

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, JANUARY 6, 2025  
6:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF DECEMBER 16, 2024:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CONSENT AGENDA**

1. First Reading & Set Public Hearing – Rezoning of 108 N. Chipman Street. Conduct first reading and set a public hearing for Tuesday, January 21, 2025 to receive citizen comment regarding the request from Jabb Management, LLC to rezone the property at 108 N. Chipman Street from CBD, Central Business District, to I-1, Light Industrial District.
2. Property Lease -Tillable Acreage - Twenty-One Day Posting. Authorize twenty-one (21) day posting period for the lease of approximately 10 acres of city owned tillable land near Hopkins Lake to Shawnee Creek Farms for \$500.00 per year for the 2025-2029 farming seasons.

3. Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Carl Ludington	Planning Commission - Council Representative	11-13-2028

4. Contract Amendment – Grand Avenue Playground Equipment. Approve Amendment No. 1 to the contract with GameTime for the purchase and installation of playground equipment for Grand Avenue Park, increasing the contract amount \$863.96, and further approve payment of \$38,346.63 to the vendor upon satisfactory delivery and installation of said equipment.

**Master Plan Implementation Goals: 5.3**

5. Internship Agreement – Corunna Area Ambulance Service, Inc. Approve a three-year agreement for the provision of clinical training rotations by the Owosso Fire Department for Corunna Area Ambulance Service, Inc. EMS students.

**Master Plan Implementation Goals: 7.1**

6. Contract Authorization — Public Safety Vehicle Equipment Changeover. Waive competitive bidding requirements, authorize contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. for the removal, supply, and installation of public safety equipment in two new police utility vehicles in an amount not to exceed \$27,426.12, and further authorize payment to the vendor upon satisfactory completion of the work.

**Master Plan Implementation Goals: 3.2**

7. Bid Award – Portable Toilets. Authorize contract with Kincaid Construction, LLC dba Kincaid’s Septic & Portables for the supply and service of seven (7) portable toilets for City parks in the amount of \$27,630.00 for a three-year period ending in October 2027 and further authorize payment up to the contract amount.

8. Check Register – December 2024. Affirm check disbursements totaling \$2,391,360.99 for December 2024.

9. Warrant No. 650. Authorize Warrant No. 650 as follows:

Vendor	Description	Fund	Amount
Carl & Sue Ludington	Water Service Line Reimbursement 536 / 538 N. Shiawassee Street	Water	\$4,605.97

### **ITEMS OF BUSINESS**

1. Notice of Pecuniary Interest. Enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to contracts with Ludington Electric.

2. Cook Family Foundation Recycling Work Group Appointments. Consider the appointment of one City Councilmember and the City Manager to serve as the City’s representatives on the Cook Family Foundation Recycling Work Group.

**Master Plan Implementation Goals: 1.23, 3.1, 3.3, 7.1**

3. ARPA Funding Reconciliation. Consider approval of the reconciliation of obligated ARPA funds and related interest.

4. Financial Depository Update. Consider updating the list of designated depositories to reflect the merger of The State Bank (Fenton, MI) and ChoiceOne Bank (Sparta, MI).

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CITY MANAGER REPORT**

1. Nathan R. Henne, City Manager. City Manager Report – December 2024.

**COMMUNICATIONS**

1. Christopher Owens, Planning Commission. Letter of Resignation.
2. Lizzie L. Frederick, OMS/DDA Director. OMS/DDA 2025 Impact Report.
3. Brad A. Barrett, Finance Director. Revenue & Expenditure Report – November 2024.
4. Parks & Recreation Commission. Minutes of December 4, 2024.
5. Owosso Historical Commission. Minutes of December 9, 2024.
6. Planning Commission. Minutes of December 9, 2024.

**NEXT MEETING**

Wednesday, January 8, 2025 6:30 p.m. – Goal Setting Session  
Tuesday, January 21, 2025 6:30 p.m. - Regular Meeting

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2025  
DDA/OMS Board – term expires June 30, 2028  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

**ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).