

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF SEPTEMBER 2, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR KENNETH HERBRUCK
OWOSSO ASSEMBLY OF GOD

PLEDGE OF ALLEGIANCE: MAYOR ROBERT J. TEICH, JR.

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Carl C. Ludington, Emily S. Olson, and
Christopher D. Owens.

ABSENT: Councilmembers Janae L. Fear and Rachel M. Osmer.

APPROVE AGENDA

Motion by Councilmember Olson to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF AUGUST 18, 2025

Motion by Councilmember Ludington to approve the Minutes of the Regular Meeting of August 18, 2025 as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

***CDBG Housing Grant Application**

Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6

A public hearing was conducted to receive citizen comment regarding the proposed application to the Michigan State Housing Development Authority CDBG Program for a grant to assist in the improvement of owner-occupied, single-family homes of low- to moderate- income residents and consider authorizing said application and approval of the related authorizing resolution, procurement procedure, and determination of level of environmental review.

There were no citizen comments regarding the grant application received prior to, or during the hearing.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilmember Olson that the following resolution be adopted:

RESOLUTION NO. 119-2025

**APPROVING A COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) AGREEMENT
BETWEEN THE CITY OF OWOSSO AND
THE MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY (MSHDA)
NEIGHBORHOOD HOUSING INITIATIVES DIVISION (NHID)**

WHEREAS, the City of Owosso applied for and has been awarded a CDBG Grant totaling \$472,000 to assist low- to moderate-income residents, owning and occupying permanent single-family homes in funding interior and exterior home improvements to meet code requirements such as roof replacement, windows, plumbing, electrical, mechanical and insulation. This excludes cosmetic only renovations and upgrades; and

WHEREAS, the City of Owosso will not be required to match any grant dollars, but will serve as the administrator of the grant, as pass-through entity for grant funds and will abide by the terms and conditions set forth in the grant agreement; and

WHEREAS, the proposed project is consistent with the City of Owosso's Master Plan Goals; and

WHEREAS, the beneficiaries of this grant will include low- or moderate- income households of the City of Owosso that meet the CDBG requirements; and

WHEREAS, each household can receive up to \$40,000 for improvements and 100% of the homes will be occupied by low- or moderate- income residents; and

WHEREAS, qualification for the program is determined by an application process; and

WHEREAS, no project costs (CDBG and non CDBG) will be incurred prior to a formal grant award, completion of the environmental review procedures and formal, written authorization to incur costs has been provided by the City's Designated CDBG Specialist; and

WHEREAS, the City Council voted and approved this Resolution on September 2, 2025 to submit the Michigan CDBG Application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to approve the submission of a CDBG grant application to the Michigan State Housing Development Authority Neighborhood Housing Initiatives Division.
- SECOND: it has heretofore determined that it is advisable, necessary and in the public interest to approve the Procurement Policy and Procedure as presented.
- THIRD: City Manager Nathan R. Henne and Planning & Building Director Tanya S. Buckelew are designated as Authorized Signers for said grant with the authority to sign the associated grant application and all attachments, the grant agreement and all amendments, and Payment Requests.
- FOURTH: Planning & Building Director Tanya S. Buckelew is designated as the CDBG appointed Grant Administrator for said grant and is authorized to administer associated projects to completion in accordance with the Program Guidelines.
- FIFTH: Planning & Building Director Tanya S. Buckelew is designated as the Certifying Officer for the National Environmental Policy Act (NEPA) Environmental Review.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Ludington, Owens, Olson, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmembers Fear and Osmer.

***Boundary Adjustment – Owosso Charter Township**

The proposed adjustment would move the boundary with Owosso Charter Township along Palmer Avenue from the west side of the street to the center of the street to allow the City to receive Act 51 monies for said street.

A public hearing was conducted to receive citizen comment regarding the proposal to adjust the boundary with Owosso Charter Township along Palmer Avenue.

There were no citizen comments received prior to, or during the hearing.

Motion by Councilmember Owens to approve the boundary adjustment with Owosso Charter Township as follows:

RESOLUTION NO. 120-2025

**OF THE CITY OF OWOSSO TO ADJUST THE BOUNDARY LINE
WITH OWOSSO CHARTER TOWNSHIP**

WHEREAS, the City of Owosso is a Home Rule City in Shiawassee County, Michigan; and

WHEREAS, Owosso Charter Township is a charter township in Shiawassee County, Michigan; and

WHEREAS, the Shiawassee County Road Commission, through a resolution in 1988, afforded the City of Owosso jurisdiction over Palmer Avenue, which forms a boundary line between the City of Owosso and Owosso Charter Township; and

WHEREAS, the current legal boundary line between the City of Owosso and Owosso Charter Township is located along the western shoulder of Palmer Avenue, which conflicts with the jurisdiction previously granted to the City of Owosso; and

WHEREAS, this conflict in jurisdiction has resulted in the City of Owosso not receiving accurate road funding under Michigan Public Act 51 of 1951 for the maintenance and repair of Palmer Avenue; and

WHEREAS, the City of Owosso and Owosso Charter Township have agreed to adjust the boundary line to resolve this conflict and ensure proper administration and funding for Palmer Avenue; and

WHEREAS, the proposed boundary adjustment moves the boundary line from the western shoulder of Palmer Avenue to the centerline of Palmer Avenue for the section of the street located south of the north section line of Section 25 in Owosso Township (approximately .42 miles), and further described as:

A parcel of land in Section 25, Town 7 North, Range 2 East, City of Owosso, Shiawassee County, Michigan, described as commencing at the North 1/4 corner of said Section 25, thence S89°20'00"E 594.02 feet (surveyed as S86°03'21"E 593.42 feet) along the North line of said Section to the West right-of-way line of Palmer Avenue and the Point of Beginning, thence continuing along the North line of Section 25 S89°20'00"E 33 ft feet to the centerline of Palmer Avenue, thence South on the centerline of Palmer Avenue and parallel with the North and South 1/4 line of Section 25 to a point on the East and West 1/4 line of Section 25, thence West along the East and West 1/4 line to the West right-of-way line of Palmer Avenue said point described as being 594 feet East of the Center of Section 25, thence North on the West right-of-way line of Palmer Avenue and parallel with the North and South 1/4 line of Section 25 to the Point of Beginning.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, that the boundary line between the City of Owosso and Owosso Charter Township shall be, and hereby is, adjusted to the centerline of Palmer Avenue, as described above.

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized to take all necessary actions to file this resolution with the State Boundary Commission and other relevant governmental entities as required by law.

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately upon its passage.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Olson, Ludington, Owens, and Mayor Teich.

NAYS: None.

ABSENT: Councilmembers Fear and Osmer.

CITIZEN COMMENTS

None.

COUNCIL COMMENTS

None.

CONSENT AGENDA

Motion by Councilmember Olson to approve the Consent Agenda as follows:

Boards and Commissions Appointment. Approve the following Mayoral Boards and Commissions appointment:

Name	Board/Commission	Term Expires
Lance Little	Owosso Community Airport Board filling unexpired term of R. Dean Ebert	12-31-2027

Traffic Control Order Request – Pumpkin Patch Festival. Approve request from Bella Women’s Center for the closure of Ball Street from Mason to Exchange Streets for their Pumpkin Patch Festival event on Saturday, September 27, 2025 from 9:00am – 3:00pm and further approve Traffic Control Order No. 1544 formalizing the action.

Traffic Control Order Request – Art Walk Market & Movie. Approve request from Owosso Farmers Market LLC for the closure of Ball Street from the alley south of Fountain Park to Mason Street, including access to outlets in Fountain Park, for the Art Walk Market & Movie event on Friday, September 19, 2025 from 2:00pm – 11:00pm, and further approve Traffic Control Order No. 1545 formalizing the action.

***Grant Acceptance – MAMC ADA Infrastructure Grant.** Approve acceptance of an ADA Infrastructure Grant from the Michigan Association of Municipal Clerks to assist in the replacement of the City Hall basement entry doors with ADA compliant push-button doors and authorize the mayor and city clerk to execute all necessary documentation as follows:

RESOLUTION NO. 121-2025

**ACCEPTING AN ADA INFRASTRUCTURE GRANT
FROM THE MICHIGAN ASSOCIATION OF MUNICIPAL CLERKS FOR
REPLACEMENT OF THE EXTERIOR DOORS TO THE BASEMENT OF CITY HALL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan currently uses its City Hall as an early voting site for State and Federal elections; and

WHEREAS, the City has a responsibility to provide ADA accessible access to polling locations whenever possible; and

WHEREAS, the City has applied and been selected for the funding of a \$10,000 grant from the Michigan Association of Municipal Clerks (MAMC) to assist the City in ensuring the accessibility of its City Hall polling location through the replacement of the exterior basement doors with new push-button operated doors.

NOW, THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it hereby accepts the terms of the grant agreement as received from the Michigan Association of Municipal Clerks.
- SECOND: it hereby agrees to appropriate all funds necessary to complete the project to replace the exterior basement doors to City Hall with ADA accessible doors.
- THIRD: it hereby commits to regulate the use of the facility according to the terms of said Agreement.
- FOURTH: the Mayor and City Clerk are hereby authorized and instructed to sign the agreement substantially in the form attached.
- FIFTH: the above expenses shall be paid from account no. 101-265-975.000.

***Professional Services Agreement – Grant Administration for Public Safety Building Project.** Waive competitive bidding requirements, approve a professional services agreement with Spicer Group, Inc. for design, bidding, grant administration, and construction administration of the Public Safety Building Improvements Project in the amount of \$127,500.00, and further approve payment to the vendor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 122-2025

**AUTHORIZING AGREEMENT WITH SPICER GROUP, INC.
FOR OWOSSO PUBLIC SAFETY BUILDING IMPROVEMENTS**

WHEREAS, the City of Owosso has received a \$1,000,000 Rural Development grant to complete needed improvements at the Public Safety Building, 202 S. Water Street; and

WHEREAS, the project includes replacement of rooftop units, boiler and heating systems, installation of a building management system, plumbing and drainage repairs, kitchen and locker room remodels, driveway replacement, and other related work; and

WHEREAS, Spicer Group, Inc. has submitted a proposal dated August 6, 2025 to provide investigation, design, bidding, grant administration, and construction administration services in an amount not to exceed \$127,500; and

WHEREAS, City Ordinance 2-346 allows for a waiver of competitive bidding for professional services, and

WHEREAS, this expense is eligible for reimbursement through said Rural Development grant from the USDA.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to contract with Spicer Group, Inc. for professional services related to the Public Safety Building Improvements Project in an amount not to exceed \$127,500.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Agreement Letter and Proposal between the City of Owosso, Michigan and Spicer Group, Inc. up to the amount of \$127,500.

THIRD: the above expenses shall be paid from the General Fund, 101-301-976.000 and 101-336-976.000.

Master Plan Implementation Goals: 3.2, 3.7, 3.8

***Purchase Authorization – Sanitary Sewer Lift Station Generators.** Waive competitive bidding requirements, authorize the purchase and installation of three Generac Commercial Gas XG Series generators for the Palmer, Wright, and Osburn Lakes lift stations from Wolverine Power Systems via Sourcewell Contract No. 020923 GNR in the amount of \$118,125.00, and further authorize payment to the vendor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 123-2025

AUTHORIZING THE EXECUTION OF A CONTRACT FOR THREE GENERATORS FOR THE CITY'S THREE LIFT STATIONS

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires the purchase of three generators for the Osburn Lakes, Wright, and Palmer lift stations in its sewer collections system; and

WHEREAS, the City of Owosso's Director of Public Services & Utilities has reviewed the equipment on the Sourcewell competitive contract as priced by Wolverine Power Systems, and recommends authorizing a contract with Wolverine Power Systems for the purchase of three (3) generators including: installation, startup, training, and one year of maintenance on the Sourcewell Contract; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this joint purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and contract with Wolverine Power Systems utilizing Sourcewell Contract No. 020923 GNR for the purchase, installation, training, and maintenance of three Generac Commercial Gas XG Series generators for the Osburn Lakes, Wright, and Palmer lift stations.

SECOND: the accounts payable department is authorized to pay Wolverine Power Systems in the amount of \$118,125.00 upon satisfactory completion of the project or portion thereof.

THIRD: the above expenses shall be paid from the Capital Outlay - Sewers Account No. 590-901-977.000.

Master Plan Implementation Goals: 3.4, 3.7

Sole Source Purchase – Limecure-25. Waive competitive bidding requirements, approve the sole source purchase of bulk chemical LimeCure-25 from Applied Specialties Innovations, LLC in the amount of \$1.21 per pound with an estimated annual contract of \$30,250.00, and authorize payment based on actual quantities required for the fiscal year ending June 30, 2026 as follows:

RESOLUTION NO. 124-2025

**AUTHORIZING THE EXECUTION OF A PURCHASE ORDER FOR
LIMECURE-25 WITH APPLIED SPECIALTIES INNOVATIONS, LLC
IN ACCORDANCE WITH THE PERMIT REQUIREMENTS AS APPROVED BY
THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND
ENERGY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, requires LimeCure-25 in bulk deliveries for use in treating municipal drinking water; and

WHEREAS, the Michigan Department of Environment, Great Lakes, and Energy (EGLE) has approved the use of LimeCure-25, and it is hereby determined that Applied Specialties Innovations, LLC of Avon Lake, Ohio is the only firm qualified and permitted to provide such product in softening residual Lime used in the potable water treatment process; and

WHEREAS, waiver of the purchasing policy formal Bid requirements is requested, in order to comply with the EGLE permit requirements, and to initiate procurement upon approval and authorization for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and purchase LimeCure-25 from Applied Specialties Innovations, LLC, at the price of \$1.21 per pound with an estimated annual usage of 25,000 pounds.
- SECOND: the accounts payable department is authorized to submit payment to Applied Specialties Innovations, LLC of Avon, Ohio in the estimated amount of \$30,250.00 for FY2025-2026, with the actual amount based on unit prices for actual demand/usage.
- THIRD: the above expenses shall be paid from the water fund following delivery, and chargeable to account 591-553-743.000.

Master Plan Implementation Goals: 3.4

***Sole Source Purchase – Legal Printing Services.** Waive competitive bidding requirements, approve the sole source purchase of legal printing services from The Argus-Press for the period from September 1, 2025 through June 30, 2026, and authorize payment based on unit prices for actual services rendered as follows:

RESOLUTION NO. 125-2025

**AUTHORIZING THE EXECUTION OF A CONTRACT
FOR LEGAL PRINTING SERVICES
WITH THE ARGUS-PRESS COMPANY
FOR THE FISCAL YEARS 25-26**

WHEREAS, various laws and ordinances applying to the City of Owosso, Shiawassee County, Michigan, require the publication of legal notices such as public hearing notices, meeting notices, and the minutes of meetings in a newspaper of general circulation; and

WHEREAS, The Argus Press is the only remaining newspaper of general circulation in the City of Owosso and is qualified to provide such services; and

WHEREAS, waiver of the purchasing policy formal bid requirements is requested for this sole source purchase.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore been determined that it is advisable, necessary, and in the public interest to waive formal bidding requirements and authorize the employ of The Argus-Press Company for sole source legal advertising services for the period from September 1, 2025 through June 30, 2026.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached as Exhibit A, Contract for Services Between the City of Owosso, Michigan and The Argus-Press Company, with the discounted unit prices as follows:

Description	New Unit Price	Unit Price w/ 20% discount
Price for publication of legal notices (all submissions will be charged by the column inch)	\$5.00	\$4.00
Price quotation for affidavit of publication (required within seven (7) days of publication).	\$11.00	\$8.80

THIRD: authorization is given for the above expenses to be paid from account no. 101-215-802.000 according to unit prices.

Emergency Repair Authorization – Fire Department Tower 1. Authorize payment to Front Line Services, Inc. for emergency repair of Fire Department Tower 1 in the amount of \$7,166.51 as follows:

RESOLUTION NO. 126-2025

**AUTHORIZING PAYMENT TO
FRONT LINE SERVICES INC.
FOR EMERGENCY REPAIR OF OWOSSO FIRE DEPARTMENT TOWER 1**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle Tower 1 that required an emergency repair of the vehicle, and

WHEREAS, the city directed Front Line Services, Inc., to proceed and make the emergency repair, which subsequently totaled \$7,166.57, and

WHEREAS, the Public Safety Chief has reviewed the detailed billing from Front Line Services, Inc. for the cost of the repair and recommends payment in the amount of \$7,166.57 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it was necessary and in the public interest to contract with Front Line Services, Inc. for emergency repairs to Owosso Fire Department vehicle Tower 1.
- SECOND: the accounts payable department is authorized to submit payment to Front Line Services Inc. in the amount of \$7,166.57 as authorized by Council this 2nd day of September 2025.
- THIRD: the above expenses shall be paid from the Fire Department vehicle repair fund.

***Bid Award – Police Uniforms.** Approve bid from Lansing Uniform Company, Inc. for the supply of uniforms for the Owosso Police Department in the amount estimated at \$18,885.65), and further approve payment to the vendor according to unit prices for actual quantities delivered as follows:

RESOLUTION NO. 127-2025

**AUTHORIZING THE PREPARATION AND EXECUTION OF A CONTRACT
WITH LANSING UNIFORM COMPANY, INC.
FOR THE PURCHASE OF POLICE UNIFORMS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan operates a police department requiring the use of police uniforms; and

WHEREAS, funding was budgeted in 2025-2026 budget year for the replacement of police uniforms; and

WHEREAS, the City of Owosso sought and received one bid on August 19, 2025 for police uniforms; and

WHEREAS, the bid has been analyzed, and it has been determined it is a responsible and responsive bid that is in the city’s best interest.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that advisable, necessary, and in the public interest to purchase police uniforms from Lansing Uniform Company, Inc.

- SECOND: the mayor and city clerk are hereby authorized and instructed to sign the contract substantially in the form attached as Exhibit A.
- THIRD: the accounts payable department is authorized to pay Lansing Uniform Company, Inc. according to unit prices up to the amount estimated at \$18,885.65.
- FOURTH: the above expense was budgeted for the 2025-2026 fiscal years and shall be paid from the Police Division Equipment fund 101-301-741.000.

***Bid Award – Lime Residuals Removal.** Approve bid award to MAK Enterprises, L.L.C. for removal of approximately 22,450 cubic yards of lime residuals at the Water Treatment Plant in an amount estimated at \$625,920.00 for the 2025-26 fiscal year and further approve payment to the vendor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 128-2025

AUTHORIZING CONTRACT WITH MAK ENTERPRISES, L.L.C. OF MT. PLEASANT, MICHIGAN FOR REMOVAL OF LIME RESIDUAL MATERIAL AT THE WATER TREATMENT PLANT

WHEREAS, the City has determined it necessary to remove lime residual material at its Water Treatment Plant lagoons, to gain lagoon capacity; and

WHEREAS, the City of Owosso sought bids for the removal of said lime residuals at the Water Treatment Plant; and

WHEREAS, MAK Enterprises, L.L.C. of Mt. Pleasant, Michigan is hereby determined to be the qualified, responsible, and low bidder to provide such services; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to employ MAK Enterprises, L.L.C. to remove spent lime in the approximate quantity of 22,300 cubic yards at \$27.90/CY for fiscal year 2025-2026, and approximate quantity of 150 cubic yards at \$25.00/CY for fiscal year 2025-2026.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the Contract for Services between the City of Owosso, Michigan and MAK Enterprises, L.L.C. as prepared by the City Clerk in the approximate estimated amount of \$625,920.00 covering the period of July 1, 2025 through June 30, 2026.
- THIRD: the Accounts Payable Department is authorized to pay MAK Enterprises, L.L.C. according to unit prices for work satisfactorily completed and certified by the Director of Public Services or his designee.
- FOURTH: the above expenses shall be paid from the Water Fund Account 591-553-834.000.

Master Plan Implementation Goals: 3.4

Check Register – August 2025. Affirm check disbursements totaling \$1,443,475.47 for August 2025.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

- AYES: Mayor Pro-Tem Haber, Councilmembers Ludington, Owens, Olson, and Mayor Teich.
- NAYS: None
- ABSENT: Councilmembers Fear and Osmer.

ITEMS OF BUSINESS

***Professional Services Agreement – Public Engagement Platform Services**

Master Plan Implementation Goals: 5.17, 6.9, 6.11

City Manager Nathan R. Henne led the discussion regarding the proposal to approve a three-year subscription for professional services with Zencity Technologies US Inc. for their Zencity 360 Essentials public engagement services platform to assist the City in communicating with its residents more effectively. The app is capable of not only performing surveys, but analyzing the data received, and monitoring social media to see what people are saying about the City. He indicated that he thought the app would be particularly helpful when the City has to decide how to handle the new recycling requirement.

There was significant discussion regarding the Council’s interest in comparable applications, what budget item would need to be cut to fund the purchase, whether the app will be used to steer policy or disseminate information, and the cost effectiveness of such an app. City Manager Henne said he would work over the next few weeks to put together an RFP process that would allow Council to compare Zencity with its counterparts before making any decision.

CITIZEN COMMENTS

Ashley Short, 1607 Young Street, wanted to know what the roll out of an app like Zencity would look like, how will people know when it’s up and running, and what the usage stats are for other communities using the app. City Manager indicated he would try to get some usage numbers from other communities.

COUNCIL COMMENTS

Councilmember Olson asked about bringing back the water portal and monthly water billing. She said she is able to check on the status of all of her accounts, except her water bill. It was noted that the current BS&A portal may be able to provide the information she’s looking for on her water bill. The City Manager said he would like some time to prepare for a discussion on monthly billing.

CITY MANAGER REPORT

Nathan R. Henne, City Manager. City Manager Report – August 2025.

COMMUNICATIONS

R. Dean Ebert, Owosso Community Airport Board. Letter of resignation.
Kevin D. Lenkart, Public Safety Director. Unpaid parking citations.
Brad A. Barrett, Finance Director. Financial Report – July 2025.
Owosso Historical Commission. Minutes of August 11, 2025.
WWTP Review Board. Minutes of August 26, 2025.

NEXT MEETING

Monday, September 15, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
DDA/OMS Board – term expires June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Owens for adjournment at 7:42 p.m.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kirkland, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk’s Office.