

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 18, 2024
7:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 4, 2024:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

1. Special Assessment District No. 2025-01. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2025-01 for Howell Street, from the south end to Clinton Street for resurfacing.
Master Plan Implementation Goals: 3.4, 3.10
2. Special Assessment District No. 2025-02. Conduct a public hearing to receive citizen comment regarding authorization of Resolution No. 5 for Special Assessment District No. 2025-02 for Lynn Street, from the west end to Howell Street for resurfacing.
Master Plan Implementation Goals: 3.4, 3.10

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Proposed Special Assessment Project – Jerome Avenue. Authorize Resolution No. 1 for proposed Special Assessment District No. 2026-01 for Jerome Avenue from 100' west of Hickory Street to Oakwood Avenue for street resurfacing.
Master Plan Implementation Goals: 3.4, 3.10

2. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Susan J. Osika	Planning Commission filling unexpired term of A. Martin	06-30-2026

3. Traffic Control Order - Living Nativity Scene Permission. Approve request from First United Methodist Church for the closure of North Street from Water Street to Hickory Street for a Living Nativity Scene Saturday, December 7, 2024 from 4:30pm until 9:30pm and authorize Traffic Control Order No. 1524 formalizing the action.
4. Contract Amendment - COSSAP Grant Subcontract. Approve revision of the Agreement Amount and the Period of Agreement for the COSSAP Grant subcontract agreement with Shiawassee Health and Wellness.
Master Plan Implementation Goals: 3.1
5. Contract Amendment – Full-Time School Resource Officers. Approve amendment to the 2022 Intergovernmental Agreement with the Owosso Public Schools for the provision of full-time school resource officers, amending the salary to reflect the latest Police Union contract.
Master Plan Implementation Goals: 3.3, 7.1
6. Bid Award - 2025 Street Program. Approve bid award to Glaeser Dawes Corporation for the 2025 Street Program in the amount of \$233,156.74, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.10
7. Professional Services Agreement – WTP Electrical Grounding & Equipment Improvements Project Engineering Services. Authorize a professional services agreement for the provision of engineering design, bidding services, and construction administration services for the WTP Electrical Grounding & Equipment Improvements project with Fishbeck in the amount of \$225,000.00, with bidding services and construction administration services contingent upon securing DWSRF loan funding, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7
8. Professional Services Agreement – 2025 Supply Well Improvements Project Engineering Services. Authorize a professional service agreement for engineering services for the 2025 Supply Well Improvements project with Fishbeck in the amount of \$249,000.00, and further approve payment to the contractor upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7
9. Professional Services Agreement – 2025 Water Main Replacement Project Engineering Services. Authorize a professional services agreement for engineering services for the 2025 Water Main Replacement Project with Fleis & Vandenbrink in the amount of \$269,900, and further authorize payment to the engineer upon satisfactory completion of the work or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7, 5.3, 5.27, 6.6
10. Professional Services Agreements - Bond Counsel. Authorize two professional services agreements with Dickinson Wright PLLC in an amount not to exceed \$35,500.00 to serve as Bond Counsel for bond issuances associated with the 2025 Drinking Water State Revolving Fund project and the 2025 Clean Water State Revolving Fund project, and further authorize payment to the firm for services rendered in accordance with the agreements.
Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

11. Professional Services Agreement - Underwriter/Placement Agent/Municipal Advisor. Authorize professional services agreement with MFCI, LLC, in an amount not to exceed \$30,625, to serve as Underwriter/Placement Agent/Municipal Advisor for two bond issuances associated with the City's 2025 Drinking Water State Revolving Fund (DWSRF) projects and its 2025 Clean Water State Revolving Fund (CWSRF) projects, and further authorize payment to the firm for services rendered in accordance with the agreement.

Master Plan Implementation Goals: 3.4, 3.7, 3.8, 6.6

12. Warrant No. 649. Authorize Warrant No. 649 as follows:

Vendor	Description	Fund	Amount
Roberto Larrivey	Water Service Line Replacement – Leak Reimbursement	Water	\$16,528.30

ITEMS OF BUSINESS

1. Glow Owosso Fireworks Permit Request. Consider the request of Owosso Main Street/DDA for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's annual Glow Owosso event.

Master Plan Implementation Goals: 4.2, 4.5, 4.6, 4.16, 5.9, 5.12

2. Traffic Control Order - Glow Owosso Fireworks. Approve the request from Owosso Main Street/DDA for the closure of the Public Safety/City Hall parking lot (Lot #8) for a fireworks display during the annual Glow Owosso event on Friday, November 29, 2024 from 12:00 p.m. until 10:00 p.m., and further approve Traffic Control Order No. 1524 formalizing the action.

Master Plan Implementation Goals: 4.2, 4.5, 4.6, 4.16, 5.9, 5.12

3. Loan Write-Off – Downtown Revolving Loan Fund Loan – Capitol Bowl. Consider authorization to write off the Downtown Revolving Loan Fund Loan associated with Capitol Bowl in the amount of \$72,777.96.

4. Electronic Payment Provider Processor Agreement. Approve termination of the e-payment services agreement with Point and Pay, LLC, authorization of a professional services agreement with BS&A Software, LLC to perform integrated payment and e-payment processing services, and further authorize payment of \$1,400.00 for chip compliant card readers.

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. October 2024 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. October 2024 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. October 2024 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. October 2024 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. October 2024 Police Report.
6. Kevin D. Lenkart, Public Safety Director. October 2024 Fire Report.
7. Owosso Main Street/Downtown Development Authority. Minutes of November 6, 2024.

CITIZEN COMMENTS AND QUESTIONS

NEXT MEETING

Monday, December 2, 2024 – Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
Planning Commission – term expires June 30, 2026
Planning Commission - term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.