

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES SYNOPSIS  
MONDAY, SEPTEMBER 16, 2024**

**PRESENT:** Mayor Pro-Tem Susan J. Osika, Councilmembers Janae L. Fear, Jerome C. Haber, Daniel A. Law, and Emily S. Olson.

**ABSENT:** Mayor Robert J. Teich, Jr. and Councilmember Nicholas L. Pidek

**PROCLAMATIONS/SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS AND QUESTIONS**

Robert Doran-Brockway read aloud a letter from Ebenezer Gould to his brother Amos on the eve of battle during the Civil War. He asked why Amos Gould was erased from the City website, as if history had been rewritten. He offered his assistance to help properly archive the items removed from the Gould House.

Tom Manke said there had been a house fire over the weekend and a man's house burned down because nearby hydrants didn't work. He accused the City of not maintaining fire hydrants over the course of the last 15 years.

Glen Erdman, candidate for City Council, read aloud a statement introducing himself, providing his qualifications for office, and expressing his desire to give back to his community.

Jeff Turner said he is frustrated with people being allowed to park their cars on the street for 4 or 5 days at a time. He said he wants the owners to get tickets, and he wants the police to step up parking enforcement.

Councilmember Law asked Public Safety Director Kevin Lenkart about the fire hydrant situation. Mr. Lenkart responded that the hydrant directly across the street from the home had malfunctioned, but the hydrant around the corner performed as expected. He also noted that there were multiple water tankers at the scene that were able to start fighting the fire immediately. Councilmember Olson announced the Mini-Golf Madness downtown this Saturday from 2:00 p.m. to 5:00 p.m., with prizes for the winners and a costume contest. The event is free to attend.

**CONSENT AGENDA**

The Consent Agenda was approved as follows:

Boards and Commissions Appointment. Approved the following Mayoral Boards and Commissions appointment:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Linda Morovitz	Shiawassee Area Transportation Agency	10-01-2027

Street Closure Request - Owosso High School 2024 Homecoming Parade. Approved request from Owosso High School Assistant Principal/Athletic Director Steve Ireland for closure of the streets listed on the application from 5:00 p.m.-7:00 p.m. on Friday, October 4, 2024 for the annual High School Homecoming parade and approved Traffic Control Order No. 1521.

COSSAP Grant Extension Agreement. Approved grant extension agreement with the Michigan State Police and Shiawassee Health and Wellness for continuing implementation of the Comprehensive Opioid, Stimulant and Substance Abuse Program (COSSAP) grant until September 30, 2025.

MDOT Local Grade Crossing Surface Program Application – S. Chestnut Street. Approved application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chestnut Street.

MDOT Local Grade Crossing Surface Program Application – S. Chipman Street. Approved application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on South Chipman Street.

MDOT Local Grade Crossing Surface Program Application – N. Chipman Street. Approved application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Great Lakes Central Railroad crossing on North Chipman Street.

MDOT Local Grade Crossing Surface Program Application – Woodlawn Avenue. Approved application to the FY2025 Local Grade Crossing Surface Program for reconstruction of the Huron & Eastern Railroad crossing on Woodlawn Avenue.

State Trunkline Maintenance Contract. Approved Contract No. 2024-0375 with the Michigan Department of Transportation governing the maintenance of state highways within the City limits, with an effective term of October 1, 2024 to September 30, 2029 and authorized the Director of Engineering to sign said contract.

Purchase Authorization – Road Salt. Authorized the purchase of road salt from Compass Minerals America Inc. under State of Michigan Contract No. 180000000787 in the amount of \$74,796.00 for 1200 tons of road salt at \$62.33/ton seasonal fill, to be delivered as needed for the 2024-2025 contract period.

Bid Award – Structural Firefighting Gear. Approved bid award to Macqueen Equipment, LLC for Structural Firefighting Gear on an as needed basis according to unit prices for a three-year contract period and further approved payment to the contractor upon satisfactory delivery of equipment or portion thereof.

Bid Award – Trenchless Emergency Water Service Line Replacement. Approved bid award to Green Tech Systems LLC for Trenchless Emergency Water Service Line Replacements on an as-needed basis according to unit prices and further approved payment to the contractor upon satisfactory completion of the work.

Bid Rejection – Open Cut Emergency Water Service Line Replacement. Rejected the single bid received for Open Cut Emergency Water Service Line Replacement as there is no price differential to trenchless replacement and open cut replacement potentially requires street patches and lawn restoration.

Contract Renewal – Utilities General Engineering Services. Approved the required annual renewal of the Utilities General Engineering Services contracts with OHM Advisors, Tetra Tech, Fishbeck, and Jones & Henry to provide engineering services for utilities projects through October 30, 2025.

Purchase Order Amendment - Sodium Hypochlorite. Authorized amendment to Purchase Order Nos. 45808 & 45809 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite, increasing the unit price from \$1.83/gallon to \$1.8443/gallon, raising the total estimated cost by \$10,239.15 for the FY 2024- 2025, and further authorized payment to the supplier up to \$107,979.15 based on unit prices for actual quantities required.

Change Order No. 1 – Tandem Truck Cab & Chassis. Approved Change Order No. 1 to purchase order #45161 with D. & K. Truck Company for the purchase of one Freightliner 114SD Plus 10-yard tandem truck cab and chassis, changing the model year requested to 2026 and increasing the contract by \$5,371.00, for a total of \$137,561.00, and further approved payment upon satisfactory delivery of equipment.

Change Order No. 2 – 2023 Street Patches Program. Approved Change Order No. 2 with S.A. Smith Paving & Trucking, Inc. dba Smith Sand & Gravel for the 2023 Street Patches Program in the amount of \$30,323.50 increasing the total contract to \$166,907.50 and extending the completion date to November 30, 2024.

Change Order No. 2 – Water Treatment Plant SCADA Upgrade Project. Approved Change Order No. 2 to the WTP SCADA project in the amount of \$78,822.88 for the purchase of hardware and software required to complete the project.

Professional Services Agreement – Owner’s Representation/Consulting Agreement. Authorized professional services agreement with Veridus Group for services as the owner’s representative for the bidding and administration of the City Hall Rehabilitation Project in the amount of \$50,000.00, plus up to \$8,000.00 in reimbursable expenses, and further authorized payment to the consultant upon completion of the work or portion thereof.

Check Register – August 2024. Affirmed check disbursements totaling \$4,403,046.44 for August 2024.

**ITEMS OF BUSINESS**

Designation of Authorized Signatory – USDA Congressional Appropriation – Public Safety Building Upgrades. Approved resolution authorizing the City Manager as the signatory for all matters related to the \$1 million dollar USDA Congressional Appropriation for upgrades to the Public Safety Building including but not limited to applications for financial assistance, contractual agreements and compliance declarations.

**COMMUNICATIONS**

- Brad A. Barrett, Finance Director. Revenue & Expenditure Report – July 2024.
- Tanya S. Buckelew, Planning & Building Director. August 2024 Building Department Report.
- Tanya S. Buckelew, Planning & Building Director. August 2024 Code Violations Report.
- Tanya S. Buckelew, Planning & Building Director. August 2024 Inspections Report.
- Tanya S. Buckelew, Planning & Building Director. August 2024 Certificates Issued Report.
- Kevin D. Lenkart, Public Safety Director. August 2024 Police Report.
- Kevin D. Lenkart, Public Safety Director. August 2024 Fire/EMS Report.
- Historic District Commission. Minutes of August 21, 2024.
- WWTP Review Board. Minutes of August 27, 2024.
- Parks & Recreation Commission. Minutes of August 28, 2024.
- Downtown Development Authority. Minutes of September 4, 2024.

**CITIZEN COMMENTS AND QUESTIONS**

Jeff Turner inquired about the Mayor. It was noted that he is currently out of town on business. Glen Erdman said he had forgotten to give his address the last time he spoke, and he corrected the oversight.

Mayor Pro-Tem Osika reminded everyone of the Owosso Home Tour this Saturday from 10:00 a.m. to 5:00 p.m. Tickets are available online.

**NEXT MEETING**

Monday, October 07, 2024

**BOARDS AND COMMISSIONS OPENINGS**

- Building Board of Appeals – Alternate - term expires June 30, 2026
- Building Board of Appeals – Alternate - term expires June 30, 2025
- Downtown Historic District Commission – term expires June 30, 2027
- Planning Commission - term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2027
- Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

The meeting was adjourned at 7:51 p.m.

Robert J. Teich, Jr., Mayor  
 Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).