

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, MARCH 17, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MARCH 3, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Internship Agreement – Ascension Genesys Hospital. Approve a three-year agreement for the provision of clinical training rotations for Ascension Genesys Hospital EMS students.
Master Plan Implementation Goals: 7.1
2. Downtown Owosso Farmers' Market Traffic Control Order. Approve request from Stephen Schlaack, Market Manager of the Downtown Owosso Farmers Market, for street closures, as noted, every Saturday from May 3, 2025 to October 25, 2025 from 7:00 a.m. until 2:00 p.m. for the annual farmers' market and approve Traffic Control Order No. 1528 formalizing the request.
Master Plan Implementation Coals: 4.2, 4.6, 5.9, 5.12

3. OMS/DDA RLF Grant Funding Approval – Shook Riverside Development. Approve the application from Shook Riverside Development requesting a reimbursement grant from the OMS/DDA Revolving Loan & Grant Program in the amount of \$25,000.00 for fire suppression at 312 West Main Street.
Master Plan Implementation Goals: 1.19, 2.3, 5.11, 5.13, 5.15
4. Contract Amendment – WWTP Secondary Clarifier Engineering Services Contract. Approve Amendment No. 1 to the WWTP Secondary Clarifier – Engineering Services Contract with Fishbeck adding \$14,338.00 for additional services related to the submission of a Beneficial Use Petition to EGLE, and further approve payment upon satisfactory completion of the project or portion thereof.
Master Plan Implementation Goals: 3.4, 3.7
5. Purchase Authorization - Tandem Truck Cabs and Chassis. Waive competitive bidding requirements, authorize a joint purchase from D. & K. Truck Company for the purchase of two Freightliner 108SD Plus tandem truck cabs and chassis in the amount of \$234,008.00 under the terms of State of Michigan Contract No. 240000000095, and further authorize payment to the vendor upon satisfactory delivery of the vehicles.
Master Plan Implementation Goals: 3.2
6. Purchase Authorization - Dump Bodies. Waive competitive bidding requirements, authorize a joint purchase from Truck and Trailer Specialties, Inc. for the purchase and installation of two Crysteel Select 13-foot dump bodies and two Monroe 10-foot underbody scrapers in the amount of \$185,570.00 under the terms of State of Michigan Contract No. 200000000034, and further authorize payment to the vendor upon satisfactory delivery of the equipment.
Master Plan Implementation Goals: 3.2
7. Purchase Authorization – Parking Ticket Management System. Waive competitive bidding requirements, authorize a 3-year joint purchase from Passport Labs, Inc. for the Citation Management Platform parking ticket management system utilizing Sourcewell cooperative contract 120423-PSPRT in the amount of \$9,150.00 for year one.
Master Plan Implementation Goals: 1.20
8. Warrant No. 653. Authorize Warrant No. 653 as follows:

Vendor	Description	Fund	Amount
Gould Law PC	Services from February 11 2025 – March 10 2025	Varies	\$11,319.24

9. Check Register – February 2025. Affirm check disbursements totaling \$2,099,626.69 for February 2025.

ITEMS OF BUSINESS

1. Contract Approvals – Ludington Electric, Inc. Acknowledge pecuniary interest of a sitting Councilmember and consider approval of contracts with Ludington Electric, Inc. amounting to \$1,584.29 for the month of February 2025.

CITIZEN COMMENTS

COUNCIL COMMENTS

COMMUNICATIONS

1. Tanya S. Buckelew, Planning & Building Director. February 2025 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. February 2025 Code Enforcement Report.

3. Tanya S. Buckelew, Planning & Building Director. February 2025 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. February 2025 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. February 2025 Fire Report.
6. Owosso Historical Commission. Minutes of February 25, 2025.
7. Parks & Recreation Commission. Minutes of February 26, 2025.
8. Owosso Main Street/Downtown Development Authority. Minutes of March 5, 2025.

NEXT MEETING

Monday, March 31, 2025 at 6:30 p.m., 5th Monday Meeting, Armory Community Room
Monday, April 07, 2025 at 6:30 p.m., Regular Meeting

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2025
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.