

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES SYNOPSIS
MONDAY, JUNE 02, 2025**

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

PROCLAMATIONS/SPECIAL PRESENTATIONS

Curwood Festival Royalty Introduction. Mayor Teich introduced Ella Osantoski, Miss Curwood Festival Princess; Sloan Hotchkiss, Miss Curwood Festival Teen; and Mackenzie Strauss, Miss Curwood Festival and Councilmember Osmer placed a City of Owosso commemorative pin on each young lady's sash.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Jael Harrington asked who she should contact about commissioning a mural to spruce up the skate park.

COUNCIL COMMENTS

Mayor Teich invited everyone to attend the Open Streets event sponsored by the YMCA Saturday, June 21, 2025 from 10:00am until 1:00pm and encouraged people to donate bike helmets for local youth.

CONSENT AGENDA

The Consent Agenda was approved as follows:

First Reading & Set Public Hearing – Fighting on School Property. Conducted first reading and set a public hearing for June 16, 2025 to receive citizen comment regarding the proposed addition of Secs. 19-150 through 19-152 to Chapter 19, Offenses, Article VIII, *Offenses on School Grounds*, of the Code of Ordinances to prohibit fighting on school property.

First Reading & Set Public Hearing – Unpaid Parking Violations. Conducted first reading and set a public hearing for June 16, 2025 to receive citizen comment regarding the proposed addition of Sec. 33-54, Removal of Vehicle for Unpaid Parking Violations, to Chapter 33, Traffic and Motor Vehicles, Article III, *Parking, stopping and standing*, Division 2, *Parking violations bureau*, of the Code of Ordinances to allow the City to tow the vehicles of repeat offenders with unpaid tickets.

Boards and Commissions Appointments. Approved the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Lance Omer*	Historic District Commission	06-30-2028
Emily Olson	Parks & Recreation Commission	06-30-2027
Jamie Semans	Shiawassee District Library Board	06-30-2029

* indicates reappointment

Change Order – Public Safety Vehicle Equipment Changeover. Approved Change Order No. 1 to the to the contract with Mid Michigan Emergency Equipment Sales and Service L.L.C. adding \$25.00 in fuel charges and further approved payment to the vendor up to the amount of \$27,451.12.

Purchase Authorization – ClearGov Capital Budgeting Platform. Waived competitive bidding requirements, approved a 3-year software as a service (SAAS) subscription with ClearGov for their online capital budgeting platform in the amount of \$40,412.64, and further approved payment to the vendor up to the contract amount.

Tentative Bid Award – 2025 Water Main Replacement – Contract 1. Approved tentative bid award to Crawford Contracting, Inc. for the 2025 Water Main Replacement Project – Contract 1 in the amount of \$846,851.50, contingent upon the receipt of DWSRF bond proceeds, and further

approved payment up to the contract amount upon satisfactory completion of the work or portion thereof.

Tentative Bid Award – 2025 Water Main Replacement – Contract 2. Approved tentative bid award to L.A. Construction, Corp. for the 2025 Water Main Replacement Project – Contract 2 in the amount of \$1,621,103.13, contingent upon the receipt of DWSRF bond proceeds, and further approved payment up to the contract amount upon satisfactory completion of the work or portion thereof.

Tentative Bid Award – 2025-2027 Water Service Line Replacement. Approved tentative bid award to All Seasons Underground Construction Inc for the 2025-2027 Water Service Line Replacement Project in the amount of \$3,978,656.00, contingent upon the receipt of DWSRF bond proceeds, and further approved payment up to the contract amount upon satisfactory completion of the work or portion thereof.

Tentative Bid Award – Well Improvements. Approved tentative bid award to Sorensen Gross Construction Company for the 2025 Well Improvements Project in the amount of \$1,347,000.00, contingent upon the receipt of DWSRF bond proceeds, and further approved payment up to the contract amount upon satisfactory completion of the work or portion thereof.

Tentative Bid Award – WTP Electrical Improvements. Approved tentative bid award to Countyline Utilities LLC for the 2025 WTP Electrical Improvements Project in the amount of \$1,152,677.00, contingent upon the receipt of DWSRF bond proceeds, and further approved payment up to the contract amount upon satisfactory completion of the work or portion thereof.

Check Register – April 2025. Affirmed check disbursements totaling \$4,502,531.38 for April 2025.

ITEMS OF BUSINESS

Notice of Pecuniary Interest. Entered notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of May 2025.

Historical Commission Bylaws. Approved the proposed bylaws for the Owosso Historical Commission.

Historical Commission Funds Transfer. Approved the transfer of \$125,000 from the Historical Commission fund to the Shiawassee Community Foundation for investment purposes.

Military Service Contribution Requirements. Approved resolution establishing military service contribution requirements for defined benefit retirement plan participants.

Hazard Mitigation Plan Adoption. Approved adoption of the July 2024 Shiawassee County Local Hazard Mitigation Plan.

2025 Fee Schedule Update. Authorized adoption of the proposed Fee Schedule for the 2025-26 fiscal year unchanged from the current year.

2025-26 City Budget Adoption. Adopted General Appropriations Resolution approving the 2025-2026 City Budget (including DDA Appropriations).

Demolition Authorization – 117 E. Exchange Street. Approved the HDC's revised recommendation regarding the façade at 117 E. Exchange Street and authorized demolition and full site clearance at the location.

CITIZEN COMMENTS

Tom Manke said it was disturbing that the City waited until they were under a court order to tear down the building at 117 E. Exchange Street. He also noted that there is a grass-roots effort across the country to celebrate June as veterans' month and there is a new donut shop in Westtown.

COUNCIL COMMENTS

Councilmember Olson said that at the MML Conference it was suggested that the City develop a resource for Council and staff to have City of Owosso apparel indicating their affiliation with the City for use during public events.

Councilmember Osmer announced that the summer concert series at the amphitheater is back. Five concerts will be held between July 10 and August 7, with each concert hosted by one of our local non-profit organizations. She went on to thank the Cook Family Foundation, the Lebowsky Center, the Masons, and the City for their efforts in organizing these events.

CITY MANAGER REPORT

Nathan R. Henne, City Manager. City Manager Report – May 2025.

COMMUNICATIONS

Brad A. Barrett, Finance Director. Financial Report – April 2025.

Planning Commission. Minutes of April 28, 2025.

Historical Commission. Minutes of May 12, 2025.

Historic District Commission. Minutes of May 21, 2025.

Scott J. Gould, City Attorney. Memorandum regarding Water Bill Assistance Programs. (This item was added to the agenda.)

Nathan R. Henne, City Manager. Memorandum regarding monthly water billing and shut-off elimination guidance. (This item was added to the agenda.)

Council discussed the two items added to Communications. They directed staff to research and create a formal proposal to implement the elimination of shut-offs and place outstanding water bills on the taxes twice per year. The Council further directed staff to develop a timeline for moving to monthly utility billing for presentation at an upcoming meeting.

NEXT MEETING

Monday, June 16, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2025

DDA/OMS Board x 2 – terms expire June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2025

ADJOURNMENT

The meeting was adjourned at 8:03 p.m.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at www.ci.owosso.mi.us.