to make sure the sound system worked for tonight's meeting.

He also announced that the DDA is looking for volunteers for its fall clean-up, to be held September 13th and 14th.

Councilmember Olson announced that she is looking for volunteers to help decorate the downtown for fall on September 17th.

CONSENT AGENDA

Motion by Mayor Pro-Tem Osika to approve the Consent Agenda as follows:

Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
*	Firemen's Memorial Steering Committee	09-01-2025
Daniel A. Law*	Firemen's Memorial Steering Committee	09-01-2025
Mary Reid Long*	Firemen's Memorial Steering Committee	09-01-2025
Erick Mogg	Firemen's Memorial Steering Committee	09-01-2025
Teri Mogg	Firemen's Memorial Steering Committee	09-01-2025
Sarah Moorodian*	Firemen's Memorial Steering Committee	09-01-2025
Teresa Schneider*	Firemen's Memorial Steering Committee	09-01-2024
Travis Schneider*	Firemen's Memorial Steering Committee	09-01-2025
Gordon Settlemeyre	Firemen's Memorial Steering Committee	09-01-2025
Ross Stanley*	Firemen's Memorial Steering Committee	09-01-2025

*indicates reappointment

Traffic Control Order Request – Bella Women's Center Fall Festival. Approve the request from Autumn Spooner for the partial closure of Ball Street between Mason Street and Exchange Street on Saturday, September 28, 2024 from 8:00 a.m. – 2:00 p.m. for the Bella Women's Center Fall Festival, waive the insurance requirement, and further approve Traffic Control Order No. 1520 formalizing the request.

Master Plan Implementation Goals: 1.17, 4.2, 4.6, 5.9, 5.12

***Study Authorization - Lime Calciner Feasibility Study.** Authorize participation in the Mid-Michigan Lime Calciner Feasibility Study, approve contingency funds up to \$2,393.00, and further authorize the Director of Public Services & Utilities and the Water Treatment Plant Superintendent as the City's designated representatives for the project as follows:

RESOLUTION NO. 143-2024

**AUTHORIZING PARTICIPATION IN THE
MID-MICHIGAN REGIONAL LIME CALCINER FEASIBILITY STUDY**

WHEREAS, the City of Owosso, desires to explore the potential for building a lime calciner to serve water utilities in the Mid-Michigan area in disposing of lime sludge in a reliable, efficient and cost-effective manner, and that allows for the continual recycling and reuse of lime for softening; and

WHEREAS, an engineering and economic feasibility study is necessary to examine alternatives and make recommendations relative to the technical and financial aspects of said alternatives; and

WHEREAS, City of Owosso will participate in the Mid-Michigan Regional Lime Calciner Feasibility Study, including providing data and reviewing and/or taking action on the final study recommendations.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to authorize the Memorandum of Agreement to Obtain a Feasibility Study for a Mid-Michigan Regional Lime Calciner, substantially in the form attached.
- SECOND: the Mayor is hereby authorized and instructed to sign said Memorandum of Agreement.
- THIRD: it agrees to financially support the cost of the Mid-Michigan Regional Lime Calciner Feasibility Study at the rate of 3.19% of costs over and above \$675,000, but not to exceed the amount of \$2,393, and remit payment to the project fiduciary (Tri-County Regional Planning Commission).
- FOURTH: Ryan E. Suchanek, Director of Public Services & Utilities and David H. Haut, Superintendent of Water Treatment Plant shall act on behalf of City of Owosso during the course of the feasibility study.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Fear, Law, Pidek, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Master Plan Implementation Goals: 3.4

ITEMS OF BUSINESS

***Professional Services Agreement - Water/Sewer Rate Consultant**

City Manager Henne noted that the City is seeking to do another water and sewer rate study to make sure the systems remain stable long-term.

Councilmember Olson asked if the rates proposed by the consultant will be implemented after the current 5-year rate plan expires or whether they will be implemented immediately. Public Services and Utilities Director Ryan E. Suchanek indicated that it would depend on the outcome of the study, but if he had to guess he would estimate they would take effect at the start of the next fiscal year.

Motion by Councilmember Pidek to authorize an engagement letter with Baker Tilly Municipal Advisors, LLC for a water and sewer rate study in the amount of \$23,500.00 and further authorize payment to the consultant upon completion of the work or portion thereof as follows:

RESOLUTION NO. 144-2024

**AUTHORIZING PROFESSIONAL SERVICES CONTRACT WITH
BAKER TILLY FOR WATER AND SEWER RATE STUDY PROJECT**

WHEREAS, the City desires to conduct a comprehensive Water and Sewer Rate Study. This study aims to review and analyze the City’s current water and wastewater utility rates, and to recommend rate adjustments that will ensure the long-term financial stability of the utilities; and

WHEREAS, the City sought proposals for the performance of such work; and

WHEREAS, Baker Tilly US, LLP is selected as the most qualified firm to perform said work and offers to complete the Water and Sewer Study project in an amount not to exceed \$23,100.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to employ the firm of Baker Tilly US, LLP to provide professional services to perform a study of the City’s water and sewer rates.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the necessary documents as an Agreement for Professional Services between the City of Owosso, Michigan and Baker Tilly US, LLP.
- THIRD: the Accounts Payable department is authorized to make payment up to the amount of \$23,100.00 to Baker Tilly upon successful completion of work or portion thereof.
- FOURTH: the above professional service expenses shall be paid from Sewer Fund Account No. 590-200-801.000 in the amount \$5,775.00.
- FIFTH: the above professional service expenses shall be paid from Wastewater Fund Account No. 599-548-801.000 in the amount \$5,775.00.
- SIXTH: the above professional service expenses shall be paid from Water Filtration Fund Account No. 591-553-818.000 in the amount \$5,775.00.
- SEVENTH: the above professional service expenses shall be paid from Water Underground Fund Account No. 591-552-818.000 in the amount \$5,775.00.

Motion supported by Mayor Pro-Tem Osika.

Roll Call Vote.

AYES: Councilmembers Pidek, Olson, Mayor Pro-Tem Osika, Councilmembers Fear, Law, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Master Plan Implementation Goals: 3.4

SATA Commitment

Motion by Councilmember Fear to approve the annual commitment to the Shiawassee Area Transportation Agency (SATA) for their upcoming fiscal year starting October 1, 2024 in an amount not to exceed \$111,416.62 for the provision of public transportation as follows:

RESOLUTION NO. 145-2024

**APPROVING THE SHIAWASSEE AREA TRANSPORTATION AGENCY (SATA)
COMMITMENT FOR 2025**

WHEREAS, the City of Owosso is a member of the Shiawassee Area Transportation Agency (SATA), a public transportation service committed to providing safe, reliable, and affordable transportation to the citizens of Shiawassee County; and

WHEREAS, the SATA Board of Directors has approved the budget for the fiscal year beginning October 1, 2024, and ending September 30, 2025; and

WHEREAS, the City of Owosso's share of the total local funding request for the fiscal year is \$111,416.62, which reflects the City's proportional share based on the established funding model; and

WHEREAS, this commitment from the City of Owosso is necessary to ensure the continued provision of essential transportation services to the community; and

WHEREAS, SATA has requested that the City of Owosso forward their commitment regarding this funding request by August 26, 2024.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it hereby approves the commitment of \$111,416.62 to the Shiawassee Area Transportation Agency (SATA) for their fiscal year October 1, 2024, through September 30, 2025.

SECOND: the City Manager is authorized to sign and submit any necessary documentation to confirm the City's commitment to SATA.

THIRD: the funds for this commitment shall be allocated from the Transportation Fund – Contractual Services: 588-200-818.000

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Mayor Pro-Tem Osika, Councilmembers Fear, Pidek, Law, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Master Plan Implementation Goals: 7.1

***Cable Franchise Agreement – T.V.C., Incorporated**

City Manager Henne indicated that staff recommends increasing the franchise fee from 3% to 5%.

Motion by Councilmember Olson to approve a Uniform Cable Franchise Agreement with T.V.C., Incorporated of Lennon to provide cable service to Memorial Hospital and Baker College for a period of 10 years with a 5% franchise fee as follows:

RESOLUTION NO. 146-2024

**ESTABLISHMENT OF
UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT
WITH T.V.C., INCORPORATED**

WHEREAS, Public Act 480 of 2006 (the "Act") requires video service providers to obtain a franchise from a municipality by means of a Uniform Video Service Local Franchise Agreement ("Uniform Franchise"); and

WHEREAS, on August 13, 2024, the clerk of the City of Owosso received a proposed Uniform Video Service Local Franchise Agreement ("Agreement") from T.V.C., Incorporated; and

WHEREAS, the City of Owosso has experienced a significant decrease in franchise fees over the course of the last several years and wishes to increase its franchise fee from 3% to 5%; and

WHEREAS, the same requirement will be asked of Spectrum when they apply to renew their uniform franchise in 2027; and

WHEREAS, the Owosso City Council wishes to formally establish updated video service provider franchise fees and to designate the city officials to sign the Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Owosso, Michigan:

- FIRST: that a fee of 5% (five percent) of gross revenues from the video service provider is hereby established as the annual video service provider franchise fee.
- SECOND: that a fee of 0% (zero percent) of the gross revenues from the video service provider is hereby established as the fee to support public educational and governmental channels.
- THIRD: that the video service provider shall provide not less than two public, educational and governmental channels at no charge to the City of Owosso should the City desire to operate them.

FOURTH: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Uniform Video Service Local Franchise Agreement with T.V.C., Incorporated.

FIFTH: that this Resolution and the execution of the Agreement in no way shall be considered a waiver of any rights the City of Owosso may have under the United States Constitution, federal law, the Michigan Constitution, Michigan law, and the Act, particularly if the Act is amended or is found unlawful in whole or in part.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Law, Fear, Mayor Pro-Tem Osika, Councilmembers Pidek, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

***Jerome Avenue Property Donation**

City Manager Henne indicated that Southwind Restaurants wishes to donate their property at 930 Jerome Avenue to the City in light of the fact that they have transferred the Qdoba property to another owner. The property sits at the northeast corner of Rudy DeMuth Field and would be integrated into the park to provide potential access to Jerome Avenue. The property carries a balance from the Gould Street special assessment, but staff recommends forgiveness of the balance in exchange for the property.

Motion by Mayor Pro-Tem Osika to authorize acceptance of the donation of property at 930 Jerome Avenue from Southwind Restaurants, LLC as follows:

RESOLUTION NO. 147-2024

**AUTHORIZING ACCEPTANCE OF DONATION OF REAL ESTATE
FROM SOUTHWIND RESTAURANTS, LLC**

WHEREAS, Southwind Restaurants, LLC, a Michigan limited liability company, is the owner of real estate located at 930 Jerome Avenue, Owosso, Michigan (the "Property"), identified by Property Tax ID No. 050-580-000-140-00, and legally described as follows:

Legal Description:

A PART OF LOT 161 OF THE PLAT OF STAFFORD, GARDNER AND TRANKLE'S CENTRAL ADDITION TO THE CITY OF OWOSSO, SHIAWASSEE COUNTY, MICHIGAN, ACCORDING TO THE RECORDED PLAT THEREOF AS RECORDED IN LIBER 1 OF PLATS, PAGE 50, SHIAWASSEE COUNTY RECORDS, DESCRIBED AS BEGINNING AT A POINT ON THE WEST LINE OF GOULD STREET WHICH IS SOUTH ON THE NORTH AND SOUTH 1/4 LINE OF SECTION 19, TOWNSHIP 7 NORTH, RANGE 3 EAST, CALEDONIA TOWNSHIP, SHIAWASSEE COUNTY, MICHIGAN, A DISTANCE OF 961.27 FEET TO THE INTERSECTION OF SAID NORTH AND SOUTH 1/4 LINE WITH THE SOUTH LINE OF JEROME STREET IN SAID PLAT AND SOUTH 66 DEGREES 57 MINUTES 36 SECONDS WEST ON SAID SOUTH LINE A DISTANCE OF 55.30 FEET TO THE WEST LINE OF GOULD STREET FROM THE NORTH 1/4 CORNER OF SAID SECTION 19, THENCE SOUTH 00 DEGREES 11 MINUTES 55 SECONDS WEST ON SAID WEST LINE A DISTANCE OF 196.27 FEET, THENCE SOUTH 66 DEGREES 57 MINUTES 36 SECONDS WEST PARALLEL WITH

THE SOUTH LINE OF JEROME STREET A DISTANCE OF 128.92 FEET, THENCE NORTH 02 DEGREES 58 MINUTES 37 SECONDS WEST, PARALLEL WITH THE WEST LINE OF THE NEW HAVEN COAL MINING COMPANY RAILROAD A DISTANCE OF 192 FEET THENCE NORTH 66 DEGREES 57 MINUTES 36 SECONDS EAST 140.05 FEET TO THE POINT OF BEGINNING.

Also known as: 930 Jerome Avenue, Owosso, MI 48867
Property Tax ID No.: 050-580-000-140-00; and

WHEREAS, Southwind Restaurants, LLC has offered to donate the Property to the City of Owosso, a Michigan municipal corporation; and

WHEREAS, the City Council of the City of Owosso has determined that acceptance of the donation of the Property is in the best interest of the City; and

WHEREAS, the City Council has reviewed the Agreement to Donate Real Estate, a copy of which is attached hereto, and finds the terms and conditions of the donation to be acceptable.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF OWOSSO, MICHIGAN that:

- FIRST: it hereby accepts the donation of the Property from Southwind Restaurants, LLC, subject to the terms and conditions set forth in the Agreement to Donate Real Estate.
- SECOND: the Mayor and the City Clerk are authorized and directed to execute the Agreement to Donate Real Estate on behalf of the City of Owosso.
- THIRD: the City Attorney is directed to record the Warranty Deed, along with the Property Tax ID No. 050-580-000-140-00 and the full legal description of the Property, and any other documents required to perfect the City's title to the Property with the Shiawassee County Register of Deeds.

Motion supported by Councilmember Law.

Roll Call Vote.

AYES: Councilmembers Fear, Olson, Law, Mayor Pro-Tem Osika, Councilmember Pidek, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

Triennial Marihuana Facilities Review

City Manager Henne noted that every three years the Council must review the number of marijuana-related facilities allowed within the City limits. The City has not received any requests to increase the current number.

A review was conducted of the permitted number of marihuana facilities within the City limits per the terms Sec. 16.5-3(b) and Sec. 16.6-3(c) of the Code of Ordinances. The City currently allows four medical/recreational retail locations within the City. All other marijuana facilities for permitted uses can be unlimited in number as long as they comply with all state and local marijuana related regulations.

Councilmember Olson said that she noticed a distinct drop in traffic in the Westtown area after Jars moved to the downtown. She suggested possibly adding a 5th retail facility license restricted to the Westtown area, saying that everyone would benefit from the additional traffic. There was discussion if the Council had the authority to restrict licenses to a particular geographic area, if the Council could add another license if a request was received, and whether the central-county area could support another marijuana store. Councilmember Pidek suggested letting the market lead and wait for someone to propose a marijuana related business in Westtown.

Motion by Councilmember Law to maintain the current number of marijuana-related facilities within the City limits as follows:

RESOLUTION NO. 148-2024

**RECOMMENDING NO CHANGES TO
THE NUMBER OF MARIJUANA FACILITIES PERMITTED WITHIN THE CITY LIMITS**

WHEREAS, the Council of the City of Owosso, Michigan approved Ordinance No. 793 on July 2, 2018 and Ordinance No. 803 on February 3, 2020, authorizing the establishment of up to four marijuana dispensaries within the City limits; and

WHEREAS, both ordinances require the City Council to conduct a periodic review of the number of facilities permitted; and

WHEREAS, the City Council has performed said review.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it is heretofore determined that it is advisable and in the public interest to maintain the current number of permitted marijuana facilities within the City of Owosso.

SECOND: the next periodic review shall be held in three years per the terms of Ordinance Nos. 793 and 803.

Motion supported by Councilmember Pidek.

Roll Call Vote.

AYES: Councilmembers Olson, Pidek, Mayor Pro-Tem Osika, Councilmembers Fear, Law, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Haber.

COMMUNICATIONS

Owosso Historical Commission. Minutes of August 12, 2024.

CITIZEN COMMENTS AND QUESTIONS

Robert Doran-Brockway, 401 N. Washington and former Historic Facilities Director, continued his comments from the previous session saying the City did nothing to build on what he had accomplished while working for the City but threw it all away. He also said that he will continue to investigate what

happened to all of the historical items that were at the Gould House, some of which had great value, saying that giving the items away was wrong.

Tom Manke, 2910 W. M-21, said he agreed with Mr. Doran-Brockway and feels a police investigation is necessary to hold someone responsible. He also asked about what, if anything, is happening with the Fifth Third building, noting that it still looks terrible.

Jeff Turner, 204 Oakwood Avenue, asked where the money from the marijuana tax goes.

Mayor Teich announced that he will be out of town for the next Council meeting and Mayor Pro-Tem Osika will be lead the meeting.

Councilmember Law reminded everyone about the Firefighter Memorial BBQ on Saturday, September 14th from 3:00 p.m. until 11:00 p.m. at the Conservation Hall. He said he was excited as the group might be able to start talking about breaking ground in another year.

NEXT MEETING

Monday, September 16, 2024

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

Motion by Councilmember Fear for adjournment at 9:06 p.m.

Motion supported by Councilmember Law and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: September 10, 2024
TO: City Council
FROM: Kevin Lenkart
Director of Public Safety
RE: Traffic Control Order # 1521

Steve Irelan, Owosso High School Athletic Director/Assistant Principal, has requested the following street closures for the Owosso High School Homecoming Parade.

LOCATION:

Beginning at Washington and Goodhue Street, proceeding south on Washington Street to Comstock Street, east on Comstock Street to Dewey Street, south on Dewey Street to Jerome Street, east on Jerome Street to Willman Field entrance

DATE:

October 4, 2024

TIME:

5:00 p.m. – 7:00 p.m.

The Public Safety Department has issued Traffic Control Order # 1521 in accordance with the Rules for the Issuance of Certain Traffic Control Orders. Staff recommends approval and further authorization of said traffic control order formalizing the action.

CITY OF OWOSSO
TRAFFIC CONTROL ORDER

(SECTION 2.53 UNIFORM TRAFFIC CODE)

ORDER NO.:	DATE:	TIME
1521	9/10/2024	11:00 am

REQUESTED BY:
Kevin Lenkart – Director of Public Safety

TYPE OF CONTROL:
Street Closure/Parade Route

LOCATION OF CONTROL:

Line Up: Washington St – from Oliver to Goodhue
Goodhue St – from Washington to Park

Parade Route: Washington St south to Comstock
Comstock St east to Dewey
Dewey St south to Jerome
Jerome Ave east to Willman Field entrance

EVENT/DATES:

Owosso High School Homecoming Parade
DATE: October 4, 2024
TIME: 5:00 p.m. – 7:00 p.m.

APPROVED BY COUNCIL
_____, 20 ____

REMARKS



APPLICATION FOR USE OF PARKING LOTS, PARADES, OR SIMILAR EVENTS

301 W. MAIN OWOSSO, MICHIGAN 48867-2958 · (989) 725-0550 · FAX 725-0526

The request for use of the parking lots, parade, or similar event shall be submitted to the Director of Public Safety not less than 14 days nor more than 120 days before the date for which the use is requested.

The submission of a request by an individual or organization for a traffic control order pursuant to these rules and regulations shall constitute an agreement to indemnify and hold the City and its officers and employees harmless from any and all liability arising from the event or activities for which the request is made.

Name of individual or group: Owosso HS/Homecoming Parade Date: 8/21/24

Primary Contact: Steve Irelan Title: AD/AP

Address: 765 E North Street, Owosso, MI 48867

Phone: (989) 729-5493 Email: irelans@owosso.k12.mi.us

Requested Date(s): 10/4/2024 Requested Hours: 5-7pm

Area Requested (Parking Lot - Parade Route): Line up on Washington & Goodhue Streets. Travel South on Washington, crossing M-21 to Comstock.

Heading East on Comstock, turning Right (south) onto Dewey. Dewey St. to Jerome St., turning West on Jerome.

Jerome St to Willman Field Gate Entrance off Jerome to access Willman Field

Detailed description of the use for which the request is made: Planning for the OHS Homecoming Parade

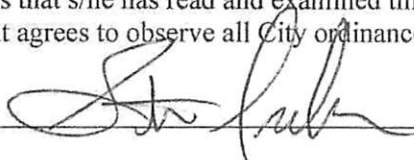
- Attach copies of any rules or policies applicable to persons participating in the event.
Attach a map of the route with any barricades marked that are required for street/lot closure.
A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event or activity in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.
or
The City Council may waive such insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose.

Do Not Write Below This Line - For Officials Use Only
Approved Not Approved Date: Traffic Control Order Number
Cc: DDA - Director; WCIA - Chairperson

INDEMNIFICATION AND HOLD HARMLESS AGREEMENT. In consideration of the granting of permission by the City of Owosso to the Applicant for the use of facilities set forth above, Applicant shall indemnify, defend and hold harmless the City of Owosso, their officials, employees, agents, professionals and volunteers, collectively ("CITY") from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorneys' fees and related costs) and/or other expenses or liabilities of any nature whatsoever including, without limitation, the investigation and defense of any claims, arising out of or resulting from the conduct of the activities for which this application is made, and for the use of the facilities and any other facilities which are employed by the Applicant, or their guests, during the period for which the facilities requested are used, provided that any such claim, damage, loss, or expense (a) is attributable to bodily injury, sickness, disease or death, or to injury or to destruction of tangible property including the loss of the use resulting there from, and (b) is caused in whole or in part by any negligent act or omission of the Applicant, or anyone directly or indirectly employed by them, or anyone for whose acts they may be liable, regardless of whether it is caused in part by a party indemnified hereunder.

The Applicant certifies that s/he has read and examined this application and that all information contained herein is true and correct. Applicant agrees to observe all City ordinances, laws and/or conditions imposed.

Applicant Signature: _____



Date: 8-21-24

Information Regarding Required Documents

Map of the Event Area – Map showing the general area where the event will be located. The exact event location /event route must be highlighted and the locations requiring barricades for the requested street/lot closure must be clearly marked.

Rules or policies - Rules and policies applicable to events and activities organized in such a manner as to constitute an invitation to members of the general public to participate in the event or activity shall comply with all applicable local, state and federal laws and regulations and shall include, at a minimum, a process for appealing decisions that have the effect of denying participation or imposing limitations on participation beyond those generally applicable to all other participants.

Proof of Insurance – A Certificate of Insurance and Endorsement acceptable to the City evidencing General Liability insurance for the event in the minimum amount of \$1,000,000 per occurrence. Coverage shall be endorsed to name the City of Owosso as additional insured and be primary and non-contributory to any other insurance the City has.

or

Request for Insurance Waiver - The City Council may waive the insurance requirement if it determines that insurance coverage is unavailable or cannot be obtained at a reasonable cost and the event or activity is in the public interest or fulfills a legitimate and recognized public purpose. Check box if you are requesting waiver of insurance.

Applicants must indicate whether they are providing proof of insurance or requesting an insurance waiver. Request for a waiver in no way guarantees a waiver will be granted.

Application Fee – Fee set by resolution of City Council to offset a portion of the costs related to the processing of special events applications.

- | | |
|---|--|
| <input checked="" type="checkbox"/> \$30 Application (30-120 days prior to 1 st day of event) | <input type="checkbox"/> Additional: _____ |
| <input type="checkbox"/> \$50 Additional MDOT Closure (M-21, M-71, M-52) | <input type="checkbox"/> Additional: _____ |
| <input type="checkbox"/> \$15 Additional-Expedited Fee (14-29 days prior to 1 st day of event) | <input type="checkbox"/> Additional: _____ |

\$ 30.00 Total Due at Time of Application. Please make check payable to: City of Owosso.

.....
Do Not Write Below This Line - For Officials Use Only

Approved Not Approved Date: _____ Traffic Control Order Number _____

Copy of Rules & Regulations provided to Applicant

Cc: DDA – Director; WCIA – Chairperson

CERTIFICATE OF COVERAGE

<p>PRODUCER</p> <p>SET SEG 1520 Earl Avenue East Lansing, MI 48823</p>	<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE COVERAGE REFERENCE NUMBER BELOW.</p>
COMPANIES AFFORDING COVERAGE	
<p>MEMBER</p> <p>Owosso Public Schools 645 Alger Owosso, MI 48867</p>	<p>A MASB-SEG Property/Casualty Pool, Inc.</p>

THIS IS TO CERTIFY THAT THE COVERAGE REFERENCE NUMBER OF COVERAGE LISTED BELOW HAVE BEEN ISSUED TO THE MEMBER NAMED ABOVE FOR THE COVERAGE REFERENCE NUMBER PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE COVERAGE REFERENCE NUMBER DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH COVERAGE REFERENCE NUMEBRS.

CO LTR	TYPE OF COVERAGE	COVERAGE REFERENCE NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS								
A	<p>GENERAL LIABILITY <input checked="" type="checkbox"/> Comprehensive Form <input checked="" type="checkbox"/> Premises/Operations <input checked="" type="checkbox"/> Products/Completed Operations <input checked="" type="checkbox"/> Broad Form Property Damage <input checked="" type="checkbox"/> Personal Injury</p>	PC-78110-2025-01	7/1/2024	7/1/2025	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">BI & PD COMBINED OCCURRENCE</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>BI & PD COMBINED AGGREGATE</td> <td style="text-align: right;">\$3,000,000</td> </tr> <tr> <td>PERSONAL INJURY OCCURRENCE</td> <td style="text-align: right;">\$1,000,000</td> </tr> <tr> <td>PERSONAL INJURY AGGREGATE</td> <td style="text-align: right;">\$3,000,000</td> </tr> </table>	BI & PD COMBINED OCCURRENCE	\$1,000,000	BI & PD COMBINED AGGREGATE	\$3,000,000	PERSONAL INJURY OCCURRENCE	\$1,000,000	PERSONAL INJURY AGGREGATE	\$3,000,000
BI & PD COMBINED OCCURRENCE	\$1,000,000												
BI & PD COMBINED AGGREGATE	\$3,000,000												
PERSONAL INJURY OCCURRENCE	\$1,000,000												
PERSONAL INJURY AGGREGATE	\$3,000,000												
A	<p>EXCESS LIABILITY <input checked="" type="checkbox"/> General Liability <input checked="" type="checkbox"/> Automobile Liability <input checked="" type="checkbox"/> Garage Liability</p>	PC-78110-2025-01	7/1/2024	7/1/2025	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">OCCURRENCE</td> <td style="text-align: right;">\$9,000,000</td> </tr> <tr> <td>ANNUAL AGGREGATE</td> <td style="text-align: right;">\$9,000,000</td> </tr> </table>	OCCURRENCE	\$9,000,000	ANNUAL AGGREGATE	\$9,000,000				
OCCURRENCE	\$9,000,000												
ANNUAL AGGREGATE	\$9,000,000												

General Certificate of Coverage

SHOULD ANY OF THE ABOVE DESCRIBED COVERAGE REFERENCE NUMEBRS BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL **30** DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



Katie Lehman
PROPERTY/CASUALTY DEPARTMENT

{6/10/2024}

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS AND/OR LESSORS OF PREMISES SPONSORS OR CO-PROMOTERS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
The City of Owosso, its elected and appointed officials, employees, agents and volunteers, and others working on behalf of the City of Owosso REGARDING ANY INDIVIDUAL PERSON(S) OR ORGANIZATION(S) LISTED ABOVE	City of Owosso 301 W. Main St. Owosso, MI 48867
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

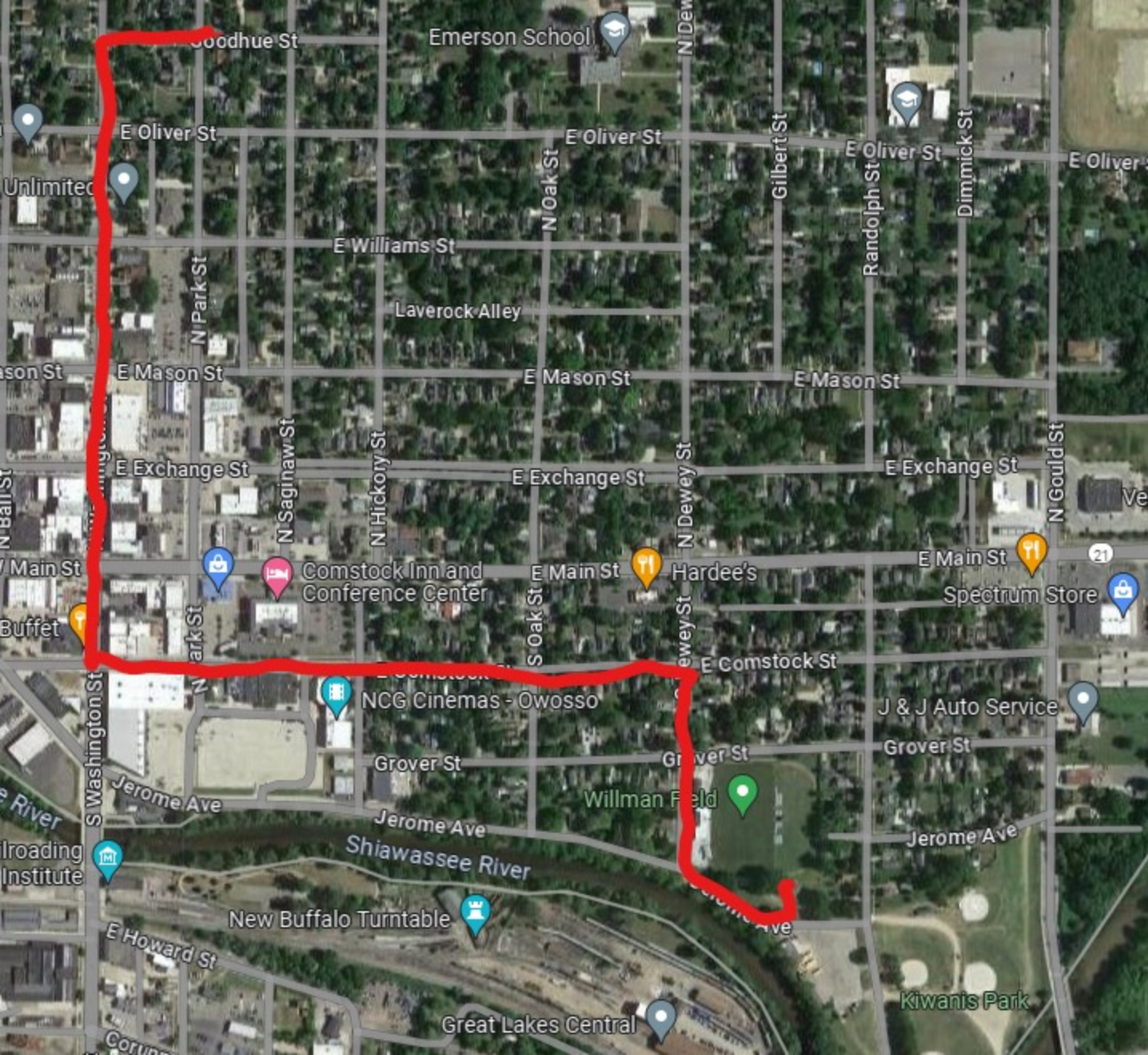
C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



Woodhue St

Emerson School

E Oliver St

E Oliver St

E Oliver St

E Oliver St

E Williams St

Laverock Alley

E Mason St

E Mason St

E Mason St

E Exchange St

E Exchange St

E Exchange St

Main St

E Main St

E Main St

Comstock Inn and Conference Center

Hardee's

Spectrum Store

Buffet

NCG Cinemas - Owosso

E Comstock St

J & J Auto Service

Grover St

Grover St

Grover St

Jerome Ave

Jerome Ave

Willman Field

Jerome Ave

Shiawassee River

Shiawassee River

Jerome Ave

New Buffalo Turntable

Great Lakes Central

Kiwanis Park

E Howard St

Corpus



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: September 6, 2024

TO: City Council

FROM: Kevin Lenkart, Owosso Public Safety Chief

RE: Accepting a Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant Extension

Recommendation:

Accept extension to the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant until September 30, 2025.

Background:

In 2021, the City of Owosso partnered with the Michigan State Police and Shiawassee Health and Wellness in applying for a COSSAP grant. The COSSAP grant includes Naloxone Distribution, Quick Response Teams (QRT) and Law Enforcement Assisted Diversion (LEAD). The Naloxone distribution will be managed by the Owosso Police Department (OPD) while the QRT and LEAD will be managed by OPD along with partnerships with Shiawassee Health and Wellness.

In July 2024, the City of Owosso was notified of a one-year no-cost extension of the grant to 9-30-2025.

Fiscal Impacts:

None.

RESOLUTION NO.

**ACCEPTING EXTENSION TO
THE COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE ABUSE PROGRAM (COSSAP)
GRANT TO DEVELOP AND EXPAND OVERDOSE PREVENTION PROGRAMS**

WHEREAS, in May of 2021, the City of Owosso partnered with the Michigan State Police and Shiawassee Health and Wellness in applying for a COSSAP grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance; and

WHEREAS, the city of Owosso was awarded a \$373,864.00 grant in September 2022 based on said application; and

WHEREAS, the COSSAP grant has helped to develop and expand Opioid overdose prevention programs; and

WHEREAS, in July 2024, the City of Owosso was notified of a one-year no-cost extension of the grant until September 30, 2025.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it hereby accepts the Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant Contract Extension, extending the terms of the grant until September 30, 2025.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, COSSAP Grant Contract Extension for MSP Project No. COSSAP-06.

**FY21 COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE
ABUSE PROGRAM (COSSAP)
GRANT CONTRACT EXTENSION**

Grant Agreement

hereinafter referred to as the "Agreement"
between

Michigan State Police

hereinafter referred to as the "Department"
and

Owosso Public Safety

202 South Water Street

Owosso, MI 48867

Federal ID: 38-6004723

hereinafter referred to as the "Contractor"
for

MSP Project Number: COSSAP-06

1. Period of Agreement:

The Agreement period is amended as follows: The Agreement shall commence on 10/01/2024 and continue through 9/30/2025.

2. Funding Source and Agreement Amount:

The Agreement amount remains **\$373,864**.

3. Contractor Signature:

The Authorized Official's signature below represents the Contractor's legal acceptance of this amendment to the original contract for **15PBJA-21-GG-04538-COAP**.

Contractor Name of Authorized Official	Title of Authorized Official
Signature	Date
Department Name of Authorized Official Nancy Becker Bennett	Title of Authorized Official Division Director
Signature	Date

ATTEST:

By: _____
Amy K. Kirkland

Title: City Clerk

Date: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 16, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Applications for 2025 Local Grade Crossing Surface Program

RECOMMENDATION:

Approval to submit applications to MDOT for the proposed reconstruction of the Huron & Eastern Railroad crossings on S Chestnut Street, S Chipman Street, and Woodlawn Avenue and the Great Lakes Central Railroad crossing on N Chipman Street.

BACKGROUND:

The Michigan Department of Transportation has announced a call for projects for its FY2025 Local Grade Crossing Surface Program. The program is available to local road agencies such as Owosso for proposed railroad crossing improvement projects. The local road agency is required to work with the railroad to complete the application. MDOT evaluates, ranks, and selects appropriate projects from the applications it receives. Therefore, City staff proposes to enter four applications, specifically to reconstruct the Huron & Eastern railroad crossings on S Chestnut Street, S Chipman Street, and Woodlawn Avenue and the Great Lakes Central railroad crossing on N Chipman Street. Scope of work is to reconstruct the railroad crossing surfaces between the rails and 1' beyond the tie structure. All work will be performed by the railroad. Huron & Eastern and Great Lakes Central are currently preparing cost estimates so that applications can be submitted by the September 30, 2024 deadline.

FISCAL IMPACTS:

There is no cost for local road agencies. If selected, projects are covered by 60% state funding with a 40% railroad match. Approval of the attached resolutions will indicate Council's support for the project and the duties required of the City.

Attachments: (1) Resolution – S Chestnut Street
(2) Resolution – S Chipman Street
(3) Resolution – N Chipman Street
(4) Resolution – Woodlawn Avenue
(5) Location Map

MASTER PLAN IMPLEMENTATION GOALS : 3.4, 3.22, 6.6

RESOLUTION NO.

**AUTHORIZING APPLICATION TO THE
MDOT LOCAL GRADE CROSSING SURFACE PROGRAM FOR FY2025
FOR THE HURON & EASTERN RAILROAD CROSSING ON S. CHESTNUT STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on S. Chestnut Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program - fiscal year 2025; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2025 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; sixty percent (60%) of which shall be paid for by a MDOT Grant and forty percent (40%) by the Huron & Eastern Railroad, as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed railroad crossing improvements to the Huron & Eastern Railroad crossing on S. Chestnut Street.
- SECOND: staff is directed to submit an application for an MDOT Local Grade Crossing Surface Program award for said work and the City declares its willingness to participate in this program.
- THIRD: the appropriate city staff members are authorized to execute all documents necessary for application.

RESOLUTION NO.

**AUTHORIZING APPLICATION TO THE
MDOT LOCAL GRADE CROSSING SURFACE PROGRAM FOR FY2025
FOR THE HURON & EASTERN RAILROAD CROSSING ON S. CHIPMAN STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on S. Chipman Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2025 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; sixty percent (60%) of which shall be paid by an MDOT Grant and forty percent (40%) by the Huron & Eastern Railroad, as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed project to reconstruct the Huron & Eastern Railroad crossing on S. Chipman Street.
- SECOND: City staff is directed to submit an application for an MDOT Local Grade Crossing Surface Program award for said work and the City declares its willingness to participate in this program.
- THIRD: the appropriate City staff members are authorized to execute all documents necessary for application.

RESOLUTION NO.

**AUTHORIZING APPLICATION TO THE
MDOT LOCAL GRADE CROSSING SURFACE PROGRAM FOR FY2025
FOR THE GREAT LAKES CENTRAL RAILROAD CROSSING ON N. CHIPMAN STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Great Lakes Central Railroad crossing on N. Chipman Street; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2025 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; sixty percent (60%) of which shall be paid by an MDOT Grant and forty percent (40%) by the Great Lakes Central Railroad, as outlined in the application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed project to reconstruct the Great Lakes Central Railroad crossing on N. Chipman Street.
- SECOND: City staff is directed to submit an application for an MDOT Local Grade Crossing Surface Program award for said work and the City declares its willingness to participate in this program.
- THIRD: the appropriate City staff members are authorized to execute all documents necessary for application.

RESOLUTION NO.

**AUTHORIZING APPLICATION TO THE
MDOT LOCAL GRADE CROSSING SURFACE PROGRAM FOR FY2025
FOR THE HURON & EASTERN RAILROAD CROSSING ON WOODLAWN AVENUE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of the Huron & Eastern railroad crossing on Woodlawn Avenue; and

WHEREAS, the Michigan Department of Transportation offers its portion of state funds for this work via the Local Grade Crossing Surface Program; and

WHEREAS, the City of Owosso proposes an application to the Program for the 2025 fiscal year to secure a Local Grade Crossing Surface Program project for said crossing; sixty percent (60%) of which shall be paid for by an MDOT Grant and forty percent (40%) by the Huron & Eastern Railroad, as outlined in the application.

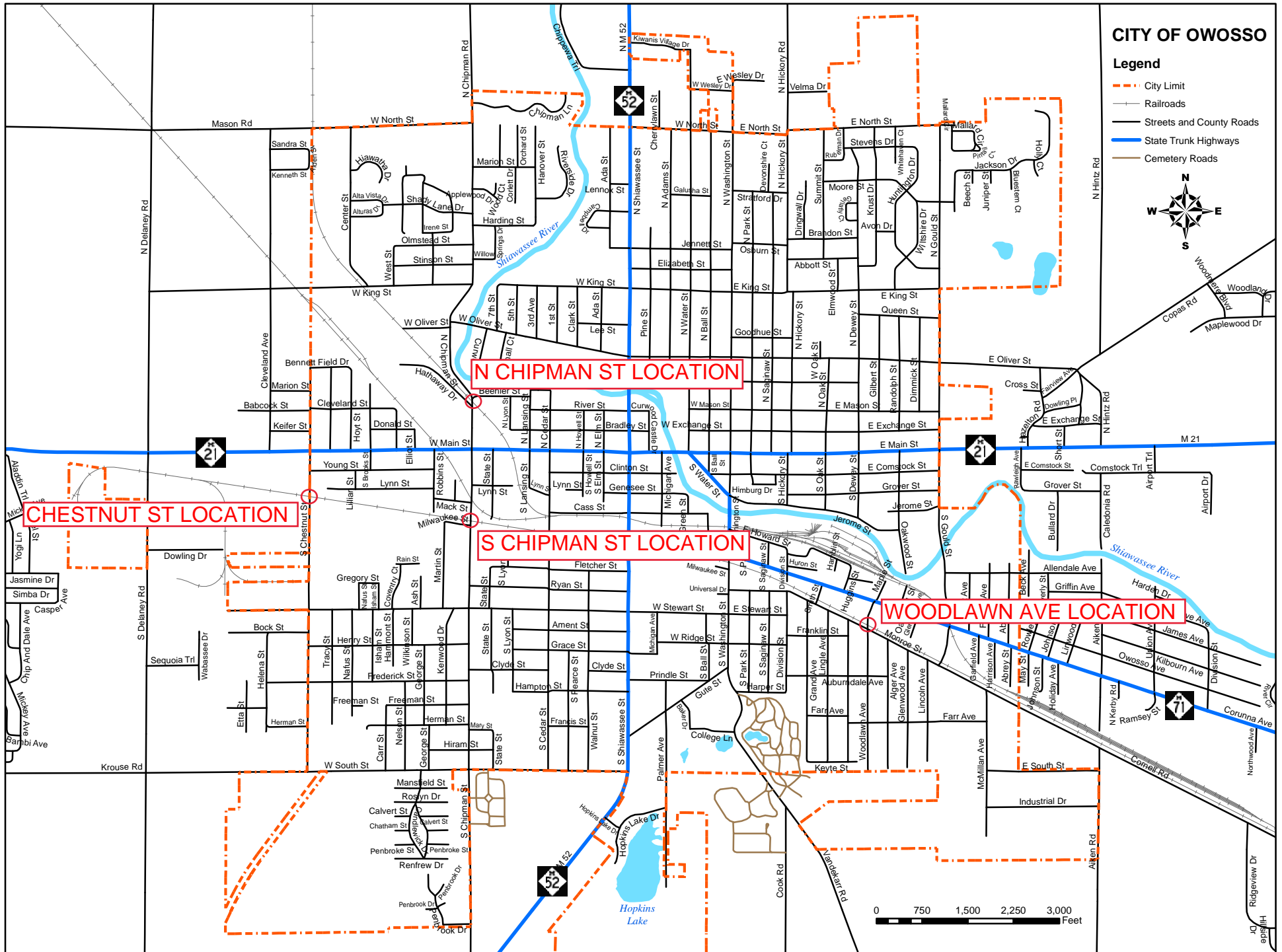
NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed project to reconstruct the Huron & Eastern Railroad crossing on Woodlawn Avenue.
- SECOND: staff is directed to submit an application for an MDOT Local Grade Crossing Surface Program award for said work and the City declares its willingness to participate in this program.
- THIRD: the appropriate city staff members are authorized to execute all documents necessary for application.

CITY OF OWOSSO

Legend

- City Limit
- Railroads
- Streets and County Roads
- State Trunk Highways
- Cemetery Roads



N CHIPMAN ST LOCATION

CHESTNUT ST LOCATION

S CHIPMAN ST LOCATION

WOODLAWN AVE LOCATION

0 750 1,500 2,250 3,000 Feet



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 16, 2024

TO: Owosso City Council

FROM: Clayton Wehner, Director of Engineering

SUBJECT: Michigan Department of Transportation (MDOT) Trunkline Maintenance Contract No. 2024-0375

RECOMMENDATION:

Approval of MDOT Trunkline Maintenance Contract No. 2024-0375 the period for October 1, 2024 through September 30, 2029.

BACKGROUND:

MDOT updates and renews maintenance contracts every five years, for those municipalities performing state trunkline right of way maintenance services on its state highways. The city of Owosso has three state trunklines within its municipal boundaries: M-21, M-52, and M-71. Per the terms of this contract, it is the city's responsibility to perform general maintenance on the trunklines such as plow, cold patch, repair signs with costs to be reimbursed by MDOT.

FISCAL IMPACTS:

The city will be reimbursed by MDOT for its costs to perform general maintenance on the state trunklines in accordance with the terms of the contract.

ATTACHMENTS: (1) Resolution
(2) Trunkline Maintenance Contract No. 2024-0375

MASTER PLAN IMPLEMENTATION GOALS: 3.4. 3.22

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF CONTRACT NO. 2024-0375 WITH
THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR
MAINTENANCE OF STATE TRUNKLINES
WITHIN THE CITY LIMITS**

WHEREAS, within the city limits of Owosso, Shiawassee County, Michigan, there are several state trunklines (M-21, M-52, M-71) and bridges owned by the State of Michigan; and

WHEREAS, these trunklines require constant maintenance and the Michigan Department of Transportation (MDOT) has found that contracting with the City for maintenance of said trunklines and bridges is in the best interest of the public; and

WHEREAS, MDOT has presented the City with Contract No. 2024-0375 formalizing the responsibilities and duties of each party, with a term from October 1, 2024 through September 30, 2029; and

WHEREAS, on August 5, 2024, city council designated Director of Engineering Clayton Wehner as Contract Administrator for the MDOT Trunkline Maintenance Contract with authority to sign and execute the contract.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the State Trunkline Maintenance Contract No. 2024-0375 with the Michigan Department of Transportation for the term of October 1, 2024 through September 30, 2029 is hereby approved.
- SECOND: Director of Engineering Clayton R. Wehner is hereby authorized to execute the document as attached, State Trunkline Maintenance Contract No. 2024-0375.

CONTRACT NO. 2024-0375
REGION: BAY
AGENDA: DAB

MICHIGAN DEPARTMENT OF TRANSPORTATION
STATE TRUNKLINE MAINTENANCE CONTRACT

CITY OF OWOSSO

This Contract made and entered into by and between the Michigan Department of Transportation (MDOT), and the City of Owosso, a Michigan municipal corporation (Municipality).

RECITALS:

MDOT is authorized by 1925 PA 17 Section 2, MCL 250.62 to contract with the Municipality for the construction, improvement, or maintenance of state trunkline highways and appurtenant facilities. MDOT, subject to the approval of the State Administrative Board; and

MDOT has affirmatively found that contracting with this Municipality for the maintenance of state trunkline highways and bridges within its contract area, is in the best public interest; and

MDOT has so advised the State Transportation Commission and the Appropriations Committees of the Senate and House of Representatives in accordance with 1951 PA 51 Section 11c, MCL 247.661c; and

The parties agree as follows:

SECTION 1. SCOPE OF WORK

A. Services Provided: For the term of this Contract, the Municipality agrees to maintain the state trunk line highways and, if applicable, appurtenant facilities within the Contract Area by performing maintenance work. Maintenance work will be performed under the direction of the Region Engineer of MDOT or a designee of the Region Engineer, acting under the general direction of the Engineer of Transportation Systems Management and Operations (TSMO) of MDOT. Work performed under this Contract will be performed in accordance with accepted maintenance practices and/or specifications provided by MDOT as identified in a written Letter of Understanding. For maintenance work not covered by the Field Activity Budget, a Transportation Work Authorization (TWA) will be issued by the Region Engineer.

1. A written Letter of Understanding shall be drafted by MDOT and signed by both MDOT and the designated representative of the Municipality. The letter shall remain in effect until either replaced or modified by the Region Engineer and

approved by the Municipality. The letter will outline the number and type of maintenance activities to be performed under this Contract (A sample Letter of Understanding is attached as Appendix F). The Letter of Understanding shall provide sufficient detail of the work activities to be performed, expectations or outcomes from the performance of this work, and identification of budget line items for budgeting and billing purposes. Attachment G (Municipality Firm Unit Prices) and H (Municipality Snow Hauling Calculation Form) will be attached to the Letter of Understanding.

2. The executed Letter of Understanding and all subsequent approved revisions thereto, are incorporated herein by reference as if the same were repeated in full herein.
3. If the Municipality is unable to perform any of the services outlined in the Letter of Understanding on a twenty-four (24) hour, seven (7) day-a-week basis, the Municipality will immediately notify MDOT. MDOT will work with the Municipality to ensure that the services defined in the Letter of Understanding are performed.
4. The Municipality and MDOT may agree to include additional maintenance items to be covered under this Contract. Such items may include, but are not limited to, maintenance of traffic control devices (signals), freeway lighting and intelligent traffic systems (ITS). All such work will be listed in the Letter of Understanding, as set forth in Appendix F, included in the line item budget and defined in a supplemental scope.
5. The Municipality shall be responsible for providing all traffic control necessary to complete the work as outlined in this Contract unless otherwise agreed to by MDOT.
6. The Municipality and MDOT may enter into separate agreements for the shared payment of installation, maintenance, and energy costs for traffic control devices.

B. Specifications and Performance: The Municipality will provide personnel, equipment, materials, and facilities to perform the maintenance work under the terms of this Contract in a manner consistent with MDOT's established guidelines for winter and non-winter maintenance activities.

The Municipality shall perform all maintenance work under this Contract in accordance with accepted maintenance practices and/or specifications provided by MDOT and in accordance with the approved Budget and annual Work Plan.

When MDOT recognizes that a certain maintenance activity, is not in compliance with accepted maintenance practices and/or specifications, it will, within sixty (60) days of the billing of work, issue a written notice to the Municipality. Upon issuance of the first written notice, MDOT will work with the Municipality to develop a corrective action plan. Once

both MDOT and the Municipality are satisfied with the corrective action plan, MDOT and the Municipality will approve the plan for implementation. MDOT will reimburse the Municipality for the cost of the non-compliant work. Once the corrective work is completed in accordance with the corrective action plan, the Municipality will submit the cost for the corrective work for full reimbursement by MDOT. The Municipality agrees that if corrective work is not in accordance with the corrective action plan, the Municipality will not invoice MDOT for the non-compliant corrective work.

If MDOT determines that the corrective work is not in compliance with the corrective action plan, within thirty (30) days it will issue a second written notice to the Municipality describing the unacceptable corrective work, the reason for rejection, and include a written copy of MDOT's maintenance practices and/or specifications, if applicable. Work not meeting the corrective action plan will be corrected by the Municipality in accordance with the second written notice and the previously approved corrective action plan, without additional charge to MDOT. If MDOT, upon completion of the Municipality's second attempt to correct the non-compliant work, determines that the work is still not in compliance, MDOT will have the non-compliant work corrected by other means at MDOT's expense and the Municipality will reimburse MDOT for such expense through Maintenance Local Agency Payment System (MLAP). If there is a disagreement between MDOT and the Municipality regarding whether or not the corrective work meets MDOT's maintenance practices and/or specifications, the Municipality may request the Dispute Resolution Process as outlined in Section 26.

C. Permits: At the request of the Region Engineer, the Municipality may agree to inspect work performed by permit or otherwise assist MDOT with permits. In such event:

1. MDOT will require all Permit Applicants to "save harmless" the State of Michigan, Transportation Commission, MDOT, and all officers, agents, and employees thereof, and the Municipality, their officials, agents, and employees, against any and all claims for damages arising from operations covered by the permit as a condition of all permits issued by MDOT.
2. MDOT will further require Permit Applicants to provide Commercial general liability insurance, including coverage for contractual liability, completed operations, and/or product liability, X (Explosion), C (Collapse), & U (Underground), and a contractor's protective liability policy with a blasting endorsement when blasting is involved, or Commercial general liability insurance which includes all the above, naming as additional parties insured on all such policies, the State of Michigan, Transportation Commission, MDOT, and all officers, agents, and employees thereof, the Municipality their officials, agents, and employees. The Permit Applicant will provide written proof of the insurance to MDOT. MDOT may waive this requirement for permits issued to governmental entities or public utilities.

3. The amounts of such insurance will be no less than:

Commercial General Liability Insurance:

The minimum limits shall be \$1,000,000 each occurrence and \$2,000,000 aggregate.

Combined single limit for bodily injury and property damage liability shall be \$1,000,000 each occurrence.

The insurance limits above may be attained through an umbrella policy.

D. Transportation Work Authorizations: TWA's may be issued by the Region Engineer for both Maintenance work and non-maintenance work. This work may be performed by the Municipality, or a subcontractor as set forth in Section 9 of this Contract. TWA's will be performed in accordance with MDOT's accepted maintenance practices and specifications and as required in the TWA. The Municipality will provide the necessary supervision or inspection to ensure that the work is performed in accordance with the TWA. In the event the Region Engineer finds the work performed not in compliance with MDOT's accepted maintenance practices or the specifications on the TWA, then the corrective action specified in Subsection 1 (B) will be followed.

E. The Region Engineer is authorized to issue written orders, as necessary, for the performance of maintenance work under the provisions of this Contract.

SECTION 2. RESERVED FOR FUTURE USE

SECTION 3. INTEGRATION OF STATE AND MUNICIPAL WORK

The Municipality will furnish qualified personnel and adequate equipment and may furnish materials, as set forth in this Contract, as needed to perform maintenance on state trunkline highways, consistent with MDOT's established core level of service for winter and non-winter maintenance activities, an approved annual budget, work plan, and work schedule. Personnel and equipment may be used on the local road system and state trunkline highways as conditions warrant.

SECTION 4. HIGHWAY MAINTENANCE CONTRACT ADMINISTRATOR

The Municipality hereby designates Clayton Wehner as Contract Administrator on state trunkline highways, who will be responsible for budget and the administration of the Contract. The Municipality's title for this position is Director of Engineering. In the

event the Municipality desires to replace the Contract Administrator, the Municipality will notify MDOT within (30) days of the change in writing.

SECTION 5. SUPERVISION

The Municipality hereby designates Thomas Wheeler or others functioning in the same capacity as Highway Maintenance Foremen, hereinafter referred to as the "Foremen", who will oversee all work covered by this Contract and be responsible to the Contract Administrator. The Municipality will notify MDOT in writing within (30) days of any change in the above personnel. The Municipality will be reimbursed for actual time worked by the Foremen on state trunkline Highway maintenance when supported by daily timecards signed by their immediate supervisor or electronic timekeeping approved by their assigned supervisor subject to the provisions of Subsection 16(B).

SECTION 6. WAGE SCHEDULE

Wages paid by the Municipality for work on state trunkline highways will be the same as on street work for the Municipality. A copy of the union agreement or HR Wage Schedule will be provided to MDOT upon request.

No "stand by at home" pay will be included in charges for work on state trunkline highways.

MDOT will reimburse the Municipality for Direct Labor Overhead costs on all labor costs properly chargeable to MDOT, including but not limited to, vacation, sick leave, holiday pay, workers' compensation, retirement, social security, group life insurance, hospitalization, longevity, unemployment insurance, and military leave, hereinafter referred to as "EMPLOYEE BENEFITS," in accordance with Section 16.

SECTION 7. MATERIALS TO BE ACQUIRED AND SPECIFICATIONS

Material necessary for the performance of this Contract, may be purchased by the Municipality unless otherwise directed by the Region Engineer. The Municipality will advertise and receive competitive bids when such purchases exceed Ten Thousand Dollars (\$10,000.00), or if required by federal or state law. The Municipality shall select the lowest qualified bid.

The Municipality will retain documentation that such bids were taken. Failure to retain documentation that such bids were taken may result in denial of reimbursement of the costs of such materials.

The following materials: bituminous pre-mixed materials, bituminous materials, aggregates (except ice control sand), bulk salt and traffic control devices used on state trunkline highways by the Municipality, will conform to current or supplemental specifications of MDOT, unless otherwise approved in advance by the Region Engineer. The Region Engineer may require approval by MDOT's Construction Field Services Division, or by a laboratory approved by the Construction Field Services Division. Copies of approvals will be placed on file in the offices of the Municipality and the Region Engineer. If MDOT-owned materials are stored jointly with Municipality-owned materials, proper and adequate inventory records must be maintained by the Municipality clearly indicating the portion that is MDOT-owned.

SECTION 8. PRICE SCHEDULE OF MATERIALS AND SERVICES

Materials produced and/or supplied by the Municipality may be furnished at a firm unit price subject to approval of source and price by the Region Engineer. Firm unit prices are not subject to unit price adjustment by review/audit. The term "review/audit" hereafter will be referred to as "review".

The Municipality may change, add, or delete firm unit prices when requested in writing and approved by the Region Engineer at least sixty (60) days prior to the effective date of the change, addition, or deletion. All changes will be submitted with the Firm Unit Prices form, Appendix G.

No, Firm Unit Price items will not be used.

Yes, Firm Unit Price items will be used.

MDOT may review all records necessary to assess the accuracy of the material quantities for all materials on the Firm Unit Price List for which the Municipality requests reimbursement.

Items purchased from a vendor source or vendor stockpile for direct use on the state trunkline highways are not eligible for firm unit price consideration and should be billed at vendor pricing.

Reimbursement for all materials supplied by the Municipality which are not included in the firm unit price schedule will be reimbursed in accordance with Section 16(E). MDOT may review all records for materials purchased from a vendor source or vendor stockpile for direct use on state trunkline highways.

SECTION 9. SUBCONTRACTS

The Municipality may subcontract any portion of the work to be performed under this Contract. Bidding/price solicitation and subcontracts will comply with applicable law and conform to the Municipality's contracting process except as modified herein. All subcontracted work will require the Municipality to submit a Quotation Request for Services or Equipment (Form 426) along with relevant bid and contract documents and bid or quote tabulation.

All subcontracted work will be performed in accordance with the established Scope of Work outlined on Form 426 and any specifications developed by the Municipality and/or MDOT for the subcontracted work. The scope of work and any specifications must be approved by the Region Engineer. The Municipality will provide the necessary supervision or inspection to assure the subcontracted work is performed in accordance with the scope of work and specifications. At no time will the Municipality pay for subcontracted work until the work has been inspected and approved by the Municipality for compliance with the scope of work and specifications.

Emergency work will be subcontracted based on a verbal approval given by the Region Engineer. The work must be supported by the submission of a Form 426 and summary of emergency work within 15 days of completion.

The parties agree to extend the terms of the Contract if subcontracted work is incomplete at the conclusion of the Contract term. This provision shall not apply if this Contract is terminated by the Municipality or MDOT. In situations where this Contract is terminated by the Municipality or MDOT, all subcontracts shall be deemed terminated as of the date the Contract is terminated. The Municipality must incorporate this provision into all subcontracts.

County and/or Municipality-based advantage programs, hereinafter the "CBA Process", or any type of preference program which awards contracts based on criteria other than low bid through the competitive bidding process, may not be used for any work under this Contract.

Failure to obtain the necessary approvals or to retain the documentation that the bids, prices, or rate quotations were solicited as required in this section may result in a denial of the reimbursement of the costs.

The term of any subcontract will not exceed five (5) years including any extensions.

For subcontracts involving the items of Drainage Structure Cleanout, Curb Sweeping, and Area Mowing, the Municipality will include a cancellation clause that will allow the Municipality to cancel the subcontract if funds are not made available by MDOT.

All Subcontracts shall be awarded to the lowest qualified bid. Subcontract solicitation and approval process will be as follows:

A. **Subcontracts less than \$25,000:** The Municipality will solicit either a bid price, or rate quotation from three or more qualified sources. Documentation of solicitation from all qualified sources must be retained. Region Engineer approval of Form 426 is required.

B. **Subcontracts \$25,000 or greater:** The Municipality will advertise and award by competitive bid. Advertisements must clearly define the scope of work, performance specifications, MDOT contract terms, and the location of work to be performed. Documentation of the solicitation from all qualified sources must be retained. Region Engineer approval of Form 426 is required.

State Administrative Board requirements for Contracts and Amendments (previously referred to as overruns, extra work and adjustments), are outlined and set forth in Appendix E, attached hereto and made a part hereof.

SECTION 10. NON-DISCRIMINATION

In connection with the performance of maintenance work under this Contract, the Municipality (hereinafter in Appendix C referred to as the "Contractor") agrees to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts," as set forth in Appendix C, attached hereto and made a part hereof. The Municipality further covenants that it will comply with the Civil Rights Act of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this Contract.

SECTION 11. ANTI-KICKBACK

No official or employee of the Municipality or of the State of Michigan will receive remuneration (directly or indirectly) for the purchase of materials, supplies, equipment, or subcontracts in connection with the performance of this Contract.

SECTION 12. SCOPE OF CONTRACT

It is declared that the work performed under this Contract is a governmental function which the Municipality performs for MDOT. This Contract does not confer jurisdiction upon the Municipality over the state trunkline highways encompassed by this Contract or over any other state trunkline highways. This Contract may not be construed to confer temporary or concurrent jurisdiction upon the Municipality over a state trunkline highway. Nothing inconsistent with the underlying statutory jurisdiction, duties, prerogatives, and obligations of MDOT is herein intended. The parties hereto further declare that this Contract is not made for the benefit of any third party.

SECTION 13. INSURANCE

A. The Municipality will furnish MDOT with a certificate of automobile liability insurance, which complies with the No-Fault Automobile Insurance laws of the State of Michigan, MCL 500.3101, *et seq.* The Insurance coverage will include vehicles owned, leased or rented by the Municipality. Such insurance will not be less than Two Hundred and Fifty Thousand Dollars (\$250,000.00) for bodily injury or death of any one person. Coverage for public liability, property damage, and combined single limit will also comply with the No-Fault Automobile Insurance laws of the State of Michigan. The Municipality will provide thirty (30) days' notice to MDOT prior to cancellation, termination, or material change of the policy. The certificate of said insurance, on MDOT Form 428 (Certificate of Insurance for State Highway Maintenance Contract) covering public liability and property damage, indicating thereon the policy number, and the aforesaid thirty (30) days' notice provisions and the limits of liability, will be submitted to MDOT. The Municipality agrees to review its insurance programs with its statewide association in an effort to obtain cost savings and efficiency for MDOT.

If the Municipality is self-insured, a copy of the Secretary of State's Certificate of Self-insurance will be submitted.

B. In the event the Municipality receives a Notice of Intent to File Claim and/or any complaint filed by a person seeking to recover damages from the Municipality for its alleged acts or omissions on a state trunkline highway, the Municipality will provide a copy of such notice to the Assistant Attorney General, within fifteen (15) days of receipt of said notice or complaint. The Notice of Intent to File Claim and/or any complaint filed by a person seeking to recover damages from the Municipality will be sent to:

Assistant Attorney General
Division Chief
Transportation Division
Van Wagoner Building - 4th Floor
425 West Ottawa Street
P.O. BOX 30050
Lansing, Michigan 48909

Thereafter, the Municipality will provide copies of pleadings and other information regarding the claim or lawsuit when requested by an Assistant Attorney General

SECTION 14. WORKERS' DISABILITY COMPENSATION

The Municipality will comply with the Michigan Workers' Disability Compensation Act, MCL 500.3400, *et seq.* for all employees performing work under this Contract.

SECTION 15. BUDGET

Each MDOT fiscal year, the Region Engineer will prepare separate budgets for winter and non-winter maintenance in accordance with MDOT guidelines. The Region Engineer, in consultation with the Municipality, shall develop an annual Work Plan which shall include non-winter maintenance activities, a proposed schedule, and the estimated cost for such activities. The sum of those estimated costs will constitute the non-winter Budget and will be distributed monthly in accordance with the proposed schedule.

MDOT agrees that, once established, the fiscal year non-winter maintenance will not be reduced, except as otherwise provided in this Contract. The Budget for winter maintenance activities will be based on a five-year (5) average of winter expenditures which includes the costs for labor, fringe benefits, equipment, MDOT Salt Stores, Municipality-supplied road salt, winter sand, other de-icing chemicals and overhead. Notwithstanding the foregoing, MDOT will establish a statewide holdback fund amount not to exceed thirty percent (30%) of the five (5) year winter average. The statewide holdback funds will be used to cover Winter Overruns of the Municipality, other contract road agencies, and MDOT direct forces. The statewide holdback funds will also be used to pay any budget review adjustments owed to contract agencies. MDOT will distribute any remaining funds in the statewide holdback to contract agencies and MDOT direct forces based on a prioritization of statewide non-winter maintenance needs.

The Region Engineer and the Municipality will review the non-winter maintenance Budget together at least every other month. Any adjustments to the proposed work plan to curtail or expand operations will be addressed in this Budget review. During winter operations, the winter Budget will be reviewed by the Region Engineer and the Municipality every month to conduct the same review.

MDOT and Municipality will meet between March 1 and May 15 of each fiscal year to develop a supplemental summer program. The supplemental summer program will be funded by the remainder of the winter Budget, if any. The work activities proposed in the supplemental summer program will be prioritized to support MDOT's preservation strategy. The remainder of the winter Budget will be released to the Municipality two weeks after the final bill is received by MDOT covering the winter season as defined in the Winter Letter of Understanding.

If the Municipality's winter overruns (including benefits and overhead) exceed MDOT's winter budget and holdback funds statewide, MDOT will seek additional funding to address the overruns including a supplemental appropriation from the State Budget Office. MDOT reserves the right to reduce the non-winter maintenance Budget if efforts to secure additional funding are unsuccessful.

SECTION 16: REIMBURSEMENT SCHEDULE

MDOT will reimburse the Municipality for costs incurred in the performance of the work covered by this Contract, except as set forth in Sections 18, 19, 20, and 21. To be eligible for reimbursement under this Section, costs must be submitted to MDOT's Maintenance Local Agency Payment (MLAP) system prior to the start of the review for each respective year of the Contract period.

- A. Requests for reimbursement shall be made through MLAP at least bi-monthly (every other month) on the basis of certified statement of charges prepared and submitted by the Municipality within fifteen (15) days from the end of each bi-monthly period. Costs submitted beyond sixty (60) days from the end of each bi-monthly period will include written justification for the delay and will be paid only upon approval of the Region Engineer. Municipalities with a line-item budget contract of \$100,000 or greater shall submit request for reimbursement on a **monthly** basis.
- B. MDOT will reimburse the Municipality for the cost of all labor employed in the performance of this Contract. The reimbursement will include the expense of permit inspections, field and office engineering, and reviewing expenses in connection with force account work by subcontractors.
- C. MDOT will reimburse the Municipality for the cost of MDOT's share of the cost of EMPLOYEE BENEFITS as referred to in Section 6 as a percentage of payroll. The percentage shall be developed using MDOT Form 455M (Report of Employee Benefit Costs for the Municipality) and shall conform with the general accounts of the Municipality on the Municipality's previous fiscal years' experience. These charges are subject to review in accordance with Section 25.
- D. MDOT will reimburse the Municipality for the cost of MDOT's share of the actual cost of Municipality owned or purchased energy.
- E. MDOT will reimburse the Municipality for the cost of purchased bulk (measured by volume or weight) materials and Non-Bulk (measured by area or count) material used in the performance of this Contract. The Municipality shall deduct all discounts or rebates in excess of two percent (2%), to establish the reimbursed cost.
- F. MDOT will reimburse the Municipality for the cost of handling materials furnished by the Municipality and materials furnished by MDOT as follows:
 - 1. **Bulk Items (measured by volume or weight):**
The direct expenses of handling, such as unloading, processing, stockpiling, heating, or loading for materials in bulk, bags or drums such as aggregates, bituminous materials and chemicals, on condition that reimbursement of such expenses is not provided elsewhere herein, and these costs can be identified within the records of the Municipality. When bulk items intended for use on the state

trunkline are co-mingled with the Municipality's materials for their local roads, MDOT will only reimburse the Municipality for the cost of handling the portion expected to be used on the state trunkline highways. The Municipality will establish a rate of use annually, based on the previous year's use to identify MDOT's share of handling cost. The Municipality's established rate is subject to adjustment by review.

- 2. **Non-Bulk Items (measured by area or count):**
A five percent (5%) handling and storage charge may be added to the purchase price of all materials measured by area or count provided such materials are stocked in and distributed from approved storage facilities. When reported by the Municipality, charges for handling and storage in excess of five percent (5%) will be reimbursed to the Municipality upon review, provided that these charges can be identified and supported within the records of the Municipality.
- G. Equipment owned by the Municipality will be reimbursed at the established rental rates found in Schedule C, Report 375 Equipment Rental Rates, issued annually by MDOT. Rented equipment will be reimbursed at actual cost for the equipment rental.
- H. MDOT will reimburse the Municipality for the amounts paid by the Municipality to a subcontractor as set forth in Section 9.
- I. MDOT will reimburse the Municipality for the cost of labor, materials, and equipment rental incurred in connection with engineering, supervision, and inspection of subcontract work.
- J. **Overhead in Accordance with Attached Overhead Schedule.**

MDOT will reimburse the Municipality for overhead costs at the appropriate percentage rate as indicated in Appendix B. The overhead rate shall be based upon the original annual budget established for the Municipality and shall not change.

The overhead amount payable under Section 16(I) is reimbursement to the Municipality for all costs and expenses arising out of the performance of this Contract not specifically described in other sections of this Contract. This reimbursement includes salary and expenses (including transportation) of the Foreman (except as noted in Section 16(K)), salaries of clerical assistants, including radio communication staff, office expense, storage rentals on Municipality owned property, and the cost of small road tools. Work tools without a power assist and used in a road or a bridge maintenance activity, are considered small road tools. Small road tools do not have an equipment rental rate listed in Schedule C, Report 375, Equipment Rental Rates. Small road tools are reimbursed as an overhead cost.
- K. MDOT will reimburse the Municipality for MDOT'S pro-rata share of the cost to maintain chemical storage facilities as provided for in the chemical storage facility contracts between the Municipality and MDOT.

- L. The Municipality will be reimbursed as a direct cost for work performed by the Foreman making regular inspections of state trunkline highways in accordance with written instructions from the Region Engineer. This time shall be specifically recorded on daily time sheets and reported as a direct labor charge.

It is further agreed that in smaller municipalities, the Foreman designated above may at times be engaged in tasks other than those of a strictly supervisory nature, such as operator of a truck or other highway equipment. The Municipality may be reimbursed for this time worked on state trunklines, provided that all such time for non-supervisory work is specifically recorded on the daily time sheet and reported on the Maintenance Payroll Report Form 410A. The exact dates on which the Maintenance Superintendent so worked, the number of hours worked, and the number of hours worked under each classification shall be indicated on the Maintenance Payroll Report Form 410A. **The completed Form 410A shall be uploaded to MDOT's MLAP system.**

SECTION 17: ELECTRONIC FUNDS TRANSFER

Public Act 533 of 2004 requires that payments under this Contract be processed by electronic funds transfer (EFT). The Municipality is required to register to receive payments by EFT at the SIGMA Vendor Self Service (VSS) website (www.michigan.gov/SIGMAVSS).

SECTION 18: SNOW HAULING

MDOT will share in the cost of snow hauling if each snow hauling effort is approved by the Region Engineer. The frequency (annually, each storm, etc.) will be at the discretion of the Region Engineer and will be detailed in the Letter of Understanding. The Municipality should denote snow hauling charges as Activity 149, Other Winter Maintenance, on Trunk Line Maintenance Reports. Prior written authorization from the Region Engineer shall be required for each snow haul event outside the parameters in the Letter of Understanding and shall be kept on file for review purposes.

MDOT'S share of snow hauling will be calculated on the Municipality Snow Hauling Calculation Form, Appendix H. The completed form will be submitted to the Region Engineer. The snow hauling percentage will be based on the ratio of the width of area designated for traffic movement to the width of the total area agreed upon for snow hauling. MDOT is not responsible for snow removal in parking lanes or sidewalks and will subtract the area of parking lanes and sidewalks from the total area of the state trunkline highway right-of-way to determine the area designated for traffic movement.

MDOT'S reimbursement for snow hauling from state trunkline highways will be paid at the below percent of actual charges supported by proper documentation.

61.3 percent (%)

The Municipality agrees that it will prohibit additional snow from being deposited on the highway right-of-way from side streets.

SECTION 19: PAVEMENT MARKING

Compensation for the item of Special Markings Paint & Tape will be made on the basis of actual expenditure only, except in no case will the Municipality be compensated for a total expenditure in excess of the amount designated for Special Markings Paint & Tape in the Line Item Budget for the appropriate MDOT fiscal year. Compensation for Special Markings Paint & Tape is limited to only painting authorized by the Region Engineer. The Municipality shall not include charges for curb painting in the routine maintenance cost for state trunkline maintenance.

SECTION 20: COMPENSATION FOR AESTHETIC WORK ITEMS

Compensation for the items of Curb Sweeping, Area Mowing and Litter Pickup will be made on the basis of actual expenditures only, except that in no case will the Municipality be compensated for a total expenditure in excess of the budget amount designated each of these three work activities on the Summary of the Field Activity Budget for the appropriate MDOT fiscal year.

The number of work operations for each of these three activities will be agreed upon between the Municipality and Region Engineer; and reflected in each line activity budget amount.

SECTION 21: TREES AND SHRUBS

Except for emergency work, the Municipality must request MDOT'S written approval to remove dead trees and/or trim trees prior to the start of work. MDOT will pay all costs to remove dead trees. MDOT and Municipality shall equally share costs when state and local forces combine efforts to trim trees within the trunkline right-of-way as approved by the Region Engineer.

SECTION 22: EQUIPMENT LIST

The Municipality will furnish MDOT a list of the equipment it uses during performance under this Contract, on MDOT form 471 (Equipment Specifications and Rentals.) This form shall be uploaded to the Files page in MDOT’s MLAP system.

SECTION 23: RECORDS TO BE KEPT

A. The Municipality will establish and maintain accurate records, in accordance with generally accepted accounting principles of all expenses incurred for which payment is sought or made under this Contract, said records to be hereinafter referred to as the “RECORDS.” Separate accounts will be established and maintained for all costs incurred under this Contract. The Municipality will retain the following RECORDS, and others, in accordance with generally accepted accounting principles:

1. Retain daily timecards or electronic timekeeping files for employees and equipment indicating the distribution of time to route sections and work items. Daily timecards must be signed by the employee, the immediate supervisor and by the timekeeper when the timekeeper is employed. If the Municipality uses crew-day cards, it will retain crew-day cards backed by a time record for the pay period signed as above, in lieu of daily individual timecards detailing the time distribution. If the Municipality uses electronic timekeeping, it will retain data files detailing time distribution and assigned supervisor approval.
2. Retain properly signed material requisitions (daily distribution slips) which indicate type of material, quantity, units of measure, the date of distribution and the distribution to route sections and work items.
3. Retain additional cost records to support and develop unit cost charges and percentages as applied to invoice costs. Cost records are not necessary in support of the overhead percentage or the five percent (5%) handling charge.

B. The Municipality will maintain the RECORDS for at least three (3) years from the date of MDOT’S receipt of the statement of charges for the quarter ending September 30 of each year of this Contract period. In the event of a dispute regarding allowable expenses or any other issue under this Contract, the Municipality will thereafter continue to maintain the RECORDS at least until that dispute has been finally decided and the time for all available challenges or appeals for that decision has expired.

The Municipality will maintain all RECORDS supporting equipment usage from the time of equipment purchase to disposal to support any gain or loss from equipment disposed.

Representatives of MDOT may inspect, copy or review the RECORDS at any mutually acceptable time. However, the Municipality cannot unreasonably delay the timely performance of the review.

SECTION 24: COST CERTIFICATION, REIMBURSEMENT AND ADJUSTMENT

The Municipality hereby certifies that, to the best of the Municipality’s knowledge, the costs reported to MDOT for this Contract will represent only those items which are properly chargeable in accordance with the Contract. The Municipality also hereby certifies that it has read the Contract terms and is aware of the applicable laws, regulations, and terms of the Contract that apply to the reporting of costs incurred under the terms of this Contract.

SECTION 25: CONTRACT REVIEW AND RESPONSE

A. The Municipality’s records will be subject to review within the statute of limitations, and the review period will coincide with the Municipality’s fiscal year, unless the Contract is terminated or not renewed.

Charges by the Municipality for maintenance of state trunkline highways and authorized non-maintenance work performed under this Contract will not be adjusted (increased or decreased) by review after twenty-four (24) months subsequent to the date of MDOT’S receipt of certified statement of charges for the quarter ending September 30 of each year of this Contract period. This limitation will not apply in case of fraud or misrepresentation of material fact or if mutually agreed to in writing.

The firm unit prices for aggregates and bituminous materials that are processed and furnished by the Municipality will not be subject to adjustment.

If any adjustments are to be made, the Municipality will be notified of the tentative exceptions and adjustments within the above twenty-four (24) month period. The twenty-four (24) month period is intended only as a limitation of time for making adjustments and does not limit the time for payment of such amounts. In the event that a review performed by or on behalf of MDOT indicates an adjustment to the costs reported under this Contract or questions the allowability of an item of expense, MDOT will promptly submit to the Municipality a Notice of Review Results and a copy of the Review Report, which may supplement or modify any tentative findings communicated to the Municipality at the completion of a review.

B. Within sixty (60) days after the date of the Notice of Review Results, the Municipality will submit to MDOT a written response, hereinafter referred to as the "Response", to the Notice of Review Results indicating one of the following options:

1. The Municipality concurs with the Notice of Review Results and will either repay the amount of any overpayment to MDOT and/or or be reimbursed the amount of any underpayment by MDOT.
2. The Municipality does not concur with Notice of Review Results. The "Response" will explain the nature and basis for any disagreement as to a disallowed item of expense, and/or,
3. The "Response" will include a written explanation as to any questioned item of expense. The "RESPONSE" will be clearly stated and provide any supporting documentation necessary to resolve any disagreement or questioned item of expense. Where the documentation is voluminous, the Municipality may supply appropriate excerpts and make alternate arrangements to conveniently and reasonably make that documentation available for review by MDOT. The RESPONSE will refer to and apply the language of the Contract.
4. The Municipality agrees that failure to submit a RESPONSE within the sixty (60) day period constitutes agreement with any disallowance of an item of expense and authorizes MDOT to make a final decision to either allow or disallow any items of questioned cost.

MDOT will review submitted RESPONSE and attached documentation from the Municipality. MDOT will reply in writing acknowledging receipt of the Municipality RESPONSE. The submitted RESPONSE and attached documentation from the Municipality will be referred to the MDOT Appeal Panel. See Section 26, "Dispute Resolution Process".

SECTION 26: DISPUTE RESOLUTION PROCESS

A. Contract Disputes

For review disputes refer to Section 26 (B) below, all other disputes between the parties shall be resolved under the terms of this section. It is the intent that each party may communicate concerns relative to the contract and resolve any issues as they arise. After a contract issue has been resolved, a summary of the agreed upon resolution shall be jointly drafted and distributed. Some issues may require ongoing communication to resolve and may become an item for negotiation during the next review and renegotiation of the Contract.

If the parties are unable to resolve any dispute, the parties must meet with the Engineer of TSMO or designee. The following are steps to resolve the dispute without the need for formal legal proceedings:

- 1) The representative of the Municipality and MDOT must meet as often as the parties reasonably deem necessary to gather and furnish to each other all information with respect to the matter at issue which the parties believe to be appropriate and germane in connection with the dispute. The representatives shall discuss the problem and negotiate in good faith in an effort to resolve the dispute without the necessity of any legal proceeding.
- 2) During negotiations, all reasonable requests made by one party to another for non-privileged information reasonably related to the Contract shall be honored in order that each of the parties may be fully advised of the other's position.
- 3) The specific format for the discussions shall be left to the discretion of the designated Municipality and MDOT representatives but may include the preparation of agreed upon statement of fact or written statements of position.
- 4) Statements made by the Municipality or MDOT during Dispute Resolution may not be introduced as evidence by either party in any judicial action related to or under this Contract.
- 5) In cases where disputes have not been resolved, any remaining issues will be referred to the MDOT Appeal Panel which consists of four Bureau Directors, three of which will constitute a quorum.
- 6) Every effort will be made to complete this process within 90 calendar days by both parties.

B. Review Disputes

For review disputes the submitted "Response" and attached documentation from the Municipality will be referred to the MDOT Appeal Panel. The Appeal Panel consists of four Bureau Directors, three of which will constitute a quorum.

- 1) MDOT will provide the Municipality with an opportunity to appear before the Appeal Panel to explain and support their Response.
- 2) After an Appeal Panel written decision, the Municipality will either accept the decision or file a lawsuit in a court of proper jurisdiction to contest MDOT's decision. The filing of a lawsuit must be initiated by the Municipality within thirty (30) days of the receipt of the Appeal Panel's written decision. MDOT will not withhold or offset the funds in dispute if the Municipality files a lawsuit in a court of proper jurisdiction.

- 3) If the Municipality fails to repay an overpayment or reach an agreement with MDOT on a repayment schedule within the thirty (30) day period, the Municipality agrees that MDOT will deduct all or a portion of an overpayment from any funds due the Municipality by MDOT under the terms of this Contract.
- 4) Every effort will be made to complete this process within 60 calendar days by both parties.

This section shall not be construed to prevent either party from initiating, and a party is authorized to initiate, an action for breach of this Contract or for any other relief allowed by law earlier to avoid the expiration of any applicable limitations period, to preserve a superior position with respect to the other party, or under Injunctive Relief below. If a dispute is not resolved through the Dispute Resolution Process, either party may initiate an action for breach of this Contract, or any other relief allowed by law in a court of proper jurisdiction. Time periods may be extended if agreed upon by both parties.

Injunctive Relief

The only circumstance in which disputes between MDOT and the Municipality shall not be subject to the provisions of this Dispute Resolution Process is when a party makes a good faith determination that it will suffer irreparable harm due to a breach of the terms of the Contract by the other party and that a temporary restraining order or other immediate injunctive relief is the only adequate remedy.

Each party agrees to continue performing its obligations under the Contract while a dispute is being resolved except to the extent the issue in dispute precludes performance (dispute over payment must not be deemed to preclude performance) and without limiting either party's right to terminate the Contract as provided in Section 28.

SECTION 27: TERM OF CONTRACT

This Contract will be in effect from October 1, 2024 through September 30, 2029.

SECTION 28: CONTRACT TERMINATION OR EXPIRATION

- A. For convenience, MDOT may terminate this Contract by providing written notice to the Municipality at least two (2) years prior to the beginning of the Contract year to which the termination, applies.

The Municipality may terminate this Contract by providing written notice to MDOT at least two (2) years prior to the beginning of the Contract year to which the termination applies.

In the event either party provides notice of an intent to terminate the Contract as provided in this subsection, the Contract shall terminate at the beginning of the Contract year (October 1), two years following the date of the notice. For greater clarity, the parties do not intend for the Contract to terminate as of the date of the notice. Notwithstanding any other provision to the contrary, if a party provides notice of its intent to terminate the Contract as provided in this subsection and the Contract will expire before the two-year notice period has lapsed, the parties agree that the Contract shall be automatically renewed and continue in full force and effect until October 1, two years following the date of the notice.

- B. If a new Contract has not been executed by the parties within 120 days following the expiration of this Contract, this Contract shall be deemed automatically renewed as of the date of expiration and continue in full force and effect for two years following such date. After those two years have lapsed, the Contract shall be deemed terminated.
- C. Notwithstanding any provision of this Contract to the contrary, upon termination of this Contract "for cause", the Municipality must, for a period of time specified by MDOT (not to exceed 90 calendar days), provide all reasonable transition assistance requested by MDOT, to allow for the terminated portion of the Contract Activities to continue without interruption or adverse effect, and to facilitate the orderly transfer of such Contract Activities to MDOT or its designees. This Contract will automatically be extended through the end of the transition period.

SECTION 29: STATE OF MICHIGAN ADMINISTRATIVE BOARD RESOLUTION

The provisions of the State Administrative Board Resolution 2017-2, April 25, 2017, are set forth in Appendix D, attached hereto and made a part hereof.

SECTION 30: CONTRACTUAL INTERPRETATION

All capitalized words and phrases used in this Contract have the meaning set forth in Appendix A.

All words and phrases not specifically defined in Appendix A shall be construed and understood according to the ordinary meaning of the words used, but technical words and phrases shall have the meanings set forth in MDOT's publications, manuals, advisories, or guides, as applicable. If no MDOT publication, manual, advisory or guide is applicable, such technical words shall be construed and understood according to the usual and accepted meaning used in the industry or field to which they relate and any words or phrases that have a specialized meaning in the law, shall be construed and understood according to such specialized meaning.

SECTION 31: AUTHORIZED SIGNATURE

This Contract will become binding on the parties and of full force and effect upon signing by the duly authorized official of the Municipality and of MDOT and upon adoption of a resolution approving said Contract and authorizing the signature thereto of the respective official of the Municipality, a certified copy of which resolution will be sent to MDOT with this Contract, as applicable.

CITY OF OWOSSO

BY: _____
TITLE:



MICHIGAN DEPARTMENT OF TRANSPORTATION

BY: _____
TITLE: MDOT Director

APPENDIX A

DEFINITIONS

Annual Work Plan: A schedule developed by the Municipality and Region Engineer's designee of the routine maintenance work to be performed annually on state trunklines by the Municipality.

Budget: The funds allocated to the Municipality for the fiscal year beginning October 1. Budget may also be referred to as Annual Budget or Field Activity Budget or Maintenance Budget.

Chemical Storage Facilities: Bulk salt storage buildings.

Competitive Bidding: A procurement process that involves advertising work so that qualified vendors can submit bids to perform the work. The contract is then awarded to the lowest qualified bidder.

Contract Administrator: An individual designated by the Municipality responsible for supervising all work covered under this Contract.

Department: The Michigan Department of Transportation.

Engineer of Transportation System Management and Operations (TSMO): The Department's designated engineer of TSMO.

Equipment Questionnaire: A report prepared by the Municipality and forwarded to the Department to substantiate the previous year's actual equipment costs.

Foremen: A person(s) designated by the Municipality responsible for overseeing all work covered under this Contract and is responsible to the Contract Administrator.

Maintenance Work: Routine activities performed on a regular basis or in response to uncontrollable events upon the state trunklines. Also includes planned activities to state trunklines to preserve functional condition and any work authorized by a TWA.

Maintenance of State Trunkline highways/lane miles maintained: The Municipality is to provide the winter and non-winter maintenance activities on its miles as identified within the work plan.

Michigan State Transportation Commission: The policy-making body for all state transportation programs. The Commission establishes policy for the Michigan Department of Transportation in relation to transportation programs and facilities and other such works as related to transportation development as provided by law. Responsibilities of the Commission include the development and implementation of comprehensive transportation plans for the entire state, including aeronautics, bus and rail transit, providing professional and technical assistance, and overseeing the administration of state and federal funds allocated for these programs.

Non-Winter Maintenance Budget: The portion of the Budget allocated to non-winter maintenance activities.

Office of Commission Audit (OCA): The office that reports directly to the Michigan State Transportation Commission. The Office of Commission Audits is charged with the overall responsibility to supervise and conduct review activities for the Department of Transportation. The auditor submits to the Commission reports of financial and operational audits and investigations performed by staff for acceptance.

Region Engineer: The Department's designated chief engineer responsible for the oversight of each region of the Department or that region's designee.

Review: A financial statement review is a service under which the accountant obtains limited assurance that there are no material modifications that need to be made to an entity's financial statement for them to be in conformity with the applicable financial reporting framework. OCA's review will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Governmental Auditing Standards* issued by the Comptroller General of the United States. A review consists primarily of inquires of personnel and the application of analytical procedures to data.

Schedule C Equipment Rental Rates: The department's annual list of statewide hourly equipment rental rates that shall be charged for the use of road equipment calculated from the average costs submitted by each agency in the "Equipment Questionnaire".

Small Road Tools: Hand tools which do not have power assist (non-powered) used for general road and bridge maintenance such as rakes, shovels, brooms, etc.

Small Power Tools: Work tools powered by electricity or battery power and have a rental rate assigned.

State Administrative Board: A Board that consists of the Governor, Lieutenant Governor, Secretary of State, Attorney General, State Treasurer, and the Superintendent of Public Instruction. The DTMB designates a Secretary to the State Administrative Board and provides for staff support. The State Administrative Board has general supervisory control over the administrative activities of all state departments and agencies, including but not limited to, the approval of contracts and leases, oversight of the state capital outlay process and the settlement of small claims against the state. The State Administrative Board functions through three standing committees (Finance and Claims, Building, Transportation and Natural Resources) which make recommendations to the Board. The State Administrative Board meets the first and third Tuesday of each month.

State Trunkline Highway: A road, highway, or freeway under the jurisdiction of the Department, and usually numbered as an M, US, or Interstate Route.

Termination for Cause: The exercise of MDOT's right to terminate this Contract "for cause", in whole or in part, if the Municipality, as determined by MDOT: (a) endangers the value, integrity, or security of any location, data, or personnel; (b) becomes insolvent, petitions for bankruptcy court proceedings, or has an involuntary bankruptcy proceeding filed against it by any creditor; (c) engages in any conduct that may expose MDOT to liability; (d) breaches any of its material duties or obligations; or (e) fails to cure a breach within the time stated in a notice of breach. Any reference to specific breaches being material breaches within this Contract will not be construed to mean that other breaches are not material.

Termination Date: The date the contract is no longer effective.

Transportation Work Authorization (TWA): A written order for work not covered by the Budget. Funding for the TWA is reimbursed to the Municipality in addition to the annual Budget.

Transportation and Natural Resources Committee: A committee that approves the award of Michigan Department of Transportation (MDOT) contracts and agreements; Department of Natural Resources (DNR) oil, gas, and mineral leases; conveyance of submerged lands. The committee meets the Wednesday before the State Administrative Board meeting. The agenda is prepared by MDOT and DNR.

Winter Maintenance: Maintenance Work centered on the process to remove snow and ice from the trunkline to provide a reasonably clear and bare driving surface under prevailing winter conditions. The activity numbers that define the Budget line items for winter maintenance are:

- 1410: Winter maintenance
- 1440: Winter road patrol (*See winter maintenance patrol below*)
- 1490: Other winter maintenance (*Shall include maintenance items resulting from winter maintenance, but not actual winter maintenance, i.e. sweeping and flushing immediately after winter ends*)

This work includes all material costs required to conduct work under the above activity numbers.

Winter Maintenance Patrol: An employee assigned to monitor state trunkline road conditions during the winter at times outside the normal workday, i.e. 2nd or 3rd shift.

Work Plan: An annual outline of maintenance activities to be performed under this Contract. The components of the plan include the amount of Budget allocated to each routine maintenance activity group, a list of prioritized maintenance activities, and may include a proposed timeframe for completion.

APPENDIX B
MICHIGAN DEPARTMENT OF TRANSPORTATION
MUNICIPALITY CONTRACT
OVERHEAD SCHEDULE

Effective October 1, 2024, through September 30, 2029

Original Annual Budget Amount	Percent Allowed for Overhead	Percent Allowed for Small Tools	Total Percent Allowed
Up to \$25,000 _____	11.00 _____	.50 _____	11.50
\$25,001 to \$50,000 _____	10.25 _____	.50 _____	10.75
\$50,001 to \$75,000 _____	9.50 _____	.50 _____	10.00
\$75,001 to \$100,000 _____	8.75 _____	.50 _____	9.25
\$100,001 and over _____	8.00 _____	.50 _____	8.50

**APPENDIX C
PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS**

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.
7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX D

**STATE ADMINISTRATIVE BOARD
RESOLUTION 2017-2
PROCEDURES APPLICABLE TO MDOT CONTRACTS AND GRANTS
AND
RECISSION OF RESOLUTION 2011-2**

WHEREAS, the State Administrative Board ("Board") exercises general supervisory control over the functions and activities of all administrative departments, boards, commissioners, and officers of this State, and of all State institutions pursuant to Section 3 of 1921 PA 2, MCL 17.3;

WHEREAS, the Board may adopt rules governing its procedures and providing for the general conduct of its business and affairs pursuant to Section 2, of 1921 PA 2, MCL 17.2;

WHEREAS, exercising its power to adopt rules, the Board adopted Resolution 2011-2 on August 30, 2011, establishing a \$500,000 or more threshold for Board approval of the Michigan Department of Transportation ("MDOT") Professional Engineering Consultant Contracts and Construction Contracts and increasing the threshold for Board approval for Service Contracts to \$250,000 or more for initial contracts and \$125,000 or more for an amendment to a Service Contract;

WHEREAS, the Board has adopted Resolution 2017-1, raising the threshold for Board approval of contracts for materials and services to \$500,000 or more for the initial contract and \$500,000 or more for contract amendments, and rescinding Resolution 2011-1;

WHEREAS, MDOT is a party to a considerable number of contracts, the majority of which are funded via grants administered by federal agencies including the U.S. Department of Transportation's Federal Highway Administration, Federal Transit Administration, Federal Railroad Administration, and Federal Aviation Administration, which oversee MDOT's administration of such contracts and amendments thereto;

WHEREAS, MDOT has implemented internal procedures to assure the proper expenditure of state and federal funds and is subject to financial and performance audits by the Office of Commission Audits pursuant to 1982 PA 438, MCL 247.667a;

WHEREAS, MDOT is a party to a significant number of contracts which by their nature involve substantial consideration and often require amendments arising out of changes in scope, differing field conditions and design errors and omissions;

WHEREAS, delays in the approval of amendments to contracts can result in postponement of payments to subcontractors and suppliers; work slowdowns and stoppages; delays in the completion of projects; exposure to additional costs; and exposure to litigation arising out of contractor claims; and

WHEREAS, recognizing the Board's duty to promote the efficiency of State Government, the Board resolves as follows:

1. Resolution 2011-2 is rescinded.
2. A contract for professional design, engineering or consulting services requiring MDOT prequalification in connection with the construction or physical improvement of a street, road, highway, bridge, transit or rail system, airport or other structure congruous with transportation ("Professional Engineering Consultant Contract") or a contract for the construction or physical improvement of a street, road, highway, bridge, transit or rail system, airport or other structure congruous with transportation ("Construction Contract") must be approved by the Board prior to execution by MDOT if the amount of the contract is \$500,000 or more. MDOT may obtain approval of the solicitation of a Professional Engineering Consultant Contract or a Construction Contract which, based on the estimate prepared by an engineer employed by the State of Michigan, is estimated to be \$500,000 or more. A contract arising out of such solicitation must be approved by the Board prior to execution by MDOT if the amount of the contract exceeds 110% of the State engineer's estimate.
3. An amendment to a Professional Engineering Consultant Contract or a Construction Contract must be approved by the Board prior to execution by MDOT if the amount of the amendment and the sum of all previous amendments exceed 10% of the original contract, except that an amendment to a Professional Engineering Consultant Contract or a Construction Contract need not be approved by the Board if: a) approved in accordance with applicable federal law or procedure by a representative of a federal agency contributing funds to the project that is the subject of the contract; or b) approved in accordance with MDOT's internal procedures provided the procedures include approval by at least one MDOT employee who has managerial responsibility and is neither the project manager nor directly involved in the administration of the project.
4. A contract for services not requiring MDOT prequalification ("Service Contract") in the amount of \$500,000 or more must be approved by the Board prior to execution by MDOT. A Service Contract does not include a Professional Engineering Consultant Contract or a Construction Contract.
5. An amendment to a Service Contract must be approved by the Board prior to execution by MDOT if the amount of the amendment and the sum of all previous amendments total \$500,000 or more. Thereafter, an amendment to a Service Contract must be approved by the Board if the amount of the amendment and

the sum of all amendments executed after the most recent Board approval total \$500,000 or more.

6. A contract involving the conveyance of any real property interest under the jurisdiction of MDOT must be approved by the Board prior to execution by MDOT if the fair market value of the interest is \$500,000 or more. Fair market value must be determined in accordance with procedures approved by the State Transportation Commission.

7. MDOT may enter into a contract with a sub-recipient without approval of the Board if: a) the purpose of the contract is to provide federal or state matching funds for a project; b) MDOT has been authorized by an agency administering any federal funds to award them to the sub-recipient; and c) the sub-recipient has agreed to fully reimburse the State in the event the sub-recipient does not use the funds in accordance with the purpose of the funding. A sub-recipient includes, but is not limited to, a local unit of government, a governmental authority, a private non-profit entity, and a railroad or rail service provider.

8. MDOT may enter into a cost participation contract with a local unit of government without approval of the Board if: a) the contract involves the construction or physical improvement of a street, road, highway, bridge or other structure congruous with transportation; b) the construction or improvement is funded by federal, state or local funds; and c) the contract is approved by each entity providing funds or in accordance with applicable law.

9. MDOT may enter into a contract in connection with the award of a grant including state matching funds, to a local unit of government, a governmental authority, a private non-profit entity, a railroad or a rail service provider, without approval of the Board if the contract provides that the recipient will fully reimburse the State in the event grant funds are not used in accordance with the terms of the grant.

10. MDOT may enter into a contract with an airport sponsor without approval of the Board if the contract has been approved by the Michigan Aeronautics Commission.

11. MDOT may enter into a contract or award a grant without approval of the Board in situations where emergency action is required. For all emergency contracts or grants of \$250,000 or more, MDOT must transmit to the Board a written report setting forth the nature of the emergency and the key terms of the contract or grant within 30 days of executing the contract or awarding the grant.

12. Notwithstanding any provisions of this resolution, the Board may require MDOT to report the status of any project and may require MDOT to obtain Board approval of any contract, grant or any amendment to a contract.

This Resolution is effective April 25, 2017.



APPENDIX E

SUBCONTRACT REQUIREMENTS

**SUMMARY OF STATE ADMINISTRATIVE BOARD
REQUIREMENTS FOR AMENDMENTS
(PREVIOUSLY REFERRED TO AS OVERRUNS,
EXTRA'S AND ADJUSTMENTS)**

Administrative Board Resolution (2017-2, April 25, 2017)

State Administrative Board approval is required on all contracts (including subcontracts) when the sum of the contract including any optional year(s) is \$500,000 or greater.

Amendments

Subcontract Requirements:	Amendment Amount	State Administrative Board (SAB) Approval Requirements:
<ul style="list-style-type: none"> • Region Engineer approval required prior to start of work. • Form 426 must be signed by the Region Engineer. • Documentation of amendment is required by the Municipality. • Send revised Form 426 to the Transportation Systems Management Operations (TSMO), Contract Specialist for review and approval prior to the start of work. 	\$499,999 or less	<p align="center">Not required</p> <p>Note: Emergency contracts \$250,000 or greater require SAB approval.</p>
	\$500,000 or greater	<p align="center">Required prior to the start of work.</p> <p>Note: When the sum of the contract and all amendments total \$500,000 or greater, SAB approval is required.</p>

Definition of Term: Amendment includes situations where the original contract quantity or contract cost is exceeded. It also includes situations where quantities or work are added to the original contract as extra's or adjustments.

January 30, 2024



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
LANSING

BRADLEY C. WIEFERICH, P.E.
DIRECTOR

APPENDIX F

SAMPLE: Letter of Understanding

Date _____

Contract Agency Name _____
Address _____
Contact Person, Title _____

RE: Letter of Understanding for State Trunkline Maintenance Contract between Michigan Department of Transportation (MDOT) and the (insert name of contract agency)

Dear _____:

This Letter of Understanding is in follow up to our recent meeting held on _____ and will serve as a reference to clarify the Scope of Work set forth in Section 1, of the State Trunkline Maintenance Contract.

The Scope of Work will be limited to (insert type of work activities and frequency of work to be performed) on the state trunkline (indicate routes) in the City (or Village) of _____. The work activities are to be conducted by the City (Village) as a part of the Contract with MDOT.

The Scope of Work shall include traffic control to perform the work.

Reimbursement for Snow Hauling will be limited to (insert agreed upon snow hauling parameters) and will be reimbursed at (insert snow hauling rate)% of the total costs of snow hauling. For any additional snow hauling outside of these parameters, MDOT will not participate in the cost unless written approval is received prior to the snow hauling. The Municipality Snow Hauling Calculation form (Appendix H) is attached.

Request for reimbursement of the Scope of Work activities identified herein shall be in accordance with Section 16 of the Contract. Payment for items with Firm Unit Prices will be in accordance with the attached Municipality Firm Unit Prices form (Appendix G) attached.

Subcontracting of any work activities shall be in accordance with Section 9 of the Contract.

Name
Page 2
Date

Appendix G

Please sign each of the two original letters enclosed. Please keep one copy for your records and return the other copy to my attention.

Sincerely,

Name
Maintenance Coordinator (or Engineer)
MDOT ___ TSC

APPROVED BY:

City (Village) of _____ agrees to the terms and conditions stated in this agreement.

Dated this _____ day of _____, 2024

Name, Title

APPROVED BY:

Region Engineer
Michigan Department of Transportation

Date _____

Michigan Department
of Transportation
(572 (03/2024))

MUNICIPALITY FIRM UNIT PRICES

Clear Form

MUNICIPALITY NAME	EFFECTIVE DATE
-------------------	----------------

TYPE OF MATERIALS PRODUCED OR SUPPLIED	UNIT OF MEASURE	UNIT PRICE	ITEM LOCATION	PRICE INCLUDES

INSERT ABOVE, THE FOLLOWING APPLICABLE NUMBER(S):

Type of Materials produced or supplied by Municipality

1. Aggregate
2. Winter Sand
3. Salt
4. Other (Describe): _____

Item Locations

1. Pit Site
2. Yard
3. Other (Describe): _____

Price Includes

1. Processing or Mixing Costs
2. Stockpiling or Hauling to Stockpile Costs
3. Royalty Costs
4. Municipal Supplied Salt or Calcium Chloride (when used in a winter salt/sand mixture)
5. Winter Sand
6. Bituminous Costs
7. Other (Describe): _____

MUNICIPALITY SUBMITTED BY		
NAME	TITLE	DATE

MDOT APPROVED BY		
NAME	TITLE	DATE

Appendix H

Michigan Department
of Transportation
5191 (02/2024)

MUNICIPALITY SNOW HAULING CALCULATION FORM

[Clear Form](#)

[Definitions](#)

MUNICIPALITY NAME	ROUTE	EFFECTIVE DATE
-------------------	-------	----------------

SKETCH OF ROADWAY AND SNOW HAULING LIMITS

TOTAL WIDTH OF SNOW HAULING (WSH) <div style="text-align: center;">ft</div>	WIDTH OF AREA DESIGNATED FOR TRAFFIC MOVEMENT (ADTM) <div style="text-align: center;">ft</div>
SNOW HAULING RATE (SHR): $SHR = ADTM / WSH \%$ SHR: _____ / _____ = _____ %	

MUNICIPALITY SUBMITTED BY	
NAME	TITLE

MDOT APPROVED BY	
NAME	TITLE

MDOT 5191 (02/2024)

[Back to Form](#)

DEFINITIONS

Total Width of Snow Hauling (WSH): Total width of the roadway, parking lanes, and sidewalks from which snow will be removed during snow hauling operations.

Width of Area Designated for Traffic Movement (ADTM): The portion of the highway right-of-way that is intended for traffic movement. The ADTM does not include parking lanes, sidewalks, or buffer areas that are part of the right-of-way.

Sample Calculation

Total road right-of-way is 66 feet, which includes three 12-foot lanes, two 8-foot parking lanes, and 7 feet of sidewalk and buffer space on each side of the roadway. No snow will be hauled from the area beyond the sidewalks.

WSH: 66 feet
ADTM: 36 feet

Snow Hauling Rate: $36 \text{ feet (ADTM)} / 66 \text{ feet (WSH)} = 55\%$



MEMORANDUM

301 W MAIN ST • OWOSSO, MICHIGAN 48867-2958 • WWW.CI.OWOSSO.MI.US

DATE: September 16, 2024
TO: Mayor Teich and the Owosso City Council
FROM: Ryan E. Suchanek, Director of Public Services & Utilities
SUBJECT: State of Michigan Salt Contract 180000000787

RECOMMENDATION:

Approval of award to Compass Minerals America Inc. under State of Michigan Contract No. 180000000787 in the amount of \$74,796.00 for 1,200 ton of road salt at \$62.33/ton seasonal fill, to be delivered as needed for the 2024-2025 contract period.

BACKGROUND:

The State of Michigan has taken competitive bids for road salt. Compass Minerals America Inc. was the low bidder for 2024. This contract became effective June 3, 2024 and will expire August 31, 2025.

Previous Years' Prices per ton:

- 2023-2024 - \$63.93/ton
- 2022-2023 - \$64.68/ton
- 2021-2022 - \$53.61/ton
- 2020-2021 - \$57.64/ton

FISCAL IMPACTS:

The above expenses in the amount of \$74,796.00, plus a recommended contingency amount of \$21,815.50 for a total of \$96,611.50 shall be paid from the Local and Major Street Fund accounts 202/203.478.728.000 and State Trunk-line account 202.497.728.000.

Document originated by: Ryan E. Suchanek
Director, Public Services & Utilities

Attachments: (1) Resolution
(2) MiDeal State Contract
(3) Bulk Salt Usage

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER
WITH COMPASS MINERALS AMERICA INC.
FOR THE 2024-2025 WINTER SUPPLY OF ROAD SALT**

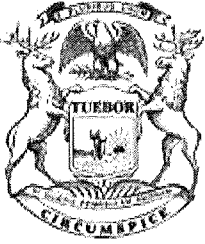
WHEREAS, the City of Owosso, Shiawassee County, Michigan, has a responsibility to keep its streets safe during the winter months, and that this winter ice control maintenance is advisable, necessary and in the public interest; and

WHEREAS, the most efficient way to remove ice from the streets is the application of road salt onto the icy pavements; and

WHEREAS, in order to obtain the best price for road salt material, it is in the best interest of the City of Owosso to waive competitive bidding requirements and utilize the State of Michigan Contract number 180000000787 effective June 3, 2024, provided by Compass Minerals America Inc. for the purchase of road salt at \$62.33 per ton for seasonal delivery as needed bulk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase 1,200 tons of road salt from Compass Minerals America Inc.
- SECOND: the contract between the City and Compass Minerals America Inc. shall be in the form of a Purchase Order, with reference to State of Michigan Contract No. 180000000787.
- THIRD: the accounts payable department is authorized to pay Compass Minerals America Inc. for road salt delivered in the amount of \$74,796.00, plus a contingency amount of \$21,815.50 with prior authorization, for a total of \$96,611.50.
- FOURTH: the above expenses shall be paid from Local and Major Street Fund and State Trunk-line accounts 202/203.478.728.000 and 202.497.728.000.



STATE OF MICHIGAN ENTERPRISE PROCUREMENT

Department of Technology, Management, and Budget
 525 W. ALLEGAN ST., LANSING, MICHIGAN 48913
 P.O. BOX 30026 LANSING, MICHIGAN 48909

CONTRACT CHANGE NOTICE

Change Notice Number **11**
 to
 Contract Number **MA18000000787**

CURRENT CONTRACTOR	Compass Minerals America Inc	NEW CONTRACTOR	Compass Minerals America Inc
	9900 West 10th Street, Suite 600		9900 West 10th Street, Suite 600
	Overland KS 66210		Overland KS 66210
	Joel Gerdes		Jason Fritz
	913-344-9346		913-344-9106
	gerdesj@compassminerals.com		fritzj@compassminerals.com
	CV0058576		CV0058576

STATE CONTACTS				
Program Manager	Various	MDOT	Contract Administrator	
				Katie McFarland
				DTMB
			517-930-6814	
			mcfarlandk1@michigan.gov	

CONTRACT SUMMARY			
Bulk Salt, Early Fill & Seasonal Back-Up-Statewide			
INITIAL EFFECTIVE DATE	INITIAL EXPIRATION DATE	INITIAL AVAILABLE OPTIONS	EXPIRATION DATE BEFORE
September 1, 2018	August 31, 2023	5, 1 Year	August 31, 2024
PAYMENT TERMS		DELIVERY TIMEFRAME	
NET 45		See Section 3.1 Delivery and Acceptance.	
ALTERNATE PAYMENT OPTIONS		EXTENDED PURCHASING	
<input type="checkbox"/> P-Card <input type="checkbox"/> Direct Voucher (PRC) <input type="checkbox"/> Other		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

MINIMUM DELIVERY REQUIREMENTS			

DESCRIPTION OF CHANGE NOTICE				
OPTION	LENGTH OF OPTION	EXTENSION	LENGTH OF EXTENSION	REVISED EXP. DATE
<input checked="" type="checkbox"/>	1 Year	<input type="checkbox"/>		August 31, 2025
CURRENT VALUE	VALUE OF CHANGE NOTICE	ESTIMATED AGGREGATE CONTRACT VALUE		
\$87,074,412.80	\$10,000,000.00	\$97,074,412.80		

DESCRIPTION

Effective June 3, 2024, this contract is exercising the second option year and is increased by \$10,000,000.00. The revised contract expiration date is August 31, 2025.

The following amendments are also incorporated:

- The Program Managers are changed to Carl Fedders and James Roath.

All other terms, conditions, specifications, and pricing remain the same. Per contractor and agency agreement, and DTMB Central Procurement approval.

4-Bay	161	Saginaw	MIDEAL	BIRCH RUN, VILLAGE OF	12060 Hsath Street	Birch Run	MI	48415	(989) 624-5711	100	\$54.21	Compass	\$5,421.00	pmoore@villageofbirchrun.com
4-Bay	162	Saginaw	MIDEAL	FRANKENMUTH, CITY OF	216 W. Schlerer	Frankenmuth	MI	48734	(989) 652-3443	350	\$54.21	Compass	\$18,973.50	kscherzer@frankenmuthcity.com
4-Bay	163	Saginaw	MIDEAL	SAGINAW, CITY OF	1435 S. Washington Ave.	Saginaw	MI	48601	(989) 759-1413	1,000	\$54.21	Compass	\$54,210.00	blondon@saginaw-mi.com
4-Bay	164	Saginaw	MIDEAL	SAGINAW COUNTY ROAD COMMISSION	3110 Sheridan Ave.	Saginaw	MI	48601	(989) 399-3773	5,000	\$54.21	Compass	\$271,050.00	borchardd@scrc-mi.org
4-Bay	165	Saginaw	MIDEAL	SAGINAW COUNTY ROAD COMMISSION	330 Cedar St.	Hemlock	MI	48626	(989) 399-3773	1,500	\$54.21	Compass	\$81,315.00	borchardd@scrc-mi.org
4-Bay	166	Saginaw	MIDEAL	SAGINAW COUNTY ROAD COMMISSION	720 Lansing St.	Chesaning	MI	48616	(989) 399-3773	1,500	\$54.21	Compass	\$81,315.00	borchardd@scrc-mi.org
4-Bay	167	Saginaw	MIDEAL	SAGINAW COUNTY ROAD COMMISSION	1777 W. Brady Rd	Chesaning	MI	48616	(989) 399-3773	6,500	\$54.21	Compass	\$352,365.00	borchardd@scrc-mi.org
4-Bay	168	Saginaw	MIDEAL	Convenant Healthcare	600 Irving Ave.	Saginaw	MI	48602	(989) 583-6130	400	\$54.21	Compass	\$21,684.00	TMeyer@chs-mi.com
4-Bay	169	Saginaw	MIDEAL	SAGINAW COUNTY ROAD COMMISSION	11504 Geddes Rd	Freeland	MI	48623	(989) 399-3773	8,500	\$54.21	Compass	\$460,785.00	borchardd@scrc-mi.org
4-Bay	170	Sanilac	MIDEAL	Sandusky	320 E. Sanilac	Sandusky	MI	48471	(810) 648-4444	200	\$62.73	Compass	\$12,546.00	dfaber@misandusky.com
4-Bay	171	Sanilac	MIDEAL	DECKERVILLE, VILLAGE OF	3550 Range Line Rd.	Deckerville	MI	48427	(810) 531-5714	100	\$62.73	Compass	\$6,273.00	deckervilledpw@gmail.com
4-Bay	172	Sanilac	MIDEAL	SANILAC COUNTY ROAD COMMISSION	195 Campbell St.	Sandusky	MI	48471	(810) 648-2165	150	\$62.73	Compass	\$9,409.50	apalmer@sanilacroads.com
4-Bay	173	Sanilac	MIDEAL	SANILAC COUNTY ROAD COMMISSION	4087 N. Decker Rd.	Snover	MI	48472	(810) 648-2165	150	\$62.73	Compass	\$9,409.50	apalmer@sanilacroads.com
4-Bay	174	Sanilac	MIDEAL	SANILAC COUNTY ROAD COMMISSION	5505 N. Ruth Rd.	Deckerville	MI	48427	(810) 648-2165	150	\$62.73	Compass	\$9,409.50	apalmer@sanilacroads.com
4-Bay	175	Sanilac	MIDEAL	SANILAC COUNTY ROAD COMMISSION	5530 Lancaster St.	Croswell	MI	48422	(810) 648-2165	100	\$62.73	Compass	\$6,273.00	apalmer@sanilacroads.com
4-Bay	176	Sanilac	MIDEAL	SANILAC COUNTY ROAD COMMISSION	2411 Peck Rd.	Brown City	MI	48416	(810) 648-2165	100	\$62.73	Compass	\$6,273.00	apalmer@sanilacroads.com
4-Bay	177	Sanilac	MIDEAL	LEXINGTON, VILLAGE OF	7226 Lester St	Lexington	MI	48450	(810) 359-8536	50	\$62.73	Compass	\$3,136.50	dpwmanager@villageoflexington.com
4-Bay	178	Sanilac	MIDEAL	BROWN CITY	7090 Merrill St	Brown City	MI	48416	(810) 346-2325	100	\$62.73	Compass	\$6,273.00	browncity@greatlakes.net
4-Bay	179	Shiawassee	MIDEAL	OWOSSO, CITY OF	522 Milwaukee	owosso	MI	48867	(989) 725-0556	1,200	\$62.33	Compass	\$74,796.00	thomas.wheeler@ci.owosso.mi.us
4-Bay	180	Shiawassee	MIDEAL	DURAND, CITY OF	501 Kent St	Durand	MI	48429	(989) 288-3113	50	\$62.33	Compass	\$3,116.50	sfitting@durandmi.com
4-Bay	181	Shiawassee	MIDEAL	DURAND AREA SCHOOLS	9573 Monroe Rd.	Durand	MI	48429	(989) 288-2691	50	\$62.33	Compass	\$3,116.50	szanger@durand.k12.mi.us
4-Bay	182	Shiawassee	MIDEAL	PERRY, CITY OF	220 Lamb St	Perry	MI	48872	(517) 625-4500	50	\$62.33	Compass	\$3,116.50	dpw@perry.mi.us
4-Bay	183	Shiawassee	MIDEAL	LAINGSBURG, CITY OF	311 Grand River	Laingsburg	MI	48848	(517) 651-6101	150	\$62.33	Compass	\$9,349.50	dpw@laingsburg.us
4-Bay	184	Shiawassee	MIDEAL	BYRON, VILLAGE OF	121 N Saginaw St	Byron	MI	48418	(810) 266-5030	50	\$62.33	Compass	\$3,116.50	village@byron.org
4-Bay	185	Shiawassee	MIDEAL	SHIAWASSEE COUNTY ROAD COMMISSION	701 W Corunna Ave	Corunna	MI	48817	(989) 743-2228	500	\$62.33	Compass	\$31,165.00	ccannon@shiawasseeroads.com
4-Bay	186	St. Clair	MIDEAL	PORT HURON, CITY OF	1812 Bancroft	Port Huron	MI	48060	(810) 994-8730	2,000	\$57.47	Compass	\$114,940.00	gerstenberger@porthuron.org
4-Bay	187	St. Clair	MIDEAL	ST. CLAIR COUNTY ROAD COMMISSION	212 Matteson Street	Capac	MI	48014	(810) 364-5720	2,200	\$57.47	Compass	\$126,434.00	tholzberger@stclaircounty.org
4-Bay	188	St. Clair	MIDEAL	ST. CLAIR COUNTY ROAD COMMISSION	8791 Avoca Road	Avoca	MI	48006	(810) 364-5720	1,800	\$57.47	Compass	\$103,446.00	tholzberger@stclaircounty.org
4-Bay	189	St. Clair	MIDEAL	ST. CLAIR COUNTY ROAD COMMISSION	21 Alperit Drive	St. Clair	MI	48079	(810) 364-5720	5,900	\$57.47	Compass	\$339,073.00	tholzberger@stclaircounty.org
4-Bay	190	St. Clair	MIDEAL	ST. CLAIR COUNTY ROAD COMMISSION	1769 South Parker Street	Marie City	MI	48039	(810) 364-5720	2,200	\$57.47	Compass	\$126,434.00	tholzberger@stclaircounty.org
4-Bay	191	St. Clair	MIDEAL	ST. CLAIR, CITY OF	505 Palmer	St. Clair	MI	48079	(810) 329-7121	250	\$57.47	Compass	\$14,367.50	qblship@cityofstclair.com
4-Bay	192	St. Clair	MIDEAL	PORT HURON AREA SCHOOL DISTRICT	4035 Deve Rd	Port Huron	MI	48060	(810) 994-3101	500	\$57.47	Compass	\$28,735.00	kpeternel@phasd.us
4-Bay	193	St. Clair	MIDEAL	MARYSVILLE POLICE DEPT	200 East 14th St	Marysville	MI	48040	(810) 364-6300	1,500	\$57.47	Compass	\$86,205.00	buelow@cityofmarysvillemi.com
4-Bay	194	St. Clair	MIDEAL	YALE PUBLIC SCHOOLS	198 School Drive	Yale	MI	48097	(810) 387-3231	50	\$57.47	Compass	\$2,873.50	shutko@ypsd.us



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: September 6, 2024
TO: Owosso City Council
FROM: Kevin Lenkart
Owosso Public Safety Chief
RE: Bid Award Structural Firefighting Gear

Recommendation: We recommend Council award the Structural Firefighting Gear bid to Macqueen Equipment LLC, 1125 7th Street East, St. Paul MN 55106. The cost for each set of fire gear will be:

Year #1: \$2,767.89
Year #2: \$2,926.00
Year #3: \$3,051.60

Background: Bids were opened on Tuesday, August 13, 2024 for the three-year Structural Firefighting gear. This bid covers a complete set of fire gear (pants & coat) for a 3-year bid. Seven (7) bids were received, MacQueen Equipment LLC, Bid # 1 was the lowest responsible bid.

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A THREE-YEAR CONTRACT FOR
STRUCTURAL FIREFIGHTING GEAR
WITH MACQUEEN EQUIPMENT LLC**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department requiring structural firefighting gear; and

WHEREAS, the city of Owosso sought bids for structural firefighting gear, a bid was received from MacQueen Equipment LLC (formerly known as Kodiak Emergency Vehicles) and it is hereby determined that MacQueen Equipment LLC is qualified to provide such equipment and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to purchase structural firefighting gear from MacQueen Equipment LLC on an as-needed basis.
- SECOND: the accounts payable department is authorized to pay the vendor upon satisfactory receipt of the gear according to unit prices up to the amount of \$2,867.89 in year one, \$2,926.00 in year two, and \$3,051.60 in year three for each set of fire gear purchased.
- THIRD: the money for this purchase will come out of the firefighters' uniforms and cleaning budget, 101-336-741-000.

CITY OF OWOSSO BID TABULATION SHEET

DATE: 8/13/2024

DEPT.: Public Safety

SUBJECT: 2024 Structural Firefighting Gear Bid Tab

MES Michigan Bid#1

Macqueen Equipment Bid #1

Conway Shield

12 Turnbury Ln
Sandy Hook, CT. 06482
810-441-2503

1125 7th Street East
St Paul, MN 55106
810-853-1344

14100 West Cleveland Ave
New Berlin, WI 53151
586-899-9773

Bid contained a math error

ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
	Year 1 ONLY								
1	Armor AP (Black or Gold) outer shell Glide Ice 2-Layer thermal liner Gore RT7100 moisture barrier (Options Stedair Clear) 3" NFPA Triple Trim (Lime/Yellow or Red/Orange) 3" Scotchlite letters sewn on jacket for department names Hanging letter patch for firefighter name 3" letters Std. Zipper In/Hook & Loop (Velcro) out closure Survivor strap right chest Mic Strap above Survivor 2"X3.5"X7" radio pocket on left chest Mic strap above radio pocket Gray nomex wristers with thumb hole loop Ara-Shield black reinforcement cuffs US Flag embroidery on right sleeve Military style	1	EA	\$ 1,600.00	\$ 1,600.00	1,625.52	\$ 1,625.52	1,628.09	\$ 1,628.09
	Year 1 ONLY								
2	Armor AP (Black or Gold) outer shell Glide Ice 2-Layer thermal liner Gore RT7100 moisture barrier (Options Stedair Clear) 3" NFPA Triple Trim around the cuff (Lime/Yellow or Red/Orange) Velcro fly closure Wide belt loops with black nomex belt 2"X10"X10" expansion pockets Kevlar line Ara -Shield reinforcement cuffs Ara -Shield cathedral knee covering Silizone padded knee Particulate Guard on pant leg 1"X3" black strap with sliding "D" ring center back of pant on wide belt loop (radio strap holder) Black padded suspender	1	EA	\$ 1,060.00	\$ 1,060.00	1,142.37	\$ 1,142.37	1,290.58	\$ 1,290.58
3	STEDAIR OPTION JACKET	1	EA		\$ -		\$ -		\$ -
4	STEDAIR OPTION PANT	1	EA						
5	Percent increase in cost of additional Yr 2			10%	\$ 2,926.00	5%	\$ 2,906.29	0%	\$ 2,918.67
6	Percent increase in cost of additional Yr 3		10%	10%	\$ 3,218.60	5%	\$ 3,051.60	0%	\$ 2,918.67
	Total:	1		Year 1	\$ 8,804.60		\$ 8,725.78		\$ 8,756.01
	TOTAL BID PRICING :				\$ 8,804.60		\$ 8,725.78		\$ 8,756.01

				MES Michigan Bid#2		Macqueen Equipment Bid #2		Allied Fire Sales and Service Bid #1	
				12 Turnbury Ln		1125 7th Street East		16194 144th Ave	
				Sandy Hook, CT. 06482		St Paul, MN 55106		Spring Lake, Mi 49456	
				810-441-2503		810-853-1344		517-392-6771	
ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Year 1 ONLY									
1	Armor AP (Black or Gold) outer shell Glide Ice 2-Layer thermal liner Gore RT7100 moisture barrier (Options Stedair Clear) 3" NFPA Triple Trim (Lime/Yellow or Red/Orange) 3" Scotchlite letters sewn on jacket for department names Hanging letter patch for firefighter name 3" letters Std. Zipper In/Hook & Loop (Velcro) out closure Survivor strap right chest Mic Strap above Survivor 2"X3.5"X7" radio pocket on left chest Mic strap above radio pocket Gray nomex wrists with thumb hole loop Ara-Shield black reinforcement cuffs US Flag embroidery on right sleeve Military style	1	EA	\$ 1,710.00	\$ 1,710.00	1,721.00	\$ 1,721.00	1,768.00	\$ 1,768.00
Year 1 ONLY									
2	Armor AP (Black or Gold) outer shell Glide Ice 2-Layer thermal liner Gore RT7100 moisture barrier (Options Stedair Clear) 3" NFPA Triple Trim around the cuff (Lime/Yellow or Red/Orange) Velcro fly closure Wide belt loops with black nomex belt 2"X10"X10" expansion pockets Kevlar line Ara -Shield reinforcement cuffs Ara -Shield cathedral knee covering Silizone padded knee Particulate Guard on pant leg 1"X3" black strap with sliding "D" ring center back of pant on wide belt loop (radio strap holder) Black padded suspender	1	EA	\$ 1,267.00	\$ 1,267.00	1,279.00	\$ 1,279.00	1,385.00	\$ 1,385.00
			Year 2	10%	\$ 3,274.00	5%	\$ 3,150.00	6%	\$ 3,342.18
			Year 3	10%	\$ 3,601.47	5%	\$ 3,307.50	6%	\$ 3,542.71
	Total:				\$ 9,852.47		\$ 9,457.50		\$ 10,037.89
TOTAL BID PRICING :					\$ 9,852.47		\$ 9,457.50		\$ -10,037.89

Allied Fire Sales and Service Bid #2
 16194 144th Ave
 Spring Lake, Mi 49456
 517-392-6771

Axes and Irons
 920 O Mailey Dr
 Coopersville, Mi 49404
 616-997-4053

ITEM #	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL	UNIT PRICE	TOTAL
Year 1 ONLY							
1	Armor AP (Black or Gold) outer shell Glide Ice 2-Layer thermal liner Gore RT7100 moisture barrier (Options Stedair Clear) 3" NFPA Triple Trim (Lime/Yellow or Red/Orange) 3" Scotchlite letters sewn on jacket for department names Hanging letter patch for firefighter name 3" letters Std. Zipper In/Hook & Loop (Velcro) out closure Survivor strap right chest Mic Strap above Survivor 2"X3.5"X7" radio pocket on left chest Mic strap above radio pocket Gray nomex wristers with thumb hole loop Ara-Shield black reinforcement cuffs US Flag embroidery on right sleeve Military style	1	EA	\$ 1,886.00	\$ 1,886.00	1,917.72	\$ 1,917.72
Year 1 ONLY							
2	Armor AP (Black or Gold) outer shell Glide Ice 2-Layer thermal liner Gore RT7100 moisture barrier (Options Stedair Clear) 3" NFPA Triple Trim around the cuff (Lime/Yellow or Red/Orange) Velcro fly closure Wide belt loops with black nomex belt 2"X10"X10" expansion pockets Kevlar line Ara -Shield reinforcement cuffs Ara -Shield cathedral knee covering Silizone padded knee Particulate Guard on pant leg 1"X3" black strap with sliding "D" ring center back of pant on wide belt loop (radio strap holder) Black padded suspender	1	EA	\$ 1,475.00	\$ 1,475.00	1,504.14	\$ 1,504.14
				6%	\$ 3,562.66	yr 2- lump sum	\$ 3,592.95
				6%	\$ 3,776.42	yr 3 lump sum	\$ 3,772.59
Total:					\$ 10,700.08		\$ 10,787.40
TOTAL BID PRICING:					\$ 10,700.08		\$ 10,787.40

DEPT	Kevin LeVAT 8-27-24		
HEAD		GENERAL LIABILITY INSURANCE	AWARDED:
		EXPIRATION DATE:	N/A
PURCH. AGENT:	BB 8/29/24	WORKERS COMPENSATION INSURANCE	COUNCIL APPROVED:
		EXPIRATION DATE:	N/A
STAFF	101.336.741.000	SOLE PROPRIETORSHIP	
REC.:	MES Michigan Bid#1	EXPIRATION DATE:	N/A
			PO NUMBER:

* MES over 3yrs 88046
 * MacQueen over 3yrs 87257.70



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 16, 2024
TO: Owosso City Council
FROM: Clayton Wehner, Director of Engineering
SUBJECT: Emergency Water Service Line Replacement

RECOMMENDATION:

Approval of the proposal from Green Tech Systems LLC (Bay City, MI) for the Trenchless Emergency Water Service Line Replacement bid.

Rejection of the proposal from Green Tech Systems LLC (Bay City, MI) for the Open Cut Emergency Water Service Line Replacement bid.

BACKGROUND:

Over the last three years, the city has had a contractor under contract to replace non-compliant water service lines. This contractor was utilized to make emergency replacements of leaking non-compliant water service lines that the Department of Public Works was unable to replace. This water service line replacement contract recently ended so the city does not have a contractor under contract for handling emergency non-compliant water service line replacements.

On September 3, 2024, the city received proposals for the Trenchless Emergency Water Service Line Replacement bid and the Open Cut Emergency Water Service Line Replacement bid. GreenTech Systems, LLC submitted the only proposals for both bids.

Green Tech Systems, LLC submitted the same unit pricing for both bids. It is recommended that the city approves the Trenchless Emergency Water Service Line Replacement proposal and reject the Open Cut Emergency Water Service Line Replacement proposal as trenchless installation methods are preferred for water service line replacements to limit hard surface and lawn restoration.

FISCAL IMPACTS:

The work will be funded by the City's Water Account No. 591-552-818.000-LSLREPLACE. The city will be invoiced for work per address replaced at the bid unit prices. Given that the work will occur on a case-by-case basis, the total amount of the contract is unknown. There is an estimated \$100,000 within the budget for non-compliant water service line replacements.

ATTACHMENTS:

- (1) Resolution, Trenchless Emergency Water Service Line Replacement award
- (2) Resolution, Open Cut Emergency Water Service Line Replacement rejection
- (3) Bid Tabulation, Trenchless Emergency Water Service Line Replacement
- (4) Bid Tabulation, Open Cut Emergency Water Service Line Replacement

MASTER PLAN IMPLEMENTATION GOALS: 3.4

RESOLUTION NO.

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
GREEN TECH SYSTEMS, LLC FOR
TRENCHLESS EMERGENCY WATER SERVICE LINE REPLACEMENT**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to replace non-compliant water service lines; and

WHEREAS, the city of Owosso sought bids for Trenchless Emergency Water Service Line Replacement, and a proposal was received from Green Tech Systems, LLC and it is hereby determined that Green Tech Systems, LLC is qualified to provide such services and that it has submitted the only responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ Green Tech Systems, LLC for Trenchless Emergency Water Service Line Replacements on an as-needed basis.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document attached as contract for services between the city of Owosso, Michigan and Green Tech Systems, LLC.
- THIRD: the accounts payable department is authorized to pay Green Tech Systems, LLC for work satisfactorily completed on the project according to the submitted unit prices.
- FOURTH: the above expenses shall be paid from the water account no. 591-552-818.000-LSLREPLACE.

RESOLUTION NO.

**AUTHORIZING THE REJECTION OF BID PROPOSAL FOR
OPEN CUT EMERGENCY WATER SERVICE LINE REPLACEMENT**

WHEREAS, the City of Owosso sought bid proposals for open cut emergency non-compliant water service line replacements; and

WHEREAS, the City of Owosso also sought bid proposals for trenchless emergency non-complaint water service line replacements; and

WHEREAS, only one bid proposal was received for each of the bids from the same contractor, Green Tech Systems, LLC, with the same unit prices for each of the bids; and

WHEREAS, the preferred method of water service line replacement is by using trenchless methods so the open cut bid proposal is inferior given the same unit prices.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to reject the Open Cut Emergency Water Service Line Replacement bid proposal received from Green Tech Systems, LLC.

CITY OF OWOSSO BID TABULATION SHEET

DATE 9/3/2024
DEPT. Engineering

SUBJECT: Trenchless Emergency Water Service Line Replacement

Bid Items 1-19

				Green Tech Systems 214 Athlone Beach Bay City, MI 48706 989-737-8508					
ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL				
1	Mobilization, Motified	1	EA	\$ 900.00	\$ 900.00				
2	Water Service, Case1, 1 inch, Curb Stop to Water Meter Meter, Trenchless	1	EA	\$ 4,500.00	\$ 4,500.00				
3	Water Service, Case 1, 1 1/2 inch, Main to Curb Stop, Trenchless	1	EA	\$ 5,000.00	\$ 5,000.00				
4	Water Service, Case 2, 1 inch, Main to Curb Stop, Trenchless	1	EA	\$ 4,000.00	\$ 4,000.00				
5	Water Service, Case 2, 1 1/2 inch, Main to Curb Stop, Trenchless	1	EA	\$ 5,000.00	\$ 5,000.00				
6	Water Service, Case 3, 1 inch, Main to Water Meter, Trenchless	1	EA	\$ 6,500.00	\$ 6,500.00				
7	Water Service, Case 3, 1 1/2 inch, Main to Water Meter, Trenchless	1	EA	\$ 8,125.00	\$ 8,125.00				
8	Water Meter Pit, Rem	1	EA	\$ 400.00	\$ 400.00				
9	Supply & Install Meter Pit, Complete	1	EA	\$ 2,000.00	\$ 2,000.00				
10	Sidewalk, Rem	1	EA	\$ 50.00	\$ 50.00				
11	HMA, Rem	1	EA	\$ 100.00	\$ 100.00				
12	Curb and Gutter, Rem	1	Ft	\$ 40.00	\$ 40.00				
13	Sidewalk, Conc, 4 inch, Modified	1	Sft	\$ 8.00	\$ 8.00				
14	Sidewalk, Conc, 6 inch, Modified	1	Sft	\$ 12.00	\$ 12.00				
15	Curb and Gutter, Conc, Det F4	1	Ft	\$ 30.00	\$ 30.00				
16	Driveway, Nonreinf, Conc, 6 inch	1	Syd	\$ 12.00	\$ 12.00				
17	HMA, Repair	1	Ton	\$ 500.00	\$ 500.00				
18	Subgrade Undercutting, Type II, Modified	1	Cyd	\$ 20.00	\$ 20.00				
19	Water Main Tap	1	EA	\$ 1,900.00	\$ 1,900.00				

DEPT. HEAD: Clayton Wehner

PURCH. AGENT: B. Barnett 9/10/24

STAFF REC.: Green Tech Systems

GENERAL LIABILITY INSURANCE EXPIRATION DATE: 9-1-25

WORKERS COMPENSATION INSURANCE EXPIRATION DATE: 5/13/2025

SOLE PROPRIETORSHIP EXPIRATION DATE: NA

AWARDED: _____

COUNCIL APPROVED: _____

PO NUMBER: _____

CITY OF OWOSSO BID TABULATION SHEET

DATE 9/3/2024
 DEPT. Engineering

SUBJECT: Open Cut Emergency Water Service Line Replacement

Bid Items 1-19

Green Tech Systems
 214 Athlone Beach
 Bay City, MI 48706
 989-737-8508

ITEM #	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	TOTAL				
1	Mobilization, Motified	1	EA	\$ 900.00	\$ 900.00				
2	Water Service, Case1,1 inch, Curb Stop to Water Meter Meter, Open Cut	1	EA	\$ 4,500.00	\$ 4,500.00				
3	Water Service, Case 1, 1 1/2 inch, Main to Curb Stop, Open Cut	1	EA	\$ 5,000.00	\$ 5,000.00				
4	Water Service, Case 2, 1 inch, Main to Curb Stop, Open Cut	1	EA	\$ 4,000.00	\$ 4,000.00				
5	Water Service, Case 2, 1 1/2 inch, Main to Curb Stop, Open Cut	1	EA	\$ 5,000.00	\$ 5,000.00				
6	Water Service, Case 3, 1 inch, Main to Water Meter, Open Cut	1	EA	\$ 6,500.00	\$ 6,500.00				
7	Water Service, Case 3, 1 1/2 inch, Main to Water Meter, Open Cut	1	EA	\$ 8,125.00	\$ 8,125.00				
8	Water Meter Pit, Rem	1	EA	\$ 400.00	\$ 400.00				
9	Supply & Install Meter Pit, Complete	1	EA	\$ 2,000.00	\$ 2,000.00				
10	Sidewalk, Rem	1	EA	\$ 50.00	\$ 50.00				
11	HMA, Rem	1	EA	\$ 100.00	\$ 100.00				
12	Curb and Gutter, Rem	1	Ft	\$ 40.00	\$ 40.00				
13	Sidewalk, Conc, 4 inch, Modified	1	Sft	\$ 8.00	\$ 8.00				
14	Sidewalk, Conc, 6 inch, Modified	1	Sft	\$ 12.00	\$ 12.00				
15	Curb and Gutter, Conc, Det F4	1	Ft	\$ 30.00	\$ 30.00				
16	Driveway, Nonreinf, Conc, 6 inch	1	Syd	\$ 12.00	\$ 12.00				
17	HMA, Repair	1	Ton	\$ 500.00	\$ 500.00				
18	Subgrade Undercutting, Type II, Modified	1	Cyd	\$ 20.00	\$ 20.00				
19	Water Main Tap	1	EA	\$ 1,900.00	\$ 1,900.00				

DEPT. HEAD: Clayton Wehner
 PURCH. AGENT: B. Buncick 9/10/24
 STAFF REC.: REJECT

GENERAL LIABILITY INSURANCE
 EXPIRATION DATE: _____
 WORKERS COMPENSATION INSURANCE
 EXPIRATION DATE: _____
 SOLE PROPRIETORSHIP
 EXPIRATION DATE: _____

AWARDED: _____
 COUNCIL APPROVED: _____
 PO NUMBER: _____

EXHIBIT A

Contract for Services Between

The City of Owosso

and

Green Tech Systems, LLC

Trenchless Emergency Water Service Line Replacements

September 2024

CONTRACT

THIS AGREEMENT is made on September ____, 2024 between the CITY OF OWOSSO, a Michigan municipal corporation, 301 W. Main Street, Owosso, Michigan 48867 ("city") and GREEN TECH SYSTEMS, LLC ("contractor"), a Michigan company, whose address is 214 Athlone Beach, Bay City, Michigan 48706.

Based upon the mutual promises below, the contractor and the city agree as follows:

ARTICLE I - Scope of work

The contractor agrees to furnish all of the materials, equipment and labor necessary and to abide by all the duties and responsibilities applicable to it for the project entitled "Trenchless Emergency Water Service Line Replacements", in accordance with the requirements and provisions of the following documents, including all written modifications incorporated into any of the documents, which are incorporated as part of this contract:

- Bid documents
- Bid proposal
- Contract and exhibits
- Bonds
- General conditions
- Standard specifications
- Detailed specifications

ARTICLE II - The Contract Sum

(A) The city shall pay to the contractor for the performance of the contract, the unit prices as given in the bid forms on an as-needed basis. No additional work shall be performed unless a change order is issued by the city.

(B) The amount paid shall be equitably adjusted to cover changes in the work ordered by the city but not required by the contract documents where there is a written change order.

ARTICLE III – Assignment

This contract may not be assigned or subcontracted without the written consent of the city.

ARTICLE IV - Choice of law

This contract shall be construed, governed, and enforced in accordance with the laws of the state of Michigan. By executing this agreement, the contractor and the city agree to a venue in a court of appropriate jurisdiction sitting within Shiawassee County for purposes of any action arising under this contract.

Whenever possible, each provision of the contract will be interpreted in a manner as to be effective and valid under applicable law. The prohibition or invalidity, under applicable law, of any provision will not invalidate the remainder of the contract.

ARTICLE V - Relationship of the parties

The parties of the contract agree that it is not a contract of employment but is a contract to accomplish a specific result. Contractor is an independent contractor performing services for the city. Nothing contained in this contract shall be deemed to constitute any other relationship between the city and the contractor.

Contractor certifies that it has no personal or financial interest in the project other than the compensation it is to receive under the contract. Contractor certifies that it is not, and shall not become, overdue or in default to the city for any contract, debt, or any other obligation to the city including real or personal property taxes. City shall have the right to set off any such debt against compensation awarded for services under this agreement.

ARTICLE VI – Notice

All notices given under this contract shall be in writing, and shall be by personal delivery or by certified mail with return receipt requested to the parties at their respective addresses as specified in the contract documents or other address the contractor may specify in writing.

ARTICLE VII - Indemnification

To the fullest extent permitted by law, for any loss not covered by insurance under this contract; contractor shall indemnify, defend and hold harmless the city, its officers, employees and agents harmless from all suits, claims, judgments and expenses including attorney’s fees resulting or alleged to result, in whole or in part, from any act or omission, which is in any way connected or associated with this contract, by the contractor or anyone acting on the contractor’s behalf under this contract. Contractor shall not be responsible to indemnify the city for losses or damages caused by or resulting from the city’s sole negligence.

ARTICLE VIII - Entire agreement

This contract represents the entire understanding between the city and the contractor and it supersedes all prior representations or agreements whether written or oral. Neither party has relied on any prior representations in entering into this contract. This contract may be altered, amended or modified only by written amendment signed by the city and the contractor.

FOR CONTRACTOR

By _____

Its: _____

Date: _____

THE CITY OF OWOSSO

By _____

Its: Christopher T. Eveleth, Mayor

Date:

By _____

Its: Amy K. Kirkland, City Clerk

Date:



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 16, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Professional Utility Engineering Services – Water & Wastewater Services Agreements

RECOMMENDATION:

Request council approval of four general agreements for professional engineering services with:

1. Tetra Tech (Ann Arbor, MI)
2. Orchard, Hiltz & McClement (OHM) Advisors (Saginaw, MI)
3. Jones & Henry (Kalamazoo, MI)
4. Fishbeck (Lansing, MI)

The above proposed agreements have been approved by the Director of Public Services & Utilities as to substance and form.

BACKGROUND:

On March 17, 2014, City Council approved the Qualification Based Selection (QBS) process for Engineering Services. These services are necessary to support City Utility Staff and the City's Engineering Staff in carrying out the duties and responsibilities for customer services, municipal agreements, and regulatory compliance, where workloads demand the assistance of a consultant's staff and expertise.

City Staff reviewed proposals from interested firms, updated rankings, and recommend entering into contracts with the four highest ranked firms. These four firms will be issued extended agreements. The term for these agreements will be renewed annually through October 30, 2025.

FISCAL IMPACTS:

City Staff will request individual quotes from the four firms whenever there is a need for a specific service. These quotes will be evaluated and administered in accordance with the City of Owosso's Purchasing Policy.

ATTACHMENTS:

- (1) Resolution for Professional Utility Engineering Services
- (2) Agreement Renewal OHM Advisors
- (3) Agreement Renewal Tetra Tech
- (4) Agreement Renewal Jones & Henry
- (5) Agreement Renewal Fishbeck

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

RESOLUTION NO.

**AUTHORIZING THE RENEWAL OF AGREEMENTS
FOR PROFESSIONAL ENGINEERING SERVICES WITH
OHM ADVISORS, TETRA TECH, JONES & HENRY, AND FISHBECK**

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the City; and

WHEREAS, in September of 2021 Council approved a series of contracts with engineering firms OHM Advisors, Tetra Tech, Jones & Henry, and Fishbeck which require renewal on an annual basis; and

WHEREAS, OHM Advisors, Tetra Tech, Jones & Henry, and Fishbeck have provided the City with satisfactory services to date and renewal of their respective agreements is recommended.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, county of Shiawassee, state of Michigan:

FIRST: it has heretofore been determined that it is advisable, necessary and in the public interest to renew the contracts with the firms of OHM Advisors, Tetra Tech, Jones & Henry, and Fishbeck for the provision of professional engineering services for future water and wastewater utility projects.

SECOND: the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-4, Renewal of Agreement for Professional Engineering Services with OHM Advisors.

THIRD: the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-TT-4, Renewal of Agreement for Professional Engineering Services with Tetra Tech of Michigan, P.C.

FOURTH the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-J&H-4, Renewal of Agreement for Professional Engineering Services with Jones & Henry Engineers, Ltd.

FIFTH: the Mayor and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-FB-3, Renewal of Agreement for Professional Engineering Services with Fishbeck.

SIXTH: the City Manager is hereby instructed to receive cost proposals from these four firms for future projects and make recommendation to the City Council for acceptance and award in accordance with the City of Owosso Purchasing Policy for a period renewed annually through October 30, 2025.


EXHIBIT C-OHM-4

**RENEWAL OF
AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES WITH
ORCHARD, HILTZ & MCCLEMENT (OHM)**

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date noted, renewing the contract "Agreement for Professional Engineering Services with OHM" for the term of November 1, 2024 through October 30, 2025.

For the engineer:
OHM

For the owner:
City of Owosso, Michigan

By: 
Printed Name: Andrew VanWormer
Title: Principal

By: _____
Robert J. Teich Jr.
Mayor

By: _____

By: _____
Amy K. Kirkland
City Clerk

Executed: September 5, 2024

Executed: _____, 2024

EXHIBIT C-TT-4

**RENEWAL OF
AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES WITH
TETRA TECH, INC.**

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date noted, renewing the contract "Agreement for Professional Engineering Services with Tetra Tech" for the term of November 1, 2024 through October 30, 2025.

For the engineer:
Tetra Tech

For the owner:
City of Owosso, Michigan

By: Victor Cooperwasser _____
Printed Name:
Title: Senior Project Manager

By: _____
Robert J. Teich Jr.
Mayor

By: 

By: _____
Amy K. Kirkland
City Clerk

Executed: September 5, 2024

Executed: _____, 2024


EXHIBIT C-J&H-4

**RENEWAL OF
AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES WITH
JONES & HENRY**

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date noted, renewing the contract "Agreement for Professional Engineering Services with Jones & Henry" for the term of November 1, 2024 through October 30, 2025.

For the engineer:
Jones & Henry

For the owner:
City of Owosso, Michigan

By: 
Printed Name: Aaron J Davenport, PE
Title: Senior Vice President, Office Director

By: _____
Robert J. Teich Jr.
Mayor

By: _____

By: _____
Amy K. Kirkland
City Clerk

Executed: ___ September 5, 2024

Executed: _____, 2024

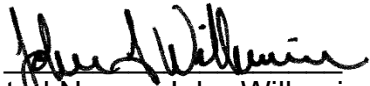
EXHIBIT C-FB-3

**RENEWAL OF
AGREEMENT FOR
PROFESSIONAL ENGINEERING SERVICES
WITH FISHBECK**

IN WITNESS WHEREOF the parties hereto have hereunto set their hands and seals the day and date noted, renewing the contract "Agreement for Professional Engineering Services with Fishbeck" for the term of November 1, 2024 through October 30, 2025.

For the engineer:
Fishbeck

For the owner:
City of Owosso, Michigan

By: 
Printed Name: John Willemin
Title: Senior Vice President

By: _____
Robert J. Teich Jr.
Mayor

By: _____

By: _____
Amy K. Kirkland
City Clerk

Executed: September 5, 2024

Executed: _____, 2024



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 16, 2024

TO: Mayor Teich and City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: Increase Purchase Orders for Sodium Hypochlorite with JCI

RECOMMENDATION:

Authorization to increase Purchase Order Numbers 45808 & 45809 with JCI Jones Chemicals, Inc. for bulk chemicals necessary for treatment of potable water and wastewater in response to price increases by the supplier.

BACKGROUND:

At the April 1, 2024 meeting, Council authorized purchase agreements with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite to the Water Filtration and Waste Water Treatment Plants. Their bid at that time was the lowest bid received, *see table below*. Now JCI Jones Chemicals, Inc. is utilizing their ability to increase their price due to raw material cost increases, *see table below*. This necessitates an increase to the previously approved purchase orders.

<u>Load Quantity</u>	<u>New Price</u>	<u>Old Price</u>
1,000-1,999 gals/del	\$3.6143/gal	\$3.58/gal
2,000-2,999 gals/del	\$2.5143/gal	\$2.48/gal
3,000-3,999 gals/del	\$2.0943/gal	\$2.06/gal
4,000-4,499 gals/del	\$1.9043/gal	\$1.87/gal
4,500+ gals/del	\$1.8443/gal	\$1.81/gal

FISCAL IMPACTS:

Both the treatment plants do their best to make combined orders. However seasonal demands, and large water main breaks can cause small loads to be necessary at the WTP only. Thus we should estimate for a few small loads, and once the WWTP is converted over to UV then small loads will be necessary.

NaOCl estimated remaining usage for FY2024-2025 is 40,500 gallons
With an estimate 5,000 gallons @ \$3.6143/gallon for a cost of\$ 18,071.50
With an estimate 35,500 gallons @ \$1.8443/gallon for a cost of\$ 65,472.65

Which is an estimated increase for the FY2024-2025 of\$ **10,239.15**
Bringing the total estimated cost of NaOCl for FY2024-2025 to\$107,979.15

The 2023 price was \$2.05/gallon, 2022 price was \$1.59/gallon, 2021 price was \$0.72/gallon, 2020 price was \$0.71/gallon, 2019 price was \$0.746/gallon, and 2018 price was \$0.67/gallon.

Document originated by: Ryan E. Suchanek

Attachments:
(1) Resolution
(2) Price Increase Notice
(3) Producer Increase Notice

RESOLUTION NO.

**AUTHORIZING INCREASE TO THE PURCHASE ORDERS
FOR SODIUM HYPOCHLORITE WITH JCI JONES CHEMICALS, INC.
DUE TO INCREASES IN THE COST OF RAW MATERIALS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan approved Purchase Order Nos. 45808 & 45809 with JCI Jones Chemicals, Inc. for the supply of bulk sodium hypochlorite utilizing the Mid-Michigan Water Bulk Chemical Consortium contract for the FY 2024-2025; and

WHEREAS, raw material costs have increased, and JCI Jones Chemicals, Inc. is utilizing its ability to increase the price per gallon necessitating amendment to said purchase orders.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to purchase sodium hypochlorite from JCI Jones Chemicals, Inc. at the increased prices (see table below) per gallon with an estimated remaining usage of 40,500 gallons for FY2024-2025:

1,000-1,999 gals/del	\$3.6143/gal
2,000-2,999 gals/del	\$2.5143/gal
3,000-3,999 gals/del	\$2.0943/gal
4,000-4,499 gals/del	\$1.9043/gal
4,500+ gals/del	\$1.8443/gal

SECOND: the accounts payable department is authorized to submit payment to JCI Jones Chemicals, Inc. in an amount estimated at \$107,979.15 based on unit prices and actual quantities delivered.

THIRD: the above expenses shall be paid from the wastewater and water fund following delivery, and chargeable to account 599-548-743.300 in the amount of \$80,984.36 and to account 591-553-743.000 in the amount of \$26,994.79.



August 29, 2024

PLEASE SIGN AND RETURN BY 10/04/24

CO Owosso
301 W Main St
Owosso, MI 48867

Dear Customer:

Raw material cost increases were recently issued by the Producers of chlorine and sodium hydroxide (caustic soda). These materials are also used to manufacture sodium hypochlorite (bleach) and sodium bisulfite. It is necessary for us to pass those increases on to our customers.

Effective **October 7, 2024** your Sodium Hypochlorite price must increase (please see chart below for breakdown). All other terms & conditions will remain the same.

<u>Load Quantity</u>	<u>New Price</u>
1,000-1,999 gals/del	\$3.6143/gal
2,000-2,999 gals/del	\$2.5143/gal
3,000-3,999 gals/del	\$2.0943/gal
4,000-4,499 gals/del	\$1.9043/gal
4,500+ gals/del	\$1.8443/gal

Please know that while we do everything in our power to keep increases to a minimum, we have no control over Producer operations or raw material cost increases.

Please also note that supply remains tight- we will do our best to maintain service of your full requirements.

Thank you for your cooperation and understanding.

Sincerely,

JCI Jones Chemicals, Inc

Please sign below and return via email to riverview@jcichem.com or return via fax to (734) 283-0979.

Accepted by: _____ Date: _____



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 16, 2024

TO: Mayor Teich and Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: DPW – Wing Plow Truck
Freightliner Cab & Chassis Change Order
– State of Michigan MiDeal Contract # 071B6600119

RECOMMENDATION:

Approval of change order to purchase order no. 45161 with D&K Truck of Lansing, Michigan for a Freightliner 114SD Plus Tandem Truck, changing the model year from 2025 to 2026 in the amount of \$5,371.00.

BACKGROUND:

This equipment will be used for large capacity hauling and snow plowing. This is the scheduled replacement of a truck that is worn out, rusted, and has expended its useful life. The useful and safe service life of this vehicle has expired, and is no longer economical to maintain.

The purchase of the plow truck (tandem truck and dump body) is tied to a USDA, Rural Development grant. They are eligible for grant funding totaling of \$50,000.00.

The 2024 Freightliner trucks were already sold out, so we initially ordered a 2025 model year Freightliner truck.

On August 21, 2023, City Council previously approved the purchase of a plow truck for the Department of Public Works. However, there ended up being both a shortage of Allison transmissions, as well as a shortage of materials for the frame for these trucks. Which ultimately lead to the forced cancelation of our 2025 Freightliner order. The good news is Truck & Trailer is already in possession of the Crysteel dump box and up-fitting, that we ordered for the 2025 Freightliner, and they will still fit the 2026 Freightliner. There is price increase on the 2026 models, of \$5,371.00 over the total previously approved for the 2025 model.

FISCAL IMPACTS:

This truck was included in the fiscal year 2023/24 budget. Funds will be expended from the Fleet Motor Pool Replacement Account 661-901-979.000 in amount of:

\$122,190.00 for the cab & chassis
\$ 10,000.00 for contingency costs estimated for the price increase for the 2025 model year
\$ 5,371.00 C.O. '26 cab & chassis
\$109,933.00 for the dump body
\$247,494.00 Total for new plow truck

Document originated by:

Ryan E. Suchanek, Director of Public Services & Utilities

Attachments: (1) Resolution
(2) D&K Truck MiDeal Updated 2026 Quote

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER TO PURCHASE ORDER NO. 45161 WITH
D & K TRUCK FOR THE PURCHASE OF A DUMP TRUCK FOR THE DPW**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved Purchase Order No. 45161 for the purchase of one 2025 Freightliner 114SD Plus Tandem Truck Cab & Chassis from D. & K. Truck Company; and

WHEREAS, there are no 2025 models available for sale due to parts and materials shortages and the City must amend its request; and

WHEREAS, Purchase Order No. 45161 must be amended to reflect a change in the model year to 2026 and an increase in the price of \$5,371.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: It has heretofore determined that it is advisable, necessary and in the public interest to amend Purchase Order No. 45161 changing the model year from 2025 to 2026.
- SECOND: the Accounts Payable department is authorized to submit payment to D. & K. Truck Company in the amount of \$ 132,190.00, plus \$5,371.00 for Change Order No. 1, for a total of \$137,561.00 and expense from account 661-901-979.000.

Prepared for:
Zach Ryan
Owosso City Of
522 Milkaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Prepared for:
Zach Ryan
Owosso City Of
522 Milkaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

A proposal for
Owosso City Of

Prepared by
D and K TRUCK COMPANY
Mike Denno

Aug 29, 2024

Freightliner 114SD Plus



Components shown may not reflect all spec'd options and are not to scale



QUOTATION

114SD PLUS CONVENTIONAL CHASSIS

SET BACK AXLE - TRUCK	114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB
CUM X12 455V HP @ 1900 RPM, 1700 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC	4875MM (192 INCH) WHEELBASE
ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	NO FIFTH WHEEL
MERITOR RT-40-160 40,000# R-SERIES TANDEM REAR AXLE	1/2X3.64X11-7/8 INCH STEEL FRAME (12.7MMX301.6MM/0.5X11.88 INCH) 120KSI
HENDRICKSON HAULMAAX EX 40,000# REAR SUSPENSION	2125MM (84 INCH) REAR FRAME OVERHANG
DETROIT DA-F-16.0-5 16,000# FL 1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	PARTIAL INNER FRAME REINFORCEMENT AT FRONT SUSPENSION
16,000# TAPERLEAF FRONT SUSPENSION	TEM TO EVALUATE AND INSTALL FRAME RAIL REINFORCEMENT AS NEEDED FOR FRONT FRAME MOUNTED EQUIPMENT

		PER UNIT	TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$ 136,786	\$ 136,786
EXTENDED WARRANTY		\$ 0	\$ 0
DEALER INSTALLED OPTIONS		\$ 500	\$ 500
CUSTOMER PRICE BEFORE TAX		\$ 137,286	\$ 137,286

TAXES AND FEES

TAXES AND FEES	\$ 275	\$ 275
OTHER CHARGES	\$ 0	\$ 0

TRADE-IN

TRADE-IN ALLOWANCE	\$ (0)	\$ (0)
--------------------	--------	--------

BALANCE DUE	(LOCAL CURRENCY)	\$ 137,561	\$ 137,561
--------------------	-------------------------	-------------------	-------------------

APPROVAL:
Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___

Daimler Truck Financial

Financing that works for you.

See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dtoffers.com.

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.



Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

SPECIFICATION PROPOSAL

Data Code	Description	Weight Front	Weight Rear	Retail Price
Price Level				
PRL-29D	SD PRL-29D (EFF:MY26 ORDERS)			N/C
Data Version				
DRL-006	SPECPRO21 DATA RELEASE VER 006			N/C
Vehicle Configuration				
001-177	114SD PLUS CONVENTIONAL CHASSIS	7,934	6,476	\$170,379.00
004-226	2026 MODEL YEAR SPECIFIED			N/C
002-004	SET BACK AXLE - TRUCK	480	-480	(\$2,235.00)
019-004	STRAIGHT TRUCK PROVISION, NON-TOWING			STD
003-001	LH PRIMARY STEERING LOCATION			STD
General Service				
AA1-002	TRUCK CONFIGURATION			STD
AA6-002	DOMICILED, USA (EXCLUDING CALIFORNIA AND CARB OPT-IN STATES)			STD
99D-027	EPA EMISSIONS CERTIFICATION FOR REGISTRATION IN EPA OR ACT STATES - EPA CLEAN IDLE (INCLUDES 6X4 INCH LABEL ON LOWER FORWARD OF DRIVER DOOR)			STD
A85-011	CONSTRUCTION SERVICE			STD
A84-1GM	GOVERNMENT BUSINESS SEGMENT			N/C
AA4-010	DIRT/SAND/ROCK COMMODITY			N/C
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS			STD
AB1-008	MAXIMUM 8% EXPECTED GRADE			STD
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE			STD
995-1AD	FREIGHTLINER LEVEL I WARRANTY			STD
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 16000.0 lbs			
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 40000.0 lbs			
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 56000.0 lbs			

Data Code	Description	Weight Front	Weight Rear	Retail Price
Truck Service				
AA3-073	BELLY PLOW BODY WITH HIGH GROUND CLEARANCE			N/C
A89-99D	BRAKING-EXPECTED CAB TO BODY CLEARANCE : 26.0 in			
AF3-2A8	TRUCK AND TRAILER SPECIALTIES INC.			N/C
Engine				
101-26K	CUM X12 455V HP @ 1900 RPM, 1700 LB-FT @ 1000 RPM, 2000 GOV RPM, VOC	-390	-45	(\$355.00)
Electronic Parameters				
79A-065	65 MPH ROAD SPEED LIMIT			N/C
79B-000	CRUISE CONTROL SPEED LIMIT SAME AS ROAD SPEED LIMIT			N/C
79G-106	10 MINUTE IDLE SHUTDOWN - TIMER RESET WITH CLUTCH AND SERVICE BRAKE			N/C
N 79U-004	PTO GOVERNOR RAMP RATE - 100 RPM PER SECOND			N/C
80J-002	REGEN INHIBIT SPEED THRESHOLD - 5 MPH			N/C
Engine Equipment				
99C-024	EPA 2010/GHG 2024 CONFIGURATION			STD
13E-001	STANDARD OIL PAN			STD
105-001	ENGINE MOUNTED OIL CHECK AND FILL			STD
014-108	SIDE OF HOOD AIR INTAKE WITH FIREWALL MOUNTED DONALDSON AIR CLEANER WITH SAFETY ELEMENT AND INSIDE/OUTSIDE AIR WITH SNOW DOOR	10		\$587.00
124-1D7	DR 12V 160 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE			STD
292-236	(3) DTNA GENUINE, FLOODED STARTING, MIN 3000CCA, 55SRC, THREADED STUD BATTERIES			STD
290-017	BATTERY BOX FRAME MOUNTED			STD
281-001	STANDARD BATTERY JUMPERS			STD
282-042	LH BATTERY BOX MOUNTED AS FAR AFT AS POSSIBLE, NO GREATER THAN 60 INCHES BACK OF CAB			\$257.00
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN			STD
289-001	NON-POLISHED BATTERY BOX COVER			STD
306-015	PROGRESSIVE LOW VOLTAGE DISCONNECT AT 12.3 VOLTS FOR DESIGNATED CIRCUITS	2		STD



Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Data Code	Description	Weight Front	Weight Rear	Retail Price
107-048	CUMMINS NATURALLY ASPIRATED 25.9 CFM AIR COMPRESSOR WITH INTERNAL SAFETY VALVE			N/C
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM			STD
128-998	NO RETARDER/ENGINE BRAKE			(\$1,783.00)
016-1C0	RH OUTBOARD FRAME MOUNTED VERTICAL AFTERTREATMENT SYSTEM ASSEMBLY WITH TOPSTACK	65	65	\$3,020.00
28F-014	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER			STD
239-026	10 FOOT 06 INCH (126 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT			(\$3.00)
237-1CU	RH CURVED TOPSTACK			N/C
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK			STD
30N-003	100 PERCENT DIESEL EXHAUST FLUID FILL			STD
23Y-001	STANDARD DIESEL EXHAUST FLUID PUMP MOUNTING			STD
23Z-002	NON-POLISHED ALUMINUM DIAMOND PLATE DIESEL EXHAUST FLUID TANK COVER	15	5	\$144.00
43X-002	LH MEDIUM DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION			STD
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP			STD
242-011	ALUMINUM AFTERTREATMENT DEVICE/MUFFLER/TAIPIPE SHIELD(S)			N/C
273-058	AIR POWERED ON/OFF ENGINE FAN CLUTCH			STD
276-001	AUTOMATIC FAN CONTROL WITHOUT DASH SWITCH, NON ENGINE MOUNTED			STD
110-003	CUMMINS SPIN ON FUEL FILTER			N/C
118-008	COMBINATION FULL FLOW/BYPASS OIL FILTER			N/C
120-998	NO COOLANT FILTER	-10		STD
266-057	1500 SQUARE INCH ALUMINUM RADIATOR			N/C
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT			STD
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT			STD
172-001	CONSTANT TENSION HOSE CLAMPS FOR COOLANT HOSES			STD
270-016	RADIATOR DRAIN VALVE			N/C
168-002	LOWER RADIATOR GUARD	6		\$116.00
360-013	1350 ADAPTER FLANGE FOR FRONT PTO PROVISION	20		\$297.00

Data Code	Description	Weight Front	Weight Rear	Retail Price
155-055	DELCO 12V 38MT HD/OCF STARTER WITH THERMAL PROTECTION AND INTEGRATED MAGNETIC SWITCH	-45		N/C
Transmission				
342-1M3	ALLISON 4500 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION	260	100	\$13,690.00
Transmission Equipment				
343-339	ALLISON VOCATIONAL PACKAGE 223 - AVAILABLE ON 3000/4000 PRODUCT FAMILIES WITH VOCATIONAL MODELS RDS, HS, MH AND TRV			STD
84B-012	ALLISON VOCATIONAL RATING FOR ON/OFF HIGHWAY APPLICATIONS AVAILABLE WITH ALL PRODUCT FAMILIES			N/C
84C-023	PRIMARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			STD
84D-023	SECONDARY MODE GEARS, LOWEST GEAR 1, START GEAR 1, HIGHEST GEAR 6, AVAILABLE FOR 3000/4000 PRODUCT FAMILIES ONLY			STD
84E-000	PRIMARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84F-000	SECONDARY SHIFT SCHEDULE RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84G-000	PRIMARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84H-000	SECONDARY SHIFT SPEED RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE			STD
84K-002	2ND GEAR ENGINE BRAKE ALTERNATE PRESELECT WITH MODERATE DOWNSHIFT STRATEGY			STD
84N-011	NEUTRAL AT STOP ENABLED			\$420.00
84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES			STD
84V-001	DIRECTION CHANGE ENABLED WITH MULTIPLEXED SERVICE BRAKES - ALLISON 5TH GEN TRANSMISSIONS			STD
85T-998	NO AMT HOLD MODE			STD
353-076	QUICKFIT BODY LIGHTING CONNECTOR AT END OF FRAME, WITH BLUNTCUTS			\$200.00
34C-011	ELECTRONIC TRANSMISSION WIRING TO CUSTOMER INTERFACE CONNECTOR			\$125.00



Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Data Code	Description	Weight Front	Weight Rear	Retail Price
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN			STD
345-078	HEAVY DUTY ELECTRONIC TRANSMISSION SHIFT CONTROL, COLUMN MOUNTED			STD
97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013			STD
370-011	WATER TO OIL TRANSMISSION COOLER, FRAME MOUNTED			STD
346-003	TRANSMISSION OIL CHECK AND FILL WITH ELECTRONIC OIL LEVEL CHECK			STD
35T-001	SYNTHETIC TRANSMISSION FLUID (TES-295 COMPLIANT)			STD

Front Axle and Equipment

400-1A9	DETROIT DA-F-16.0-5 16,000# FL1 71.0 KPI/3.74 DROP SINGLE FRONT AXLE	190		\$1,865.00
402-1B1	MERITOR EX-L AIR DISC FRONT BRAKES			\$777.00
403-002	NON-ASBESTOS FRONT BRAKE LINING			STD
419-004	FRONT DISC BRAKE ROTORS			N/C
409-006	FRONT OIL SEALS			STD
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL			STD
416-022	STANDARD SPINDLE NUTS FOR ALL AXLES			STD
405-030	FRONT AIR DISC BRAKE INTERNAL ADJUSTERS			N/C
406-001	STANDARD KING PIN BUSHINGS			STD
536-012	TRW TAS-85 POWER STEERING	40		N/C
539-003	POWER STEERING PUMP			STD
534-003	4 QUART POWER STEERING RESERVOIR	5		\$48.00
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE			\$17.00

Front Suspension

620-026	16,000# TAPERLEAF FRONT SUSPENSION	200		\$1,151.00
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION			STD
410-001	FRONT SHOCK ABSORBERS			STD

Rear Axle and Equipment

420-074	MERITOR RT-40-160 40,000# R-SERIES TANDEM REAR AXLE		370	\$4,122.00
421-489	4.89 REAR AXLE RATIO			N/C
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING			STD

Data Code	Description	Weight Front	Weight Rear	Retail Price
386-075	MXL 18T MERITOR EXTENDED LUBE MAIN DRIVE LINE WITH HALF ROUND YOKES	-10	-10	\$157.00
388-073	MXL 17T MERITOR EXTENDED LUBE INTERAXLE DRIVE LINE WITH HALF ROUND YOKES			STD
452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30	\$1,317.00
878-023	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AND REAR-REAR AXLE VALVE			N/C
87A-005	INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH			N/C
87B-015	INDICATOR LIGHT FOR EACH DIFFERENTIAL LOCKOUT SWITCH, ENGAGE <5 MPH, DISENGAGE >25 MPH			N/C
423-1A4	MERITOR EX-L OPTIMIZED AXIAL AIR DISC REAR BRAKES		-80	\$1,931.00
433-002	NON-ASBESTOS REAR BRAKE LINING			STD
434-003	STANDARD BRAKE CHAMBER LOCATION			STD
451-005	REAR DISC BRAKE ROTORS			N/C
425-002	REAR BRAKE DUST SHIELDS		10	\$180.00
440-006	REAR OIL SEALS			STD
426-094	AIR DISC LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS			N/C
N 428-030	REAR AIR DISC BRAKE INTERNAL ADJUSTERS			N/C
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE			STD
42T-001	STANDARD REAR AXLE BREATHER(S)			STD

Rear Suspension

622-311	HENDRICKSON HAULMAAX EX 40,000# REAR SUSPENSION		110	\$4,617.00
621-1AP	HENDRICKSON HAULMAAX/ULTIMAAX - 10.50" RIDE HEIGHT			N/C
624-011	52 INCH AXLE SPACING			STD
628-010	HENDRICKSON HN, HAULMAAX AND ULTIMAAX SERIES STEEL BEAMS WITH BAR PIN			N/C
623-016	STANDARD DUTY FORE/AFT AND HEAVY DUTY TRANSVERSE CONTROL RODS			N/C
625-008	DOUBLE REBOUND STRAP - INBOARD AND OUTBOARD		13	\$100.00

Pusher / Tag Equipment

429-998	NO PUSHER/TAG BRAKE DUST SHIELDS			STD
---------	----------------------------------	--	--	-----



Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Data Code	Description	Weight Front	Weight Rear	Retail Price
Brake System				
490-100	WABCO 4S/4M ABS			(\$179.00)
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES			STD
904-001	FIBER BRAID PARKING BRAKE HOSE			STD
412-001	STANDARD BRAKE SYSTEM VALVES			STD
46D-002	STANDARD AIR SYSTEM PRESSURE PROTECTION SYSTEM			STD
413-002	STD U.S. FRONT BRAKE VALVE			STD
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE			STD
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER			STD
483-004	WABCO OIL COALESCING FILTER FOR AIR DRYER			\$11.00
479-004	AIR DRYER MOUNTED OUTBOARD ON LH RAIL			N/C
460-1AE	STEEL AIR TANKS MOUNTED FOR MAX GROUND CLEARANCE, (BELLY FLOW - AA3-073)			\$165.00
477-011	PETCOCK DRAIN VALVES ON ALL AIR TANK(S)			(\$3.00)
Trailer Connections				
481-998	NO TRAILER AIR HOSE			STD
476-998	NO AIR HOSE HANGER			STD
310-998	NO TRAILER ELECTRICAL CABLE			STD
Wheelbase & Frame				
545-487	4875MM (192 INCH) WHEELBASE			N/C
546-1B2	1/2X3.64X11-7/8 INCH STEEL FRAME (12.7MMX301.6MM/0.5X11.88 INCH) 120KSI	280	290	\$2,850.00
547-034	PARTIAL INNER FRAME REINFORCEMENT AT FRONT SUSPENSION	180		\$800.00
548-803	TEM TO EVALUATE AND INSTALL FRAME RAIL REINFORCEMENT AS NEEDED FOR FRONT FRAME MOUNTED EQUIPMENT			N/C
552-049	2125MM (84 INCH) REAR FRAME OVERHANG			N/C
55W-008	FRAME OVERHANG RANGE: 81 INCH TO 90 INCH	-40	180	N/C
549-002	24 INCH INTEGRAL FRONT FRAME EXTENSION	140	-20	\$691.00
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 126.38 in			
AE8-99D	CALCULATED EFFECTIVE BACK OF CAB TO REAR SUSPENSION C/L (CA) : 100.38 in			
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 345.24 in			

Data Code	Description	Weight Front	Weight Rear	Retail Price
FSS-0LH	CALCULATED FRAME SPACE LH SIDE : 35.84 in			N/C
FSS-0RH	CALCULATED FRAME SPACE RH SIDE : 72.26 in			N/C
AM6-99D	CALC'D SPACE AVAILABLE FOR DECKPLATE : 0.0 in			
553-001	SQUARE END OF FRAME			STD
550-001	FRONT CLOSING CROSSMEMBER			STD
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER			STD
562-001	STANDARD MIDSHIP #1 CROSSMEMBER(S)			STD
572-001	STANDARD REARMOST CROSSMEMBER			STD
565-001	STANDARD SUSPENSION CROSSMEMBER			STD
Chassis Equipment				
556-997	OMIT FRONT BUMPER, CUSTOMER INSTALLED SPECIAL BUMPER, DOES NOT COMPLY WITH FMCSR 393.203	-100		(\$294.00)
558-001	FRONT TOW HOOKS - FRAME MOUNTED	15		\$80.00
585-998	NO MUDFLAP BRACKETS			STD
590-998	NO REAR MUDFLAPS			STD
551-001	HUCK-SPIN ROUND COLLAR CHASSIS FASTENERS SUSPENSIONS ONLY			(\$77.00)
44Z-005	EXTERIOR HARNESSSES WRAPPED IN ABRASION TAPE, SECONDARY COVERING, & CONNECTOR PROTECTION			\$1,353.00
605-017	LEVEL FRAME RAILS (+1%, -0%) WHEN CHASSIS IS LOADED TO FRONT AND REAR SUSPENSION RATINGS			\$146.00
Fifth Wheel				
578-998	NO FIFTH WHEEL			STD
Fuel Tanks				
* 204-151	60 GALLON/227 LITER ALUMINUM FUEL TANK - LH FUEL TANK WILL BE DELETED BY BODY COMPANY - WE WANT THE DEF TANK TO BE FORWARD JUST BEHIND FRONT FENDER			STD
* 218-006	25 INCH DIAMETER FUEL TANK(S)			STD
215-005	PLAIN ALUMINUM/PAINTED STEEL FUEL/HYDRAULIC TANK(S) WITH PAINTED BANDS			STD
* 212-007	FUEL TANK(S) FORWARD			STD
232-510	10 GALLONS ADDITIONAL FUEL			\$100.00
664-001	PLAIN STEP FINISH			STD
205-001	FUEL TANK CAP(S)			STD



Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Data Code	Description	Weight Front	Weight Rear	Retail Price
122-077	ALLIANCE FUEL FILTER/WATER SEPARATOR WITH HEATED BOWL AND PRIMER PUMP	15		\$105.00
216-020	EQUIFLO INBOARD FUEL SYSTEM			STD
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE			STD
Tires				
093-1YX	CONTINENTAL INTELLIGENT HSC3 11R22.5 16 PLY RADIAL FRONT TIRES	48		\$234.00
094-12V	CONTINENTAL HDR2+ 11R22.5 16 PLY RADIAL REAR TIRES		184	\$624.00
Hubs				
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS			STD
450-060	CONMET PRESET PLUS PREMIUM IRON REAR HUBS			STD
Wheels				
502-428	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 6.18 INSET 2-HAND HD STEEL DISC FRONT WHEELS	26		STD
505-428	ACCURIDE 28828 22.5X8.25 10-HUB PILOT 2-HAND HD STEEL DISC REAR WHEELS		104	STD
496-011	FRONT WHEEL MOUNTING NUTS			STD
497-011	REAR WHEEL MOUNTING NUTS			STD
498-011	NYLON WHEEL GUARDS FRONT AND REAR ALL INTERFACES			\$68.00
Cab Exterior				
829-1A2	114 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB			STD
650-008	AIR CAB MOUNTING			STD
648-002	NONREMOVABLE BUGSCREEN MOUNTED BEHIND GRILLE			STD
667-037	SHORT FENDER WITH MUDFLAP			\$141.00
678-001	LH AND RH GRAB HANDLES			STD
646-041	STATIONARY BLACK GRILLE			STD
65X-004	BLACK HOOD MOUNTED AIR INTAKE GRILLE			STD
644-004	FIBERGLASS HOOD			STD
690-016	CAB FLOOR, TOE BOARD AND FIREWALL HEAT SHIELD	5		\$39.00
727-1AF	SINGLE 14 INCH ROUND HADLEY AIR HORN UNDER LH DECK			(\$23.00)
726-002	DUAL ELECTRIC HORNS			\$14.00
728-001	SINGLE HORN SHIELD			STD

Data Code	Description	Weight Front	Weight Rear	Retail Price
575-001	REAR LICENSE PLATE MOUNT END OF FRAME			STD
312-068	HALOGEN COMPOSITE HEADLAMPS WITH BLACK BEZELS			STD
302-047	LED AERODYNAMIC MARKER LIGHTS			STD
311-998	NO DAYTIME RUNNING LIGHTS			(\$21.00)
294-1AY	INTEGRAL LED STOP/TAIL/BACKUP LIGHTS			\$175.00
300-015	STANDARD FRONT TURN SIGNAL LAMPS			STD
744-1BC	DUAL WEST COAST BRIGHT FINISH HEATED MIRRORS WITH LH AND RH REMOTE			\$133.00
797-001	DOOR MOUNTED MIRRORS			STD
796-001	102 INCH EQUIPMENT WIDTH			STD
743-204	LH AND RH 8 INCH BRIGHT FINISH CONVEX MIRRORS MOUNTED UNDER PRIMARY MIRRORS			N/C
729-001	STANDARD SIDE/REAR REFLECTORS			STD
677-062	FIXED CAB MOUNTED STEPS LH AND RH FOR CAB ENTRY. BELLY PLOW BODY WITH HIGH GROUND CLEARANCE DOES NOT COMPLY FMCSR 399			\$106.00
768-043	63X14 INCH TINTED REAR WINDOW			STD
661-003	TINTED DOOR GLASS LH AND RH WITH TINTED NON-OPERATING WING WINDOWS			(\$117.00)
654-011	RH AND LH ELECTRIC POWERED WINDOWS			STD
663-013	1-PIECE SOLAR GREEN GLASS WINDSHIELD			STD
659-019	2 GALLON WINDSHIELD WASHER RESERVOIR WITHOUT FLUID LEVEL INDICATOR, FRAME MOUNTED			(\$80.00)
Cab Interior				
055-019	RUGGED TRIM PACKAGE			STD
707-107	GRAY & CARBON VINYL INTERIOR "RUGGED"			STD
70K-020	CARBON WITH PREMIUM GUNMETAL ACCENT (RUGGED)			STD
706-013	MOLDED PLASTIC DOOR PANEL			STD
708-013	MOLDED PLASTIC DOOR PANEL			STD
772-006	BLACK MATS WITH SINGLE INSULATION			STD
785-026	(1)DASH MOUNTED 12V POWER OUTLET, (1)DASH MOUNTED DUAL USB-C OUTLET			\$42.00
691-001	FORWARD ROOF MOUNTED CONSOLE			STD
693-035	LH AND RH KICKPLATES			\$131.00
738-021	DIGITAL ALARM CLOCK IN DRIVER DISPLAY			STD
742-007	(2) CUP HOLDERS LH AND RH DASH			STD
680-029	M2/SD DASH			STD



Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Data Code	Description	Weight Front	Weight Rear	Retail Price
720-002	2-1/2 LB. FIRE EXTINGUISHER	5		\$37.00
700-002	HEATER, DEFROSTER AND AIR CONDITIONER			STD
701-008	STANDARD HVAC DUCTING WITH SNOW SHIELD FOR FRESH AIR INTAKE			\$31.00
703-005	MAIN HVAC CONTROLS WITH RECIRCULATION SWITCH			STD
170-015	STANDARD HEATER PLUMBING			STD
130-041	VALEO HEAVY DUTY A/C REFRIGERANT COMPRESSOR			STD
702-002	BINARY CONTROL, R-134A			STD
739-034	PREMIUM INSULATION			\$145.00
285-013	SOLID-STATE CIRCUIT PROTECTION AND FUSES			STD
280-007	12V NEGATIVE GROUND ELECTRICAL SYSTEM			STD
324-1B3	STANDARD LED CAB LIGHTING			STD
787-998	NO SECURITY DEVICE			N/C
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME			STD
78G-004	KEY QUANTITY OF 4			\$18.00
655-028	LH AND RH ELECTRIC DOOR LOCKS WITH AUTO UNLOCK FEATURE WHEN DOOR IS SET FROM OPEN TO CLOSED POSITION			\$23.00
740-998	NO MATTRESS	-20	-15	STD
756-338	BASIC ISRINGHAUSEN HIGH BACK AIR SUSPENSION DRIVERS SEAT WITH MECHANICAL LUMBAR AND INTEGRATED CUSHION EXTENSION	30		\$167.00
760-337	BASIC ISRINGHAUSEN HIGH BACK NON SUSPENSION TOOL BOX PASSENGER SEAT			\$236.00
759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS	4		\$69.00
711-004	LH AND RH INTEGRAL DOOR PANEL ARMRESTS			STD
758-022	BLACK MORDURA CLOTH DRIVER SEAT COVER			(\$53.00)
761-023	BLACK MORDURA CLOTH PASSENGER SEAT COVER			(\$52.00)
763-101	BLACK SEAT BELTS			STD
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN			STD
540-044	4-SPOKE 18 INCH (450MM) BLACK STEERING WHEEL WITH SWITCHES			(\$124.00)
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS			STD

Data Code	Description	Weight Front	Weight Rear	Retail Price
Instruments & Controls				
106-002	ELECTRONIC ACCELERATOR CONTROL			STD
732-998	NO INSTRUMENT PANEL-DRIVER			STD
734-022	FULLY CONFIGURABLE CENTER INSTRUMENT PANELS			STD
87L-001	ENGINE REMOTE INTERFACE WITH PARK BRAKE INTERLOCK			N/C
870-002	BRIGHT ARGENT FINISH GAUGE BEZELS			STD
486-001	LOW AIR PRESSURE INDICATOR LIGHT AND AUDIBLE ALARM			STD
840-001	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE			STD
198-003	DASH MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS			\$25.00
721-001	97 DB BACKUP ALARM		3	\$47.00
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES			STD
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY			STD
811-044	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY			STD
81B-003	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY			STD
160-038	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR LOCATED BELOW LH DASH			STD
844-001	2 INCH ELECTRIC FUEL GAUGE			STD
148-072	ENGINE REMOTE INTERFACE WITH ONE OR MORE SET SPEEDS			\$134.00
48H-001	QUICKFIT POWERTRAIN INTERFACE CONNECTOR LOCATED BETWEEN SEATS WITH CAPS			\$77.00
* 4CG-008	8 EXTRA PROGRAMMABLE SWITCHES/INDICATORS			\$70.00
	\$C1B0208ZZ,C1C0154ZZ,C1D0209ZZ,C1E0200ZZ,C1F0232ZZ,C1G0082ZZ,C1H0083ZZ,C1J0084ZZ			
48C-001	QUICKFIT PROGRAMMABLE INTERFACE CONNECTOR(S) BETWEEN SEATS WITH CAP			N/C
163-014	ENGINE REMOTE INTERFACE CONNECTOR AT POWERTRAIN INTERFACE CONNECTOR			N/C
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE			STD
854-008	DIGITAL ENGINE OIL TEMPERATURE IN DRIVER DISPLAY			STD



Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Data Code	Description	Weight Front	Weight Rear	Retail Price
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE			STD
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE			\$30.00
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER			STD
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY			STD
736-998	NO OBSTACLE DETECTION SYSTEM			(\$4,324.00)
72J-998	NO DR ASSIST SYSTEM			(\$32.00)
49B-998	NO VEHICLE STABILITY ADVISOR OR CONTROL			(\$1,019.00)
73B-998	NO LANE DEPARTURE WARNING SYSTEM			(\$1,080.00)
72K-998	NO REVERSE PROXIMITY SENSOR			STD
679-998	NO OVERHEAD INSTRUMENT PANEL			STD
35M-012	1 QUIKFIT PROGRAMABLE MODULE (QPMXMC) W/ (8) 20AMP FUSED RELAYS			\$940.00
746-143	7" B-PANEL INTERACTIVE TOUCHSCREEN DISPLAY W/ USB-C, APPLE CARPLAY, ANDROID AUTO, BLUETOOTH/AM/FM/SXM/WB, MICROPHONE			STD
747-001	DASH MOUNTED RADIO			STD
750-002	(2) RADIO SPEAKERS IN CAB			STD
753-998	NO AM/FM RADIO ANTENNA			STD
748-006	POWER AND GROUND WIRING PROVISION OVERHEAD			N/C
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION			N/C
752-004	SINGLE FIBERGLASS LH MIRROR MOUNTED CB ANTENNA WITH BRACKET AND LEAD	2		\$53.00
75W-002	SHARKFIN MULTI-BAND ANTENNA: AM/FM/WEATHERBAND, WIFI/BLUETOOTH, SDAR/SIRIUSXM, GNSS/GPS			STD
78C-003	INTEROPERABLE SDAR ANTENNA			STD
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER			STD
817-001	STANDARD VEHICLE SPEED SENSOR			STD
812-001	ELECTRONIC 3000 RPM TACHOMETER			STD
813-1C8	DETROIT CONNECT PLATFORM HARDWARE			STD
8D1-315	5 YEARS DAIMLER CONNECTIVITY BASE PACKAGE (FEATURES VARY BY MODEL) POWERED BY DETROIT CONNECT ON CUMMINS ENGINES			N/C
8DE-998	NO ASE DATA SVCE EXTENSION			STD

Data Code	Description	Weight Front	Weight Rear	Retail Price
RDE-998	NO EXTENSIONS			STD
6TS-005	TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL			STD
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP			STD
4C1-998	NO HARDWIRE SWITCH #1			STD
4C2-998	NO HARDWIRE SWITCH #2			STD
4C3-998	NO HARDWIRE SWITCH #3			STD
81Y-005	PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY			\$43.00
264-030	(1) OVERHEAD MOUNTED LANYARD CONTROL FOR DRIVER AIR HORN			STD
883-998	NO TRAILER HAND CONTROL BRAKE VALVE			STD
842-006	DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY			N/C
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY			STD
660-008	SINGLE ELECTRIC WINDSHIELD WIPER MOTOR WITH DELAY			STD
304-030	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS			N/C
882-009	ONE VALVE PARKING BRAKE SYSTEM WITH WARNING INDICATOR			STD
299-020	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT			STD
298-046	INTEGRAL ELECTRONIC TURN SIGNAL FLASHER WITH 40 AMP (20 AMP PER SIDE) TRAILER LAMP CAPACITY			STD
87T-998	NO WRG/SW-OPTL #2, CHAS,AIR			STD
Design				
065-000	PAINT: ONE SOLID COLOR			STD
Color				
980-1U4	CAB COLOR A: L2685EY RED ELITE EY			N/C
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT			STD
962-972	POWDER WHITE (N0006EA) FRONT WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD
966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)			STD
963-003	STANDARD E COAT/UNDERCOATING			STD



Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

Data Code	Description	Weight Front	Weight Rear	Retail Price
Certification / Compliance				
996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS			STD

Weight Summary				
	Weight Front	Weight Rear	Total Weight	
Factory Weight ⁺	9362 lbs	7290 lbs	16652 lbs	
Dealer Installed Options	0 lbs	0 lbs	0 lbs	
Total Weight⁺	9362 lbs	7290 lbs	16652 lbs	

Dealer Installed Options				
	Weight Front	Weight Rear	Price	
PREP	DEALER PRE DELIVERY INSPECTION	0	0	\$500.00
	Total Dealer Installed Options	0 lbs	0 lbs	\$500.00

(+) Weights shown are estimates only.
If weight is critical, contact Customer Application Engineering.
(**) Prices shown do not include taxes, fees, etc... "Net Equipment Selling Price" is located on the Quotation Details Proposal Report.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.

DIMENSIONS

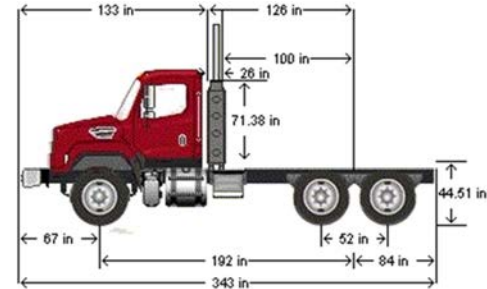


TABLE SUMMARY - DIMENSIONS

Dimensions	Inches
Bumper to Back of Cab (BBC)	132.9
Bumper to Centerline of Front Axle (BA)	67.3
Front Axle to Back of Cab (AC)	65.6
Min. Cab to Body Clearance (CB)	26.0
Back of Cab to Centerline of Rear Axle(s) (CA)	126.4
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	100.4
Back of Cab Protrusions (Exhaust/Intake) (CP)	25.8
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	26.0
Back of Cab to End of Frame	210.1
Cab Height (CH)	71.4
Wheelbase (WB)	191.9
Frame Overhang (OH)	83.7
Overall Frame Length	345.2
Overall Length (OAL)	342.9
Rear Axle Spacing	52.0
Unladen Frame Height at Centerline of Rear Axle	44.5

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

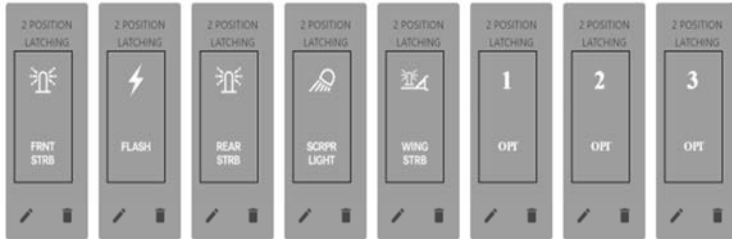


Prepared for:
Zach Ryan
Owosso City Of
522 Milwaukee

Owosso, MI 48867
Phone: 989-277-4088

Prepared by:
Mike Denno
D and K TRUCK COMPANY
3020 Snow Rd
LANSING, MI 48917
Phone: 517-449-2329

SWITCH SELECTOR - 4CG - AUXILIARY PANEL





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 16, 2024
TO: City Council
FROM: Clayton Wehner, Director of Engineering
SUBJECT: Change Order No. 2 to the 2023 Street Patches Program

RECOMMENDATION:

Approval of Change Order No. 2, in the amount of \$30,323.50, to the Contract between the city of Owosso and TJ Smith Sand & Gravel, Inc. of Owosso, Michigan, for the 2023 Street Patches Program.

BACKGROUND:

On March 6, 2023, City Council approved the contract with Smith Sand & Gravel in the amount of \$130,675.00, plus \$10,000 contingency, for the 2023 Street Patches Program for two rounds of patching during the 2023 construction season.

On December 18, 2023, city administration approved Change Order No. 1 in the amount of \$6,000 utilizing contingency funds. This change order added a third round of patches to the contract and extended the completion date to June 30, 2024 and revised the total contract amount to \$136,675.00.

Change Order No. 2, an increase in the amount of \$30,323.50, adds a fourth round of approximately twenty patches due to summer water main breaks, water service line replacements, and sewer repairs. If approved, the total contract amount will increase to \$166,907.50 and the completion date will be extended to November 30, 2024.

FISCAL IMPACTS:

The above additional expenses in the amount of \$30,323.50 shall be paid in part from the previously approved contingency funds and from Major and Local Street Account Nos. 202-463-818.000 and 203-463-818.000; Sewer Fund Account Nos. 590-549-818.000 and 590-901-973.000-SEWERREHAB; and Water Fund Account Nos. 591-552-818.000, 591-552-818.000-LSL-ID0000, and 591-552-818.000-LSLREPLACE.

Attachments: (1) Resolution
(2) Proposed Change Order No. 2 for Smith Sand & Gravel

MASTER PLAN IMPLEMENTATION GOALS: 3.4

RESOLUTION NO.
AUTHORIZING CHANGE ORDER NO. 2
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND
TJ SMITH SAND & GRAVEL, INC.
FOR THE 2023 STREET PATCHES PROGRAM

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with TJ Smith Sand & Gravel, Inc. on March 6, 2023 for two rounds of street patches on various streets throughout the city during the 2023 construction season; and

WHEREAS, Change Order No. 1 was approved administratively on December 18, 2023 to add a third round of street patches to the project for Spring of 2024; and

WHEREAS, during the summer of 2024, water main breaks, water service line replacements, and sewer failures have resulted in the need for a fourth round of street patches; and

WHEREAS, TJ Smith Sand & Gravel, Inc. has agreed to make these additional repairs and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve Change Order No. 2 to the 2023 Street Patches Program contract with TJ Smith Sand & Gravel, Inc. increasing the contract amount by \$30,323.50 for additional street repairs, bringing the contract total to \$166,907.50.
- SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 2 to the Contract for Services between the city of Owosso and TJ Smith Sand & Gravel, Inc.
- THIRD: the accounts payable department is authorized to pay TJ Smith Sand & Gravel, Inc. for work satisfactorily completed up to the revised contract amount of \$166,907.50.
- FOURTH: the above additional expenses shall be paid, in part, from the previously approved contingency for this project, with the remaining amount coming from the Major and Local Street Account Nos. 202-463-181.000 and 203-463-818.000; Sewer Fund Account No. 590-549-818.000 and 590-901-973.000-SEWERREHAB; and Water Fund Account Nos. 591-552-818.000, 591-552-818.000-LSL-ID0000, and 591-552-818.000-LSLREPLACE, and other funds as appropriate.

CHANGE ORDER

No. 2

OWNER: City of Owosso
CONTRACTOR: Smith Sand & Gravel
CONTRACT NAME: City of Owosso 2023 Street Patch Program
OWNER's P.O. NO. 43879

The Contract is modified as follows upon execution of this Change Order:

Description:

Extend the contract to November 30, 2024. Add a fourth round of patches for additional repairs needed due to summer water main breaks, water service line replacements, sewer repairs, etc. Create additional items for mobilization and traffic control for the fourth round of patches.

Adjust the following quantities to the Contract:

<u>Item No.</u>	<u>Description</u>	<u>Quantity</u> <u>Change</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Cost</u>
4	HMA, 13A	150	Tons	\$161.55	\$24,232.50
10	Mobilization, Max \$5,000, Fourth Round	1	LSUM	\$2,500.00	\$2,500.00
11	Traffic Control, Max \$5,000, Fourth Round	1	LSUM	\$3,500.00	\$3,500.00
Total Change:					\$30,232.50

CHANGE IN CONTRACT PRICE
Original Contract Price \$ <u>130,675.00</u>
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>1</u> : \$ <u>6,000.00</u>
Contract Price prior to this Change Order: \$ <u>136,675.00</u>
Increase (Decrease) of this Change Order: \$ <u>30,232.50</u>
Contract Price incorporating this Change Order: \$ <u>166,907.50</u>

CHANGE IN CONTRACT TIMES
Original Contract Times: Substantial Completion: <u>November 15, 2023</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) from previously approved Change Orders No. <u>1</u> to <u>1</u> : Substantial Completion: <u>228 days</u> Ready for Final Payment: _____ (days)
Contract Times prior to this Change Order: Substantial Completion: <u>June 30, 2024</u> Ready for Final Payment: _____ (days or dates)
Increase (Decrease) of this Change Order: Substantial Completion: <u>153 days</u> Ready for Final Payment: _____ (days)
Contract Times with all approved Change Orders: Substantial Completion: <u>November 30, 2024</u> Ready for Final Payment: _____ (days or dates)

RECOMMENDED:

By: Clayton Wehner

ENGINEER (Authorized Signature)

Title: Director of Engineering

Date: 9/6/2024

APPROVED:

By: _____

OWNER (Authorized Signature)

Title: _____

Date: _____

ATTEST:

By: _____

Amy K. Kirkland

Title: City Clerk

Date: _____

ACCEPTED:

By: Shelby Mott

CONTRACTOR (Authorized Signature)

Title: Resident

Date: 9/6/24



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 3, 2024

TO: Mayor Teich and the Owosso City Council

FROM: Ryan E. Suchanek, Director of Public Services & Utilities

SUBJECT: WTP – SCADA Change Order #2

RECOMMENDATION:

Approval of increased costs for purchasing hardware and software required for the Water Treatment Plant SCADA project in the amount of \$78,822.88.

BACKGROUND:

The Water Treatment Plant currently utilizes a very primitive monitoring system called SCADATA, which is radio frequency based with an on/off (pump operating Yes/No) technology. This system was purchased in 2006 at about \$15,000.00 from a company who has recently gone bankrupt. This antiquated system is not compatible for integration with any other 21st century technology. Current SCADA technology offers a variety of visual display boards for process equipment, with real-time programming and adjustments manually or auto-pilot via sensors, programmable logic computers, variable speed drives, sonic levelers, etc.

Development of a SCADA system is essential for the following reasons:

1. Asset & Operations Management. A concept Utility Directors and Superintendents have been implementing for decades, state and federal regulators have now imposed ownership of this.
2. Increasing regulatory oversight of physical plant processes.
3. Change in work force skills from hands-on to digital and visual aptitudes.
4. Physical and cyber security as well as real-time & historical monitoring practices.
5. Optimization of auto plant operating schedule, by elimination of third shift.
6. Optimization of raw and finished water pumping, with significant maintenance and energy savings expected.

On October 13, 2020, the City Council previously approved the City enter into agreement with Tetra Tech to engineer and design this system.

On January 17, 2023, the City received bids for the construction of the WTP SCADA Upgrade Project.

Continued on next page...

Work includes:

- Control Panel replacements
- Electrical upgrades including
 - variable frequency drive for High Service pump
 - network equipment
 - wiring upgrades
- SCADA equipment upgrades
- Radio communication upgrades including
 - installation of a new direct buried monopole at the WTP
 - wood poles at the remote sites
 - mounting, configuration and commissioning of related radio equipment
- Security camera system will be installed at the
 - Water Treatment Plant
 - Other remote site locations.

On 3/21/24, Change Order #1 actually reduced the total cost by (\$517.00).

More recently, it was discovered that the costs of the hardware and software were accidentally left out of the total package. Early on in the project discussions our former IT staff had identified large potential savings, if the City purchased the hardware and software ourselves, and utilized our access to government contracts, instead of having the contractor purchase on behalf of the City. Somewhere along the way, probably during changeover of staff it was missed, and then realized. This change order to the SCADA project, is for the City to directly purchase the hardware and software for the WTP – SCADA project. City staff is currently working with EGLE to have this change order approved within the scope of the project. Even though the project has already utilized the full extent of the project loan, all costs still need to abide by and follow the State/EGLE's guidelines and rules, regardless of where the funding comes from.

This change increases the project cost by \$78,822.88 bringing the total project cost from \$1,638,273.00 to \$1,717,095.88:

- \$346,000.00 – Tetra Tech (engineering)
- \$1,292,273.00 – Countyline Power, LLC (contractor)
- **\$78,822.88 – Bill of Materials total**
- **\$1,717,095.88 – Project Grand Total**

FISCAL IMPACTS:

The project is funded by the DWSRF and ARPA Funds, with the additional costs of \$78,822.88. Final expenses shall be paid from the Water Fund and 2023 SRF Bond Funds.

Document originated by: Ryan E. Suchanek, Director of Public Services & Utilities

ATTACHMENTS: (1) Resolution
 (2) Bill of Materials Spreadsheet (combined quoted prices)

RESOLUTION NO.

**AUTHORIZING CHANGE ORDER NO. 2
TO THE CITY OF OWOSSO'S SCADA PROJECT
AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved the start of the SCADA upgrade project at the Water Treatment Plant on October 13, 2020, and awarded a contract with Countyline Power, on February 6, 2023 for the construction and installation of the SCADA upgrade project at the Water Treatment Plant, an approved 2023 SRF planned project; and

WHEREAS, the project is now underway and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the contract for the Water Treatment Plant SCADA Improvement project to include additionally required hardware and software supplies to be used, and increasing or adding to contract amounts or new contracts.
- SECOND: the Accounts Payable department is authorized to pay Dell for delivered materials totaling \$42,011.95 (final amount may vary if quote expires before order can be placed).
- THIRD: the Accounts Payable department is authorized to pay CDW for delivered materials totaling \$18,189.93 (final amount may vary if quote expires before order can be placed).
- FOURTH: the Accounts Payable department is authorized to pay Tetra Tech for delivered materials totaling \$10,591.00 (final amount may vary if quote expires before order can be placed).
- FIFTH: the Accounts Payable department is authorized to pay Allmax for delivered materials totaling \$2,250.00 (final amount may vary if quote expires before order can be placed).
- SIXTH: the Accounts Payable department is authorized to pay Logicals for delivered materials totaling \$2,000.00 (final amount may vary if quote expires before order can be placed).
- SEVENTH: the Accounts Payable department is authorized to pay Daystarr for delivered materials totaling \$3,780.00 (final amount may vary if quote expires before order can be placed).
- EIGHTH: The above expenses shall be paid from the Water Fund, and SRF Bond Funds.

Item	Description	Model	Recurring	Recurring Cost	Warranty	Contract	Quantity	Price	Total Price	Supplier
Server	Dell R650 Rack Mounted Server 1U (SCADA Server)	R650	no	\$ -	4 Years	No/Included in Price	3	\$12,151.42	\$36,454.26	Dell
VMWare 7.0 OS	Vmware 8 STD P Core 3 Year PP with Support - Qty 32 Cores	VS8-STD-SK-TLSS-3Y-	Yes	\$ 4,000.96	3 Years	3 years / Annual Recurring	32	\$128.52	\$4,112.64	CDW
Workstation PC	Dell Precision 3460 Small Form Factor	Precision 3460	No	\$ -	4 Years	No/Included in Price	3	\$1,285.90	\$3,857.70	Dell
Monitor	Dell 24" UltraSharp 24 USB-C	U2424E	No	\$ -	4 Years	No/Included in Price	5	\$317.39	\$1,586.95	Dell
SoundBar	Dell Slim Soundbar	SB521A	no	\$ -	4 Years	No/Included in Price	3	\$37.68	\$113.04	Dell
Large Monitor	Samsung 50" Commercial 4K UHD Display	DU7200	no	\$ -	1 Year	No/Included in Price	1	\$364.56	\$364.56	CDW
TV Mount	Tripp Lite Display TV Wall ount	DWM3770X	no	\$ -	1 Year		1	\$156.77	\$156.77	CDW
TV Cable	Tripp Lite 35' High Speed HDMI Cable	P568-035	no	\$ -	1 Year		1	\$42.38	\$42.38	CDW
DP to HDMI Adpt	Display Port Adapter to HDMI	P136-000	no	\$ -	90 days		1	\$14.40	\$14.40	CDW
KVM	Tripp Lite Rackmount IP KVM Switch 8-Port w On-Screen Display	B020-U08-19KTA	no	\$ -	1 year	No/Included in Price	1	\$1,483.85	\$1,483.85	CDW
Backup Storage Device	Synology RackStation RS1619XS+	RS1619xs+	no	\$ -	5 year	No/Included in Price	1	\$2,162.67	\$2,162.67	CDW
Backup Storage Disks	Synology 1.92TB 2.5" SSD	SAT5210-1920G	no	\$ -	5 year	No/Included in Price	4	\$542.23	\$2,168.92	CDW
Backup Storage Memory	Synolgy 8GB Memory Upgrade	D4EC-2666-8G	no	\$ -	5 year	No/Included in Price	1	\$226.82	\$226.82	CDW
Synology Sliding Rail Kit	Synolgy Sliding Rail Kit	RKS-02	no	\$ -	5 year	No/Included in Price	1	\$100.00	\$100.00	CDW
Fortinet Firewall	FortiGate 61F with 5yr Enterprise Services Bundle	FG-61F-BDL-950-60	no	\$ -	5 year	No/Included in Price	1	\$2,483.52	\$2,483.52	CDW
Fortinet FortiTokens	FortiTokens for remote access MFA	FTM-ELIC-5	no	\$ -	n/a	n/a	2	\$360.06	\$720.12	CDW
Fortinet Rackmount	Rackmount.IT RM-FR-T10 - rack mounting kit - 1U - 19"	RM-FR-T10	no	\$ -	5 year	No/Included in Price	1	\$108.96	\$108.96	CDW
Antivirus	ESET Antivirus Protection end point services	EPA-N3-C	Yes	\$ -	3 years	3 years up front	10	\$72.00	\$720.00	CDW
HMI Software	AVEVA InTouch HMI Starter (Subscription Licensing)	FLEX-HMI- 020	Yes	\$ 11,123.00	3 years	3 Years paid annually	1	\$10,591.00	\$10,591.00	TetraTech
Ipad Pro - New	Ipad Pro 12.9" verizon cellular with 512gb storage	MVXU3LL/A	no	\$ -	1 year	No/Included in Price	2	\$1,607.16	\$3,214.32	CDW
Rugged Case	Ipad Rugged Case	124476114040	no	\$ -	1 year	n/a	2	\$55.00	\$110.00	CDW
Opt 10 Interfacing	Interface with Allmax Opt 10 - 2023 historian	Opt10 Hist Inf	Yes	\$ 500.00	n/a	evergreen	1	\$2,250.00	\$2,250.00	Allmax
Secure WAN Link to CH	possible firewall and network programming needed	Labor	no	\$ -	n/a	No/Included in Price	1	\$2,000.00	\$2,000.00	Logicals
Internet Access	Daystarr 250mb/15 Internet access for server Rack		Yes	\$ 780.00	n/a	Annual Cost	12	\$65.00	\$780.00	Daystarr
Upgraded Data Path to CH	Daystarr Synchronis 100/100 to City Hall		Yes	\$ 3,000.00	n/a	Annual Cost	12	\$250.00	\$3,000.00	Daystarr

ANNUAL RECURRING

\$19,403.96

ONE TIME TOTAL COST

\$78,822.88

Notes	Contact	Vendor
received	Madison Macphee	Dell
received	Jay Husein	CDW
received	Madison Macphee	Dell
received	Madison Macphee	Dell
received	Madison Macphee	Dell
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Robert Reinhard	TetraTech
received	Jay Husein	CDW
received	Jay Husein	CDW
received	Doug Klima	AllMax
estimated Logicalis Labor	Lisa Novak	Logicallis
Monthly cost of 65.00	Mark Hudson	Daystarr
Upgrade from 60/mo to 250/mo	Mark Hudson	Daystarr



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: September 10, 2024

TO: Mayor Teich and the Owosso City Council

FROM: City Manager

SUBJECT: City Hall Rehabilitation Project – Owner’s Rep Agreement

BACKGROUND

The City of Owosso sought proposals from qualified firms to serve as owner’s representation assisting in the bidding and administration of the City Hall Rehabilitation Project. This Project is budgeted for FY 24-25 at \$670,000 to replace the building HVAC systems, electric service panels, backup power, structural repair, and front step reconstruction. Proposals were sought based on a Quality Based Selection (QBS) process. All proposals were evaluated based on:

1. Cost
2. Firm/Team Experience
3. Project Understanding

Veridus Group is considered the most qualified to provide services for this project based on the proposal submitted. Specifically, Veridus has a history with similar projects, a strong staff, and their pricing proposal was the lowest. Attached is a copy of the Veridus proposal and draft agreement.

Firms listed in ranked order with scores (out of 60 total points) are:

- | | |
|-----------------------------|-----------|
| 1. Veridus | 57 points |
| 2. Schafer Construction | 48 points |
| 3. Spicer Group | 45 points |
| 4. R Construction Solutions | 34 points |
| 5. EFC | 31 points |

RECOMMENDATION

Approval of the proposal provided by Veridus Group in the amount of \$50,000 (plus up to \$8,000 in reimbursable expenses), for professional services related to the City Hall Rehabilitation Project.

FISCAL IMPACTS

Funds for professional services in the total amount of \$50,000 (plus up to \$8,000 in reimbursable expenses) will be issued from the General Fund:

- 101-265-975.000

ENCLOSURES: (1) Resolution
(2) Request for Proposal
(3) Veridus Proposal
(4) Agreement

RESOLUTION NO.

AUTHORIZING OWNER'S REPRESENTATION/CONSULTING AGREEMENT WITH VERIDUS GROUP FOR THE CITY HALL REHABILITATION PROJECT

WHEREAS, the City of Owosso has budgeted for the rehabilitation of City Hall in FY 24-25, including the replacement of the building's HVAC systems, electric service panels, backup power, structural repairs, and front step reconstruction; and

WHEREAS, the City sought proposals from qualified firms to serve as the owner's representative for the bidding and administration of the City Hall Rehabilitation Project through a Quality Based Selection (QBS) process; and

WHEREAS, Veridus Group has been determined to be the most qualified firm to perform said work, scoring 57 out of 60 points, and offers to complete the necessary services for an amount not to exceed \$50,000, plus up to \$8,000 in reimbursable expenses.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: It has been determined to be advisable, necessary, and in the public interest to employ the firm of Veridus Group to provide professional services as the owner's representative for the City Hall Rehabilitation Project.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the necessary documents substantially as attached as an Owner's Representation/Consulting Agreement between the City of Owosso, Michigan, and Veridus Group.
- THIRD: the Accounts Payable Department is authorized to make payments up to the amount of \$50,000 to Veridus Group, with an additional allowance of up to \$8,000 for reimbursable expenses, upon the successful completion of work or portions thereof.
- FOURTH: this professional service expenses shall be paid from the General Fund, Account No. 101-265-975.000.

Owosso City Hall

Improvements

Proposal for
Owner's Representative Services

August 2012



VERIDUS

Table of Contents

Company Information	→	04
Project Understanding	→	06
Project Approach	→	07
Scope of Work	→	08
Proposed Fee	→	10
Experience & Qualifications	→	12
Project Team	→	18
Appendix A: Proposal Submittal Form	→	21
Appendix B: Affidavit	→	22
Appendix C: Signature Page and Legal Status	→	23
Appendix D: W-9 Form	→	24
Appendix E: Proof of Insurance	→	25

Company Information

Veridus Group, Inc. was formed in 2011 in response to a need within the construction industry—a need for a true “Owner’s Representative.” Tim Jensen, president of Veridus, has over 20 years experience in the real estate, development and construction industry as a real estate broker, developer, engineer, and construction manager. Involved with projects from hundreds of thousands to hundreds of millions of dollars, he realized the owner of the project was often the most neglected and under-utilized resource on every project. Under his leadership, Veridus has built a unique team of professionals to represent project owners in every aspect of their projects.

Since its inception, Veridus has been providing Owner’s Technical Representative services to government, institutional, for-profit and non-profit entities throughout Indiana and Michigan. Our extensive public experience gives us the understanding of how to deliver public projects while our private experience gives us a unique perspective on the best way to approach projects and protect “profit.” Veridus brings one of the most unique skill sets to assist clients of all sizes in their complex projects.

Veridus Michigan, a *Grand Rapids-based limited liability company*, was formed in 2022 to bring a new, refreshing way of representing project and program owners in their complex projects in the state of Michigan. Combining years of experience, the Veridus team is uniquely positioned to assist clients of any size in their complex building assessment, facility management, and capital improvement projects. With over 3 million square feet and \$2 billion in capital costs in projects, Veridus is ready and eager to serve you today.

We have offices in Byron Center and Lansing, Michigan, as well as our headquarters in Indianapolis, Indiana, and satellite location in Evansville, Indiana. Our Project Executive, Katie Jacobs, will serve as the primary contact person for the Owosso City Hall project. Her contact information is outlined below.




Our Mission

“To build better communities through great projects.”

Veridus Michigan Contact Information

-  [kjacobson@theveridusgroup.com](mailto:kjacobs@theveridusgroup.com)
-  269-501-4028
-  www.theveridusgroup.com
-  7740 Byron Center Avenue SW, Suite 200
Byron Center, MI 49315
- 2722 East Michigan Avenue, Suite 219
Lansing, MI 48912

Veridus Group, Inc. Fast Facts

-  Currently 31 employees and growing
-  Over 900 projects
-  More than 90 communities served





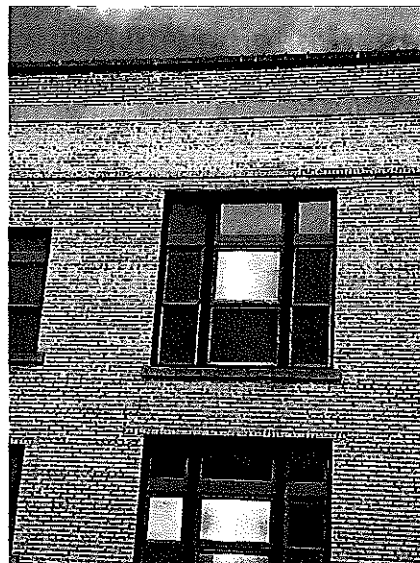
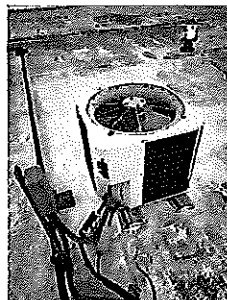
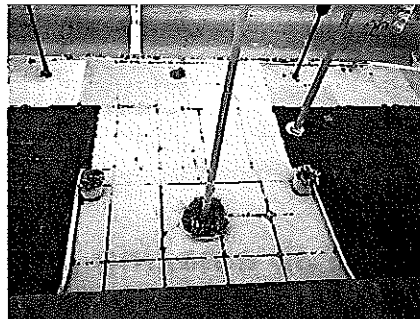
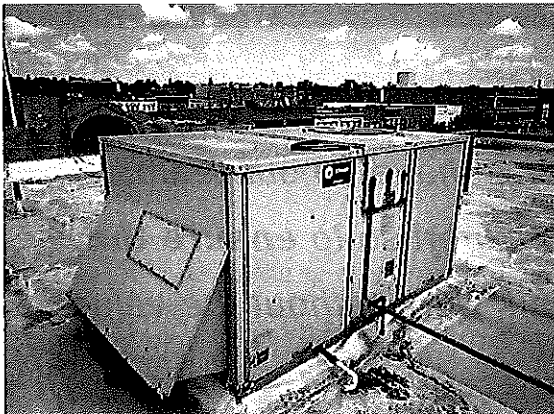
*"Veridus has truly been an **amazing partner** to have on our team. They draw on their individual and collective expertise to **ensure the best outcome**. I can't imagine navigating this work without the value and support they provide."*

Liz Lentz
Director of Finance, Okemos Public Schools, Michigan

Project Understanding

We understand that the City of Owosso is looking to improve the historic City Hall, with a total project budget of \$670,000. While work includes primarily mechanical and electrical upgrades, there will be some additional exterior and interior improvements as well. The mechanical and electrical work will include engineering, equipment replacement (6 RTUs, duct insulation, and a new generator), electrical service redesign, and the installation of a building management system (BMS) to monitor and manage the building systems. Rework of the front steps, stabilization of the basement room underneath of the steps as well as stabilization of the basement room below the RTUs are priority items. Finally, there is a replacement of a large window on the back of the building. Since the building lies within the Downtown Historic District, we acknowledge that any exterior work will be subject to Historic District Commission (HDC) reviews.

The chosen Owner's Representative will be tasked with understanding the existing building layout and operations in order to help guide the City of Owosso in their decision-making. Additionally, they will assist in the selection of an engineering firm to complete the work. Thirdly, the Owner's Representative will oversee the design processes and subsequent installation for each project task. Ultimately, as your Owner's Representative, Veridus Michigan will serve as an extension of your staff to ensure that public dollars are maximized to complete as many of the pressing needs as possible. As discussed in our walk through, Veridus will strategically think about the delivery of this project utilizing its past experience with Non-Voted Energy Savings Bonds and utility rebates in addition to other strategies to assist our client.



Project Approach

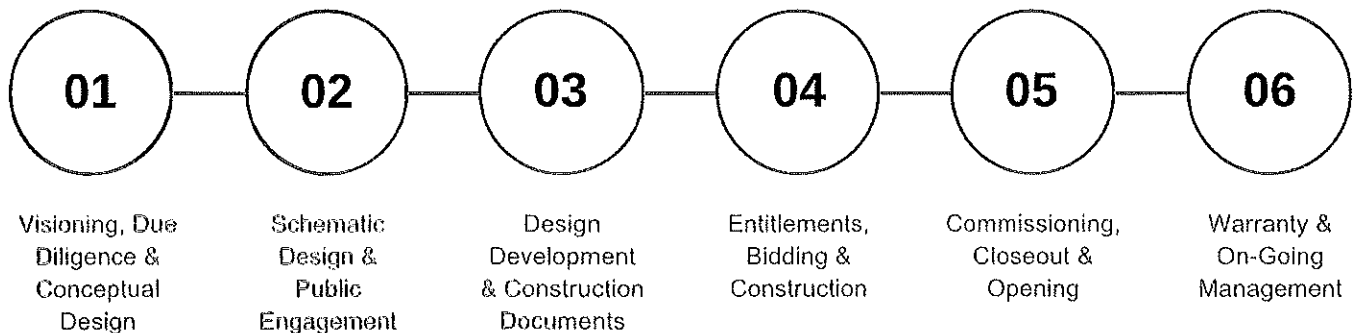
At Veridus, we approach the management of each project thoughtfully and intentionally. We seek to understand the project, the Owner, the stakeholders and the motives behind all of the needs and wants. This is where forming relationships with the **people** involved in the project is key to the project's success. Furthermore, we strive to deliver projects which exceed the needs and expectations of our clients by developing and managing the project **process** and team in a seamless, transparent reporting structure.

People + Process

We believe in personal relationships. Understanding the people we interact with in projects, and building relationships with them, will help us better lead the team in delivering a quality project. People need to feel relevant and be heard, and we believe successful projects require team members and stakeholders experience both. We have found that issues and conflicts are much easier solved in the context of relationship.

We believe process is critically important. Each project brings a unique set of circumstances and challenges. Processes help to defuse difficult situations and provide opportunities for tracking and recovery where needed. Successful projects crave predictability, but are prepared to overcome challenges as they arise. Process provides guardrails for management and difficult conversations.

Veridus utilizes a phased approach to our work, tailored to fit the needs of each individual project. We have found this approach to help our clients and partners understand the "why, how and when" of the various tasks required around a project. Below is an outline of our **Phased Approach** typically used on most, but not all, projects. The unique nature of this project will likely require some of these steps being combined or omitted.



Scope of Services

Veridus Group, Inc. offers a full range of services to assist our clients in all phases of project delivery, as outlined below. However, we acknowledge that many of these will not be required for the work scope outlined in the RFP. For the City of Owosso City Hall project, we will work directly with you and your stakeholders to determine how to best leverage our expertise to meet your specific needs and guarantee the success of the project.

Pre-Construction

Services

1. Work with Owner, architect/engineer (A/E) and constructor to develop/confirm project development schedule.
2. Work with Owner, A/E and constructor to develop overall pro-forma budget including breakout of construction and non-construction costs and soft costs including all misc. fees known.
3. Work with A/E and constructor throughout schematic design phase to validate or revise the project schedule and budget.
4. Attend, participate and document periodic design meetings.
5. Review and comment on plans and specifications as they are developed.
6. Perform a Safety and Security Analysis through a CPTED review (Crime Prevention Through Environmental Design).
7. Recommend design and construction alternatives.
8. Lead the value engineering discussions with A/E and constructor to determine most viable and economic solutions.
9. Analyze exploratory demolition and other site information to determine full scope of work.
10. Assist in the coordination of the design and design review process.
12. Assist with bidding and selection.
13. Review bidding documentation to confirm compliance with state and local statutes.
14. Analyze and provide opinion on cost estimates.
15. Communicate critical information to the appropriate Owner/staff personnel and receive feedback for the design team.
16. Communicate information to and from the design team.
17. Facilitate coordination between departments and leadership as required.
18. Provide weekly updates to the Owner on pending action items.
19. Work with Owner's staff on communicating important information and updates.
20. Attend monthly public meetings and make presentations as required by the team and Owner.
21. Facilitate the procurement of services outside of A/E and constructor if required.
22. Real Estate services (if needed) can be performed by our licensed staff.

Construction Period

Services

1. Assist Owner with internal and external communications to keep all stakeholders well informed regarding project status and any impacts to operations.
2. Coordinate with the A/E and the constructor to ensure all contractual requirements are met.
3. Attend site meetings at least weekly and represent the Owner at these meetings, and prepare complete and accurate minutes for such meetings.
4. Tour the construction sites with the constructor and Owner at least once per week to observe the progress and quality of construction.
5. Participate in conferences and render advice and assistance to Owner in order to develop economic, efficient and desirable design, development and construction procedures.

6. Review and render advice to Owner concerning product samples and specifications provided to Owner by contractors, subcontractors and material suppliers for use at the Project.
7. Receive suggestions and/or recommendations from which the team could improve the Project or diminish construction time or costs.
8. Review and track all necessary conditional and unconditional lien releases and waivers and keep Owner informed of the status of all liens.
9. Review all change orders issued by constructor regarding the Project and render advice to the Owner about the form and content of such change orders in relation to the plans, specifications and the contract documents.
10. Monitor the schedule and budget with relation to the requested change orders and prepare schedule and/or cost recovery plans to keep the project on budget and schedule.
11. Review and make recommendations on all payment requests and applications pursuant to the contract documents, architect's agreements, or other consultants' agreements related to the Project.
12. Identify possible payment defaults on the part of contractors, subcontractors, material suppliers or any party who may have lien rights against the Project.
13. Perform periodic construction observation visits of the Project at least once a week, or as deemed necessary, to verify: (i) that the materials and labor being furnished are according to the plans, specifications and contract documents, (ii) that the work being billed for in each payment request is completed in accordance to the plans, specifications and contract documents, (iii) that the contractor's time schedule is being maintained as it relates to the construction contract, and (iv) that the costs are in line with the Owner's budget.
14. Assist Owner and A/E in the preparation of punch lists for the Project, coordinate and assist Owner in scheduling the completion of all such corrective work, and participate in all inspections.
15. Monitor schedule and budget and provide regular updates to involved parties.
16. Facilitate coordination between departments, leadership and design and construction teams.
17. Provide weekly updates to Owner on pending action items.
18. Facilitate procurement of services outside of A/E and constructor, including design-build opportunities, as required.
19. Develop a Facility Management Plan (FMP) to document the proper maintenance of the facility.
20. Conduct the "Last Mile" program and ensure the completion of all Architect and Owner related punch list items are completed in a timely manner.

Post-Construction Services

1. Assemble documentation for operations and maintenance manuals, as-built documents to include in a final digital project manual and incorporate into the FMP.
2. Participate and coordinate the commissioning of the MEP and other aspects of the facility.
3. Assist in the grand opening/ribbon cutting planning and execution.
4. Assist in the move-in and occupation of the new building to ensure end-users understand the space.
5. Participate in a meeting with facility management personnel to review the FMP and building operations.
6. Address critical warranty issues as they arise during the 12-month warranty period.
7. Perform the warranty walk-through and punch list 11 months after substantial completion and make notification to the constructor of any outstanding warranty issues.

Proposed Fee

We approach each project with careful consideration of our proposed fees to ensure we provide value to our clients without imposing undue burdens on the project budget. While we acknowledge the RFP's request for a percentage fee, we believe this approach may not align best with the City's objectives.

Our policy is not to charge a percentage of construction costs, as we consider it unfair to profit from necessary change orders. Following our walkthrough of City Hall on August 14, 2024, and subsequent discussions with the City Manager, we recommend that the City engage Veridus in a consultative capacity. Our primary role would consist of working closely with the appropriate City officials to assemble the best team(s) to complete the designated work. Utilizing our expertise in delivering complex public projects, our team would help prioritize the needs within City Hall and ensure that work is completed on time and on budget. Additionally, our role would involve reviewing the building's existing systems and infrastructure, defining individual projects, assigning budget numbers, and developing an implementation schedule and team to achieve your goals within the allocated budget. We propose to work on an hourly basis, with the following hourly, not-to-exceed fee:

\$50,000

This calculation is based on the following assumptions:

- The hourly rates on the next page will be valid for one year from the date of project award, at which time the fee(s) can be renegotiated.
- Multiple Veridus staff will participate in some capacity on the project.
- The anticipated total project budget is \$670,000.
- Upon award of the project, Veridus will work closely with Owosso leadership to define the exact scope of service.

In addition to the not-to-exceed fee, we recommend that a total allowance of **\$8,000** be set aside for reimbursable expenses, as defined below.

Reimbursable Expenses

The following expenses *will* be considered reimbursable and *will* be invoiced at their direct cost on monthly invoices:

- Overnight postage, certified mail, and delivery services
- Reproduction services for plans and specifications
- Permit or applications fees as paid by Veridus
- Project-related mileage at the current federal rate

Owner's Representative
Standard Hourly Rates - 2024

Classification	Rate/Hour
(1) Principal / President / Vice President	\$215
(2) Director	\$200
(3) Project Executive	\$190
(4) Project Manager	\$175
(5) Administrative	\$100

Experience & Qualifications

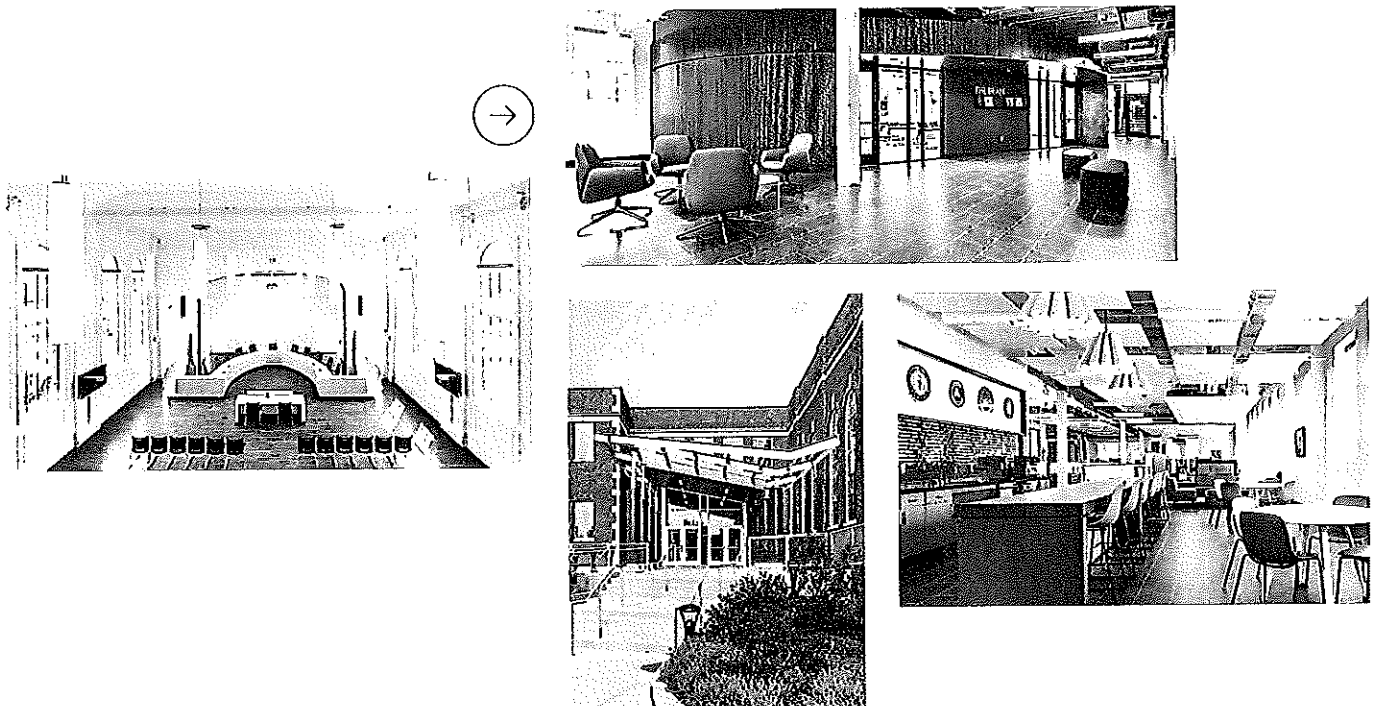
Over the past 12 years, Veridus Group, Inc. has successfully undertaken a diverse range of projects, showcasing our proficiency in delivering exceptional outcomes across various sectors. Our portfolio covers a spectrum of endeavors, from large-scale construction initiatives to smaller development projects. We have compiled descriptions of five (5) project samples relevant to that of the Owosso City Hall Improvements project. References for these project samples can be found on page 17.

Project 01

West Lafayette City Hall

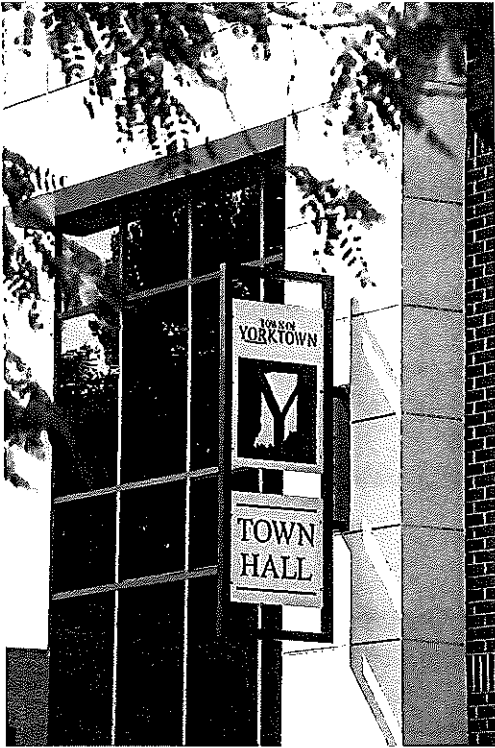
After the existing West Lafayette City Hall facilities were found to be obsolete and irresponsible to renovate, the City initiated a feasibility study to identify a new home for City Hall. The comprehensive study resulted in the identification and selection of a historic 1930s school building situated in the heart of the City of West Lafayette, Indiana. Studio Axis was subsequently chosen to design the adaptive reuse of the building, leading to the extensive renovations that began in November 2019. The 30,000 square foot facility includes the Mayor's office, other city offices, public event and public use spaces, and council chambers, all of which are handicap accessible. Despite the challenges presented by the pandemic, construction was completed on time in December 2020, with Skillman Corporation serving as Construction Manager as Constructor (CMc). The facility officially opened its doors to the public in January 2021, following a substantial transformation that required significant structural changes.

Veridus represented the City throughout the design, construction, relocation, and warranty phases of the \$15 million project. This adaptive reuse project not only provided a modern and accessible facility for city administration but also preserved a piece of the city's history. Veridus is now working with the City to redevelop the former City Hall site into a new Public Safety Center, continuing their commitment to enhancing the city's infrastructure and community resources.



Project 02

Yorktown Town Hall & Police Department



The Yorktown Town Hall project, located in Yorktown, Indiana, represented a significant investment in the community's administrative capabilities and growth. The 15,000 square-foot building was designed by US Architects in collaboration with Context Design. The groundbreaking occurred in October 2018, with construction by GM Development and Runnebohm. Veridus was selected as the Owner's Representative to provide planning consulting and town representation.

The project followed a comprehensive planning and construction process within an encompassing \$12 million budget that also included Center Green Park and the redevelopment of supporting public roads and utilities. Notably, the project was completed on budget and ahead of schedule, showcasing efficient management and execution. The new Yorktown Town Hall officially opened its doors in November 2019.

The new Yorktown Town Hall provides a major upgrade for the town's administrative functions, nearly doubling the space available to most offices compared to the previous facilities. The Yorktown Police Department, housed on the ground floor, now benefits from expanded meeting rooms, offices, and holding cells, significantly enhancing their operational capacity. The building also accommodates the utility offices, the town manager's office, and a formal council meeting space, providing a centralized and functional environment for town governance. Following the success of this project, the Town of Yorktown selected Veridus to continue as Owner's Representative for The Oliver Apartments and the Civic Green adjacent to the Town Hall, further contributing to the community's development and growth.

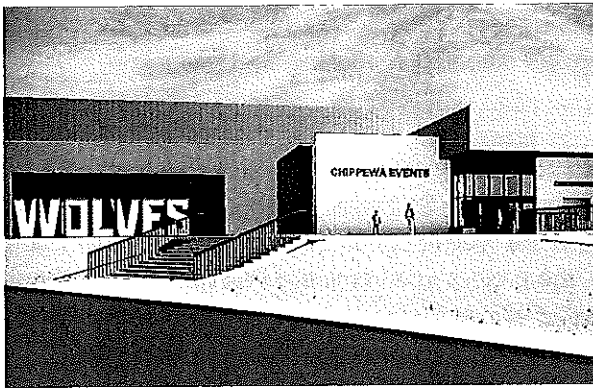


Experience & Qualifications

Project 03

Okemos Public Schools

In late 2022, Okemos Public Schools selected Veridus as their Owner's Representative for a \$275 million bond program in Okemos, Michigan. Utilizing the CMc project delivery method, construction began in June 2023. This initiative involves strategic collaboration with Christman Co. to oversee the construction or renovation, furnishing, and equipping of the following:



- Edgewood Early Childhood Center
- Bennet Woods Elementary
- Cornell Elementary
- Okemos Public Montessori at Central
- Hiawatha Elementary
- Kinawa 5-6 Middle School
- Chippewa 7-8 Middle School
- Okemos High School
- District Administration, Operations & Technology Building
- Wardcliff
- Athletics

The bond program also addresses critical infrastructure needs across the district's eight (8) existing schools. These include technology enhancements, secure vestibules, optimized pickup and drop-off lanes, mechanical system upgrades, and classroom modifications. The projects aim to improve security, alleviate overcrowding, and modernize spaces for athletics, fine arts, and academics.

Veridus also collaborates closely with the Project Architect, Tower Pinkster. Through specific initiatives, Veridus has saved the district nearly \$4,000,000, reinvested into the bond program. These initiatives include the Inflation Reduction Act, Consumer's Energy Rebate, value engineering efforts, energy savings bonds, and efficient furniture delivery methods. Our innovative approach typically leads to cost savings without sacrificing scope and quality.

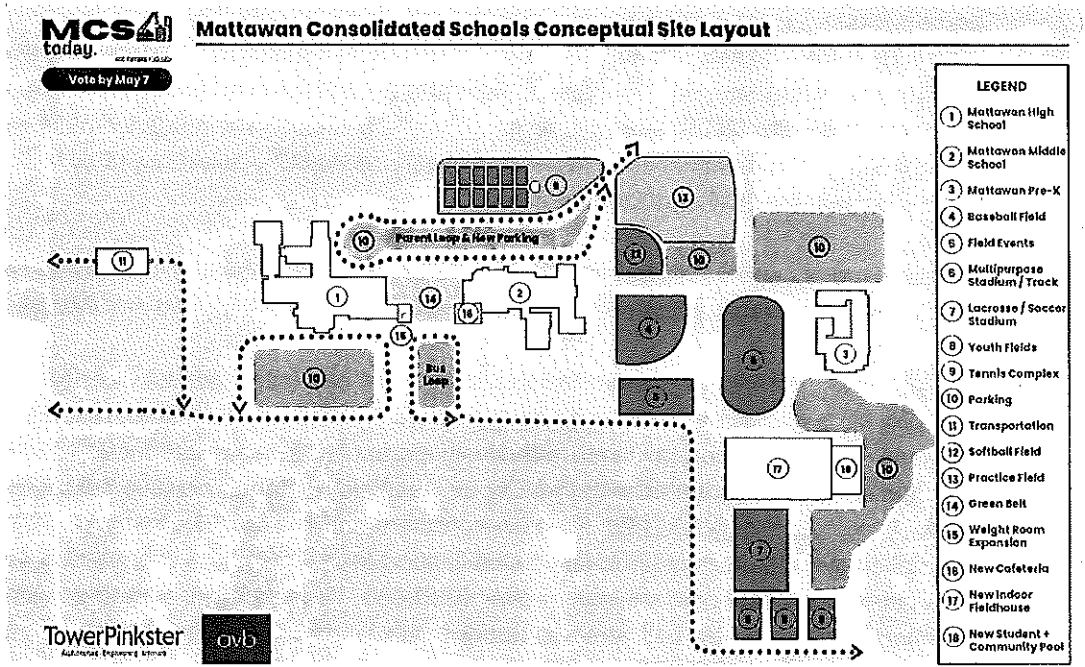
Veridus is currently assisting District Leadership in managing additional facility needs outside the bond program until the new facility director is up to speed. The complex capital project, spanning 600,000 square feet, is scheduled for completion by fall 2030.



Project 04

Mattawan Consolidated Schools

In spring 2024, Mattawan Consolidated Schools selected Veridus as their Owner's Representative for a \$110 million bond program aimed at enhancing the district's infrastructure and facilities in Mattawan, Michigan. The project, with a schedule from June 2023 to Spring 2029, will be executed with Tower Pinkster as the architect and AVB Construction as the constructor, using the CMc delivery method.



The bond program focuses on improving safety, technology, academic spaces, and athletics. Key components include constructing a new 60,000 square-foot field house and a student and community pool. These facilities are designed to provide modern, state-of-the-art environments for students and community members.

To address safety and security, the project will improve traffic management, parking, and replace outdated security equipment. It will also update classroom equipment and science areas, enhance the high school auditorium, and make significant infrastructure improvements such as replacing lockers, bathrooms, ceilings, and lighting. Athletic facilities, including the high school locker rooms, stadium, track, and fields, will be renovated. New construction will include transportation and maintenance buildings, a middle school cafeteria, tennis courts, a field house, and a student/community pool.

This bond program represents a significant investment in the future of the Mattawan Consolidated School District, ensuring a safe, state-of-the-art learning environment and benefiting the wider community.

Experience & Qualifications

Project 05

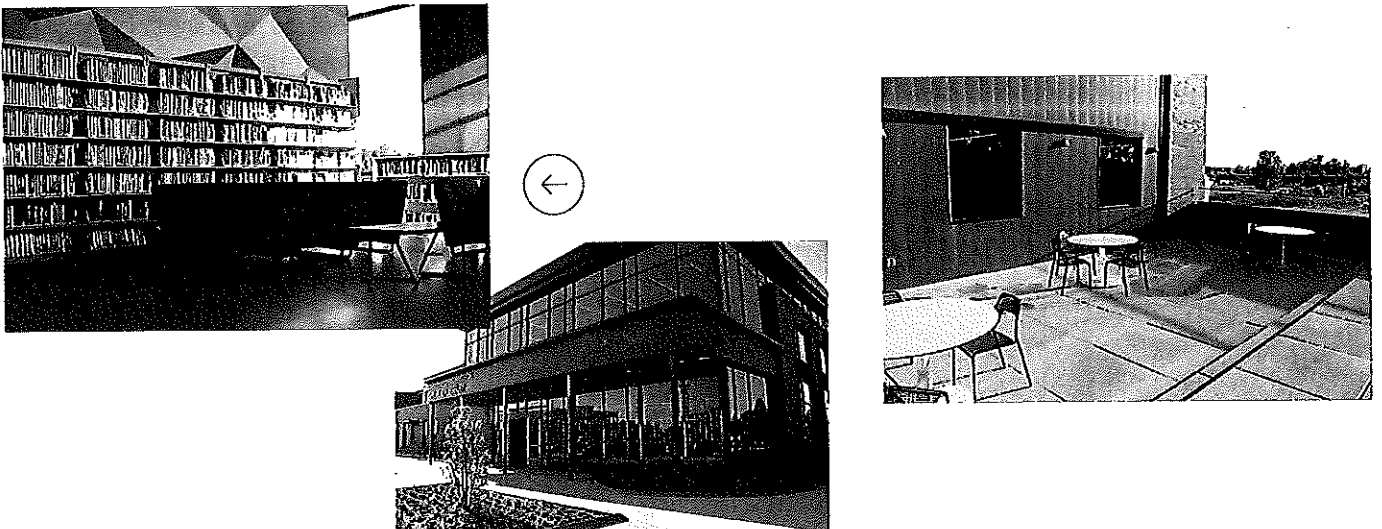
Westfield Washington Public Library

In the Owner's Representative role, Veridus was integral in leading the Westfield Washington Public Library (WWPL) through the evaluation of project delivery methods to determine the most cost-effective approach to the 54,000-square-foot library project. The project, designed by krM Architecture and built by Meyer Najem, adopted the Build-Operate-Transfer (BOT) method, which offered significant advantages in bidder participation and negotiation, resulting in substantial cost savings. Analysis revealed a difference of over \$1 million in bidder engagement between the BOT and CMc processes.

The groundbreaking occurred in November 2022. The original budget was \$16.7 million, with a general obligation bond covering land and construction costs. The township trustee's portion did not exceed \$5.2 million.

Other strategic measures were implemented to enhance the project's financial viability. Collaboration with legal counsel (Ice Miller) resulted in an increased budget of \$3 million by reallocating proceeds from the sale of the existing library without impacting tax rates, effectively expanding funding without additional burden on taxpayers. Veridus also successfully negotiated with the City of Westfield, Indiana, to waive permit fees, further reducing project costs by approximately \$30,000. Proactive problem-solving, such as re-routing sanitary infrastructure and addressing soil challenges through innovative stabilization techniques, not only averted potential delays and expenses but also generated cost savings of over \$300,000. These efforts, combined with initiatives like leveraging city participation through trustee partnership, demonstrate a comprehensive strategy to maximize cost efficiency and community impact for the WWPL project.

The project was completed on time, within the 12-18 month timeline, and opened to the public in early June 2024. The new facility, which is 80% library and 20% administrative space for the Westfield Washington Township, is built on a 3.6-acre property in Westfield, Indiana, and features a range of amenities including an enhanced children's discovery play area, intimate meeting rooms for small groups, event space for up to 125 people, quiet reading nooks throughout the library, a makerspace with a laser cutter and 3D printing, a digital media lab and podcast room, homeschool meeting spaces for classrooms, an on-site coffee shop, and outdoor patio seating.





Our Project

References

West Lafayette City Hall


Erin Easter, City of West Lafayette Mayor


 765-775-5161

 eeaster@westlafayette.in.gov

Yorktown Town Hall & Police Department


Chase Bruton, City of Yorktown Town Manager

 765-759-2203

 cbruton@yorktownindiana.org

Okemos Public Schools


John Hood, Superintendent of Schools


 517-706-5007

 john.hood@okemosk12.net

Mattawan Consolidated School


Pam Stermer, CFO

 269-668-3361

 pstermer@mattawanschools.org

Westfield Washington Public Library

Sheryl Sollars, Executive Director

 317-896-9391

 ssollars@wwpl.lib.in.us

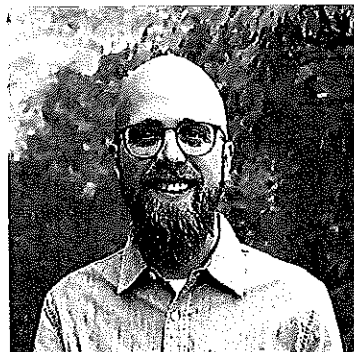
Project Team

We believe the staffing and organization of the project team is critical to its ultimate success. The Veridus Michigan team is made up of professionals known in the industry to present themselves and their work with a high level of expertise and integrity. Where needed and when appropriate, we may partner with other firms who share our culture of excellence and integrity.



Katie Jacobs, AIA, LEED AP
Project Executive

Katie is a registered architect and LEED Accredited Professional with nearly 30 years of industry experience. Prior to joining Veridus, she managed over \$150 million in projects at a major Michigan university, including infrastructure improvements, capital renovations, new buildings, and four major master plans—all delivered on time and within budget. Furthermore, Katie holds a specialty in historic preservation, making her uniquely qualified to lead the City Hall improvements project.



Jon Ackley-Jelinek
Project Manager

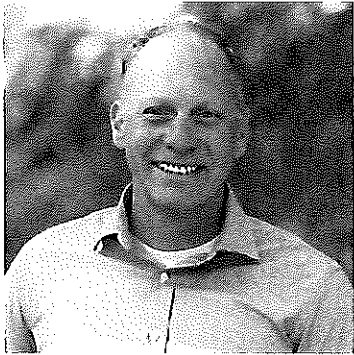
Jon, a graduate of Landscape Architecture from Michigan State University, contributes a multifaceted background to Veridus with extensive experience spanning design, construction, non-profit work, and municipal government. He champions a human-centered approach to problem-solving. Jon is currently involved in Veridus projects at Okemos Public Schools, Mattawan Consolidated Schools, and the City of Nappanee Fire Station. His unwavering dedication to efficient systems and processes enhances the collective impact of the team.



Landon Martin
Director, Veridus Michigan

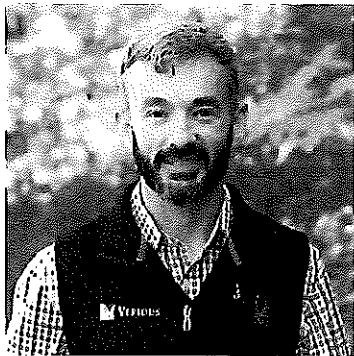
With a substantial portion of his career in the construction industry, Landon most recently served as President of a for-profit social enterprise, facilitating employment for high-risk individuals in construction trades. Since joining Veridus, he has overseen construction-related content and managed communication with key stakeholders for projects including Okemos Public Schools, Mattawan Consolidated School, and the City of Nappanee Fire Station. His experience offers valuable insight into construction, team building, and community engagement.

We typically manage our projects with one primary point of contact to simplify communication for our clients and partners, but we use each of our team members when their expertise is required. This allows us to utilize the varied specialization of our entire team and broaden our knowledge base to better represent our project owners. Principal-level engagement in every project ensures the highest standards of quality and accountability throughout the project.



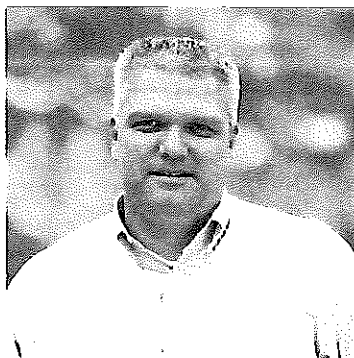
David Rainey, BECxp, CxA+BE
Vice President, Owner's Technical Representation

David joined Veridus in 2012, focusing on advocating for and representing owners across various projects. He has led projects municipal, public safety, K-12, and healthcare sectors, providing high-level leadership for hundreds of projects throughout Indiana and Michigan. His strong construction background enables his engagement in every phase of a project, from schematic design to completion.



Marc Griffith, LEED GA
Vice President

In 2018, Marc joined Veridus after 12 years as a Project Manager in institutional, commercial, and residential construction specializing in mechanical, electrical, and plumbing systems. Marc's ability to develop relationships allows him latitude when navigating challenges with designers, contractors and consultants. Throughout his career, Marc has successfully managed construction projects totaling over \$1 billion, underscoring his expertise and effectiveness in the field. Marc will provide principal-level leadership throughout the project.



Tim Jensen, PE, LEED AP
President / Principal

Tim started Veridus in 2011 to provide comprehensive representation for project owners in the areas of real estate, development and construction. Tim works to connect with partners and leaders across the country. He now leads a team of diverse professionals as market leaders in their fields of Owner's Representation, Civil / Site Development, and Community and Economic Development.



*“With companies, you get “the pitch.” Veridus was not like that—**you get the promise.** There is no doubt in my mind that that’s the kind of relationship that makes that company not just a good investment in getting a project done, but **a good partner in making sure that project is done right.**”*

John Dennis
Former Mayor, West Lafayette, Indiana

On behalf of Veridus Michigan, LLC, I hereby submit this proposal for CITY HALL IMPROVEMENTS PROJECT OWNERS REP for your consideration. The undersigned acknowledges that this proposal is subject to the General Conditions and the General Specifications included in the contract documents. In submitting this proposal, it is understood that the right is reserved by the CITY to reject any and all proposals and waive any irregularities in the proposal process. The CITY may award this contract based on any combination of the total proposal and/or alternates.

Dated and signed at Byron Center State of Michigan

This 19th day of August, 2024.

Landon Martin, Director Veridus Michigan

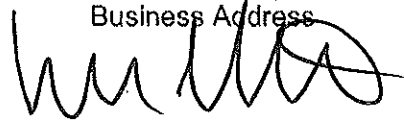
Submitter

Witness:


Jon Ackley-Jelinek

By/s/ 7740 Byron Center Ave SW, Suite 200
Byron Center, MI 49315

Business Address



Signature

Landon Martin

Printed Name

Director

Title

574-238-3851

Telephone Number

lmartin@theveridusgroup.com

E-Mail Address

AFFIDAVIT

In accordance with Section 2-348 of the Owosso city code, the proposal from a business located in Shiawassee County shall be adjusted to reflect a preference. In order for the city to calculate the adjustment, the submitter hereby deposes and states that their business address is registered, and is currently paying real and/or personal property taxes in Shiawassee County at the following address:

Registered business address

The affiant further deposes and states that a sub-contract with a business registered, and paying real and/or personal property taxes in Shiawassee County will be executed for a percentage equal to or greater than twenty-five percent (25%) as stated below:

Business name and address of sub-contractor

Percentage of contract

Date

Authorized signature

Title

Company name

NOT APPLICABLE

SIGNATURE PAGE AND LEGAL STATUS

The undersigned certifies that he is an official legally authorized to bind his firm and to enter into a contract should the city accept this proposal.

Proposal by Veridus Michigan, LLC
(Name of Firm)

Legal status of submitter. Please check the appropriate box and **USE CORRECT LEGAL NAME.**

A. Corporation ; State of Incorporation _____

B. Partnership ; List of names _____

C. DBA ; State full name _____ DBA _____

D. Other ; Explain LLC, taxed as an S-Corp

Signature of Submitter  Title Director
(Authorized Signature)

Printed name Landon Martin

Signature of Submitter _____ Title _____
(Authorized Signature)

Printed name _____

Address 7740 Byron Center Ave SW, Ste 200 City Bryon Center Zip 49315

Telephone () 574-238-3851

Signed this 19th day of August 20 24.

Submitter acknowledges receipt of the following Addenda:

ADDENDUM NO.	SUBMITTER'S INITIALS
_____	_____
_____	_____
_____	_____

NOT APPLICABLE

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
 requester. Do not
 send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<p>1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)</p> <p>Veridus Michigan, LLC</p>	
	<p>2 Business name/disregarded entity name, if different from above.</p>	
	<p>3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.</p> <p><input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate</p> <p><input checked="" type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) P</p> <p><small>Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.</small></p> <p><input type="checkbox"/> Other (see instructions)</p>	<p>4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____</p> <p><i>(Applies to accounts maintained outside the United States.)</i></p>
	<p>3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions. <input type="checkbox"/></p>	
	<p>5 Address (number, street, and apt. or suite no.). See instructions.</p> <p>7740 Bryon Center Ave SW, Suite 200</p>	<p>Requester's name and address (optional)</p>
	<p>6 City, state, and ZIP code</p> <p>Byron Center, MI 49315</p>	
	<p>7 List account number(s) here (optional)</p>	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
or										
Employer identification number										
8	8	-	0	6	4	1	2	7	6	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person

Date **5/8/24**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

PROOF OF INSURANCE

This is to certify that the following endorsement is part of the policy(s) described below:

NAMED INSURED (CONTRACTOR)

Veridus Michigan, LLC
7740 Byron Center Ave SW
Suite 200
Byron Center, MI 49315

COMPANIES AFFORDING COVERAGE

- A. The Hartford Insurance Companies
- B.
- C.

It is hereby understood and agreed that the city of Owosso, its city council and each member thereof and every officer and employee of the city shall be named as joint and several assureds with respect to claims arising out of the following project:

Owosso City Hall Improvements

It is further agreed that the following indemnity agreement between the city of Owosso and the named insured is covered under this policy: Contractor agrees to indemnify, hold harmless and defend city, its city council and each member thereof and every officer and employee of city from any and all liability or financial loss resulting from any suits, claims, losses or actions brought against and from all costs and expenses of litigation brought against city, its city council and each member thereof and any officer or employee of city which results directly or indirectly from the wrongful or negligent actions of contractor's officers, employees, agents or others employed by Contractor while engaged by contractor in the (performance of this agreement) construction of this project.

It is further agreed that the inclusion of more than one assured shall not operate to increase the limit of the company's liability and that the insurer waives any right on contribution with insurance which may be available to the city of Owosso.

The contractor, or any of their subcontractors, shall not commence work under this contract until they have attained the insurance required below, and shall keep such insurance in force during the entire life of this contract. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan and acceptable to the city of Owosso. The requirements below should not be interpreted to limit the liability of the Contractor. All deductibles and SIR's are the responsibility of the Contractor.

The Contractor shall procure and maintain the following insurance coverage:

1. **Worker's Compensation Insurance** including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.
2. **Commercial General Liability Insurance** on an "Occurrence Basis" with limits of liability not less than \$1,000,000 per occurrence and aggregate Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations, (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included.
3. **Automobile Liability** including Michigan No-Fault Coverages, with limits of liability not less than \$1,000,000 per occurrence, combined single limit for Bodily Injury, and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.
4. **Additional Insured:** Commercial General Liability and Automobile Liability, as described above, shall include an endorsement stating the following shall be **Additional Insureds:** City of Owosso, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming City of Owosso as additional insured, coverage afforded is considered to be primary and any other insurance the city of Owosso may have in effect shall be considered secondary and/or excess.
5. **Cancellation Notice:** All policies, as described above, shall include an endorsement stating that it is understood and agreed that a Ten (10) days' notice for non-payment of premium is required and a Thirty (30) days' notice is required for Non-Renewal, Reduction, and/or Material Change, shall be sent to: City of Owosso, Proposal Coordinator, 301 W. Main Street, Owosso, Michigan 48867.
6. **Proof of Insurance Coverage:** The Contractor shall provide the city of Owosso, at the time that the contracts are returned by him/her for execution, a Certificate of Insurance as well as the required endorsements. In lieu of required

endorsements, if applicable, a copy of the policy sections where coverage is provided for additional insured and cancellation notice would be acceptable. Copies or certified copies of all policies mentioned above shall be furnished, if so requested.

If any of the above coverages expire during the term of this contract, the Contractor shall deliver renewal certificates and endorsements to the city of Owosso at least ten (10) days prior to the expiration date.

Please include a copy of insurance declaration verifying amounts of coverage. The verification of insurance is not an insurance policy and does not amend, extend, or alter the coverage afforded by the policies listed herein. Notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate or verification of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions, and conditions of such policies.

DATE 8/19/2024

BY Christine Gonzalez
Authorized Insurance Agent

AGENCY Conner Insurance

TITLE Senior Account Manager

ADDRESS 8445 Keystone Crossing Blvd , Ste 200
Indianapolis, IN 46240



VERIGRO-01

CGONZALEZ

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
8/19/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Conner Insurance Inc, 8446 Keystone Crossing Suite 200 Indianapolis, IN 46240	CONTACT NAME:	
	PHONE (A/C, No, Ext): (317) 808-7711	FAX (A/C, No):
	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: The Hartford	NAIC # 29424
	INSURER B: Arch Excess & Surplus Lines	
INSURED Veridus Group, Inc. 6280 N. Shadeland Avenue, Ste A Indianapolis, IN 46220	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

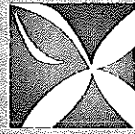
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			36SBAAV5WJX	1/11/2024	1/11/2025	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			36UECAG0657	1/11/2024	1/11/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			36SBAAV5WJX	1/11/2024	1/11/2025	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	36WECAV5WTP	1/11/2024	1/11/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Commercial Property			36SBAAV5WJX	1/11/2024	1/11/2025	Deductible 1,000
B	Errors & Omissions			PAAEP0141403	6/30/2024	6/30/2025	Errors & Omissions 1,000,000

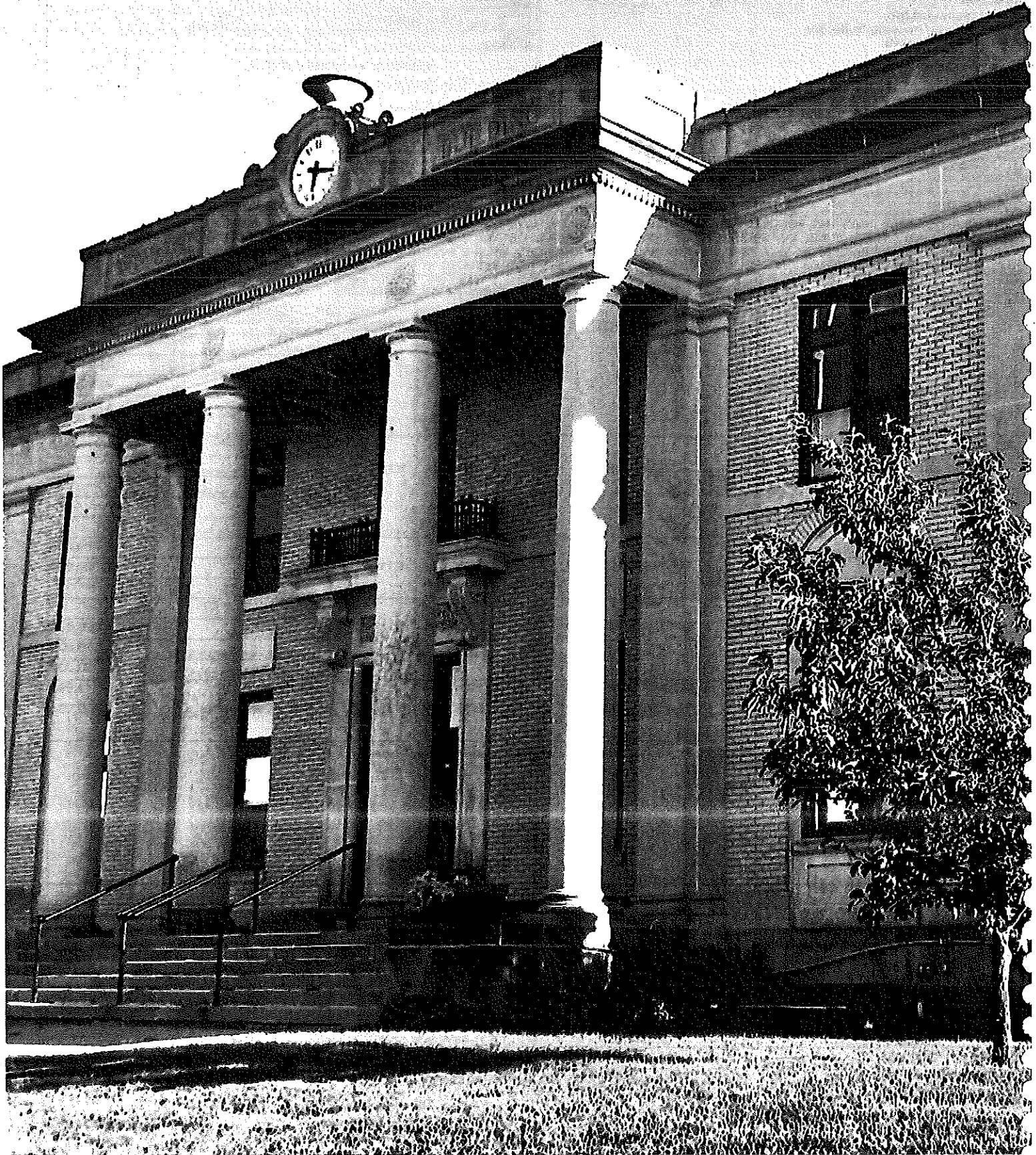
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 RE: City Hall Improvements Project Owner's Rep RFP

CERTIFICATE HOLDER City of Owosso 301 W Main Street Owosso, MI 48867	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

© 2024 Veridus Group, Inc.



VERIDUS
GROUP



OWNER'S REPRESENTATION/CONSULTING AGREEMENT

Owosso City Hall Rehabilitation Project

This agreement ("Agreement") is hereby incorporated into the agreement dated September 16, 2024 by and Between the City of Owosso, whose address is 301 W Main St, Owosso, MI 48867("Client"), AND the Veridus Michigan, LLC., whose address is 7740 Byron Center Ave. SW, Byron Center, MI 49513. ("Veridus", "Owners Representative" or "Consultant")

Whereas the Client believes it to be in their best interest after a Quality Based Selection (QBS) process for Veridus to function as the Client's Representative in the Owosso City Hall Rehabilitation Project; and,

Whereas Veridus has the knowledge, contacts and expertise to provide the required services, and,

Whereas the Client is in need of the various services requested, the parties hereby agree as follows:

- 1. Owners Representation/Consulting Services.** The Client hereby employs Veridus to perform the following services in accordance with the terms and conditions set forth in this Agreement: Veridus will consult with the Client concerning matters relating to the negotiation, design, management and construction of the Client's project(s), or those projects which include public subsidies, and generally any matter arising out of the project(s). A general Scope of Work which may be provided to the Client is included in the original proposal and attached as Exhibit "A". It is understood that the Client may have contracted some of such services with others under separate contracts.
- 2. Project(s).** The Project(s) for which Veridus shall function as the Owner's Representative or Consultant will include the Owosso City Hall Rehabilitation Project, subject to the other terms of this Agreement.
- 3. Terms of Agreement.** This Agreement will begin on the date of this Agreement and will end upon completion of the project(s) currently expected in March 31, 2026. Either party may cancel this Agreement pursuant to the terms of Paragraph 13 below by notice to the other party in writing, by certified mail or personal delivery. The term of this Agreement may be extended at the consent of both parties within 3 months of the end date and will be subject to standard and customary rate increases. The Fee(s) for this service are outlined in Exhibit B.
- 4. Time Devoted by Veridus.** In order to fulfill the obligations under this contract, Veridus will spend the time required to complete the duties and scope of work for the project. The particular amount of time may vary from day to day or week to week.
- 5. Place Where Services Will Be Rendered.** Veridus will perform most services in accordance with this contract at a location of Veridus' discretion. In addition, Veridus will perform services on the telephone and at such other places as necessary to perform these services in accordance with this Agreement. Veridus will be on site or in the City of Owosso as the duties require.
- 6. Payment to Veridus.** Veridus will be paid monthly per the Fee structure as identified in Exhibit "B". Veridus will submit a statement (usually no later than by the 10th day of the following month) setting forth the services rendered, and the Client will pay Veridus the amount due as indicated by the statement submitted by Veridus within thirty (30) days of receipt of said statement.

- 7. Independent Contractor.** Both the Client and Veridus agree that Veridus will be paid as an independent contractor in the performance of the duties required by this Agreement. Accordingly, Veridus shall be responsible for payment of all taxes including Federal, State and Local taxes arising out of Veridus' activities in accordance with this contract, including by way of illustration, but not limitation, Federal and State income tax, Social Security tax, Unemployment Insurance taxes, and any other taxes or business license fees as required.
- 8. Confidential Information.** Veridus agrees that any information received by Veridus during any furtherance of Veridus' obligations in accordance with this Agreement, which concerns the personal, financial or other affairs of the Client will be treated by Veridus in full confidence and will not be revealed to any other persons, firms or organizations without prior authorization from the Client.
- 9. Employment of Others.** The Client may from time to time request that Veridus arrange for the services of others. All costs to Veridus for those services will be paid by the Client but in no event shall Veridus contract with others without the prior authorization of the Client. Hourly rates for these additional services will be determined at the time the service is required and agreed to by both parties. In the event Veridus needs to hire additional employees to accommodate the workload, the personnel assigned to the Client will be agreed to by both parties in writing. In the event Client engages or requests for Veridus to engage the services of a third party in connection with work on the project, Client shall ensure that such third party names Veridus as an additional insured on its liability insurance policies and obtains waivers of subrogation related to such policies.

 - 9.01** The sealed bid process – as required by the Client’s purchasing policies and ordinance – will be utilized to govern the selection of contractors for the components of the project to be completed.
 - 9.02** The Client reserves the right to alter the scope of work as its budget allows.
 - 9.03** The overall budget for this project is outlined in Client’s 2024-2025 adopted budget.
- 10. Liability.** Veridus shall not be liable for any consequences resulting from the Client’s consultation with other people or companies regarding matters relating to the negotiation, design, management and construction of the Client’s project. Nor, shall Veridus be liable for the work or any consequence from the work of any third party who works on the project. Client shall indemnify, defend, and hold harmless Owner’s Representative in any matter related to, arising out of, or resulting from: (a) any failure of Client, its agents, employees, or contractors to perform any of its obligations under this Agreement or under related third-party contracts as and when required; (b) any negligence, fraud, or misconduct of Client, its agents, employees, or contractors; (c) any injury or damage to property, or injury to or death of persons caused by the acts or omissions of Client or its agents, employees, or contractors; (d) any errors or omissions of third parties who have been engaged by Client to work on the project or who have been engaged by Veridus at the Client’s request; or (e) any other liability or cost incurred by Veridus while acting on Client’s behalf (except to the extent due to Veridus’ willful act or omission in contravention of a written direction of the Client). The rights of Owner’s Representative under this Section shall inure to the benefit of any and all of Owner’s Representative’s officers, directors, employees, agents and representatives, and to the benefit of any and all persons or legal entities which are affiliates of Owner’s Representative and who are, could be or are alleged to be, liable for the obligations of Owner’s Representative. In exchange for the foregoing indemnification by Client, Veridus agrees to cooperate with the Client on any threatened or pending litigation or any such claim against the Client or Veridus.

- 11. Insurance.** Veridus will carry a general liability policy in the amount of Two Million Dollars (\$2,000,000.00) which policy shall name the Client as an additional named insured. Additionally, Veridus shall maintain a Two Million Dollar (\$2,000,000.00) umbrella policy. Additionally, Veridus will maintain a policy which contains provisions for Professional Services and Errors and Omissions coverage. Upon request, Veridus will supply the Client with a copy of the policies within thirty (30) days of the date of this Agreement.
- 12. Expenses.** The Client shall reimburse Veridus for expenses incurred by Veridus in the performance of the services required by the Agreement. Any special equipment required for the project shall be expensed and become the property of the Client upon completion of the project. Veridus will not purchase or lease any such equipment without the Client's written authorization. Veridus shall be entitled to reimbursement for all other expenses incurred provided that Veridus first obtains the Client's written permission for said expenses.
- 13. Termination.** This Agreement shall terminate upon the occurrence of any of the following events:
- 13.01** If the principal of Veridus dies during the term of this contract, the contract shall be deemed to be terminated as of the end of the month in which the principal dies and the Client shall pay to Veridus the compensation due up to the end of the month in which the principal dies.
 - 13.02** Veridus may terminate the contract at any time upon thirty (30) days-notice to the Client and the Client shall pay Veridus the compensation up to the date of termination.
 - 13.03** The Client may terminate this contract for any reason after giving thirty (30) days-notice to Veridus advising them of the reasons for the proposed termination. The Client shall pay Veridus compensation up to the date of termination.
 - 13.04** The Client may terminate this contract in the event the principal of Veridus becomes incapacitated or incompetent by reason of insanity, sickness or injury so as to be unable to perform substantially all of the duties hereunder for any continuous period of six (6) months.
- 14. Remedies.** The Client and Veridus agree that any breach or evasion of any terms of this Agreement by either party hereto will result in immediate and irreparable injury to the other party and will authorize recourse to an injunction and/or specific performance as well as all other legal or equitable remedies to which such injured party may be entitled hereto.
- 15. Attorney Fees.** In the event of a breach of this Agreement, each party shall be responsible for its own attorney fees and any other reasonable costs incurred in seeking a remedy for the breach, whether through litigation or non-litigation processes.
- 16. Modification.** No modification or amendment of this Agreement or any covenant, condition or limitation herein contained shall be valid unless in writing and duly executed by the party to be charged herewith. Unless otherwise stated, the modification or amendment, will not affect any past obligations under this Agreement. No evidence of any modification or amendment shall be offered or received in evidence in any proceeding between the parties hereto arising out of or affecting this Agreement or the rights or obligation of the parties hereto unless such modifications or amendment is in writing and duly executed as required herein. The parties Agree that emails bearing the name of the authorized representative of either the Client or Veridus will constitute a signed modification.

17. Waiver. The failure to enforce any provision or obligation under this Agreement by the Client or Veridus shall not constitute a waiver thereof or serve as a bar to the subsequent enforcement of such provision or obligation of any other provision or obligation under this Agreement.

18. Severability. If any provision in this Agreement shall for any reason be determined to be invalid or unenforceable, the balance of such provision and the remaining provision of this Agreement shall nevertheless continue to be valid and enforceable as though the invalid or unenforceable provision has not been a part hereof.

--Signatures Below--

Veridus Michigan, LLC. by:

Name

City of Owosso, by: Mayor

Name: Robert J Tiech

City of Owosso, by: City Clerk

Name: Amy K Kirkland

EXHIBIT A

Scope of Services

Veridus Group, Inc. offers a full range of services to assist our clients in all phases of project delivery, as outlined below. However, we acknowledge that many of these will not be required for the work scope outlined in the RFP. For the City of Owosso City Hall project, we will work directly with you and your stakeholders to determine how to best leverage our expertise to meet your specific needs and guarantee the success of the project.

Pre-Construction Services

1. Work with Owner, architect/engineer (A/E) and constructor to develop/confirm project development schedule.
2. Work with Owner, A/E and constructor to develop overall pro-forma budget including breakout of construction and non-construction costs and soft costs including all misc. fees known.
3. Work with A/E and constructor throughout schematic design phase to validate or revise the project schedule and budget.
4. Attend, participate and document periodic design meetings.
5. Review and comment on plans and specifications as they are developed.
6. Perform a Safety and Security Analysis through a CPTED review (Crime Prevention Through Environmental Design).
7. Recommend design and construction alternatives.
8. Lead the value engineering discussions with A/E and constructor to determine most viable and economic solutions.
9. Analyze exploratory demolition and other site information to determine full scope of work.
10. Assist in the coordination of the design and design review process.
12. Assist with bidding and selection.
13. Review bidding documentation to confirm compliance with state and local statutes.
14. Analyze and provide opinion on cost estimates.
15. Communicate critical information to the appropriate Owner/staff personnel and receive feedback for the design team.
16. Communicate information to and from the design team.
17. Facilitate coordination between departments and leadership as required.
18. Provide weekly updates to the Owner on pending action items.
19. Work with Owner's staff on communicating important information and updates.
20. Attend monthly public meetings and make presentations as required by the team and Owner.
21. Facilitate the procurement of services outside of A/E and constructor if required.
22. Real Estate services (If needed) can be performed by our licensed staff.

Construction Period Services

1. Assist Owner with internal and external communications to keep all stakeholders well informed regarding project status and any impacts to operations.
2. Coordinate with the A/E and the constructor to ensure all contractual requirements are met.
3. Attend site meetings at least weekly and represent the Owner at these meetings, and prepare complete and accurate minutes for such meetings.
4. Tour the construction sites with the constructor and Owner at least once per week to observe the progress and quality of construction.
5. Participate in conferences and render advice and assistance to Owner in order to develop economic, efficient and desirable design, development and construction procedures.

6. Review and render advice to Owner concerning product samples and specifications provided to Owner by contractors, subcontractors and material suppliers for use at the Project.
7. Receive suggestions and/or recommendations from which the team could improve the Project or diminish construction time or costs.
8. Review and track all necessary conditional and unconditional lien releases and waivers and keep Owner informed of the status of all liens.
9. Review all change orders issued by constructor regarding the Project and render advice to the Owner about the form and content of such change orders in relation to the plans, specifications and the contract documents.
10. Monitor the schedule and budget with relation to the requested change orders and prepare schedule and/or cost recovery plans to keep the project on budget and schedule.
11. Review and make recommendations on all payment requests and applications pursuant to the contract documents, architect's agreements, or other consultants' agreements related to the Project.
12. Identify possible payment defaults on the part of contractors, subcontractors, material suppliers or any party who may have lien rights against the Project.
13. Perform periodic construction observation visits of the Project at least once a week, or as deemed necessary, to verify: (i) that the materials and labor being furnished are according to the plans, specifications and contract documents, (ii) that the work being billed for in each payment request is completed in accordance to the plans, specifications and contract documents, (iii) that the contractor's time schedule is being maintained as it relates to the construction contract, and (iv) that the costs are in line with the Owner's budget.
14. Assist Owner and A/E in the preparation of punch lists for the Project, coordinate and assist Owner in scheduling the completion of all such corrective work, and participate in all inspections.
15. Monitor schedule and budget and provide regular updates to involved parties.
16. Facilitate coordination between departments, leadership and design and construction teams.
17. Provide weekly updates to Owner on pending action items.
18. Facilitate procurement of services outside of A/E and constructor, including design-build opportunities, as required.
19. Develop a Facility Management Plan (FMP) to document the proper maintenance of the facility.
20. Conduct the "Last Mile" program and ensure the completion of all Architect and Owner related punch list items are completed in a timely manner.

Post-Construction

Services

1. Assemble documentation for operations and maintenance manuals, as-built documents to include in a final digital project manual and incorporate into the FMP.
2. Participate and coordinate the commissioning of the MEP and other aspects of the facility.
3. Assist in the grand opening/ribbon cutting planning and execution.
4. Assist in the move-in and occupation of the new building to ensure end-users understand the space.
5. Participate in a meeting with facility management personnel to review the FMP and building operations.
6. Address critical warranty issues as they arise during the 12-month warranty period.
7. Perform the warranty walk-through and punch list 11 months after substantial completion and make notification to the constructor of any outstanding warranty issues.

EXHIBIT B

Proposed Fee

We approach each project with careful consideration of our proposed fees to ensure we provide value to our clients without imposing undue burdens on the project budget. While we acknowledge the RFP's request for a percentage fee, we believe this approach may not align best with the City's objectives.

Our policy is not to charge a percentage of construction costs, as we consider it unfair to profit from necessary change orders. Following our walkthrough of City Hall on August 14, 2024, and subsequent discussions with the City Manager, we recommend that the City engage Veridus in a consultative capacity. Our primary role would consist of working closely with the appropriate City officials to assemble the best team(s) to complete the designated work. Utilizing our expertise in delivering complex public projects, our team would help prioritize the needs within City Hall and ensure that work is completed on time and on budget. Additionally, our role would involve reviewing the building's existing systems and infrastructure, defining individual projects, assigning budget numbers, and developing an implementation schedule and team to achieve your goals within the allocated budget. We propose to work on an hourly basis, with the following hourly, not-to-exceed fee:

\$50,000

This calculation is based on the following assumptions:

- The hourly rates on the next page will be valid for one year from the date of project award, at which time the fee(s) can be renegotiated.
- Multiple Veridus staff will participate in some capacity on the project.
- The anticipated total project budget is \$670,000.
- Upon award of the project, Veridus will work closely with Owosso leadership to define the exact scope of service.

In addition to the not-to-exceed fee, we recommend that a total allowance of **\$8,000** be set aside for reimbursable expenses, as defined below.

Reimbursable Expenses

The following expenses *will* be considered reimbursable and *will* be invoiced at their direct cost on monthly invoices:

- Overnight postage, certified mail, and delivery services
- Reproduction services for plans and specifications
- Permit or applications fees as paid by Veridus
- Project-related mileage at the current federal rate

Owner's Representative
Standard Hourly Rates - 2024

Classification	Rate/Hour
(1) Principal / President / Vice President	\$215
(2) Director	\$200
(3) Project Executive	\$190
(4) Project Manager	\$175
(5) Administrative	\$100

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
Bank 1 GENERAL FUND (POOLED CASH)					
08/02/2024	10776 (A)	ABSOPURE WATER COMPANY LLC	ABSOPURE WATER COMPANY LLC	FYE6-30-2025 WATER FOR LAB USE ONLY.	150.95
08/02/2024	10777 (A)	AIS CONSTRUCTION EQUIPMENT	AIS CONSTRUCTION EQUIPMENT	BLADE FOR #370C	1,233.57
08/02/2024	10778 (A)	ALS LABORATORY GROUP	ALS LABORATORY GROUP	JULY 2024 WWTP MONITORING ANALYSES	766.00
08/02/2024	10779 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	JULY 2024 MONTHLY PURCHASES	30.97
08/02/2024	10780 (A)	BELL EQUIPMENT - MACQUEEN	BELL EQUIPMENT - MACQUEEN	SWEEPER PARTS #442	404.31
08/02/2024	10781 (A)	BROOKS INNOVATIVE GRAPHICS	BROOKS INNOVATIVE GRAPHICS	DOT PRE-TRIP BOOKS	496.00
			BROOKS INNOVATIVE GRAPHICS	DECALS	432.00
					<u>928.00</u>
08/02/2024	10782 (A)	BRUCKMAN'S MOVING & STORAGE	SEBRUCKMAN'S MOVING & STORAGE	SEDDA MONTHLY STORAGE JULY 2024 - JUNE	200.00
			BRUCKMAN'S MOVING & STORAGE	SEDDA MONTHLY STORAGE JULY 2024 - JUNE	200.00
					<u>400.00</u>
08/02/2024	10783 (A)	C & S MOTORS INC	C & S MOTORS INC	EMERGENCY REPAIRS OF WWTP DUMP TRUCK	19,468.59
08/02/2024	10784 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	HEADSET FOR IT	268.00
08/02/2024	10785 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
08/02/2024	10786 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	GOULD HOUSE ACCOUNT # 100095912356	64.68
			CONSUMERS ENERGY	GOULD HOUSE ACCOUNT # 100095912356	82.24
					<u>146.92</u>
08/02/2024	10787 (A)	DELL MARKETING LP	DELL MARKETING LP	LAPTOP FOR CURWOOD CASTLE	1,119.68
08/02/2024	10788 (A)	DORNBOS SIGN INC	DORNBOS SIGN INC	SIGN ORDER	994.05
08/02/2024	10789 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	INSTALL DECALS ON OPD# 2310	195.00
08/02/2024	10790 (A)	F.D. LAKE MACHINERY COMPANY	F.D. LAKE MACHINERY COMPANY	RIGGING EQUIPMENT INSPECTION	275.00
08/02/2024	10791 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WWTP PHASE 1 PREENGINEERING WORK (CW	1,313.26
			FISHBECK, THOMPSON, CARR & HUE	ENGINEERING SERVICES FOR WWTP SOLIDS	1,060.00
					<u>2,373.26</u>
08/02/2024	10792 (A)	FLEIS & VANDENBRINK ENGINEERIN	FLEIS & VANDENBRINK ENGINEERIN	ENGINEERING - CIS TRAIL CONNECTION F	16,641.00
			FLEIS & VANDENBRINK ENGINEERIN	ENGINEERING - CIS TRAIL CONNECTION F	10,972.00
					<u>27,613.00</u>
08/02/2024	10793 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	LIME FOR WTP FYE6-30-2025	8,884.89
			GRAYMONT WESTERN LIME INC	LIME FOR WTP FYE6-30-2025	8,790.39
					<u>17,675.28</u>
08/02/2024	10794 (A)	GROUP RESOURCES	GROUP RESOURCES	AUGUST 2024 FSA ADMIN	100.00
08/02/2024	10795 (A)	HYDROTEX PARTNERS, LTD	HYDROTEX PARTNERS, LTD	GREASE FOR DPW FLEET	767.56
08/02/2024	10796 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL	5,932.00
08/02/2024	10797 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE BWL FYE6-30-2024	7,847.37
08/02/2024	10798 (A)	JESSICA UNANGST	JESSICA UNANGST	REIMBURSEMENT FOR JANE HUNT'S RETIRE	50.00
08/02/2024	10799 (A)	JON HARRIS	JON HARRIS	ELECTRICAL INSPECTIONS & INSURANCE C	765.88
			JON HARRIS	ELECTRICAL PLAN REVIEWS	600.00
					<u>1,365.88</u>
08/02/2024	10800 (A)	LOGICALIS INC	LOGICALIS INC	DUO 12 MONTH RENEWAL	1,296.00
			LOGICALIS INC	CISCO SMARTNET WARRANTY RENEWAL FOR	6,122.99
					<u>6,122.99</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
					7,418.99
08/02/2024	10801 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	SPLASH PAD GFCI REPLACEMENT	219.44
08/02/2024	10802 (A)	MARK BOOTH	MARK BOOTH	MECHANICAL & PLUMBING INSPECTIONS	1,560.00
08/02/2024	10803 (A)	MEMORIAL HEALTHCARE WELLNESS	MEMORIAL HEALTHCARE WELLNESS	JULY - AUGUST MEMBERSHIP FEE	214.00
08/02/2024	10804 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	FYE 6/30/2025 WATER TESTS AND LSLR W	240.00
			MERIT LABORATORIES INC	FYE 6/30/2025 WATER TESTS AND LSLR W	48.00
			MERIT LABORATORIES INC	FYE 6/30/2025 WATER TESTS AND LSLR W	48.00
			MERIT LABORATORIES INC	JULY IPP ANALYSES	40.00
					<u>376.00</u>
08/02/2024	10805 (A)	MID MICHIGAN EMERGENCY EQUIP	MID MICHIGAN EMERGENCY EQUIP	OUTFITTING OF OPD CAR #2409 VIN 6505	13,712.14
08/02/2024	10806 (A)	MUNICIPAL EMPLOYEES RETIREMEN	MUNICIPAL EMPLOYEES RETIREMEN	EMPLOYER CONTRIBUTIONS	75,879.50
08/02/2024	10807 (A)	MUNICIPAL SUPPLY CO.	MUNICIPAL SUPPLY CO.	6' FIRE HYDRANT	3,415.86
08/02/2024	10808 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE AUG. 2024	936.06
08/02/2024	10809 (A)	NCL OF WISCONSIN INC	NCL OF WISCONSIN INC	LAB SUPPLIES	370.97
08/02/2024	10810 (A)	PETERSON'S LANDSCAPING	PETERSON'S LANDSCAPING	FOUNTAIN PARK LANDSCAPING	440.00
08/02/2024	10811 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM - AUGUST 2	103,234.31
08/02/2024	10812 (A)	PVS TECHNOLOGIES, INC.	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE PER LANSING BOARD OF	9,693.09
08/02/2024	10813 (A)	QUADIENT FINANCE USA INC	QUADIENT FINANCE USA INC	POSTAGE USED MAY & JUNE 2024	2,000.00
08/02/2024	10814 (A)	REPUBLIC SERVICES INC	REPUBLIC SERVICES INC	REFUSE SERVICE 7/1/23-6/30/24 PER BI	593.93
08/02/2024	10815 (A)	S & P GLOBAL RATINGS	S & P GLOBAL RATINGS	CREDIT RATING (DWRP 7497.01 & CWRP 5	15,750.00
08/02/2024	10816 (A)	S L H METALS INC	S L H METALS INC	PART FOR STAIR CHAIR COMPARTMENT FOF	50.00
08/02/2024	10817 (A)	SAFETY-KLEEN SYSTEMS INC	SAFETY-KLEEN SYSTEMS INC	FYE6-30-2025 WWTP-QUARTERLY REPLACE/	366.46
08/02/2024	10818 (A)	SLC METER LLC	SLC METER LLC	BADGER-BM-E3-POLY-CF 3/4"	2,570.59
08/02/2024	10819 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE LIFE INSURANCE	6,205.88
08/02/2024	10820 (A)	STAPLES BUSINESS CREDIT	STAPLES BUSINESS CREDIT	JUNE 2024 MONTHLY PURCHASES	166.46
			STAPLES BUSINESS CREDIT	JULY 2024 MONTHLY PURCHASES	312.08
					<u>478.54</u>
08/02/2024	10821 (A)	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	ACCOUNT # 308664 CONTRACT # 975-8217	134,498.40
08/02/2024	10822 (A)	TELEFLEX LLC	TELEFLEX LLC	EMS SUPPLIES - CREDIT # 97330840	292.50
08/02/2024	10823 (A)	THE SHERWIN-WILLIAMS CO.	THE SHERWIN-WILLIAMS CO.	PLASTIC FOR LINING DUMP TRUCK	68.28
			THE SHERWIN-WILLIAMS CO.	EPOXY PAINT AND PRIMER FOR GUARDRAIL	106.98
					<u>175.26</u>
08/02/2024	10824 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP - SHORT PAYMENT DU	23.63
			UNITED PARCEL SERVICE	SHIPPING FOR WWTP & IT	16.99
			UNITED PARCEL SERVICE	SHIPPING FOR WWTP	11.98
					<u>52.60</u>
08/02/2024	10825 (A)	USA BLUE BOOK	USA BLUE BOOK	H2S CHART RECORDER AND ACCESSORIES	46.39
08/02/2024	10826 (A)	VERIZON WIRELESS	VERIZON WIRELESS	M2M CELLULAR CHARGES	125.20
08/02/2024	10827 (A)	VWR INTERNATIONAL INC	VWR INTERNATIONAL INC	MASTERFLEX TUBING	199.80
08/02/2024	10828 (A)	WEB ASCENDER	WEB ASCENDER	QUARTERLY HOSTING FOR CITY'S WEBSITE	185.00
			WEB ASCENDER	QUARTERLY HOSTING FOR CITY'S WEBSITE	185.00
					<u>370.00</u>
08/02/2024	10829 (A)	WOODBURY LAWN & SNOW SERVICES,	WOODBURY LAWN & SNOW SERVICES,	2024 PRIVATE PROPERTY MOWING CONTRAC	380.00
08/02/2024	10830 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	17.00
08/16/2024	10831 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	AUGUST 2024 PURCHASES	43.73
			AMAZON CAPITAL SERVICES	JULY 2024 MONTHLY PURCHASES	27.90
			AMAZON CAPITAL SERVICES	JULY 2024 MONTHLY PURCHASES	222.61

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
			AMAZON CAPITAL SERVICES	JULY 2024 MONTHLY PURCHASES	387.60
					<u>681.84</u>
08/16/2024	10832 (A)	APEX EXCAVATING & UNDERGROUND	APEX EXCAVATING & UNDERGROUND	WOODLAND TRAILS SANITARY SEWER REPAI	68,245.42
08/16/2024	10833 (A)	B S & A SOFTWARE	B S & A SOFTWARE	ANNUAL SERVICE/SUPPORT FEE AUG 2024	30,636.00
08/16/2024	10834 (A)	BEAVER RESEARCH COMPANY	BEAVER RESEARCH COMPANY	SHOP SOAP	204.26
08/16/2024	10835 (A)	BELL EQUIPMENT - MACQUEEN	BELL EQUIPMENT - MACQUEEN	#442 PARTS	215.99
08/16/2024	10836 (A)	BIOTRAID ENVIRONMENTAL INC	BIOTRAID ENVIRONMENTAL INC	VAPORDOX SOLUTION	274.56
08/16/2024	10837 (A)	BODMAN PLC	BODMAN PLC	POLC- PATROL GRIEVANCE ARBITRATION F	980.00
08/16/2024	10838 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
08/16/2024	10839 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	SAFETY VEST FOR OPD OFFICER K. PETTI	1,001.00
08/16/2024	10840 (A)	CONSUMERS ENERGY	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS	64,119.21
08/16/2024	10841 (A)	CURB APPEAL PROPERTY MAINTENAN	CURB APPEAL PROPERTY MAINTENAN	2024 NEP GRANT	11,147.00
08/16/2024	10842 (A)	DALTON ELEVATOR LLC	DALTON ELEVATOR LLC	FYE6-30-2025 CYLINDER RENTAL/OXYGEN/	370.76
08/16/2024	10843 (A)	DELL MARKETING LP	DELL MARKETING LP	DELL REPLACEMENT BATTERIES FOR RUGGE	166.48
			DELL MARKETING LP	DELL LAPTOP FOR DDA DIRECTOR - LABTC	1,874.80
					<u>2,041.28</u>
08/16/2024	10844 (A)	DICKINSON WRIGHT PLLC	DICKINSON WRIGHT PLLC	BOND COUNSEL FOR DWRF7497.01 AND CWF	24,900.00
08/16/2024	10845 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	OPD BUILDING - WINDOW TINT INSTALL &	605.00
			EDWARDS SIGN & SCREEN PRINTING	EMBROIDERING FOR OFD JACKET	12.50
			EDWARDS SIGN & SCREEN PRINTING	UNIFORM SHIRTS FOR OFD	219.00
					<u>836.50</u>
08/16/2024	10846 (A)	EPS SECURITY	EPS SECURITY	CURWOOD CASTLE MONITORING	68.85
			EPS SECURITY	PAYMASTER BUILDING MONITORING 09/01/	107.76
					<u>176.61</u>
08/16/2024	10847 (A)	ESRI, INC.	ESRI, INC.	ARCGIS ANNUAL RENEWAL	3,795.00
08/16/2024	10848 (A)	ETNA SUPPLY COMPANY	ETNA SUPPLY COMPANY	DI PIPING FOR INTERMEDIATE SLUDGE LI	1,926.00
			ETNA SUPPLY COMPANY	RESTOCK COPPER	1,815.00
					<u>3,741.00</u>
08/16/2024	10849 (A)	F.D. LAKE MACHINERY COMPANY	F.D. LAKE MACHINERY COMPANY	RIGGING EQUIPMENT	955.78
08/16/2024	10850 (A)	FERGUSON ENTERPRISES LLC	FERGUSON ENTERPRISES LLC	WATER INVENTORY-PURCHASE NOT TO EXCE	2,739.04
08/16/2024	10851 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	WTP FILTERS IMPROVEMENT PROJECT DWRF	4,480.78
08/16/2024	10852 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	REPAIR PUMP ON OFD ENGINE # 1	382.50
08/16/2024	10853 (A)	GILBERT'S DO IT BEST HARDWARE	GILBERT'S DO IT BEST HARDWARE	JULY 2024 MONTHLY PURCHASES	344.26
08/16/2024	10854 (A)	GREEN TECH SYSTEMS LLC	GREEN TECH SYSTEMS LLC	113 W. EXCHANGE ST. WATER SERVICE RE	5,260.00
			GREEN TECH SYSTEMS LLC	2022-2024 WATER LINE REPLACEMENT PRC	183,402.61
					<u>188,662.61</u>
08/16/2024	10855 (A)	HUTSON INC OF MICHIGAN	HUTSON INC OF MICHIGAN	FYE6-30-2025 ROUTINE PARTS/SUPPLIES-	276.12
08/16/2024	10856 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL	8,485.05
08/16/2024	10857 (A)	JONES & BARTLETT LEARNING LLC	JONES & BARTLETT LEARNING LLC	BOOK & ACCESS CODE FOR OFD	139.11
08/16/2024	10858 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	UNIFORM PATCHES FOR OPD	350.00
08/16/2024	10859 (A)	LIFELOC TECHNOLOGIES INC	LIFELOC TECHNOLOGIES INC	MOUTH PIECES FOR OPD	74.00
			Void Reason: WRONG ACH		
08/16/2024	10860 (A)	LOGICALIS INC	LOGICALIS INC	IT NETWORK ENGINEERING SERVICES QUOT	7,271.25
08/16/2024	10861 (A)	LUDINGTON ELECTRIC, INC.	LUDINGTON ELECTRIC, INC.	BENNET FIELD BATHROOM LIGHT	120.00
			LUDINGTON ELECTRIC, INC.	PICKLEBALL COURT LIGHTS	2,185.00
					<u>2,305.00</u>

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/16/2024	10862 (A)	MEMORIAL HEALTHCARE	MEMORIAL HEALTHCARE	PREEMPLOYMENT DRUG SCREENS	138.00
08/16/2024	10863 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	FYE 6/30/2025 WATER TESTS AND LSLR W	48.00
			MERIT LABORATORIES INC	FYE 6/30/2025 WATER TESTS AND LSLR W	48.00
					<u>96.00</u>
08/16/2024	10864 (A)	MEYER ELECTRIC INC	MEYER ELECTRIC INC	EMERGENCY VFD REMOVAL AND REINSTALL	810.00
			MEYER ELECTRIC INC	WRIGHT ST PUMP INSTALL	660.00
					<u>1,470.00</u>
08/16/2024	10865 (A)	MFCI LLC	MFCI LLC	FINANCE AGENT DWRP 7497.01 AND CWRP	21,615.00
08/16/2024	10866 (A)	NAPA AUTO PARTS	NAPA AUTO PARTS	PARTS/SUPPLIES-INVOICE TO BE SIGNED	553.54
08/16/2024	10867 (A)	NSI LAB SOLUTIONS, INC	NSI LAB SOLUTIONS, INC	DMRQA44 PE AND QC SAMPLES	513.00
08/16/2024	10868 (A)	OHM ADVISORS	OHM ADVISORS	FY2023-2024 SEWER LINING PROJECT	566.00
08/16/2024	10869 (A)	PACE ANALYTICAL SERVICES INC	PACE ANALYTICAL SERVICES INC	FYE6-30-2025 ANNUAL WASTEWATER ANALY	477.60
08/16/2024	10870 (A)	PHP MEDICARE	PHP MEDICARE	PHP MEDICARE PAYMENT SEPTEMBER 2024	88.00
08/16/2024	10871 (A)	PVS TECHNOLOGIES, INC.	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE AT WWTP FYE 6-30-202	10,085.30
08/16/2024	10872 (A)	STRYKER SALES CORPORATION	STRYKER SALES CORPORATION	YEAR 3 OF 3 YEAR MAINTENANCE AGREEME	1,276.70
			STRYKER SALES CORPORATION	ADULT REUSABLE SENSOR FOR OFD	343.40
					<u>1,620.10</u>
08/16/2024	10873 (A)	TAYLOR AND MORGAN CPA PC	TAYLOR AND MORGAN CPA PC	ACCOUNTANT SERVICES JANUARY 2024-DEC	1,312.50
08/16/2024	10874 (A)	THE ARGUS-PRESS	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 2 YEARS	359.25
08/16/2024	10875 (A)	THE SHERWIN-WILLIAMS CO.	THE SHERWIN-WILLIAMS CO.	AMPHITHEATER	40.99
			THE SHERWIN-WILLIAMS CO.	PAINT SUPPLIES FOR AMPHITHEATER	25.82
			THE SHERWIN-WILLIAMS CO.	ANTI GRAFITTI SEALANT FOR AMPHITHEAT	404.10
					<u>470.91</u>
08/16/2024	10876 (A)	TOTAL ENERGY SYSTEMS LLC	TOTAL ENERGY SYSTEMS LLC	PM/REPAIR OF OFD GENERATOR - ON SITE	4,130.67
			TOTAL ENERGY SYSTEMS LLC	PLANNED MAINTENANCE OF OFD GENERATOF	1,825.00
					<u>5,955.67</u>
08/16/2024	10877 (A)	VERIZON WIRELESS	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	504.61
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: C	86.60
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES H.	40.68
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	612.96
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	86.36
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: E	43.30
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: F	88.98
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	185.34
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	107.56
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: W	133.86
			VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: I	43.30
					<u>1,933.55</u>
08/16/2024	10878 (A)	WEST CONSTRUCTION SERVICES LLC	WEST CONSTRUCTION SERVICES LLC	RENTAL REHAB CONSTRUCTION - DOWNTOWN	112,663.49
				Void Reason: CITY MANAGER WANTS TO WITHOLD THIS PAYMENT	V
08/16/2024	10879 (A)	WITMER PUBLIC SAFETY GROUP INC	WITMER PUBLIC SAFETY GROUP INC	POLO SHIRT FOR OFD	43.99
08/16/2024	10880 (A)	WOODBURY LAWN & SNOW SERVICES,	WOODBURY LAWN & SNOW SERVICES,	2024 PRIVATE PROPERTY MOWING CONTRAC	265.00
08/16/2024	10881 (E)	HUNTINGTON NATONAL BANK -CREDI	HUNTINGTON NATONAL BANK -CREDI	CITY CREDIT CARD PURCHASES	2,015.02
08/16/2024	10882 (E)	MAILCHIMP	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	13.00
08/30/2024	10883 (A)	AIS CONSTRUCTION EQUIPMENT	AIS CONSTRUCTION EQUIPMENT	OIL SAMPLING KITS FOR #544 #545 #37C	688.76
08/30/2024	10884 (A)	ALLIED INSTRUMENTATION	ALLIED INSTRUMENTATION	PRESSURE TRANSMITTER - IPT2/4-20MA/3	1,416.93

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/30/2024	10885 (A)	ALLMAX SOFTWARE LLC	ALLMAX SOFTWARE LLC	ALLMAZ ANNUAL MSP SUBSCRIPTION - REN	3,203.00
08/30/2024	10886 (A)	AMAZON CAPITAL SERVICES	AMAZON CAPITAL SERVICES	1MW-Y3G3-6D3L / 1PCX-JL31-7LJM / 1Y	48.60
08/30/2024	10887 (A)	AXON ENTERPRISE INC	AXON ENTERPRISE INC	TASERS (8) AND ASSOCIATED EQUIPMENT	5,243.90
08/30/2024	10888 (A)	BOUND TREE MEDICAL LLC	BOUND TREE MEDICAL LLC	EMP SUPPLIES	999.94
08/30/2024	10889 (A)	BRUCKMAN'S MOVING & STORAGE	SEBRUCKMAN'S MOVING & STORAGE	SEDDA MONTHLY STORAGE JULY 2024 - JUNE	200.00
08/30/2024	10890 (A)	C D W GOVERNMENT, INC.	C D W GOVERNMENT, INC.	REPLACEMENT WORKSTATION MONITORS FOF	615.92
08/30/2024	10891 (A)	C E & A PROFESSIONAL SERVICES	C E & A PROFESSIONAL SERVICES	RANDOM DRUG/ALCOHOL TESTING	322.72
08/30/2024	10892 (A)	CDW GOVERNMENT, INC.	CDW GOVERNMENT, INC.	MS-OFFICE 365 - SOURCEWELL CONTRACT	2,998.34
			CDW GOVERNMENT, INC.	EXCHANGE ONLINE MAILBOXES ANNUAL SUE	5,472.00
					<u>8,470.34</u>
08/30/2024	10893 (A)	CINTAS CORPORATION #308	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US	38.32
08/30/2024	10894 (A)	CMP DISTRIBUTORS INC	CMP DISTRIBUTORS INC	OPD OPERATING SUPPLIES	100.00
			CMP DISTRIBUTORS INC	OPD OPERATING SUPPLIES	207.70
			CMP DISTRIBUTORS INC	POINT BLANK STEEL PLATE	149.00
					<u>456.70</u>
08/30/2024	10895 (A)	EDWARDS SIGN & SCREEN PRINTING	EDWARDS SIGN & SCREEN PRINTING	SIGNAGE FOR PICKLEBALL TOURNAMENT	309.00
08/30/2024	10896 (A)	ENG INC	ENG INC	ENGINEERING-2023 NORTH STREET PROJEC	170.00
			ENG INC	STEWART STREET PRE ENGINEERING WATEF	36,391.23
			ENG INC	ENGINEERING SERVICE SFOR 2024 DWRSF	2,965.21
					<u>39,526.44</u>
08/30/2024	10897 (A)	ENLOW ENVIRO LLC	ENLOW ENVIRO LLC	HG BLUE BIO BUGS	651.08
08/30/2024	10898 (A)	EPS SECURITY	EPS SECURITY	CURWOOD CASTLE SERVICE CALL	187.50
08/30/2024	10899 (A)	FASTENAL COMPANY	FASTENAL COMPANY	HARDWARE AND SUPPLIES	259.06
08/30/2024	10900 (A)	FISHBECK, THOMPSON, CARR & HUE	FISHBECK, THOMPSON, CARR & HUE	ENGINEERING SERVICES FOR WWTP SOLIDS	566.00
			FISHBECK, THOMPSON, CARR & HUE	WWTP PHASE 1 PREENGINEERING WORK (CW	11,131.69
					<u>11,697.69</u>
08/30/2024	10901 (A)	FLEIS & VANDENBRINK ENGINEERIN	FLEIS & VANDENBRINK ENGINEERIN	ENGINEERING - CIS TRAIL CONNECTION F	7,396.00
08/30/2024	10902 (A)	FRONT LINE SERVICES INC	FRONT LINE SERVICES INC	EMERGENCY REPAIR OF OFD TOWER 1	6,419.78
			FRONT LINE SERVICES INC	EMERGENCY REPAIR OF OFD TOWER 1	3,510.00
			FRONT LINE SERVICES INC	EMERGENCY REPAIR OF OFD TOWER 1	5,458.00
					<u>15,387.78</u>
08/30/2024	10903 (A)	GLAESER DAWES CORP	GLAESER DAWES CORP	2024 WATERMAIN REPLACEMENT (DWR7497	286,073.09
08/30/2024	10904 (A)	GOULD LAW PC	GOULD LAW PC	LEGAL SERVICES	16,735.64
08/30/2024	10905 (A)	GRAYMONT WESTERN LIME INC	GRAYMONT WESTERN LIME INC	LIME FOR WTP FYE6-30-2025	8,750.70
08/30/2024	10906 (A)	GREAT LAKES CENTRAL RAILWAY	INGREAT LAKES CENTRAL RAILWAY	INOAKWOOD AVENUE PAVING BETWEEN RAILRC	6,880.00
08/30/2024	10907 (A)	GROUP RESOURCES	GROUP RESOURCES	SEPTEMBER 2024 FSA ADMIN	100.00
08/30/2024	10908 (A)	INTEGRITY BUSINESS SOLUTIONS	INTEGRITY BUSINESS SOLUTIONS	ICOPY PAPER FOR CITY HALL QUOTE # 357	174.95
08/30/2024	10909 (A)	J & H OIL COMPANY	J & H OIL COMPANY	GAS AND FUEL	6,580.11
08/30/2024	10910 (A)	JCI JONES CHEMICALS INC	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - WTP FYE6-30-2C	1,991.00
			JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE - WWTP FYE6-30-2	6,284.32
					<u>8,275.32</u>
08/30/2024	10911 (A)	KEYES QUALITY CONSTRUCTION LLC	KEYES QUALITY CONSTRUCTION LLC	2024 NEP GRANT RECIPENTS - INDIVIDUA	11,514.06
08/30/2024	10912 (A)	LANSING UNIFORM CO.	LANSING UNIFORM CO.	UNIFORM CLOTHING FOR OPD	689.65
08/30/2024	10913 (A)	LIFELC TECHNOLOGIES INC	LIFELC TECHNOLOGIES INC	MOUTH PIECES FOR OPD	74.00
08/30/2024	10914 (A)	LOGICALIS INC	LOGICALIS INC	VIRTUAL IT QUOTATION: 2024-185294V2	56.25
08/30/2024	10915 (A)	MEI TOTAL ELEVATOR SOLUTIONS	MEI TOTAL ELEVATOR SOLUTIONS	CITY HALL ELEVATOR SERVICE AGREEMENT	208.11
08/30/2024	10916 (A)	MEMORIAL HEALTHCARE WELLNESS	CMEMORIAL HEALTHCARE WELLNESS	CMEMBERSHIP FEES SEPT. 2024	214.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/30/2024	10917 (A)	MERIT LABORATORIES INC	MERIT LABORATORIES INC	FYE 6/30/2025 WATER TESTS AND LSLR W	96.00
			MERIT LABORATORIES INC	FYE 6/30/2025 WATER TESTS AND LSLR W	96.00
					<u>192.00</u>
08/30/2024	10918 (A)	MERKEL AND KENNEY INC	MERKEL AND KENNEY INC	MI HOPE GRANT ARP202337MIH	13,469.25
			MERKEL AND KENNEY INC	MI HOPE GRANT ARP202337MIH	16,155.00
			MERKEL AND KENNEY INC	MI HOPE GRANT ARP202337MIH	15,096.00
			MERKEL AND KENNEY INC	MI HOPE GRANT ARP202337MIH	16,574.00
			MERKEL AND KENNEY INC	MI HOPE GRANT ARP202337MIH	19,572.00
					<u>80,866.25</u>
08/30/2024	10919 (A)	MICHIGAN WATER ENVIRONMENT ASS	MICHIGAN WATER ENVIRONMENT ASS	FALL 2024 OPERATOR TRAINING CLASSES	280.00
08/30/2024	10920 (A)	MML MICHIGAN MUNICIPAL LEAGUE	MML MICHIGAN MUNICIPAL LEAGUE	2024-2025 ANNUAL WORKERS COMP INSURA	36,824.00
08/30/2024	10921 (A)	MPH INDUSTRIES, INC.	MPH INDUSTRIES, INC.	REMOTE ASSY, WIRED PYTIIII. FOR OPD	225.95
08/30/2024	10922 (A)	NATIONAL VISION ADMINISTRATORS	NATIONAL VISION ADMINISTRATORS	VISION INSURANCE SEPT. 2024	883.29
08/30/2024	10923 (A)	PHP INSURANCE COMPANY	PHP INSURANCE COMPANY	HEALTH INSURANCE PREMIUM SEPT. 2024	105,312.55
08/30/2024	10924 (A)	QUADIENT FINANCE USA INC	QUADIENT FINANCE USA INC	POSTAGE USED JULY 2024	2,000.00
08/30/2024	10925 (A)	RCL CONSTRUCTION CO INC	RCL CONSTRUCTION CO INC	WWTP IMPROVEMENTS PHASE 1 - CWRP PRC	832,249.62
08/30/2024	10926 (A)	RUTHY'S LAUNDRY CENTER	RUTHY'S LAUNDRY CENTER	PUBLIC SAFETY UNIFORM CLEANING	661.88
08/30/2024	10927 (A)	SORENSEN GROSS COMPANY	SORENSEN GROSS COMPANY	WATER TREATMENT PLANT FILTERS IMPROV	24,752.29
08/30/2024	10928 (A)	STANDARD INSURANCE COMPANY	STANDARD INSURANCE COMPANY	GROUP LIFE INSURANCE LIFE INSURANCE	5,987.60
08/30/2024	10929 (A)	TETRA TECH INC	TETRA TECH INC	DEVELOPMENT OF A WATER TREATMENT PLA	10,200.00
08/30/2024	10930 (A)	THE ACCUMED GROUP	THE ACCUMED GROUP	BILLING SERVICE FEE FOR JULY 2024	3,981.93
08/30/2024	10931 (A)	UNITED PARCEL SERVICE	UNITED PARCEL SERVICE	SHIPPING FOR WWTP	6.81
			UNITED PARCEL SERVICE	SHIPPING FOR WWTP	11.48
					<u>18.29</u>
08/30/2024	10932 (A)	VERIZON WIRELESS	VERIZON WIRELESS	M2M CELLULAR CHARGES	125.30
08/30/2024	10933 (A)	WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES	10,544.20
			WASTE MANAGEMENT OF MICHIGAN	IWASTE MANAGEMENT SERVICES	10,688.50
					<u>21,232.70</u>
08/30/2024	10934 (A)	WEST CONSTRUCTION SERVICES LLC	WEST CONSTRUCTION SERVICES LLC	RENTAL REHAB CONSTRUCTION - DOWNTOWN	112,663.49
08/30/2024	10935 (A)	WOODBURY LAWN & SNOW SERVICES,	WOODBURY LAWN & SNOW SERVICES,	2024 PRIVATE PROPERTY MOWING CONTRAC	375.00
08/02/2024	137403	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	CHANGE OIL & FILTER OPD#08-20	65.00
			ALLSTAR TOWING & REPAIR	OIL CHANGE OPD 23-02	65.00
					<u>130.00</u>
08/02/2024	137404	ANDREW RIEDER	ANDREW RIEDER	MURAL FOR AMPHITHEATER - FINAL	4,289.00
08/02/2024	137405	BEAMISH DEBORAH	BEAMISH DEBORAH	UB refund for account: 1678500002	385.56
08/02/2024	137406	BENDALL JUSTIN AND HOLLIE	BENDALL JUSTIN AND HOLLIE	UB refund for account: 2643090005	7.63
08/02/2024	137407	BLANEY ROBERT	BLANEY ROBERT	UB refund for account: 3960070013	56.82
08/02/2024	137408	CONTRACTORS REPAIR	CONTRACTORS REPAIR	REPAIR OF AIR ECHO CLEANER	24.99
08/02/2024	137409	COUNTYLINE POWER, LLC	COUNTYLINE POWER, LLC	WATER TREATMENT PLANT SCADA UPGRADE	476,096.42
08/02/2024	137410	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO CASTLE PHONE & INTERN	78.15
08/02/2024	137411	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,182.56
08/02/2024	137412	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM AUGUST 2024	7,796.82
08/02/2024	137413	DODGE ASHLEY	DODGE ASHLEY	UB refund for account: 2907240015	49.58
08/02/2024	137414	ELLIS II DAVID	ELLIS II DAVID	UB refund for account: 2643990014	111.94
08/02/2024	137415	GREAT LAKES CONCRETE SUPPLY LI	GREAT LAKES CONCRETE SUPPLY LI	CONCRETE TOOL @ MATERIAL	337.87
08/02/2024	137416	GROSS LAUREN	GROSS LAUREN	UB refund for account: 3354070007	86.51
08/02/2024	137417	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY	UB refund for account: 4716890003	19.28
			HABITAT FOR HUMANITY	UB refund for account: 4717790003	16.04

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
					35.32
08/02/2024	137418	HABITAT FOR HUMANITY	HABITAT FOR HUMANITY	UB refund for account: 4718240006	144.63
08/02/2024	137419	HARRIS ELECTRIC LLC	HARRIS ELECTRIC LLC	1430 W. MAIN CHECK FOR STRAY VOLTAGE	120.00
08/02/2024	137420	HAVILAND	HAVILAND	SODIUM METABISULFITE (50# BAGS) ORDE	1,295.00
			HAVILAND	HAVAFLOK 560 POLYMER FOR SLUDGE DEWA	5,293.00
			HAVILAND	FYE 6/30/2025 SODIUM MEABISULFITE -	1,260.00
					7,848.00
08/02/2024	137421	HOME DEPOT CREDIT SERVICES	HOME DEPOT CREDIT SERVICES	JUNE 2024 MONTHLY PURCHASES	2,317.11
			HOME DEPOT CREDIT SERVICES	JULY 2024 MONTHLY PURCHASES	1,456.98
					3,774.09
08/02/2024	137422	J & M EDUCATION LLC	J & M EDUCATION LLC	TRAINING - ACLS - DAN MILLER	20.00
08/02/2024	137423	MCNAMARA THERESA	MCNAMARA THERESA	UB refund for account: 5586070013	77.17
08/02/2024	137424	MENDEL MONIKA	MENDEL MONIKA	UB refund for account: 5018570005	71.90
08/02/2024	137425	MICHIGAN MUNICIPAL LEAGUE (UIA	MICHIGAN MUNICIPAL LEAGUE (UIA	UNEMPLOYMENT QUARTERLY PAYMENT - 2NI	62.48
08/02/2024	137426	MICHIGAN STATE INDUSTRIES	MICHIGAN STATE INDUSTRIES	FLAGS FOR CITY HALL	450.00
08/02/2024	137427	MID MICHIGAN CHIEFS OF POLICE	MID MICHIGAN CHIEFS OF POLICE	2024 MEMBERSHIP DUES - ERIC CHERRY	50.00
08/02/2024	137428	MODERN CONCRETE	MODERN CONCRETE	CONCRETE FOR WMB N-M52	1,120.00
08/02/2024	137429	NORTH AMERICAN OVERHEAD DOOR	INORTH AMERICAN OVERHEAD DOOR	I12 CANS OF DOOR LUBE SPRAY	119.88
08/02/2024	137430	OWOSSO-WATER FUND	OWOSSO-WATER FUND	424 N CHESTNUT UB BILL	353.21
08/02/2024	137431	PROFESSIONAL SERVICE INDUSTRIE	PROFESSIONAL SERVICE INDUSTRIE	SOIL BORINGS FOR 2025 STREET PROGRAM	5,500.00
08/02/2024	137432	ROWLEY MELENNA	ROWLEY MELENNA	UB refund for account: 1838800002	45.05
08/02/2024	137433	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	SIGNS FOR MEMORIAL BENCHES	24.00
				SHATTUCK SPECIALTY ADVERTISING	342.00
				200 CITY OF OWOSSO LOGO LAPEL PINS	366.00
08/02/2024	137434	SHIAWASSEE FAMILY YMCA	SHIAWASSEE FAMILY YMCA	JULY 2024 GYM MEMBERSHIPS	155.55
08/02/2024	137435	SHIAWASSEE HEALTH & WELLNESS	SHIAWASSEE HEALTH & WELLNESS	COSSAP GRANT 15PBJA-21-GG-04538-COAF	4,266.12
08/02/2024	137436	SPENCER LISA	SPENCER LISA	UB refund for account: 3917070020	114.84
08/02/2024	137437	SPRING CITY ELECTRICAL	SPRING CITY ELECTRICAL	DOWNTOWN STREET LIGHTS (26)	40,118.00
08/02/2024	137438	SPRING CITY ELECTRICAL	SPRING CITY ELECTRICAL	DOWNTOWN STREET LIGHTS (26)	75,400.00
08/02/2024	137439	SULLIVAN CAMERON	SULLIVAN CAMERON	UB refund for account: 3942070014	116.31
08/02/2024	137440	TAIT MAX	TAIT MAX	UB refund for account: 3346570005	207.89
08/02/2024	137441	TERRY M BACK	TERRY M BACK	#450 TIRE MOUNTING	450.00
08/02/2024	137442	THE MATTESONS LLC	THE MATTESONS LLC	JUNE BUSINESS OF THE MONTH - BUSINES	75.00
08/02/2024	137443	VANSTRATE ALAN	VANSTRATE ALAN	UB refund for account: 3752070008	97.43
08/02/2024	137444	WALTHER, STEVEN	WALTHER, STEVEN	BD Bond Refund	15,009.00
08/02/2024	137445	WE PRINT EVERYTHING LLC	WE PRINT EVERYTHING LLC	JULY BUSINESS OF THE MONTH SERVICE	75.00
08/16/2024	137446	ALLSTAR TOWING & REPAIR	ALLSTAR TOWING & REPAIR	CHANGE OIL OPD21-07/REPLACE CABIN AI	131.50
08/16/2024	137447	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	VINTAGE MOTORCYCLE DAYS PRINTING	114.00
08/16/2024	137448	D & D TRUCK & TRAILER PARTS	D & D TRUCK & TRAILER PARTS	FYE6-30-2025 PARTS/SUPPLIES-INDIVIDU	800.30
08/16/2024	137449	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,182.64
08/16/2024	137450	DAYSTARR COMMUNICATIONS	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO CASTLE PHONE & INTERN	77.65
08/16/2024	137451	DEVOE ROBIN	DEVOE ROBIN	UB refund for account: 5112570005	36.44
08/16/2024	137452	DURAND AUTO PARTS	DURAND AUTO PARTS	ROUTINE PURCHASES NOT TO EXCEED \$20C	960.00
08/16/2024	137453	FORD PARTY RENTAL	FORD PARTY RENTAL	COTTON CANDY MACHINE RENTAL & SUPPLI	150.00
08/16/2024	137454	H K ALLEN PAPER CO	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$20C	2,146.00
08/16/2024	137455	H2O COMPLIANCE SERVICES INC	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PROGRAM	767.81
08/16/2024	137456	INDUSTRIAL SUPPLY OF OWOSSO	INDUSTRIAL SUPPLY OF OWOSSO	ROUTINE PURCHASES NOT TO EXCEED \$20C	136.01
08/16/2024	137457	J. RANCK ELECTRIC, INC	J. RANCK ELECTRIC, INC	INSTALLATION OF 26 DOWNTOWN STREET I	122,319.00
08/16/2024	137458	JEFF DAME	JEFF DAME	LUNCH REIMBURSEMENT'S	20.00
08/16/2024	137459	JUDY CRAIG	JUDY CRAIG	MAIL COURIER SERVICE	199.50
08/16/2024	137460	M & M PAVEMENT MARKING, INC.	M & M PAVEMENT MARKING, INC.	2024 PAVEMENT MARKING PROJECT	9,410.28
08/16/2024	137461	MCLAREN RENT ALL	MCLAREN RENT ALL	LIFT FOR AMPHITHEATER MURAL	1,130.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/16/2024	137462	MODERN CONCRETE	MODERN CONCRETE	PICKLE BALL CONCRETE SIDEWALK	978.00
08/16/2024	137463	OWOSSO BOLT & BRASS CO	OWOSSO BOLT & BRASS CO	ROUTINE PURCHASES NOT TO EXCEED \$200	869.64
08/16/2024	137464	OWOSSO-WATER FUND	OWOSSO-WATER FUND	FINAL WATER BILL FOR GOULD HOUSE	40.21
08/16/2024	137465	PAUL KLEEMAN	PAUL KLEEMAN	LUNCH EXPENSE 07/29/2024 & 07/30/2024	28.62
08/16/2024	137466	POPPIN DECOR BALLOON CO. LLC	POPPIN DECOR BALLOON CO. LLC	BALLOONS AND FACE PAINTING FOR NATIC	786.00
08/16/2024	137467	PROFESSIONAL ANSWERING SERVICE	PROFESSIONAL ANSWERING SERVICE	MARCH 2024 SERVICES	75.00
				APRIL 2024 SERVICES	75.00
				MAY 2024 SERVICES	75.00
				JUNE 2024 SERVICES	76.10
				JULY 2024 SERVICES	75.00
					<u>376.10</u>
08/16/2024	137468	RRR SUPPLY, INC	RRR SUPPLY, INC	SUPPLIES FOR DPW QPO 27688	415.00
08/16/2024	137469	RYAN JENKINS	RYAN JENKINS	MEAL REIMBURSEMENT	46.94
08/16/2024	137470	S & K FARM & YARD	S & K FARM & YARD	BLADE AND PARTS FOR OFD HAND TOOLS	51.27
			S & K FARM & YARD	SPARK PLUG FOR OFD HAND TOOL	4.29
					<u>55.56</u>
08/16/2024	137471	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	AWARDS FOR BANNAN PICKELBALL TOURNAM	126.00
08/16/2024	137472	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2024 TAX COLLECTION 07/16/2024 - 08/	71,592.67
08/16/2024	137473	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT - JULY	457.50
08/16/2024	137474	SLOAN'S SEPTIC TANK SERVICE	SLOAN'S SEPTIC TANK SERVICE	INPORTABLE TOILET CONTRACT - YEAR MAY	1,749.90
			SLOAN'S SEPTIC TANK SERVICE	INRESTROOM RENTAL FOR NATIONAL NIGHT C	205.00
					<u>1,954.90</u>
08/16/2024	137475	SMITH LAWNSCAPES LLC	SMITH LAWNSCAPES LLC	DOWNTOWN MONTHLY WEEDING JUNE - OCTC	600.00
			SMITH LAWNSCAPES LLC	WEEKLY WATERING FOR FLOWERS	2,520.00
			SMITH LAWNSCAPES LLC	DOWNTOWN MONTHLY WEEDING JUNE - OCTC	600.00
			SMITH LAWNSCAPES LLC	WEEKLY WATERING FOR FLOWERS	2,520.00
					<u>6,240.00</u>
08/16/2024	137476	STATE OF MICHIGAN	STATE OF MICHIGAN	FILING CHECK FEE FOR LOAN CWR5919.C	855.00
08/16/2024	137477	STATE OF MICHIGAN	STATE OF MICHIGAN	QUALITY ASSURANCE ASSESSMENT QUARTEF	1,866.67
08/16/2024	137478	VIC BOND SALES, INC. - OWOSSO	VIC BOND SALES, INC. - OWOSSO	CHECK VALVE FOR BISULFITE SYSTEM	11.79
08/16/2024	137479	WIN'S ELECTRICAL SUPPLY OF OWC	WIN'S ELECTRICAL SUPPLY OF OWC	FYE6-30-2025 SUPPLIES-INVOICE TO BE	72.38
08/29/2024	137480	AMERICAN SPEEDY PRINTING	AMERICAN SPEEDY PRINTING	MINI GOLF FLYERS & HANDOUTS	86.00
			AMERICAN SPEEDY PRINTING	BUILDING DEPARTMENT APPROVED GREEN S	214.00
			AMERICAN SPEEDY PRINTING	200 VMD REGISTRATION CARDS	46.00
					<u>346.00</u>
08/29/2024	137481	ANDERSON CHRISTINE	ANDERSON CHRISTINE	UB refund for account: 2070240020	81.91
08/29/2024	137482	APC BRANDS, LLC	APC BRANDS, LLC	TIRE SWING FOR BENTLEY PARK	829.00
08/29/2024	137483	BISHOP JR TIMOTHY	BISHOP JR TIMOTHY	UB refund for account: 2303790017	152.46
08/29/2024	137484	CHEMCO SYSTEMS LP	CHEMCO SYSTEMS LP	PARTS FOR LIME SILO (OEM - SOLE SOUF	1,929.83
08/29/2024	137485	CORUNNA MILLS FEED LLC	CORUNNA MILLS FEED LLC	GRASS	360.00
08/29/2024	137486	DEBORAH AVITTS	DEBORAH AVITTS	BD Bond Refund	15,009.00
08/29/2024	137487	DELTA DENTAL PLAN OF MICHIGAN	DELTA DENTAL PLAN OF MICHIGAN	DENTAL INSURANCE PREMIUM SEPTEMBER 2	6,205.65
08/29/2024	137488	ELHORN ENGINEERING COMPANY	ELHORN ENGINEERING COMPANY	11 PAILS OF ACCUTAB (EMERG BACKUP CI	1,895.00
08/29/2024	137489	HAT TRICK TENTS & EVENTS	HAT TRICK TENTS & EVENTS	TABLES & CHAIRS FOR AUG 6 24 ELECTIC	445.00
08/29/2024	137490	J. RANCK ELECTRIC, INC	J. RANCK ELECTRIC, INC	INSTALLATION OF 26 DOWNTOWN STREET I	77,211.00
08/29/2024	137491	KENT COMMUNICATIONS INC	KENT COMMUNICATIONS INC	SEPTEMBER 30, 2024 UTILITY BILLING W	3,553.40
08/29/2024	137492	KLINKOSKI, PHILLIP & CONSUELO	KLINKOSKI, PHILLIP & CONSUELO	2024 Sum Tax Refund 050-602-019-003-	157.02
08/29/2024	137493	LADY LIBERTY EQUIPMENT	LADY LIBERTY EQUIPMENT	CORE CUT MODEL CC3538JK-26 SELF PROF	17,925.00
08/29/2024	137494	LAMPHERE PLUMBING AND HEATING	LAMPHERE PLUMBING AND HEATING	BD Payment Refund	140.00

Check Date	Check	Vendor Name	Invoice Vendor	Description	Amount
08/29/2024	137495	LJ INC	LJ INC	FIREWALL REBOOT FOR PUBLIC SAFETY BU	340.00
08/29/2024	137496	MICHIGAN PUBLIC EMPLOYER LABOR	MICHIGAN PUBLIC EMPLOYER LABOR	2024 - 2025 MEMBERSHIP FEES FOR J. U	50.00
08/29/2024	137497	MODERN CONCRETE	MODERN CONCRETE	CONCRETE WATER AND SEWER REPLACEMENT	570.50
08/29/2024	137498	PARK WAREHOUSE LLC	PARK WAREHOUSE LLC	WEAR MATS FOR SWINGS AT BENTLEY	2,245.88
08/29/2024	137499	PLUMMER'S ENVIRONMENTAL SERVIC	PLUMMER'S ENVIRONMENTAL SERVIC	2024 SUMMER SEWER TELEVISIONING PROJECT	10,425.93
08/29/2024	137500	SHATTUCK SPECIALTY ADVERTISING	SHATTUCK SPECIALTY ADVERTISING	MOTORCYCLE DAYS TROPHIES	277.00
08/29/2024	137501	SHIAWASSEE COUNTY TREASURER	SHIAWASSEE COUNTY TREASURER	2024 TAX COLLECTION 08/02/2024 - 08/	393,425.29
08/29/2024	137502	SHIAWASSEE ECONOMIC DEV PARTNE	SHIAWASSEE ECONOMIC DEV PARTNE	ANNUAL INVESTMENT PLEDGE FY24/25	40,000.00
08/29/2024	137503	SHIAWASSEE HEALTH & WELLNESS	SHIAWASSEE HEALTH & WELLNESS	COSSAP GRANT 15PBJA-21-GG-04538-COAF	3,107.03
08/29/2024	137504	SLOAN'S SEPTIC TANK SERVICE INS	SLOAN'S SEPTIC TANK SERVICE IN	MOTORCYCLE DAYS PORTABLE BATHROOMS &	420.00
08/29/2024	137505	STATE ELECTRIC COMPANY	STATE ELECTRIC COMPANY	BD Payment Refund	100.00
08/29/2024	137506	STATE OF MICHIGAN	STATE OF MICHIGAN	OPRA DUE TO STATE OF MI FOR 2023 FOF	2,582.67
08/29/2024	137507	STATE OF MICHIGAN	STATE OF MICHIGAN	COST SHARE AGREEMENT WITH MDOT FOR S	22,183.15
			STATE OF MICHIGAN	COST SHARE AGREEMENT WITH MDOT FOR S	293,409.89
					<u>315,593.04</u>
08/29/2024	137508	THE MATTESONS LLC	THE MATTESONS LLC	UPDATES TO ELECTION VIDEOS FOR SOCIA	500.00
08/29/2024	137509	UTILITIES INSTRUMENTATION SERV	UTILITIES INSTRUMENTATION SERV	SEWER LIFT STATION SCADA	486.00
					<u>486.00</u>
1 TOTALS:					
Total of 267 Checks:					4,515,783.93
Less 2 Void Checks:					112,737.49
Total of 265 Disbursements:					<u>4,403,046.44</u>



DATE: 8.28.24
TO: CITY COUNCIL
FROM: CITY MANAGER
SUBJECT: USDA Public Safety Building Funding – Authorized Signatory

BACKGROUND:

The City of Owosso has been granted \$1 million by the USDA for public safety building upgrades. Federal guidelines require a designated official to manage and sign related documents.

RECOMMENDATION:

I recommend adopting the resolution to designate the City Manager as the authorized signatory. This will facilitate efficient management and compliance with federal requirements, ensuring timely project progress.

MASTER PLAN GOALS: NONE

RESOLUTION NO.

**DESIGNATION OF THE CITY MANAGER AS AUTHORIZED SIGNATORY FOR THE CITY OF
OWOSSO REGARDING THE USDA CONGRESSIONAL APPROPRIATION FOR PUBLIC
SAFETY BUILDING UPGRADES**

WHEREAS, the City of Owosso has been granted a \$1 million congressional appropriation through the United States Department of Agriculture (USDA) for the purpose of upgrading the public safety building to enhance service capabilities and safety standards; and

WHEREAS, this funding is critical for addressing the immediate needs of our public safety infrastructure, ensuring that our facilities meet modern operational and safety requirements; and

WHEREAS, the process of accessing and managing these funds requires a designated official to act as the signatory on application documents, contracts, and related official correspondence to comply with federal guidelines and stipulations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso that:

- FIRST: the City Manager of Owosso is hereby designated as the authorized signatory for all matters related to the \$1 million USDA congressional appropriation for the upgrades of the public safety building. This includes, but is not limited to, applications for financial assistance, contractual agreements, and compliance declarations.
- SECOND: this designation ensures compliance with the requirements set forth by federal project guidelines, including those under 2 CFR Parts 25, 180, and 417, 7 CFR Part 1970, and the Build America Buy America Act, thereby facilitating the efficient and effective use of the appropriated funds.
- THIRD: a copy of this resolution shall be attached to all pertinent application and compliance documents to denote the delegation of signatory authority to the City Manager thereby streamlining the administrative processes associated with this significant project.
- FOURTH: this resolution shall take effect immediately upon its adoption and shall remain in effect until specifically modified or rescinded by a subsequent resolution of the City Council.



Application for CDS Community Facilities FY2024 - Construction

1. Application for Federal Assistance SF424: Complete highlighted sections.
2. Complete customer contacts sheet: To support the implementation of 2 CFR Parts 180 and 417, which are intended to deter fraud, waste, and abuse in federal non-procurement transactions.
3. Current balance sheet: Less than 90 days old
4. Current Income and Expenses statement: Less than 90 days old
5. Operating budget: proposed financial projections for the first full year in operation. Include proposed development and first full year of operation. Identify income resources and expense items.
6. Evidence of Other Funding Sources (matching funds) – applicants must have funds available to cover the total project costs. Provide evidence of other funding sources, this may include bank statement from applicant and/or funding notification from other sources.
7. Project budget – example included
8. Standard Form LLL “Disclosure of Lobbying Activities”, if applicable
9. Certification of Non-lobbying Activities
10. Certification regarding any known relationship association with a USDA employee – completed on entity letterhead verifying any known relationship
11. Certifications of Compliance
12. Project narrative on signed letterhead to answer the following:
 - a. Amount of CDS grant and amount from other funding sources
 - b. Facility Location
 - c. Date organization was created
 - d. Detailed description of the existing facility’s condition
 - e. Specify the project service area (list all municipalities served or county if entire county is served)
 - f. Describe the community need for this project
 - g. Describe the need for USDA’s funding
 - h. Describe project components in detail
13. Preliminary Quotes: Three quotes are required unless MiDeal is utilized. Quote should have specification of what will be included. If procurement requires you bid this project, only one quote with specification is needed for the application to help determine the project costs. RD requires sealed bids if quotes are \$250,000 or more. Build America, Buy America Act requirements apply to all recipients of Federal Financial Assistance who are: Non-Federal Entities as defined as [2.CFR 200.1](#), requesting funding for an infrastructure project, and the project involves construction, alteration, maintenance, or repair of infrastructure in the United States. You may **NOT** bid until you receive an authorization letter from Rural Development.



14. Environmental: It has been determined based on the information provided, that the level of environmental is a categorical exclusion. This form is completed by Rural Development staff. There is nothing further City of Owosso needs to provide for environmental.

General Information

15. Maintenance of a Unique Entity ID (UEI) and active registration in the System for Award Management (SAM) database is required. Renewal can be completed online at: <http://sam.gov>. This registration must be renewed and revalidated every 12 months for as long as there is an active loan or grant with the Agency. To ensure the information is current, accurate and complete, and to prevent the SAM account expiration, the review and updates must be performed within 365 days of the activation date, commonly referred to as the expiration date. The registration process may take up to 10 business days. (See 2 CFR Part 25 and the "Help" section at <http://sam.gov>).
16. Highest Elected Official is required to sign application documents (unless there is a resolution to name another person with this authority. Copy of resolution is required, if applicable.)
17. Do not proceed with bidding until authorized in writing by the Rural Development area office. Contract plans/specifications and certain legal requirements must be met before bidding is authorized. Environmental issues are as important as design concerns. All information is to be routed through the Area Office.

All applicants are reminded that Rural Development projects are required to comply with:

- Rural Development environmental review as set forth in [7 CFR 1970 Subpart A](#)
 - Review is required before commitment of Agency resources and commencement of any construction in accordance with [7 CFR 1970.11](#)
 - The Agency may deny the request for financial assistance if actions are taken by the applicant that may potentially have an environmental impact or would otherwise limit or affect the Agency's decision until the Agency's environmental review process is concluded. ([7 CFR 1970.12](#) "Limitations on actions during the NEPA process")
- [National Environmental Policy Act \(NEPA\)](#)
 - Do NOT undertake construction action until environmental assessment is complete ([7 CFR 1970.5 \(b\)\(5\)](#)).
 - Contact RD for support in determining level of assessment to undertake. ([7 CFR 1970.5\(b\)\(1\)](#))
- [Section 106 of the National Historic Preservation Act of 1966 \(NHPA\)](#)
 - The State Historic Preservation Office (SHPO) must have the opportunity to comment.
- Open and free competition in procurement
 - [7 CFR 1942.18 "Community facilities – Planning, bidding, contracting, constructing"](#)
- Build America, Buy America Act (BABAA)
 - See [USDA implementation guidance](#) for infrastructure and building/real property projects



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: August 30, 2024
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – July 2024

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report is included for the period ending July 31, 2024.

Revenue Expense Report

The column labeled "Activity for month" reflects revenues received and expenses paid during the specific month and the column labeled "YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending 07-31-2024
Cash Summary by Account for City of Owosso – 07-01-2024– 07-31-2024

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	3,968,376.00	3,968,376.00	357,751.25	357,751.25	3,610,624.75	9.02
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES (O	3,306.00	3,306.00	0.00	0.00	3,306.00	0.00
101-000-404.000	PA 298 OF 1917	316,083.00	316,083.00	28,478.36	28,478.36	287,604.64	9.01
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-434.000	TRAILER PARK TAXES	1,000.00	1,000.00	549.00	549.00	451.00	54.90
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	14,045.00	14,045.00	0.00	0.00	14,045.00	0.00
101-000-439.000	MARIJUANA TAX DISTR.	237,851.00	237,851.00	0.00	0.00	237,851.00	0.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	19,858.00	19,858.00	183.67	183.67	19,674.33	0.92
101-000-447.000	ADMINISTRATION FEES	162,835.00	162,835.00	7,862.32	7,862.32	154,972.68	4.83
101-000-476.000	LIQUOR LICENSES	10,500.00	10,500.00	0.00	0.00	10,500.00	0.00
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	73,000.00	73,000.00	0.00	0.00	73,000.00	0.00
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-491.000	PERMITS (GUN)	400.00	400.00	20.00	20.00	380.00	5.00
101-000-502.000	GRANT-FEDERAL	173,570.00	173,570.00	0.00	0.00	173,570.00	0.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
101-000-540.000	STATE SOURCES	3,750.00	3,750.00	0.00	0.00	3,750.00	0.00
101-000-540.000-DDASTRLITE	STATE SOURCES	300,000.00	300,000.00	0.00	0.00	300,000.00	0.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
101-000-574.000	REVENUE SHARING	1,619,621.00	1,619,621.00	0.00	0.00	1,619,621.00	0.00
101-000-574.050	REVENUE SHARING - STATUTORY	521,375.00	521,375.00	0.00	0.00	521,375.00	0.00
101-000-605.200	CHARGE FOR SERVICES RENDERED	17,500.00	17,500.00	4,275.89	4,275.89	13,224.11	24.43
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	32.25	32.25	967.75	3.23
101-000-605.300	FIRE SERVICES	5,000.00	5,000.00	1,000.00	1,000.00	4,000.00	20.00
101-000-605.301	POLICE DEPARTMENT SERVICES	195,764.00	195,764.00	0.00	0.00	195,764.00	0.00
101-000-605.336	AMBULANCE SERVICES - TWP	331,898.00	331,898.00	236,600.13	236,600.13	95,297.87	71.29
101-000-607.100	FILING FEES - ABATEMENT APPLICA'	800.00	800.00	800.00	800.00	0.00	100.00
101-000-638.000	AMBULANCE CHARGES	291,515.00	291,515.00	45,811.02	45,811.02	245,703.98	15.71
101-000-638.000-TREAT-ONLY	AMBULANCE CHARGES	13,883.00	13,883.00	0.00	0.00	13,883.00	0.00
101-000-638.100	AMBULANCE MILEAGE CHARGES	196,461.00	196,461.00	11,086.83	11,086.83	185,374.17	5.64
101-000-638.200	AMBULANCE/ ADVANCED LIFE SUPPOR'	432,847.00	432,847.00	56,268.96	56,268.96	376,578.04	13.00
101-000-642.000	CHARGE FOR SERVICES - SALES	2,500.00	2,500.00	505.00	505.00	1,995.00	20.20
101-000-652.200	PARKING LEASE INCOME	1,680.00	1,680.00	0.00	0.00	1,680.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-000-657.100	PARKING VIOLATIONS	7,500.00	7,500.00	360.00	360.00	7,140.00	4.80
101-000-665.000	INTEREST INCOME	50,000.00	50,000.00	28,689.35	28,689.35	21,310.65	57.38
101-000-665.100	MERS INTEREST INCOME	100.00	100.00	0.92	0.92	99.08	0.92
101-000-667.100	RENTAL INCOME	500.00	500.00	0.00	0.00	500.00	0.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	250,055.50	250,055.50	(250,055.50)	100.00
101-000-675.000	MISCELLANEOUS	75,000.00	75,000.00	120.04	120.04	74,879.96	0.16
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	185,623.00	185,623.00	0.00	0.00	185,623.00	0.00
101-000-676.254	FUND 254 ADMIN CHARGE BACK	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
101-000-676.300	CITY UTILITIES ADMIN REIMB	452,627.00	452,627.00	0.00	0.00	452,627.00	0.00
101-000-676.400	DDA TIF CHARGE BACK	134,024.00	134,024.00	0.00	0.00	134,024.00	0.00
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	209,887.00	209,887.00	0.00	0.00	209,887.00	0.00
101-000-676.600	BRA ADMIN FEES	6,451.00	6,451.00	0.00	0.00	6,451.00	0.00
101-000-687.000	INSURANCE REFUNDS	88,000.00	88,000.00	0.00	0.00	88,000.00	0.00
101-000-696.000	BOND PROCEEDS	806,371.00	806,371.00	0.00	0.00	806,371.00	0.00
101-000-699.287	ARPA TRANSFER IN	276,000.00	276,000.00	0.00	0.00	276,000.00	0.00
TOTAL REVENUES		11,480,001.00	11,480,001.00	1,030,450.49	1,030,450.49	10,449,550.51	8.98

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/24 INCR (DECR)	07/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101	CITY COUNCIL	8,060.00	8,060.00	550.00	550.00	7,510.00	6.82
171	CITY MANAGER	339,400.00	339,400.00	19,071.12	19,071.12	320,328.88	5.62
201	FINANCE	254,052.00	254,052.00	14,389.76	14,389.76	239,662.24	5.66
210	CITY ATTORNEY	164,600.00	164,600.00	7,402.40	7,402.40	157,197.60	4.50
215	CLERK	254,983.00	254,983.00	12,415.25	12,415.25	242,567.75	4.87
228	INFORMATION & TECHNOLOGY	154,000.00	154,000.00	134.94	134.94	153,865.06	0.09
253	TREASURY	275,205.00	275,205.00	13,650.77	13,650.77	261,554.23	4.96
257	ASSESSING	222,748.00	222,748.00	12,642.56	12,642.56	210,105.44	5.68
261	GENERAL ADMIN	448,621.00	448,621.00	159,827.00	159,827.00	288,794.00	35.63
262	ELECTION	79,829.00	79,829.00	250.18	250.18	79,578.82	0.31
265	BUILDING & GROUNDS	835,789.00	835,789.00	4,745.79	4,745.79	831,043.21	0.57
270	HUMAN RESOURCES	217,410.00	217,410.00	12,169.53	12,169.53	205,240.47	5.60
301	POLICE	3,105,516.00	3,105,516.00	178,609.93	178,609.93	2,926,906.07	5.75
336	FIRE	4,053,099.00	4,053,099.00	134,354.41	134,354.41	3,918,744.59	3.31
371	BUILDING AND SAFETY	46,045.00	46,045.00	506.92	506.92	45,538.08	1.10
441	PUBLIC WORKS	1,262,732.00	1,262,732.00	14,283.46	14,283.46	1,248,448.54	1.13
528	LEAF AND BRUSH COLLECTION	313,011.00	313,011.00	14,362.01	14,362.01	298,648.99	4.59
585	PARKING	36,025.00	36,025.00	915.82	915.82	35,109.18	2.54
720	COMMUNITY DEVELOPMENT	37,222.00	37,222.00	2,556.12	2,556.12	34,665.88	6.87
751	PARKS	369,923.00	369,923.00	20,346.49	20,346.49	349,576.51	5.50
966	TRANSFERS OUT	52,633.00	52,633.00	0.00	0.00	52,633.00	0.00
TOTAL EXPENDITURES		12,530,903.00	12,530,903.00	623,184.46	623,184.46	11,907,718.54	4.97
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		11,480,001.00	11,480,001.00	1,030,450.49	1,030,450.49	10,449,550.51	8.98
TOTAL EXPENDITURES		12,530,903.00	12,530,903.00	623,184.46	623,184.46	11,907,718.54	4.97
NET OF REVENUES & EXPENDITURES		(1,050,902.00)	(1,050,902.00)	407,266.03	407,266.03	(1,458,168.03)	38.75

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25	2024-25	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 07/31/24 INCR (DECR)	07/31/2024 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Revenues							
202-000-502.000	GRANT-FEDERAL	560,000.00	560,000.00	60,602.56	60,602.56	499,397.44	10.82
202-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	0.00	52,787.45	52,787.45	(52,787.45)	100.00
202-000-540.000	STATE SOURCES	22,500.00	22,500.00	0.00	0.00	22,500.00	0.00
202-000-540.000-MDOT-TRAIL	STATE SOURCES	225,000.00	225,000.00	0.00	0.00	225,000.00	0.00
202-000-541.000	TRUNKLINE MAINTENANCE	42,948.00	42,948.00	0.00	0.00	42,948.00	0.00
202-000-542.000	GAS & WEIGHT TAX	1,534,024.00	1,534,024.00	0.00	0.00	1,534,024.00	0.00
202-000-665.000	INTEREST INCOME	10,000.00	10,000.00	20,694.76	20,694.76	(10,694.76)	206.95
202-000-678.000	SPECIAL ASSESSMENT	0.00	0.00	894.55	894.55	(894.55)	100.00
TOTAL REVENUES		2,394,472.00	2,394,472.00	134,979.32	134,979.32	2,259,492.68	5.64
Expenditures							
451	CONSTRUCTION	1,587,350.00	1,587,350.00	58,084.71	58,084.71	1,529,265.29	3.66
463	STREET MAINTENANCE	690,735.00	690,735.00	58,969.89	58,969.89	631,765.11	8.54
473	BRIDGE MAINTENANCE	85,100.00	85,100.00	0.00	0.00	85,100.00	0.00
474	TRAFFIC SERVICES-MAINTENANCE	16,655.00	16,655.00	0.00	0.00	16,655.00	0.00
478	SNOW & ICE CONTROL	171,045.00	171,045.00	2,747.90	2,747.90	168,297.10	1.61
480	TREE TRIMMING	86,396.00	86,396.00	1,912.57	1,912.57	84,483.43	2.21
482	ADMINISTRATION & ENGINEERING	219,407.00	219,407.00	3,450.19	3,450.19	215,956.81	1.57
485	LOCAL STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00
497	TRUNKLINE SNOW & ICE CONTROL	12,784.00	12,784.00	0.00	0.00	12,784.00	0.00
TOTAL EXPENDITURES		3,219,472.00	3,219,472.00	125,165.26	125,165.26	3,094,306.74	3.89
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		2,394,472.00	2,394,472.00	134,979.32	134,979.32	2,259,492.68	5.64
TOTAL EXPENDITURES		3,219,472.00	3,219,472.00	125,165.26	125,165.26	3,094,306.74	3.89
NET OF REVENUES & EXPENDITURES		(825,000.00)	(825,000.00)	9,814.06	9,814.06	(834,814.06)	1.19

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND								
Revenues								
203-000-502.000	GRANT-FEDERAL	175,000.00	175,000.00	0.00	0.00	175,000.00	0.00	
203-000-502.000-SRTS2024GR	GRANT-FEDERAL	0.00	0.00	52,787.45	52,787.45	(52,787.45)	100.00	
203-000-540.000	STATE SOURCES	43,500.00	43,500.00	0.00	0.00	43,500.00	0.00	
203-000-542.000	GAS & WEIGHT TAX	564,856.00	564,856.00	0.00	0.00	564,856.00	0.00	
203-000-665.000	INTEREST INCOME	10,000.00	10,000.00	3,533.60	3,533.60	6,466.40	35.34	
203-000-678.000	SPECIAL ASSESSMENT	0.00	0.00	5,113.58	5,113.58	(5,113.58)	100.00	
203-000-699.202	MAJOR STREET TRANSFER	350,000.00	350,000.00	0.00	0.00	350,000.00	0.00	
TOTAL REVENUES		1,143,356.00	1,143,356.00	61,434.63	61,434.63	1,081,921.37	5.37	
Expenditures								
451	CONSTRUCTION	307,350.00	307,350.00	0.00	0.00	307,350.00	0.00	
463	STREET MAINTENANCE	716,373.00	716,373.00	64,662.03	64,662.03	651,710.97	9.03	
474	TRAFFIC SERVICES-MAINTENANCE	1,500.00	1,500.00	562.31	562.31	937.69	37.49	
478	SNOW & ICE CONTROL	79,256.00	79,256.00	1,221.09	1,221.09	78,034.91	1.54	
480	TREE TRIMMING	126,409.00	126,409.00	3,776.67	3,776.67	122,632.33	2.99	
482	ADMINISTRATION & ENGINEERING	122,490.00	122,490.00	3,449.86	3,449.86	119,040.14	2.82	
TOTAL EXPENDITURES		1,353,378.00	1,353,378.00	73,671.96	73,671.96	1,279,706.04	5.44	
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		1,143,356.00	1,143,356.00	61,434.63	61,434.63	1,081,921.37	5.37	
TOTAL EXPENDITURES		1,353,378.00	1,353,378.00	73,671.96	73,671.96	1,279,706.04	5.44	
NET OF REVENUES & EXPENDITURES		(210,022.00)	(210,022.00)	(12,237.33)	(12,237.33)	(197,784.67)	5.83	

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 208 - PARK/RECREATION SITES FUND								
Revenues								
208-000-665.000	INTEREST INCOME	500.00	500.00	145.54	145.54	354.46		29.11
208-000-674.100	PRIVATE DONATIONS	8,000.00	8,000.00	2,750.00	2,750.00	5,250.00		34.38
TOTAL REVENUES		<u>8,500.00</u>	<u>8,500.00</u>	<u>2,895.54</u>	<u>2,895.54</u>	<u>5,604.46</u>		<u>34.07</u>
Expenditures								
751	PARKS	31,700.00	31,700.00	2,303.00	2,303.00	29,397.00		7.26
TOTAL EXPENDITURES		<u>31,700.00</u>	<u>31,700.00</u>	<u>2,303.00</u>	<u>2,303.00</u>	<u>29,397.00</u>		<u>7.26</u>
Fund 208 - PARK/RECREATION SITES FUND:								
TOTAL REVENUES		8,500.00	8,500.00	2,895.54	2,895.54	5,604.46		34.07
TOTAL EXPENDITURES		31,700.00	31,700.00	2,303.00	2,303.00	29,397.00		7.26
NET OF REVENUES & EXPENDITURES		(23,200.00)	(23,200.00)	592.54	592.54	(23,792.54)		2.55

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 239 - OMS/DDA REVLG LOAN FUND							
Revenues							
239-000-644.000	PENALTIES - LATE CHARGES	250.00	250.00	29.08	29.08	220.92	11.63
239-000-665.000	INTEREST INCOME	10,000.00	10,000.00	1,625.92	1,625.92	8,374.08	16.26
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	5,315.04	5,315.04	(5,315.04)	100.00
239-000-670.100	LOAN INTEREST	15,000.00	15,000.00	930.13	930.13	14,069.87	6.20
TOTAL REVENUES		25,250.00	25,250.00	7,900.17	7,900.17	17,349.83	31.29
Expenditures							
200	GEN SERVICES	2,814.00	2,814.00	0.00	0.00	2,814.00	0.00
TOTAL EXPENDITURES		2,814.00	2,814.00	0.00	0.00	2,814.00	0.00
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		25,250.00	25,250.00	7,900.17	7,900.17	17,349.83	31.29
TOTAL EXPENDITURES		2,814.00	2,814.00	0.00	0.00	2,814.00	0.00
NET OF REVENUES & EXPENDITURES		22,436.00	22,436.00	7,900.17	7,900.17	14,535.83	35.21

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 243 - BRA / OBRA #12 WOODWARD LOFT								
Revenues								
243-000-402.300	OBRA:TAX CAPTURE	135,052.00	135,052.00	0.00	0.00	135,052.00	0.00	0.00
243-000-402.300-BRA-DIST22	OBRA:TAX CAPTURE	16.00	16.00	0.00	0.00	16.00	0.00	0.00
243-000-665.000	INTEREST INCOME	50.00	50.00	8.84	8.84	41.16	17.68	17.68
TOTAL REVENUES		135,118.00	135,118.00	8.84	8.84	135,109.16	0.01	0.01
Expenditures								
721	PROFESSIONAL SERVICES	1,003.00	1,003.00	0.00	0.00	1,003.00	0.00	0.00
964	TAX REIMBURSEMENTS	134,065.00	134,065.00	0.00	0.00	134,065.00	0.00	0.00
TOTAL EXPENDITURES		135,068.00	135,068.00	0.00	0.00	135,068.00	0.00	0.00
Fund 243 - BRA / OBRA #12 WOODWARD LOFT:								
TOTAL REVENUES		135,118.00	135,118.00	8.84	8.84	135,109.16	0.01	0.01
TOTAL EXPENDITURES		135,068.00	135,068.00	0.00	0.00	135,068.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		50.00	50.00	8.84	8.84	41.16	17.68	17.68

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	38,963.00	38,963.00	3,131.00	3,131.00	35,832.00	8.04
248-000-402.100	TIF	234,378.00	234,378.00	0.00	0.00	234,378.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	21,478.00	21,478.00	0.00	0.00	21,478.00	0.00
248-000-665.000	INTEREST INCOME	5,000.00	5,000.00	515.36	515.36	4,484.64	10.31
248-000-670.100	LOAN INTEREST	1,577.00	1,577.00	137.28	137.28	1,439.72	8.71
248-000-674.400	INCOME-PROMOTION	15,000.00	15,000.00	1,120.00	1,120.00	13,880.00	7.47
248-000-674.700	EV STATION REVENUE	2,400.00	2,400.00	0.00	0.00	2,400.00	0.00
248-000-699.101	TRANSFERS FROM GENERAL FUND	35,133.00	35,133.00	0.00	0.00	35,133.00	0.00
TOTAL REVENUES		353,929.00	353,929.00	4,903.64	4,903.64	349,025.36	1.39
Expenditures							
200	GEN SERVICES	240,104.00	240,104.00	3,098.44	3,098.44	237,005.56	1.29
261	GENERAL ADMIN	89,179.00	89,179.00	5,249.94	5,249.94	83,929.06	5.89
704	ORGANIZATION	750.00	750.00	0.00	0.00	750.00	0.00
705	PROMOTION	15,050.00	15,050.00	0.00	0.00	15,050.00	0.00
706	DESIGN	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
707	ECONOMIC VITALITY	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
TOTAL EXPENDITURES		353,583.00	353,583.00	8,348.38	8,348.38	345,234.62	2.36
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		353,929.00	353,929.00	4,903.64	4,903.64	349,025.36	1.39
TOTAL EXPENDITURES		353,583.00	353,583.00	8,348.38	8,348.38	345,234.62	2.36
NET OF REVENUES & EXPENDITURES		346.00	346.00	(3,444.74)	(3,444.74)	3,790.74	995.59

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	55,000.00	55,000.00	5,000.00	5,000.00	50,000.00	9.09
249-000-490.000	PERMITS-BUILDING	105,000.00	105,000.00	7,918.60	7,918.60	97,081.40	7.54
249-000-490.100	PERMITS-ELECTRICAL	30,000.00	30,000.00	4,495.00	4,495.00	25,505.00	14.98
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	9,265.00	9,265.00	45,735.00	16.85
249-000-628.000	RENTAL REGISTRATION	9,000.00	9,000.00	550.00	550.00	8,450.00	6.11
249-000-665.000	INTEREST INCOME	5,000.00	5,000.00	737.33	737.33	4,262.67	14.75
TOTAL REVENUES		259,000.00	259,000.00	27,965.93	27,965.93	231,034.07	10.80
Expenditures							
200	GEN SERVICES	100,506.00	100,506.00	5,191.09	5,191.09	95,314.91	5.16
371	BUILDING AND SAFETY	161,834.00	161,834.00	3,463.77	3,463.77	158,370.23	2.14
TOTAL EXPENDITURES		262,340.00	262,340.00	8,654.86	8,654.86	253,685.14	3.30
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		259,000.00	259,000.00	27,965.93	27,965.93	231,034.07	10.80
TOTAL EXPENDITURES		262,340.00	262,340.00	8,654.86	8,654.86	253,685.14	3.30
NET OF REVENUES & EXPENDITURES		(3,340.00)	(3,340.00)	19,311.07	19,311.07	(22,651.07)	578.18

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 254 - HOUSING & REDEVELOPMENT							
Revenues							
254-000-540.000-114116MAIN	STATE SOURCES	0.00	0.00	(81,001.16)	(81,001.16)	81,001.16	100.00
254-000-540.000-MSHDANEP24	STATE SOURCES	72,500.00	72,500.00	11,147.00	11,147.00	61,353.00	15.38
254-000-540.000-MSHDMIHOPE	STATE SOURCES	53,000.00	53,000.00	0.00	0.00	53,000.00	0.00
254-000-665.000	INTEREST INCOME	0.00	0.00	183.03	183.03	(183.03)	100.00
254-000-675.000-114116MAIN	MISCELLANEOUS	0.00	0.00	(61,106.14)	(61,106.14)	61,106.14	100.00
TOTAL REVENUES		125,500.00	125,500.00	(130,777.27)	(130,777.27)	256,277.27	(104.20)
Expenditures							
200	GEN SERVICES	125,500.00	125,500.00	(142,017.30)	(142,017.30)	267,517.30	(113.16)
TOTAL EXPENDITURES		125,500.00	125,500.00	(142,017.30)	(142,017.30)	267,517.30	(113.16)
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		125,500.00	125,500.00	(130,777.27)	(130,777.27)	256,277.27	104.20
TOTAL EXPENDITURES		125,500.00	125,500.00	(142,017.30)	(142,017.30)	267,517.30	113.16
NET OF REVENUES & EXPENDITURES		0.00	0.00	11,240.03	11,240.03	(11,240.03)	100.00

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)								
Revenues								
272-000-402.300	OBRA:TAX CAPTURE	209,874.00	209,874.00	0.00	0.00	209,874.00	0.00	
TOTAL REVENUES		209,874.00	209,874.00	0.00	0.00	209,874.00	0.00	
Expenditures								
721	PROFESSIONAL SERVICES	12,050.00	12,050.00	0.00	0.00	12,050.00	0.00	
905	DEBT SERVICE	167,999.00	167,999.00	0.00	0.00	167,999.00	0.00	
TOTAL EXPENDITURES		180,049.00	180,049.00	0.00	0.00	180,049.00	0.00	
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):								
TOTAL REVENUES		209,874.00	209,874.00	0.00	0.00	209,874.00	0.00	
TOTAL EXPENDITURES		180,049.00	180,049.00	0.00	0.00	180,049.00	0.00	
NET OF REVENUES & EXPENDITURES		29,825.00	29,825.00	0.00	0.00	29,825.00	0.00	

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 273 - OBRA #9 ROBBINS LOFT								
Revenues								
273-000-402.300	OBRA:TAX CAPTURE	4,878.00	4,878.00	0.00	0.00	4,878.00	0.00	
273-000-665.000	INTEREST INCOME	1,000.00	1,000.00	232.87	232.87	767.13	23.29	
TOTAL REVENUES		5,878.00	5,878.00	232.87	232.87	5,645.13	3.96	
Expenditures								
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00	
964	TAX REIMBURSEMENTS	3,678.00	3,678.00	0.00	0.00	3,678.00	0.00	
TOTAL EXPENDITURES		4,878.00	4,878.00	0.00	0.00	4,878.00	0.00	
Fund 273 - OBRA #9 ROBBINS LOFT:								
TOTAL REVENUES		5,878.00	5,878.00	232.87	232.87	5,645.13	3.96	
TOTAL EXPENDITURES		4,878.00	4,878.00	0.00	0.00	4,878.00	0.00	
NET OF REVENUES & EXPENDITURES		1,000.00	1,000.00	232.87	232.87	767.13	23.29	

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA								
Revenues								
276-000-402.300	OBRA:TAX CAPTURE	12,253.00	12,253.00	0.00	0.00	12,253.00	0.00	0.00
276-000-674.200	DONATIONS	17,623.00	17,623.00	0.00	0.00	17,623.00	0.00	0.00
TOTAL REVENUES		<u>29,876.00</u>	<u>29,876.00</u>	<u>0.00</u>	<u>0.00</u>	<u>29,876.00</u>	<u>0.00</u>	<u>0.00</u>
Expenditures								
721	PROFESSIONAL SERVICES	1,704.00	1,704.00	262.50	262.50	1,441.50	15.40	15.40
905	DEBT SERVICE	28,172.00	28,172.00	0.00	0.00	28,172.00	0.00	0.00
TOTAL EXPENDITURES		<u>29,876.00</u>	<u>29,876.00</u>	<u>262.50</u>	<u>262.50</u>	<u>29,613.50</u>	<u>0.88</u>	<u>0.88</u>
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:								
TOTAL REVENUES		29,876.00	29,876.00	0.00	0.00	29,876.00	0.00	0.00
TOTAL EXPENDITURES		29,876.00	29,876.00	262.50	262.50	29,613.50	0.88	0.88
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>(262.50)</u>	<u>(262.50)</u>	<u>262.50</u>	<u>100.00</u>	<u>100.00</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024		AVAILABLE BALANCE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET		NORM	(ABNORM)	NORM	(ABNORM)	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL									
Revenues									
283-000-402.300	OBRA:TAX CAPTURE	16,824.00	16,824.00	0.00	0.00	0.00	16,824.00	0.00	
TOTAL REVENUES		16,824.00	16,824.00	0.00	0.00	0.00	16,824.00	0.00	
Expenditures									
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	0.00	750.00	0.00	
905	DEBT SERVICE	19,391.00	19,391.00	0.00	0.00	0.00	19,391.00	0.00	
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	0.00	20,141.00	0.00	
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:									
TOTAL REVENUES		16,824.00	16,824.00	0.00	0.00	0.00	16,824.00	0.00	
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	0.00	20,141.00	0.00	
NET OF REVENUES & EXPENDITURES		(3,317.00)	(3,317.00)	0.00	0.00	0.00	(3,317.00)	0.00	

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 284 - OPIOID SETTLEMENT FUND								
Revenues								
284-000-665.000	INTEREST INCOME	100.00	100.00	119.92	119.92	(19.92)		119.92
TOTAL REVENUES		<u>100.00</u>	<u>100.00</u>	<u>119.92</u>	<u>119.92</u>	<u>(19.92)</u>		<u>119.92</u>
Fund 284 - OPIOID SETTLEMENT FUND:								
TOTAL REVENUES		100.00	100.00	119.92	119.92	(19.92)		119.92
TOTAL EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>		<u>0.00</u>
NET OF REVENUES & EXPENDITURES		100.00	100.00	119.92	119.92	(19.92)		119.92

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT								
Revenues								
287-000-528.000	OTHER FEDERAL GRANTS	0.00	0.00	63,555.00	63,555.00	(63,555.00)		100.00
287-000-665.000	INTEREST INCOME	20,000.00	20,000.00	4,719.84	4,719.84	15,280.16		23.60
TOTAL REVENUES		<u>20,000.00</u>	<u>20,000.00</u>	<u>68,274.84</u>	<u>68,274.84</u>	<u>(48,274.84)</u>		<u>341.37</u>
Expenditures								
966	TRANSFERS OUT	1,413,573.00	1,413,573.00	63,555.00	63,555.00	1,350,018.00		4.50
TOTAL EXPENDITURES		<u>1,413,573.00</u>	<u>1,413,573.00</u>	<u>63,555.00</u>	<u>63,555.00</u>	<u>1,350,018.00</u>		<u>4.50</u>
Fund 287 - ARPA - AMERICAN RESCUE PLAN ACT:								
TOTAL REVENUES		20,000.00	20,000.00	68,274.84	68,274.84	(48,274.84)		341.37
TOTAL EXPENDITURES		1,413,573.00	1,413,573.00	63,555.00	63,555.00	1,350,018.00		4.50
NET OF REVENUES & EXPENDITURES		<u>(1,393,573.00)</u>	<u>(1,393,573.00)</u>	<u>4,719.84</u>	<u>4,719.84</u>	<u>(1,398,292.84)</u>		<u>0.34</u>

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	3,000.00	3,000.00	401.00	401.00	2,599.00	13.37
297-000-665.000	INTEREST INCOME	2,000.00	2,000.00	248.01	248.01	1,751.99	12.40
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,066.00	1,066.00	0.00	0.00	1,066.00	0.00
297-000-667.100	RENTAL INCOME	2,800.00	2,800.00	0.00	0.00	2,800.00	0.00
297-000-674.100	PRIVATE DONATIONS	20,000.00	20,000.00	1,372.00	1,372.00	18,628.00	6.86
297-000-674.200	DONATIONS	11,650.00	11,650.00	0.00	0.00	11,650.00	0.00
297-000-699.101	TRANSFERS FROM GENERAL FUND	17,500.00	17,500.00	0.00	0.00	17,500.00	0.00
TOTAL REVENUES		58,016.00	58,016.00	2,021.01	2,021.01	55,994.99	3.48
Expenditures							
797	HISTORICAL COMMISSION	30,598.00	30,598.00	1,293.97	1,293.97	29,304.03	4.23
798	CASTLE	14,806.00	14,806.00	370.77	370.77	14,435.23	2.50
799	GOULD HOUSE	10,329.00	10,329.00	16,311.52	16,311.52	(5,982.52)	157.92
800	COMSTOCK/WOODARD	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
TOTAL EXPENDITURES		57,733.00	57,733.00	17,976.26	17,976.26	39,756.74	31.14
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		58,016.00	58,016.00	2,021.01	2,021.01	55,994.99	3.48
TOTAL EXPENDITURES		57,733.00	57,733.00	17,976.26	17,976.26	39,756.74	31.14
NET OF REVENUES & EXPENDITURES		283.00	283.00	(15,955.25)	(15,955.25)	16,238.25	5,637.90

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)								
Revenues								
301-000-402.000	GENERAL PROPERTY TAX	723,150.00	723,150.00	61,011.85	61,011.85	662,138.15		8.44
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	50,000.00	50,000.00	0.00	0.00	50,000.00		0.00
TOTAL REVENUES		<u>773,150.00</u>	<u>773,150.00</u>	<u>61,011.85</u>	<u>61,011.85</u>	<u>712,138.15</u>		<u>7.89</u>
Expenditures								
905	DEBT SERVICE	773,150.00	773,150.00	0.00	0.00	773,150.00		0.00
TOTAL EXPENDITURES		<u>773,150.00</u>	<u>773,150.00</u>	<u>0.00</u>	<u>0.00</u>	<u>773,150.00</u>		<u>0.00</u>
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):								
TOTAL REVENUES		<u>773,150.00</u>	<u>773,150.00</u>	<u>61,011.85</u>	<u>61,011.85</u>	<u>712,138.15</u>		<u>7.89</u>
TOTAL EXPENDITURES		<u>773,150.00</u>	<u>773,150.00</u>	<u>0.00</u>	<u>0.00</u>	<u>773,150.00</u>		<u>0.00</u>
NET OF REVENUES & EXPENDITURES		<u>0.00</u>	<u>0.00</u>	<u>61,011.85</u>	<u>61,011.85</u>	<u>(61,011.85)</u>		<u>100.00</u>

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
 PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE	NORM (ABNORM)	
Fund 588 - TRANSPORTATION FUND								
Revenues								
588-000-402.000	GENERAL PROPERTY TAX	104,307.00	104,307.00	9,390.07	9,390.07	94,916.93		9.00
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	1,581.00	1,581.00	0.00	0.00	1,581.00		0.00
588-000-665.000	INTEREST INCOME	0.00	0.00	8.37	8.37	(8.37)		100.00
TOTAL REVENUES		<u>105,888.00</u>	<u>105,888.00</u>	<u>9,398.44</u>	<u>9,398.44</u>	<u>96,489.56</u>		<u>8.88</u>
Expenditures								
200	GEN SERVICES	105,888.00	105,888.00	0.00	0.00	105,888.00		0.00
TOTAL EXPENDITURES		<u>105,888.00</u>	<u>105,888.00</u>	<u>0.00</u>	<u>0.00</u>	<u>105,888.00</u>		<u>0.00</u>
Fund 588 - TRANSPORTATION FUND:								
TOTAL REVENUES		105,888.00	105,888.00	9,398.44	9,398.44	96,489.56		8.88
TOTAL EXPENDITURES		105,888.00	105,888.00	0.00	0.00	105,888.00		0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	9,398.44	9,398.44	(9,398.44)		100.00

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND								
Revenues								
590-000-491.000	PERMITS	1,000.00	1,000.00	100.00	100.00	900.00		10.00
590-000-643.100	METERED SALES	3,325,992.00	3,325,992.00	(35,342.51)	(35,342.51)	3,361,334.51		(1.06)
590-000-644.000	PENALTIES - LATE CHARGES	43,238.00	43,238.00	0.00	0.00	43,238.00		0.00
590-000-665.000	INTEREST INCOME	10,000.00	10,000.00	6,798.52	6,798.52	3,201.48		67.99
590-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	0.00	0.00	5,000.00		0.00
TOTAL REVENUES		3,385,230.00	3,385,230.00	(28,443.99)	(28,443.99)	3,413,673.99		(0.84)
Expenditures								
200	GEN SERVICES	2,628,755.00	2,628,755.00	196,825.45	196,825.45	2,431,929.55		7.49
549	SEWER OPERATIONS	307,880.00	307,880.00	8,090.50	8,090.50	299,789.50		2.63
901	CAPITAL OUTLAY	427,500.00	427,500.00	0.00	0.00	427,500.00		0.00
905	DEBT SERVICE	124,302.00	124,302.00	0.00	0.00	124,302.00		0.00
TOTAL EXPENDITURES		3,488,437.00	3,488,437.00	204,915.95	204,915.95	3,283,521.05		5.87
Fund 590 - SEWER FUND:								
TOTAL REVENUES		3,385,230.00	3,385,230.00	(28,443.99)	(28,443.99)	3,413,673.99		0.84
TOTAL EXPENDITURES		3,488,437.00	3,488,437.00	204,915.95	204,915.95	3,283,521.05		5.87
NET OF REVENUES & EXPENDITURES		(103,207.00)	(103,207.00)	(233,359.94)	(233,359.94)	130,152.94		226.11

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 591 - WATER FUND							
Revenues							
591-000-491.000	PERMITS	1,500.00	1,500.00	100.00	100.00	1,400.00	6.67
591-000-493.000	PERMITS-OWOSSO TOWNSHIP	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
591-000-502.000-DWRLF24-25	GRANT-FEDERAL	1,745,000.00	1,745,000.00	76,600.00	76,600.00	1,668,400.00	4.39
591-000-538.000-DWRF755501	CAPITAL CONTRIBUTION-FEDERAL	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
591-000-538.000-DWRLF23-24	CAPITAL CONTRIBUTION-FEDERAL	617,634.00	617,634.00	0.00	0.00	617,634.00	0.00
591-000-538.000-DWRLF24-25	CAPITAL CONTRIBUTION-FEDERAL	1,745,000.00	1,745,000.00	0.00	0.00	1,745,000.00	0.00
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	794,937.00	794,937.00	(93.70)	(93.70)	795,030.70	(0.01)
591-000-605.350	MATERIAL & SERVICE	35,000.00	35,000.00	30,574.97	30,574.97	4,425.03	87.36
591-000-607.200	WATER AND SEWER FEES	0.00	0.00	41,610.00	41,610.00	(41,610.00)	100.00
591-000-643.100	METERED SALES	3,732,072.00	3,732,072.00	(36,340.88)	(36,340.88)	3,768,412.88	(0.97)
591-000-643.200	METERED SALES-WHOLESALE-USAGE	339,900.00	339,900.00	26,618.52	26,618.52	313,281.48	7.83
591-000-644.000	PENALTIES - LATE CHARGES	67,905.00	67,905.00	0.00	0.00	67,905.00	0.00
591-000-665.000	INTEREST INCOME	10,000.00	10,000.00	14,767.05	14,767.05	(4,767.05)	147.67
591-000-667.100	RENTAL INCOME	1,320.00	1,320.00	120.00	120.00	1,200.00	9.09
591-000-667.300	HYDRANT RENTAL	33,000.00	33,000.00	0.00	0.00	33,000.00	0.00
591-000-670.100	LOAN INTEREST	1,929.00	1,929.00	74.12	74.12	1,854.88	3.84
591-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	929.08	929.08	(929.08)	100.00
591-000-675.200	MISCELLANEOUS WATER CHARGES	2,000.00	2,000.00	380.00	380.00	1,620.00	19.00
591-000-699.287	ARPA TRANSFER IN	1,137,573.00	1,137,573.00	63,555.00	63,555.00	1,074,018.00	5.59
TOTAL REVENUES		10,774,770.00	10,774,770.00	218,894.16	218,894.16	10,555,875.84	2.03
Expenditures							
200	GEN SERVICES	895,857.00	895,857.00	14,629.75	14,629.75	881,227.25	1.63
552	WATER UNDERGROUND	2,042,741.00	2,042,741.00	124,426.13	124,426.13	1,918,314.87	6.09
553	WATER FILTRATION	1,878,385.00	1,878,385.00	39,919.74	39,919.74	1,838,465.26	2.13
901	CAPITAL OUTLAY	6,559,421.00	6,559,421.00	(207,326.29)	(207,326.29)	6,766,747.29	(3.16)
905	DEBT SERVICE	600,489.00	600,489.00	0.00	0.00	600,489.00	0.00
TOTAL EXPENDITURES		11,976,893.00	11,976,893.00	(28,350.67)	(28,350.67)	12,005,243.67	(0.24)
Fund 591 - WATER FUND:							
TOTAL REVENUES		10,774,770.00	10,774,770.00	218,894.16	218,894.16	10,555,875.84	2.03
TOTAL EXPENDITURES		11,976,893.00	11,976,893.00	(28,350.67)	(28,350.67)	12,005,243.67	0.24
NET OF REVENUES & EXPENDITURES		(1,202,123.00)	(1,202,123.00)	247,244.83	247,244.83	(1,449,367.83)	20.57

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET				
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-540.000-CWSRF24-25	STATE SOURCES (GRANT)	2,600,000.00	2,600,000.00	0.00	0.00	2,600,000.00	0.00
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,407,517.00	1,407,517.00	118,012.77	118,012.77	1,289,504.23	8.38
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	230,729.00	230,729.00	21,420.02	21,420.02	209,308.98	9.28
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	139,084.00	139,084.00	10,201.00	10,201.00	128,883.00	7.33
599-000-602.400	OP & MAINT CHRG - CORUNNA	264,539.00	264,539.00	21,190.21	21,190.21	243,348.79	8.01
599-000-603.100	REPLACEMENT CHRG - OWOSSO	265,554.00	265,554.00	22,136.48	22,136.48	243,417.52	8.34
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	59,624.00	59,624.00	5,278.60	5,278.60	54,345.40	8.85
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	40,136.00	40,136.00	3,148.25	3,148.25	36,987.75	7.84
599-000-603.400	REPLACEMENT CHRG - CORUNNA	48,954.00	48,954.00	3,958.66	3,958.66	44,995.34	8.09
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	563,996.00	563,996.00	46,999.87	46,999.87	516,996.13	8.33
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP	228,791.00	228,791.00	19,065.99	19,065.99	209,725.01	8.33
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	173,455.00	173,455.00	14,454.68	14,454.68	159,000.32	8.33
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	97,901.00	97,901.00	8,158.47	8,158.47	89,742.53	8.33
599-000-665.000	INTEREST INCOME	10,000.00	10,000.00	3,533.10	3,533.10	6,466.90	35.33
599-000-675.000	MISCELLANEOUS	5,000.00	5,000.00	1,195.56	1,195.56	3,804.44	23.91
TOTAL REVENUES		6,135,280.00	6,135,280.00	298,753.66	298,753.66	5,836,526.34	4.87
Expenditures							
200	GEN SERVICES	34,700.00	34,700.00	1,514.44	1,514.44	33,185.56	4.36
548	WASTEWATER OPERATIONS	2,007,153.00	2,007,153.00	48,224.48	48,224.48	1,958,928.52	2.40
901	CAPITAL OUTLAY	3,581,400.00	3,581,400.00	0.00	0.00	3,581,400.00	0.00
905	DEBT SERVICE	1,064,144.00	1,064,144.00	0.00	0.00	1,064,144.00	0.00
TOTAL EXPENDITURES		6,687,397.00	6,687,397.00	49,738.92	49,738.92	6,637,658.08	0.74
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		6,135,280.00	6,135,280.00	298,753.66	298,753.66	5,836,526.34	4.87
TOTAL EXPENDITURES		6,687,397.00	6,687,397.00	49,738.92	49,738.92	6,637,658.08	0.74
NET OF REVENUES & EXPENDITURES		(552,117.00)	(552,117.00)	249,014.74	249,014.74	(801,131.74)	45.10

PERIOD ENDING 07/31/2024

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
 MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2024-25		ACTIVITY FOR MONTH 07/31/24 INCR (DECR)	YTD BALANCE 07/31/2024 NORM (ABNORM)	AVAILABLE		% BDGT USED
		ORIGINAL BUDGET	2024-25 AMENDED BUDGET			BALANCE NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 661 - FLEET MAINTENANCE FUND								
Revenues								
661-000-665.000	INTEREST INCOME	50,000.00	50,000.00	11,037.15	11,037.15	38,962.85		22.07
661-000-667.200	EQUIPMENT RENTAL	859,648.00	859,648.00	62,622.26	62,622.26	797,025.74		7.28
TOTAL REVENUES		909,648.00	909,648.00	73,659.41	73,659.41	835,988.59		8.10
Expenditures								
594	FLEET MAINTENANCE	474,411.00	474,411.00	11,531.12	11,531.12	462,879.88		2.43
901	CAPITAL OUTLAY	710,000.00	710,000.00	0.00	0.00	710,000.00		0.00
TOTAL EXPENDITURES		1,184,411.00	1,184,411.00	11,531.12	11,531.12	1,172,879.88		0.97
Fund 661 - FLEET MAINTENANCE FUND:								
TOTAL REVENUES		909,648.00	909,648.00	73,659.41	73,659.41	835,988.59		8.10
TOTAL EXPENDITURES		1,184,411.00	1,184,411.00	11,531.12	11,531.12	1,172,879.88		0.97
NET OF REVENUES & EXPENDITURES		(274,763.00)	(274,763.00)	62,128.29	62,128.29	(336,891.29)		22.61
TOTAL REVENUES - ALL FUNDS								
		38,452,515.00	38,452,515.00	1,843,683.46	1,843,683.46	36,608,831.54		4.79
TOTAL EXPENDITURES - ALL FUNDS								
		44,040,039.00	44,040,039.00	1,018,939.70	1,018,939.70	43,021,099.30		2.31
NET OF REVENUES & EXPENDITURES		(5,587,524.00)	(5,587,524.00)	824,743.76	824,743.76	(6,412,267.76)		14.76

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 07/01/2024 TO 07/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 07/31/2024
Fund 101 GENERAL FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	(309,927.29)	1,064,773.46	1,235,277.41	(480,431.24)
001.204	HUNTINGTON LIQUIDITY PORTAL	1,088,212.23	331,423.64	0.00	1,419,635.87
001.205	THE STATE BANK	2,713,374.72	10,158.07	0.00	2,723,532.79
001.206	SWEEP ACCOUNT HUNTINGTON	71,433.69	3,578.09	0.00	75,011.78
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,707,797.80	5,195.80	0.00	1,712,993.60
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,613,954.39	3,333.75	0.00	1,617,288.14
002.203	AMBULANCE PAYMENT BANK ACCOUNT	402,625.50	65,808.94	325,820.73	142,613.71
004.000	PETTY CASH	1,925.00	0.00	200.00	1,725.00
005.401	MERS DC FUNDS - RESTRICTED	246.23	0.92	0.00	247.15
	GENERAL FUND	7,289,642.27	1,484,272.67	1,561,298.14	7,212,616.80
Fund 202 MAJOR STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	220,909.71	12,106.93	189,576.48	43,440.16
001.201	MI CLASS ACCOUNT	1,197,091.44	5,492.50	0.00	1,202,583.94
001.204	HUNTINGTON LIQUIDITY PORTAL	2,989,323.59	13,587.21	0.00	3,002,910.80
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	530,852.78	1,615.05	0.00	532,467.83
	MAJOR STREET FUND	4,938,177.52	32,801.69	189,576.48	4,781,402.73
Fund 203 LOCAL STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	259,964.21	5,113.58	75,221.08	189,856.71
001.201	MI CLASS ACCOUNT	41,866.77	192.16	0.00	42,058.93
001.204	HUNTINGTON LIQUIDITY PORTAL	379,845.37	1,726.39	0.00	381,571.76
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	530,852.78	1,615.05	0.00	532,467.83
	LOCAL STREET FUND	1,212,529.13	8,647.18	75,221.08	1,145,955.23
Fund 208 PARK/RECREATION SITES FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	(6,040.43)	2,750.00	4,086.54	(7,376.97)
001.204	HUNTINGTON LIQUIDITY PORTAL	31,983.31	145.54	0.00	32,128.85
	PARK/RECREATION SITES FUND	25,942.88	2,895.54	4,086.54	24,751.88
Fund 239 OMS/DDA REVLG LOAN FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	231,313.57	7,438.63	0.00	238,752.20
001.204	HUNTINGTON LIQUIDITY PORTAL	119,371.14	542.42	0.00	119,913.56
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	212,340.50	645.99	0.00	212,986.49
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	211,824.14	437.51	0.00	212,261.65
	OMS/DDA REVLG LOAN FUND	774,849.35	9,064.55	0.00	783,913.90
Fund 243 BRA / OBRA #12 WOODWARD LOFT					
001.200	POOLED CASH (HUNTINGTON BANK)	133,141.75	0.00	133,141.75	0.00

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 07/01/2024 TO 07/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 07/31/2024
001.200-BRA-DIST22	POOLED CASH (HUNTINGTON BANK)	(47.35)	0.00	0.00	(47.35)
001.201	MI CLASS ACCOUNT	1,927.58	8.84	0.00	1,936.42
	BRA / OBRA #12 WOODWARD LOFT	135,021.98	8.84	133,141.75	1,889.07
Fund 248	DOWNTOWN DEVELOPMENT AUTHORITY				
001.200	POOLED CASH (HUNTINGTON BANK)	47,169.54	4,763.99	17,574.23	34,359.30
001.201	MI CLASS ACCOUNT	27,257.01	125.16	0.00	27,382.17
001.203	MAIN STREET OWOSSO / DDA CHECKING	13,309.16	0.00	0.00	13,309.16
001.204	HUNTINGTON LIQUIDITY PORTAL	85,850.03	390.20	0.00	86,240.23
	DOWNTOWN DEVELOPMENT AUTHORITY	173,585.74	5,279.35	17,574.23	161,290.86
Fund 249	BUILDING INSPECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	121,108.93	23,666.60	34,955.50	109,820.03
001.204	HUNTINGTON LIQUIDITY PORTAL	162,178.42	737.33	0.00	162,915.75
004.000	PETTY CASH	0.00	200.00	0.00	200.00
	BUILDING INSPECTION FUND	283,287.35	24,603.93	34,955.50	272,935.78
Fund 254	HOUSING & REDEVELOPMENT				
001.200	POOLED CASH (HUNTINGTON BANK)	39,004.20	22,305.00	12,678.87	48,630.33
001.204	HUNTINGTON LIQUIDITY PORTAL	40,292.67	183.03	0.00	40,475.70
	HOUSING & REDEVELOPMENT	79,296.87	22,488.03	12,678.87	89,106.03
Fund 259	OBRA-DIST#15 -ARMORY BUILDING				
001.200	POOLED CASH (HUNTINGTON BANK)	4,508.45	0.00	0.00	4,508.45
Fund 272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)				
001.200	POOLED CASH (HUNTINGTON BANK)	40,626.08	0.00	0.00	40,626.08
Fund 273	OBRA #9 ROBBINS LOFT				
001.200	POOLED CASH (HUNTINGTON BANK)	6,657.64	0.00	0.00	6,657.64
001.201	MI CLASS ACCOUNT	50,758.85	232.87	0.00	50,991.72
	OBRA #9 ROBBINS LOFT	57,416.49	232.87	0.00	57,649.36
Fund 276	OBRA FUND DISTRICT #16 - QDOBA				
001.200	POOLED CASH (HUNTINGTON BANK)	4,720.29	0.00	275.94	4,444.35
Fund 277	OBRA FUND DISTRICT #20 - J&H OIL				
001.200	POOLED CASH (HUNTINGTON BANK)	52,950.77	0.00	49,978.00	2,972.77
Fund 283	OBRA FUND-DISTRICT#3-TIAL				
001.200	POOLED CASH (HUNTINGTON BANK)	4,570.92	0.00	0.00	4,570.92

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 07/01/2024 TO 07/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 07/31/2024
Fund 284 OPIOID SETTLEMENT FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	23,396.13	0.00	0.00	23,396.13
001.204	HUNTINGTON LIQUIDITY PORTAL	26,381.44	119.92	0.00	26,501.36
	OPIOID SETTLEMENT FUND	<u>49,777.57</u>	<u>119.92</u>	<u>0.00</u>	<u>49,897.49</u>
Fund 287 ARPA - AMERICAN RESCUE PLAN ACT					
001.200	POOLED CASH (HUNTINGTON BANK)	(986,754.95)	0.00	63,555.00	(1,050,309.95)
001.201	MI CLASS ACCOUNT	669,197.88	3,070.31	0.00	672,268.19
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	798,591.47	1,649.53	0.00	800,241.00
	ARPA - AMERICAN RESCUE PLAN ACT	<u>481,034.40</u>	<u>4,719.84</u>	<u>63,555.00</u>	<u>422,199.24</u>
Fund 297 HISTORICAL FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	(4,578.37)	2,760.00	19,267.99	(21,086.36)
001.202	HC CHECKING ACCOUNT	8,464.28	970.00	83.99	9,350.29
001.204	HUNTINGTON LIQUIDITY PORTAL	54,534.34	248.01	0.00	54,782.35
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	<u>58,520.25</u>	<u>3,978.01</u>	<u>19,351.98</u>	<u>43,146.28</u>
Fund 301 GENERAL DEBT SERVICE (VOTED BONDS)					
001.200	POOLED CASH (HUNTINGTON BANK)	41,509.64	61,011.85	0.00	102,521.49
Fund 588 TRANSPORTATION FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	0.34	9,390.07	0.00	9,390.41
001.201	MI CLASS ACCOUNT	1,801.29	8.37	0.00	1,809.66
	TRANSPORTATION FUND	<u>1,801.63</u>	<u>9,398.44</u>	<u>0.00</u>	<u>11,200.07</u>
Fund 590 SEWER FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	460,552.62	325,721.52	258,250.82	528,023.32
001.201	MI CLASS ACCOUNT	417,827.05	1,917.14	0.00	419,744.19
001.204	HUNTINGTON LIQUIDITY PORTAL	653,517.54	2,970.50	0.00	656,488.04
001.300	FRANKENMUTH CREDIT UNION	264,613.88	805.12	0.00	265,419.00
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	535,313.00	1,105.76	0.00	536,418.76
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	<u>2,332,024.09</u>	<u>332,520.04</u>	<u>258,250.82</u>	<u>2,406,293.31</u>
Fund 591 WATER FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	1,873,769.73	1,308,056.44	1,100,897.85	2,080,928.32
001.201	MI CLASS ACCOUNT	1,610,989.94	7,391.49	0.00	1,618,381.43
001.204	HUNTINGTON LIQUIDITY PORTAL	1,622,682.40	7,375.56	0.00	1,630,057.96

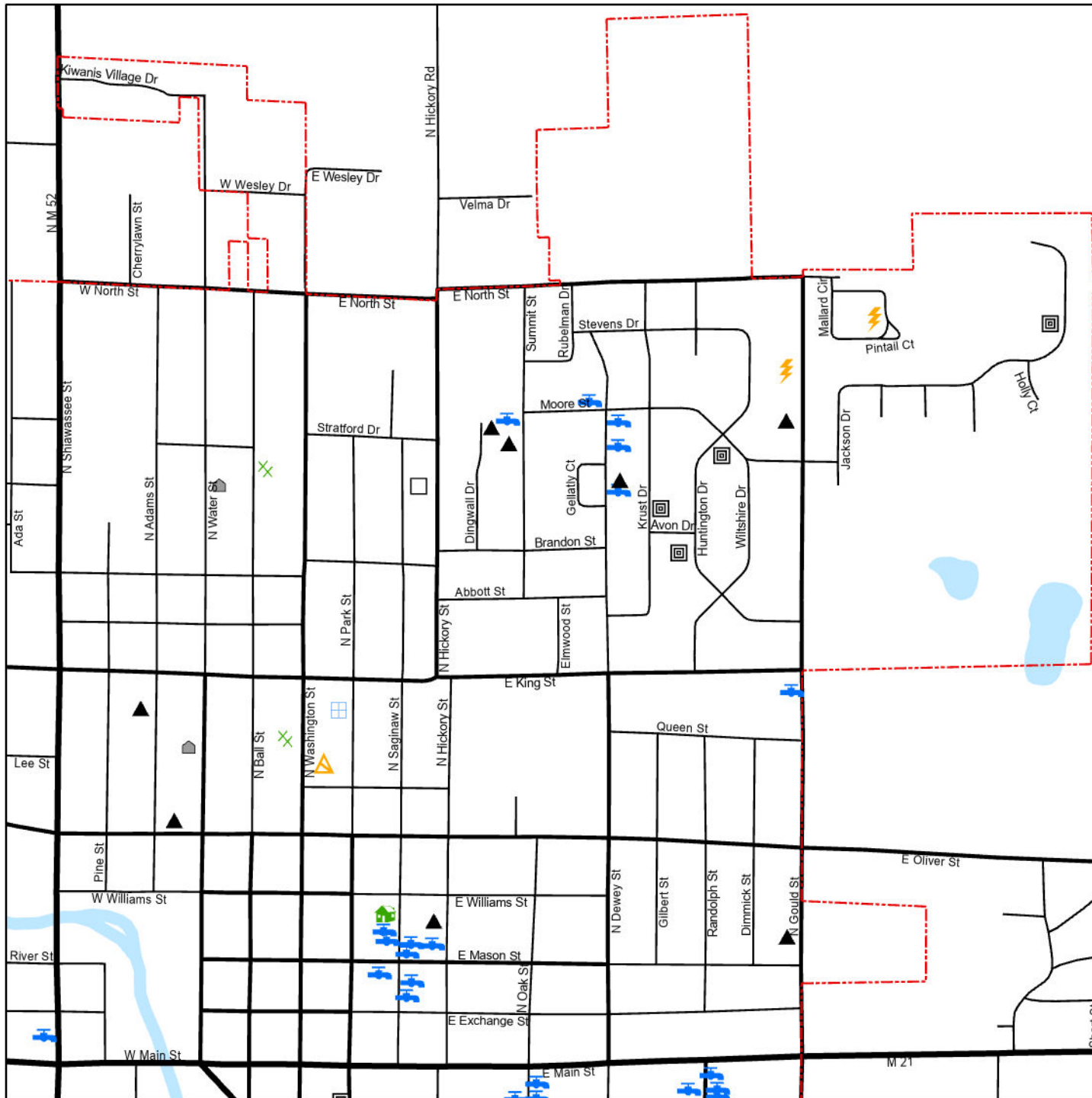
CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 07/01/2024 TO 07/31/2024
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 07/31/2024
	WATER FUND	5,107,442.07	1,322,823.49	1,100,897.85	5,329,367.71
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	324,148.60	413,989.56	758,774.20	(20,636.04)
001.201	MI CLASS ACCOUNT	391,740.69	1,797.33	0.00	393,538.02
001.204	HUNTINGTON LIQUIDITY PORTAL	57,761.84	262.48	0.00	58,024.32
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	264,613.88	805.12	0.00	265,419.00
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	323,487.11	668.17	0.00	324,155.28
	WASTEWATER FUND	1,361,752.12	417,522.66	758,774.20	1,020,500.58
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	21,887.53	62,622.26	152,671.25	(68,161.46)
001.201	MI CLASS ACCOUNT	659,920.98	3,027.26	0.00	662,948.24
001.204	HUNTINGTON LIQUIDITY PORTAL	531,190.02	2,414.34	0.00	533,604.36
001.205	THE STATE BANK	1,055,601.77	3,951.93	0.00	1,059,553.70
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	540,250.96	1,643.62	0.00	541,894.58
	FLEET MAINTENANCE FUND	2,808,851.26	73,659.41	152,671.25	2,729,839.42
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	17,680.14	1,322,592.48	1,320,325.77	19,946.85
001.204	HUNTINGTON LIQUIDITY PORTAL	0.00	510,000.00	0.00	510,000.00
	CURRENT TAX COLLECTION FUND	17,680.14	1,832,592.48	1,320,325.77	529,946.85
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	225,494.57	0.00	0.00	225,494.57
	TOTAL - ALL FUNDS	27,563,013.83	5,648,640.79	5,752,613.40	27,459,041.22

City of Owosso

Permit Activity
August 2024

NE Quadrant



Category

- Accessory Structures
- Electrical
- Fence
- Mechanical
- Plumbing
- Res. Add/Alter/Repair
- Roof
- Siding
- Solar Panels
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

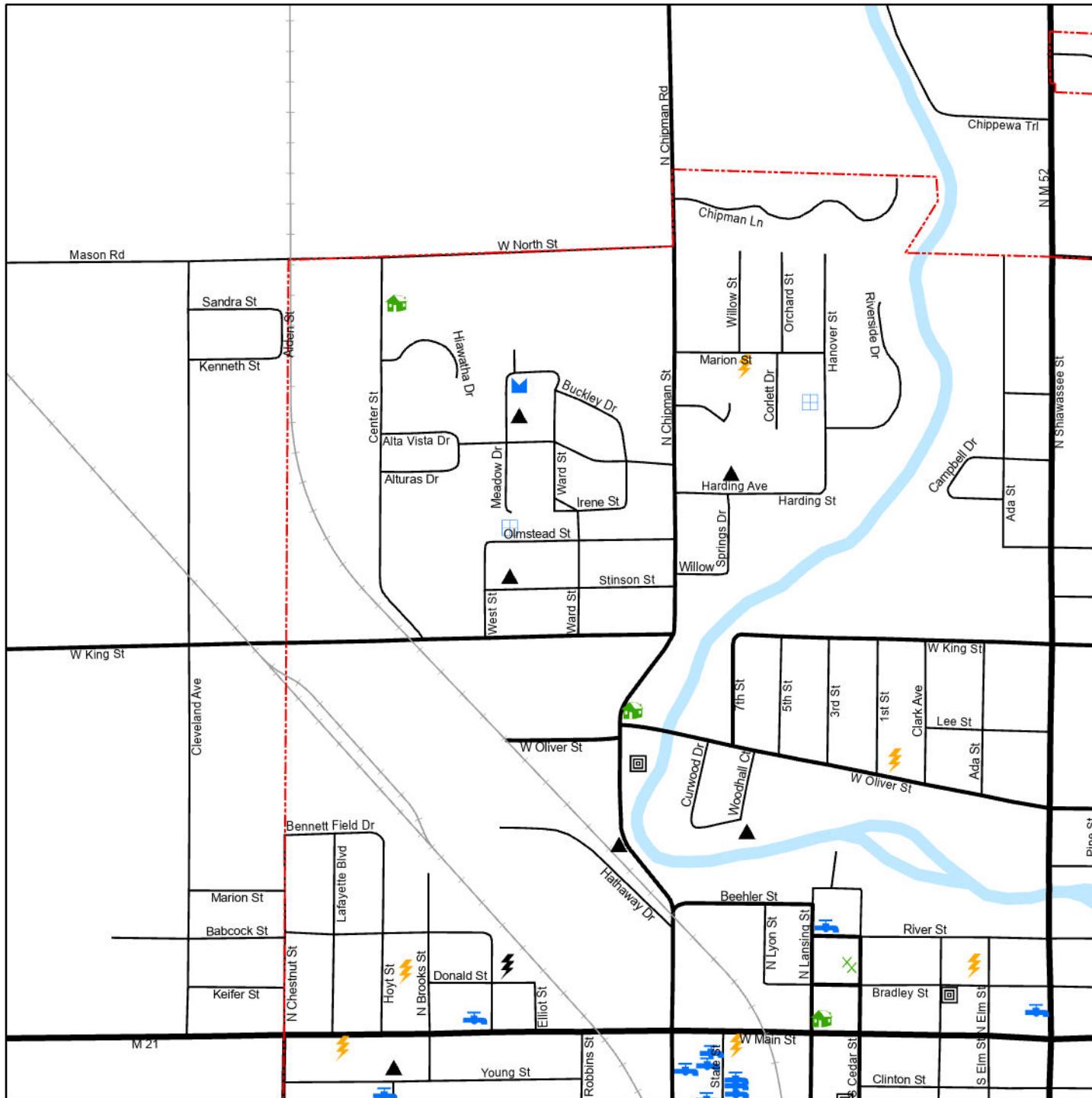
0 300 600 900 1,200 Feet



City of Owosso

Permit Activity
August 2024

NW Quadrant



Category

- Basement Waterproofing
- Electrical
- Electrical & Mechanical
- Fence
- Mechanical
- Plumbing
- Res. Add/Alter/Repair
- Roof
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

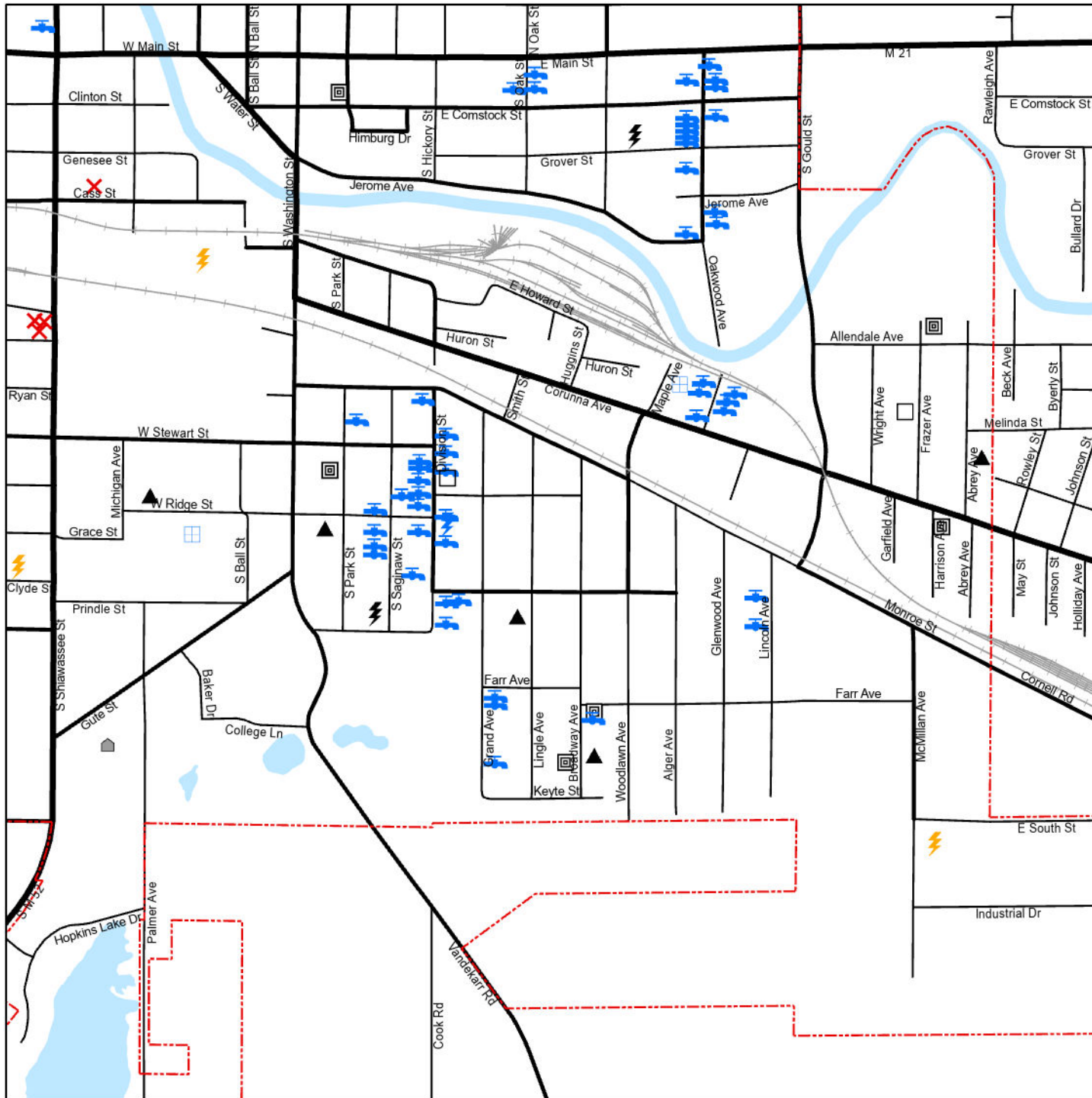
0 300 600 900 1,200 Feet



City of Owosso

Permit Activity
August 2024

SE Quadrant



Category

- Accessory Structures
- Demolition
- Electrical
- Electrical & Mechanical
- Electrical & Plumbing
- Mechanical
- Plumbing
- Roof
- Siding
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes

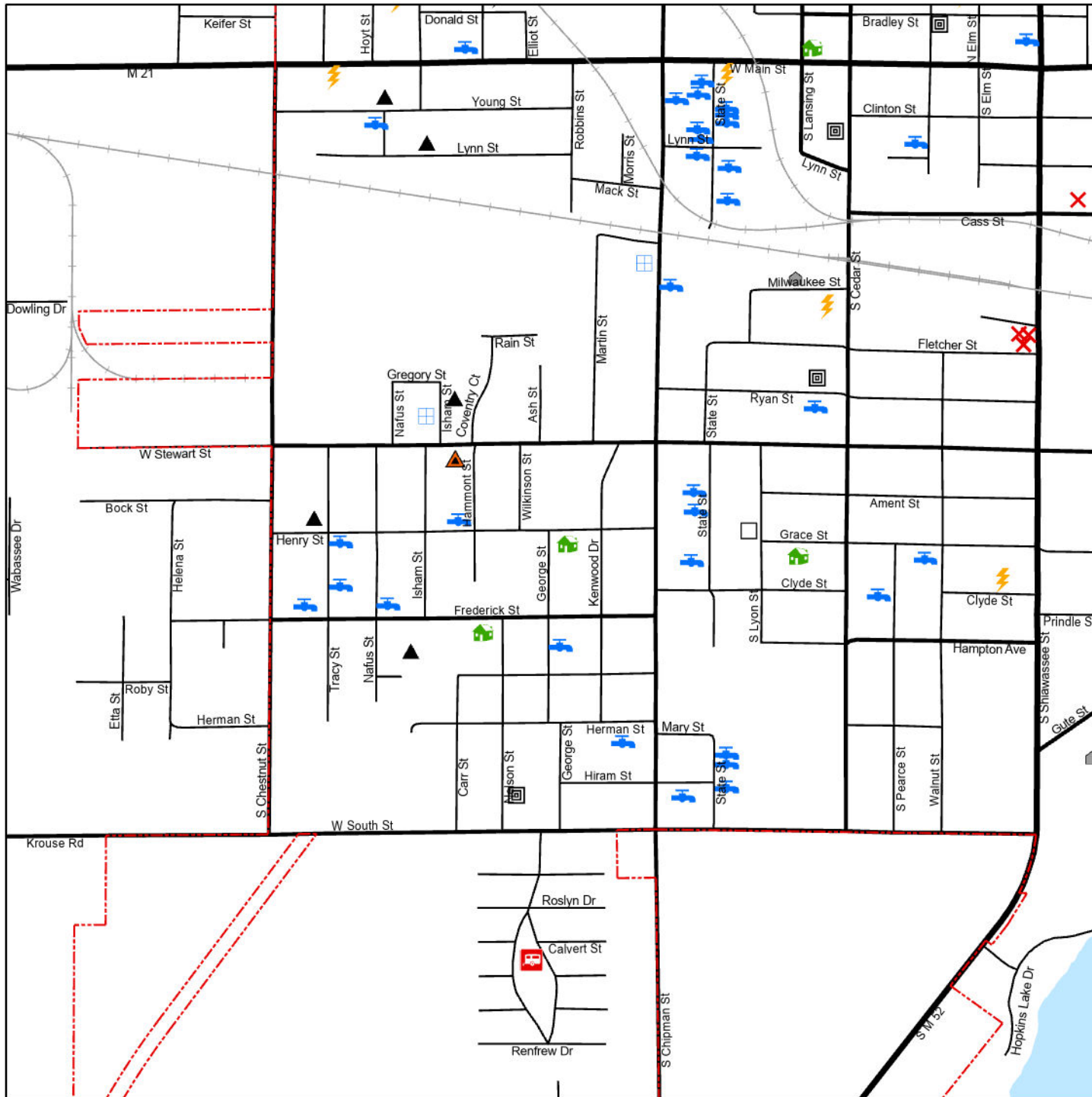
0 300 600 900 1,200 Feet



City of Owosso

Permit Activity
August 2024

SW Quadrant



Category

- Accessory Structures
- Demolition
- Electrical
- Electrical & Mechanical
- Mechanical
- Plumbing
- Res. Add/Alter/Repair
- Res. Mobile New
- Roof
- ROW-Utility
- Siding
- Windows

Other Features

- City Limit
- Railroads
- River & Lakes



Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
<u>ACCESSORY STRUCTURES</u>								
ENF 24-1167	HICKORY ST	RESOLVED	CLOSED	07/18/2024	08/22/2024		08/22/2024	CIVIC
				Total Entries	1			
<u>APPLIANCES</u>								
ENF 24-1249	ROBBINS ST	LETTER SENT	RECHECK SCHEDULED	08/08/2024	08/22/2024	09/05/2024		N
ENF 24-1324	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/22/2024	08/22/2024	09/05/2024		N
ENF 24-1196	HARDING AVE	RESOLVED	CLOSED	07/29/2024	08/15/2024		08/15/2024	N
				Total Entries	3			
<u>AUTO REP/JUNK VEH</u>								
ENF 24-1244	SAGINAW ST	RESOLVED	CLOSED	08/07/2024	08/22/2024		08/22/2024	N
				Total Entries	1			
<u>BLOWING GRASS INTO STREET</u>								
ENF 24-1339	STEWART ST	INSPECTED PROPERTY	LETTER SENT	08/27/2024	08/27/2024	09/03/2024		N
				Total Entries	1			
<u>BRUSH</u>								
ENF 24-1230	RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/05/2024	08/19/2024	09/03/2024		N
ENF 24-1278	HICKORY ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/13/2024	08/26/2024	09/10/2024		Y
ENF 24-1314	CLYDE ST	INSPECTED PROPERTY	LETTER SENT	08/20/2024	08/20/2024	09/03/2024		N
ENF 24-0971	GRACE ST	RESOLVED	CLOSED	06/05/2024	08/05/2024		08/05/2024	N
				Total Entries	4			
<u>BRUSH PILES</u>								
ENF 24-1173	DEWEY ST	INSPECTED PROPERTY	CLOSED	07/23/2024	08/13/2024		08/13/2024	N

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-1379	HAMPTON AVE	RESOLVED	CLOSED	12/14/2023	08/21/2024		08/21/2024	N
Total Entries				2				
<u>BUILDING VIOL</u>								
ENF 20-0748	MARTIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/16/2020	08/27/2024	10/28/2024		VAC
ENF 20-0972	WILLIAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/18/2020	08/21/2024	09/23/2024		N
ENF 21-1156	WILLIAMS ST	INSPECTED PROPERTY	3RD TICKET ISSUED	08/01/2023	08/27/2024	09/12/2024		N
ENF 21-1484	SAGINAW ST	CONTACT WITH OWNER	RECHECK SCHEDULED	09/27/2021	08/20/2024	09/23/2024		VAC
ENF 22-0167	CEDAR ST	INSPECTED PROPERTY	3RD TICKET ISSUED	02/15/2022	08/22/2024	09/23/2024		N
ENF 22-0677	SHIAWASSEE ST	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	05/19/2022	08/21/2024	09/23/2024		VAC
ENF 22-1586	EXCHANGE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	11/29/2022	08/22/2024	09/23/2024		COMM
ENF 23-0128	DIVISION ST	INSPECTED PROPERTY	RED-TAGGED	02/06/2023	08/22/2024	09/23/2024		VAC
ENF 23-0569	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/12/2023	08/12/2024	09/09/2024		N
ENF 24-0343	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/07/2024	08/05/2024	09/05/2024		N
ENF 24-0915	WASHINGTON ST	LETTER SENT	RECHECK SCHEDULED	05/23/2024	08/09/2024	10/09/2024		COMM
ENF 21-1886	PRINDLE ST	INSPECTED PROPERTY	CLOSED	12/17/2021	07/29/2024		08/01/2024	VAC
ENF 22-1131	MASON ST	INSPECTED PROPERTY	CLOSED	08/10/2022	08/05/2024		08/07/2024	Y
ENF 24-1085	GOULD ST	OBTAINED PERMIT	CLOSED	07/08/2024	08/16/2024		08/16/2024	Y
Total Entries				14				
<u>BUILDING VIOLATIONS</u>								
ENF 23-0849	CARMODY ST	INSPECTED PROPERTY	2ND TICKET ISSUED	08/08/2023	08/15/2024	09/16/2024		VAC
ENF 24-1236	GREEN ST	CONTACT WITH OWNER	RECHECK SCHEDULED	08/06/2024	08/13/2024	09/09/2024		VACANT

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1299	COMSTOCK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/19/2024	08/20/2024	09/06/2024		COMM
ENF 24-1305	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/20/2024	08/20/2024	09/06/2024		Y
ENF 24-1329	DINGWALL DR	REF TO BLDG OFFICIAL	RECHECK SCHEDULED	08/26/2024	08/26/2024	09/04/2024		N
ENF 24-1335	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	08/27/2024	08/27/2024	09/04/2024		Y
ENF 24-1268	MAIN ST	OBTAINED PERMIT	RESOLVED	08/12/2024	08/16/2024		08/16/2024	COMM
ENF 24-1322	MAIN ST	OBTAINED PERMIT	CLOSED	08/22/2024	08/22/2024		08/22/2024	COMM
ENF 24-1325	DINGWALL DR	LETTER SENT	CLOSED	08/22/2024	08/26/2024		08/26/2024	N
ENF 24-1337	LYNN ST	OBTAINED PERMIT	CLOSED	08/27/2024	08/27/2024		08/27/2024	N

Total Entries 10

CHICKENS/DUCKS

ENF 24-0556	SHIAWASSEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/27/2024	08/22/2024	09/05/2024		N
ENF 24-1281	FREDERICK ST	LETTER SENT	RECHECK SCHEDULED	08/13/2024	08/13/2024	09/16/2024		N

Total Entries 2

DEAD TREE

ENF 24-0959	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	06/04/2024	08/05/2024	10/07/2024		N
ENF 24-0944	CLYDE ST	RESOLVED	CLOSED	05/30/2024	08/05/2024		08/05/2024	N
ENF 24-0958	SAGINAW ST	RESOLVED	CLOSED	06/04/2024	08/05/2024		08/05/2024	N

Total Entries 3

DOORS IN VIOLATION

ENF 22-1567	SAGINAW ST	RESOLVED	CLOSED	11/23/2022	08/15/2024		08/15/2024	Y
-------------	------------	----------	--------	------------	------------	--	------------	---

Total Entries 1

EXTERIOR PAINT/SIDING

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 20-0051	FLETCHER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	01/17/2020	08/08/2024	09/09/2024		N
ENF 23-0812	KENWOOD DR	INSPECTED PROPERTY	1ST TICKET ISSUED	07/31/2023	08/26/2024	09/04/2024		N
ENF 24-1107	ELM ST	RESOLVED	CLOSED	07/10/2024	08/12/2024		08/12/2024	N
ENF 21-0040	WOODLAWN AVE	INSPECTED PROPERTY	CLOSED	01/12/2021	08/13/2024		08/13/2024	N
ENF 20-0143	LYNN ST	INSPECTED PROPERTY	CLOSED	03/05/2020	08/27/2024		08/27/2024	N
ENF 21-0238	FLETCHER ST	INSPECTED PROPERTY	CLOSED	02/23/2021	08/12/2024		08/27/2024	N
Total Entries				6				
<u>FENCE VIOLATION</u>								
ENF 24-0521	SEVENTH ST	INSPECTED PROPERTY	CLOSED	03/21/2024	08/06/2024		08/06/2024	N
Total Entries				1				
<u>FIRE DAMAGE</u>								
ENF 24-0034	MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	01/17/2024	08/06/2024	09/11/2024		Y
ENF 24-1063	FLETCHER ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	06/26/2024	08/05/2024	09/05/2024		VAC
ENF 24-1295	CENTER ST	INSPECTED PROPERTY	RED-TAGGED	08/16/2024	08/26/2024	09/26/2024		N
ENF 24-0736	DEWEY ST	INSPECTED PROPERTY	CLOSED	05/01/2024	05/01/2024		08/01/2024	N
Total Entries				4				
<u>FRONT YARD PARKING</u>								
ENF 24-1296	DEWEY ST	LETTER SENT	RECHECK SCHEDULED	08/19/2024	08/26/2024	09/04/2024		N
ENF 24-1301	CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	08/19/2024	08/26/2024	09/03/2024		N
ENF 24-1309	RANDOLPH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/20/2024	08/20/2024	09/03/2024		N
ENF 24-1188	FREDERICK ST	RESOLVED	CLOSED	07/29/2024	08/07/2024		08/07/2024	Y
ENF 24-1160	CHIPMAN ST	RESOLVED	CLOSED	07/18/2024	08/08/2024		08/08/2024	N

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1210	COMSTOCK ST	RESOLVED	CLOSED	07/31/2024	08/08/2024		08/08/2024	Y
ENF 24-0114	PARK ST	RESOLVED	CLOSED	02/13/2024	08/22/2024		08/22/2024	N
Total Entries				7				
<u>FURNITURE OUTSIDE</u>								
ENF 24-1194	PRINDLE ST	LETTER SENT	RECHECK SCHEDULED	07/29/2024	08/22/2024	09/05/2024		N
ENF 24-1229	GENESEE ST	LETTER SENT	INSPECTION COMPLETE	08/05/2024	08/22/2024	09/05/2024		Y
ENF 24-1333	FLETCHER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/26/2024	08/26/2024	09/05/2024		N
ENF 24-1103	ADAMS ST	RESOLVED	CLOSED	07/10/2024	08/21/2024		08/21/2024	N
ENF 24-1273	RYAN ST	RESOLVED	CLOSED	08/12/2024	08/26/2024		08/26/2024	N
Total Entries				5				
<u>GARBAGE & DEBRIS</u>								
ENF 22-1318	GRACE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	09/20/2022	08/15/2024	09/05/2024		N
ENF 23-1355	WILLIAMS ST	INSPECTED PROPERTY	3RD TICKET ISSUED	12/12/2023	08/27/2024	09/12/2024		N
ENF 24-0008	CORUNNA AVE	INSPECTED PROPERTY	LEGAL ACTION	01/04/2024	08/27/2024	09/05/2024		N
ENF 24-0539	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/25/2024	08/27/2024	09/05/2024		N
ENF 24-0614	KENWOOD DR	INSPECTED PROPERTY	1ST TICKET ISSUED	04/04/2024	08/26/2024	09/04/2024		N
ENF 24-0651	HOWARD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/16/2024	08/19/2024	09/19/2024		N
ENF 24-0718	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/29/2024	08/21/2024	09/12/2024		N
ENF 24-1169	BRANDON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/22/2024	08/22/2024	09/05/2024		Y
ENF 24-1179	HURON ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/25/2024	08/08/2024	09/05/2024		N
ENF 24-1213	ELM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/31/2024	08/26/2024	09/09/2024		COMM

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1227	DINGWALL DR	EMAILED OWNER	PARTIALLY RESOLVED	08/05/2024	08/19/2024	09/03/2024		Y
ENF 24-1257	HICKORY ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/08/2024	08/27/2024	09/05/2024		N
ENF 24-1261	CORUNNA AVE	LETTER SENT	RECHECK SCHEDULED	08/08/2024	08/22/2024	09/05/2024		N
ENF 24-1270	CASS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/12/2024	08/21/2024	09/09/2024		N
ENF 24-1297	CHESTNUT ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/19/2024	08/19/2024	09/03/2024		N
ENF 24-1317	WILLIAMS ST	LETTER SENT	RECHECK SCHEDULED	08/21/2024	08/26/2024	09/04/2024		N
ENF 24-1323	GENESEE ST	CONTACT WITH OWNER	RECHECK SCHEDULED	08/22/2024	08/22/2024	09/05/2024		Y
ENF 24-1331	BUCKLEY DR	INSPECTED PROPERTY	RECHECK SCHEDULED	08/26/2024	08/26/2024	09/03/2024		N
ENF 24-1231	RIVER ST	RESOLVED	CLOSED	08/05/2024	08/05/2024		08/05/2024	Y
ENF 24-0987	OLIVER ST	INSPECTED PROPERTY	CLOSED	06/10/2024	08/07/2024		08/07/2024	Y
ENF 24-1142	CHESTNUT ST	INSPECTED PROPERTY	CLOSED	07/17/2024	08/08/2024		08/09/2024	N
ENF 24-1152	LANSING ST	INSPECTED PROPERTY	CLOSED	07/17/2024	08/12/2024		08/12/2024	Y
ENF 24-1059	PRINDLE ST	RESOLVED	CLOSED	06/25/2024	08/13/2024		08/13/2024	Y
ENF 24-1260	LINGLE AVE	RESOLVED	CLOSED	08/08/2024	08/15/2024		08/15/2024	N
ENF 24-1024	ISHAM ST	INSPECTED PROPERTY	CLOSED	06/18/2024	08/19/2024		08/19/2024	N
ENF 24-1205	DIMMICK ST	RESOLVED	CLOSED	07/30/2024	08/20/2024		08/19/2024	Y
ENF 24-1283	MASON ST	RESOLVED	CLOSED	08/13/2024	08/26/2024		08/26/2024	N
ENF 24-1177	RIVER ST	INSPECTED PROPERTY	CLOSED	07/25/2024	08/27/2024		08/27/2024	Y
ENF 24-1250	FLETCHER ST	INSPECTED PROPERTY	CLOSED	08/08/2024	08/27/2024		08/27/2024	Y

Total Entries 29

GARBAGE CANS

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1312	DINGWALL DR	INSPECTED PROPERTY	RECHECK SCHEDULED	08/20/2024	08/26/2024	09/05/2024		N
ENF 24-1284	CHIPMAN ST	RESOLVED	CLOSED	08/14/2024	08/21/2024		08/21/2024	N
Total Entries				2				
<u>GARBAGE/JUNK IN ROW</u>								
ENF 24-1215	GRAND AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/01/2024	08/15/2024	09/05/2024		N
ENF 24-1246	RANDOLPH ST	LETTER SENT	RECHECK SCHEDULED	08/07/2024	08/21/2024	09/04/2024		Y
ENF 24-1310	OLIVER ST	CONTACT WITH OWNER	RECHECK SCHEDULED	08/20/2024	08/26/2024	09/03/2024		Y
ENF 24-1311	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/20/2024	08/26/2024	09/04/2024		N
ENF 24-1326	GUTE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/22/2024	08/22/2024	09/03/2024		N
ENF 24-1327	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/26/2024	08/26/2024	09/03/2024		N
ENF 24-1328	RYAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/26/2024	08/26/2024	09/03/2024		N
ENF 24-1330	GOODHUE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/26/2024	08/26/2024	09/03/2024		N
ENF 24-1336	HUNTINGTON DR	INSPECTED PROPERTY	RECHECK SCHEDULED	08/27/2024	08/27/2024	09/05/2024		N
ENF 24-1192	HUNTINGTON DR	RESOLVED	CLOSED	07/29/2024	08/05/2024		08/05/2024	N
ENF 24-1195	GRACE ST	RESOLVED	CLOSED	07/29/2024	08/05/2024		08/05/2024	N
ENF 24-1198	SHIAWASSEE ST	RESOLVED	CLOSED	07/30/2024	08/06/2024		08/06/2024	N
ENF 24-1203	MASON ST	RESOLVED	CLOSED	07/30/2024	08/07/2024		08/07/2024	N
ENF 24-1204	EXCHANGE ST	RESOLVED	CLOSED	07/30/2024	08/07/2024		08/07/2024	N
ENF 24-1211	PRINDLE ST	RESOLVED	CLOSED	07/31/2024	08/07/2024		08/07/2024	Y
ENF 24-1176	WASHINGTON ST	RESOLVED	CLOSED	07/23/2024	08/08/2024		08/08/2024	N
ENF 24-1191	SAGINAW ST	RESOLVED	CLOSED	07/29/2024	08/12/2024		08/12/2024	N

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1193	HUNTINGTON DR	RESOLVED	CLOSED	07/29/2024	08/05/2024		08/12/2024	N
ENF 24-1219	MILWAUKEE ST	RESOLVED	CLOSED	08/05/2024	08/12/2024		08/12/2024	N
ENF 24-1220	GUTE ST	RESOLVED	CLOSED	08/05/2024	08/12/2024		08/12/2024	N
ENF 24-1225	SUMMIT ST	RESOLVED	CLOSED	08/05/2024	08/12/2024		08/12/2024	N
ENF 24-1233	PARK ST	RESOLVED	CLOSED	08/05/2024	08/12/2024		08/12/2024	N
ENF 24-1199	BROADWAY AVE	RESOLVED	CLOSED	07/30/2024	08/13/2024		08/13/2024	N
ENF 24-1234	PARK ST	RESOLVED	CLOSED	08/06/2024	08/13/2024		08/13/2024	Y
ENF 24-1242	GRAND AVE	RESOLVED	CLOSED	08/07/2024	08/13/2024		08/13/2024	N
ENF 24-1248	STEWART ST	RESOLVED	CLOSED	08/07/2024	08/14/2024		08/13/2024	N
ENF 24-1184	HICKORY ST	RESOLVED	CLOSED	07/29/2024	08/15/2024		08/15/2024	Y
ENF 24-1207	KING ST	RESOLVED	CLOSED	07/31/2024	08/15/2024		08/15/2024	Y
ENF 24-1247	EXCHANGE	RESOLVED	CLOSED	08/07/2024	08/15/2024		08/15/2024	Y
ENF 24-1258	LINGLE AVE	RESOLVED	CLOSED	08/08/2024	08/15/2024		08/15/2024	N
ENF 24-1232	RIVER ST	RESOLVED	CLOSED	08/05/2024	08/19/2024		08/19/2024	Y
ENF 24-1243	GRAND AVE	RESOLVED	CLOSED	08/07/2024	08/19/2024		08/19/2024	Y
ENF 24-1265	WOODLAWN AVE	RESOLVED	CLOSED	08/12/2024	08/19/2024		08/19/2024	Y
ENF 24-1272	FLETCHER ST	RESOLVED	CLOSED	08/12/2024	08/19/2024		08/19/2024	N
ENF 24-1274	HARDING AVE	RESOLVED	CLOSED	08/12/2024	08/19/2024		08/19/2024	N
ENF 24-1275	MASON ST	RESOLVED	CLOSED	08/13/2024	08/19/2024		08/19/2024	N
ENF 24-1277	KRUST DR	RESOLVED	CLOSED	08/13/2024	08/19/2024		08/19/2024	N
ENF 24-1287	CLYDE ST	RESOLVED	CLOSED	08/14/2024	08/20/2024		08/20/2024	N

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1288	MASON ST	RESOLVED	CLOSED	08/14/2024	08/20/2024		08/20/2024	N
ENF 24-1245	SAGINAW ST	RESOLVED	CLOSED	08/07/2024	08/21/2024		08/21/2024	N
ENF 24-1291	WALNUT ST	RESOLVED	CLOSED	08/15/2024	08/21/2024		08/21/2024	Y
ENF 24-1279	SAGINAW ST	RESOLVED	CLOSED	08/13/2024	08/26/2024		08/26/2024	N
ENF 24-1298	RYAN ST	RESOLVED	CLOSED	08/19/2024	08/26/2024		08/26/2024	N
ENF 24-1300	WASHINGTON ST	RESOLVED	CLOSED	08/19/2024	08/26/2024		08/26/2024	Y
ENF 24-1302	WASHINGTON ST	RESOLVED	CLOSED	08/19/2024	08/26/2024		08/26/2024	N
ENF 24-1303	CHIPMAN ST	RESOLVED	CLOSED	08/20/2024	08/26/2024		08/26/2024	N
ENF 24-1307	WASHINGTON ST	RESOLVED	CLOSED	08/20/2024	08/26/2024		08/26/2024	Y
ENF 24-1316	OLIVER ST	RESOLVED	CLOSED	08/21/2024	08/26/2024		08/26/2024	N
ENF 24-1320	BALL ST	RESOLVED	CLOSED	08/21/2024	08/26/2024		08/26/2024	N
ENF 24-1315	GLENWOOD AVE	RESOLVED	CLOSED	08/20/2024	08/27/2024		08/27/2024	N
				Total Entries	50			
<u>HEALTH & SAFETY</u>								
ENF 21-0921	CORUNNA AVE	INSPECTED PROPERTY	REF TO BLDG OFFICIAL	06/23/2021	08/27/2024	09/05/2024		VAC
				Total Entries	1			
<u>HOUSE FIRE</u>								
ENF 24-1057	CASS ST	INSPECTED PROPERTY	RED-TAGGED	06/25/2024	08/06/2024	09/09/2024		N
				Total Entries	1			
<u>HOUSE NUMBERS</u>								
ENF 24-0783	MICHIGAN AVE	INSPECTED PROPERTY	LETTER SENT	05/09/2024	08/05/2024	09/05/2024		N
ENF 24-0792	CLINTON ST	INSPECTED PROPERTY	LETTER SENT	05/09/2024	08/05/2024	09/05/2024		N

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-0821	BEEHLER ST	LETTER SENT	RECHECK SCHEDULED	05/13/2024	08/01/2024	09/03/2024		N
ENF 24-1126	HUNTINGTON DR	FINAL NOTICE SENT	RECHECK SCHEDULED	07/15/2024	08/13/2024	09/16/2024		
ENF 24-0798	HURON ST	RESOLVED	CLOSED	05/09/2024	08/01/2024		08/01/2024	N
ENF 24-0816	LYON ST	RESOLVED	CLOSED	05/13/2024	08/01/2024		08/01/2024	N
ENF 24-0820	UNION ST	RESOLVED	CLOSED	05/13/2024	08/01/2024		08/01/2024	N
ENF 24-0822	BRADLEY ST	RESOLVED	CLOSED	05/13/2024	08/01/2024		08/01/2024	N
ENF 24-0593	EXCHANGE ST	RESOLVED	CLOSED	04/01/2024	08/05/2024		08/05/2024	N
ENF 24-0777	LYNN ST	RESOLVED	CLOSED	05/09/2024	08/05/2024		08/05/2024	Y
ENF 24-0779	LYNN ST	RESOLVED	CLOSED	05/09/2024	08/05/2024		08/05/2024	Y
ENF 24-0784	MICHIGAN AVE	RESOLVED	CLOSED	05/09/2024	08/05/2024		08/05/2024	CIVIC
ENF 24-0791	CLINTON ST	RESOLVED	CLOSED	05/09/2024	08/05/2024		08/05/2024	Y
ENF 24-0786	MICHIGAN AVE	RESOLVED	CLOSED	05/09/2024	08/06/2024		08/06/2024	Y
ENF 24-0788	GENESEE ST	INSPECTED PROPERTY	CLOSED	05/09/2024	08/06/2024		08/06/2024	N
ENF 24-0771	LYNN ST	INSPECTED PROPERTY	CLOSED	05/09/2024	08/08/2024		08/09/2024	N
ENF 24-0997	FLETCHER ST	RESOLVED	CLOSED	06/12/2024	08/12/2024		08/12/2024	N
ENF 24-1099	EXCHANGE ST	RESOLVED	CLOSED	07/10/2024	08/12/2024		08/12/2024	COMM
ENF 24-0399	WASHINGTON	RESOLVED	CLOSED	03/11/2024	08/19/2024		08/19/2024	N
ENF 24-1143	CHIPMAN ST	RESOLVED	CLOSED	07/17/2024	08/19/2024		08/19/2024	COMM
ENF 24-1153	MAIN ST	RESOLVED	CLOSED	07/17/2024	08/20/2024		08/20/2024	COMM
Total Entries				21				

IMMINENT DANGER OF STRUCTURE

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 22-0059	DEWEY ST	INSPECTED PROPERTY	EXTENSION GRANTED	01/21/2022	08/22/2024	09/26/2024		VAC
Total Entries				1				
<u>LAWN MAINTENANCE</u>								
ENF 24-0564	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/28/2024	08/28/2024	09/04/2024		VAC
ENF 24-0826	DIVISION ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/14/2024	08/28/2024	09/04/2024		VAC
ENF 24-0844	MILWAUKEE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	08/28/2024	09/04/2024		VAC
ENF 24-0846	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/15/2024	08/28/2024	09/04/2024		VACANT LOT
ENF 24-0862	CORUNNA AVE	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	05/16/2024	08/28/2024	09/11/2024		VAC
ENF 24-0867	GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/16/2024	08/28/2024	09/04/2024		VAC
ENF 24-0893	ELM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/22/2024	08/28/2024	09/11/2024		VACANT LOT
ENF 24-0896	RIVER ST	INSPECTED PROPERTY	RE-OPENED	05/22/2024	08/22/2024	09/04/2024		N
ENF 24-0899	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/22/2024	08/28/2024	09/04/2024		VACANT
ENF 24-0905	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	08/28/2024	09/11/2024		VACANT LOT
ENF 24-0910	GLENWOOD AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	08/28/2024	09/04/2024		VAC
ENF 24-0931	PARK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/29/2024	08/28/2024	09/11/2024		VACANT LOT
ENF 24-0932	MASON ST	RE-OPENED ENF	RECHECK SCHEDULED	05/29/2024	08/27/2024	09/04/2024		VACANT LOT
ENF 24-1002	STEWART ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/12/2024	08/28/2024	09/11/2024		VAC
ENF 24-1029	MCMILLAN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	06/19/2024	08/28/2024	09/11/2024		IND
ENF 24-1073	SAGINAW ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/01/2024	08/28/2024	09/04/2024		VACANT

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1135	CHIPMAN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/16/2024	08/28/2024	09/04/2024		VACANT LOT
ENF 24-1201	HICKORY ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	07/30/2024	08/28/2024	09/04/2024		VACANT LOT
ENF 24-1221	CLYDE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/05/2024	08/28/2024	09/04/2024		Y
ENF 24-1292	MASON ST	LETTER SENT	RECHECK SCHEDULED	08/15/2024	08/15/2024	09/04/2024		N
ENF 24-1306	WASHINGTON ST	EMAILED OWNER	RECHECK SCHEDULED	08/20/2024	08/28/2024	09/04/2024		Y
ENF 24-1318	KING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/21/2024	08/28/2024	09/04/2024		Y
ENF 24-1332	CEDAR ST	INSPECTED PROPERTY	LETTER SENT	08/26/2024	08/26/2024	09/05/2024		Y
ENF 24-1235	KING ST	INSPECTED PROPERTY	CLOSED	08/06/2024	08/06/2024		08/06/2024	N
ENF 24-0930	PARK	INSPECTED PROPERTY	CLOSED	05/29/2024	08/07/2024		08/07/2024	VACANT LOT
ENF 24-0976	PARK	INSPECTED PROPERTY	CLOSED	06/05/2024	08/06/2024		08/07/2024	VACANT LOT
ENF 24-1182	PRINDLE ST	RESOLVED	CLOSED	07/26/2024	08/07/2024		08/07/2024	Y
ENF 24-1212	ISHAM ST	RESOLVED	CLOSED	07/31/2024	08/07/2024		08/07/2024	N
ENF 24-1263	DEVONSHIRE CT	RESOLVED	CLOSED	08/12/2024	08/12/2024		08/12/2024	Y
ENF 24-1269	MICHIGAN AVE	RESOLVED	CLOSED	08/12/2024	08/12/2024		08/12/2024	
ENF 24-1237	EXCHANGE ST	CONTACT WITH OWNER	CLOSED	08/06/2024	08/13/2024		08/13/2024	Y
ENF 24-1282	BROADWAY AVE	RESOLVED	CLOSED	08/13/2024	08/13/2024		08/13/2024	
ENF 24-1209	MAIN ST	INSPECTED PROPERTY	CLOSED	07/31/2024	08/14/2024		08/14/2024	N
ENF 24-1218	FREDERICK ST	RESOLVED	CLOSED	08/05/2024	08/14/2024		08/14/2024	Y
ENF 24-1222	CLYDE ST	RESOLVED	CLOSED	08/05/2024	08/14/2024		08/14/2024	N

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1240	PRINDLE ST	RESOLVED	CLOSED	08/07/2024	08/14/2024		08/14/2024	VACANT LOT
ENF 24-1256	HICKORY ST	RESOLVED	CLOSED	08/08/2024	08/15/2024		08/15/2024	Y
ENF 24-1131	GRACE ST	INSPECTED PROPERTY	CLOSED	07/15/2024	08/20/2024		08/20/2024	N
ENF 24-1238	DINGWALL DR	RESOLVED	CLOSED	08/06/2024	08/20/2024		08/20/2024	N
ENF 24-1255	PINE ST	RESOLVED	CLOSED	08/08/2024	08/20/2024		08/20/2024	N
ENF 24-1264	DEVONSHIRE CT	RESOLVED	CLOSED	08/12/2024	08/20/2024		08/20/2024	Y
ENF 24-1285	CEDAR ST	RESOLVED	CLOSED	08/14/2024	08/20/2024		08/20/2024	N
ENF 24-0840	CORUNNA AVE	INSPECTED PROPERTY	CLOSED	05/15/2024	08/21/2024		08/21/2024	VAC
ENF 24-1241	PRINDLE ST	RESOLVED	CLOSED	08/07/2024	08/21/2024		08/21/2024	N
ENF 24-1289	KING ST	RESOLVED	CLOSED	08/14/2024	08/21/2024		08/21/2024	Y
ENF 24-1251	PRINDLE ST	CONTACT WITH OWNER	CLOSED	08/08/2024	08/22/2024		08/22/2024	VACANT LOT
ENF 24-0863	CORUNNA AVE	CONTACT WITH OWNER	CLOSED	05/16/2024	08/27/2024		08/27/2024	VAC
ENF 24-0841	DEWEY ST	INSPECTED PROPERTY	CLOSED	05/15/2024	08/28/2024		08/28/2024	VAC
ENF 24-1308	SAGINAW ST	RESOLVED	CLOSED	08/20/2024	08/28/2024		08/28/2024	N
Total Entries				49				
<u>MULTIPLE VIOLATIONS</u>								
ENF 21-1578	ROBBINS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	10/14/2021	08/27/2024	09/26/2024		COMM
ENF 21-1592	STEWART ST	INSPECTED PROPERTY	3RD TICKET ISSUED	10/19/2021	08/13/2024	09/03/2024		N
ENF 22-0690	CHIPMAN ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/19/2022	08/05/2024	09/05/2024		N
ENF 23-0156	CHIPMAN ST	ISSUED 3RD TICKET	LEGAL ACTION	02/16/2023	08/28/2024	09/05/2024		N
ENF 23-0368	BROADWAY AVE	INSPECTED PROPERTY	1ST TICKET ISSUED	05/08/2023	08/15/2024	09/16/2024		N

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 23-1108	MAIN ST	INSPECTED PROPERTY	LEGAL ACTION	10/17/2023	08/21/2024	09/04/2024		N
ENF 23-1354	SAGINAW ST	INSPECTED PROPERTY	EXTENSION GRANTED	12/12/2023	08/26/2024	09/10/2024		Y
ENF 23-1358	HICKORY ST	INSPECTED PROPERTY	2ND TICKET ISSUED	12/12/2023	08/22/2024	09/05/2024		N
ENF 24-0091	STATE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	02/06/2024	08/06/2024	09/18/2024		N
ENF 24-0113	PINE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	02/13/2024	08/15/2024	09/10/2024		N
ENF 24-0140	MELINDA AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	02/21/2024	08/20/2024	09/04/2024		Y
ENF 24-0333	LYNN ST	RE-OPENED ENF	PENDING 3RD TICKET	03/06/2024	08/22/2024	09/05/2024		N
ENF 24-0344	SHIAWASSEE ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	03/07/2024	08/15/2024	09/16/2024		N
ENF 24-0494	OLIVER ST	INSPECTED PROPERTY	RECHECK SCHEDULED	03/19/2024	08/27/2024	09/24/2024		N
ENF 24-0720	GRAND AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	04/29/2024	08/15/2024	10/01/2024		N
ENF 24-0833	MILWAUKEE ST	INSPECTED PROPERTY	1ST TICKET ISSUED	05/15/2024	08/26/2024	09/04/2024		N
ENF 24-0907	PINE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/23/2024	08/22/2024	09/05/2024		VAC
ENF 24-0936	WOODLAWN AVE	INSPECTED PROPERTY	PARTIALLY RESOLVED	05/29/2024	08/22/2024	09/12/2024		N
ENF 24-1008	LANSING ST	INSPECTED PROPERTY	RECHECK SCHEDULED	06/13/2024	08/27/2024	09/05/2024		Y
ENF 24-1119	ISHAM ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/11/2024	08/27/2024	09/05/2024		N
ENF 24-1164	BRADLEY ST	CONTACT WITH OWNER	RECHECK SCHEDULED	07/18/2024	08/20/2024	09/16/2024		N
ENF 24-1183	BALL ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/26/2024	08/20/2024	09/05/2024		VACANT LOT
ENF 24-1217	PRINDLE ST	INSPECTED PROPERTY	LETTER SENT	08/01/2024	08/09/2024	11/07/2024		VACANT HOUSE
ENF 24-1224	CASS ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/05/2024	08/22/2024	09/05/2024		N
ENF 24-1254	SAGINAW ST	LETTER SENT	RECHECK SCHEDULED	08/08/2024	08/20/2024	09/23/2024		Y

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1262	LINGLE AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/08/2024	08/20/2024	09/05/2024		N
ENF 24-1271	FLETCHER ST	LETTER SENT	RECHECK SCHEDULED	08/12/2024	08/26/2024	09/09/2024		N
ENF 24-1276	WOODLAWN AVE	INSPECTED PROPERTY	RECHECK SCHEDULED	08/13/2024	08/13/2024	09/03/2024		N
ENF 24-1280	SAGINAW ST	LETTER SENT	PARTIALLY RESOLVED	08/13/2024	08/26/2024	09/03/2024		N
ENF 24-1294	YOUNG ST	REF TO MOWING CONTRACTOR	RECHECK SCHEDULED	08/15/2024	08/21/2024	09/04/2024		
ENF 24-1304	MAIN ST	LETTER SENT	RECHECK SCHEDULED	08/20/2024	08/20/2024	09/03/2024		N
ENF 24-1313	CEDAR ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/20/2024	08/20/2024	09/05/2024		COMM
ENF 24-1319	CASS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/21/2024	08/26/2024	09/09/2024		N
ENF 24-1334	MACK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	08/26/2024	08/26/2024	09/09/2024		N
ENF 24-1340	BALL ST	LETTER SENT	RECHECK SCHEDULED	08/28/2024	08/28/2024	09/11/2024		N
ENF 23-0425	CHIPMAN ST	RESOLVED	CLOSED	05/16/2023	08/05/2024		08/05/2024	N
ENF 24-0548	DIVISION ST	OBTAINED PERMIT	CLOSED	03/26/2024	08/05/2024		08/05/2024	N
ENF 24-1130	GLENWOOD AVE	RESOLVED	CLOSED	07/15/2024	08/06/2024		08/06/2024	N
ENF 24-1180	OAKWOOD AVE	RESOLVED	CLOSED	07/26/2024	08/06/2024		08/06/2024	Y
ENF 22-0238	MAIN ST	INSPECTED PROPERTY	CLOSED	03/03/2022	07/26/2024		08/09/2024	N
ENF 24-1133	GROVER ST	INSPECTED PROPERTY	CLOSED	07/16/2024	08/12/2024		08/12/2024	Y
ENF 24-0524	GLENWOOD AVE	INSPECTED PROPERTY	CLOSED	03/25/2024	08/13/2024		08/13/2024	N
ENF 24-1187	MACK ST	INSPECTED PROPERTY	CLOSED	07/29/2024	08/13/2024		08/13/2024	N
ENF 24-1228	BRANDON ST	RESOLVED	CLOSED	08/05/2024	08/19/2024		08/19/2024	N
ENF 24-1253	SAGINAW ST	RESOLVED	CLOSED	08/08/2024	08/20/2024		08/20/2024	N

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1266	CHIPMAN ST	RESOLVED	CLOSED	08/12/2024	08/20/2024		08/20/2024	N
ENF 24-1223	CASS ST	RESOLVED	CLOSED	08/05/2024	08/21/2024		08/21/2024	N
ENF 24-1252	MAIN ST	RESOLVED	CLOSED	08/08/2024	08/21/2024		08/21/2024	COMM
ENF 24-1290	KENWOOD DR	INSPECTED PROPERTY	CLOSED	08/14/2024	08/21/2024		08/21/2024	N
ENF 24-1054	CLEVELAND ST	RESOLVED	CLOSED	06/25/2024	08/22/2024		08/22/2024	N
ENF 24-1216	GRACE ST	REF TO BLDG OFFICIAL	RESOLVED	08/01/2024	08/21/2024		08/24/2024	N
ENF 24-1259	WOODLAWN AVE	CONTACT WITH OWNER	CLOSED	08/08/2024	08/26/2024		08/26/2024	N
Total Entries				52				
<u>NO BUILDING PERMIT</u>								
ENF 24-1214	LYON ST	RESOLVED	CLOSED	08/01/2024	08/12/2024		08/12/2024	N
ENF 24-1226	SUMMIT ST	OBTAINED PERMIT	CLOSED	08/05/2024	08/12/2024		08/12/2024	N
ENF 24-1206	CENTER ST	RESOLVED	CLOSED	07/31/2024	08/13/2024		08/13/2024	N
Total Entries				3				
<u>NUISANCE SMOKE</u>								
ENF 24-1189	FREDERICK ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/29/2024	08/22/2024	09/05/2024		N
Total Entries				1				
<u>PLUMBING VIOLATIONS</u>								
ENF 24-1056	STATE ST	REF TO BLDG OFFICIAL	PENDING 1ST TICKET	06/25/2024	08/09/2024	08/09/2024		Y
Total Entries				1				
<u>RENTAL REGISTRATION</u>								
ENF 24-1338	SAGINAW ST	COMPLAINT LOGGED	LETTER SENT	08/27/2024	08/27/2024	09/27/2024		Y
ENF 24-1111	WOODLAWN AVE	RENTAL REG FORM SUBMITTED	CLOSED	07/10/2024	08/05/2024		08/05/2024	Y

Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1197	LYNN ST	RENTAL REG FORM SUBMITTED	CLOSED	07/30/2024	08/14/2024		08/14/2024	Y
ENF 24-1021	WOODLAWN AVE	RENTAL REG FORM SUBMITTED	CLOSED	06/17/2024	08/26/2024		08/26/2024	Y
Total Entries				4				
<u>ROW VIOLATIONS</u>								
ENF 24-1267	FLETCHER ST	RESOLVED	CLOSED	08/12/2024	08/26/2024		08/26/2024	N
ENF 24-1286	CLEVELAND ST	RESOLVED	CLOSED	08/14/2024	08/26/2024		08/26/2024	VAC
Total Entries				2				
<u>SIGN VIOLATION</u>								
ENF 23-1348	MAIN ST	INSPECTED PROPERTY	1ST TICKET ISSUED	12/11/2023	08/26/2024	09/04/2024		COMM
ENF 24-1165	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/18/2024	08/08/2024	09/18/2024		COMM
ENF 24-0748	OLIVER ST	RESOLVED	CLOSED	05/06/2024	08/05/2024		08/05/2024	N
ENF 24-1138	MAIN ST	RESOLVED	CLOSED	07/16/2024	08/06/2024		08/06/2024	COMM
ENF 24-1053	SHIAWASSEE ST	RESOLVED	CLOSED	06/25/2024	08/13/2024		08/13/2024	N
ENF 24-1146	WILLIAMS ST	RESOLVED	CLOSED	07/17/2024	08/19/2024		08/19/2024	Y
ENF 24-1145	SHIAWASSEE ST	RESOLVED	CLOSED	07/17/2024	08/26/2024		08/26/2024	VACANT LOT
Total Entries				7				
<u>TEMPORARY STRUCTURES</u>								
ENF 21-0380	GRACE ST	INSPECTED PROPERTY	3RD TICKET ISSUED	03/11/2021	08/15/2024	09/05/2024		N
ENF 23-0658	CEDAR ST	FINAL NOTICE SENT	RECHECK SCHEDULED	06/29/2023	08/16/2024	09/12/2024		N
ENF 23-0843	DONALD ST	INSPECTED PROPERTY	PARTIALLY RESOLVED	08/07/2023	08/22/2024	09/23/2024		N
ENF 24-0961	RYAN ST	LETTER SENT	RECHECK SCHEDULED	06/04/2024	08/05/2024	10/07/2024		N

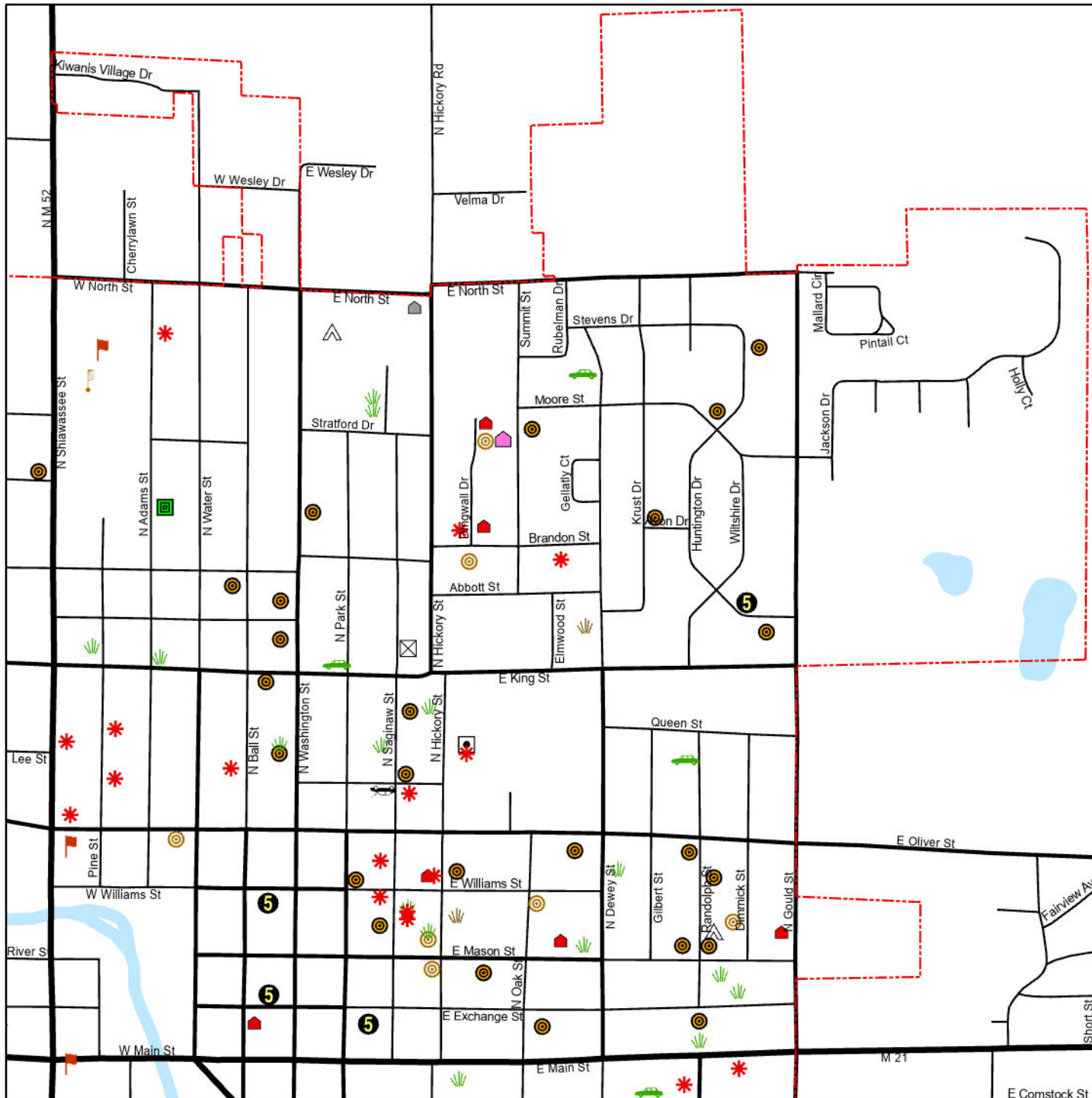
Code Enforcement Activity
AUGUST 2024

Enf. Number	Address	Previous Status	Current Status	Filed	Last Action Date	Next Action Date	Date Closed	Rental
ENF 24-1013	WASHINGTON ST	OBTAINED PERMIT	RECHECK SCHEDULED	06/17/2024	08/20/2024	10/21/2024		N
ENF 24-1105	RANDOLPH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/10/2024	08/12/2024	09/12/2024		N
ENF 24-1117	SOUTH ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/11/2024	08/22/2024	09/05/2024		Y
ENF 24-1113	GUTE ST	INSPECTED PROPERTY	RESOLVED	07/11/2024	08/19/2024		08/19/2024	N
Total Entries				8				
<u>VACANT STRUCTURES</u>								
ENF 20-0758	PEARCE ST	INSPECTED PROPERTY	RECHECK SCHEDULED	09/18/2020	08/05/2024	09/11/2024		VAC
ENF 24-0728	ADAMS ST	INSPECTED PROPERTY	RECHECK SCHEDULED	05/01/2024	08/06/2024	09/17/2024		VAC
Total Entries				2				
<u>VISIBILITY</u>								
ENF 24-1293	SHIAWASSEE ST	REF TO DPW	RECHECK SCHEDULED	08/15/2024	08/27/2024	09/05/2024		VACANT
Total Entries				1				
<u>WATER/WELL VIOLATION</u>								
ENF 24-1150	THIRD ST	REF TO DPW	LETTER SENT	07/17/2024	08/07/2024	09/25/2024		N
ENF 24-1321	OAKWOOD AVE	COMPLAINT LOGGED	LETTER SENT	08/22/2024	08/22/2024	11/21/2024		
Total Entries				2				
<u>ZONING</u>								
ENF 24-1079	MAIN ST	INSPECTED PROPERTY	RECHECK SCHEDULED	07/02/2024	08/27/2024	09/30/2024		N
Total Entries				1				
Total Records:		303				Total Pages:		18

City of Owosso

Code Enforcement Activity August 2024

NE Quadrant



Category

- Accessory Structures
- Appliances
- Auto Repair/Junk Vehicle
- Brush Piles
- Building Violations
- Chickens/Ducks
- Doors In Violation
- Exterior Paint/Siding
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- Sign Violation
- Temporary Structures

Other Features

- City Limit
 - Railroads
 - River & Lakes
- 0 300 600 900 1,200 Feet

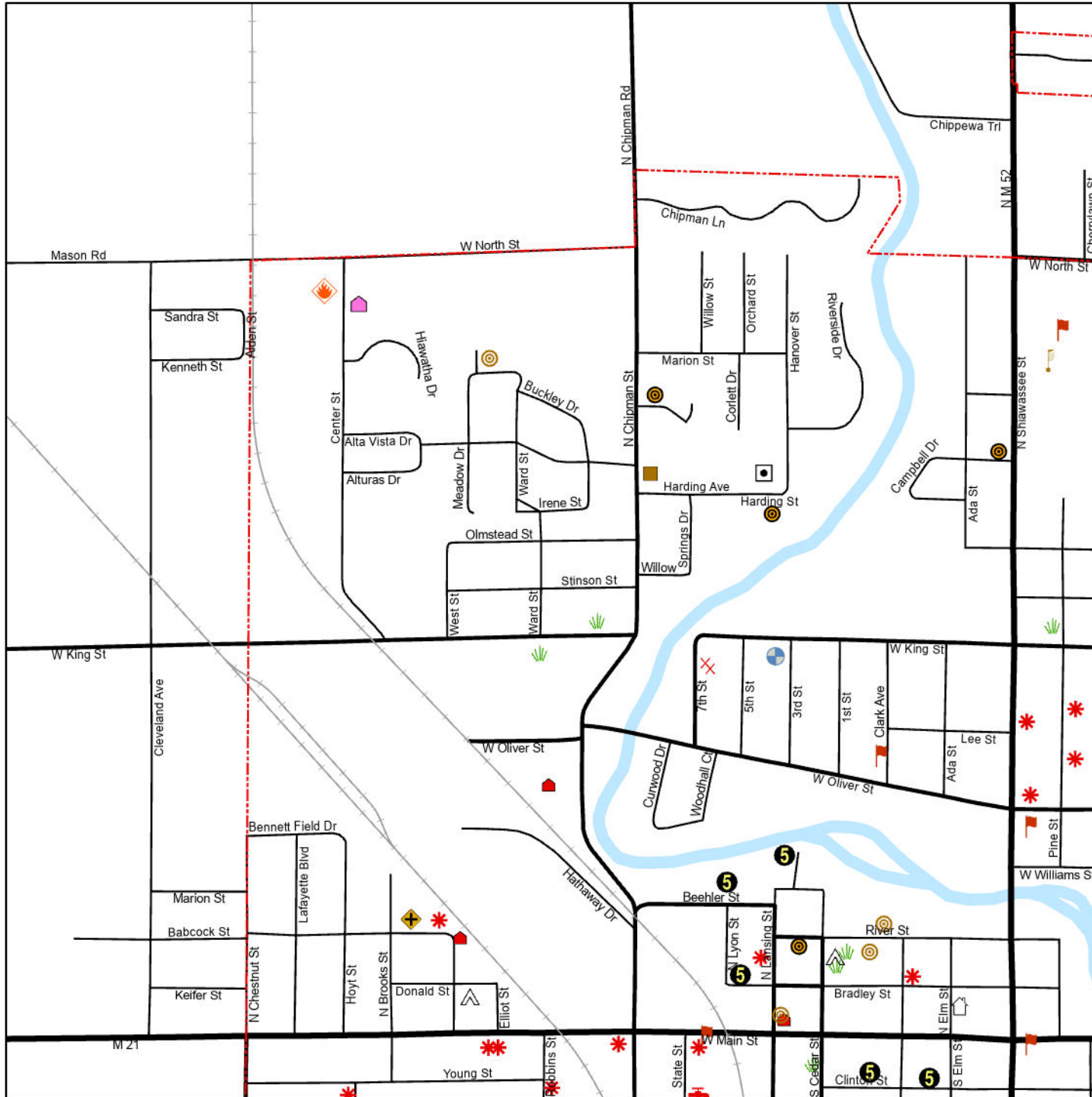


City of Owosso

Code Enforcement Activity

August 2024

NW Quadrant



Category

- Appliances
- Building Violations
- Chickens/Ducks
- Exterior Paint/Siding
- Fence Violation
- Fire Damage
- Garbage & Debris
- Garbage Cans
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- Plumbing Violations
- ROW Violations
- Sign Violation
- Temporary Structures
- Water/Well Violation

Other Features

- City Limit
- Railroads
- River & Lakes

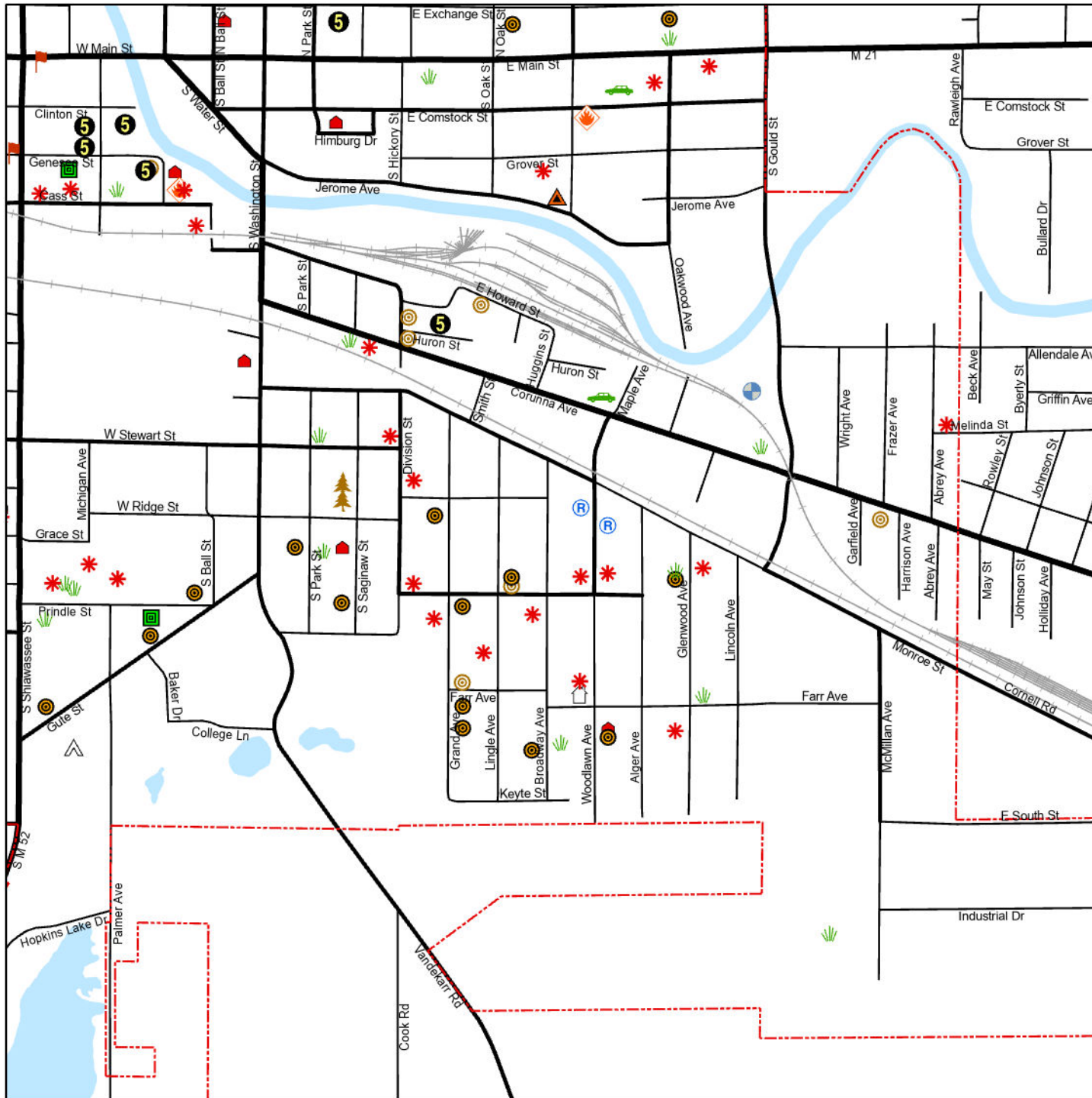


City of Owosso

















Code Enforcement Activity

August 2024




SE Quadrant



Category

-  Building Violations
-  Dead Tree
-  Exterior Paint/Siding
-  Fire Damage
-  Front Yard Parking
-  Furniture Outside
-  Garbage & Debris
-  Garbage/Junk In ROW
-  House Numbers
-  Imminent Danger Of Structure
-  Lawn Maintenance
-  Multiple Violations
-  Rental Registration
-  Sign Violation
-  Temporary Structures
-  Water/Well Violation

Other Features

-  City Limit
 -  Railroads
 -  River & Lakes
- 0 300 600 900 1,200 Feet

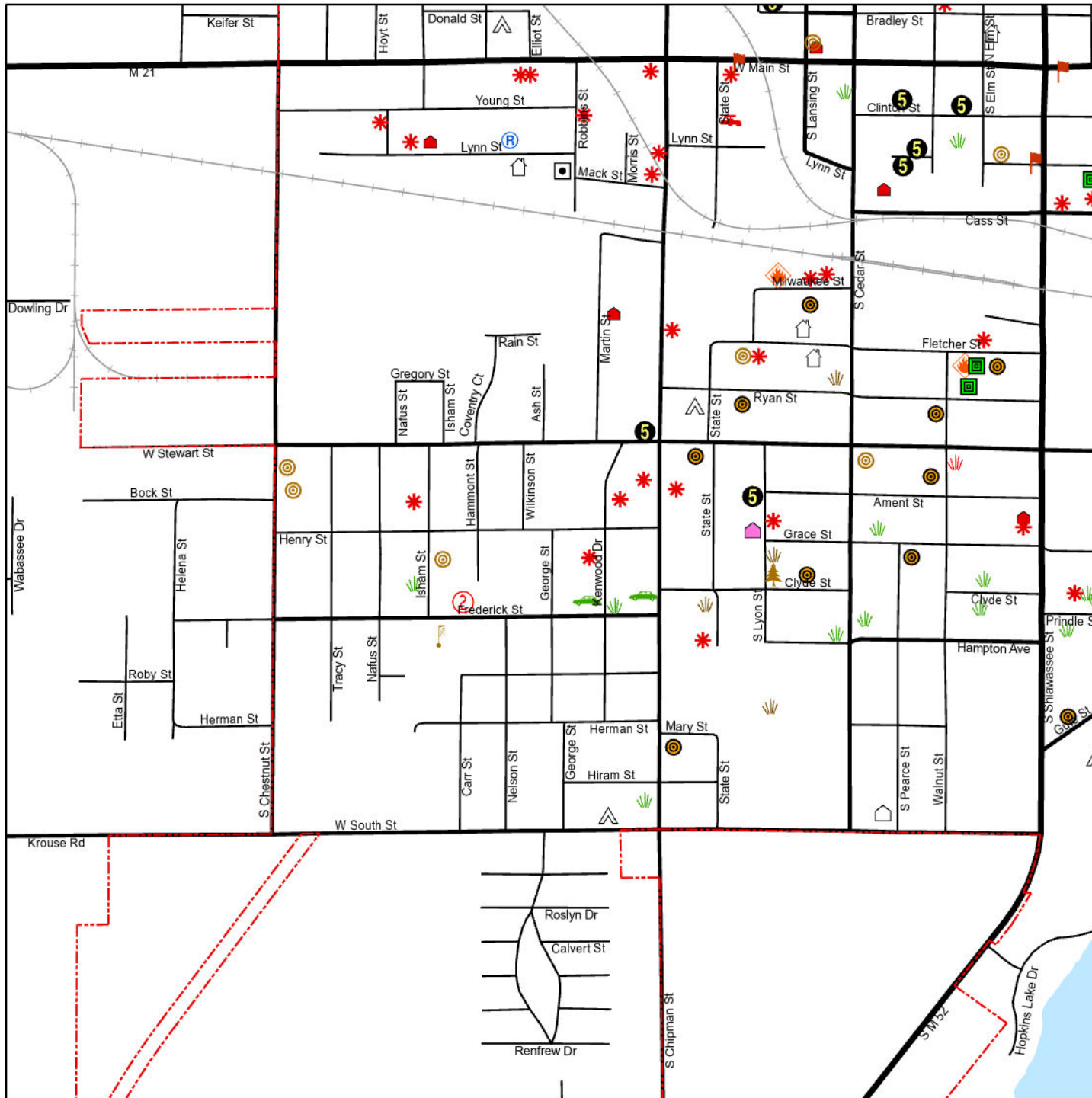


City of Owosso

Code Enforcement Activity

August 2024

SW Quadrant



Category

- Appliances
- Blowing Grass Into Street
- Brush Piles
- Building Violations
- Chickens/Ducks
- Dead Tree
- Exterior Paint/Siding
- Fire Damage
- Front Yard Parking
- Furniture Outside
- Garbage & Debris
- Garbage/Junk In ROW
- House Numbers
- Lawn Maintenance
- Multiple Violations
- No Building Permit
- Nuisance Smoke
- Plumbing Violations
- Rental Registration
- Sign Violation
- Temporary Structures
- Vacant Structures

Other Features

- City Limit
- Railroads
- River & Lakes

0 300 600 900 1,200 Feet

N

**Monthly Inspection List
AUGUST 2024**

CHARLES, NATHAN	BUILDING OFFICIAL Total Inspections:	47
BOOTH, MARK	MECHANICAL & PLUMBING INSPECTOR Total Inspections:	72
HARRIS, JON	ELECTRICAL INSPECTOR Total Inspections:	23
FREEMAN, GREG	CODE ENFORCEMENT Total Inspections:	196
MAYBAUGH, BRAD	CODE ENFORCEMENT Total Inspections:	170
Grand Total Inspections:		508

CERTIFICATES & LICENSES ISSUED BY MONTH FOR 2024

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
ADULT USE RECREATIONAL RETAIL												
1				1			1					3
\$5,000				\$5,000			\$5,000					\$15,000
AMPHITHEATER												
					7	2	5					14
					\$50	\$0	\$200					\$250
BENTLEY PARK RENTAL												
				2	10	10	12	4				38
				\$50	\$275	\$325	\$350	\$100				\$1,100
GROWER LICENSE (Medical)												
												0
												\$0
HARMON PATRIDGE PARK RENTAL												
					20	16	15	4				55
					\$550	\$400	\$450	\$100				\$1,500
MOBILE FOOD VENDING (Food Truck License)												
					1	1	1					3
					\$150	150	150					\$450
PROCESSOR LICENSE												
1												1
\$5,000												\$5,000
PROVISIONING CENTER												
1							1					2
\$5,000							\$5,000					\$10,000
RECREATIONAL GROW												
1												1
\$5,000												\$5,000
RENTAL (Renewals)												
118	48	26	33	3	3	8	3					242
\$7,550	\$3,300	\$2,550	\$2,500	\$150	\$250	\$550	\$150					\$17,000
RENTAL REGISTRATIONS (New)												
5	5	1	6	4	4	0	4					29
\$250	\$250	\$50	\$300	\$250	\$200	\$200						\$1,500
RESIDENTIAL DESIGNATED PARKING												
					1							1
					\$840							\$840
TOTALS:												
127	53	27	39	10	46	37	42	8	0	0	0	389
\$27,800	\$3,550	\$2,600	\$2,800	\$5,450	\$2,315	\$1,625	\$11,300	\$200	\$0	\$0	\$0	\$57,640



OWOSSO POLICE DEPARTMENT

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: 3 September 2024
TO: Owosso City Council
FROM: Eric E. Cherry
Police Department Captain
RE: August 2024 Police Activity Report

Master Plan Goal 3.1, 3.2

The Investigative Services Bureau attended the monthly multidisciplinary meeting for all forensic interviews conducted. This is where investigators, CPS, Voices for Children and Shiawassee County Prosecutors discuss where each case is at of the reported sexual assault investigations.

Our Comprehensive Opioid, Stimulant and Substance Use Program (COSSUP) team met on multiple occasions and also completed some field work with persons that were effected by overdose. The COSSUP Team also presented at the Michigan State Police headquarters about teams' progress thus far.

The officers assigned to Owosso Public Schools attended open houses for each school and attended the community pep rally. Owosso Police administration meet with the Owosso Public Schools administration to discuss safety and changes in the district for the upcoming year.

The Owosso Police administration started the process with Virtual Academy to sign up for a training platform to complete new mandatory state training to keep our officers licensed in the state.

August - 5 YEAR AVERAGE

	2020- August	2021- August	2022- August	2023- August	2024- August	August 5YR AVG
Part I Crimes	34	40	33	26	19	30.4
Part II Crimes	90	92	103	99	75	91.8
Violent Crimes	6	10	11	7	10	8.8
Total Reports	172	190	186	178	140	173.2
Felony Arrests	8	7	9	7	7	7.6
Total Arrests	39	36	46	31	29	36.2
Traffic Stops	34	28	49	100	54	53
All Dispatched Events	684	1004	943	915	874	884

LAST 12 MONTHS

	2023-Sep	2023-Oct	2023-Nov	2023-Dec	2024-Jan	2024-Feb	2024-Mar	2024-Apr	2024-May	2024-Jun	2024-Jul	2024-Aug	Last 12 Months	Average
Part I Crimes	25	29	26	37	17	28	25	21	18	26	17	19	288	24
Part II Crimes	97	80	88	91	72	74	78	83	110	90	80	75	1018	84.83
Violent Crimes	10	3	15	8	6	5	6	10	6	11	5	10	95	7.92
Total Reports	184	176	154	174	133	167	131	148	168	172	157	140	1904	158.67
Felony Arrests	8	4	4	6	6	4	7	3	4	6	7	7	66	5.5
Total Arrests	45	34	22	36	30	44	35	27	36	37	36	29	411	34.25
Traffic Stops	63	80	78	112	79	172	79	110	51	54	60	54	992	82.67
All Dispatched Events	886	1003	942	921	940	980	837	966	1052	801	821	874	11023	918.58



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580

MEMORANDUM

DATE: September 3, 2024

TO: Owosso City Council

FROM: Kevin Lenkart
Director of Public Safety

RE: August 2024 Fire & Ambulance Report

Attached are the statistics for the Owosso Fire Department (OFD) for August 2024. The Owosso Fire Department responded to 280 incidents in the month of August.

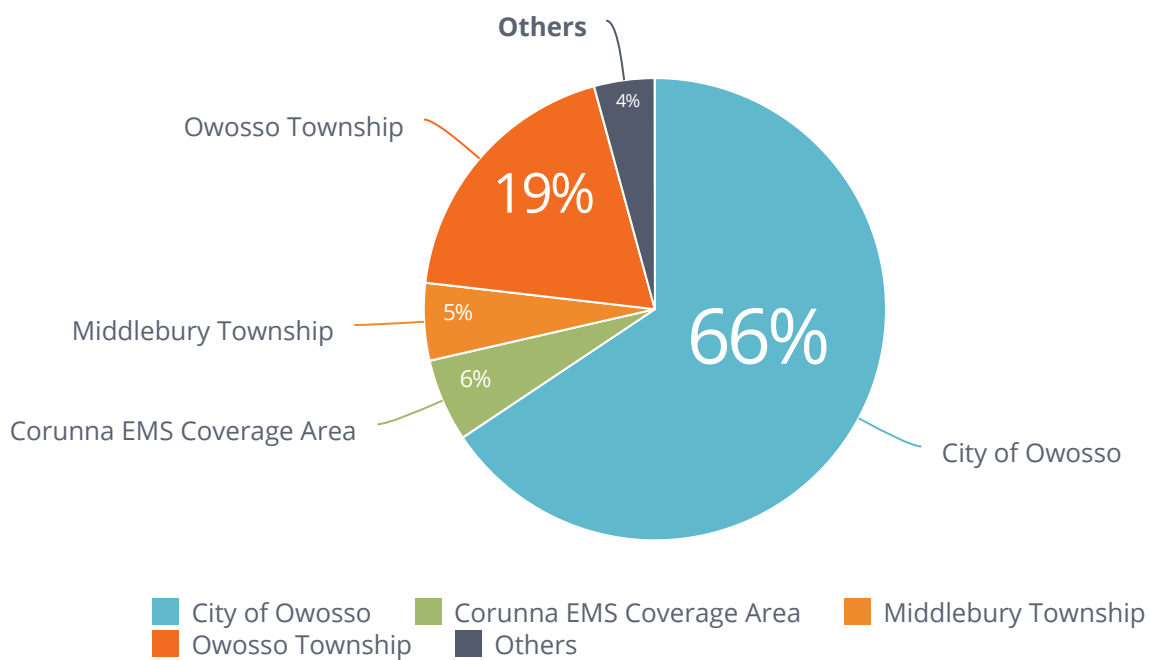
OFD responded to 21 fire calls and EMS responded to 259 EMS calls.

Call Volume per Zone EMS

Filter statement

Filters **Days in Dispatched** 8/1/24 to 8/31/24 | **Is Locked** true | **Is Active** true

Scene Zone	# of unique Incident Number
City of Ovid	3
City of Owosso	170
Clinton County	1
Corunna EMS Coverage Area	15
Fairfield Township	2
Laingsburg Coverage Area	3
Middlebury Township	14
Owosso Township	49
PERRY Ambulance Coverage Area	1



MINUTES FOR REGULAR MEETING
OWOSSO HISTORIC DISTRICT COMMISSION
Wednesday, August 21, 2024 at 6:00 p.m.
City Hall Conference Room

MEETING CALLED TO ORDER: at 6:01 p.m. by Chairperson Steven Teich.

ROLL CALL: was taken by City Manager Nathan Henne.

PRESENT: Chairperson Steven Teich, Commissioner Byrne, Commissioner VanEpps, Vice Chair Omer

ABSENT: Commissioner Gallinger, Commissioner Powell

OTHERS IN ATTENDANCE: City Manager Nathan Henne, Mayor Rob Teich

AGENDA APPROVAL: August 21, 2024.

MOTION FOR APPROVAL OF THE AGENDA AS AMENDED BY COMMISSIONER VANEPPS. SECONDED BY COMMISSIONER BYRNE.

AYES ALL. MOTION CARRIED.

MINUTES APPROVAL: June 20, 2024.

MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY SECRETARY BYRNE. SECONDED BY CHAIRMAN TEICH (DUE TO THE REST OF QUORUM BEING ABSENT AT THE JUNE 20, 2024 MEETING).

AYES ALL. MOTION CARRIED.

ITEMS OF BUSINESS:

1. Approve HDC Enforcement Procedure and Policy

City Manager Henne outlined the policy changes that were suggested at the last meeting. Commissioner Byrne shared his suggested changes that he distributed to the members before the meeting.

MOTION BY COMMISSION VANEPPS TO APPROVE THE POLICY WITH COMMISSIONER BYRNE'S CHANGES.

MOTION SECONDED BY VICE CHAIR OMER

AYES ALL

MOTION CARRIED

PUBLIC COMMENTS: Mayor Teich shared that the tax credit approval process for 123 N Washington St is being held up by SHPO.

BOARD COMMENTS: The board discussed the need for a list of properties that would be subject to enforcement action per the new enforcement policy.

NEXT MEETING: August 21, 2024

CHAIRMAN TEICH ADJOURNED THE MEETING AT 6:24 P.M.

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT**

August 27, 2024

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)
Members Present: R. Holzheuer, R. Suchanek
Alternates Present: G. Schultz, N. Henne
Members Absent (no Alternate present): J. Sawyer
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
B. Langtry, Owosso Twp/Caledonia Twp Utility Authority
2. Agenda Approval: Motion by Schultz to approve meeting agenda as presented. Support by Holzheuer. No discussion. Motion carries 3-0.
3. Minutes of the May 28, 2024 meeting: Motion by Suchanek to approve the May 28, 2024 meeting minutes. Support by Schultz. No Discussion. Motion carries 3-0.
4. Secretary's Report:
 - a) Plant Performance Summary (May – July 2024): Guysky noted and explained causes for permit violations in May, June and July. The June violations were a reporting error and after correction will be removed from the record.
 - b) Plant Operations and Staffing: Guysky noted ongoing challenges with the plant process due to construction activities and failures on soon to be replaced equipment. The plant is currently advertising for one attendant position, and has recently hired a full time laboratory technician.
 - c) WWTP Project Updates: Guysky updated the Board on the current projects. The Solids Handling Project is nearing completion, with only a few small punch list items remaining. The Phase I Project work is progressing at the expected pace thus far, with disinfection and filtration equipment startup scheduled for early January 2025. The Secondary Clarifier construction is expected to start in late September 2024. .
5. Old Business:
 - a) Hydrogen Sulfide Study Utility Authority Plan Progress: Langtry updated the Board on the Owosso Township- Caledonia Township Utility Authority efforts toward H2S mitigation. Chemical application is in place and recent logger data is promising. The Authority will meet with their consulting firm and have a long-term plan by the early October. H2S logger deployment locations were discussed to further evaluate the chemical application Due to

pumping changes at Township Station #5, the Owosso Township collection system H2S near the WWTP will be evaluated via logger data in the coming weeks.

- b) Equivalent Sewer Use Ordinance: Discussion concerning the state of the townships' and sewer authority's sewer use ordinance. Owosso Township has provided the City of Owosso with an acceptable version of their ordinance, save for some incorrect section references. The Township Sewer Authority needs to approve and incorporate into their ordinance all amendments the City of Owosso has required since 1985. Caledonia Township needs to provide the City of Owosso with their current ordinance and verify all amendments have been approved and incorporated.

6. New Business:
NONE

7. Citizens'/Members' Comments:
Henne discussed the City of Owosso's efforts to secure grant funding through the EPA Community Change Grant program. The only WWTP C.I.P. project applicable for this program is the retention basin.
Henne commended the WWTP staff for their efforts in keeping the plant running during construction activities.

8. Adjourn: Motion to adjourn by Suchanek. Support by Holzheuer. No discussion. Motion carries 3-0. Meeting adjourned at 5:19 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board pending

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, August 28, 2024
7:00 p.m. at Adam's Park

CALL TO ORDER: Commissioner Workman called the meeting to order at 7:11 p.m.

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Workman, Vice Chair Selbig, Commissioners Maginity and Smith.

MEMBERS ABSENT: Commissioner Lienau, Mahoney, and Rodman

APPROVAL OF AGENDA: COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA FOR AUGUST 28, 2024. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.

APPROVAL OF MINUTES: COMMISSIONER SMITH MADE A MOTION TO APPROVE THE MINUTES FOR JULY 24, 2024 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER SELBIG. AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS:

Jon Moore said he was there in support of the pickleball courts at Bentley Park.

Randy Horton asked that the Commission consider utilizing millage funds for new pickleball courts at Bentley Park. He said the current courts are heavily used. He also reported on the success of the BJ Bannan Tournament.

Mary Ardelean also spoke in support of the pickleball courts.

OLD BUSINESS REPORT:

Amy Fuller reported that the mural at the Mitchell Amphitheater is complete. Chairman Workman asked if an anti-graffiti sealant had been applied. Amy stated that DPW had applied an anti-graffiti sealant.

ITEM OF BUSINESS:

Park Signage and Wayfinding: Motion by Commissioner Smith to table this topic until the September meeting. Supported by Commissioner Selbig. Ayes, all.

Grand Avenue Park: Amy Fuller presented a quote from GameTime playgrounds for \$37,482.67 for Grand Avenue Park to include a play structure, swing set, grill, trash can, picnic table, bench, and installation of equipment. Chairman Workman asked about the grant requirements, Amy Fuller will check specifics and report back at the next meeting. Motion by Commissioner Maginity to move forward with this plan. Support by Commissioner Smith. Ayes, all.

Millage Project Priorities: Chairman Workman thanked everyone for their efforts on the August millage. He encouraged each Commissioner to review the Parks and Recreation Master Plan. He also discussed the DNR grant cycles and encouraged the Commission to think about which projects the Commission could apply for grants for to maximize funds. There was discussion on the play area, pool building, and parking lot at Grove Holman. Commissioners were encouraged to visit that park before the next meeting.

Next Meeting: September 25, 2024, at 7:00 PM at City Hall

PUBLIC/COMMISSIONERS COMMENTS:

None.

ADJOURNMENT: COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 7:48 P.M. MOTION SUPPORTED BY COMMISSIONER MAGINITY. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager

**REGULAR MEETING MINUTES OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/OWOSSO MAIN STREET
CITY OF OWOSSO**

September 4, 2024, AT 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Chair Bill Gilbert at 7:32 A.M.

ROLL CALL: Taken by Chair Bill Gilbert

PRESENT: Chair Bill Gilbert, Vice-Chair Lance Omer and Commissioners Daylen Howard, Emily Olson Jill Davis, Robert J. Teich Jr. and Allié McGuire.

ABSENT: Commissioners Josh Ardelean and Dakota Woodworth

STAFF PRESENT: Lizzie Fredrick, DDA/OMS Director

AGENDA:

MOVED BY HOWARD SUPPORTED BY OLSON TO APPROVE THE SEPTEMBER 4, 2024, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.

**AYES: ALL
MOTION CARRIED**

MINUTES:

MOVED BY HOWARD, SUPPORTED BY OMER TO APPROVE THE AUGUST 7, 2024, OWOSSO MAIN STREET AND DOWNTOWN DEVELOPMENT AUTHORITY REGULAR MEETING MINUTES.

**AYE: ALL
MOTION CARRIED**

PUBLIC COMMENTS: None

REPORTS: Fredrick presented the financial reports and provided updates on repairs of the electric vehicle charging stations and the October 2025 warranty expiration.

ITEMS OF BUSINESS:

1. **Owosso Main Street Volunteer of the Year:** Gilbert asked the Board for nominations for a Volunteer of the Year.

Board discussed potential volunteers and the hours they dedicated to Owosso Main Street during the 2023-2024 fiscal year.

Teich nominated Jon Moore.

MOVED BY TEICH SUPPORTED BY MCGUIRE TO NAME JON MOORE THE 2024 VOLUNTEER OF THE YEAR.

**AYES: ALL
MOTION CARRIED**

2. **Owosso Main Street Strategic Planning:** Fredrick presented the Michigan Main Street Transformation Strategy Guidebook, Main Street Program Alignment Worksheet, current OMS Transformation Strategies and the 2024 OMS Program Correlation Sheet in preparation for the Board's October Strategic Planning Workshop.

COMMITTEE UPDATES:

1. **Promotion:** Davis announced that the Pulse Poll Survey will launch September 9th and end September 27th. She reminded the Board of the September 21st Mini Golf Madness event and shared some activation plans for the Fountain Park Summer Expansion.

Fredrick said that Yoga on the Lawn received great feedback from students, instructors and sponsors. She noted that 110 community members attended the seven free classes.

Fredrick shared that Owosso Vintage Motorcycle Days had their largest turn out for attendees and bike registrations and that the event planning committee plans to return the event to the previous location south of Main Street.

2. **Design:** Fredrick confirmed that the Design Committee divided up projects so each member has ownership over a different program besides the Fountain Park Summer Expansion which will be a collaborative effort.
3. **Organization:** Gilbert reminded the Board of the Volunteer Appreciation Event on October 8th and provided updates on the Annual Sponsor Guide that the Committee is preparing for 2025.
4. **Economic Vitality:** Fredrick shared that the Economic Vitality Committee is working with Michigan Main Street and the State Historic Preservation Office to ensure that the Committee is prioritizing historic preservation when scoring applications for the Revolving Loan & Grant Program.

Fredrick confirmed that the Memorandum of Understanding with the Lapeer Development Corporation is still being drafted and that she anticipates it as an item of business for the October Board Meeting.

Fredrick announced Blu Ashe was selected as the September Business of the Month.

DIRECTOR UPDATES: Fredrick shared with the Board that Phase I of the Downtown Streetlight Project is in the final few stages.

BOARD COMMENTS: Olson shared that volunteers have fundraised and tripled the OMS fall décor budget, which will now include decorations for City Hall.

ADJOURNMENT:

**MOVED BY GILBERT, SUPPORTED BY TEICH TO ADJOURN AT 8:39 A.M.
AYES: ALL
MOTION CARRIED**

NEXT MEETING OCTOBER 2, 2024.