

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY, NOVEMBER 3, 2025
6:30 P.M.**

**Meeting to be held at City Hall
301 West Main Street**

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF OCTOBER 20, 2025:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to three (3) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

1. Swearing In Ceremony - Fire Department Employees. A ceremony to swear in the City's newest firefighters: Joe Pironella and Mike Todd.
2. Fire Promotion Ceremony. A ceremony to promote Lt. Matthew Harvey to Captain.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

COUNCIL COMMENTS

CONSENT AGENDA

1. Contract Amendment - COSSAP Grant Subcontract. Approve revision of the Agreement Amount for the COSSAP Grant subcontract agreement with Shiawassee Health and Wellness.
Master Plan Implementation Goals: 3.1

2. Lunghamer Ford – Payment Authorization. Approve payment to Lunghamer Ford in the amount of \$2,305.36 for the emergency repair of Owosso Fire Department (OFD) EMS Medic 5.
3. Front Line Services – Payment Authorization. Approve payment to Front Line Services Inc. in the amount of \$8,615.08 for the emergency repair of Owosso aerial Tower 1 (T-1).
4. Curwood Castle – Architectural Services. Approve payment to H2A Architects for work on Curwood Castle.
5. Owosso Historical Commission – Books and Records. Authorize the donation of books and records to Owosso High School, Shiawassee District Library and Archives of Michigan.
Master Plan Goal 7.1
6. Owosso Time Traveler Project. Approve the contract with Michigan Technological University in the amount of \$5,200 for the Owosso Time Traveler Project.
Master Plan Goals 7.1, 6.5, 5.1
7. Change Order – City Hall Improvements Project. Authorize Change Order No. 2 to the City Hall Improvements Project contract for the larger pad size to accommodate the new generator in the amount of \$7,129.10 and further authorize payment to the contractor up to the revised contract amount of \$610,873.75.
8. Boards and Commissions Appointments. Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Bill Moull	Owosso Historical Commission	12-31-2028
Rachel Osmer	Owosso Historical Commission	11-09-2026
9. AP Check Register – October 2025. Affirm Accounts Payable check disbursements totaling \$3,063,633.26 for October 2025.
10. Payroll Check Register – October 2025. Affirm Payroll check disbursements totaling \$851,196.96 for October 2025.

ITEMS OF BUSINESS

CITIZEN COMMENTS

COUNCIL COMMENTS

CITY MANAGER REPORT

1. Nathan R. Henne, City Manager. City Manager Report – October 2025.

COMMUNICATIONS

1. Brad A. Barrett, Finance Director. Financial Reports – September 2025.
2. Owosso Historical Commission. Minutes of October 14, 2025.
3. Park and Recreation Commission. Minutes of September 24, 2025.
4. Park and Recreation Commission. Minutes of October 22, 2025.
5. Amy K. Fuller. Tree Canopy Equity Program.

NEXT MEETING

Monday, November 17, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026

Building Board of Appeals – Alternate - term expires June 30, 2027

DDA/OMS Board x 2 – terms expire June 30, 2028

Zoning Board of Appeals – Alternate – term expires June 30, 2027

Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing, calling, or emailing the following: Owosso City Clerk's Office, 301 West Main Street, Owosso, MI 48867; Phone: (989) 725-0500; Email: city.clerk@ci.owosso.mi.us. The City of Owosso Website address is www.ci.owosso.mi.us.

***PLEASE TAKE NOTICE THAT THE FOLLOWING MEETING
CAN ONLY BE VIEWED VIRTUALLY***

The Owosso City Council will conduct an in-person meeting on November 3, 2025. Citizens may view and listen to the meeting using the following link and phone numbers.

**OWOSSO CITY COUNCIL
Monday, November 3, 2025 AT 6:30 P.M.**

The public joining the meeting via Zoom CANNOT participate in public comment.

- **Join Zoom Meeting:**

<https://us02web.zoom.us/j/81047644811?pwd=fzb78E0P0bbeAitEhjrVQmea6graTr.1>

Meeting ID: 810 4764 4811

Passcode: 052418

One tap mobile

+13126266799,,81130530177#,,,,*017514# US (Chicago)

+16465588656,,81130530177#,,,,*017514# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

- **For video instructions visit:**

- o Signing up and Downloading Zoom <https://youtu.be/qsy2Ph6kSf8>

- o Joining a Zoom Meeting <https://youtu.be/hlkCmbvAHQQ>

- o Joining and Configuring Audio and Video <https://youtu.be/-s76QHshQnY>

- **Helpful notes for participants:** [Helpful Hints](#)

- **Meeting packets are published on the City of Owosso website** <http://www.ci.owosso.mi.us>

Any person who wishes to contact members of the City Council to provide input or ask questions on any business coming before the Council on November 3, 2025. may do so by calling or e-mailing the City Clerk's Office prior to the meeting at (989)725-0500 or city.clerk@ci.owosso.mi.us. Contact information for individual Council members can be found on the City website at: <http://www.ci.owosso.mi.us/Government/City-Council>

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**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF OCTOBER 20, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR GARY BEAL
CHURCH OF THE JUBILEE

PLEDGE OF ALLEGIANCE: STAFF OF NB CONCEPTS, LLC

PRESENT: Mayor Robert J. Teich, Jr., Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

ABSENT: Mayor Pro-Tem Jerome C. Haber.

APPROVE AGENDA

Motion by Councilmember Olson to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 6, 2025

Motion by Councilmember Osmer to approve the Minutes of the Regular Meeting of October 6, 2025 as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

Proposed Special Assessment District No. 2026-101 - Hazards & Nuisances

City Manager Nathan R. Henne explained that this is the annual special assessment roll for unpaid invoices. He went on to highlight two charges under the service code "WTR", noting that they were not for unpaid water bills, but for damage to water related infrastructure by a resident.

A public hearing was conducted to receive citizen comment regarding proposed Special Assessment District No. 2026-101, Hazards & Nuisances, as it relates to unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances.

There were no citizen comments regarding the proposed special assessment roll received prior to, or during the meeting.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilmember Olson that the following resolution be adopted:

RESOLUTION NO. 143-2025

**AUTHORIZING THE ROLL FOR
SPECIAL ASSESSMENT DISTRICT NO. 2026-101, HAZARDS & NUISANCES**

WHEREAS, the Council, after due and legal notice, has met and there being no one to be heard, Motion by Councilmember Olson to adopt Special Assessment Resolution No. 2 for the annual hazards & nuisances roll, as follows:

Parcel #	Address	Srvc Code	Amount Due
050-560-000-015-00	1406 BUCKLEY DR	CLEAN	\$ 441.28
050-720-000-001-00	539 N CHIPMAN ST	CLEAN	\$ 284.42
050-050-000-038-00	114 S CEDAR ST	WEEDS	\$ 405.00
050-114-004-004-00	STATE ST	WEEDS	\$ 270.00
050-114-004-005-00	1115 STATE ST	WEEDS	\$ 270.00
050-114-006-001-00	1122 S CEDAR ST	WEEDS	\$ 675.00
050-240-003-006-00	621 N SAGINAW ST	WEEDS	\$ 290.00
050-250-000-040-00	624 PINE ST	WEEDS	\$ 135.00
050-380-002-003-00	318 RANDOLPH ST	WEEDS	\$ 270.00
050-390-004-012-00	1260 ADAMS ST	WEEDS	\$ 675.00
050-420-010-021-00	810 BROADWAY AVE	WEEDS	\$ 270.00
050-542-000-005-00	412 E MAIN ST	WEEDS	\$ 540.00
050-553-000-008-00	1500 MCMILLAN AVE	WEEDS	\$ 284.50
050-651-022-004-00	306 CORUNNA AVE	WEEDS	\$ 270.00
050-652-010-024-00	917 S PARK ST	WEEDS	\$ 540.00
050-660-011-001-00	219 N CEDAR ST	WEEDS	\$ 270.00
050-660-022-004-00	216 S ELM ST	WEEDS	\$ 426.50
050-113-015-006-00	1401 W MAIN ST	WTR	\$ 2,150.00
050-114-003-010-00	1116 STATE ST	WTR	\$ 3,751.08
Total:			\$ 12,217.78

and

WHEREAS, the Council deems said Special Assessment Roll- Hazards and Nuisances to be fair, just and equitable and that each of the assessments contained thereon results in the special assessment being in accordance with the unpaid costs incurred in the altering, repairing, tearing down, abating or removing of hazards and nuisances of said properties.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Said Special Assessment Roll-Hazards and Nuisances as prepared by the City Assessor in the amount of \$12,217.78 is hereby confirmed and shall be known as Special Assessment Roll-Hazards and Nuisances No. 2026-101.
2. Said Special Assessment Roll-Hazards and Nuisances No. 2026-101 shall be placed on file in the

office of the City Clerk who shall attach his warrant to a certified copy thereof within ten (10) days commanding the Assessor to spread the various sums shown thereon as directed by the City Council.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Owens, Olson, Osmer, Fear, Ludington, and Mayor Teich.

NAYS: None.

ABSENT: Mayor Pro-Tem Haber.

CITIZEN COMMENTS

Tom Manke, 2910 W. M-21, accused the Council of trying to defraud the public. He asked how they could consider voting to post the potential sale of City property for a period of twenty-one days if they had never discussed the potential sale previously.

COUNCIL COMMENTS

Councilmember Olson said she would like to utilize the Council Comment time to bring forward ideas that she would like to talk about as a Council. This evening she introduced the concept of tree canopy equity and said that she would like to adopt a tree canopy equity plan and use local students to map our current tree canopy to help determine where trees are needed.

CONSENT AGENDA

Motion by Councilmember Osmer to approve the Consent Agenda as follows:

***Emergency Change Order – City Hall Improvements Project.** Authorize Change Order No. 1 to the City Hall Improvements Project contract for the emergency upgrade of natural gas service to accommodate the new HVAC units in the amount of \$2,685.65 and further authorize payment to the contractor up to the revised contract amount of \$603,744.65 as follows:

RESOLUTION NO. 144-2025

AUTHORIZING AN EMERGENCY CHANGE ORDER FOR THE CITY HALL IMPROVEMENTS PROJECT – GAS SERVICE UPGRADE

WHEREAS, the City of Owosso is undertaking the City Hall Improvements Project at 301 West Main Street; and

WHEREAS, Consumers Energy required an upgrade to the existing natural gas service to meet the needs of the new HVAC system; and

WHEREAS, Great Lakes Bay Construction submitted Change Order No. 001 in the amount of \$2,685.65 to cover the Consumers Energy service fee and related costs; and

WHEREAS, this is a budgeted item from 101.265.975.000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County,

Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to approve emergency Change Order No. 1 from Great Lakes Bay Construction for a cost to the City of Owosso of \$2,685.65.
- SECOND: the total contract amount with Great Lakes Bay Construction shall be increased from \$601,059.00 to \$603,744.65.
- THIRD: the above expenses shall be paid from the General Fund, 101.265.975.000.

***Contract Renewal - Utilities General Engineering Services.** Approve the required annual renewal of the Utilities General Engineering Services contracts with OHM Advisors, Tetra Tech, Fishbeck, and Jones & Henry to provide engineering services for utilities projects through October 30, 2026 as follows:

RESOLUTION NO. 145-2025

AUTHORIZING THE RENEWAL OF AGREEMENTS FOR PROFESSIONAL ENGINEERING SERVICES WITH OHM ADVISORS, TETRA TECH, JONES & HENRY, AND FISHBECK

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the City; and

WHEREAS, in September of 2021 Council approved a series of contracts with engineering firms OHM Advisors, Tetra Tech, Jones & Henry, and Fishbeck which require renewal on an annual basis; and

WHEREAS, OHM Advisors, Tetra Tech, Jones & Henry, and Fishbeck have provided the City with satisfactory services to date and renewal of their respective agreements is recommended.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, county of Shiawassee, State of Michigan:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to renew the contracts with the firms of OHM Advisors, Tetra Tech, Jones & Henry, and Fishbeck to provide professional engineering services for future water and wastewater utility projects; and
- SECOND: the Mayor Pro-Tem and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-5, Renewal of Agreement for Professional Engineering Services with OHM Advisors.
- THIRD: the Mayor Pro-Tem and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-TT-5, Renewal of Agreement for Professional Engineering Services with Tetra Tech of Michigan, P.C.
- FOURTH: the Mayor Pro-Tem and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-J&H-5, Renewal of Agreement for Professional Engineering Services with Jones & Henry Engineers, Ltd.
- FIFTH: the Mayor Pro-Tem and City Clerk are hereby instructed and authorized to sign the document attached as; Exhibit C-FB-4, Renewal of Agreement for Professional Engineering Services with Fishbeck.

SIXTH: the City Manager is hereby instructed to receive cost proposals from these four firms for future projects and make recommendation to the City Council for acceptance and award in accordance with the City of Owosso Purchasing Policy for a period renewed annually through October 30, 2026.

***Grant Acceptance – State & Local Cybersecurity Grant Program Grant.** Accept a State and Local Cybersecurity Grant Program grant in the amount of \$73,162.00, authorize the Mayor and City Clerk to sign the grant agreement, further authorize the IT Director to execute certifications, and establish the Network Engineer Todd Wyzynajtys as the official point of contact for the grant as follows:

RESOLUTION NO. 146-2025

ACCEPTING A STATE AND LOCAL CYBERSECURITY GRANT PROGRAM (SLCGP) GRANT TO FUND CYBERSECURITY ASSESSMENTS

WHEREAS, in December of 2024, the City of Owosso applied for an SLCGP grant from the Emergency Management and Homeland Security Division of the Michigan Department of State Police; and

WHEREAS, the SLCGP grant will be used to purchase MXDR software; and

WHEREAS, the city of Owosso was awarded a \$73,162.00 grant in September 2025 based on said application.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it hereby accepts the terms of the grant agreement as received from the Emergency Management and Homeland Security Division of the Michigan Department of State Police.
- SECOND: it shall maintain satisfactory financial accounts, documents, and records during the course of the grant and agrees to make them available to the Department for auditing at reasonable times.
- THIRD: it implements the project and provides such funds, services, and materials as may be necessary to satisfy the terms of the agreement.
- FOURTH: the Mayor and City Clerk are hereby authorized and instructed to sign the agreement substantially in the form attached, the Director of HR & Administrative Services Unangst is authorized to sign certifications of the agreement, and Network Administrator Wyzynajtys is designated as the point of contact.
- FIFTH: the above expenses shall be paid from account no. 101-228-728.000.

***Grant Acceptance & Bid Award – City Hall ADA Compliant Basement Entrance Doors.** Accept a \$10,000.00 grant from the Michigan Association of Municipal Clerks toward the purchase and installation of ADA compliant basement entry doors at City Hall, award contract for said doors to C.E. Door & Hardware L.L.C. in the amount of \$18,137.00, and authorize payment to the contractor upon satisfactory completion of the project as follows:

RESOLUTION NO. 147-2025

**ACCEPTING MAMC ADA COMPLIANCE GRANT AND
AWARDING CONTRACT TO C.E. DOOR & HARDWARE L.L.C.**

FOR INSTALLATION OF ADA COMPLIANT BASEMENT ENTRANCE DOORS TO CITY HALL

WHEREAS, the basement entry doors to City Hall are not ADA compliant and have reached the end of their useful life; and

WHEREAS, the City has secured a \$10,000.00 grant from the Michigan Municipal Clerk's Association for use in making all City polling places ADA accessible; and

WHEREAS, City Hall is utilized as an early voting precinct for state and federal elections and qualifies as a polling location; and

WHEREAS, bids were sought for the replacement of the basement entry doors with ADA compliant doors with a remote opener and one bid, from C.E. Door & Hardware L.L.C., was received.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to award a contract to C.E. Door & Hardware L.L.C. for the ADA Compliant City Hall Basement Entrance Doors project.
- SECOND: it has further determined that it is advisable, necessary and in the public interest to accept a grant of \$10,000.00 from the Michigan Association of Municipal Clerks to assist in making the City Hall more ADA compliant.
- THIRD: the Mayor and City Clerk are hereby authorized and instructed to sign the contract, substantially in the form attached as, ADA Compliant City Hall Basement Entrance Doors Contract, in the amount of \$18,137.00.
- FOURTH: the Accounts Payable department is hereby authorized to pay the contractor up to the contract amount upon satisfactory completion of the project.
- FIFTH: the above expenses shall be paid by a \$10,000.00 grant from the Michigan Association of Municipal Clerks, with the remaining funds to be paid from General Fund Account No. 101-265-975.000.

Purchase Authorization – Road Salt. Waive competitive bidding requirements, authorize purchase order with The Detroit Salt Company, L.C., via State of Michigan Contract No. 180000000768, in the amount of \$12,196.00 for early delivery of 200 tons of road salt at \$60.98/ton, plus an additional quantity of 1,200 tons in the amount of \$72,804.00 at \$60.67/ton, to be delivered as needed during the 2025-26 contract period, further authorize a contingency amount of \$21,234.50, and approve payment up to \$106,234.50 according to unit prices for quantities received as follows:

RESOLUTION NO. 148-2025

AUTHORIZING THE EXECUTION OF A PURCHASE ORDER WITH THE DETROIT SALT COMPANY, L.C. FOR THE 2025-2026 WINTER SUPPLY OF ROAD SALT

WHEREAS, the City of Owosso, Shiawassee County, Michigan, recognizes its responsibility to maintain safe and passable streets throughout the winter months, and finds that winter ice control operations are advisable, necessary, and in the best interest of public safety and welfare; and

WHEREAS, the most efficient way to remove ice from the streets is the application of road salt onto the icy pavements; and

WHEREAS, in order to obtain the best price for road salt material, it is in the best interest of the City of Owosso to waive competitive bidding requirements and utilize State of Michigan Contract No. 180000000768 effective August 31, 2025, provided by The Detroit Salt Company, L.C. for the purchase of road salt at \$60.98 per ton for early fill delivery as needed bulk.

WHEREAS, in order to obtain the best price for road salt material, it is in the best interest of the City of Owosso to waive competitive bidding requirements and utilize State of Michigan Contract No. 180000000768 effective August 31, 2025, provided by The Detroit Salt Company, L.C. for the purchase of road salt at \$60.67 per ton for Seasonal fill delivery as needed bulk.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and authorize the joint purchase of 200 tons of early-fill road salt from The Detroit Salt Company, L.C. in the amount of \$60.98/ton.
- SECOND: it has heretofore determined that it is advisable, necessary and in the public interest to waive competitive bidding requirements and authorize the joint purchase of 1,200 tons of seasonal fill road salt from The Detroit Salt Company, L.C. in the amount of \$60.67/ton.
- THIRD: the contract between the City and The Detroit Salt Company, L.C. shall be in the form of a Purchase Order, with reference to State of Michigan Contract No. 180000000787.
- FOURTH: the accounts payable department is authorized to pay The Detroit Salt Company, L.C. according to unit prices for early road salt delivered, up to the amount of \$12,196.00.
- FIFTH: the accounts payable department is authorized to pay The Detroit Salt Company, L.C. for seasonal road salt delivered up the amount of \$72,804.00, plus a contingency amount of \$21,234.50 with prior authorization for a seasonal fill total of \$94,038.50 (up to a grand total of \$106,234.50, for both early and seasonal fills).
- SIXTH: The above expenses shall be paid from Local and Major Street Fund and State Trunk-line accounts 202/203.478.728.000 and 202.497.728.000.

***Bid Award – Aiken Road Compost Management.** Authorize bid award to Great Lakes Resource Recovery, LLC for the Aiken Road Compost Management contract in the amount of \$16,000.00 per year for a period of three years beginning January 1, 2026 and further authorize payment to the contractor up to the amount of \$48,000.00 as follows:

RESOLUTION NO. 149-2025

AUTHORIZATION TO ENTER INTO A SERVICE AGREEMENT WITH GREAT LAKES RESOURCE RECOVERY, LLC FOR AIKEN ROAD COMPOST MANAGEMENT SERVICES

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that services are required to properly maintain the brush, leaves, and compost at the Aiken Road Brush and Leaf Site to maintain an aesthetically pleasing community and to avoid risk of property damage and risk to the general public; and

WHEREAS, the City of Owosso solicited bids to perform compost management services at the Aiken Road Brush site, for the 2025-2026, 2026-2027, and 2027-2028 fiscal years; and

WHEREAS, Great Lakes Resource Recovery, LLC of Durand, Michigan has offered to provide compost management services at the Aiken Road for the low responsive amount of \$16,000.00 per year, for a total of \$48,000.00 over the three (3) year span.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to award Great Lakes Resource Recovery, LLC the Aiken Road Compost Management Services contract for the 2025-2026, 2026-2027, and 2027-2028 fiscal years.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign a contract, substantially in the form provided, for services between the City of Owosso, Michigan and Great Lakes Resource Recovery, LLC in the amount of \$48,000.00 (\$16,000.00 per year).
- THIRD: the Accounts Payable department is authorized to pay Great Lakes Resource Recovery, LLC for work satisfactorily completed up to the amount of \$48,000.00 (\$16,000.00 per year).
- FOURTH: the above expenses shall be paid from account 101-528-818.000.

***Bid Award – WTP Valve Replacement Project.** Authorize bid award to John E. Green Company for the WTP Valve Replacement Project in the amount of \$59,000.00 and further authorize payment to the contractor upon satisfactory completion of the project or portion thereof as follows:

RESOLUTION NO. 150-2025

AUTHORIZING THE EXECUTION OF A PURCHASE ORDER WITH JOHN E. GREEN COMPANY FOR WTP – VALVE REPLACEMENT PROJECT BID

WHEREAS, the City is the regional water utility provider for the City of Owosso, City of Corunna, Owosso Charter Township, and Caledonia Charter Township; and

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that it is in the best interest of the public to provide reliable, safe, and consistent potable water service to all its customers; and

WHEREAS, maintenance of all components at the Water Treatment Plant is required to continue to provide this essential service; and

WHEREAS, seven valves that are critical to maintain proper system flow and effective operational control at the Water Treatment Plant are scheduled for replacement and/or maintenance; and

WHEREAS, the City has sufficient funds to purchase said valves and services; and

WHEREAS, the City of Owosso sought bids for the WTP – Valve Replacement Project Bid, and a bid was received from John E. Green Company, and it is hereby determined John E. Green Company is qualified to provide said valves and services, and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to

execute a purchase order with John E. Green Company for the WTP – Valve Replacement Project.

SECOND: the contract between the City of Owosso, Michigan and John E. Green Company shall be in the form of a City Purchase Order in an amount not to exceed \$59,000.00.

THIRD: the accounts payable department is authorized to pay John E. Green Company for materials and services supplied up to the purchase order amount of \$59,000.00.

FOURTH: the above expenses shall be paid from the account no. 591-901-972.200.

Warrant No. 660. Authorize Warrant No. 660 as follows:

Vendor	Description	Fund	Amount
Owosso Charter Township	25% charge back per 2011 Water Agreement July - September	WATER	\$24,143.98
Caledonia Charter Township	25% charge back per 2006 Water Agreement July – September	WATER	\$75,598.81

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Councilmembers Ludington, Osmer, Fear, Olson, Owens, and Mayor Teich.

NAYS: None.

ABSENT: Mayor Pro-Tem Haber.

Mayor Teich recognized staff members for their work in securing grant funding.

ITEMS OF BUSINESS

Contract Approvals – Ludington Electric, Inc.

Motion by Councilmember Fear to allow Councilmember Ludington to abstain from voting on the contracts related to his business Ludington Electric, Inc.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmembers Fear, Osmer, Olson, Owens, and Mayor Teich.

NAYS: None.

ABSENT: Mayor Pro-Tem Haber.

Councilmember Ludington left the meeting at 6:49 p.m.

Motion by Councilmember Owens to reiterate acknowledgement of the pecuniary interest of Councilmember Ludington in the contract(s) in question and approve the following contracts with Ludington Electric, Inc. for the period of September 2025:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000047255	862	LUDINGTON ELECTRIC, INC.	NEW WIRING FOR BALL FIELD LIGHT POLE	120.00
				\$ 120.00

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Osmer, Olson, Owens, Fear, and Mayor Teich.

NAYS: None.

ABSENT: Mayor Pro-Tem Haber.

ABSTAIN: Councilmember Ludington.

Councilmember Ludington returned to the meeting.

Glow Owosso Fireworks Permit Request

Master Plan Implementation Goals: 4.2, 4.5, 4.6, 4.16, 5.9, 5.12

Motion by Councilmember Owens to approve the request of Owosso Main Street/DDA for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's annual Glow Owosso event as follows:

RESOLUTION NO. 151-2025

AUTHORIZING A PUBLIC FIREWORKS DISPLAY PERMIT FOR WOLVERINE FIREWORKS DISPLAY, INC

WHEREAS, Owosso Main Street & Downtown Development Authority holds the annual Glow Owosso celebration; and

WHEREAS, as the legislative body of the City of Owosso, the City Council is required by Public Act 256 of 2011 to approve any public fireworks displays within its jurisdiction; and

WHEREAS, an application has been made by the OMS & DDA and operator Wolverine Fireworks Display, Inc. requesting a permit for a public fireworks display to be held during the November 28, 2025 Glow Owosso event; and said application has been reviewed by staff; and

WHEREAS, this is within budget from 248-705-818.750.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to approve a public display fireworks permit for the annual Glow Owosso event, with Wolverine Fireworks Display, Inc. serving as operator.

SECOND: the Accounts Payable department is authorized to pay the operator in the amount of \$3,000.00 upon the successful conduct of the display.

THIRD: the above expense shall be paid from Account No. 248-705-818.750.

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Osmer Ludington, Fear, Owens, and Mayor Teich.

NAYS: None.

Proposed Property Sale – Twenty-One Day Posting

City Manager Henne indicated that approval of this item will start the twenty-one day posting period for the potential sale of the property at 1000 Bradley Street. The offer is for \$10,000 with the caveat that the offer may be revoked if the environmental studies reveal too much contamination.

Representatives from NB Concepts, LLC, the potential developer, gave a brief presentation on the development concept. The development would include approximately 40 housing units using a Quonset hut design from the 1940's open to low to moderate income residents.

Justin Horvath, president of the SEDP, said he has been in talks with NB Concepts, LLC for several months and believes this would be a great project, increasing affordable housing and serving as a transition between residentially and industrially zoned properties. The proposed development has already gotten support from EGLE to assist with assessment of the environmental issues, and hopefully their eventual remediation. He said that while the offer was below market, the site is challenging and there is cleanup to do.

Motion by Councilmember Osmer to authorize the twenty-one (21) day posting period for the proposed sale of the city-owned property located at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000.00 as follows:

RESOLUTION NO. 152-2025

AUTHORIZING THE 21-DAY POSTING PERIOD FOR THE PROPOSED SALE OF CITY-OWNED PROPERTY AT 1000 BRADLEY STREET

WHEREAS, the City of Owosso owns approximately 3.12 acres of property located at 1000 Bradley Street, parcel number 050-660-008-001-00; and

WHEREAS, the City has received an offer from NB Concepts, LLC in the amount of \$10,000 to purchase the property; and

WHEREAS, the property is zoned I-1, Light Industrial, and has been identified as a brownfield site with known contamination confirmed by an EGLE site assessment; and

WHEREAS, the proposed sale includes contingencies for rezoning approval and for the buyer's acceptance of projected remediation costs based on further studies to be funded by EGLE; and

WHEREAS, Section 14.3(B)(2) of the City Charter requires a 21-day posting period prior to the sale of any real property owned by the City.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City Council hereby authorizes the posting of the offer to purchase the property at 1000 Bradley Street for a period of 21 days in accordance with Section 14.3(B)(2) of the City Charter.

SECOND: the City Attorney shall review the proposed purchase agreement during the posting period, and the agreement shall return to Council for final consideration following completion of the 21-day posting requirement.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Osmer, Olson, Ludington, Fear, Owens, and Mayor Teich.

NAYS: None.

ABSENT: Mayor Pro-Tem Haber.

CITIZEN COMMENTS

Tom Manke, 2910 W. M-21, once again accused the City of trying to hide the sale of the Bradley Street property, asked why the Council no longer answers questions on the spot, and stated that the City once had a policy to plant a tree for each tree that was removed.

Ashley Shortz, 1607 Young Street, thanked Councilmember Olson for her comments on trees. She went on to inquire if they will be doing an additional leaf pick-up on her street because it is currently under construction and her leaves are unable to be picked up.

A representative of NB Concepts, LLC addressed Mr. Manke's accusation saying there was no back room, secret deal that took place regarding the potential sale of the property at 1000 Bradley Street. He said they are a family business that does not do back door deals, it's not the way they were raised.

COUNCIL COMMENTS

Councilmember Olson said the decision to post the potential sale of 1000 Bradley Street was easy as it was simply procedural to open the comment period.

Councilmember Osmer announced there will be a series of listening sessions for Shiawassee County residents experiencing food insecurity and those working to remediate the problem. The first meeting will take place this Friday, October 24, 2025 at 12:30pm at the Shiawassee Council on Aging in Durand. More sessions will be held throughout the county in the coming weeks.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. Annual Liquor License Inspection Report.
Tanya S. Buckelew, Planning & Building Director. September 2025 Building Department Report.
Tanya S. Buckelew, Planning & Building Director. September 2025 Code Violations Report.
Tanya S. Buckelew, Planning & Building Director. September 2025 Inspections Report.
Tanya S. Buckelew, Planning & Building Director. September 2025 Certificates Issued Report.
Kevin D. Lenkart, Public Safety Director. September 2025 Police Report.
Kevin D. Lenkart, Public Safety Director. September 2025 Fire Report.
Downtown Development Authority/Main Street Board. Minutes of October 1, 2025.
Brownfield Redevelopment Authority. Minutes of October 9, 2025.

NEXT MEETING

Monday, November 3, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Owens for adjournment at 7:23 p.m.

Motion supported by Councilmember Fear and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kohagen, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.



OWOSSO PUBLIC SAFETY

202 S. WATER ST. • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0580 • FAX (989)725-0528

MEMORANDUM

DATE: October 17, 2025

TO: City Council

FROM: Kevin Lenkart, Owosso Public Safety Chief

RE: Comprehensive Opioid Stimulant and Substance Abuse Grant Contract Amendment

Recommendation:

Accept the contract amendment for Comprehensive Opioid, Stimulant, and Substance Abuse Program (COSSAP) Grant in the amount of \$54,047.73.

Background:

In May 2021, the City of Owosso partnered with the Michigan State Police and Shiawassee Health and Wellness in applying for a COSSAP grant. The COSSAP grant includes Naloxone Distribution, Quick Response Teams (QRT) and Law Enforcement Assisted Diversion (LEAD). The Naloxone distribution will be managed by the Owosso Police Department (OPD) while the QRT and LEAD will be managed by OPD along with partnerships with Shiawassee Health and Wellness.

Fiscal Impacts:

None

Master Plan Goal: 3.1

RESOLUTION NO

APPROVE A GRANT CONTRACT AMENDMENT BETWEEN THE CITY OF OWOSSO
AND SHIAWASSEE HEALTH AND WELLNESS

WHEREAS, in May of 2021, the City of Owosso partnered with the Michigan State Police and Shiawassee Health and Wellness in applying for a COSSAP grant from the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance.

WHEREAS, In October 2022, Owosso City Council approved the acceptance of the COSSAP grant.

WHEREAS, the grant contract ended on September 30, 2025.

NOW THEREFOR BE IT RESOLVED, that the city of Owosso, Michigan, does approve the grant contract amendment between the City of Owosso and Shiawassee Health and Wellness:

FIRST: to approve the grant contract amendment in the amount of \$54,047.73.

SECOND: to maintain satisfactory financial accounts, documents, and records to make them available to the Department for auditing at reasonable times.

THIRD: to comply with any and all terms of said agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

**FY21 COMPREHENSIVE OPIOID, STIMULANT, AND SUBSTANCE
ABUSE PROGRAM (COSSAP)
GRANT CONTRACT AMENDMENT**

**Subcontract
Grant Agreement**
hereinafter referred to as the "Agreement"
between

CITY OF OWOSSO PUBLIC SAFETY
hereinafter referred to as the "Contractor"
Federal ID: 38-6004723
and

**Shiawassee Health and
Wellness**
Federal ID: 38-2790631 hereinafter
referred to as the "Subcontractor" for

MSP Project Number: COSSAP-06

1. **Period of Agreement:**
The Agreement period – 09/01/2022 through 9/30/2025.
2. **Funding Source and Agreement Amount:**
The Agreement amount has been increased from **\$53880.75** to a revised total of **\$54047.73**.
3. **Contractor Signature:**
The Authorized Official's signature below represents the Subcontractor's legal acceptance of this amendment to the original contract associated with **15PBJA-21-GG-04538-COAP**.

Contractor Name of Authorized Official	Title of Authorized Official
Signature	Date
Subcontractor Name of Authorized Official	Title of Authorized Official
Signature	Date

PROGRAM BUDGET

f) Subawards – \$45,835 for four years

The Contractor will partner with Shiawassee Health and Wellness, a Shiawassee County community mental health agency. (**Table 7**).

Table 7 | Contractor Subawards

SUBAWARDEE	COMMENTS	YEAR 1	YEAR 2	YEAR 3	YEAR 4
Shiawassee Health and Wellness	Community-based harm reduction services	-	\$4,490	\$19,230	\$30,327.73
TOTAL:		-	\$4,490	\$19,230	\$30,327.73

(1) Quick Response Team (QRT). Shiawassee Health and Wellness will hire personnel to assist in the development and deployment of the City of Owosso QRT. Shiawassee Health and Wellness will also assist Owosso Public Safety.

(2) Law Enforcement Assisted Diversion (LEAD). Grant-funded personnel will serve dual roles, coordinating and engaging in the City of Owosso's LEAD program. Shiawassee Health and Wellness will work with other Shiawassee County community mental health organizations, Owosso Public Safety, and the Shiawassee Prosecutor's Office to develop a LEAD program for the City of Owosso and other Shiawassee County areas.

Total Subaward: \$54,047.73



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: October 24, 2025

TO: Owosso City Council

FROM: Kevin Lenkart, Public Safety Chief

RE: Lunghamer Ford.— Payment Authorization

Public Safety staff requests City Council approve payment to Lunghamer Ford, in the amount of \$2,305.36 for the emergency repair of Owosso Fire Department (OFD) EMS Medic 5. Payment will be from the Fire Department vehicle repair fund.

In October 2025, Owosso Fire Department (OFD) staff dropped off Medic 5 at Lunghamer for an exhaust lead and other minor repairs.

Staff from Lunghamer notified OFD staff that they needed to replace the exhaust pipe and complete other repairs.

The staff at Lunghamer recommended completing the necessary repairs to ensure the safety and integrity of the emergency vehicle. The invoice is attached to this memo.

RESOLUTION NO. _____

AUTHORIZING PAYMENT TO
LUNGHAMER FORD INC.
FOR EMERGENCY REPAIR OF OWOSSO FIRE DEPARTMENT
EMS MEDIC 5

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle Medic 5 that required an emergency repair of the vehicle, and

WHEREAS, the city directed Lunghamer Ford Inc. to proceed and make the emergency repair, which subsequently totaled \$2,305.36, and

WHEREAS, the Public Safety Chief has reviewed the detailed billing from Lunghamer Ford Inc. for the cost of the repair and recommends payment in the amount of \$2,305.36 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it was necessary and in public interest to contract with Lunghamer Ford, Inc. for emergency repairs to Owosso Fire Department Medic 5.

SECOND: The accounts payable department is authorized to submit payment to Lunghamer Ford Inc. in the amount up to \$2,305.36 as authorized by Council this 2nd day of November 2025.

THIRD: The above expenses shall be paid from the Fire Department vehicle repair fund.

LUNGHAMER FORD OF OWOSSO
 1960 E MAIN
 OWOSSO, MI 48867
 PH:(989)725-2888 FAX:(989)723-4154
 REGISTRATION NO. F170948

LUNGHAMER AUTO OF PERRY
 3942 LANSING RD
 PERRY, MI 48872
 REGISTRATION # 170945

CITY OF OWOSSO
 202 S WATER ST
 OWOSSO, MI 488672999

VEHICLE ID		MILES IN	MILES OUT	DATE/TIME IN	DATE OUT	INVOICE NO.
1FDXE4FS9KDC52885		85579	85579	09/23/25 10:56	10/22/25	54153
VEHICLE DESCRIPTION				TAG NO.	STATUS	
2019 FORD E450				03128	COMPLETE	
CONTROL NO.	LICENSE PLATE NO.	CUST. LABOR RATE	PROD. DATE	IN-SERV DATE	DELIV. DATE	DELIV. MILES
FOW1337				10/29/19	03/03/21	
WORK	WORK PHONE	CELL PHONE	STOCK NO.	SERV. ADV.		RO COMMENT
(989) 725-0556				BRENT WHITEMORE (993)		6.8 LITER

Line	Op-Code	Fail Code	Tech	Hours	Type	Amount
------	---------	-----------	------	-------	------	--------

A	1RV		A28		Customer	\$53.95
----------	-----	--	-----	--	----------	---------

Concern LOF (6qts)(heavy veh)

Cause oil service

Correction drain and filled oil installed new filter topped fluids as needed t 285

Part Number	Description	Qty.	Unit Price	Ext. Price
FL 820 S	FILTER ASY - OIL	1	\$12.71	\$12.71
XO 5W30 BSP	MOTORCRAFT OIL	6	\$4.95	\$29.70
Parts Total...				\$42.41
Line Total...				\$96.36

B	230HD		A17		Customer	\$125.00
----------	-------	--	-----	--	----------	----------

Concern ROTATE TIRES

Correction rotate 6 tire & repair right rear outside tire 1.3 hr tech 173

Line Total... \$125.00

C	E42		A17		Customer	\$480.00
----------	-----	--	-----	--	----------	----------

Concern GUEST STATES EXHAUST LEAK CHECK AND ADVISE

Cause using smoke machine found gross leak on y pipe crack in pipe at outlet before flange to catalytic converter recomend replacing and re test t 285

Correction replaced y-pipe 2.5 hr tech 173

Part Number	Description	Qty.	Unit Price	Ext. Price
W705443 S900	NUT	7	\$5.00	\$35.00
W707753 S900	STUD	2	\$15.00	\$30.00
W705374 S901	STUD	2	\$12.00	\$24.00
F6TZ 5C226 BA	GASKET	1	\$16.72	\$16.72
GC2Z 5246 A	PIPE - EXHAUST	1	\$1,433.28	\$1,433.28
Parts Total...				\$1,539.00

LUNGHAMER FORD OF OWOSSO
 1960 E MAIN
 OWOSSO, MI 48867
 PH:(989)725-2888 FAX:(989)723-4154
 REGISTRATION NO. F170948

54153 CIT

CITY OF OWOSSO 202 S WATER ST OWOSSO, MI 488672999		VEHICLE ID		MILES IN	MILES OUT	DATE/TIME IN	DATE OUT	INVOICE NO.
		1FDXE4FS9KDC52885		85579	85579	09/23/25 10:56	10/22/25	54153
		VEHICLE DESCRIPTION					TAG NO.	STATUS
		2019 FORD E450					03128	COMPLETE
CONTROL NO.	LICENSE PLATE NO.	CUST. LABOR RATE	PROD. DATE	IN-SERV DATE	DELIV. DATE	DELIV. MILES	TERMS	
FOW1337				10/29/19	03/03/21		Charge	
WORK	WORK PHONE	CELL PHONE	STOCK NO.		SERV. ADV.		RO COMMENT	
(989) 725-0556					BRENT WHITEMORE (993)		6.8 LITER	

Line	Op-Code	Fail Code	Tech	Hours	Type	Amount
C	Continued					
Line Total...						\$2,019.00
D	Q99PX		A28		Customer	\$0.00
Concern	EXPRESS SERVICE VEHICLE CHECK UP INSPECTION					
Line Total...						\$0.00
E +	PDEL		A99		Customer	\$0.00
Concern	PICKUP/DELIVER CUSTOMER VEHICLE FOR REPAIR					
Correction	returned vehicle					
Line Total...						\$0.00

Technician Summary			
ID	Technician	License	Lines
A28	JOSH GOAD		A
A17	MIKE SPITLER	M232135	B C

Authorized Estimates				
Date/Time	Amount	Authorized By	Authorization Method	Phone/Email
09/23/2025 10:56	\$169.35		Initial Estimate	
Warranty Claim Type: F		Authorization Code:		Service Cont No:

LUNGHAMER FORD OF OWOSSO
 1960 E MAIN
 OWOSSO, MI 48867
 PH:(989)725-2888 FAX:(989)723-4154
 REGISTRATION NO. F170948

54153 CIT

CITY OF OWOSSO 202 S WATER ST OWOSSO, MI 488672999		VEHICLE ID		MILES IN	MILES OUT	DATE/TIME IN	DATE OUT	INVOICE NO.
		1FDXE4FS9KDC52885		85579	85579	09/23/25 10:56	10/22/25	54153
		VEHICLE DESCRIPTION					TAG NO.	STATUS
		2019 FORD E450					03128	COMPLETE
CONTROL NO.	LICENSE PLATE NO.	CUST. LABOR RATE	PROD. DATE	IN-SERV DATE	DELIV. DATE	DELIV. MILES	TERMS	
FOW1337				10/29/19	03/03/21		Charge	
WORK	WORK PHONE	CELL PHONE	STOCK NO.	SERV. ADV.			RO COMMENT	
(989) 725-0556				BRENT WHITTEMORE (993)			6.8 LITER	

Totals

	Amount
Labor	\$658.95
Parts	\$1,581.41
Shop Supplies	\$65.00
Total Amount Due	\$2,305.36
Charge Account CTRL#FOW1337	\$2,305.36

ESTIMATE

LABOR AMOUNT _____ PARTS AMOUNT _____
 TOTAL LESS TAX _____ APPROX. HRS. _____
 DISCARD PARTS _____ IF CHECKED BY
 CUSTOMER, CUST. APP. _____

ADDITIONAL

LABOR _____ PARTS _____ TOTAL _____
 HOURS _____

DATE _____ TIME _____ A.M. P.M. CONTACT,
 PHONE _____ IN PERSON _____

CONTACT NAME - APPROVAL, INITIALS _____

In accordance with EPA regulations, a hazardous waste disposal fee will be charged, where applicable. This fee is based upon the service operation performed in our shop and can vary depending upon the actual disposal waste created.

ALL PARTS ARE NEW UNLESS SPECIFIED. REPAIRS PROPERLY COMPLETED & CHECKED BY
 AUTHORIZED SIGNATURE X _____

TERMS: STRICTLY CASH- UNLESS
 ARRANGEMENTS MADE

I hereby authorize the repair work herein set forth to be done along with the necessary materials and agree that you are not responsible for loss or damage to vehicle or articles left in vehicle in case of fire, theft or any other cause beyond your control or for any delays caused by unavailability of parts or delay in parts shipments by the supplier or transporter. I hereby grant you and/or your employees permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or inspection. An express mechanic's garage keepers lien is hereby acknowledged on vehicle to secure the amount of repairs thereto. I understand that pursuant to said express garage keeper's lien, I have no right of possession to the vehicle until the repairs thereto have been paid in full or until you and/or your employees have voluntarily released the vehicle to me. BOTH, ESTIMATE OF REPAIRS AND DIAGNOSIS OF VEHICLE PROBLEMS ARE SUBJECT TO AN APPLICABLE FEE OR CHARGE FOR WORK PERFORMED IN THIS REGARD. READ BEFORE SIGNING.

CONSENT OPTION: By providing contact information and signing below, primary and secondary buyer(s) give permission to Lunghamer Ford of Owosso to enroll them in their VIP Club. Buyer(s) agree to receive automated informational and marketing text, emails and phone calls from dealership or assigns. Message and data rates may apply. Buyer(s) should average 3 texts per month. Reply end to any text to discontinue receiving text messages.

X _____

- CERTIFICATION-

ALL REPAIRS AND PARTS WERE FURNISHED IN COMPLIANCE WITH MICHIGAN AUTO REPAIR ACT (P.A. 300)

X _____

ROAD TEST []

We guarantee our service work for 12 months or 12,000 miles, whichever comes first. If our repair or replacement fails in normal service within that period, we'll fix it free of charge. Parts and Labor.

*MISC. SHOP SUPPLIES: A token charge equivalent to 10% or less of our labor charge, maximum of \$10.00, for supplies used in or on your vehicle. Applicable items are nuts, bolts, washers, tape, pins, solvents, lubricants, solder, window sealers, mats, towels, aerosprays, shellac, rags, carburetor cleaner, battery cleaner, wire and etc.



301 W. MAIN • OWOSSO, MICHIGAN 48867-2958 • (989) 725-0599 • FAX (989) 723-8854

MEMORANDUM

DATE: October 27, 2025

TO: Owosso City Council

FROM: Kevin Lenkart, Public Safety Chief

RE: Front Line Services Inc.– Payment Authorization

Public Safety staff requests City Council approve payment to Front Line Services Inc. (FLSI), in the amount of \$8,615.08 for the emergency repair of Owosso aerial Tower 1 (T-1). Payment will be from the Fire Department vehicle repair fund.

In September 2025, staff from Front Line Services noticed a pump deficiency during annual maintenance. The tower was driven to their facility in Freeland Michigan for a more comprehensive evaluation of the fire truck.

Staff from FLSI inspected the vehicle and found that T-1 needed immediate emergency repair. Due to the age of the vehicle (2007 HME), repair work is specialized, and parts are not readily available. FLSI staff have worked on Owosso fire vehicles for years and are aware of the complexity of repair to T-1.

Owosso T-1 is the only 100-foot aerial tower within thirty miles of Owosso and it is a vital piece of equipment. The expanded capacity of T-1 for rescue, ventilation and extinguishment in Owosso and neighboring communities makes the repair of the vehicle a priority.

The staff at FLSI recommended completing the necessary repairs to ensure the safety and integrity of the vehicle. The invoice is attached to this memo.

RESOLUTION NO. _____

AUTHORIZING PAYMENT TO
FRONT LINE SERVICES INC.
FOR EMERGENCY REPAIR OF OWOSSO FIRE DEPARTMENT TOWER 1

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has a fire department vehicle Tower 1 one that required an emergency repair of the vehicle, and

WHEREAS, the city directed Front Line Services Inc., to proceed and make the emergency repair, which subsequently totaled \$8,615.08, and

WHEREAS, the Public Safety Chief has reviewed the detailed billing from Front Line Services Inc. for the cost of the repair and recommends payment in the amount of \$8,615.08 for the work that was satisfactorily completed.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it was necessary and in the public interest to contract with Front Line Services, Inc. for the emergency repairs to Owosso Fire Department vehicle Tower one.
- SECOND: The accounts payable department is authorized to submit payment to Front Line Services Inc. in the amount up to \$8,615.08 as authorized by Council this 3rd day of November 2025.
- THIRD: The above expenses shall be paid from the Fire Department vehicle repair fund.

Front Line Services
8588 Carter Rd
Freeland MI 48623

Inv #: 41870

Cust #: 0030

Date: 10/24/2025

Page: 1

Bill To:

Owosso Fire Department
rhonda.pritchett@ci.owosso.mi.us
Kevin.Lenkart@ci.owosso.mi.us

Ship To:

Owosso Fire Department
202 S. Water St.
Owosso MI 48867

Cust PO	SP	Ship Via	FOB	Terms	FLSI No
	FLSI	BEST		Net 30	49,614

Order	Ship	B/O	Item Number Description	Price	Disc	Ext Pr
1	1	0	FLSECU077 Eng Maint Parts - ISM	\$186.95	\$0.00	\$186.95
33	33	0	SU05MO1540B Motor Oil Kendall SDXA - 15W 40 - Bulk (Qt)	\$6.45	\$0.00	\$212.85
1	1	0	FLSLE4B Engine PM & Veh Checklist - Labor	\$490.00	\$0.00	\$490.00
1	1	0	FLSTAL004 Trans Maint Parts - 3000EVS/4000EVS/MD3060/HD406	\$178.73	\$0.00	\$178.73
33	33	0	SU05TFMB Transmission Fluid - Dex III - Bulk (Qt)	\$5.86	\$0.00	\$193.38
1	1	0	FLSLT3 Transmission Labor - Automatic	\$350.00	\$0.00	\$350.00
1	1	0	FLSPWT12 PM Parts - Waterous	\$70.00	\$0.00	\$70.00
1	1	0	FLSPE Pump Maintenance w/Non NFPA Quick Flow Test	\$205.00	\$0.00	\$205.00
1	1	0	FLSLDOT1 DOT Labor - w / Engine Maintenance	\$105.00	\$0.00	\$105.00
10	10	0	SU05TFMB Transmission Fluid - Dex III - Bulk (Qt)	\$5.86	\$0.00	\$58.60
0.25	0.25	0.00	LBRM Mobile Labor - Generator	\$140.00	\$0.00	\$35.00
1	1	0	CI0324374 Spin-On Air Dryer Cartridge	\$119.57	\$0.00	\$119.57
0.25	0.25	0.00	LBRM Mobile Labor - Air Dryer	\$140.00	\$0.00	\$35.00
1	1	0	FLSSUPP Supplies	\$30.00	\$0.00	\$30.00
1	1	0	FLSSVC Service Call	\$220.00	\$0.00	\$220.00

Subtotal \$2,490.08
Tax \$0.00
(Deposit) \$0.00

49614 1 of 1

Tower 1

Repair License F139978

TOTAL \$2,490.08



8588 Carter Rd.
Freeland, MI 48623
(800) 289-3574

Fax: (989) 695-6636
www.flsi.net info@flsi.net

Work Order

W.O. # 49614

CUSTOMER: Owosso Fire Dept
VEHICLE: Tower 1
MAKE: HME/RK

CUST. #: 0030
YEAR: 2009

WO: 1 of 1
DATE COMPL: 9/26/2025
MILEAGE: 29,560

A Engine Maintenance

Services Performed: Performed Engine Maintenance per checklist. All ok.

Recommendations: None

B Transmission Maintenance

Services Performed: Performed Transmission Maintenance per checklist. All ok.

Recommendations: None

C Pump Maintenance w/ NFPA Pump Test

Services Performed: Performed Pump Maintenance per checklist. Was not able to perform a full pump test due to pressure dropping during end of capacity test.

Recommendations: Recommend truck come to shop for a pump inspection.

D DOT Inspection

Services Performed: Performed DOT Inspection per checklist. Truck passed DOT inspection. All ok.

Recommendations: None



Work Order

W.O. # 49614

CUSTOMER: Owosso Fire Dept

CUST. #: O030

WO: 1 of 1

VEHICLE: Tower 1

YEAR: 2009

DATE COMPL: 9/26/2025

MAKE: HME/RK

MILEAGE: 29,560

E Generator Maintenance

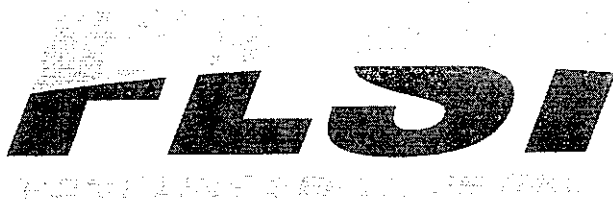
Services Performed: Performed Generator maintenance per checklist. All ok.

Recommendations: None

F Air Dryer

Services Performed: Replace Air Dryer per checklist. All ok.

Recommendations: None



FRONT LINE SERVICES, INC.

8588 CARTER ROAD
FREELAND, MI 48623

989.695.6633

www.flsl.net experts@flsl.net

MAINTENANCE CHECKLIST - Diesel

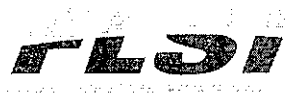
Customer: Owosso Fire Dept		Veh #: Tower 1	
Year: 2009	Engine Type: Cummins ISM	Chassis Type: HME	
Date of Service: 9/25/25	W.O. #: 49614	Mileage: 29,560	Engine Hours: 4,104.8

Status Legend: "OK" = OK "X" = see Comment on Work Order "N/A" = Not Applicable					
ENGINE & CAB AREA					
#	ITEM	Status	#	ITEM	Status
1	Check Oil Level	OK	7	Coolant Filter Change	OK
2	Drain & Refill Oil (Qts Used 33)	OK	8	Condition of Belt(s) & Hoses	OK
Type Oil MO ☐ Blend ☒ Syn ☐ Weight 15w40			9	Condition of Air Filter	
3	Oil Filters (Qty 1 Replaced)	OK	OK ☒ Repl Next Serv ☐ Repl This Serv ☐		
4	Fuel Filters (Qty 1 Replaced)	OK	10	Check Transmission Fluid	OK
5	Coolant good down to -60 deg.	OK	11	Check Power Steering Fluid	OK
6	Coolant Test (initial results)	OK	12	Check Differential Fluid Level	OK
			13	Run & Check for Leaks	OK
			14	Verify Oil Level	OK

CHASSIS Lubrication (where possible)					
#	ITEM	Status	#	ITEM	Status
15	Drive Line (U-Joints, Carrier Bearings)	OK	17	Front & Rear Springs	OK
16	Steering Linkage (Idler, Pitman, Drag Links, Tierods)	OK	18	Clutch Linkage (Manual Trans Only)	N/A
			19	Brake Components (s-cams, slack adj, etc.)	OK

20	TIRES - Inspect Tread & Pressure Check								(* tandem only)		
Tire	Checked Press	Final Press	Status	Driver Side		Pass Side		Tire	Checked Press	Final Press	Status
A	110	110	OK	A		F		F	110	110	OK
B	110	110	OK					G	110	110	OK
C	110	110	OK	B	C	H	G	H	110	110	OK
D*	110	110	OK	D	E	J	I	I*	110	110	OK
E*	110	110	OK					J*	110	110	OK

Served by: NC	Cust #: O030	Ent by: GB	Date Ent: 10/13/25
---------------	--------------	------------	--------------------



See Front Line.....first in the
line of fire!

Fire Dept: Owosso FD

Veh #: Tower 1

Date: 9/25/25

*** OPTIONAL SERVICES ***

Air Dryer Y ☒ N ☐

#	ITEM	Status	#	ITEM	Status
21	Replace with Reman/Change dessicant	OK			

Transmission Y ☒ N ☐

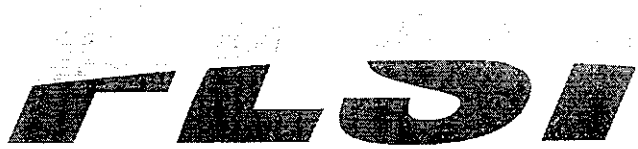
Make & Model : Allison EVS 4000

#	ITEM	Status	#	ITEM	Status
22	Replace Int Filter (Automatics only)	OK	25	Replace Fluid	
23	Replace Ex Filter (Automatics only)	N/A		Qts <u>33</u> MO ☐ Univ Syn ☒ Transynd ☐	
24	Check Free Play in Clutch (Man only)	N/A	26	Run & Check for Leaks	

Differential Y ☐ N ☒

Qty : Make & Model :

#	ITEM	Status	#	ITEM	Status
27	Drain & Refill Fluid (Qts Used _____)		28	Check for Leaks	
Type Oil MO ☐ Syn ☐ Weight _____					



FRONT LINE SERVICES, INC.

8588 CARTER ROAD
FREELAND, MI 48623
989.695.6633

www.flsl.net experts@flsi.net

DIESEL EQUIPMENT MAINTENANCE

Customer: Owosso Fire Dept

Equipment #:

Pump: ☐

Generator: ☒

Loose/not mounted: ☐

or

Stationary/mounted: ☐

mounted on Vehicle #:

mounted in station ☐

Engine Brand: Cummins

Engine Model: ISM

S/N: 35184017

Pump Brand: Waterous

Pump Model: CS

S/N: 129729

Date of Service: 9/26/25

W.O. #: 49614

Status Legend:

"OK" = OK

"X" = see Comment

"N/A" = Not applicable

#	ITEM	Status	#	ITEM	Status
All Equipment					
1	Change Oil (Qts Used 10) (Type ATF)	OK	6	Check Coolant Level & Appearance	N/A
2	Change Oil Filter	OK		Coolant Good Down to ____ Degrees	
3	Change Fuel Filter	N/A	7	Check Recoil Starter (If Applic)	N/A
4	Inspect Fuel Lines	N/A	8	Check Electric Starter (If Applic)	N/A
5	Visual Inspection Radiator	N/A	9	Air Filter (If Applic)	N/A
Generators Only			N/A	☐	
10	Apply Load to Generator and Check for Proper Operations				OK
Skid Mounted Pumps Only			N/A	☒	
11	Inspect Suction Screens & Lube Threads		17	Check Gauges For Proper Operations	
12	Inspect & Lube Gaskets on Suct. & Disch. Lines		18	Check Engine Oil	
13	Change Transfer Case Oil & Refill		19	Check Discharge Drain Valves for Proper Oper	
14	Check Pump Drain		20	Check Primer Device For Proper Operations	
15	Lube Impeller Shaft Bearings (If Applic)		21	Check & Adjust Pump Packing (If Needed)	
16	Clean & Lube All Accessible Linkages				

#	Description of Comment
Serviced by: NC	
Cust #: 0030	
Ent by: GB	
Date Ent: 10/13/25	

RECORD OF ANNUAL INSPECTION

(49 CFR 396.17-23)

Prepare Separate Report for Each Vehicle Inspected

DATE

9-25-25

D11592024

COMPANY NAME Owosso Fire Dept			VEHICLE TYPE ☒ TRUCK ☐ TRACTOR ☐ TRAILER ☐ CONVERTER ☐ DOLLY		
STREET ADDRESS 202 S. Water St			VEHICLE MAKE HME		
CITY Owosso			MODEL 2009		
STATE MI			YEAR 2009		
ZIP 48867			VEHICLE IDENTIFICATION (Company No., State Tag No. or VIN) 44KFT64847WZ21143		
INSPECTOR'S NAME (Please Print) Nickolas Colgan				EMPLOYEE NO. Tower 1	

REPORT OF CONDITION (For Detailed Information on Inspection Procedures see FMCSR Part 396, Appendix A)

	OK	REPAIR		OK	REPAIR		OK	REPAIR		OK	REPAIR
BRAKES			EXHAUST			STEERING			FRAME		
Adjustment	OK		Leaks	OK		Adjustment	OK		Members	OK	
Mechan. Compon.	OK		Placement	OK		Column/Gear	OK		Clearance	OK	
Drum/Rotor	OK		LIGHTING			Axle	OK		Rear Impact Guard	OK	
Hose/Tubing	OK		Headlights	OK		Linkage	OK		TIRES		
Lining	OK		Tail/Stop	OK		Power Steering	OK		Tread	OK	
Antilock System	OK		Clearance/Marker	OK		Other	OK		Inflation	OK	
Automatic Adjusters	OK		Identification	OK		FUEL SYSTEM			Damage	OK	
Low Air Warning	OK		Reflectors	OK		Tank(s)/Cap(s)	OK		Speed Restrictions	OK	
Trailer Air Supply	N/A		Other	OK		Lines	OK		Other	OK	
Compressor	OK		CAB/BODY			SUSPENSION			WHEELS/RIM		
Parking Brakes	OK		Access	OK		Springs	OK		Fasteners	OK	
Other	OK		Eqpt./Load Secure	OK		Attachments	OK		Disc/Spoke	OK	
COUPLERS			Tie-Downs	N/A		Sliders	N/A		WINDSHIELD		
Fifth-Wheel & Mount	N/A		Headerboard	N/A		MIRRORS			Glass	OK	
Pin/Upper Plate	N/A		Motorcoach Seats	OK			OK		Wipers	OK	
Pintle-Hook/Eye	N/A		Other	OK							
Safety Chain(s)	N/A										

REMARKS

Certification: This vehicle has passed all the inspection items for the annual vehicle inspection in accordance with 49 CFR Part 396.

QUALIFIED INSPECTOR'S SIGNATURE

Nickolas Colgan

DATE

APPLY LABEL TO A CLEAN, DRY SURFACE.
USE WITH AN OVERLAMINATE (2402) TO
IMPROVE DURABILITY UNDER NORMAL
WEATHER CONDITIONS.

AN INDELIBLE INK MARKER IS RECOMMENDED
FOR USE WHEN FILLING OUT THE LABEL.
INDELIBLE INK IS PERMANENT AND WILL NOT
WASH OFF, BUT MAY FADE DUE TO EXPOSURE
TO ULTRAVIOLET LIGHT OVER TIME. CAREFUL
DISCRETION IS ADVISED REGARDING
APPLICATION OF LABEL TO AN AREA NOT
EXPOSED TO EXCESSIVE ULTRAVIOLET LIGHT
AND/OR ELEMENTS AND IT IS RECOMMENDED
THAT THE READABILITY OF THE LABEL BE
CHECKED PERIODICALLY.

Front Line Services
8588 Carter Rd
Freeland MI 48623

Inv #: 41871

Cust #: 0030

Date: 10/24/2025

Page: 1

Bill To:

Owosso Fire Department
rhonda.pritchett@ci.owosso.mi.us
Kevin.Lenkart@ci.owosso.mi.us

Ship To:

Owosso Fire Department
202 S. Water St.

Owosso MI 48867

Cust PO		SP	Ship Via	FOB	Terms	FLSI No
		FLSI	BEST		Net 30	49,796
Order	Ship	B/O	Item Number		Price	Disc
			Description			Ext Pr
1	1	0	FLSQUOTED		\$2,640.00	\$0.00
			Quoted Impeller Obstruction			\$2,640.00
1	1	0	FLSQUOTED		\$390.00	\$0.00
			Follow Up Pump Test			\$390.00
1	1	0	FLSQUOTED		\$375.00	\$0.00
			Quoted Access Ladder Stow			\$375.00
1	1	0	FLSQUOTED		\$2,720.00	\$0.00
			Quoted Ground Ladder Storage			\$2,720.00

Subtotal \$6,125.00
Tax \$0.00
(Deposit) \$0.00

49691 1 of 1

Tower 1

Repair License F139978

TOTAL \$6,125.00



Work Order

W.O. # 49691

CUSTOMER: Owosso Fire Dept

CUST. #: 0030

WO: 1 of 1

VEHICLE: Tower 1

YEAR: 2009

DATE COMPL: 10/16/2025

MAKE: HME/RK

MILEAGE: 29720

A Diagnose pressure loss in pump

Services Performed: Back flushed system to remove any debris. Ran inspection camera into the pump. Found an obstruction in the eye of the pump. Attempted again to back wash to dislodge the object, again was not successful. Removed suction section to gain access to the obstruction. Removed what appeared to be a metal cap. Reassembled the suction and pump panel. Tested Ok

Recommendations: None

B Follow up pump test

Services Performed: Completed follow up pump test once obstruction was removed. Passed

Recommendations: None

C Adjust Turntable access

Services Performed: Tightened up pivot bolts and installed stopper plate to tighten up when folded. Trim corners off of locking hinge. Test switch operation on access ladder. All ok

Recommendations: None



8588 Carter Rd.
Freeland, MI 48623
(800) 289-3574

Fax: (989) 695-6636

www.flsi.net info@flsi.net

Work Order

W.O. # 49691

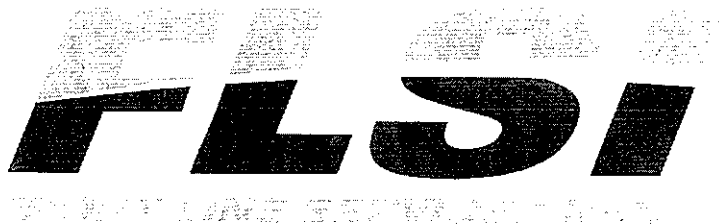
CUSTOMER:	Owosso Fire Dept	CUST. #:	O030	WO:	1 of 1
VEHICLE:	Tower 1	YEAR:	2009	DATE COMPL:	10/16/2025
MAKE:	HME/RK	MILEAGE:	29720		

D Driver and passenger side ladder housing

Services Performed: Disconnected ladder holder from driver and passenger side and removed from compartments. Cut out corroded angle iron from ladder holder on driver side. Cleaned area to prep for welds. Welded new angle iron in place. Painted both holders with rust inhibiting paint and a second coat of enamel paint. Reinstalled holders back in compartment.

Scrape rust from interior of compartment. Painted with rust inhibiting paint. Covered with a second coat of enamel paint.

Recommendations: None



FRONT LINE SERVICES, INC

8588 CARTER ROAD

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FOLLOW UP PUMP MAINTENANCE W/ NFPA PUMP TEST

Customer: Owosso Fire Dept			Veh #: Tower 1		
Year: 2009	Chassis Manuf: HME	Body Manuf: HME	☒ (Same as Chassis)		
Pump Brand: Waterous			Pump Model: CS		
Pump Capacity: 2000			Pump Serial #: 129729		
Date of Service: 10/16/25		W.O. #: 49691	Mileage: 29,720		
Engine Hours: 4,121	☐ N/A	Pump Hours: 739	☐ N/A		

Status Legend: "OK" = OK "X" = see Comment on Work "N/A" = Not Applicable					
#	ITEM	Status	#	ITEM	Status
1	Check Transfer Case Oil Level	OK	9	Perform NFPA Dry Vacuum Test	OK
2	Inspect Universal Joints	OK		Test Results : -23.5 / -20.5 Kit : # 3	
3	Inspect Drive Line Bolts	OK	10	Perform Hydrostatic Test (if needed)	N/A
4	Check Engine Oil	OK		** Pre-Test Pump Operation **	
5	Check Engine Coolant	OK	11	Shift Mechanism	OK
6	Check Transmission Oil Level	OK	12	Relief Valve Operable	OK
7	Check Drain Valves for Proper Operation	OK	13	Packing Drip Rate Acceptable	OK
8	Check Tank to Pump Flapper Valve	OK	14	Tach Port Operable	N/A

Serviced by: AD	Cust #: O030	Ent by: GB	Date Ent: 10/21/25
-----------------	--------------	------------	--------------------

14		<i>See Front Line.....first in the line of fire!</i>	Fire Dept: Owosso Fire Dept				
			Veh #: Tower 1		Test Date: 10/16/25		
Tach Readings from: Digital			with a of Ratio : N/A		Seconds to Prime: 14		
Suction Size: 6"		Length:		Lift: 2 ft		Test Gauge Kit:	

Barometric Pressure:		N/A		Air Temperature:		53		Water Temperature:		58			
CAPACITY TEST						200 PSI TEST (70% Capacity)							
# of 2 ½" : (4)		Noz Size: (2) 2"		Pump Stage: S/S		# of 2 ½" : (3)		Noz Size:		Pump Stage: S/S			
Eng Oil Pressure: 31			Coolant Temp: 161			Eng Oil Pressure: 19			Coolant Temp: 183				
Time	Pump Tach	Eng Tach	Suct Press	Appar Gauge	Test Gauge	Pitot Gauge	Time	Pump Tach	Eng Tach	Suct Press	Appar Gauge	Test Gauge	Pitot Gauge
00	N/A	1595	-9.0	150	141	70/70	00	N/A	1619	-6.0	200	194	89
5 Min	N/A	1592	-9.0	150	141	70/70	5 Min	N/A	1622	-6.0	200	194	89
10 Min	N/A	1585	-9.0	150	141	70/70	10 Min	N/A	1622	-6.0	200	194	89
15 Min	N/A	1589	-9.0	150	141	70/70	AVG	N/A	1621	-6.0	200	194	89
20 Min	N/A	1595	-9.0	150	141	70/70	250 PSI TEST (50% Capacity)						
<i>Perform NFPA Relief Valve 150 psi Test OK/X/NA OK</i>							Eng Oil Pressure: 17			Coolant Temp: 194			
AVG	N/A	1591	-9.0	150	141	70/70	# of 2 ½" : (2)		Noz Size: 2"		Pump Stage: S/S		
OVERLOAD TEST							Time	Pump Tach	Eng Tach	Suct Press	Appar Gauge	Test Gauge	Pitot Gauge
Eng Oil Pressure: 17			Coolant Temp: 203				00	N/A	1771	-5.0	250	245	70
# of 2 ½" : (4)		Noz Size: (2) 2"		Pump Stage: S/S			5 Min	N/A	1769	-5.0	250	245	70
Time	Pump Tach	Eng Tach	Suct Press	Appar Gauge	Test Gauge	Pitot Gauge	10 Min	N/A	1769	-5.0	250	245	70
00	N/A	1635	-9.0	165	156	70/70	AVG	N/A	1769	-5.0	250	245	70
5 Min	N/A	1635	-9.0	165	156	70/70	FINAL RESULTS						
AVG	N/A	1635	-9.0	165	156	70/70		CAP	Over-load	200 PSI	250 PSI		
MANUFACTURER'S TEST RESULTS							Suction Pressure		-9.0	-9.0	-6.0	-5.0	
2000	GPM at 150 psi	1592	RPM	Single Stage	Pump Pressure		141	156	194	245			
1400	GPM at 200 psi	1630	RPM	Single Stage	Net Pump Pressure		150	160	199	248			
1000	GPM at 250 psi	1771	RPM	Single Stage	Pitot Pressure		70/70	70/70	89	70			
See us for all your equipment or apparatus needs! <i>Visit us online at www.flsi.net.</i>							Gallons Per Minute		2006	2006	1406	1003	
							RPM – Pump Tach		1591	1635	1621	1769	
							Eng Oil Pressure: 17		Coolant Temp: 194				



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 27, 2025

TO: Owosso City Council

FROM: Amy Fuller, Assistant City Manager

SUBJECT: Resolution authorizing a contract for architectural services for the Curwood Castle project.

RECOMMENDATION:

Staff recommends hiring H2A Architects for work on Curwood Castle.

BACKGROUND:

Curwood Castle needs repairs to the roof, exterior stucco work, window repairs, interior plaster repairs and painting. In order to hire qualified contractors to make these repairs, the city will need to hire a licensed professional to create plans and bid documents. The selected architect will also assist city staff with the bid process and serve as the owner's representative during the work.

Staff reached out to six architectural firms for quotes. Two of the six firms provided proposals for this project, H2A Architects and NJB Architects. Two of the four that did not provide proposals recommended staff contact H2A Architects due to their experience with historic buildings. The Owosso Historical Commission selected the proposal from H2A Architects due to their familiarity with H2A's work on other historical buildings in Owosso, and their confidence in H2A's experience and professionalism.

Staff recommends hiring H2A Architects based on the quality and detail of their proposal, past experience, and willingness to assist the city in the bidding process. This firm also has a successful work history with the city, having previously completed an Owosso Downtown façade program, which earned a historic preservation design award. H2A Architects has an impressive portfolio, giving staff plenty of reason to believe they are the most qualified candidate and the best fit for the project.

FISCAL IMPACTS:

The total cost of the contract is \$20,600. Funds will be from the Historical Fund Account 297-798-930.000

Attachments: Proposals

RESOLUTION NO.

**RESOLUTION AUTHORIZING A CONTRACT WITH H2A ARCHITECTS FOR
SERVICES AT THE CURWOOD CASTLE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, owns Curwood Castle, a historic building;
and

WHEREAS, Curwood Castle needs repairs and restoration work; and

WHEREAS, contracting with a licensed architect will be necessary to begin the project; and

WHEREAS, the Assistant City Manager recommends authorizing contracting with H2A Architects for this
project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County,
Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary, and in the
public interest to authorize contracting with H2A Architects for the Curwood Castle
project.

SECOND: The accounts payable department is authorized to submit payment to H2A Architects in
an amount not to exceed \$20,600.

THIRD: The above expenses shall be paid for from the Historical Fund Account 297-798-930.000.

September 12, 2025



Amy Fuller
City of Owosso
301 W. Main Street
Owosso, MI 48867

RE: Curwood Castle addressing moisture intrusion

Dear Ms. Fuller:

Thank you for considering H2A for the stucco and flashing restoration and other enhancements at the Historic Curwood Castle. H2A Architects is pleased to make this proposal for services. The following is a description of our understanding of the project scope, our scope of work, fee quotations, and general provisions of the agreement.

Project Scope

The overall scope of the project is understood to include a number of issues including roof repair, flashing replacements, gutters and downspouts repair/replacements, stucco repair, interior plaster repair, miscellaneous painting and exterior electrical outlets.

Scope of Services

It is our understanding that the scope of H2A services will be focused on determining the restoration needs related to the items identified, review the conditions, prepare drawings and specifications for the scope of work, and assist in preparing the bid requirements. We are also available to assist in the solicitation/selection process for the contractors and assist while the contractors are on-site doing their work. Our scope of work would include:

Part 1 – Scope,
Plans and Specs

- ☐ Observations of existing conditions (Owner to provide access with bucket lift)
- ☐ Develop scope of work.
- ☐ Prepare drawings diagramming the scope of work.
- ☐ Prepare specifications.
- ☐ Assist in preparing the bid requirements (portions of the front-end documents including qualifications questionnaire)

Optional Services
Part 2 – Assist in
Soliciting Bids

- ☐ Assist in identifying qualified contractors.
- ☐ Assist in the bidding process.
- ☐ Attend Pre-bid meeting.
- ☐ Issue Addenda
- ☐ Review bids, participate in scoring and prepare recommendations for award.
- ☐ Assist with contracts if needed.

Optional Services
Part 3 – Assist as
Owner's Rep
during the work.

- ☐ Participating in a pre-construction meeting
- ☐ Assist during the construction phase with observations, shop drawing and submittal review.
- ☐ Assist with communications, pay request review, change orders, construction issue resolutions, punch list, and project closeout.



Project Schedule

H2A can complete the assessment, drawings and specifications within 30 – 60 days of a notice to proceed.

Fee

Fees are estimated based on the scope and extent of work known at this time. All fees will be billed as the work progresses, or at hourly rates where elected. *(Changes in scope of work, expressed or unforeseen may result in an increase in total fee below.)*

Part 1: Prepare Scope of work, Drawings and Specifications	\$8,000.00
Part 2: Optional – Assist during the Bid process	\$4,600.00
Part 3: Optional – Assist as Owner's Rep during the work	\$8,000.00

Or 'hourly as needed' may be elected for the Optional Services.

Clarifications

Services for Part 2 and 3 (Optional Services), Owner may elect to retain H2A on an 'as-needed' basis and fee for services can be billed hourly.

H2A's scope does not include hazardous material identification or remediation. This work will need to be contracted for separately by the Owner if information is not currently available.

Electrical improvements are expected to be a portion of the project. H2A utilizes engineering consultants to assist with these portions of the work. Those engineering fees have been included in this proposal.

H2A selects consultants for the Client's project as a convenience to our Clients. The selection is based on our past experience with various engineering consultants, their quality of work and their pricing. H2A endeavors to make the best selection based on our professional opinion. H2A does not warrant or guarantee the accuracy of the work of the consulting engineers.

Agreement Execution:

If you are in agreement with the terms of this proposal, the general provisions and terms and conditions attached, please sign a copy and return a copy. If you have any questions, please feel free to contact me at any time.

Sincerely,

A handwritten signature in blue ink, appearing to read 'JH', is written over a faint, larger signature.

Jacqueline Hoist, AIA
Project Manager



General Provisions

Insurance: Our insurance certificate describing our insurance limits is available upon request.

Project and fee changes:

- If the project scope changes from the above description, our fee may need to be revised
- Additional requested services will be billed at our hourly rates until the extent of extra work is determined.
- If the project is cancelled for any reason during the design or construction document phase, work completed to date will be billed at hourly rates.
- Fee changes shall be approved in writing by the Owner before proceeding.

Monthly Invoices: Invoices will be submitted for the proportion of the total services actually completed and will be billed at project completion or the end of each month for ongoing services. Invoices are due within 21 days of Owners receipt of invoice.

Construction: Our firm(s) do not have control or charge of, and shall not be responsible for, construction means, methods, techniques, sequences or procedures, or for safety precautions and programs, all in connection with the new construction, modifications or repairs.

Indemnification: Our firm(s) agrees, to the fullest extent permitted by law, to indemnify and hold the Owner harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by our negligent acts, errors or omissions in the performance of professional service under this Agreement and those of his or her sub-consultants, or anyone for whom the firm(s) are legally liable.

Either party may terminate this Agreement for cause upon giving the other party not less than seven (7) calendar day's written notice for any of the following reasons:

- Substantial failure by the other party to perform in accordance with the terms of this Agreement and through no fault of the terminating party;
- Assignment of this Agreement or transfer of the Project by either party to another entity without prior written consent of the other party;
- Suspension of the Project or the Consultant's services by the Client for more than ninety (90) calendar days, consecutive or in the aggregate;
- Material changes in the conditions under which this Agreement was entered into, the Scope of Services or the nature of the Project, and the failure of the parties to reach agreement on the compensation and schedule adjustments necessitated by such changes.

The Owner agrees, to the fullest extent permitted by law, to indemnify and hold harmless from any damage, liability or cost (including reasonable attorneys' fees and costs of defense) to the extent caused by the Owners negligent acts, errors or omissions and those of his or her contractors, sub-contractors or consultants or anyone for whom the Owner is legally liable, and arising from the project that is the subject of this Agreement.

Limits of Liability: In recognition of the relative risks and benefits of the Project to both the Owner and H2A Architects, the risks have been allocated such that the Owner agrees, to the fullest extent permitted by law, to limit the liability of H2A Architects and their officers, employees, Owners and subconsultant for any and all claims, losses, costs damages of any nature whatsoever or claims expenses from any cause or causes, including attorneys' fees and costs and expert-witness fees and costs, so that the total aggregate liability of H2A Architects and their officers, employees, Owners and subconsultants shall not exceed the total fee for their services rendered on this Project, whichever is greater. It is intended that this limitation apply to any and all liability or causes of action however alleged or arising, unless otherwise prohibited by law.

Use of Existing Documents: In consideration of the risks and rewards involved in this Project, the Owner agrees that any existing documents, surveys, drawings, documentation of the existing built site and facilities, provided to H2A by the Owner or by the prior consultants of the Owner, may be relied upon as to their accuracy and completeness without independent investigation by H2A and their consultants.



It is further understood and agreed that if the Client declines H2A's or any of the Consultant's recommendations for inspections and testing, the Client will assume all responsibility for these elements and the Client will waive any claims against H2A or their Consultants that may be in any way connected thereto.

Inasmuch as the remodeling and/or rehabilitation of the existing structure requires that certain assumptions be made by H2A and their Consultants regarding existing conditions, and because some of these assumptions may not be verifiable without the Client's expenditure of sums of money or destroying otherwise adequate or serviceable portions of the building, the Client agrees to bear all costs, losses and expenses, including the cost of H2A's additional services, arising from the discovery of concealed or unknown conditions in the existing building.

All building codes are subject to interpretations, H2A will provide guidance for the Client's project development based on their professional opinion of the building code. This does not constitute a guarantee that the building official will accept the interpretation at submission for plan review or any other time during the construction of the project. The Client will be required to comply with the interpretation of the building official or appeal the decisions through the process established by the building code. While H2A may assist the Client during this process it is considered an extra service.

The American's with Disabilities Act (ADA) is a Civil Rights Act and not a building code. While it requires the provisions of certain construction it is not a construction code and is not enforced by the building official, it is enforced by the Department of Justice through the filing of a claim. The ADA is subject to interpretations, H2A will provide guidance for the Client's project development based on their professional opinion of the requirements of the Act. This is not to be considered legal advice. It also does not constitute a guarantee that the interpretation will not be challenged with a claim at any time during the life of the project. The Client will be required to comply with the interpretation of the Department of Justice. While H2A may assist the Client during this process it is considered an extra service.

It is understood and agreed that H2A's scope of services under this agreement **does not include project observation or review of the Contractor's work** or any other construction phase services unless specifically elected (and that such services will be provided for by the Client). Unless the Client specifically elects that H2A provides these services in full, the Client assumes responsibility for interpretation of the Contract Documents and for construction observation and the Client waives any claims against H2A that may be in any way connected thereto.

If Part 3 Assistance during the work is elected, the scope of services for this proposal, and unless specifically excluded by the Owner, H2A shall visit the site at intervals appropriate to the stage of construction to become familiar with the progress and quality of the work, and to determine, in general, that the work is in compliance with the Contract Documents. H2A shall not be required to make exhaustive or continuous on-site inspections. H2A shall also review and certify (if appropriate), that the Contractor's pay requests, to the best of their knowledge, is appropriate to the amount of work in place. H2A shall review the Contractor's key product submissions for compliance with the contract documents. Where changes are either desired by the Owner or required by construction conditions, H2A shall prepare bulletins to obtain contractor pricing, and prepare change orders for the work for the Owners' approval and execution as part of the Contract Document. Upon the Contractor's notice of completion, H2A shall make inspection of the work to determine the date of Substantial Completion and make a list of any items that are not completed in accordance with the Contract Documents. H2A shall provide the Contract and the Owner with copies of the Certificate of Substantial Completion, along with the list of the non-satisfactory items to be addressed. If additional scopes of services are added to the scope of work during the construction phase, this Agreement shall be amended to provide additional compensation to be paid to H2A for performing such services.

Drawings, specifications and other documents prepared by the Architect for the Owner's use solely with respect to this Project. The Architect shall retain all common law, statutory and other reserved rights,



including the copyright. Should this agreement be terminated the Owner's right to use these documents shall cease unless specifically granted in writing by the Architect.

Should the basic scope of work within this proposal (Considered Part 1 of this Proposal) not be completed within 12 months from the date of the agreement, the agreement will be terminated.

Additionally, should the scope of work within the Optional Part 3 portions of this Proposal (Construction Phase Services) not be completed within an additional 12 months (total 24 months from the date of the agreement), the agreement will be terminated.

If H2A receives verbal or email approval to proceed, and begins work on the project, it will be considered the same as signing this agreement unless other provisions have been agreed upon in writing.

Our firm(s) is not obligated to indemnify the Owner in any manner whatsoever for the Owner's own negligence.

Accepted by:

Client

Date

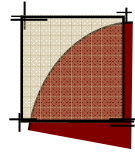
JSH/jsh

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PROFESSIONAL QUALIFICATIONS

NJB Architects, Inc.

105 ½ Main Street
Flushing, MI 48433
Phone (810) 659-7118



Firm History

NJB Architects is an architectural firm that operates as an S-Corporation, incorporated in the State of Michigan in 2005. NJB Architects is a woman owned and operated business, and registered small business enterprise.

Lisa Demankowski is a longtime resident of Shiawassee County. She received her Master of Architecture degree, with Distinction, from the University of Michigan in May of 2000 and has been a practicing registered architect since October 2004.

Terry Gill received his Master of Architecture degree from the University of Michigan in May of 1982 and has been a practicing registered architect since October of 1985. Terry is a certified historic architect and is currently providing as-needed consultation services to the firm as he transitions to retirement.

Firm services include:

- Master Planning
- Space Needs and Land Use Studies
- Design and Visualization including hand and computer renderings
- Site Design and Site Plan Review Approval
- Schematic Design and Programming
- Design Development
- Construction Documents and Specifications
- Civil, Structural, Mechanical and Electrical engineering services by licensed consultants.
- Construction Administration

We take pride in our technical ability, attention to detail, and quality, but most importantly we pride ourselves in the ability to *listen* to our clients. We have vast experience working with diverse groups; listening to the concerns, needs, wish-lists, and long-term goals of the group, then distilling the information into an integrated design strategy that:

1. **Considers** both immediate needs and long-term goals
2. **Values** the contribution of all parties to create a consensus driven plan
3. **Respects** the realities of budget and schedule to deliver a project that is functional, beautiful, on-time, and on-budget.



WORK TO BE PERFORMED

Schematic Design/ Design Development

NJB Architects has visited Curwood Castle and studied the building's original construction drawings to gain insight into the best approach to address the water intrusion issue currently being experienced. Further exploratory investigations may be required to more closely identify the exact source of the leakage. It is critically important that the work we undertake correct the water intrusion, first and foremost. In addition, we will investigate the current roof and flashing conditions along the curved staircase and determine the best approach to repair the stucco exterior and mitigate future deterioration. Most likely, this will result in a slightly modified roof-edge detail. While we take great care in respecting the historic detailing of the building, this is one case where strict adherence will not necessarily result in optimal longevity. A balanced approach will be required, in doing so we must weigh the best options to correct poor moisture control and the building's aesthetics and historical integrity. In general, we feel that the project will entail removal and reconstruction of the curved stair slate roof, the exterior stucco on the stair wall, and re-work of the flashing at the connection of the main room roof at the turret on the northeast side. All areas will be reconstructed with like-materials and historical integrity.

Construction Documents

These documents will include:

- Plans, elevations, and/or photography to identify problem areas to contractors/ project bidders
- Demolition plans and details
- Multiple Wall, Roof, and Flashing details as needed for corrective actions and restoration of the exterior envelope and interior finishes.
- Project Manual (Specifications)

Throughout the process, the Historic Commission and the representatives from the City of Owosso will be consulted and will have final approval of any proposed corrective actions. At the completion of the construction documents, drawings will be submitted to required agencies for review and construction approval.

Bidding and Award

Upon the Historical Commission and City's approval, NJB will assist the City in obtaining bids from contractors for the work. We will assist in bid evaluations, contractor's interviews (if elected), and prepare the construction contract after a general contractor has been selected.

Construction Administration

During construction NJB will provide the following services:

- Attend regularly scheduled progress meetings with the Owner and Contractors, throughout the construction phase.



- Answer questions as they arise.
- Make periodic inspections of the work for compliance with the construction documents.
- Review sub-contractor's shop drawings.
- Review Contractor's monthly request for payment applications.
- Review finished construction and provide list of any remaining items needing completion and/or correction.
- Assist Owner in final project close-out.

Fee Proposal

The following proposed fees are for professional architectural services and oversight by a certified historic architect. No work to the existing building's mechanical and electrical systems or equipment is proposed. Structural engineering, if required and relevant to this project, is included in the fee.

For the work of Curwood Castle Repairs NJB Architects, Inc. proposes to provide architectural services for a fee of **\$ 12,080.**

Fee shall be billed monthly based on the following phases as outlined above in Work to be Performed above:

Schematic/ Design Development Phase	\$ 2,450
Construction Document Phase	\$ 4,480
Bidding and Award Phase	\$ 850
Construction Administration Phase	\$ 4,300

The following items are excluded from the above fees; however, these items can be provided for an additional fee if the need arises:

- All permits and approval fees.
- Civil engineering, subsurface exploration, environmental studies, testing.
- Mechanical and electrical engineering.
- Artist renderings of the proposed work.
- Reimbursable expenses (printing of agency review documents, bidding and construction documents, delivery charges, etc.)

Thank you for considering NJB Architects as your project partner. Please feel free to reach out to me if you have questions or need more information. We are happy to meet you to discuss your project and this proposal whenever it is convenient for you.

Sincerely,



Lisa R. Demankowski, AIA
President
NJB Architects, Inc.



DETROIT STREET BUILDING RENOVATIONS

Historic Renovation – Otter Lake, MI

ARCHITECTURAL SERVICES

Case Study



Downtown Otter Lake early 1900's



Downtown Otter Lake 2022



Project Description

In 2020, a study was conducted by NJB Architects to assess the condition of two vacant commercial buildings in downtown Otter Lake and to prepare plans for the buildings' renovation. The building's exterior elevations had been greatly modified over the years and it was the owner's desire to restore the buildings back to their original appearance. The owner applied for and received grant funding through the Michigan Economic Development Corporation. This required NJB Architects to work closely with the owner and the Village of Otter Lake to fulfill the project requirements and to bring the village into compliance with the Redevelopment Ready Communities program.

The resulting project, soon to start construction, includes:

- Three white-box commercial spaces on the ground level.
- Four second floor apartments each with two bedrooms.
- Laundry area for the apartment residents.

Start Date 2023
End Date Ongoing

Project Location
Downtown Otter Lake
Otter Lake, Michigan

Owner
Otter Lake Development LLC

NJB Role
Architect of Record

Construction Value
\$560,000

Client Contact
Wayne Morey



300 W MAIN STREET

Historic Renovation

Owosso, Michigan

ARCHITECTURAL SERVICES

Case Study



View from southwest 2019

Start Date 2023
End Date Ongoing

Project Location
Downtown Owosso
Owosso, Michigan

Owner
Shook Riverside Development

NJB Role
Architect of Record

Construction Value
undisclosed

Client Contact
Joshua and Kori Shook

Project Description

This historic brick building was constructed as a flour/ grist mill in the late 1800's and sits directly on the east bank of the Shiawassee River. Expansions over the years included a 4-story section that was razed in 2022 after years of deterioration and failed re-development efforts.

New owners engaged in a complete restoration of the remaining structure. The lowest level floor was raised to above the river's flood level and resulted in a two-story development which includes ground floor commercial and two apartment units on the upper level, all with commanding views of the river, footbridge, and the grounds of the historic Curwood Castle beyond.





*Building before, above
(light colored building)*

After, below



TUSCOLA COUNTY OFFICES

Municipal – Additions and Renovations

ARCHITECTURAL SERVICES

Case Study



Rendering of new stair tower

Start Date 2022
End Date 2025

Project Location
State Street
Downtown Caro, Michigan

Owner
County of Tuscola

NJB Role
Architect of Record

Construction Value
\$1,843,500

Contractor
Booms Construction, Inc

Client Contact
Mike Miller

Project Description

The historic People's State Bank building is located on State Street in the heart of Caro's downtown. The county's offices are located directly behind the downtown block in a building that is land-locked and cannot be expanded. With several departments facing critical space needs, the county chose to renovate the historic downtown building, located just across the public parking lot. Two adjacent two-story buildings were renovated to house Emergency Management, Back-up 911, GIS Department and the county's main computer server and entire IT Department. The bank's original coffered ceilings, uncovered during the demolition of 1970's drop ceilings, provide a dignified setting for a new courtroom. The space has been designed to be flexible, allowing the county to utilize it for large gatherings, meetings, and county-wide training sessions in addition to legal proceedings. A new stair tower was constructed to provide access to all three levels and both buildings.



Municipal Project Experience

Project 1:

Project:
Flushing City Hall
and Police Station

Date 2005

Project Location
Flushing, Michigan

Owner:
City of Flushing

Role
Project Architect,
former firm

Construction Value
\$1,800,000

General Contractor
Siwek Construction

Project Description

New 16,800 square foot City Hall and Police Station building on shared site with existing Fire Station.

- Men's and women's locker room and showers
- Ammunition and weapons room and evidence storage room
- Police training room and staff room
- Unfinished space for future community room in basement level
- Interview rooms
- Patrol room and offices
- Sally port, prisoner processing room and holding cell
- The remaining first floor contains city hall functions consisting of private offices, general office, building inspections, conference rooms, council chambers, staff and public restroom facilities

The preceding project was completed while a principal / project architect at THA Architects Engineers, Flint, MI



Project 2:

Project:
Flushing Library

Date 2025

Project Location
Flushing, Michigan

Owner:
City of Flushing
Michelle King, City
Manager

Role
Architect of Record

Construction Value
Approx \$450,000

General Contractor
Darrin Lum

Project Description

The Flushing Branch of the Genesee District Library was located downtown and shared space with the Senior Citizens' Center. Lack of parking and the need for expanded space for both uses led the City to purchase a long- abandoned, underutilized existing building adjacent to the existing City Hall Complex. NJB Architects assisted the city with space planning, site planning, and master planning for the potential of future expansion at the site. It was important to the city to integrate the new Library building as part of the City Hall Campus, while adhering to a tight budget, requiring creative solutions to include the same brick and overall aesthetic to the existing building.





MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 27, 2025

TO: Owosso City Council

FROM: Amy Fuller, Assistant City Manager

SUBJECT: Donation of books and records

RECOMMENDATION:

The Owosso Historical Commission recommends donating books and historical records that are currently in its collection.

BACKGROUND:

The Owosso Historical Commission has a collection of Owosso High School yearbooks. The Committee recommends donating the years 1926, 1937, 1948, 1952, 1953, 1954, 1955, and 1968 to the Owosso Public Schools. This donation would complete the district's set. The Commission recommends donating the remaining Owosso High School yearbooks in its possession to the Shiawassee District Library to make them available to the public.

The Commission has 27 city directories, ranging from 1962 to 1988. The Committee recommends donating these directories to the Shiawassee District Library so that they can be made available to the public.

The Commission has city assessment rolls from 1883 - 1901. The Commission recommends donating the assessment rolls to the Archives of Michigan so they can be professionally managed and made available to the public.

The Historical Commission created a committee, the Historical Appreciation Committee, one of the committee's tasks is to review the items in its current collection. The committee recommended the above actions, which were adopted by the full board at their September 2025 meeting. The above collections are valuable resources for individuals conducting research, and the Commission believes they should be made available to the public for this purpose. The Commission believes they have carefully selected the most appropriate locations for these documents to be safely stored and made available to the public, and requests Council's approval in accordance with section 2-347 of the city ordinance.

Master Plan Goal 7.1

RESOLUTION NO.

**RESOLUTION AUTHORIZING
THE OWOSSO HISTORICAL COMMISSION
TO DONATE PROPERTY**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Owosso Historical Commission, has collections of books and historical documents; and

WHEREAS, the Owosso Historical Commission has determined that donating some of their collection to other government entities would allow the collection to be made available to the public; and

WHEREAS, the donation of property over seventy years of age requires city council approval in accordance with section 2-347 of the city ordinance; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to donate all of the Owosso Public Schools yearbooks currently in the possession of the Owosso Historical Commission to the Owosso Public School System and Shiawassee District Library.
- SECOND: The City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to donate all of the city directories currently in the possession of the Owosso Historical Commission to the Shiawassee District Library.
- THIRD: The City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to donate assessment rolls from 1883 - 1901 currently in the possession of the Owosso Historical Commission to the Archives of Michigan.
- FOURTH: The Assistant City Manager is authorized to conduct the transfer of these books to Owosso Public Schools, the Shiawassee District Library, and the Archives of Michigan.



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 28, 2025

TO: Owosso City Council

FROM: Amy Fuller, Assistant City Manager

SUBJECT: Owosso Time Traveler Project

RECOMMENDATION:

The Owosso Historical Commission recommends approving a contract with Michigan Technological University for the Owosso Time Traveler Project.

BACKGROUND:

The Owosso Time Traveler is a digital mapping project that will create an interactive, web-based Geographic Information System (GIS) platform showcasing Owosso's rich history from 1836 to the present. Modeled after the successful Keweenaw Time Traveler, this project will overlay historical maps with contemporary views, allowing users to explore the city's evolution through time-layered visualizations enhanced with historical photographs, documents, stories, and points of interest.

Owosso possesses a wealth of historical resources currently scattered across various repositories, making comprehensive historical research challenging. Many historical maps, photographs, and documents remain inaccessible to the general public, while others face deterioration risks. The Owosso Time Traveler addresses these challenges by creating a centralized, digitally preserved, and easily accessible historical resource.

The Owosso Time Traveler addresses a significant challenge faced by the Commission. The Commission has many photos, documents, and other historical items, but lacks the proper space to display them. The Owosso Time Traveler allows the Commission to bring these items to the public without the overhead costs associated with a physical property and the restrictions of "business hours".

This project uses Michigan Technological University's proven Keweenaw Time Traveler platform, eliminating the need for custom software development. MTU will be a partner in creating and maintaining the Owosso Time Traveler. The contract included for the council's review, details the partnership between MTU and the city of Owosso that will be necessary to complete this project.

The Commission intends to launch the Owosso Time Traveler to the public in June – August 2026. This will include a kiosk at Curwood Castle, mobile kiosks at local festivals and markets, partnering with local entities such as the library for kiosks and demonstrations, launching a social media campaign, and partnering with local schools, to name a few ways the project will be launched.

Master Plan Goal 7.1, 6.5, 5.1

RESOLUTION NO.

**RESOLUTION AUTHORIZING A CONTRACT WITH
MICHIGAN TECHNOLOGICAL UNIVERSITY FOR THE
OWOSSO TIME TRAVELER WEBSITE**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has the Owosso Historical Commission to preserve and share Owosso's history; and

WHEREAS, the Owosso Historical Commission has developed a plan to build a website that will allow them to catalog and share historic documents, places, and photos with the public; and

WHEREAS, Michigan Technological University has already completed a similar project, the Keweenaw Time Traveler, and has offered to help the Owosso Historical Commission with the Owosso Time Traveler Project; and

WHEREAS, the Assistant City Manager recommends authorizing contracting with Michigan Technological University for this project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has theretofore determined that it is advisable, necessary, and in the public interest to authorize contracting with Michigan Technological University for the Owosso Time Traveler project.
- SECOND: The accounts payable department is authorized to submit payment to Michigan Technological University in an amount not to exceed \$5,200.
- THIRD: The above expenses shall be paid for from the Historical Fund Account 297-799-930.000.

PROFESSIONAL SERVICES AGREEMENT

Page 1 of 4

Effective Date: _____, ____, 2025

This Professional Services Agreement (the "Agreement") is entered into by and between the **Geospatial Research Facility at Michigan Technological University**, located at 1400 Townsend Drive, Houghton, Michigan 49931 ("GRF/MTU"), and the **City of Owosso**, a Michigan municipal corporation, located at 301 W Main St, Owosso, Michigan (the "City").

RECITALS

- A. The City desires to engage GRF/MTU to provide professional services to create and support the "Owosso Time Traveler" project as proposed by GRF/MTU.
- B. GRF/MTU is soliciting a mapping program which will benefit the City and GRF/MTU has the necessary expertise, resources, and personnel to develop and service said program.
- C. The Parties intend for this Agreement to be a legally binding contract that establishes the terms, conditions, and mutual obligations for the services provided.

AGREEMENT

In consideration of the mutual covenants and promises herein, the Parties agree as follows:

1. SCOPE OF WORK

GRF/MTU shall perform the following services for the City to support the development of the Owosso Time Traveler:

- 1.1. **Establishment of Development Space:** Establish the Owosso Time Traveler Development Space in GitHub.
- 1.2. **Geospatial Repository and Archive:** Establish a geospatial repository and digital archive for digital maps, photos, and other assets provided by the City of Owosso for use in the Owosso Time Traveler.
- 1.3. **Portal and Login Creation:** Establish geospatial portal and MapWarper logins and associated assets for City of Owosso staff.
- 1.4. **Geographic Layer Support:** Provide staff support to establish base geographic layers in the Owosso Time Traveler.

1.5. Imagery Creation: Provide staff support to create mosaic imagery and tile caches from historical georeferenced maps.

1.6. Customization and Branding: Provide staff support to help customize the Owosso Time Traveler to meet the design needs of the City, including City branding as requested.

1.7. Outreach and Sustainability Guidance: Provide staff support to guide the City on outreach and sustainability plans to ensure a wide reach and usability by the broader community.

1.8. Consulting Support: Provide one-on-one consulting support for City of Owosso staff to establish the Owosso Time Traveler.

1.9. Data Maintenance and Access: Maintain, preserve, and provide the City of Owosso access to any and all data, images, archives, and/or work product generated by GRF/MTU and provided by the City for the development of the Owosso Time Traveler.

2. COMPENSATION AND PAYMENT TERMS

In consideration of the work to be performed, the City shall pay GRF/MTU as work is performed and invoiced, not to exceed a total sum of **\$5,200.00 (Fee)** during the Term. The Fee covers the following personnel costs:

- **GIS Data Librarian – Bob Cowling:** \$4,000.00 (inclusive of salary and fringe benefits) for Owosso Time Traveler Mobile Application interface programming, development, application testing, debugging, and project staff support.
- **Senior Geospatial Research Scientist – Dr. James Juip:** \$1,200.00 (inclusive of salary and fringe benefits) for design, outreach, sustainability, and consulting support.

The Fee is the maximum financial obligation of the City to GRF/MTU for the Owosso Time Traveler Project. The City will not be responsible for any additional costs, whether anticipated or incidental costs, facility costs, or administrative costs incurred by GRF/MTU for this Project.

3. DURATION OF AGREEMENT

3.1. Term: This Agreement shall commence upon its execution by both Parties (the "Effective Date") and shall terminate on December 31, 2027 (the "Term").

3.2 Post Term Work. Any work performed after December 31, 2027, for the continued development and/or maintenance of Owosso Time Traveler by GRF/MTU shall be the responsibility of GRF/MTU and at no cost to the City.

4. RESPONSIBILITIES OF THE PARTIES

4.1. GRF/MTU's Responsibilities.

GRF/MTU agrees to:

- i. Perform all tasks as outlined in the “Scope of Work.”
- ii. Review and provide assistance for requests submitted by the City for continued development, performance issues, or further assist with a Scope of Work issue(s).
- iii. Provide the City with a digital copy (or other convenient means of delivery) or access to all information, images, and data related to the Owosso Time Traveler upon request of the City or upon the termination of this Agreement.
- iv. Maintain Owosso Time Traveler to the best of its ability.

4.2. City's Responsibilities.

The City agrees to:

- i. Timely respond to GRF/MTU's requests or inquiries pertaining to the development and performance of the Owosso Time Traveler.
- ii. Work in good faith to provide sufficient amount of content to GRF/MTU to help in the timely development of Owosso Time Traveler.
- iii. Notify GRF/MTU as to any change in who is authorized to sign or give permission on behalf of the City.

5. CONTROL OF CONTENT

5.1 Determination. The City shall have the final determination as to the authenticity, accuracy and whether any particular content is improper for publishing including but not limited to any and all images, mapping, data, commentary, and/or information (content).

5.2 Survive. The parties anticipate and expect that Owosso Time Traveler including its content will have an online presence and survive long after the expiration of this Agreement.

5.3 Intent. The parties intend to preserve and provide an accurate account of Owosso's history to the citizens of Owosso and people worldwide, while also contributing to the GRF/MTU's archives.

6. MISCELLANEOUS PROVISIONS

6.1. Entire Agreement: This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, agreements, or representations, whether oral or written.

6.2. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan.

6.3. **Signatories:** This Agreement is executed by the authorized representatives of both Parties, who warrant that they have the authority to bind their respective organizations to the terms of this Agreement.

6.4 **Delegation.** The City intends to delegate the responsibilities and tasks of Owosso Time Traveler to the Owosso Historical Commission (hereinafter OHC). The City will provide GRF/MTU contact information and confirmation of authority as mentioned in Section 4.2(iii). Any disputes or concerns between GRF/MTU and the OHC of which cannot be resolved, GRF/MTU shall contact the City directly in writing, describing the grievance, before any formal dispute resolution is pursued. The City shall have the final determination as to any proposed expenditure or invoice dispute. In all other regard, or until the City changes its delegation of authority, the OHC shall be GRF/MTU's point of contact and authority.

OHC as the delegated authority by the City, for the development and maintenance of Owosso Time Traveler, hereby recognizes the terms of this Agreement, and its duty to perform on behalf of the City. The signature below is only to confirm OHC's understanding of its responsibilities to the City as spelled out in this Agreement and in no way obligates or makes the OHC liable to GRF/MTU.

OWOSSO HISTORICAL COMMISSION

BY: Lance Little	Date
ITS: Board Chair	

7. TERMINATION

7.1 This Agreement may be terminated by either party with thirty (30) days' written notice. In the event GRF/MTU or the City terminates this Agreement in advance of the expiration date, GRF/MTU shall reimburse the fix fee on a pro rata basis back to the City.

This Agreement is executed by the authorized representatives of both parties.

**GEOSPATIAL RESEARCH
FACILITY of
MICHIGAN TECHNOLOGICAL
UNIVERSITY**

CITY OF OWOSSO

(Signature)	Date
BY:	
ITS:	

(Signature)	Date
BY: Robert J. Teich, Jr.	
ITS: Mayor	



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 29, 2025
TO: City Council
FROM: City Manager
SUBJECT: Change Order #2 – City Hall HVAC Project

Background

During the City Hall HVAC Improvement Project, Great Lakes Bay Construction determined that the planned size for the concrete pad needed for the new generator is too small. It needs to be extended by 3'8" across the length of the pad. Additionally, more fencing is needed to enclose this area due to the larger pad size but I was able to get the contractor to foot the bill for that in light of the fact we have had no heat in the building for a week and half. Great Lakes Bay Construction submitted Change Order No. 002 in the amount of \$7,129.10.

RESOLUTION NO.

**RESOLUTION AUTHORIZING AN EMERGENCY CHANGE ORDER FOR THE CITY
HALL HVAC PROJECT – CONCRETE PAD ENLARGEMENT**

WHEREAS, the City of Owosso is undertaking the City Hall HVAC Improvement Project at 301 West Main Street; and

WHEREAS, Great Lakes Bay Construction determined that the planned concrete pad size for the NW RTUs and new emergency generator is too small and needs to be expanded; and

WHEREAS, Great Lakes Bay Construction submitted Change Order No. 002 in the amount of \$7,129.10 to extend the width of the pad by 3'8".; and

WHEREAS, this is a budgeted item from 101.265.975.000.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the emergency change order from Great Lakes Bay Construction for a cost to the City of Owosso of \$7,129.10.

SECOND: The total contract amount with Great Lakes Bay Construction shall be increased from to \$603,744.65 to \$610,873.75

THIRD: The above expenses shall be paid from the General Fund, 101.265.975.000



PCCO #002

Great Lakes Bay Construction
2525 N. Eastman Rd.
Midland, Michigan 48642
Phone: 9898322000

Project: 25028 - Owosso City Hall Improvements
301 W Main St
Owosso, Michigan 48867

Prime Contract Change Order #002: CE #003 - Add rat wall footings/enlarge concrete pad

TO:	City of Owosso 301 W. Main St Owosso, Michigan 48867	FROM:	Great Lakes Bay Construction 2525 N. Eastman Rd. Midland, Michigan 48642
DATE CREATED:	10/28/2025	CREATED BY:	Barry LaCross (Great Lakes Bay Construction)
CONTRACT STATUS:	Pending - In Review	REVISION:	0
REQUEST RECEIVED FROM:		LOCATION:	
DESIGNATED REVIEWER:		REVIEWED BY:	
DUE DATE:		REVIEW DATE:	
INVOICED DATE:		PAID DATE:	
REFERENCE:		CHANGE REASON:	Design Development
PAID IN FULL:	No	EXECUTED:	No
ACCOUNTING METHOD:	Amount Based	SCHEDULE IMPACT:	4 days
SIGNED CHANGE ORDER RECEIVED DATE:		REVISED SUBSTANTIAL COMPLETION DATE:	
FIELD CHANGE:	No	CONTRACT FOR:	1:Prime Contract
		TOTAL AMOUNT:	\$7,129.10

DESCRIPTION:
CE #003 - Add rat wall footings/enlarge concrete pad
Add 3'-8" of concrete, rate wall footings and rebar to equipment concrete slab.

ATTACHMENTS:

CHANGE ORDER LINE ITEMS:

#	Budget Code	Description	Amount
1	03-300.SUB Cast-In-Place Concrete.Subcontractor	Excavation	\$3,265.00
2	03-300.SUB Cast-In-Place Concrete.Subcontractor	Concrete/rebar	\$4,085.00
3	07-100.L Damproofing & Waterproofing.Labor	2" foam	\$(869.00)
Subtotal:			\$6,481.00
OH&P (10.00%):			\$648.10
Grand Total:			\$7,129.10

The original (Contract Sum)	\$601,059.00
Net change by previously authorized Change Orders	\$2,685.65
The contract sum prior to this Change Order was	\$603,744.65
The contract sum would be changed by this Change Order in the amount of	\$7,129.10
The new contract sum including this Change Order will be	\$610,873.75
The contract time will be increased by this Change Order by 4 days.	



City of Owosso
301 W. Main St
Owosso, Michigan 48867

Great Lakes Bay Construction
2525 N. Eastman Rd.
Midland, Michigan 48642

SIGNATURE DATE

SIGNATURE DATE

SIGNATURE DATE

10/24/2025 09:17 AM
User: BABarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 10/01/2025 - 10/31/2025

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Check Date	Check	Vendor Name	Description	Amount	Status
Bank 1 GENERAL FUND (POOLED CASH)					
Check Type: ACH Transaction					
10/10/2025	12240 (A)	ALLMAX SOFTWARE LLC	ANTERO SOFTWARE ANNUAL SUPPORT RENEWAL	3,177.00	Open
10/10/2025	12241 (A)	ALLSTAR TOWING & REPAIR	PATCH TIRE OPD 22-07	95.00	Open
			OIL CHANGE/BELTS OPD 20-04	469.50	Open
				564.50	
10/10/2025	12242 (A)	AMAZON CAPITAL SERVICES	AUGUST 2025 AMAZON PURCHASES	40.39	Open
			OCTOBER 2025 PURCHASES	33.99	Open
			SEPTEMBER AMAZON PURCHASES	172.30	Open
			SEPTEMBER AMAZON PURCHASES	47.51	Open
			SEPTEMBER AMAZON PURCHASES	149.43	Open
			SEPTEMBER AMAZON PURCHASES	20.33	Open
			SEPTEMBER AMAZON PURCHASES	43.94	Open
			SEPTEMBER AMAZON PURCHASES	99.99	Open
			CREDIT	(30.67)	Open
				577.21	
10/10/2025	12243 (A)	APPLIED SPECIALTIES INC	LIMECURE-25 - LIME SOFTENING CHEMICAL FC	17,968.50	Open
10/10/2025	12244 (A)	AXON ENTERPRISE INC	TASER INSTRUCTOR COURSE - M. OLSEY	895.00	Open
10/10/2025	12245 (A)	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES FOR OFD/EMS	974.66	Open
10/10/2025	12246 (A)	CDW GOVERNMENT, INC.	RICOH SCANSNAP DESKTOP SCANNERS	1,321.89	Open
10/10/2025	12247 (A)	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US COM	38.32	Open
10/10/2025	12248 (A)	CMP DISTRIBUTORS INC	DUTY BELT REPLACEMENT FOR SGT. DAVIS	94.95	Open
			HOLSTER FOR OFF. HENRY	173.50	Open
			REPLACEMENT HOLSTER FOR OFF. GRACZ	211.36	Open
				479.81	
10/10/2025	12249 (A)	CONSUMERS ENERGY	CITY OF OWOSSO ACCOUNTS	43,516.51	Open
10/10/2025	12250 (A)	DALTON ELEVATOR LLC	FYE6-30-2026 CYLINDER RENTAL/OXYGEN/SUPI	377.11	Open
10/10/2025	12251 (A)	DAVID CHRENKA	CONTRACTED BUILDING OFFICIAL PAY	1,500.00	Open
10/10/2025	12252 (A)	DELAU FIRE & SAFETY INC	ANNUAL INSPECTION OF FIRE EX AND ANY ADI	80.00	Open
10/10/2025	12253 (A)	ELECTION SOURCE	REGULAR PRECINCT KITS	189.25	Open
10/10/2025	12254 (A)	ETNA SUPPLY COMPANY	JULY PARTS INVENTORY	1,466.50	Open
			STOCK ORDER	6,643.00	Open
				8,109.50	
10/10/2025	12255 (A)	FISHBECK, THOMPSON, CARR & HUBER, I	ENGINEERING SERVICES-WTP ELECTRICAL GROU	946.25	Open
			ENGINEERING - WELLS REHAB AND ABANDONMEN	7,888.65	Open
				8,834.90	
10/10/2025	12256 (A)	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING 2025 WATER MAIN REPLACEMENT	40,851.20	Open
10/10/2025	12257 (A)	GRAINGER INC	ROUTINE PURCHASES NOT TO EXCEED \$2000-IN	63.70	Open
10/10/2025	12258 (A)	GRAYMONT WESTERN LIME INC	PEBBLE QUICK LIME - WTP	9,310.00	Open
			PEBBLE QUICK LIME - WTP	9,274.00	Open
				18,584.00	
10/10/2025	12259 (A)	GREAT LAKES BAY CONSTRUCTION	CITY HALL REHABILITATION PROJECT	146,139.71	Open
10/10/2025	12260 (A)	H & G IRRIGATION LLC	NEW VALVE AND RAIN SENSOR	1,075.00	Open

Check Date	Check	Vendor Name	Description	Amount	Status
10/10/2025	12261 (A)	H2O COMPLIANCE SERVICES INC	H2O CROSS CONNECTION CONTROL PROGRAM INS NEW BACK FLOW AND MTR	805.00 1,655.50	Open Open
				2,460.50	
10/10/2025	12262 (A)	INTEGRITY BUSINESS SOLUTIONS LLC	COPY PAPER FOR CITY HALL QUOTE # 35719-(	179.95	Open
10/10/2025	12263 (A)	JCI JONES CHEMICALS INC	SODIUM HYPOCHLORITE PURCHASE - WTP	5,280.00	Open
10/10/2025	12264 (A)	JON HARRIS	ELECTRICAL INPECTIONS SEPT. 2025 ELECTRICL PLAN REVIEWS SEPT. 2025	765.88 600.00	Open Open
				1,365.88	
10/10/2025	12265 (A)	LANSING UNIFORM CO.	UNIFORMS FOR OFD BADGE & TAGS FOR M. HENRY POLICE OFFICER UNIFORMS (ALL POLICE OFF)	129.95 207.90 149.95	Open Open Open
				487.80	
10/10/2025	12266 (A)	LUNGHAMER FORD OF OWOSSO	REPAIR MEDIC 1 - ADDED BRAKE REPAIR TO F REPAIR MEDIC 1 - OIL CHANGE & TIRE ROTA	4,859.07 218.68	Open Open
				5,077.75	
10/10/2025	12267 (A)	M L CHARTIER EXCAVATING INC	2025 WATER SERVICE LINE IDENTIFICATION I	286,587.90	Open
10/10/2025	12268 (A)	MARK BOOTH	MECHANICAL & PLUMBING INSPECTIONS PLUMBING AND MECHANICAL PLAN REVIEWS	1,440.00 450.00	Open Open
				1,890.00	
10/10/2025	12269 (A)	MICHIGAN PIPE & VALVE INC.- GENESEE	JULY PARTS INVENTORY	837.00	Open
10/10/2025	12270 (A)	MSA SAFETY SALES LLC	COMBUSTIBLES SENSOR FOR SMC DETECTOR	525.09	Open
10/10/2025	12271 (A)	NAPA AUTO PARTS	FYE 6-30-2026 PARTS/SUPPLIES-INVOICE TO	861.86	Open
10/10/2025	12272 (A)	OHM ADVISORS	PLANNING, ZONING & DEVELOPMENT ADVISORY	3,916.00	Open
10/10/2025	12273 (A)	PRINTING SYSTEMS, INC.	AVCB PRECINCT KIT	58.01	Open
10/10/2025	12274 (A)	PROFESSIONAL ANSWERING SERVICES	24 HOUR ANSWERING SERVICES	75.00	Open
10/10/2025	12275 (A)	REPUBLIC SERVICES INC	ALL DUMPSTER CONTAINER SERVICES 3 YEARS	336.86	Open
10/10/2025	12276 (A)	SHATTUCK SPECIALTY ADVERTISING	NAME TAG FOR OFD	15.00	Open
10/10/2025	12277 (A)	SIEMENS INDUSTRY INC.	METER STATION SENSOR AND CONTROLLERS	5,305.00	Open
10/10/2025	12278 (A)	SMITH SAND & GRAVEL INC	2023-2024 STREET PATCH CONTRACT (FYE 6-1	30,632.92	Open
10/10/2025	12279 (A)	SORENSEN GROSS COMPANY	WATER TREATMENT PLANT FILTERS IMPROVEMEN WATER TREATMENT PLANT FILTERS IMPROVEMEN	28,365.39 17,925.98	Open Open
				46,291.37	
10/10/2025	12280 (A)	SP POWELLS SAND AND SOIL LLC	LIMESTONE21AA / LIMESTONE6AA / LIMESTONE	2,700.00	Open
10/10/2025	12281 (A)	STAPLES BUSINESS CREDIT	SEPTEMBER 2025 STAPLES PURCHASES AUGUST 2025 PURCHASES	145.69 35.69	Open Open
				181.38	
10/10/2025	12282 (A)	TAYLOR AND MORGAN CPA PC	2025 CALENDAR - ACCOUNTING SERVICES CONT	2,590.00	Open
10/10/2025	12283 (A)	THE ARGUS-PRESS	LEGAL PRINTING SERVICES 7-1-2025 THRU 6-	503.40	Open
10/10/2025	12284 (A)	UNITED PARCEL SERVICE	SHIPPING FOR HR	10.17	Open
10/24/2025	12287 (A)	ABSOPURE WATER COMPANY LLC	FYE6-30-2026 WATER FOR LAB USE ONLY. INI	150.95	Open
10/24/2025	12288 (A)	ALLSTAR TOWING & REPAIR	MULTIPLE REPAIRS OPD 20-04 EGR VALVE REPLACEMENT CAR 21-01	1,764.56 803.49	Open Open
				2,568.05	

Check Date	Check	Vendor Name	Description	Amount	Status
10/24/2025	12289 (A)	ALS LABORATORY GROUP	FYE 6-30-2026 WASTEWATER ANALYSES-ESTIM	321.00	Open
			FYE 6-30-2026 WASTEWATER ANALYSES-ESTIM	750.00	Open
			FYE 6-30-2026 WASTEWATER ANALYSES-ESTIM	750.00	Open
			FYE 6-30-2026 WASTEWATER ANALYSES-ESTIM	750.00	Open
				<u>2,571.00</u>	
10/24/2025	12290 (A)	AMAZON CAPITAL SERVICES	SEPTEMBER AMAZON PURCHASES	29.74	Open
10/24/2025	12291 (A)	AMY K KOHAGEN	BULK MAILING POSTAGE FOR ELECTIONS	117.11	Open
10/24/2025	12292 (A)	ARGENT INSTITUTIONAL TRUST CO.	FURTHER CREDIT ACCOUNT: OWOSSOMIUT21	126,325.00	Open
10/24/2025	12293 (A)	ARGENT INSTITUTIONAL TRUST CO.	FURTHER CREDIT ACCOUNT: OWOSSOMILT21	5,300.00	Open
10/24/2025	12294 (A)	CDW GOVERNMENT, INC.	ADOBE ACROBAT STANDARD DC RENEWAL	1,192.02	Open
			ADOBE ACROBAT STANDARD	152.29	Open
			ADOBE STANDARD DC	152.29	Open
				<u>1,496.60</u>	
10/24/2025	12295 (A)	CINTAS CORPORATION #308	FLOOR MATS PER SERVICE AGREEMENT (US COM	38.32	Open
10/24/2025	12296 (A)	CMP DISTRIBUTORS INC	BULLET PROOF VESTS FOR OPD	1,000.00	Open
			BULLET PROOF VESTS FOR OPD	1,000.00	Open
				<u>2,000.00</u>	
10/24/2025	12297 (A)	CRAWFORD CONTRACTING INC	2025 WATER MAIN REPLACEMENT PROJECT CON	139,876.65	Open
			2025 WATER MAIN REPLACEMENT PROJECT CON	255,824.55	Open
				<u>395,701.20</u>	
10/24/2025	12298 (A)	DELAU FIRE & SAFETY INC	SEMI ANNUAL COMPUTER ROOM FIRE INSPECTIO	250.00	Open
10/24/2025	12299 (A)	DORNBOS SIGN INC	STREET SIGNS	1,115.75	Open
10/24/2025	12300 (A)	EMS MANAGEMENT & CONSULTANTS INC.	BILLING COLLECTION SERVICE FEE SEPT, 202	3,972.78	Open
10/24/2025	12301 (A)	ENG INC	ENGINEERING SERVICE SFOR 2024 DWRSF VAR	1,292.50	Open
10/24/2025	12302 (A)	ESO SOLUTIONS INC	ESO FIRE INCIDENTS 2026	1,651.39	Open
10/24/2025	12303 (A)	FERGUSON ENTERPRISES LLC	MAY PARTS ORDER	326.37	Open
			JUNE PARTS INVENTORY	188.29	Open
			NON INV STOCK	1,130.25	Open
			JULY INVENTORY	145.37	Open
			TOOLS AND SUPPLIES	240.72	Open
			TOOLS AND SUPPLIES	234.00	Open
			JULY INVENTORY	299.67	Open
				<u>2,564.67</u>	
10/24/2025	12304 (A)	FLEIS & VANDENBRINK ENGINEERING INC	ENGINEERING - CIS TRAIL CONNECTION PROJ	3,698.00	Open
10/24/2025	12305 (A)	GALL'S INC	SAFETY VESTS FOR OPD	455.00	Open
10/24/2025	12306 (A)	GILBERT'S DO IT BEST HARDWARE & APP	SEPTEMBER 2025 GILBERT HARDWARE PURCHASE	1,959.31	Open
10/24/2025	12307 (A)	GOULD LAW PC	ANNUAL PO FOR ADMINISTRATIVE AND POLICE	19,780.08	Open
10/24/2025	12308 (A)	HIGHWAY MAINTENANCE & CONSTRUCTION	FY2025-2026 CHIP SEAL PROJECT	83,935.00	Open
10/24/2025	12309 (A)	HURON & EASTERN RAILWAY COMPANY INC	PIPE LINE CROSSING - 11/1/23-10/31/24 -	928.69	Open
10/24/2025	12310 (A)	J & H OIL COMPANY	GAS AND FUEL	5,214.46	Open
10/24/2025	12311 (A)	LUNGHAMER FORD OF OWOSSO	PART FOR #705	431.76	Open
			#706 - FORD F350 PICKUP TRUCK MIDEAL MA	52,383.00	Open
				<u>52,814.76</u>	
10/24/2025	12312 (A)	MACQUEEN EMERGENCY GROUP	FIRE HOSE NOZZLES - USDA BOND	256.41	Open
			BATTERY SAW KIT FOR OFD	960.00	Open

10/24/2025 09:17 AM
User: BABarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 10/01/2025 - 10/31/2025

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Check Date	Check	Vendor Name	Description	Amount	Status
			FIRE HELMETS FOR OFD	1,283.05	Open
			TRADE IN CREDIT	(1,800.00)	Open
				<u>699.46</u>	
10/24/2025	12313 (A)	MACQUEEN EMERGENCY GROUP	STRUCTURAL FIRE GEAR SETS 6-30-2025 THRU	2,927.94	Open
10/24/2025	12314 (A)	MATHESON TRI-GAS INC	CO2 BULK FOR TREATMENT OF POTABLE WATER	3,013.50	Open
10/24/2025	12315 (A)	MEI TOTAL ELEVATOR SOLUTIONS	CITY HALL ELEVATOR SERVICE AGREEMENT-SAI	218.52	Open
10/24/2025	12316 (A)	MEMORIAL HEALTHCARE	PRE-EMPLOYMENT DRUG SCREENS	290.00	Open
10/24/2025	12317 (A)	METTLER-TOLEDO INC.	ANNUAL CALIBRATION/PM SERVICE FOR LAB B/	311.86	Open
10/24/2025	12318 (A)	NCL OF WISCONSIN INC	934AH GLASS FIBER FILTERS	81.40	Open
10/24/2025	12319 (A)	PRINTING SYSTEMS, INC.	BALLOT INSTRUCTION POUCHES & EMRGENCY A/	39.06	Open
			BALLOT INSTRUCTION POUCHES & EMRGENCY A/	81.11	Open
			AV BALLOT ENVELOPES	<u>570.05</u>	Open
				690.22	
10/24/2025	12320 (A)	PVS TECHNOLOGIES, INC.	FERRIC CHLORIDE - LANSING BWL JOINT PURC	9,940.14	Open
10/24/2025	12321 (A)	RCL CONSTRUCTION CO INC	WWTP IMPROVEMENTS PHASE 1 - CWRP PROJECT	451,991.33	Open
			WWTP CLARIFIER PROJECT PROJECT 5919.01	<u>247,263.17</u>	Open
				699,254.50	
10/24/2025	12322 (A)	RUTHY'S LAUNDRY CENTER	PUBLIC SAFETY UNIFORM CLEANING	689.50	Open
10/24/2025	12323 (A)	SHERIDAN SURVEYING CO	SURVEY OF LAGOONS 1, 2 & 3 TO GET ACTUAI	3,500.00	Open
10/24/2025	12324 (A)	TAPHOUSE SPECIALTY MEAT MARKET LLC	TRICK OR TREAT GIFT BASKET ITEM	20.00	Open
10/24/2025	12325 (A)	THE SHERWIN-WILLIAMS CO.	STREET PAINT	784.66	Open
			STREET PAINT	<u>1,098.00</u>	Open
				1,882.66	
10/24/2025	12326 (A)	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: CITY	86.74	Open
			VERIZON WIRELESS CELLULAR CHARGES H.R.	40.75	Open
			VERIZON WIRELESS CELLULAR CHARGES: PUBLI	577.77	Open
			VERIZON WIRELESS CELLULAR CHARGES: ENGIN	86.50	Open
			VERIZON WIRELESS CELLULAR CHARGES: ENGIN	40.35	Open
			VERIZON WIRELESS CELLULAR CHARGES: RYAN	89.12	Open
			VERIZON WIRELESS CELLULAR CHARGES: DPW	177.60	Open
			VERIZON WIRELESS CELLULAR CHARGES: WTP	176.76	Open
			VERIZON WIRELESS CELLULAR CHARGES: WWTP	134.12	Open
			VERIZON WIRELESS CELLULAR CHARGES: DDA	<u>43.37</u>	Open
				1,453.08	
10/24/2025	12327 (A)	VERIZON WIRELESS	M2M ACCOUNT SHARE	125.12	Open
10/24/2025	12328 (A)	VERIZON WIRELESS	VERIZON WIRELESS CELLULAR CHARGES: PUBLI	580.38	Open
10/24/2025	12329 (A)	VERMEER OF MICHIGAN INC	PTO DRIVE SHAFT FOR #221	554.43	Open
10/24/2025	12330 (A)	WASTE MANAGEMENT OF MICHIGAN INC	WASTE MANAGEMENT SERVICES	8,460.13	Open
			INTERLOPER CAMP CLEANUP & WWTP SLUDGE	<u>8,878.93</u>	Open
				17,339.06	
			Total ACH Transaction:	<u>2,152,988.74</u>	

Check Type: EFT Transfer

10/10/2025	12285 (E)	HUNTINGTON NATONAL BANK -CREDITCARD	CITY CREDIT CARD PURCHASES	3,756.41	Open
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Check Date	Check	Vendor Name	Description	Amount	Status
10/10/2025	12286 (E)	MAILCHIMP	EMAIL SERVICE - ESSENTIALS PLAN	26.50	Open
			EMAIL SERVICE - ESSENTIALS PLAN	28.05	Open
				<u>54.55</u>	
			Total EFT Transfer:	3,810.96	
Check Type: Paper Check					
10/10/2025	138693	ALL SEASONS UNDERGROUND CONSTRUCTIO	2025-2027 WATER SERVICE LINE REPLACEMENT	234,529.79	Open
10/10/2025	138694	AMERICAN SPEEDY PRINTING	AV BALLOT APPLICATIONS	179.00	Open
10/10/2025	138695	CLIFF STORRS	OVERPAYMENT REFUND	350.00	Open
10/10/2025	138696	CUMMINS SALES AND SERVICE	EMERGENCY TROUBLESHOOT AND BATTERY REPLA	1,768.63	Open
10/10/2025	138697	DANIELLE GILBANK-BRAID	MILEAGE REIMBURSEMENT	63.00	Open
10/10/2025	138698	EUROFINS EATON ANALYTICAL, LLC	RA-226+RA-228 LAB SAMPLE TESTING	325.00	Open
10/10/2025	138699	FIREPENNY	OFFICER TOOL KIT	103.03	Open
10/10/2025	138700	FROLKA, DONALD K	BD Payment Refund	25.00	Open
10/10/2025	138701	GAIL PITT	OVERPAYMENT REFUND	10.62	Open
10/10/2025	138702	HAROLD L HOYT AND	2025 Sum Tax Refund 050-470-033-001-00	984.36	Open
10/10/2025	138703	HEDGER ALIVIA	UB refund for account: 3156574020	182.08	Open
10/10/2025	138704	HOWARD CHANCE	UB refund for account: 3732196015	111.04	Open
10/10/2025	138705	HUBBARD NATHAN	UB refund for account: 1261500007	9.52	Open
10/10/2025	138706	JOSEPH PIRONELLO	PARAMEDIC LICENSING FEE REIMBURSEMENT	255.00	Open
10/10/2025	138707	JUDY CRAIG	MAIL COURIER SERVICE	199.50	Open
10/10/2025	138708	KENT COMMUNICATIONS INC	SEPTEMBER 30, 2025 UTILITY BILLING WITH	2,743.31	Open
10/10/2025	138709	KINCAID CONSTRUCTION LLC	TOILET FOR NATIONAL NIGHT OUT	160.00	Open
10/10/2025	138710	LA CONSTRUCTION CORP.	2025 WATERMAIN PROJECT CONTRACT 2 7888.0	203,204.46	Open
10/10/2025	138711	LAUNA COSTELLO	PARAMEDIC LICENSING FEE REIMBURSEMENT	255.00	Open
10/10/2025	138712	LLOYD MILLER & SONS, INC	PARTS FOR STOCK	166.25	Open
10/10/2025	138713	MICH BUSINESS	QUARTERLY COBRA BILLING: 010/01/2025 - 1	165.00	Open
10/10/2025	138714	MODERN SHIAWASSEE	CONCRETE FOR FOR M-21 CURB REPLACEMENT &	760.00	Open
			CONCRETE FOR FOR M-21 CURB REPLACEMENT &	480.00	Open
				<u>1,240.00</u>	
10/10/2025	138715	NASH NURSERIES LLC	TREES FOR PARKS	1,432.20	Open
10/10/2025	138716	NATIONAL ROOFING & SHEET METAL CO I	EMERGENCY CALL	988.00	Open
10/10/2025	138717	OWOSSO CHARTER TOWNSHIP	PA425 AGREEMENT PAYMENT	19,648.54	Open
10/10/2025	138718	PRIORITY WASTE LLC	DOWNTOWN TRASH CAN PICK UP	375.00	Open
10/10/2025	138719	SHIAWASSEE COUNTY TREASURER	MOBILE HOME TAX DISBURSEMENT SEPT. 2025	1,002.50	Open
10/10/2025	138720	SHIAWASSEE COUNTY TREASURER	2025 SUMMER TAX COLLECTION 09/16/2025 -	22,779.38	Open
10/10/2025	138721	SHIAWASSEE HEALTH & WELLNESS	COSSAP GRANT 15PBJA-21-GG-04538-COAP - C	3,559.66	Open
10/10/2025	138722	SIMONI SYSTEMS INC.	REPAIR OF COUNCIL CHAMBER AUDIO AMPLIFIE	466.00	Open
			REPAIR OF COUNCIL CHAMBER AUDIO AMPLIFIE	309.00	Open
				<u>775.00</u>	
10/10/2025	138723	SPARTAN STORES LLC	WATER FOR OFD	13.96	Open
10/10/2025	138724	STATE OF MICHIGAN	0256 LIMING LICENSE RENEWAL	20.00	Open
10/10/2025	138725	STATE OF MICHIGAN	SOR REGISTRATION FEE SEPT. 2025	90.00	Open
10/10/2025	138726	THE MATTESONS LLC	PUBLIC SAFETY PHOTOS	300.00	Open
10/10/2025	138727	WIN'S ELECTRICAL SUPPLY OF OWOSSO	FYE6-30-2026 SUPPLIES-INVOICE TO BE SIG	354.63	Open
10/10/2025	138728	WINNIE OLIVIA	UB refund for account: 5221570007	59.73	Open
10/24/2025	138729	ALL SEASONS UNDERGROUND CONSTRUCTIO	2025-2027 WATER SERVICE LINE REPLACEMENT	113,046.36	Open
10/24/2025	138730	ARMSTRONG BRENNIA	UB refund for account: 5112570007	234.97	Open
10/24/2025	138731	BOOJIE SALON LLC	TRICK OR TREAT GIFT BASKET ITEM	20.00	Open
10/24/2025	138732	CENTER FOR INTERNET SECURITY, INC	ANNUAL MEMBERSHIP TO CISC CYBER SECURITY	995.00	Open
10/24/2025	138733	D & D TRUCK & TRAILER PARTS	FYE 6-30-2026 MONTHLY EXPENSE PO. AMOUNT	526.05	Open
10/24/2025	138734	DANIELLE GILBANK-BRAID	MILEAGE REIMBURSEMENT	103.88	Open

10/24/2025 09:17 AM
User: BBarrett
DB: Owosso

CHECK REGISTER FOR CITY OF OWOSSO
CHECK DATE FROM 10/01/2025 - 10/31/2025

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Check Date	Check	Vendor Name	Description	Amount	Status
10/24/2025	138735	DAVID HAUT	F-1 LICENSE RENEWAL REIMBURSEMENT	95.00	Open
10/24/2025	138736	DAYSTARR COMMUNICATIONS	CASTLE PHONE AND INTERNET	77.52	Open
10/24/2025	138737	DAYSTARR COMMUNICATIONS	CITY OF OWOSSO PHONE & INTERNET	1,738.91	Open
10/24/2025	138738	EMPCO INC	FIRE CAPTAIN/FIRE LIEUTENANT TESTING	600.00	Open
10/24/2025	138739	ETC	RLF BUSINESS MEETING FOOD	125.00	Open
10/24/2025	138740	FOSTER COFFEE COMPANY LLC	TRICK OR TREAT GIFT BASKET ITEM	20.00	Open
10/24/2025	138741	GREAT LAKES APPAREL CO, LLC	TRICK OR TREAT GIFT BASKET ITEM	20.00	Open
10/24/2025	138742	H K ALLEN PAPER CO	ROUTINE PURCHASES NOT TO EXCEED \$2000-IN	1,146.00	Open
10/24/2025	138743	HANUSCAK MICHAEL	UB refund for account: 1999700005	214.68	Open
10/24/2025	138744	HOME DEPOT CREDIT SERVICES	SEPTEMBER 2025 HOME DEPOT PURCHASES	1,300.44	Open
10/24/2025	138745	J & M EDUCATION LLC	BLS TRAINING FOR OFD	40.00	Open
10/24/2025	138746	J'S TUX & BRIDAL BOUTIQUE	TRICK OR TREAT GIFT BASKET ITEM	20.00	Open
10/24/2025	138747	JEREMIAH LOTT	LICENSE PERMIT AND APP FEE REIMBURSEMENT	312.00	Open
10/24/2025	138748	KINCAID CONSTRUCTION LLC	PORTABLE TOILET RENTAL - PARKS 2025-2025	1,535.00	Open
10/24/2025	138749	LA CONSTRUCTION CORP.	2025 WATERMAIN PROJECT CONTRACT 2 7888.0	189,445.96	Open
10/24/2025	138750	LIMBAUGH, RANDY	2025 Sum Tax Refund 050-140-002-002-00	1,680.55	Open
10/24/2025	138751	LLOYD MILLER & SONS, INC	PARTS FOR STOCK	366.34	Open
			PARTS FOR STOCK	179.10	Open
				545.44	
10/24/2025	138752	MODERN SHIAWASSEE	CONCRETE FOR GARAGE FOOL WATER PIPE STOP	825.00	Open
			CONCRETE FOR GARAGE FOOL WATER PIPE STOP	825.00	Open
				1,650.00	
10/24/2025	138753	NASH NURSERIES LLC	ROW TREES - GRANT ASSOCIATED	3,336.56	Open
10/24/2025	138754	NORM HENRY SHOES- IMERMAN INC	TRICK OR TREAT GIFT BASKET ITEM	20.00	Open
10/24/2025	138755	OWOSSO-WATER FUND	QUARTERLY WATER BILLS JUNE - SEPT. 2025	30,619.15	Open
10/24/2025	138756	PERRIN CONSTRUCTION CO., INC.	DOWNTOWN PLANTER REMOVAL PROJECT	34,436.50	Open
10/24/2025	138757	PRIORITY WASTE LLC	DOWNTOWN TRASH CAN PICK UP	375.00	Open
10/24/2025	138758	PRO TRAIN INC.	STOPS TRAINING CPE - OFF. ALCODRAY	599.00	Open
10/24/2025	138759	RACKS & RATTLES BOUTIQUE	TRICK OR TREAT GIFT BASKET ITEM	20.00	Open
10/24/2025	138760	RICOH USA	PRINTING EXPENSES FROM 04/01/2025 - 06/30	678.12	Open
10/24/2025	138761	RYAN BROOKE	UB refund for account: 3312070012	324.86	Open
10/24/2025	138762	SHIAWASSEE COUNTY TREASURER	2025 SUMMER TAX COLLECTION 10/02/2025 -	16,385.84	Open
10/24/2025	138763	SMITH LAWNSCAPES LLC	DOWNTOWN LANDSCAPING SERVICES 2025	3,755.08	Open
10/24/2025	138764	STATE OF MICHIGAN-EGLE	WATER SAMPLES- TESTING	350.00	Open
10/24/2025	138765	THE MATTESONS LLC	PHOTOGRAPHY SERVICES	600.00	Open
10/24/2025	138766	VENTURE WASHINGTON L.D.H.A.L.P.	PERMANENT EASEMENTS - WASHINGTON PARK S	2.00	Open
10/24/2025	138767	VERIDUS MICHIGAN LLC	OWNERS REP - CITY HALL REHABILITATION PR	697.50	Open
10/24/2025	138768	VIBRISSA SCHOOL OF COSMETOLOGY	TRICK OR TREAT GIFT BASKET ITEM	20.00	Open
10/24/2025	138769	WAKELAND OIL COMPANY	CARWASH CHARGES FOR PUBLIC SAFETY & GENE	693.00	Open
			Total Paper Check:	906,833.56	

1 TOTALS:

Total of 168 Checks:
Less 0 Void Checks:

Total of 168 Disbursements:

3,063,633.26
0.00
3,063,633.26

10/24/2025

Check Register Report For City Of Owosso
For Check Dates 10/01/2025 to 10/24/2025

Check Date	Bank	Check Number	Name	Check Gross	Physical Check Amount	Direct Deposit	Status
10/02/2025	1	139754		4,683.51	3,001.96	0.00	Open
10/02/2025	1	139755		2,741.90	1,896.83	0.00	Open
10/02/2025	1	139756		50.00	50.00	0.00	Open
10/02/2025	1	139757		948.97	948.97	0.00	Open
10/16/2025	1	139758		961.93	544.61	0.00	Open
10/16/2025	1	139759		1,950.87	1,326.54	0.00	Open
10/16/2025	1	139760		2,129.25	1,708.25	0.00	Open
10/16/2025	1	139761		2,741.90	1,946.38	0.00	Open
10/16/2025	1	139762		214.00	214.00	0.00	Open
10/16/2025	1	139763		113.90	113.90	0.00	Open
10/16/2025	1	139764		50.00	50.00	0.00	Open
10/16/2025	1	139765		33,213.20	33,213.20	0.00	Open
10/16/2025	1	139766		63,625.24	63,625.24	0.00	Open
10/02/2025	1	DD42530		3,925.40	0.00	2,637.59	Open
10/02/2025	1	DD42531		5,185.77	0.00	3,078.70	Open
10/02/2025	1	DD42532		2,916.78	0.00	2,068.24	Open
10/02/2025	1	DD42533		2,454.82	0.00	1,972.74	Open
10/02/2025	1	DD42534		3,798.80	0.00	2,179.46	Open
10/02/2025	1	DD42535		2,586.49	0.00	2,032.45	Open
10/02/2025	1	DD42536		4,539.53	0.00	2,353.51	Open
10/02/2025	1	DD42537		320.65	0.00	4.98	Open
10/02/2025	1	DD42538		1,253.18	0.00	977.38	Open
10/02/2025	1	DD42539		3,311.75	0.00	1,618.96	Open
10/02/2025	1	DD42540		2,390.96	0.00	1,925.80	Open
10/02/2025	1	DD42541		1,747.20	0.00	1,172.41	Open
10/02/2025	1	DD42542		1,680.22	0.00	1,219.10	Open
10/02/2025	1	DD42543		3,329.06	0.00	2,141.07	Open
10/02/2025	1	DD42544		2,761.89	0.00	1,912.43	Open
10/02/2025	1	DD42545		2,277.19	0.00	1,888.76	Open
10/02/2025	1	DD42546		3,177.32	0.00	428.82	Open
10/02/2025	1	DD42547		2,664.31	0.00	1,973.82	Open
10/02/2025	1	DD42548		1,362.72	0.00	1,216.59	Open
10/02/2025	1	DD42549		1,540.00	0.00	1,250.34	Open
10/02/2025	1	DD42550		3,580.65	0.00	2,620.39	Open
10/02/2025	1	DD42551		2,780.30	0.00	2,063.46	Open
10/02/2025	1	DD42552		2,951.99	0.00	2,062.51	Open
10/02/2025	1	DD42553		2,979.98	0.00	2,218.24	Open
10/02/2025	1	DD42554		3,437.60	0.00	2,229.09	Open
10/02/2025	1	DD42555		3,105.48	0.00	2,195.52	Open
10/02/2025	1	DD42556		3,624.64	0.00	2,520.23	Open
10/02/2025	1	DD42557		5,080.24	0.00	3,825.56	Open
10/02/2025	1	DD42558		2,947.79	0.00	2,106.63	Open
10/02/2025	1	DD42559		2,816.52	0.00	1,874.02	Open
10/02/2025	1	DD42560		2,816.52	0.00	2,149.68	Open
10/02/2025	1	DD42561		3,903.30	0.00	2,401.93	Open
10/02/2025	1	DD42562		2,968.74	0.00	2,213.24	Open
10/02/2025	1	DD42563		3,420.68	0.00	2,352.09	Open
10/02/2025	1	DD42564		6,286.00	0.00	4,175.53	Open
10/02/2025	1	DD42565		2,849.15	0.00	1,970.88	Open
10/02/2025	1	DD42566		3,268.09	0.00	2,338.65	Open
10/02/2025	1	DD42567		83.77	0.00	77.37	Open
10/02/2025	1	DD42568		1,654.74	0.00	1,263.71	Open
10/02/2025	1	DD42569		1,803.99	0.00	1,322.78	Open
10/02/2025	1	DD42570		3,946.70	0.00	1,947.31	Open
10/02/2025	1	DD42571		259.58	0.00	238.18	Open
10/02/2025	1	DD42572		259.58	0.00	228.69	Open
10/02/2025	1	DD42573		259.58	0.00	228.70	Open

10/02/2025	1	DD42574	259.58	0.00	239.71	Open
10/02/2025	1	DD42575	38.94	0.00	34.31	Open
10/02/2025	1	DD42576	233.63	0.00	170.83	Open
10/02/2025	1	DD42577	259.58	0.00	228.70	Open
10/02/2025	1	DD42578	259.58	0.00	228.70	Open
10/02/2025	1	DD42579	90.85	0.00	83.89	Open
10/02/2025	1	DD42580	519.17	0.00	479.45	Open
10/02/2025	1	DD42581	168.73	0.00	148.66	Open
10/02/2025	1	DD42582	25.96	0.00	22.88	Open
10/02/2025	1	DD42583	220.65	0.00	194.40	Open
10/02/2025	1	DD42584	3,096.92	0.00	2,176.21	Open
10/02/2025	1	DD42585	2,787.54	0.00	2,450.93	Open
10/02/2025	1	DD42586	3,104.45	0.00	2,136.63	Open
10/02/2025	1	DD42587	3,079.53	0.00	2,206.70	Open
10/02/2025	1	DD42588	2,244.02	0.00	1,863.51	Open
10/02/2025	1	DD42589	2,910.63	0.00	1,926.45	Open
10/02/2025	1	DD42590	2,862.72	0.00	2,151.85	Open
10/02/2025	1	DD42591	2,522.00	0.00	1,877.97	Open
10/02/2025	1	DD42592	2,496.48	0.00	1,958.83	Open
10/02/2025	1	DD42593	2,307.88	0.00	1,759.71	Open
10/02/2025	1	DD42594	2,496.48	0.00	1,638.70	Open
10/02/2025	1	DD42595	2,301.60	0.00	1,905.63	Open
10/02/2025	1	DD42596	2,301.60	0.00	1,753.88	Open
10/02/2025	1	DD42597	3,321.39	0.00	2,379.33	Open
10/02/2025	1	DD42598	2,652.73	0.00	2,184.93	Open
10/02/2025	1	DD42599	2,986.08	0.00	2,456.46	Open
10/02/2025	1	DD42600	3,068.91	0.00	1,941.37	Open
10/02/2025	1	DD42601	2,269.42	0.00	1,722.55	Open
10/02/2025	1	DD42602	2,209.07	0.00	1,792.27	Open
10/02/2025	1	DD42603	2,440.76	0.00	1,710.96	Open
10/02/2025	1	DD42604	1,961.52	0.00	1,287.14	Open
10/02/2025	1	DD42605	3,486.14	0.00	2,010.95	Open
10/02/2025	1	DD42606	2,709.34	0.00	1,786.64	Open
10/02/2025	1	DD42607	3,437.47	0.00	2,221.48	Open
10/02/2025	1	DD42608	3,549.00	0.00	2,402.52	Open
10/02/2025	1	DD42609	2,301.60	0.00	1,677.28	Open
10/02/2025	1	DD42610	2,600.00	0.00	1,968.00	Open
10/02/2025	1	DD42611	265.72	0.00	205.53	Open
10/02/2025	1	DD42612	616.47	0.00	506.34	Open
10/02/2025	1	DD42613	1,723.44	0.00	1,361.07	Open
10/02/2025	1	DD42614	2,936.18	0.00	1,707.11	Open
10/02/2025	1	DD42615	2,047.76	0.00	991.21	Open
10/02/2025	1	DD42616	2,465.55	0.00	1,721.04	Open
10/02/2025	1	DD42617	2,728.90	0.00	2,092.45	Open
10/02/2025	1	DD42618	1,723.44	0.00	1,241.14	Open
10/02/2025	1	DD42619	1,869.61	0.00	1,380.63	Open
10/02/2025	1	DD42620	1,779.53	0.00	1,357.13	Open
10/02/2025	1	DD42621	1,692.65	0.00	1,182.37	Open
10/02/2025	1	DD42622	3,370.74	0.00	2,478.81	Open
10/02/2025	1	DD42623	2,184.00	0.00	1,754.77	Open
10/02/2025	1	DD42624	844.77	0.00	743.24	Open
10/02/2025	1	DD42625	3,523.77	0.00	2,266.18	Open
10/02/2025	1	DD42626	1,966.40	0.00	1,559.68	Open
10/02/2025	1	DD42627	3,445.49	0.00	2,448.14	Open
10/02/2025	1	DD42628	1,326.00	0.00	1,010.49	Open
10/02/2025	1	DD42629	1,767.20	0.00	1,424.19	Open
10/02/2025	1	DD42630	1,989.60	0.00	1,554.54	Open
10/02/2025	1	DD42631	1,759.20	0.00	1,365.60	Open
10/02/2025	1	DD42632	1,966.40	0.00	885.57	Open
10/02/2025	1	DD42633	2,002.40	0.00	1,469.44	Open
10/02/2025	1	DD42634	1,939.71	0.00	1,528.19	Open
10/02/2025	1	DD42635	1,663.32	0.00	1,278.93	Open
10/02/2025	1	DD42636	1,603.20	0.00	853.12	Open

10/02/2025	1	DD42637	1,603.20	0.00	1,218.24	Open
10/02/2025	1	DD42638	4,018.46	0.00	2,593.57	Open
10/02/2025	1	DD42639	2,301.36	0.00	1,740.64	Open
10/02/2025	1	DD42640	1,966.40	0.00	1,513.45	Open
10/02/2025	1	DD42641	2,261.36	0.00	1,710.59	Open
10/02/2025	1	DD42642	3,370.74	0.00	2,414.14	Open
10/02/2025	1	DD42643	3,316.66	0.00	2,251.16	Open
10/02/2025	1	DD42644	2,899.84	0.00	2,295.07	Open
10/02/2025	1	DD42645	1,707.20	0.00	1,522.51	Open
10/02/2025	1	DD42646	1,942.40	0.00	1,548.38	Open
10/02/2025	1	DD42647	2,848.24	0.00	2,111.67	Open
10/02/2025	1	DD42648	558.00	0.00	486.43	Open
10/02/2025	1	DD42649	107.84	0.00	95.01	Open
10/02/2025	1	DD42650	107.84	0.00	95.02	Open
10/16/2025	1	DD42651	3,925.40	0.00	2,637.59	Open
10/16/2025	1	DD42652	5,139.77	0.00	3,032.69	Open
10/16/2025	1	DD42653	2,916.78	0.00	2,068.09	Open
10/16/2025	1	DD42654	2,454.82	0.00	1,930.73	Open
10/16/2025	1	DD42655	3,798.80	0.00	2,179.45	Open
10/16/2025	1	DD42656	2,586.49	0.00	2,032.31	Open
10/16/2025	1	DD42657	4,539.53	0.00	2,307.50	Open
10/16/2025	1	DD42658	320.65	0.00	4.99	Open
10/16/2025	1	DD42659	769.50	0.00	609.30	Open
10/16/2025	1	DD42660	3,344.72	0.00	1,639.31	Open
10/16/2025	1	DD42661	2,341.56	0.00	1,888.21	Open
10/16/2025	1	DD42662	1,747.20	0.00	1,172.43	Open
10/16/2025	1	DD42663	1,680.22	0.00	1,219.08	Open
10/16/2025	1	DD42664	3,329.06	0.00	2,140.51	Open
10/16/2025	1	DD42665	2,189.82	0.00	1,558.37	Open
10/16/2025	1	DD42666	2,277.18	0.00	1,888.66	Open
10/16/2025	1	DD42667	3,177.32	0.00	401.90	Open
10/16/2025	1	DD42668	2,664.31	0.00	1,973.72	Open
10/16/2025	1	DD42669	1,603.20	0.00	1,431.46	Open
10/16/2025	1	DD42670	1,540.00	0.00	1,250.34	Open
10/16/2025	1	DD42671	3,580.65	0.00	2,620.39	Open
10/16/2025	1	DD42672	2,780.30	0.00	2,182.06	Open
10/16/2025	1	DD42673	3,093.02	0.00	2,232.86	Open
10/16/2025	1	DD42674	2,891.96	0.00	2,157.69	Open
10/16/2025	1	DD42675	3,682.01	0.00	2,466.57	Open
10/16/2025	1	DD42676	3,661.61	0.00	2,582.97	Open
10/16/2025	1	DD42677	3,217.20	0.00	2,334.49	Open
10/16/2025	1	DD42678	3,382.25	0.00	2,652.13	Open
10/16/2025	1	DD42679	2,978.28	0.00	2,183.41	Open
10/16/2025	1	DD42680	3,100.51	0.00	2,022.27	Open
10/16/2025	1	DD42681	2,967.41	0.00	2,253.47	Open
10/16/2025	1	DD42682	6,805.92	0.00	4,324.17	Open
10/16/2025	1	DD42683	2,930.69	0.00	2,238.11	Open
10/16/2025	1	DD42684	3,580.57	0.00	2,534.69	Open
10/16/2025	1	DD42685	4,962.59	0.00	3,418.29	Open
10/16/2025	1	DD42686	3,390.07	0.00	2,400.85	Open
10/16/2025	1	DD42687	3,196.91	0.00	2,329.59	Open
10/16/2025	1	DD42688	1,654.74	0.00	1,263.70	Open
10/16/2025	1	DD42689	1,803.98	0.00	1,322.76	Open
10/16/2025	1	DD42690	3,946.70	0.00	1,947.31	Open
10/16/2025	1	DD42691	259.58	0.00	238.16	Open
10/16/2025	1	DD42692	233.63	0.00	205.83	Open
10/16/2025	1	DD42693	259.58	0.00	228.68	Open
10/16/2025	1	DD42694	246.60	0.00	227.74	Open
10/16/2025	1	DD42695	25.96	0.00	22.88	Open
10/16/2025	1	DD42696	259.58	0.00	193.68	Open
10/16/2025	1	DD42697	259.58	0.00	228.69	Open
10/16/2025	1	DD42698	259.58	0.00	228.68	Open
10/16/2025	1	DD42699	90.85	0.00	83.91	Open

10/16/2025	1	DD42700	519.17	0.00	479.45	Open
10/16/2025	1	DD42701	168.73	0.00	148.65	Open
10/16/2025	1	DD42702	259.58	0.00	228.69	Open
10/16/2025	1	DD42703	2,816.52	0.00	2,051.17	Open
10/16/2025	1	DD42704	2,987.79	0.00	2,603.32	Open
10/16/2025	1	DD42705	2,892.94	0.00	2,078.11	Open
10/16/2025	1	DD42706	3,274.13	0.00	2,407.85	Open
10/16/2025	1	DD42707	2,310.76	0.00	1,914.30	Open
10/16/2025	1	DD42708	3,310.92	0.00	2,260.06	Open
10/16/2025	1	DD42709	2,862.72	0.00	2,176.66	Open
10/16/2025	1	DD42710	2,172.80	0.00	1,623.08	Open
10/16/2025	1	DD42711	2,496.48	0.00	1,958.83	Open
10/16/2025	1	DD42712	2,172.80	0.00	1,646.50	Open
10/16/2025	1	DD42713	2,496.48	0.00	1,671.04	Open
10/16/2025	1	DD42714	2,301.60	0.00	1,934.06	Open
10/16/2025	1	DD42715	2,301.60	0.00	1,753.87	Open
10/16/2025	1	DD42716	3,821.39	0.00	2,787.98	Open
10/16/2025	1	DD42717	2,496.48	0.00	2,044.61	Open
10/16/2025	1	DD42718	2,786.91	0.00	2,056.68	Open
10/16/2025	1	DD42719	2,937.47	0.00	1,891.71	Open
10/16/2025	1	DD42720	2,172.80	0.00	1,646.84	Open
10/16/2025	1	DD42721	2,172.80	0.00	1,763.61	Open
10/16/2025	1	DD42722	2,496.48	0.00	1,751.53	Open
10/16/2025	1	DD42723	2,496.48	0.00	1,804.60	Open
10/16/2025	1	DD42724	2,619.05	0.00	1,438.16	Open
10/16/2025	1	DD42725	2,663.36	0.00	1,784.32	Open
10/16/2025	1	DD42726	2,937.47	0.00	1,821.33	Open
10/16/2025	1	DD42727	2,586.08	0.00	1,758.51	Open
10/16/2025	1	DD42728	2,301.61	0.00	1,677.27	Open
10/16/2025	1	DD42729	2,600.00	0.00	1,967.91	Open
10/16/2025	1	DD42730	584.58	0.00	446.29	Open
10/16/2025	1	DD42731	1,603.20	0.00	1,271.60	Open
10/16/2025	1	DD42732	2,293.78	0.00	1,712.68	Open
10/16/2025	1	DD42733	2,440.58	0.00	1,404.40	Open
10/16/2025	1	DD42734	1,869.60	0.00	914.13	Open
10/16/2025	1	DD42735	2,545.43	0.00	1,657.48	Open
10/16/2025	1	DD42736	2,371.33	0.00	1,869.90	Open
10/16/2025	1	DD42737	1,603.20	0.00	1,199.16	Open
10/16/2025	1	DD42738	1,940.30	0.00	1,482.77	Open
10/16/2025	1	DD42739	1,797.68	0.00	1,370.53	Open
10/16/2025	1	DD42740	2,099.33	0.00	1,538.01	Open
10/16/2025	1	DD42741	3,370.74	0.00	2,478.71	Open
10/16/2025	1	DD42742	2,184.00	0.00	1,754.72	Open
10/16/2025	1	DD42743	724.09	0.00	636.93	Open
10/16/2025	1	DD42744	3,523.77	0.00	2,266.19	Open
10/16/2025	1	DD42745	2,466.40	0.00	1,886.45	Open
10/16/2025	1	DD42746	3,445.49	0.00	2,448.14	Open
10/16/2025	1	DD42747	1,345.50	0.00	1,024.35	Open
10/16/2025	1	DD42748	1,773.60	0.00	1,478.63	Open
10/16/2025	1	DD42749	2,008.65	0.00	1,518.55	Open
10/16/2025	1	DD42750	1,763.82	0.00	1,303.82	Open
10/16/2025	1	DD42751	1,966.40	0.00	935.12	Open
10/16/2025	1	DD42752	2,006.40	0.00	1,415.47	Open
10/16/2025	1	DD42753	2,159.31	0.00	1,705.92	Open
10/16/2025	1	DD42754	1,968.13	0.00	1,164.15	Open
10/16/2025	1	DD42755	1,738.47	0.00	1,373.44	Open
10/16/2025	1	DD42756	3,323.92	0.00	2,214.76	Open
10/16/2025	1	DD42757	2,305.36	0.00	1,793.16	Open
10/16/2025	1	DD42758	2,488.33	0.00	1,955.71	Open
10/16/2025	1	DD42759	2,320.35	0.00	1,805.03	Open
10/16/2025	1	DD42760	3,370.74	0.00	2,414.13	Open
10/16/2025	1	DD42761	3,251.53	0.00	2,252.23	Open
10/16/2025	1	DD42762	1,989.60	0.00	1,644.96	Open

10/16/2025	1	DD42763		1,715.20	0.00	1,529.56	Open
10/16/2025	1	DD42764		2,456.23	0.00	2,050.61	Open
10/16/2025	1	DD42765		2,206.78	0.00	1,718.80	Open
10/16/2025	1	DD42766		542.50	0.00	474.33	Open
10/16/2025	1	DD42767		107.84	0.00	95.01	Open
10/16/2025	1	DD42768		107.84	0.00	95.01	Open
10/02/2025	1	EFT2311	FICA AND FEDERAL	51,140.16	51,140.16	0.00	Open
10/02/2025	1	EFT2312	NATIONWIDE DEF COMP	4,197.06	4,197.06	0.00	Open
10/02/2025	1	EFT2313	HEALTH EQUITY	2,934.10	2,934.10	0.00	Open
10/02/2025	1	EFT2314	AFLAC	510.52	510.52	0.00	Open
10/02/2025	1	EFT2315	AFSCME UNION DUES	1,189.20	1,189.20	0.00	Open
10/02/2025	1	EFT2316	FOP UNION DUES	48.00	48.00	0.00	Open
10/02/2025	1	EFT2317	IAFF UNION DUES	1,050.00	1,050.00	0.00	Open
10/02/2025	1	EFT2318	POLICE OFFICERS LABOR COUNCIL	848.00	848.00	0.00	Open
10/02/2025	1	EFT2319	MISDU	1,912.15	1,912.15	0.00	Open
10/02/2025	1	EFT2320	MERS OF MICHIGAN	874.03	874.03	0.00	Open
10/02/2025	1	EFT2321	ALERUS DEFINED CONTRIBUTIONS	10,605.66	10,605.66	0.00	Open
10/02/2025	1	EFT2322	ALERUS HYBRID RETIREMENT - DC PLAN	3,185.42	3,185.42	0.00	Open
10/02/2025	1	EFT2323	ALERUS 457/ROTH EE CONTRIBUTIONS	7,476.95	7,476.95	0.00	Open
10/02/2025	1	EFT2324	DELTA DENTAL	6,956.95	6,956.95	0.00	Open
10/02/2025	1	EFT2325	THE STANDARD INSURANCE COMPANY	6,957.97	6,957.97	0.00	Open
10/03/2025	1	EFT2326	FSA FLEX SPENDING	1,863.70	1,863.70	0.00	Open
10/16/2025	1	EFT2327	FICA AND FEDERAL	50,946.37	50,946.37	0.00	Open
10/16/2025	1	EFT2328	NATIONWIDE DEF COMP	4,072.95	4,072.95	0.00	Open
10/16/2025	1	EFT2329	IAFF UNION DUES	1,050.00	1,050.00	0.00	Open
10/16/2025	1	EFT2330	HEALTH EQUITY	2,694.84	2,694.84	0.00	Open
10/16/2025	1	EFT2331	MISDU	1,818.36	1,818.36	0.00	Open
10/16/2025	1	EFT2332	MERS OF MICHIGAN	874.03	874.03	0.00	Open
10/16/2025	1	EFT2333	ALERUS 457/ROTH EE CONTRIBUTIONS	8,200.90	8,200.90	0.00	Open
10/16/2025	1	EFT2334	ALERUS DEFINED CONTRIBUTIONS	11,248.64	11,248.64	0.00	Open
10/16/2025	1	EFT2335	ALERUS HYBRID RETIREMENT - DC PLAN	3,088.00	3,088.00	0.00	Open
10/17/2025	1	EFT2336	FSA FLEX SPENDING	1,863.70	1,863.70	0.00	Open
Totals:				851,196.96	296,247.54	387,744.95	
Total Physical Checks:		13					
Total Check Stubs:		265					



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 24, 2025
TO: Owosso City Council
FROM: Brad Barrett, Finance Director
SUBJECT: Monthly Financial Report – September 2025

RECOMMENDATION:

Receive and file communication from Finance Department.

BACKGROUND:

Per Section 8.6(c) of the Owosso City Charter....

During each month, the City Manager shall submit to the Council data showing the relation between the estimated and actual revenues and expenditures to the end of the preceding month;....

A revenue and expenditure report and cash summary report are included for the period ending September 30, 2025.

Revenue Expense Report

The column labeled “Activity for month” reflects revenues received and expenses paid during the specific month and the column labeled “YTD Balance reflects revenues received and expenses paid since the beginning of the fiscal year (July 1st.)

FISCAL IMPACTS:

None.

Document originated by:

Revenue and Expenditure Report for City of Owosso – Period ending September 30, 2025
Cash Summary by Account for City of Owosso – 9-1-2025 – 9-30-2025

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
101-000-402.000	GENERAL PROPERTY TAX	4,104,172.00	4,104,172.00	(627.95)	3,874,316.10	229,855.90	94.40
101-000-402.500	OBSOLETE PROPERTY REHAB TAXES(O	4,388.00	4,388.00	0.00	8,788.35	(4,400.35)	200.28
101-000-404.000	PA 298 OF 1917	399,107.00	399,107.00	(42.29)	398,182.18	924.82	99.77
101-000-410.000	CURRENT PERSONAL PROPERTY TAXES	0.00	0.00	0.00	207,175.94	(207,175.94)	100.00
101-000-432.000	PAYMENT IN LIEU OF TAXES (PILT)	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-000-434.000	TRAILER PARK TAXES	1,100.00	1,100.00	1,203.00	1,301.00	(201.00)	118.27
101-000-437.000	INDUSTRIAL/COMMERCIAL FACILITIE	12,283.00	12,283.00	0.00	12,298.10	(15.10)	100.12
101-000-439.000	MARIJUANA TAX DISTR.	235,000.00	235,000.00	0.00	0.00	235,000.00	0.00
101-000-445.000	INTEREST & PENALTIES ON TAXES	20,540.00	20,540.00	2,693.08	2,693.08	17,846.92	13.11
101-000-447.000	ADMINISTRATION FEES	164,327.00	164,327.00	(9.75)	97,698.90	66,628.10	59.45
101-000-476.000	LIQUOR LICENSES	11,000.00	11,000.00	0.00	6,296.40	4,703.60	57.24
101-000-477.000	CABLE TELEVISION FRANCHISE FEES	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
101-000-478.000	ROW LICENSES	1,000.00	1,000.00	100.00	200.00	800.00	20.00
101-000-491.000	PERMITS (GUN)	500.00	500.00	40.00	80.00	420.00	16.00
101-000-502.000	GRANT-FEDERAL	167,496.00	167,496.00	0.00	0.00	167,496.00	0.00
101-000-502.000-USDAFY24PS	GRANT-FEDERAL	500,000.00	500,000.00	0.00	0.00	500,000.00	0.00
101-000-502.100-COSSAP2022	FEDERAL GRANT - DEPT OF JUSTICE	0.00	0.00	5,755.19	5,755.19	(5,755.19)	100.00
101-000-540.000	STATE SOURCES	22,800.00	22,800.00	0.00	0.00	22,800.00	0.00
101-000-540.000-MCOLES-CPE	STATE SOURCES	19,000.00	19,000.00	1,650.00	1,650.00	17,350.00	8.68
101-000-569.000	OTHER STATE GRANTS	0.00	0.00	8,632.10	9,139.55	(9,139.55)	100.00
101-000-573.000	LOCAL COMMUNITY STABILIZATION S	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
101-000-574.000	REVENUE SHARING	1,609,268.00	1,609,268.00	0.00	0.00	1,609,268.00	0.00
101-000-574.050	REVENUE SHARING - STATUTORY	542,977.00	542,977.00	0.00	0.00	542,977.00	0.00
101-000-605.200	CHARGE FOR SERVICES RENDERED	17,500.00	17,500.00	2,167.15	7,612.04	9,887.96	43.50
101-000-605.250	DUPLICATING SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000-605.300	FIRE SERVICES	5,000.00	5,000.00	500.00	2,000.00	3,000.00	40.00
101-000-605.301	POLICE DEPARTMENT SERVICES	195,764.00	195,764.00	32,140.45	22,725.24	173,038.76	11.61
101-000-605.336	AMBULANCE SERVICES - TWP	308,109.00	308,109.00	0.00	0.00	308,109.00	0.00
101-000-607.100	FILING FEES - ABATEMENT APPLICA'	800.00	800.00	0.00	0.00	800.00	0.00
101-000-638.000	AMBULANCE CHARGES	922,900.00	922,900.00	106,273.44	284,710.84	638,189.16	30.85
101-000-642.000	CHARGE FOR SERVICES - SALES	2,500.00	2,500.00	50.00	750.00	1,750.00	30.00
101-000-652.200	PARKING LEASE INCOME	720.00	720.00	0.00	0.00	720.00	0.00
101-000-657.000	ORDINANCE FINES & COSTS	10,000.00	10,000.00	0.00	1,994.36	8,005.64	19.94
101-000-657.100	PARKING VIOLATIONS	7,500.00	7,500.00	90.00	105.00	7,395.00	1.40
101-000-657.100-PARKINGTIX	PARKING VIOLATIONS	0.00	0.00	0.00	480.00	(480.00)	100.00
101-000-665.000	INTEREST INCOME	200,000.00	200,000.00	46,945.71	98,995.65	101,004.35	49.50
101-000-665.100	MERS INTEREST INCOME	100.00	100.00	5.16	39.27	60.73	39.27
101-000-667.100	RENTAL INCOME	560.00	560.00	0.00	0.00	560.00	0.00
101-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	3,963.10	(3,963.10)	100.00
101-000-675.000	MISCELLANEOUS	50,000.00	50,000.00	763.82	2,798.95	47,201.05	5.60
101-000-676.200	WASTEWATER UTIL. ADMIN REIMB	180,340.00	180,340.00	32,776.19	32,776.19	147,563.81	18.17
101-000-676.249	TRANSFER FROM FUND 249	9,500.00	9,500.00	3,132.21	3,132.21	6,367.79	32.97
101-000-676.254	FUND 254 ADMIN CHARGE BACK	69,300.00	69,300.00	0.00	460.48	68,839.52	0.66
101-000-676.300	CITY UTILITIES ADMIN REIMB	518,202.00	518,202.00	28,587.02	28,587.02	489,614.98	5.52
101-000-676.400	DDA TIF CHARGE BACK	84,500.00	84,500.00	7,064.33	7,064.33	77,435.67	8.36
101-000-676.500	ACT 51 ADMIN REIMBURSEMENT	106,395.00	106,395.00	19,029.69	19,029.69	87,365.31	17.89
101-000-676.600	BRA ADMIN FEES	7,060.00	7,060.00	0.00	0.00	7,060.00	0.00
101-000-678.000	SPECIAL ASSESSMENT	20,000.00	20,000.00	11,466.33	11,466.33	8,533.67	57.33
101-000-687.000	INSURANCE REFUNDS/REBATES	0.00	0.00	0.00	1,160.00	(1,160.00)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
TOTAL REVENUES		10,757,708.00	10,757,708.00	310,384.88	5,155,425.49	5,602,282.51	47.92

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101	CITY COUNCIL	38,161.00	38,161.00	136.00	4,905.04	33,255.96	12.85
171	CITY MANAGER	347,815.00	347,815.00	26,467.21	72,038.15	275,776.85	20.71
201	FINANCE	275,587.00	275,587.00	20,611.30	56,767.65	218,819.35	20.60
210	CITY ATTORNEY	169,000.00	169,000.00	10,238.06	33,745.72	135,254.28	19.97
215	CLERK	270,741.00	270,741.00	14,881.08	40,872.79	229,868.21	15.10
228	INFORMATION & TECHNOLOGY	338,896.00	338,896.00	22,795.16	75,979.60	262,916.40	22.42
253	TREASURY	280,439.00	280,439.00	22,727.53	56,193.55	224,245.45	20.04
257	ASSESSING	228,553.00	228,553.00	16,267.53	45,843.81	182,709.19	20.06
261	GENERAL ADMIN	402,964.00	402,964.00	44,306.41	132,692.02	270,271.98	32.93
262	ELECTION	19,714.00	19,714.00	124.96	706.19	19,007.81	3.58
265	BUILDING & GROUNDS	791,944.00	791,944.00	15,686.62	43,071.18	748,872.82	5.44
270	HUMAN RESOURCES	307,448.00	307,448.00	14,883.46	37,231.49	270,216.51	12.11
301	POLICE	3,404,494.00	3,404,494.00	220,033.58	671,054.03	2,733,439.97	19.71
336	FIRE	3,653,707.00	3,653,707.00	246,488.79	587,903.82	3,065,803.18	16.09
441	PUBLIC WORKS	786,096.00	786,096.00	53,303.49	131,484.38	654,611.62	16.73
528	LEAF AND BRUSH COLLECTION	391,987.00	391,987.00	16,277.18	38,773.80	353,213.20	9.89
585	PARKING	38,430.00	38,430.00	1,695.48	8,245.96	30,184.04	21.46
720	COMMUNITY DEVELOPMENT	220,107.00	220,107.00	4,059.87	10,276.85	209,830.15	4.67
751	PARKS	422,848.00	422,848.00	46,122.99	103,433.96	319,414.04	24.46
966	TRANSFERS OUT	60,786.00	60,786.00	13,137.37	13,137.37	47,648.63	21.61
TOTAL EXPENDITURES		12,449,717.00	12,449,717.00	810,244.07	2,164,357.36	10,285,359.64	17.38
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		10,757,708.00	10,757,708.00	310,384.88	5,155,425.49	5,602,282.51	47.92
TOTAL EXPENDITURES		12,449,717.00	12,449,717.00	810,244.07	2,164,357.36	10,285,359.64	17.38
NET OF REVENUES & EXPENDITURES		(1,692,009.00)	(1,692,009.00)	(499,859.19)	2,991,068.13	(4,683,077.13)	176.78

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2025-26		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL	2025-26	MONTH 09/30/25	09/30/2025	BALANCE		% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 202 - MAJOR STREET FUND								
Revenues								
202-000-540.000	STATE SOURCES	22,500.00	22,500.00	0.00	0.00	22,500.00		0.00
202-000-540.000-MDOT-TRAIL	STATE SOURCES	4,300,000.00	4,300,000.00	9,245.00	9,245.00	4,290,755.00		0.22
202-000-541.000	TRUNKLINE MAINTENANCE	42,948.00	42,948.00	1,845.55	1,845.55	41,102.45		4.30
202-000-542.000	GAS & WEIGHT TAX	1,555,043.00	1,555,043.00	278,129.03	278,129.03	1,276,913.97		17.89
202-000-665.000	INTEREST INCOME	100,000.00	100,000.00	16,295.13	44,621.42	55,378.58		44.62
202-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	4,727.71	(4,727.71)		100.00
202-000-678.000	SPECIAL ASSESSMENT	100,000.00	100,000.00	3,713.96	9,878.65	90,121.35		9.88
TOTAL REVENUES		6,120,491.00	6,120,491.00	309,228.67	348,447.36	5,772,043.64		5.69

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR STREET FUND							
Expenditures							
451	CONSTRUCTION	5,410,300.00	5,410,300.00	8,941.00	12,647.10	5,397,652.90	0.23
463	STREET MAINTENANCE	380,866.00	380,866.00	84,540.51	131,432.17	249,433.83	34.51
473	BRIDGE MAINTENANCE	0.00	0.00	0.00	46.33	(46.33)	100.00
474	TRAFFIC SERVICES-MAINTENANCE	20,093.00	20,093.00	418.09	2,723.09	17,369.91	13.55
478	SNOW & ICE CONTROL	183,736.00	183,736.00	1,434.72	3,634.07	180,101.93	1.98
480	TREE TRIMMING	92,358.00	92,358.00	1,169.64	8,598.96	83,759.04	9.31
482	ADMINISTRATION & ENGINEERING	151,037.00	151,037.00	18,775.19	27,772.36	123,264.64	18.39
485	LOCAL STREET TRANSFER	450,000.00	450,000.00	112,500.00	112,500.00	337,500.00	25.00
486	TRUNKLINE SURFACE MAINTENANCE	0.00	0.00	800.00	845.71	(845.71)	100.00
490	TRUNKLINE TREE TRIM & REMOVAL	0.00	0.00	0.00	228.64	(228.64)	100.00
491	TRUNKLINE STORM DRAIN, CURBS	0.00	0.00	0.00	2,778.20	(2,778.20)	100.00
494	TRUNKLINE TRAFFIC SIGNS	0.00	0.00	241.77	293.77	(293.77)	100.00
497	TRUNKLINE SNOW & ICE CONTROL	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
TOTAL EXPENDITURES		6,710,390.00	6,710,390.00	228,820.92	303,500.40	6,406,889.60	4.52
Fund 202 - MAJOR STREET FUND:							
TOTAL REVENUES		6,120,491.00	6,120,491.00	309,228.67	348,447.36	5,772,043.64	5.69
TOTAL EXPENDITURES		6,710,390.00	6,710,390.00	228,820.92	303,500.40	6,406,889.60	4.52
NET OF REVENUES & EXPENDITURES		(589,899.00)	(589,899.00)	80,407.75	44,946.96	(634,845.96)	7.62

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 203 - LOCAL STREET FUND							
Revenues							
203-000-540.000	STATE SOURCES	43,500.00	43,500.00	0.00	0.00	43,500.00	0.00
203-000-542.000	GAS & WEIGHT TAX	572,875.00	572,875.00	102,464.77	102,464.77	470,410.23	17.89
203-000-665.000	INTEREST INCOME	25,000.00	25,000.00	4,584.86	10,737.42	14,262.58	42.95
203-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	525.30	(525.30)	100.00
203-000-678.000	SPECIAL ASSESSMENT	50,000.00	50,000.00	9,680.17	12,260.08	37,739.92	24.52
203-000-699.202	MAJOR STREET TRANSFER	450,000.00	450,000.00	112,500.00	112,500.00	337,500.00	25.00
TOTAL REVENUES		1,141,375.00	1,141,375.00	229,229.80	238,487.57	902,887.43	20.89

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL STREET FUND							
Expenditures							
451	CONSTRUCTION	1,035,300.00	1,035,300.00	0.00	0.00	1,035,300.00	0.00
463	STREET MAINTENANCE	548,755.00	548,755.00	83,850.30	119,573.23	429,181.77	21.79
474	TRAFFIC SERVICES-MAINTENANCE	1,100.00	1,100.00	2,767.85	3,983.31	(2,883.31)	362.12
478	SNOW & ICE CONTROL	77,968.00	77,968.00	712.58	1,703.10	76,264.90	2.18
480	TREE TRIMMING	130,103.00	130,103.00	11,087.28	20,312.62	109,790.38	15.61
482	ADMINISTRATION & ENGINEERING	102,278.00	102,278.00	9,991.50	18,987.98	83,290.02	18.57
TOTAL EXPENDITURES		1,895,504.00	1,895,504.00	108,409.51	164,560.24	1,730,943.76	8.68
Fund 203 - LOCAL STREET FUND:							
TOTAL REVENUES		1,141,375.00	1,141,375.00	229,229.80	238,487.57	902,887.43	20.89
TOTAL EXPENDITURES		1,895,504.00	1,895,504.00	108,409.51	164,560.24	1,730,943.76	8.68
NET OF REVENUES & EXPENDITURES		(754,129.00)	(754,129.00)	120,820.29	73,927.33	(828,056.33)	9.80

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 208 - PARK/RECREATION SITES FUND								
Revenues								
208-000-402.000	GENERAL PROPERTY TAX	165,514.00	165,514.00	(24.17)		162,968.29	2,545.71	98.46
208-000-665.000	INTEREST INCOME	0.00	0.00	470.81		735.08	(735.08)	100.00
208-000-674.100	PRIVATE DONATIONS	2,000.00	2,000.00	0.00		5,236.17	(3,236.17)	261.81
TOTAL REVENUES		167,514.00	167,514.00	446.64		168,939.54	(1,425.54)	100.85

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 208 - PARK/RECREATION SITES FUND							
Expenditures							
751	PARKS	165,514.00	165,514.00	406.44	1,785.44	163,728.56	1.08
TOTAL EXPENDITURES		165,514.00	165,514.00	406.44	1,785.44	163,728.56	1.08
Fund 208 - PARK/RECREATION SITES FUND:							
TOTAL REVENUES		167,514.00	167,514.00	446.64	168,939.54	(1,425.54)	100.85
TOTAL EXPENDITURES		165,514.00	165,514.00	406.44	1,785.44	163,728.56	1.08
NET OF REVENUES & EXPENDITURES		2,000.00	2,000.00	40.20	167,154.10	(165,154.10)	8,357.71

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
		2025-26		ACTIVITY FOR	YTD BALANCE	AVAILABLE		
GL NUMBER	DESCRIPTION	ORIGINAL	2025-26	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT	
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED	
Fund 239 - OMS/DDA REVLG LOAN FUND								
Revenues								
239-000-644.000	PENALTIES - LATE CHARGES	50.00	50.00	0.00	20.67	29.33	41.34	
239-000-665.000	INTEREST INCOME	20,000.00	20,000.00	3,804.36	8,086.35	11,913.65	40.43	
239-000-670.000	LOAN PRINCIPAL	0.00	0.00	(11,040.61)	0.00	0.00	0.00	
239-000-670.100	LOAN INTEREST	9,766.00	9,766.00	696.83	2,141.56	7,624.44	21.93	
239-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	75.00	(75.00)	100.00	
TOTAL REVENUES		29,816.00	29,816.00	(6,539.42)	10,323.58	19,492.42	34.62	

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 239 - OMS/DDA REVLG LOAN FUND							
Expenditures							
200	GEN SERVICES	2,608.00	2,608.00	0.00	566.50	2,041.50	21.72
TOTAL EXPENDITURES		2,608.00	2,608.00	0.00	566.50	2,041.50	21.72
Fund 239 - OMS/DDA REVLG LOAN FUND :							
TOTAL REVENUES		29,816.00	29,816.00	(6,539.42)	10,323.58	19,492.42	34.62
TOTAL EXPENDITURES		2,608.00	2,608.00	0.00	566.50	2,041.50	21.72
NET OF REVENUES & EXPENDITURES		27,208.00	27,208.00	(6,539.42)	9,757.08	17,450.92	35.86

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE		
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 243 - BRA / OBRA #12 WOODWARD LOFT								
Revenues								
243-000-402.300	OBRA:TAX CAPTURE	139,942.00	139,942.00	0.00	0.00	139,942.00		0.00
243-000-402.300-BRA-DIST22	OBRA:TAX CAPTURE	32.00	32.00	0.00	0.00	32.00		0.00
243-000-402.300-BRA-DIST23	OBRA:TAX CAPTURE	5,165.00	5,165.00	0.00	0.00	5,165.00		0.00
243-000-573.000	LOCAL COMMUNITY STABILIZATION S	6,000.00	6,000.00	0.00	0.00	6,000.00		0.00
243-000-665.000	INTEREST INCOME	100.00	100.00	0.00	0.00	100.00		0.00
TOTAL REVENUES		151,239.00	151,239.00	0.00	0.00	151,239.00		0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)
							% BDGT USED
Fund 243 - BRA / OBRA #12 WOODWARD LOFT							
Expenditures							
721	PROFESSIONAL SERVICES	1,260.00	1,260.00	0.00		0.00	1,260.00 0.00
964	TAX REIMBURSEMENTS	149,849.00	149,849.00	0.00		0.00	149,849.00 0.00
TOTAL EXPENDITURES		151,109.00	151,109.00	0.00		0.00	151,109.00 0.00
Fund 243 - BRA / OBRA #12 WOODWARD LOFT:							
TOTAL REVENUES		151,239.00	151,239.00	0.00		0.00	151,239.00 0.00
TOTAL EXPENDITURES		151,109.00	151,109.00	0.00		0.00	151,109.00 0.00
NET OF REVENUES & EXPENDITURES		130.00	130.00	0.00		0.00	130.00 0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 246 - OBRA #13 WEISNER BUILDING								
Revenues								
246-000-402.300	OBRA:TAX CAPTURE	6,051.00	6,051.00	0.00		0.00	6,051.00	0.00
246-000-699.248	TRANSFER FROM DDA	15,793.00	15,793.00	0.00		0.00	15,793.00	0.00
TOTAL REVENUES		21,844.00	21,844.00	0.00		0.00	21,844.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 246 - OBRA #13 WEISNER BUILDING							
Expenditures							
721	PROFESSIONAL SERVICES	21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
TOTAL EXPENDITURES		21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
Fund 246 - OBRA #13 WEISNER BUILDING:							
TOTAL REVENUES		21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
TOTAL EXPENDITURES		21,844.00	21,844.00	0.00	0.00	21,844.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
248-000-402.000	GENERAL PROPERTY TAX	38,977.00	38,977.00	0.00	35,286.54	3,690.46	90.53
248-000-402.100	TIF	229,031.00	229,031.00	0.00	0.00	229,031.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION S	26,000.00	26,000.00	0.00	0.00	26,000.00	0.00
248-000-665.000	INTEREST INCOME	5,000.00	5,000.00	837.94	2,361.35	2,638.65	47.23
248-000-670.100	LOAN INTEREST	1,260.00	1,260.00	110.11	336.34	923.66	26.69
248-000-674.400	INCOME-PROMOTION	13,000.00	13,000.00	0.00	1,531.00	11,469.00	11.78
248-000-674.500	INCOME-ORGANIZATION	0.00	0.00	0.00	1,000.00	(1,000.00)	100.00
248-000-674.700	EV STATION REVENUE	6,500.00	6,500.00	1,205.75	2,846.99	3,653.01	43.80
248-000-699.101	TRANFERS FROM GENERAL FUND	36,286.00	36,286.00	7,762.37	7,762.37	28,523.63	21.39
TOTAL REVENUES		356,054.00	356,054.00	9,916.17	51,124.59	304,929.41	14.36

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY							
Expenditures							
200	GEN SERVICES	277,065.00	277,065.00	38,227.83	51,383.11	225,681.89	18.55
261	GENERAL ADMIN	91,522.00	91,522.00	8,845.43	21,345.73	70,176.27	23.32
704	ORGANIZATION	1,650.00	1,650.00	0.00	80.00	1,570.00	4.85
705	PROMOTION	14,950.00	14,950.00	2,045.77	3,921.26	11,028.74	26.23
706	DESIGN	10,000.00	10,000.00	1,995.94	3,073.81	6,926.19	30.74
707	ECONOMIC VITALITY	2,000.00	2,000.00	0.00	268.99	1,731.01	13.45
TOTAL EXPENDITURES		397,187.00	397,187.00	51,114.97	80,072.90	317,114.10	20.16
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		356,054.00	356,054.00	9,916.17	51,124.59	304,929.41	14.36
TOTAL EXPENDITURES		397,187.00	397,187.00	51,114.97	80,072.90	317,114.10	20.16
NET OF REVENUES & EXPENDITURES		(41,133.00)	(41,133.00)	(41,198.80)	(28,948.31)	(12,184.69)	70.38

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 249 - BUILDING INSPECTION FUND							
Revenues							
249-000-476.100	MARIJUANA LICENSE FEE	55,000.00	55,000.00	10,000.00	10,000.00	45,000.00	18.18
249-000-490.000	PERMITS-BUILDING	105,000.00	105,000.00	7,860.00	32,374.20	72,625.80	30.83
249-000-490.100	PERMITS-ELECTRICAL	30,000.00	30,000.00	3,960.00	10,595.00	19,405.00	35.32
249-000-490.200	PERMITS-PLUMBING & MECHANICAL	55,000.00	55,000.00	8,815.00	20,550.00	34,450.00	37.36
249-000-628.000	RENTAL REGISTRATION	2,500.00	2,500.00	100.00	200.00	2,300.00	8.00
249-000-665.000	INTEREST INCOME	10,000.00	10,000.00	966.74	2,636.48	7,363.52	26.36
TOTAL REVENUES		257,500.00	257,500.00	31,701.74	76,355.68	181,144.32	29.65

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 249 - BUILDING INSPECTION FUND							
Expenditures							
200	GEN SERVICES	108,254.00	108,254.00	6,486.06	22,666.30	85,587.70	20.94
371	BUILDING AND SAFETY	151,643.00	151,643.00	13,700.16	29,607.79	122,035.21	19.52
TOTAL EXPENDITURES		259,897.00	259,897.00	20,186.22	52,274.09	207,622.91	20.11
Fund 249 - BUILDING INSPECTION FUND:							
TOTAL REVENUES		257,500.00	257,500.00	31,701.74	76,355.68	181,144.32	29.65
TOTAL EXPENDITURES		259,897.00	259,897.00	20,186.22	52,274.09	207,622.91	20.11
NET OF REVENUES & EXPENDITURES		(2,397.00)	(2,397.00)	11,515.52	24,081.59	(26,478.59)	1,004.66

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26		ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	2025-26	MONTH 09/30/25	09/30/2025	BALANCE		
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 254 - HOUSING & REDEVELOPMENT								
Revenues								
254-000-540.000	STATE SOURCES	454,300.00	454,300.00	0.00	0.00	454,300.00		0.00
254-000-540.000-MSHDMIHOPE	STATE SOURCES	0.00	0.00	460.48	8,126.35	(8,126.35)		100.00
254-000-665.000	INTEREST INCOME	0.00	0.00	9.12	25.25	(25.25)		100.00
TOTAL REVENUES		454,300.00	454,300.00	469.60	8,151.60	446,148.40		1.79

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 254 - HOUSING & REDEVELOPMENT							
Expenditures							
200	GEN SERVICES	454,300.00	454,300.00	10,824.38	11,284.86	443,015.14	2.48
TOTAL EXPENDITURES		454,300.00	454,300.00	10,824.38	11,284.86	443,015.14	2.48
Fund 254 - HOUSING & REDEVELOPMENT:							
TOTAL REVENUES		454,300.00	454,300.00	469.60	8,151.60	446,148.40	1.79
TOTAL EXPENDITURES		454,300.00	454,300.00	10,824.38	11,284.86	443,015.14	2.48
NET OF REVENUES & EXPENDITURES		0.00	0.00	(10,354.78)	(3,133.26)	3,133.26	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING								
Revenues								
259-000-402.300	OBRA:TAX CAPTURE	26,190.00	26,190.00	0.00		0.00	26,190.00	0.00
259-000-699.248	TRANSFER FROM DDA	17,672.00	17,672.00	0.00		0.00	17,672.00	0.00
TOTAL REVENUES		43,862.00	43,862.00	0.00		0.00	43,862.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING							
Expenditures							
721	PROFESSIONAL SERVICES	3,928.00	3,928.00	0.00	0.00	3,928.00	0.00
964	TAX REIMBURSEMENTS	39,934.00	39,934.00	0.00	0.00	39,934.00	0.00
TOTAL EXPENDITURES		43,862.00	43,862.00	0.00	0.00	43,862.00	0.00
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING:							
TOTAL REVENUES		43,862.00	43,862.00	0.00	0.00	43,862.00	0.00
TOTAL EXPENDITURES		43,862.00	43,862.00	0.00	0.00	43,862.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Revenues							
272-000-402.300	OBRA:TAX CAPTURE	247,393.00	247,393.00	0.00	0.00	247,393.00	0.00
TOTAL REVENUES		247,393.00	247,393.00	0.00	0.00	247,393.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)							
Expenditures							
721	PROFESSIONAL SERVICES	14,183.00	14,183.00	0.00	0.00	14,183.00	0.00
905	DEBT SERVICE	167,999.00	167,999.00	0.00	0.00	167,999.00	0.00
TOTAL EXPENDITURES		182,182.00	182,182.00	0.00	0.00	182,182.00	0.00
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8):							
TOTAL REVENUES		247,393.00	247,393.00	0.00	0.00	247,393.00	0.00
TOTAL EXPENDITURES		182,182.00	182,182.00	0.00	0.00	182,182.00	0.00
NET OF REVENUES & EXPENDITURES		65,211.00	65,211.00	0.00	0.00	65,211.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 273 - OBRA #9 ROBBINS LOFT								
Revenues								
273-000-402.300	OBRA:TAX CAPTURE	5,300.00	5,300.00	0.00		0.00	5,300.00	0.00
273-000-573.000	LOCAL COMMUNITY STABILIZATION S	600.00	600.00	0.00		0.00	600.00	0.00
273-000-665.000	INTEREST INCOME	2,000.00	2,000.00	228.35		706.34	1,293.66	35.32
TOTAL REVENUES		7,900.00	7,900.00	228.35		706.34	7,193.66	8.94

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 273 - OBRA #9 ROBBINS LOFT								
Expenditures								
721	PROFESSIONAL SERVICES	1,200.00	1,200.00	0.00		0.00	1,200.00	0.00
964	TAX REIMBURSEMENTS	4,700.00	4,700.00	0.00		0.00	4,700.00	0.00
TOTAL EXPENDITURES		5,900.00	5,900.00	0.00		0.00	5,900.00	0.00
Fund 273 - OBRA #9 ROBBINS LOFT:								
TOTAL REVENUES		7,900.00	7,900.00	228.35		706.34	7,193.66	8.94
TOTAL EXPENDITURES		5,900.00	5,900.00	0.00		0.00	5,900.00	0.00
NET OF REVENUES & EXPENDITURES		2,000.00	2,000.00	228.35		706.34	1,293.66	35.32

REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO
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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA								
Expenditures								
721	PROFESSIONAL SERVICES	1,910.00	1,910.00	0.00		0.00	1,910.00	0.00
964	TAX REIMBURSEMENTS	13,890.00	13,890.00	0.00		0.00	13,890.00	0.00
TOTAL EXPENDITURES		15,800.00	15,800.00	0.00		0.00	15,800.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		CITY OF OWOSSO					
		MONTHLY REVENUE AND EXPENDITURE REPORT					
		2025-26		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	2025-26	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA							
Fund 276 - OBRA FUND DISTRICT #16 - QDOBA:							
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		15,800.00	15,800.00	0.00	0.00	15,800.00	0.00
NET OF REVENUES & EXPENDITURES		(15,800.00)	(15,800.00)	0.00	0.00	(15,800.00)	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL Revenues								
277-000-402.300	OBRA:TAX CAPTURE	56,779.00	56,779.00	0.00		0.00	56,779.00	0.00
TOTAL REVENUES		56,779.00	56,779.00	0.00		0.00	56,779.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL							
Expenditures							
721	PROFESSIONAL SERVICES	4,255.00	4,255.00	0.00	0.00	4,255.00	0.00
964	TAX REIMBURSEMENTS	52,524.00	52,524.00	0.00	0.00	52,524.00	0.00
TOTAL EXPENDITURES		56,779.00	56,779.00	0.00	0.00	56,779.00	0.00
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL:							
TOTAL REVENUES		56,779.00	56,779.00	0.00	0.00	56,779.00	0.00
TOTAL EXPENDITURES		56,779.00	56,779.00	0.00	0.00	56,779.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 283 - OBRA FUND-DISTRICT#3-TIAL								
Revenues								
283-000-402.300	OBRA:TAX CAPTURE	18,093.00	18,093.00	0.00		0.00	18,093.00	0.00
283-000-573.000	LOCAL COMMUNITY STABILIZATION S	630.00	630.00	0.00		0.00	630.00	0.00
283-000-665.000	INTEREST INCOME	0.00	0.00	7.15		22.12	(22.12)	100.00
TOTAL REVENUES		18,723.00	18,723.00	7.15		22.12	18,700.88	0.12

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 283 - OBRA FUND-DISTRICT#3-TIAL							
Expenditures							
721	PROFESSIONAL SERVICES	750.00	750.00	0.00	0.00	750.00	0.00
905	DEBT SERVICE	19,391.00	19,391.00	0.00	0.00	19,391.00	0.00
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	20,141.00	0.00
Fund 283 - OBRA FUND-DISTRICT#3-TIAL:							
TOTAL REVENUES		18,723.00	18,723.00	7.15	22.12	18,700.88	0.12
TOTAL EXPENDITURES		20,141.00	20,141.00	0.00	0.00	20,141.00	0.00
NET OF REVENUES & EXPENDITURES		(1,418.00)	(1,418.00)	7.15	22.12	(1,440.12)	1.56

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR		YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25		09/30/2025	BALANCE	
		BUDGET		INCR	(DECR)	NORM (ABNORM)	NORM (ABNORM)	% BDGT USED
Fund 284 - OPIOID SETTLEMENT FUND								
Revenues								
284-000-665.000	INTEREST INCOME	1,320.00	1,320.00	254.23		648.05	671.95	49.09
284-000-685.000	OPIOID SETTLEMENT REVENUE	0.00	0.00	0.00		12,243.38	(12,243.38)	100.00
TOTAL REVENUES		1,320.00	1,320.00	254.23		12,891.43	(11,571.43)	976.62

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/25 INCR (DECR)	YTD BALANCE 09/30/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 284 - OPIOID SETTLEMENT FUND							
Expenditures							
966	TRANSFERS OUT	0.00	0.00	172.50	2,392.50	(2,392.50)	100.00
TOTAL EXPENDITURES		0.00	0.00	172.50	2,392.50	(2,392.50)	100.00
Fund 284 - OPIOID SETTLEMENT FUND:							
TOTAL REVENUES		1,320.00	1,320.00	254.23	12,891.43	(11,571.43)	976.62
TOTAL EXPENDITURES		0.00	0.00	172.50	2,392.50	(2,392.50)	100.00
NET OF REVENUES & EXPENDITURES		1,320.00	1,320.00	81.73	10,498.93	(9,178.93)	795.37

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2025-26		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL	2025-26	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 297 - HISTORICAL FUND							
Revenues							
297-000-643.000	SALES	3,000.00	3,000.00	1,618.20	4,326.20	(1,326.20)	144.21
297-000-665.000	INTEREST INCOME	10,000.00	10,000.00	562.66	1,540.37	8,459.63	15.40
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
297-000-674.100	PRIVATE DONATIONS	19,000.00	19,000.00	2,077.60	6,335.60	12,664.40	33.35
297-000-699.101	TRANFERS FROM GENERAL FUND	21,500.00	21,500.00	5,375.00	5,375.00	16,125.00	25.00
TOTAL REVENUES		54,500.00	54,500.00	9,633.46	17,577.17	36,922.83	32.25

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 297 - HISTORICAL FUND							
Expenditures							
797	HISTORICAL COMMISSION	29,643.00	29,643.00	1,865.94	8,520.40	21,122.60	28.74
798	CASTLE	21,425.00	21,425.00	1,462.58	16,984.25	4,440.75	79.27
800	COMSTOCK/WOODARD	3,000.00	3,000.00	0.00	107.76	2,892.24	3.59
TOTAL EXPENDITURES		54,068.00	54,068.00	3,328.52	25,612.41	28,455.59	47.37
Fund 297 - HISTORICAL FUND:							
TOTAL REVENUES		54,500.00	54,500.00	9,633.46	17,577.17	36,922.83	32.25
TOTAL EXPENDITURES		54,068.00	54,068.00	3,328.52	25,612.41	28,455.59	47.37
NET OF REVENUES & EXPENDITURES		432.00	432.00	6,304.94	(8,035.24)	8,467.24	1,860.01

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)								
Revenues								
301-000-402.000	GENERAL PROPERTY TAX	718,150.00	718,150.00	(99.30)	709,053.57	9,096.43		98.73
301-000-569.000	OTHER STATE GRANTS	0.00	0.00	1,694.85	1,694.85	(1,694.85)		100.00
301-000-573.000	LOCAL COMMUNITY STABILIZATION S	50,000.00	50,000.00	0.00	0.00	50,000.00		0.00
301-000-665.000	INTEREST INCOME	0.00	0.00	11.74	19.16	(19.16)		100.00
TOTAL REVENUES		768,150.00	768,150.00	1,607.29	710,767.58	57,382.42		92.53

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS)							
Expenditures							
905	DEBT SERVICE	768,150.00	768,150.00	0.00	0.00	768,150.00	0.00
TOTAL EXPENDITURES		768,150.00	768,150.00	0.00	0.00	768,150.00	0.00
Fund 301 - GENERAL DEBT SERVICE (VOTED BONDS):							
TOTAL REVENUES		768,150.00	768,150.00	1,607.29	710,767.58	57,382.42	92.53
TOTAL EXPENDITURES		768,150.00	768,150.00	0.00	0.00	768,150.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,607.29	710,767.58	(710,767.58)	100.00

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 401 - CAPITAL PROJECT FUND							
Revenues							
401-000-665.000	INTEREST INCOME	2,000.00	2,000.00	614.82	1,493.29	506.71	74.66
401-000-687.000	INSURANCE REFUNDS/REBATES	120,000.00	120,000.00	0.00	58,458.00	61,542.00	48.72
TOTAL REVENUES		122,000.00	122,000.00	614.82	59,951.29	62,048.71	49.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

		CITY OF OWOSSO					
		MONTHLY REVENUE AND EXPENDITURE REPORT					
		2025-26		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	2025-26	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
GL NUMBER	DESCRIPTION	BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 401 - CAPITAL PROJECT FUND							
Fund 401 - CAPITAL PROJECT FUND:							
TOTAL REVENUES		122,000.00	122,000.00	614.82	59,951.29	62,048.71	49.14
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		122,000.00	122,000.00	614.82	59,951.29	62,048.71	49.14

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26		ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	2025-26	MONTH 09/30/25	09/30/2025	BALANCE		
		BUDGET	AMENDED BUDGET	INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 588 - TRANSPORTATION FUND								
Revenues								
588-000-402.000	GENERAL PROPERTY TAX	107,745.00	107,745.00	(15.95)	107,523.58	221.42		99.79
588-000-573.000	LOCAL COMMUNITY STABILIZATION S	1,575.00	1,575.00	0.00	0.00	1,575.00		0.00
588-000-665.000	INTEREST INCOME	100.00	100.00	116.85	211.56	(111.56)		211.56
588-000-699.101	TRANFERS FROM GENERAL FUND	3,000.00	3,000.00	0.00	0.00	3,000.00		0.00
588-000-699.284	TRANSFER FROM OPIOID FUND	0.00	0.00	172.50	2,392.50	(2,392.50)		100.00
TOTAL REVENUES		112,420.00	112,420.00	273.40	110,127.64	2,292.36		97.96

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	% BDGT
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 588 - TRANSPORTATION FUND							
Expenditures							
200	GEN SERVICES	112,025.00	112,025.00	0.00	111,416.62	608.38	99.46
TOTAL EXPENDITURES		112,025.00	112,025.00	0.00	111,416.62	608.38	99.46
Fund 588 - TRANSPORTATION FUND:							
TOTAL REVENUES		112,420.00	112,420.00	273.40	110,127.64	2,292.36	97.96
TOTAL EXPENDITURES		112,025.00	112,025.00	0.00	111,416.62	608.38	99.46
NET OF REVENUES & EXPENDITURES		395.00	395.00	273.40	(1,288.98)	1,683.98	326.32

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Revenues							
590-000-491.000	PERMITS	1,000.00	1,000.00	25.00	200.00	800.00	20.00
590-000-605.350	MATERIAL & SERVICE	5,000.00	5,000.00	5,000.00	100,166.00	(95,166.00)	2,003.32
590-000-607.200	WATER AND SEWER FEES	1,200.00	1,200.00	1,296.00	997.00	203.00	83.08
590-000-643.100	METERED SALES	3,995,246.00	3,995,246.00	1,045,638.42	1,017,767.19	2,977,478.81	25.47
590-000-644.000	PENALTIES - LATE CHARGES	65,090.00	65,090.00	(8.44)	14,997.05	50,092.95	23.04
590-000-665.000	INTEREST INCOME	50,000.00	50,000.00	9,962.21	20,400.74	29,599.26	40.80
TOTAL REVENUES		4,117,536.00	4,117,536.00	1,061,913.19	1,154,527.98	2,963,008.02	28.04

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 590 - SEWER FUND							
Expenditures							
200	GEN SERVICES	2,252,737.00	2,252,737.00	174,637.02	522,568.96	1,730,168.04	23.20
549	SEWER OPERATIONS	240,605.00	240,605.00	15,229.38	43,677.66	196,927.34	18.15
901	CAPITAL OUTLAY	1,910,000.00	1,910,000.00	0.00	40,785.49	1,869,214.51	2.14
905	DEBT SERVICE	122,678.00	122,678.00	61,276.47	61,276.47	61,401.53	49.95
TOTAL EXPENDITURES		4,526,020.00	4,526,020.00	251,142.87	668,308.58	3,857,711.42	14.77
Fund 590 - SEWER FUND:							
TOTAL REVENUES		4,117,536.00	4,117,536.00	1,061,913.19	1,154,527.98	2,963,008.02	28.04
TOTAL EXPENDITURES		4,526,020.00	4,526,020.00	251,142.87	668,308.58	3,857,711.42	14.77
NET OF REVENUES & EXPENDITURES		(408,484.00)	(408,484.00)	810,770.32	486,219.40	(894,703.40)	119.03

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT USED		
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)			
Fund 591 - WATER FUND									
Revenues									
591-000-491.000	PERMITS	1,500.00	1,500.00	(25.00)	350.00	1,150.00	23.33		
591-000-502.000-CTMFS-LSLR	GRANT-FEDERAL	600,000.00	600,000.00	0.00	0.00	600,000.00	0.00		
591-000-538.000-DWRF788001	CAPITAL CONTRIBUTION-FEDERAL	11,161,000.00	11,161,000.00	1,978.75	118,043.86	11,042,956.14	1.06		
591-000-538.000-DWRLF24-25	CAPITAL CONTRIBUTION-FEDERAL	200,000.00	200,000.00	29,496.85	29,496.85	170,503.15	14.75		
591-000-605.100	WATER MAIN REPLACEMENT CHARGE	1,000,375.00	1,000,375.00	252,872.61	253,679.24	746,695.76	25.36		
591-000-605.350	MATERIAL & SERVICE	50,000.00	50,000.00	(9,870.36)	104,435.02	(54,435.02)	208.87		
591-000-607.200	WATER AND SEWER FEES	30,000.00	30,000.00	625.00	981.00	29,019.00	3.27		
591-000-643.100	METERED SALES	4,833,286.00	4,833,286.00	1,290,863.09	1,268,032.75	3,565,253.25	26.24		
591-000-643.200	METERED SALES-WHOLESALE-USAGE	392,133.00	392,133.00	34,272.90	99,323.93	292,809.07	25.33		
591-000-644.000	PENALTIES - LATE CHARGES	69,942.00	69,942.00	(14.42)	20,430.08	49,511.92	29.21		
591-000-665.000	INTEREST INCOME	100,000.00	100,000.00	17,675.20	44,321.27	55,678.73	44.32		
591-000-667.100	RENTAL INCOME	1,320.00	1,320.00	561.53	801.53	518.47	60.72		
591-000-667.300	HYDRANT RENTAL	27,710.00	27,710.00	1,250.00	3,776.80	23,933.20	13.63		
591-000-670.100	LOAN INTEREST	1,700.00	1,700.00	0.00	0.00	1,700.00	0.00		
591-000-675.000	MISCELLANEOUS	0.00	0.00	0.00	36.40	(36.40)	100.00		
591-000-675.200	UB FEES	3,930.00	3,930.00	45.00	455.00	3,475.00	11.58		
TOTAL REVENUES		18,472,896.00	18,472,896.00	1,619,731.15	1,944,163.73	16,528,732.27	10.52		

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	
Fund 591 - WATER FUND							
Expenditures							
200	GEN SERVICES	974,495.00	974,495.00	35,037.69	97,144.38	877,350.62	9.97
552	WATER UNDERGROUND	2,240,761.00	2,240,761.00	76,061.03	224,149.02	2,016,611.98	10.00
553	WATER FILTRATION	1,954,746.00	1,954,746.00	159,828.94	288,766.21	1,665,979.79	14.77
901	CAPITAL OUTLAY	11,574,664.00	11,574,664.00	208,431.99	325,404.59	11,249,259.41	2.81
905	DEBT SERVICE	625,045.00	625,045.00	190,851.56	190,851.56	434,193.44	30.53
TOTAL EXPENDITURES		17,369,711.00	17,369,711.00	670,211.21	1,126,315.76	16,243,395.24	6.48
Fund 591 - WATER FUND:							
TOTAL REVENUES		18,472,896.00	18,472,896.00	1,619,731.15	1,944,163.73	16,528,732.27	10.52
TOTAL EXPENDITURES		17,369,711.00	17,369,711.00	670,211.21	1,126,315.76	16,243,395.24	6.48
NET OF REVENUES & EXPENDITURES		1,103,185.00	1,103,185.00	949,519.94	817,847.97	285,337.03	74.14

PERIOD ENDING 09/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO
MONTHLY REVENUE AND EXPENDITURE REPORT

		2025-26		ACTIVITY FOR	YTD BALANCE	AVAILABLE	
GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2025-26 AMENDED BUDGET	MONTH 09/30/25 INCR (DECR)	09/30/2025 NORM (ABNORM)	BALANCE NORM (ABNORM)	% BDGT USED
Fund 599 - WASTEWATER FUND							
Revenues							
599-000-538.000-CWSRF23-24	CAPITAL CONTRIBUTION-FEDERAL (B	5,000,000.00	5,000,000.00	670,231.19	670,231.19	4,329,768.81	13.40
599-000-538.000-CWSRF24-25	CAPITAL CONTRIBUTION-FEDERAL (B	4,000,000.00	4,000,000.00	338,683.79	338,683.79	3,661,316.21	8.47
599-000-602.100	OP & MAINT CHRG - OWOSSO	1,396,038.00	1,396,038.00	112,007.01	346,883.75	1,049,154.25	24.85
599-000-602.200	OP & MAINT CHRG - OWOSSO TWP	233,869.00	233,869.00	21,443.84	64,263.78	169,605.22	27.48
599-000-602.300	OP & MAINT CHRG - CALEDONIA TWS	148,192.00	148,192.00	13,986.17	32,367.69	115,824.31	21.84
599-000-602.400	OP & MAINT CHRG - CORUNNA	271,583.00	271,583.00	23,369.99	68,905.79	202,677.21	25.37
599-000-603.100	REPLACEMENT CHRG - OWOSSO	263,874.00	263,874.00	21,376.05	65,663.24	198,210.76	24.88
599-000-603.200	REPLACEMENT CHRG - OWOSSO TWP	60,058.00	60,058.00	5,280.80	15,832.82	44,225.18	26.36
599-000-603.300	REPLACEMENT CHRG - CALEDONIA TW	41,418.00	41,418.00	3,682.61	9,692.48	31,725.52	23.40
599-000-603.400	REPLACEMENT CHRG - CORUNNA	49,910.00	49,910.00	4,265.55	12,626.47	37,283.53	25.30
599-000-606.100	DEBT SERVICE CHRG - OWOSSO	222,923.00	222,923.00	18,577.03	55,731.09	167,191.91	25.00
599-000-606.200	DEBT SERVICE CHRG - OWOSSO TWP.	90,431.00	90,431.00	7,535.97	22,607.91	67,823.09	25.00
599-000-606.300	DEBT SERVICE CHRG - CALEDONIA T	68,559.00	68,559.00	5,713.31	17,139.93	51,419.07	25.00
599-000-606.400	DEBT SERVICE CHRG - CORUNNA	38,696.00	38,696.00	3,224.69	9,674.07	29,021.93	25.00
599-000-665.000	INTEREST INCOME	50,000.00	50,000.00	11,926.55	23,062.70	26,937.30	46.13
599-000-675.000	MISCELLANEOUS	10,000.00	10,000.00	1,363.43	4,338.54	5,661.46	43.39
TOTAL REVENUES		11,945,551.00	11,945,551.00	1,262,667.98	1,757,705.24	10,187,845.76	14.71

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO							
MONTHLY REVENUE AND EXPENDITURE REPORT							
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)	USED
Fund 599 - WASTEWATER FUND							
Expenditures							
200	GEN SERVICES	33,091.00	33,091.00	1,885.39	5,106.11	27,984.89	15.43
548	WASTEWATER OPERATIONS	2,021,250.00	2,021,250.00	148,240.05	355,431.95	1,665,818.05	17.58
901	CAPITAL OUTLAY	9,289,574.00	9,289,574.00	471,036.51	1,479,951.49	7,809,622.51	15.93
905	DEBT SERVICE	420,609.00	420,609.00	222,224.92	222,224.92	198,384.08	52.83
TOTAL EXPENDITURES		11,764,524.00	11,764,524.00	843,386.87	2,062,714.47	9,701,809.53	17.53
Fund 599 - WASTEWATER FUND:							
TOTAL REVENUES		11,945,551.00	11,945,551.00	1,262,667.98	1,757,705.24	10,187,845.76	14.71
TOTAL EXPENDITURES		11,764,524.00	11,764,524.00	843,386.87	2,062,714.47	9,701,809.53	17.53
NET OF REVENUES & EXPENDITURES		181,027.00	181,027.00	419,281.11	(305,009.23)	486,036.23	168.49

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO								
MONTHLY REVENUE AND EXPENDITURE REPORT								
GL NUMBER	DESCRIPTION	2025-26	2025-26	ACTIVITY FOR	YTD BALANCE	AVAILABLE		% BDGT
		ORIGINAL	AMENDED BUDGET	MONTH 09/30/25	09/30/2025	BALANCE	BALANCE	
		BUDGET		INCR (DECR)	NORM (ABNORM)	NORM (ABNORM)		USED
Fund 661 - FLEET MAINTENANCE FUND								
Revenues								
661-000-665.000	INTEREST INCOME	50,000.00	50,000.00	12,929.59	29,956.31	20,043.69		59.91
661-000-667.200	EQUIPMENT RENTAL	962,814.00	962,814.00	68,376.91	209,570.75	753,243.25		21.77
661-000-692.000	OTHER FINANCING SOURCES	0.00	0.00	783,060.00	783,060.00	(783,060.00)		100.00
TOTAL REVENUES		1,012,814.00	1,012,814.00	864,366.50	1,022,587.06	(9,773.06)		100.96

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/25 INCR (DECR)	YTD BALANCE 09/30/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 661 - FLEET MAINTENANCE FUND							
Expenditures							
594	FLEET MAINTENANCE	552,344.00	552,344.00	40,606.60	94,546.42	457,797.58	17.12
901	CAPITAL OUTLAY	1,438,000.00	1,438,000.00	556.50	250,071.38	1,187,928.62	17.39
TOTAL EXPENDITURES		1,990,344.00	1,990,344.00	41,163.10	344,617.80	1,645,726.20	17.31
Fund 661 - FLEET MAINTENANCE FUND:							
TOTAL REVENUES		1,012,814.00	1,012,814.00	864,366.50	1,022,587.06	(9,773.06)	100.96
TOTAL EXPENDITURES		1,990,344.00	1,990,344.00	41,163.10	344,617.80	1,645,726.20	17.31
NET OF REVENUES & EXPENDITURES		(977,530.00)	(977,530.00)	823,203.40	677,969.26	(1,655,499.26)	69.36

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REVENUE AND EXPENDITURE REPORT FOR CITY OF OWOSSO

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*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

CITY OF OWOSSO

MONTHLY REVENUE AND EXPENDITURE REPORT

GL NUMBER	DESCRIPTION	2025-26 ORIGINAL BUDGET	2025-26 AMENDED BUDGET	ACTIVITY FOR MONTH 09/30/25 INCR (DECR)	YTD BALANCE 09/30/2025 NORM (ABNORM)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 703 - CURRENT TAX COLLECTION FUND							
Revenues							
703-000-665.000	INTEREST INCOME	0.00	0.00	1,582.17	8,491.23	(8,491.23)	100.00
TOTAL REVENUES		0.00	0.00	1,582.17	8,491.23	(8,491.23)	100.00
Fund 703 - CURRENT TAX COLLECTION FUND:							
TOTAL REVENUES		0.00	0.00	1,582.17	8,491.23	(8,491.23)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	1,582.17	8,491.23	(8,491.23)	100.00
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		56,439,685.00	56,439,685.00	5,707,717.77	12,856,774.22	43,582,910.78	22.78
TOTAL EXPENDITURES - ALL FUNDS		59,417,576.00	59,417,576.00	3,039,411.58	7,119,779.93	52,297,796.07	11.98
NET OF REVENUES & EXPENDITURES		(2,977,891.00)	(2,977,891.00)	2,668,306.19	5,736,994.29	(8,714,885.29)	192.65

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 09/01/2025 TO 09/30/2025
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2025	Total Debits	Total Credits	Ending Balance 09/30/2025
Fund 101 GENERAL FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	1,988,273.89	1,319,362.13	2,737,863.34	569,772.68
001.201	MI CLASS ACCOUNT	189,815.98	669.50	0.00	190,485.48
001.204	HUNTINGTON LIQUIDITY PORTAL	698,961.00	1,517,663.45	0.00	2,216,624.45
001.205	CHOICEONE BANK	3,599,907.72	10,567.11	0.00	3,610,474.83
001.206	SWEEP ACCOUNT HUNTINGTON	161,407.76	9,526.52	0.00	170,934.28
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	92,319.66	368,469.61	400,049.80	60,739.47
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	1,779,828.26	8,089.81	0.00	1,787,918.07
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	1,921,727.99	10,366.88	0.00	1,932,094.87
002.203	AMBULANCE PAYMENT BANK ACCOUNT	92,688.20	51,608.15	75,033.90	69,262.45
004.000	PETTY CASH	1,715.00	0.00	0.00	1,715.00
005.401	MERS DC FUNDS - RESTRICTED	(4,876.84)	7,613.77	0.00	2,736.93
	GENERAL FUND	10,521,768.62	3,303,936.93	3,212,947.04	10,612,758.51
Fund 202 MAJOR STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	(33,580.25)	287,174.69	228,820.92	24,773.52
001.201	MI CLASS ACCOUNT	1,288,651.66	4,544.07	0.00	1,293,195.73
001.204	HUNTINGTON LIQUIDITY PORTAL	2,662,294.19	9,236.46	0.00	2,671,530.65
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	553,242.46	2,514.60	0.00	555,757.06
	MAJOR STREET FUND	4,470,608.06	303,469.82	228,820.92	4,545,256.96
Fund 203 LOCAL STREET FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	154,099.05	221,366.42	108,409.51	267,055.96
001.201	MI CLASS ACCOUNT	90,152.12	317.84	0.00	90,469.96
001.204	HUNTINGTON LIQUIDITY PORTAL	504,791.65	1,751.27	0.00	506,542.92
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	0.00	3,279.67	0.00	3,279.67
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	553,242.46	2,514.60	0.00	555,757.06
	LOCAL STREET FUND	1,302,285.28	229,229.80	108,409.51	1,423,105.57
Fund 208 PARK/RECREATION SITES FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	76,374.16	14,780.26	70,439.55	20,714.87
001.204	HUNTINGTON LIQUIDITY PORTAL	64,848.07	70,467.95	0.00	135,316.02
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	4,662.71	3,523.48	0.00	8,186.19
	PARK/RECREATION SITES FUND	145,884.94	88,771.69	70,439.55	164,217.08
Fund 239 OMS/DDA REVLG LOAN FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	7,400.28	6,242.67	0.00	13,642.95
001.204	HUNTINGTON LIQUIDITY PORTAL	463,798.64	1,608.96	0.00	465,407.60
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	221,296.02	1,005.80	0.00	222,301.82
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	220,502.83	1,189.60	0.00	221,692.43
	OMS/DDA REVLG LOAN FUND	912,997.77	10,047.03	0.00	923,044.80
Fund 243 BRA / OBRA #12 WOODWARD LOFT					
001.200	POOLED CASH (HUNTINGTON BANK)	2,108.88	0.00	0.00	2,108.88

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 09/01/2025 TO 09/30/2025
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2025	Total Debits	Total Credits	Ending Balance 09/30/2025
001.200-BRA-DIST22	POOLED CASH (HUNTINGTON BANK)	14.19	0.00	0.00	14.19
	BRA / OBRA #12 WOODWARD LOFT	2,123.07	0.00	0.00	2,123.07
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
001.200	POOLED CASH (HUNTINGTON BANK)	(5,721.84)	16,716.08	52,320.72	(41,326.48)
001.201	MI CLASS ACCOUNT	56,375.02	198.87	0.00	56,573.89
001.203	MAIN STREET OWOSSO / DDA CHECKING	7,960.97	1,205.75	0.00	9,166.72
001.204	HUNTINGTON LIQUIDITY PORTAL	183,541.71	636.60	0.00	184,178.31
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	2,171.12	4,914.63	0.00	7,085.75
	DOWNTOWN DEVELOPMENT AUTHORITY	244,326.98	23,671.93	52,320.72	215,678.19
Fund 249 BUILDING INSPECTION FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	35,706.63	26,427.00	20,186.22	41,947.41
001.204	HUNTINGTON LIQUIDITY PORTAL	275,700.66	956.67	0.00	276,657.33
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	18,682.95	10,145.07	0.00	28,828.02
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	BUILDING INSPECTION FUND	330,290.24	37,528.74	20,186.22	347,632.76
Fund 254 HOUSING & REDEVELOPMENT					
001.200	POOLED CASH (HUNTINGTON BANK)	223.90	31,341.10	33,822.01	(2,257.01)
001.204	HUNTINGTON LIQUIDITY PORTAL	2,666.36	9.12	0.00	2,675.48
	HOUSING & REDEVELOPMENT	2,890.26	31,350.22	33,822.01	418.47
Fund 259 OBRA-DIST#15 -ARMORY BUILDING					
001.200	POOLED CASH (HUNTINGTON BANK)	4,732.00	0.00	0.00	4,732.00
Fund 272 OBRA FUND-DISTRICT #17 CARGILL (PREV #8)					
001.200	POOLED CASH (HUNTINGTON BANK)	72,777.16	0.00	0.00	72,777.16
Fund 273 OBRA #9 ROBBINS LOFT					
001.201	MI CLASS ACCOUNT	64,754.76	228.35	0.00	64,983.11
Fund 276 OBRA FUND DISTRICT #16 - QDOBA					
001.200	POOLED CASH (HUNTINGTON BANK)	6,666.85	0.00	0.00	6,666.85
Fund 277 OBRA FUND DISTRICT #20 - J&H OIL					
001.200	POOLED CASH (HUNTINGTON BANK)	3,144.00	0.00	0.00	3,144.00
Fund 283 OBRA FUND-DISTRICT#3-TIAL					
001.201	MI CLASS ACCOUNT	2,052.38	7.15	0.00	2,059.53
Fund 284 OPIOID SETTLEMENT FUND					
001.200	POOLED CASH (HUNTINGTON BANK)	1,040.35	0.00	172.50	867.85
001.204	HUNTINGTON LIQUIDITY PORTAL	73,319.06	254.23	0.00	73,573.29

CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
 FROM 09/01/2025 TO 09/30/2025
 FUND: ALL FUNDS
 CASH AND INVESTMENT ACCOUNTS

Fund Account	Description	Beginning Balance 09/01/2025	Total Debits	Total Credits	Ending Balance 09/30/2025
	OPIOID SETTLEMENT FUND	74,359.41	254.23	172.50	74,441.14
Fund 297	HISTORICAL FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(9,595.50)	7,871.80	3,328.52	(5,052.22)
001.202	HC CHECKING ACCOUNT	5,613.64	1,199.00	0.00	6,812.64
001.204	HUNTINGTON LIQUIDITY PORTAL	162,215.82	562.66	0.00	162,778.48
004.000	PETTY CASH	100.00	0.00	0.00	100.00
	HISTORICAL FUND	158,333.96	9,633.46	3,328.52	164,638.90
Fund 301	GENERAL DEBT SERVICE (VOTED BONDS)				
001.200	POOLED CASH (HUNTINGTON BANK)	593,428.70	62,410.74	136.02	655,703.42
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	19,153.67	14,473.25	0.00	33,626.92
	GENERAL DEBT SERVICE (VOTED BONDS)	612,582.37	76,883.99	136.02	689,330.34
Fund 401	CAPITAL PROJECT FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	827.66	0.00	0.00	827.66
001.204	HUNTINGTON LIQUIDITY PORTAL	177,199.72	614.82	0.00	177,814.54
	CAPITAL PROJECT FUND	178,027.38	614.82	0.00	178,642.20
Fund 588	TRANSPORTATION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	(58,709.82)	9,919.42	21.84	(48,812.24)
001.204	HUNTINGTON LIQUIDITY PORTAL	33,093.52	114.96	0.00	33,208.48
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	3,074.84	2,323.70	0.00	5,398.54
	TRANSPORTATION FUND	(22,541.46)	12,358.08	21.84	(10,205.22)
Fund 590	SEWER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	503,342.19	238,993.95	568,592.21	173,743.93
001.201	MI CLASS ACCOUNT	441,530.09	1,556.90	0.00	443,086.99
001.204	HUNTINGTON LIQUIDITY PORTAL	831,332.62	211,605.85	0.00	1,042,938.47
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	39,098.62	185,239.23	223,301.27	1,036.58
001.300	FRANKENMUTH CREDIT UNION	275,775.39	1,253.56	0.00	277,028.95
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	557,246.14	103,545.54	0.00	660,791.68
004.000	PETTY CASH	200.00	0.00	0.00	200.00
	SEWER FUND	2,648,525.05	742,195.03	791,893.48	2,598,826.60
Fund 591	WATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	1,080,066.01	365,585.82	1,106,375.23	339,276.60
001.201	MI CLASS ACCOUNT	1,702,378.48	6,002.94	0.00	1,708,381.42
001.204	HUNTINGTON LIQUIDITY PORTAL	2,853,068.18	210,592.20	0.00	3,063,660.38
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	49,600.12	53,446.13	99,510.22	3,536.03
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	0.00	201,078.96	0.00	201,078.96
005.401	MERS DC FUNDS - RESTRICTED	5,650.29	0.00	5,650.29	0.00
	WATER FUND	5,690,763.08	836,706.05	1,211,535.74	5,315,933.39

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CASH SUMMARY BY ACCOUNT FOR CITY OF OWOSSO
FROM 09/01/2025 TO 09/30/2025
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Page: 4/4

Fund Account	Description	Beginning Balance 09/01/2025	Total Debits	Total Credits	Ending Balance 09/30/2025
Fund 599	WASTEWATER FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	633,633.39	1,662,023.82	1,788,081.87	507,575.34
001.201	MI CLASS ACCOUNT	413,963.04	1,459.74	0.00	415,422.78
001.204	HUNTINGTON LIQUIDITY PORTAL	1,071,101.54	756,317.84	0.00	1,827,419.38
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	275,775.39	1,253.56	0.00	277,028.95
001.306	DORT FEDERAL CREDIT UNION ACCOUNTS	336,741.46	202,895.41	0.00	539,636.87
005.401	MERS DC FUNDS - RESTRICTED	1,286.05	0.00	1,286.05	0.00
	WASTEWATER FUND	2,732,500.87	2,623,950.37	1,789,367.92	3,567,083.32
Fund 661	FLEET MAINTENANCE FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	180,251.60	851,323.94	891,050.13	140,525.41
001.201	MI CLASS ACCOUNT	697,355.03	2,458.95	0.00	699,813.98
001.204	HUNTINGTON LIQUIDITY PORTAL	495,957.58	854,669.38	0.00	1,350,626.96
001.205	CHOICEONE BANK	1,104,491.68	3,242.13	0.00	1,107,733.81
001.300	FRANKENMUTH CREDIT UNION ACCOUNTS	563,036.96	2,559.13	0.00	565,596.09
	FLEET MAINTENANCE FUND	3,041,092.85	1,714,253.53	891,050.13	3,864,296.25
Fund 703	CURRENT TAX COLLECTION FUND				
001.200	POOLED CASH (HUNTINGTON BANK)	478,268.29	2,940,712.42	3,392,933.16	26,047.55
001.204	HUNTINGTON LIQUIDITY PORTAL	2,105,867.55	751,581.61	2,400,000.00	457,449.16
001.207	HUNTINGTON - STRIPE/BSA CC PAYMENTS	107,105.96	81,383.82	186,872.27	1,617.51
	CURRENT TAX COLLECTION FUND	2,691,241.80	3,773,677.85	5,979,805.43	485,114.22
Fund 956	GASB 34 LONG TERM DEBT				
005.200	MMRMA CASH - RESTRICTED	246,235.87	0.00	0.00	246,235.87
	TOTAL - ALL FUNDS	36,138,423.55	13,818,769.07	14,394,257.55	35,562,935.07



Regular Meeting of the Owosso Historical Commission

Minutes of October 14, 2025 – 6:00 P.M. at Owosso City Hall

PRESIDING OFFICER: Chairman Lance Little

MEMBERS PRESENT: Commissioners Elaine Greenway, Robert Hooper, and Debra Adams

MEMBERS ABSENT: Commissioners Christopher Owens and Steve Teich

CHAIRMAN LITTLE CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES – September 8, 2025

Motion by Commissioner Greenway to approve the minutes as presented, supported by Commissioner Adams.

Approved by voice vote

APPROVE AGENDA – October 14, 2025

Motion by Commissioner Adams to approve the agenda as presented, supported by Commissioner Hooper.

Approved by voice vote

ITEMS OF BUSINESS

Architect for Curwood Castle repairs: Amy Fuller presented proposals from two architectural firms. Motion by Commissioner Adams to hire H2A Architects in the amount of \$20,600. Supported by Commissioner Hooper, passed by voice vote.

Owosso Time Traveler: Chairman Little updated the Commission on this project. He suggested creating a subcommittee that would work on the Owosso Time Traveler and reviewed both a project plan and a contract with Michigan Technological University. Motion by Commissioner Greenway to create a subcommittee for the Owosso Time Traveler. The motion was supported by Commissioner Hooper and passed by voice vote. Motion by Commissioner Greenway to approve the project plan. The motion was supported by Commissioner Hooper and passed by voice vote. The motion was made by Commissioner Adams to approve the contract with MTU with the addition of a clause stating that the Commission would not have to pay any facility or administrative fees. The motion was supported by Commissioner Hooper and passed by voice vote.

Transfer of Assessing Rolls: Amy Fuller shared that the Historic Appreciation Committee is recommending the transfer of the city's assessment rolls from 1183-1899 to the State of MI Archives. The State Archives has the capacity to store them safely and make them available for research. Motion by Commissioner Adams to transfer the records to the archives. The motion was supported by Commissioner Greenway and passed by voice vote.

Holidays at the Castle: The Commission set a date to decorate Curwood Castle (11/20 at 10 am), decided to purchase a new Christmas tree (Deb Adams is responsible), and discussed the holiday party. The annual event will take place on December 11 from 5:30 to 8:30. Denice Grace will create a flyer and Facebook event. Elaine Greenway will be responsible for food and beverages.

Storage Unit: The Commission set a date (10/29) to meet at their storage unit and sort items. They discussed finding an appropriate location for the two display cases they have and also discussed a possible future vintage sale. No decisions were made.

COMMITTEE REPORTS

Building and Grounds Committee: No updates other than the architect contract from items of business.

Historic Appreciation Committee: No updates other than the Time Traveler and transfer of assessment rolls from items of business.

The Home Tour Committee: No updates.

Educating our Youth Committee: Commissioner Adams discussed their most recent meeting.

FINANCIAL REPORTS:

Amy Fuller reviewed the Commission's revenue and expense report.

Denice Grace reported on the September numbers for Curwood Castle.

PUBLIC COMMENT PERIOD:

Denice Grace requested a volunteer to work at Comstock Cabin on 10/16 for a large group tour. Commissioner Adams volunteered.

COMMISSIONER COMMENTS

None

NEXT MEETING: Monday, November 10, 2025, 6:00 p.m.

ADJOURNMENT

Chairman Little adjourned the meeting at 7:50 p.m.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

PARKS AND RECREATION COMMISSION

REGULAR MEETING

Minutes of Wednesday, September 24, 2025

7:00 p.m. at City Hall

CALL TO ORDER: Chairman Mahoney called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL:

MEMBERS PRESENT: Chairman Dennis Mahoney, Commissioners Ellen Rodman, Kollin Lienau, Kevin Maginity, Adeline Mahoney, and Emily Olson.

MEMBERS ABSENT: Commissioner Carol Anne Smith and Vice-Chair Jeff Selbig.

APPROVAL OF AGENDA: Commissioner Olson made a motion to approve the agenda for September 24, 2025. The motion was supported by Commissioner Rodman. Ayes all, motion carried.

APPROVAL OF MINUTES: Commissioner Rodman made a motion to approve the minutes for August 27, 2025. The motion was supported by Commissioner Maginity. Ayes all, motion carried.

PUBLIC COMMENTS: None.

OLD BUSINESS REPORT: Was reviewed.

ITEMS OF BUSINESS:

Pickleball Tournament: Commissioner Maginity shared that the August BJ Bannan pickleball tournament had 98 participants and 32 sponsors.

Student Position on Board: The commission discussed creating a process for making a recommendation for the student position on the board.

PUBLIC/COMMISSIONER COMMENTS:

Commissioner Olson asked about creating a program to help increase awareness about park amenities and also asked about partnering with SATA.

Commissioner Adeline Mahoney introduced herself to the commission.

NEXT MEETING: October 22, 2025

ADJOURNMENT: Commissioner Rodman made a motion to adjourn at 8:02 p.m. The motion was supported by Commissioner Maginity. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager

PARKS AND RECREATION COMMISSION

REGULAR MEETING

Draft Minutes of Wednesday, October 22, 2025

7:00 p.m. at City Hall

CALL TO ORDER: Chairman Mahoney called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL:

MEMBERS PRESENT: Chairman Dennis Mahoney, Commissioners Ellen Rodman, Kollin Lienau, Kevin Maginity, Adeline Mahoney, Emily Olson, Carol Anne Smith, and Vice-Chair Jeff Selbig.

MEMBERS ABSENT: None.

APPROVAL OF AGENDA: Commissioner Rodman made a motion to approve the agenda for October 22, 2025. The motion was supported by Commissioner Maginity. Ayes all, motion carried.

APPROVAL OF MINUTES: Commissioner Olson made a motion to approve the minutes for September 24, 2025. The motion was supported by Commissioner Rodman. Ayes all, motion carried.

PUBLIC COMMENTS: None.

OLD BUSINESS REPORT: Was reviewed.

ITEMS OF BUSINESS:

Sled Library: Commissioner Olson shared a plan for a new sled library at Grove Holman Park. She stated that she already had many people willing to donate to the project. There was a motion made by Commissioner Rodman to move forward with the proposal. The motion was supported by Commissioner Selbig. Ayes all, motion carried.

AED at pickleball courts: Commissioner Maginity proposed applying for a grant for an AED at the pickleball courts. There was a discussion about what kind of AED, maintenance, and possible vandalism. The Commission asked Amy Fuller to research outdoor AEDs for the December meeting.

PUBLIC/COMMISSIONER COMMENTS:

None.

NEXT MEETING: December 3, 2025

ADJOURNMENT: Commissioner Smith made a motion to adjourn at 7:48 p.m. The motion was supported by Commissioner Maginity. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager



MEMORANDUM

301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ WWW.CI.OWOSSO.MI.US

DATE: October 28, 2025

TO: Owosso City Council

FROM: Amy Fuller, Assistant City Manager

SUBJECT: City Council requested staff research a tree canopy equity program.

BACKGROUND:

The city does not have a forestry department, so the current tree planting program is managed through a partnership between the Assistant City Manager and the Department of Public Works. Trees are currently planted in the public right-of-way and city parks. The city maintains a list of residents who request right-of-way trees. Once a year, a DPW employee will check each address on the list to determine if there is enough space for a new tree. Sec. 35-7 of the city ordinance details spacing guidelines, but proximity to utilities, driveways, street lights, and other items in the right-of-way is also considered. Once the address is approved, the Assistant City Manager will work with the resident on selecting a tree species that will be appropriate for the location. The Assistant City Manager will order the trees in August or September. DPW calls in MissDig tickets and plants the trees each October. Each Arbor Day, trees are also planted in city parks. In 2025, 42 trees were planted in public right-of-way and park locations.

The city relies on residents to water the trees. This is especially important for the tree's chance of survival during the first three years. Because of this, staff recommends continuing with a program where trees are planted only when residents request them. It should also be recognized that some residents do not want a tree planted in front of their home.

TREE EQUITY PROGRAM:

Tree equity programs prioritize filling gaps in urban tree cover. American Forests, a nonprofit organization focused on slowing climate change and advancing social equity, has created a tree equity scoring tool. This tool allows over 200,000 urban neighborhoods in the United States to view their Tree Equity Score. They use factors such as current tree canopy, climate, demographic, and socioeconomic data sorted by census block to create a score. The lower the score, the higher the priority for tree planting.

Data for Owosso is included in the tree equity scoring tool. If the City Council approved the action, staff could mail postcards to residents in the census blocks with the lowest Tree Equity Score, asking if they would like a right-of-way tree planted. Tree planting could be focused on those areas first, and extended to other areas if there is capacity.