

**CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MONDAY, MAY 19, 2025  
6:30 P.M.**

**Meeting to be held at City Hall  
301 West Main Street**

**AGENDA**

**OPENING PRAYER:**

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:**

**APPROVAL OF THE AGENDA:**

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 7, 2025:**

**ADDRESSING THE CITY COUNCIL**

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

1. Proclamation - Mental Health Awareness Month. A proclamation of the Mayor's Office declaring May 2025 as Mental Health Awareness Month in the City of Owosso.
2. Airport Board Presentation. A presentation by representatives of the Owosso Community Airport detailing their 2024 Annual Report.

**PUBLIC HEARINGS**

1. 2025-2026 City Budget. Conduct a public hearing pursuant to Chapter 8 of the City Charter to receive citizen comment regarding the 2025-2026 Proposed City Budget.  
**Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13**

**CITIZEN COMMENTS**

**COUNCIL COMMENTS**

**CONSENT AGENDA**

1. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Rachel Osmer	SATA Board	10-01-2028
Daylen Howard*	DDA / Main Street Board	06-30-2029
Lance Omer*	DDA / Main Street Board	06-30-2029

\* Indicates reappointment

2. Purchase Order Amendment - Sodium Hypochlorite. Authorize amendment to Purchase Order Nos. 45808 & 45809 with JCI Jones Chemicals, Inc. for bulk Sodium Hypochlorite, increasing the unit price from \$1.8443/gallon to \$1.8633/gallon, raising the total estimated cost for the FY 2024-2025 to \$110,000.00, and further authorize payment to the supplier up to the increased amount based on unit prices for actual quantities required.  
**Master Plan Implementation Goals:** 3.4
3. Purchase Authorization - Ferric Chloride. Authorize a purchase agreement with PVS Technologies, Inc. for Ferric Chloride utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$1,142.00 per dry ton, with an estimated annual contract of \$97,641.00, and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2026.  
**Master Plan Implementation Goals:** 3.4
4. Purchase Authorization - Sodium Hypochlorite. Authorize a purchase agreement with JCI Jones Chemicals, Inc. for Sodium Hypochlorite utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$2.20 per gallon, with an estimated annual contract of \$41,460.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2026.  
**Master Plan Implementation Goals:** 3.4
5. Purchase Authorization - Bulk Lime. Authorize a purchase agreement with Graymont Western Lime Inc. for the purchase of bulk lime for the Filtration Plant and Wastewater Plant, utilizing the Lansing Board of Water & Light's joint purchasing consortium Competitive Bidding Program in the amount of \$200.00 per dry ton, with an estimated annual contract of \$168,000.00 and authorize payment based on unit prices for actual quantities required for the fiscal year ending June 30, 2026.  
**Master Plan Implementation Goals:** 3.4
6. Purchase Authorization - DPW Parts Inventory. Authorize a purchase agreement with ETNA Supply Co. for the 2025-26 DPW parts inventory bid and further authorize payment in accordance with unit prices not to exceed \$25,087.75.  
**Master Plan Implementation Goals:** 3.4
7. Bid Award - Water Service Line Identification Project. Approved bid award to M.L. Chartier Excavating, Inc. for the 2025 Water Service Line Identification Project in the amount of \$899,789.50, and authorize payment to the contractor upon satisfactory completion of the work or portion thereof, with reimbursement up to \$600,000 from an EGLE Technical, Managerial and Financial grant awarded in 2024.  
**Master Plan Implementation Goals:** 3.4, 3.7, 3.10
8. Warrant No. 656. Authorize Warrant No. 656 as follows:

Vendor	Description	Fund	Amount
Gould Law PC	Services April 15 – May 12 2025	Varies	\$14,798.16

## **ITEMS OF BUSINESS**

1. Contract Approvals – Ludington Electric, Inc. Reiterate acknowledgement of the pecuniary interest of Councilmember in the contract(s) in question and consider approval of \$120.00 in contracts with Ludington Electric, Inc. for the period of April 2025.
2. Closed Session. Consider holding a closed session at the conclusion of the second session of Council Comments to conduct the City Manager's annual evaluation at the request of the employee and in compliance with MCL 15.268(a).

## **CITIZEN COMMENTS**

## **COUNCIL COMMENTS**

## **CLOSED SESSION**

(if approved)

## **COMMUNICATIONS**

1. Tanya S. Buckelew, Planning & Building Director. April 2025 Building Department Report.
2. Tanya S. Buckelew, Planning & Building Director. April 2025 Code Violations Report.
3. Tanya S. Buckelew, Planning & Building Director. April 2025 Inspections Report.
4. Tanya S. Buckelew, Planning & Building Director. April 2025 Certificates Issued Report.
5. Kevin D. Lenkart, Public Safety Director. April 2025 Police Report.
6. Kevin D. Lenkart, Public Safety Director. April 2025 Fire Report.
7. Owosso Historical Commission. Minutes of May 12, 2025.

## **NEXT MEETING**

Wednesday, May 21, 2025, 6:30pm – Budget Work Session  
Monday, June 2, 2025, 6:30 pm – Regular Meeting

## **BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2025  
DDA/OMS Board x 2 – terms expire June 30, 2028  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2025

## **ADJOURNMENT**

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: [city.clerk@ci.owosso.mi.us](mailto:city.clerk@ci.owosso.mi.us). The City of Owosso Website address is [www.ci.owosso.mi.us](http://www.ci.owosso.mi.us).