

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES SYNOPSIS
MONDAY, OCTOBER 20, 2025**

PRESENT: Mayor Robert J. Teich, Jr., Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: Mayor Pro-Tem Jerome C. Haber.

PROCLAMATIONS/SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Proposed Special Assessment District No. 2026-101 - Hazards & Nuisances. Conducted a public hearing to receive citizen comment regarding proposed Special Assessment District No. 2026-101, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances. There were no citizen comments regarding the proposed special assessment roll received prior to, or during the meeting. The Council moved to approve the special assessment roll as presented.

CITIZEN COMMENTS

Tom Manke accused the Council of trying to defraud the public. He asked how they could consider voting to post the potential sale of City property for a period of twenty-one days if they had never discussed the potential sale previously.

COUNCIL COMMENTS

Councilmember Olson said she would like to utilize the Council Comment time to bring forward ideas that she would like to talk about as a Council. This evening she introduced the concept of tree canopy equity and said that she would like to adopt a tree canopy equity plan and use local students to map our current tree canopy to help determine where trees are needed.

CONSENT AGENDA

The Consent Agenda was approved as follows:

Emergency Change Order – City Hall Improvements Project. Authorized Change Order No. 1 to the City Hall Improvements Project contract for the emergency upgrade of natural gas service to accommodate the new HVAC units in the amount of \$2,685.65 and further authorized payment to the contractor up to the revised contract amount of \$603,744.65.

Contract Renewal— Utilities General Engineering Services. Approved the required annual renewal of the Utilities General Engineering Services contracts with OHM Advisors, Tetra Tech, Fishbeck, and Jones & Henry to provide engineering services for utilities projects through October 30, 2026.

Grant Acceptance – State & Local Cybersecurity Grant Program Grant. Accepted a State and Local Cybersecurity Grant Program grant in the amount of \$73,162.00, authorized the Mayor and City Clerk to sign the grant agreement, further authorized the IT Director to execute certifications, and established Network Engineer Todd Wyzynajtyś as the official point of contact for the grant.

Grant Acceptance & Bid Award – City Hall ADA Compliant Basement Entrance Doors. Accepted a \$10,000.00 grant from the Michigan Association of Municipal Clerks toward the purchase and installation of ADA compliant basement entry doors at City Hall, awarded a contract for said doors to C.E. Door & Hardware L.L.C. in the amount of \$18,137.00, and authorized payment to the contractor upon satisfactory completion of the project.

Purchase Authorization – Road Salt. Waived competitive bidding requirements, authorized purchase order with The Detroit Salt Company, L.C., via State of Michigan Contract No. 180000000768, in the amount of \$12,196.00 for early delivery of 200 tons of road salt at \$60.98/ton, plus an additional quantity of 1,200 tons in the amount of \$72,804.00 at \$60.67/ton, to be delivered as needed during the 2025-26 contract period, further authorized a contingency amount of \$21,234.50, and approved payment up to \$106,234.50 according to unit prices for quantities received.

Bid Award – Aiken Road Compost Management. Authorized bid award to Great Lakes Resource Recovery, LLC for the Aiken Road Compost Management contract in the amount of \$16,000.00 per year

for a period of three years beginning January 1, 2026 and further authorized payment to the contractor up to the amount of \$48,000.00.

Bid Award – WTP Valve Replacement Project. Authorized bid award to John E. Green Company for the WTP Valve Replacement Project in the amount of \$59,000.00 and further authorized payment to the contractor upon satisfactory completion of the project or portion thereof.

Warrant No. 660. Authorized Warrant No. 660 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Township	25% charge back per 2011 Water Agreement July - September	WATER	\$24,143.98
Caledonia Charter Township	25% charge back per 2006 Water Agreement July – September	WATER	\$75,598.81

ITEMS OF BUSINESS

Contract Approvals – Ludington Electric, Inc. Reiterated acknowledgement of the pecuniary interest of Councilmember in the contract(s) in question and approved \$120.00 in contracts with Ludington Electric, Inc. for the period of September 2025.

Glow Owosso Fireworks Permit Request. Approved the request of Owosso Main Street/DDA for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's annual Glow Owosso event.

Proposed Property Sale – Twenty-One Day Posting. City Manager Henne noted that the proposed sale had been included in his previous monthly report and that affirmative action on the item would start the 21-day posting period in which the City would receive citizen comment and any other potential offers. The Council listened to a brief presentation by the potential developer NB Concepts. The Council moved to authorize a twenty-one (21) day posting period for the proposed sale of the city-owned property located at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000.00.

CITIZEN COMMENTS

Tom Manke once again accused the City of trying to hide the sale of the Bradley Street property, asked why the Council no longer answers questions on the spot, and stated that the City once had a policy to plant a tree for each tree that was removed.

Ashley Short thanked Councilmember Olson for her comments on trees. She went on to inquire if they will be doing an additional leaf pick-up on her street because it is currently under construction and her leaves are unable to be picked up.

A representative of NB Concepts, LLC addressed Mr. Manke's accusation saying there was no back room, secret deal that took place regarding the potential sale of the property at 1000 Bradley Street. He said they are a family business that does not do back door deals, it's not the way they were raised.

COUNCIL COMMENTS

Councilmember Olson said the decision to post the potential sale of 1000 Bradley Street was easy as it was simply procedural to open the comment period.

Councilmember Osmer announced there will be a series of listening sessions for Shiawassee County residents experiencing food insecurity and those working to remediate the problem. The first meeting will take place this Friday, October 24, 2025 at 12:30pm at the Shiawassee Council on Aging in Durand.

More sessions will be held throughout the county in the coming weeks.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. Annual Liquor License Inspection Report.

Tanya S. Buckelew, Planning & Building Director. September 2025 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. September 2025 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. September 2025 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. September 2025 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. September 2025 Police Report.

Kevin D. Lenkart, Public Safety Director. September 2025 Fire Report.

Downtown Development Authority/Main Street Board. Minutes of October 1, 2025.

Brownfield Redevelopment Authority. Minutes of October 9, 2025.

NEXT MEETING

Monday, November 3, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

DDA/OMS Board x 2 – terms expire June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The meeting was adjourned at 7:23 p.m.

Robert J. Teich, Jr., Mayor
Amy K. Kohagen, City Clerk

Note: Complete printed copies of the minutes and any ordinances contained therein are available to the public at the Office of the City Clerk and the Shiawassee District Library – Owosso Branch during regular business hours or on the Internet at www.ci.owosso.mi.us.