

CITY OF OWOSSO  
REGULAR MEETING OF THE CITY COUNCIL  
MINUTES OF NOVEMBER 17, 2025  
6:30 P.M.  
VIRGINIA TEICH CITY COUNCIL CHAMBERS

**PRESIDING OFFICER:** MAYOR ROBERT J. TEICH, JR.

**OPENING PRAYER:** PASTOR BILL MOULL  
OWOSSO FREE METHODIST CHURCH

**PLEDGE OF ALLEGIANCE:** UTILITIES DIRECTOR RYAN E. SUCHANEK

**PRESENT:** Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.

**ABSENT:** None.

**APPROVE AGENDA**

Motion by Councilmember Osmer to approve the agenda as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

**APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 3, 2025**

Motion by Councilmember Owens to approve the Minutes of the Regular Meeting of November 3, 2025 as presented.

Motion supported by Mayor Pro-Tem Haber and concurred in by unanimous vote.

**PROCLAMATIONS / SPECIAL PRESENTATIONS**

None.

**PUBLIC HEARINGS**

None.

**CITIZEN COMMENTS**

Diane Scharnowske, 1101 N. Shiawassee Street, asked why the City starts fall leaf pickup before the leaves drop? She said she now has tons of leaves that she doesn't know what to do with because the leaf crews have already gone by her house. Mayor Teich said he appreciated her comments and indicated that he would like to talk with appropriate staff before making any promises to change the program.

**COUNCIL COMMENTS**

Councilmember Olson spoke on the occasion of the minting of the last penny, noting that something as small as giving a penny could be considered philanthropy. She encouraged people to do small things for one another as these tiny acts can help drive the City forward.

**CONSENT AGENDA**

Motion by Councilmember Ludington to approve the Consent Agenda as follows:

**Boards and Commissions Appointments.** Approve the following Mayoral Boards and Commissions appointments:

Name	Board/Commission	Term Expires
Deb Adams*	Historical Commission	12-31-2028
Lorraine Weckwert	Historical Commission (effective January 1, 2026)	12-31-2028

\* Indicates reappointment

**Proposed Special Assessment Project – Woodlawn Avenue.** Authorize Resolution No. 1 for proposed Special Assessment District No. 2026-01 for Woodlawn Avenue from Monroe Street to Corunna Avenue for street rehabilitation as follows:

**RESOLUTION NO. 160-2025**

**WOODLAWN AVENUE  
FROM MONROE STREET TO CORUNNA AVENUE (M-71)  
SPECIAL ASSESSMENT RESOLUTION NO. 1**

WHEREAS, the City Council of the City of Owosso deems it necessary to acquire and construct the following described improvement:

**Woodlawn Avenue from Monroe Street to Corunna Avenue (M-71):  
Street Rehabilitation**

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The matter of making said public improvement is hereby referred to the City Manager, who shall prepare a report thereon, which shall include plans and detailed estimates of the cost thereof and a description of the special assessment district and such other pertinent information as will permit the City Council to decide the cost, extent and necessity of the public improvement and what proportion of the cost should be paid by the City at large.
2. The City Manager shall present said report to the City Council when same has been prepared.

**Traffic Control Order Request – NYE Ball Drop & Block Party.** Approve request from the Owosso Masonic Lodge for the closure of S. Washington Street from Comstock Street to Jerome/Water Street on Wednesday, December 31, 2025 at 9:00 p.m. until Thursday, January 1, 2026 at 2:00 a.m. for the New Year's Eve Ball Drop & Block Party and approve Traffic Control Order no. 1551 formalizing the request.

Master Plan Implementation Goals: 4.2, 4.6, 5.9, 5.12

**\*Surface Transportation Program Fund Application - Comstock Street.** Approve grant application to the Michigan Department of Transportation for Surface Transportation Program funds to assist in the reconstruction of Comstock Street from Park Street to Gould Street, authorize participation in the Small Urban Program, and further authorize commitment of City funds in the amount of \$4,166,000.00 plus the cost of project design engineering and construction administration as follows:

**RESOLUTION NO. 161-2025**

**AUTHORIZING APPLICATION FOR MDOT SMALL URBAN FUNDS  
FOR COMSTOCK STREET FROM PARK STREET TO GOULD STREET**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Engineering Department recommends the reconstruction of Comstock Street from Park Street easterly to Gould Street; and

WHEREAS, the Michigan Department of Transportation offers a portion of federal funds known as Small Urban Program funds for this type of work; and

WHEREAS, roadway improvements that are eligible for these funds must be located on the federal-aid highway system and within the federal urban area boundary, such as Comstock Street in the City of Owosso; and

WHEREAS, the City of Owosso proposes to procure Small Urban Program funds for the purpose of providing a federal match to the City's Major Street Funds or other funds as obligated; as outlined in its application.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to proceed with the proposed roadway improvements.
- SECOND: the City of Owosso is actively seeking Small Urban Program funds to partially fund the reconstruction of Comstock Street from Park Street easterly to Gould Street and is willing to participate in the Small Urban program.
- THIRD: the proper city officials are authorized to sign the application documents and are further authorized to obligate city funds for the required match of the project cost.

FOURTH: the city's portion of costs shall be paid from the City's Public Act 51 Major Streets Fund, Water Funds, or other funds as obligated.

Master Plan Implementation Goals: 3.4, 3.10, 3.22, 6.6

**MDOT Performance Resolution.** Authorize resolution outlining the City's responsibilities in relation to the granting of permits by MDOT to construct, operate, use and/or maintain utility or other facilities, and/or to conduct other activities, on, over, and/or under a state highway right of way as follows:

**RESOLUTION NO. 162-2025**

**PERFORMANCE RESOLUTION FOR MUNICIPALITIES**

This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".

RESOLVED WHEREAS, the City of Owosso hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this Resolution shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Resolution, as provided by law. This Resolution is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.
6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

- 7. The incorporation by the DEPARTMENT of this Resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This Resolution shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

Ryan Suchanek, Director of Public Services & Utilities  
Terri Sinn, Executive Secretary  
City Engineer  
Thomas Wheeler, DPW Superintendent

Master Plan Implementation Goals: 3.22

**\*Change Order – WWTP Secondary Clarifier Project.** Approve Change Order No. 4 to the WWTP Secondary Clarifier Project contract with RCL Construction Co., Inc., increasing the contract by \$255,078.00 for two new valve actuators and electrical runs, two new slide gates, a yard light, new concrete channel inside the chlorine tank, and curb replacement, and further approve payment to the contractor up to the amount of \$6,377,495.00 upon satisfactory completion of the work or portion thereof as follows:

**RESOLUTION NO. 163-2025**  
**AUTHORIZING CHANGE ORDER NO. 4**  
**TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND**  
**RCL CONSTRUCTION, INC.**  
**FOR THE WWTP SECONDARY CLARIFIER PROJECT**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with RCL Construction Co., Inc. on July 15, 2024 for the construction and installation of the Secondary Clarifier equipment, known as the Wastewater Treatment Plant (WWTP) Secondary Clarifier Project, an approved 2024 SRF planned project; and

WHEREAS, the project is now underway, and a change order is necessary to reconcile contract work and supplies to be used.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the Wastewater Treatment Plant (WWTP) Secondary Clarifier Project contract with RCL Construction Co., Inc. to increase the contract amount for two new valve actuators and electrical runs, two new slide gates, a yard light, new concrete channel inside the chlorine tank, and curb replacement.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 4 in the amount of \$255,078.00; an increase to the Contract for Services between the City of Owosso and RCL Construction Co., Inc., revising the total current contract amount from \$6,122,417.00 to \$6,377,495.00.
- THIRD: the Accounts Payable department is authorized to pay RCL Construction Co., Inc. for work satisfactorily completed up to the revised contract amount of \$6,377,495.00.
- FOURTH: the above expenses shall be paid from the Wastewater Fund and SRF Bond Funds.

Master Plan Implementation Goals: 3.4, 3.7

**\*Professional Services Agreement – 2026 DWSRF Projects – Engineering Services.**

Authorize professional services agreement with Fishbeck for engineering services for the Gute Hill Booster Station Improvement Project, Osburn Well Rehabilitation Project, and evaluation of Water Treatment Plant Chemistry in the amount of \$385,360.00, with Tasks 2 & 3 contingent upon receipt of DWSRF funding for the projects, and approve payment to the engineer upon satisfactory completion of the project or portion thereof as follows:

**RESOLUTION NO. 164-2025**

**APPROVAL OF ADDENDUM NO. 11 TO THE AGREEMENT  
BETWEEN THE CITY OF OWOSSO AND FISHBECK FOR  
ENGINEERING DESIGN AND CONSTRUCTION SERVICES  
FOR DWSRF 2026 PROJECTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, intends to seek funding from the State of Michigan's Drinking Water State Revolving Fund (DWSRF) for drinking water system improvements, and

WHEREAS, key components of the water distribution system have reached or are beyond the end of their useful lives, and Fishbeck of Lansing, Michigan has provided a proposal for the necessary engineering services to replace this aged equipment, and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal and verified the engineering services as necessary for the design, bid specification development, and construction administration services to replace the aged equipment, and hereby recommends authorizing Fishbeck to provide these engineering services in the amount of \$385,360.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Fishbeck for design, bid specification development, and construction administration services for the 2026 DWSRF Projects.

SECOND: the accounts payable department is authorized to submit payment to Fishbeck in the amount of \$385,360.00 for these services.

THIRD: Task 2 – Bidding Phase Services, and Task 3 – Construction Administration are contingent upon the City securing loan funding through the State's DWSRF program.

FOURTH: the above expenses shall be paid from the fund 591-901-972.200-DWRF792001.

Master Plan Implementation Goals: 3.4, 3.7

**\*Professional Services Agreement – 2026 CWSRF Projects – Engineering Services.**

Authorize professional services agreement with Fishbeck for engineering services for the Nitrification and Roughing Towers project and the Collections System Analysis project at the WWTP in the amount of \$1,299,780.00, with task 4 contingent upon receipt of CWSRF funding for the projects, and approve payment to the engineer upon satisfactory completion of the project or portion thereof as follows:

**RESOLUTION NO. 165-2025**

**APPROVAL OF ADDENDUM NO. 12 TO THE AGREEMENT BETWEEN  
THE CITY OF OWOSSO AND FISHBECK FOR  
ENGINEERING DESIGN AND CONSTRUCTION SERVICES  
FOR CWSRF 2026 PROJECTS**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, intends to seek funding from the State of Michigan's Clean Water State Revolving Fund (CWSRF) for WWTP Nitrification Towers, and

WHEREAS, key components of the towers have reached or are beyond the end of their useful lives, and Fishbeck of Lansing, Michigan has provided a proposal for the necessary engineering services to replace this aged equipment, and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal and verified the engineering services as necessary for planning, design, bid specification development, and construction administration services to replace the aged equipment, and hereby recommends authorizing Fishbeck to provide these engineering services in the amount of \$1,299,780.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Fishbeck for planning, design, bid specification development, and construction administration services for 2026 CWSRF projects.
- SECOND: the accounts payable department is authorized to submit payment to Fishbeck in the amount of \$1,299,780.00 for these services.
- THIRD: Task 4 – Construction Services are contingent upon the City securing loan funding through the State’s CWSRF program.
- FOURTH: the above expenses shall be paid from the fund 599-901-977.000.

**\*Professional Services Agreement – Corunna WTP Connection Project – Engineering Services.** Authorize professional services agreement with Fishbeck for engineering services for the Corunna WTP Connection project and approve payment to the engineer upon satisfactory completion of the project or portion thereof as follows:

**RESOLUTION NO. 166-2025**

**APPROVAL OF ADDENDUM NO.13 TO THE AGREEMENT BETWEEN THE CITY OF OWOSSO AND FISHBECK FOR ENGINEERING SERVICES FOR CITY OF CORUNNA WATER BOOSTER PUMP STATION IMPROVEMENTS AT THE WATER TREATMENT PLANT**

WHEREAS, the City of Corunna, Shiawassee County, Michigan, will fund from the State of Michigan’s FY2024 Drinking Water State Revolving Fund (DWSRF) for Water Booster Pump Station Improvements, and

WHEREAS, due to the City of Owosso being the regional potable water supplier to the City of Corunna, Owosso Charter Township, and Caledonia Charter Township, Corunna’s system upgrades must be compatible with Owosso’s operational requirements, SCADA architecture, and long-term capacity planning. Additionally, per the Owosso-Corunna Water Agreement “The City of Corunna agrees to submit to the City of Owosso for review and approval complete plans and specifications for transmission mains, master meter stations and equipment, booster/high service pump stations and water storage tanks.”, and

WHEREAS, the Director of Public Services & Utilities has reviewed the proposal and verified the engineering services as necessary for the City of Corunna’s project and infrastructure to connect to the City of Owosso’s Water Distribution System and SCADA system, and hereby recommends authorizing Fishbeck to provide these engineering services in the amount of \$49,950.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Fishbeck for engineering services related to City of Corunna’s FY2024 DWSRF project.
- SECOND: the accounts payable department is authorized to submit payment to Fishbeck in the amount of \$49,950.00 for these services.
- THIRD: the Finance Department and/or Water Billing are authorized to add such costs to the next billing sent to the City of Corunna, as per the Owosso-Corunna Water Agreement.
- FOURTH: the above expenses shall be paid from the water fund.

**\*Bid Award – Community Engagement Portal.** Approve bid award to Concourse Tech Inc. for the provision of a community engagement portal in the amount of \$7,500.00 per year for a period of three years, and further approve payment to the vendor up to the amount of \$22,500.00 as follows:

**RESOLUTION NO. 167-2025**

**AUTHORIZING A SERVICE AGREEMENT WITH CONCOURSE TECH INC. D/B/A CONCOURSE FOR A COMMUNITY ENGAGEMENT PORTAL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, has determined that the implementation of a digital community engagement platform is necessary and in the public interest to enhance communication, broaden opportunities for resident participation, and improve transparency in municipal operations; and

WHEREAS, the City of Owosso solicited proposals through a formal Request for Proposals process for a Community Engagement Platform, and responses were publicly received, reviewed, and evaluated; and

WHEREAS, after review of the submitted proposals, Concourse Tech Inc. d/b/a Concourse, of New York, New York, was determined to be the most responsive and responsible candidate, offering a comprehensive, cloud-based engagement solution with full accessibility and multilingual features at a total three-year cost of \$22,500.00 (\$7,500.00 per year), exclusive of an optional implementation fee discount contingent upon council approval of the related water portal project; and

WHEREAS, city staff recommends awarding the Community Engagement Portal contract to Concourse Tech Inc. d/b/a Concourse in the amount of \$22,500.00 over three years, as outlined in their proposal and service agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City of Owosso has heretofore determined that it is advisable, necessary, and in the public interest to award the Community Engagement Portal contract to Concourse Tech Inc. d/b/a Concourse.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the contract documents for services between the City of Owosso, Michigan, and Concourse Tech Inc. d/b/a Concourse, in the total amount of \$22,500.00 over three years.

THIRD: the Accounts Payable Department is authorized to make annual payments to Concourse Tech Inc. d/b/a Concourse for work satisfactorily completed in the amount of \$7,500.00 per year, as set forth in the contract.

FOURTH: the expenses shall be paid from accounts in General Fund: 101.228.818.000, Major Street Fund: 202.482.818.000, and Local Street Fund: 203.482.818.000.

**\*Bid Award – Water Portal.** Approve bid award to Concourse Tech Inc. for the provision of a public water portal in the amount of \$8,400.00 per year for a period of three years, and further approve payment to the vendor up to the amount of \$25,200.00 as follows:

#### **RESOLUTION NO. 168-2025**

##### **AUTHORIZING SERVICE AGREEMENT WITH CONCONCOURSE TECH FOR A WATER ACCOUNT MONITORING PORTAL**

WHEREAS, the City of Owosso, Shiawassee County, Michigan, seeks to improve customer service and transparency by providing residents with online access to their water consumption data, billing history, and leak notifications through a modern digital portal; and

WHEREAS, the City issued a Request for Proposals for a Water Account Monitoring Portal, and responses were publicly received, reviewed, and evaluated by staff; and

WHEREAS, after review of the submitted proposals, Concourse Tech Inc., of New York, New York, was determined to be the most responsive and responsible bidder, offering a secure, cloud-based solution with full accessibility compliance and integration with the City's Customer Information System, Itron AMI/MDM infrastructure, and electronic billing/payment systems; and

WHEREAS, Concourse Tech Inc. has proposed a total three-year cost of \$25,200.00, consisting of annual subscription fees of \$8,400.00 per year, with a one-time implementation fee of \$18,500.00 waived if the City Council also approves the Concourse Community Engagement Portal; and

WHEREAS, city staff recommends award of the Water Account Monitoring Portal contract to Concourse Tech Inc. in the amount of \$25,200.00 over three years, consistent with the terms of the proposal and contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:



- FIRST: the City of Owosso has heretofore determined that it is advisable, necessary, and in the public interest to award the Water Account Monitoring Portal contract to Concourse Tech Inc.
- SECOND: the Mayor and City Clerk are instructed and authorized to sign the contract documents for services between the City of Owosso, Michigan, and Concourse Tech Inc., in the total amount of \$25,200.00 over three years, with the implementation fee waived contingent upon concurrent approval of the Concourse Community Engagement Portal.
- THIRD: the Accounts Payable Department is authorized to make annual payments to Concourse Tech Inc. for work satisfactorily completed in the amount of \$8,400.00 per year, as set forth in the contract.
- FOURTH: the expenses shall be paid from accounts in Water Fund: 591.200.818.000, Sewer Fund: 590.200.818.000, and the Wastewater Fund: 599.200.818.000.

Motion supported by Councilmember Olson.

Roll Call Vote.

- AYES: Councilmembers Osmer, Fear, Ludington, Mayor Pro-Tem Haber, Councilmembers Olson, Owens, and Mayor Teich.
- NAYS: None.

**ITEMS OF BUSINESS**

**NYE Ball Drop & Block Party Fireworks Permit Request**

Motion by Councilmember Olson to approve the request of the Owosso Masonic Lodge for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City’s New Year’s Eve Ball Drop & Block Party event as follows:

**RESOLUTION NO. 169-2025**

**AUTHORIZING A PUBLIC FIREWORKS DISPLAY PERMIT  
FOR WOLVERINE FIREWORKS DISPLAY, INC.**

WHEREAS, the Owosso Masonic Lodge has sponsored the annual New Year’s Eve Ball Drop & Block Party event; and

WHEREAS, as the legislative body of the City of Owosso, the City Council is required by Public Act 256 of 2011 to approve any public fireworks displays within its jurisdiction; and

WHEREAS, an application has been made by the Lodge and fireworks operator Wolverine Fireworks Display, Inc. requesting a permit for a public fireworks display to be held during the December 31, 2025 NYE Ball Drop & Block Party event; and said application has been reviewed by staff.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County. Michigan that:

- FIRST: it has reviewed said application for a public fireworks display by Wolverine Fireworks Display, Inc. during the NYE Ball Drop & Block Party event and finds the firm to be qualified and competent.
- SECOND: it further finds the time, place, and safety aspects of the proposed display is acceptable.

Motion supported by Councilmember Osmer.

Roll Call Vote.

- AYES: Mayor Pro-Tem Haber, Councilmembers Fear, Owens, Olson, Osmer, Ludington, and Mayor Teich.
- NAYS: None.

**CITIZEN COMMENTS**

None.



**COUNCIL COMMENTS**

Mayor Teich thanked Deb Adams, Lorraine Weckwirt, and Councilmembers Osmer and Owens for their service on the City’s boards & commissions. He further thanked the City Manager for all the work he did in searching for the new customer engagement portals.

Councilmember Olson asked if the Council could discuss potential next steps in the effort for tree canopy equity. Assistant City Manager Amy K. Fuller described the operation of the City’s current tree program, noting the City had planted approximately 35 trees last year. She explained that the current resources could be redirected to concentrate on areas of low tree canopy through the use of an application that measures tree canopy by census tract. The Council seemed happy with this suggestion and encouraged the use of a social media campaign to help get the word out.

Councilmember Osmer announced that Catholic Charities will be hosting a mobile food distribution on Tuesday.

**COMMUNICATIONS**

Matthew Van Epps, Downtown Historic District Commission. Letter of resignation.  
Tanya S. Buckelew, Planning & Building Director. October 2025 Building Department Report.  
Tanya S. Buckelew, Planning & Building Director. October 2025 Code Violations Report.  
Tanya S. Buckelew, Planning & Building Director. October 2025 Inspections Report.  
Tanya S. Buckelew, Planning & Building Director. October 2025 Certificates Issued Report.  
Kevin D. Lenkart, Public Safety Director. October 2025 Police Report.  
Kevin D. Lenkart, Public Safety Director. October 2025 Fire Report.  
DDA/Main Street Board. Minutes of November 5, 2025.

**NEXT MEETING**

Monday, December 1, 2025

**BOARDS AND COMMISSIONS OPENINGS**

Building Board of Appeals – Alternate - term expires June 30, 2026  
Building Board of Appeals – Alternate - term expires June 30, 2027  
DDA/OMS Board x 2 – terms expire June 30, 2028  
Zoning Board of Appeals – Alternate – term expires June 30, 2027  
Zoning Board of Appeals – Alternate – term expires June 30, 2028

**ADJOURNMENT**

Motion by Councilmember Owens for adjournment at 7:03 p.m.  
  
Motion supported by Councilmember Osmer and concurred in by unanimous vote.

\_\_\_\_\_  
Robert J. Teich, Jr., Mayor

\_\_\_\_\_  
Amy K. Kohagen, City Clerk

\*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk’s Office.