

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES SYNOPSIS  
MONDAY, DECEMBER 16, 2024**

**PRESENT:** Mayor Robert J. Teich, Jr., Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

**ABSENT:** Mayor Pro-Tem Jerome C. Haber.

**PROCLAMATIONS/SPECIAL PRESENTATIONS**

Audit Presentation. Ken Berthiaume, Principal CPA, with Berthiaume & Co. CPA presented the annual audit for the fiscal year ending June 30, 2024.

**PUBLIC HEARINGS**

Proposed Special Assessment District No. 2025-104 - Hazards and Nuisances. Conducted a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2024-104, Hazards and Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances at 609 Martin Street. There were no citizen comments received prior to, or during the hearing. The Council moved to approve the special assessment roll as presented.

**CITIZEN COMMENTS**

Bill Moull reminded everyone that the holidays can be a time of great pain for those dealing with difficulties. He asked everyone to recognize their pain. He also held a moment of silence for those who passed away in 2024.

**COUNCIL COMMENTS**

Mayor Teich gave kudos to Planning & Building Director Tanya Buckelew for her work on the MI-HOPE Grant. He congratulated her for receiving a \$100,000 High Performer Award, which will allow an additional five homes to be made more energy efficient.

**CONSENT AGENDA**

The Consent Agenda was approved as follows:

Boards and Commissions Appointments. Approved the following Mayoral Boards and Commissions appointments:

<b>Name</b>	<b>Board/Commission</b>	<b>Term Expires</b>
Ronald Dankert*	Board of Review	12-31-2029
Nicholas Albertson	Planning Commission	06-30-2027

\* Indicates reappointment

Change Order – 2024 Sidewalk Program Contract. Approved Change Order No. 1 to the 2024 Sidewalk Replacement Program Contract adding \$159,750.00 for the 2025 Sidewalk Replacement Program, and further approved payment to the contractor up to the amended amount of \$297,280.00 upon completion of the work or portion thereof.

MI-HOPE Grant Amendment - Additional Funds Acceptance. Accepted Amendment No. 2 to the Michigan Housing Opportunities Promoting Energy Efficiency Grant # ARP-2023-37-MIH (MI-HOPE) for additional awarded funds in the amount of \$100,000 to complete home improvement projects for an additional five selected residential homes in accordance with the Grant Program Guidelines.

Change Order - MI-HOPE Grant Construction Project. Approved Change Order No. 4 to the contract with Merkel & Kenney, Inc. for the MI-HOPE Grant Construction Project in the amount of \$100,000.00 for complete home improvement projects for an additional five selected residential homes and authorized payment to the contractor upon satisfactory completion of the work or portion thereof up to the amount of \$346,126.00.

Bid Award – 2025 Drainage Improvement Project. Approved bid award to Wombat Services, LLC for the 2025 Drainage Improvement Project in the amount of \$125,509.31, and further approved payment to the contractor upon satisfactory completion of the project or portion thereof.

Professional Services Agreement – Governmental Accounting Services. Authorized a professional services agreement with Taylor and Morgan, C.P.A., P.C. for the provision of onsite governmental accounting services in an amount not to exceed \$30,000.00, and further authorized payment to the firm for services rendered in accordance with the contract.

**ITEMS OF BUSINESS**

Audit Acceptance. Approved resolution accepting and placing on file with City of Owosso Financial Report for the Fiscal Year Ended June 30, 2024.

Set Special Meeting. Set a special meeting for Wednesday, January 8, 2025 at 6:30 p.m. for the purpose of conducting a goal-setting session.

New Year's Eve Block Party Permission. (This item was added to the agenda.) Approved request from Owosso Masonic Lodge #81 for the closure of South Washington Street from Comstock Street to Jerome Street on Tuesday, December 31, 2024 at 9:00 p.m. until Wednesday, January 1, 2025 at 1:00 a.m. for the New Year's Eve Block Party and further approved Traffic Control Order No. 1526 formalizing the request.

New Year's Eve Fireworks Permit Request. (This item was added to the agenda.) Approved the request of Owosso Masonic Lodge #81 for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the New Year's Eve Block Party event.

Mayor Teich thanked Councilmember Owens for his efforts to take on this event after it was shelved by the DDA to explore other opportunities. Councilmember Owens thanked all those in attendance this evening that had helped him make this happen.

Councilmember Olson thanked DDA/OMS Director Lizzie Fredrick for all of her past efforts to carry on this event, despite continued issues with manpower and funding. She noted that she had tried hard to make it work up until the point the DDA removed it from their annual calendar of events.

**CITIZEN COMMENTS**

Bill Moull wished everyone a Merry Christmas asking that all be blessed with hope, peace, joy, and love.

**COUNCIL COMMENTS**

None.

**COMMUNICATIONS**

Nathan R. Henne, City Manager. Fire Hydrant Flushing & Maintenance Program.

Allie McGuire, DDA/OMS Board. Letter of resignation.

Tanya S. Buckelew, Planning & Building Director. November 2024 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. November 2024 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. November 2024 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. November 2024 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. November 2024 Police Report.

Kevin D. Lenkart, Public Safety Director. November 2024 Fire Report.

Downtown Development Authority/Owosso Main Street Board. Minutes of December 4, 2024.

**NEXT MEETING**

Monday, January 06, 2025

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2025

DDA/OMS Board – term expires June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

The meeting was adjourned at 7:09 p.m.

Robert J. Teich, Jr., Mayor  
Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).