

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF DECEMBER 1, 2025
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR DEB GRAZIER
FIRST CONGREGATIONAL CHURCH

PLEDGE OF ALLEGIANCE: ALEX PIRKOVIC, NB CONCEPTS

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S. Olson,
Rachel M. Osmer, and Christopher D. Owens.

ABSENT: None.

APPROVE AGENDA

Motion by Councilmember Olson to approve the agenda as presented.

Motion supported by Councilmember Owens and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF NOVEMBER 17, 2025

Motion by Councilmember Osmer to approve the Minutes of the Regular Meeting of November 17, 2025 as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Giving Tuesday/Raise Up Shiawassee Proclamation

Mayor Teich read aloud the following Proclamation of the Mayor's Office declaring Tuesday, December 2, 2025 as Giving Tuesday/Raise Up Shiawassee Day in the City of Owosso:

A PROCLAMATION
OF THE MAYOR’S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
PROCLAIMING TUESDAY, DECEMBER 2, 2025 AS
“Raise UP Shiawassee’s GIVING TUESDAY” DAY IN THE CITY OF OWOSSO

WHEREAS, Giving Tuesday was established as an international day of giving on the Tuesday following Thanksgiving; and

WHEREAS, Giving Tuesday is a celebration of philanthropy and volunteerism where people give whatever they are able to give; and

WHEREAS, Giving Tuesday is a day where citizens work together to share commitments, rally for favorite causes, build stronger communities, and think about other people; and

WHEREAS, locally, Giving Tuesday has a group of nonprofits who convene to work together to make Giving Tuesday a success for all their participants; they are named “Raise Up Shiawassee” and encompass many community efforts in Shiawassee County; and

WHEREAS, Raise UP Shiawassee fundraised over \$130,000 in 2024, which all remains in the community for local nonprofit work; and

WHEREAS, the 15 local nonprofit partners in 2025 include: Angel's Hands Outreach, The Laingsburg Clothesline, Eventz 4 Change, Friends of Pat's Place, Giving Paws, Great Start Shiawassee, Lebowsky Center for Performing Arts, Respite Volunteers of Shiawassee, The SafeCenter, Shiawassee Arts Center, Shiawassee Community Foundation, Shiawassee Council on Aging, Shiawassee Family YMCA, Shiawassee GoodFellows, and Voices for Children; and

WHEREAS, it is fitting and proper on Giving Tuesday, and on every day, to recognize the tremendous impact of philanthropy, volunteerism, and community service in the City of Owosso and the greater Shiawassee County area; and

WHEREAS, Giving Tuesday is an opportunity to encourage citizens to “Raise Up Shiawassee” by giving locally and serving others throughout this holiday season and throughout the entire year.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City of Owosso, do hereby proclaim December 2, 2025 as “**Raise UP Shiawassee’s GIVING TUESDAY**” Day in the City of Owosso, and encourage all citizens to join together to give locally in any way that is personally meaningful.

Proclaimed this 1st day of December, 2025.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Justin Horvath, SEDP President, expressed his support for the sale of the old Vaungarde site to NB Concepts. He said he’s very excited about the opportunity for new housing and brownfield cleanup.

Tom Manke, 2910 W. M-21, commented on the wonderful Glow Parade this last Friday, thanking everyone involved in the event. He went on to say that he has heard positive feedback on the proposed housing project and asked for an explanation of the recycling item on the agenda.

COUNCIL COMMENTS

Councilmember Osmer announced the YMCA will be hosting a mobile food distribution event at the Baker College Welcome Center tomorrow.

Councilmember Olson spoke about the role of illumination in the community, saying she would like to see the downtown illuminated year-round. She suggested the City create a lighting inventory map and include illumination in future master plans.

CONSENT AGENDA

Motion by Councilmember Osmer to approve the Consent Agenda as follows:

2026 Schedule of Meetings. Adopt the 2026 Boards and Commissions Meetings Schedule as follows:

**CITY OF OWOSSO
SCHEDULE OF REGULAR MEETINGS
FOR THE CALENDAR YEAR BEGINNING JANUARY 1, 2026**

NOTICE IS HEREBY GIVEN, pursuant to the provisions of Act 267, Public Acts of 1976, of the schedule of Regular Meetings of the City of Owosso, County of Shiawassee, State of Michigan for the calendar year beginning January 1, 2026. The Board, dates, time and place of said regular meetings shall be as follows:

CITY COUNCIL					
The 1 st and 3 rd Monday of each month, except as noted – 6:30 p.m., local prevailing time					
Owosso City Hall, Council Chambers					
JAN 05	MAR 02	MAY 04	JUL 06	SEP 08*	NOV 02
JAN 20*	MAR 16	MAY 18	JUL 20	SEP 21	NOV 16
FEB 02	APR 06	JUN 01	AUG 03	OCT 05	DEC 07
FEB 17*	APR 20	JUN 15	AUG 17	OCT 19	DEC 21
DOWNTOWN DEVELOPMENT AUTHORITY / OWOSSO MAIN STREET			DOWNTOWN HISTORIC DISTRICT COMMISSION		
The 1 st Wednesday of each month, except as noted – 7:30 a.m., local prevailing time			The 3 rd Wednesday of each month - 6:00 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Conference Room		
JAN 07	MAY 06	SEP 02	JAN 21	MAY 20	SEP 16
FEB 04	JUN 03	OCT 07	FEB 18	JUN 17	OCT 21
MAR 04	JUL 08*	NOV 04	MAR 18	JUL 15	NOV 18
APR 01	AUG 05	DEC 02	APR 15	AUG 19	DEC 16
OWOSSO HISTORICAL COMMISSION			PARKS & RECREATION COMMISSION		
The 2 nd Monday of each month, except as noted – 6:00 p.m., local prevailing time			The 4 th Wednesday of each month, except as noted 7:00 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Council Chambers		
JAN 12	MAY 11	SEP 14	JAN 28	MAY 27	SEP 23
FEB 09	JUN 08	OCT 13*	FEB 25	JUN 24	OCT 28
MAR 09	JUL 13	NOV 09	MAR 25	JUL 22	DEC 02*

APR 13	AUG 10	DEC 14	APR 22	AUG 26	
PLANNING COMMISSION			WWTP REVIEW BOARD		
The 4 th Monday of each month, except as noted – 6:30 p.m., local prevailing time			The 4 th Tuesday of each month, 4:30 p.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso Wastewater Plant, Administration Building 1410 Chippewa Trail, Owosso		
JAN 26	MAY 26*	SEP 28	JAN 27	MAY 26	SEP 22
FEB 23	JUN 22	OCT 26	FEB 24	JUN 23	OCT 27
MAR 23	JUL 27	NOV 23	MAR 24	JUL 28	NOV 24
APR 27	AUG 24	DEC 14*	APR 28	AUG 25	
ZONING BOARD OF APPEALS			BROWNFIELD REDEVELOPMENT AUTHORITY		
The 3 rd Tuesday of each month, except as noted – 9:30 a.m., local prevailing time			Thursdays, approximately once per quarter – 8:00 a.m., local prevailing time		
Owosso City Hall, Council Chambers			Owosso City Hall, Council Chambers		
JAN 20	MAY 19	SEP 15	JAN 8	JUN 11	
FEB 17	JUN 16	OCT 20	APR 09	OCT 8	
MAR 17	JUL 21	NOV 17	* = Rescheduled due to legal holiday on regular meeting date or other scheduling conflict		
APR 21	AUG 18	DEC 15			

The City of Owosso will provide necessary auxiliary aids and services, such as signers for the hearing impaired and audio recordings of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kohagen, City Clerk, 301 West Main Street, Owosso, MI 48867 (989) 725-0500. The City of Owosso website is www.ci.owosso.mi.us.

Traffic Control Order Request – St. John’s Food & Gift Distribution. Approve the request from St. John’s United Church of Christ for closure of Washington Street between Oliver Street and Williams Street on Tuesday, December 16, 2025 from 10:00am until 3:00pm for their annual food and gift distribution event.

2026 Income Threshold Poverty Exemptions. Adopt the 2026 Income Threshold Poverty Exemptions, as required by Public Act No. 390 of 1994 as follows:

RESOLUTION NO. 170-2025

2026 INCOME THRESHOLD POVERTY EXEMPTIONS

NOW, THEREFORE, BE IT HEREBY RESOLVED that the board of review shall follow the above stated policy and the below stated guidelines in granting or denying an exemption.

Applicant’s income shall not exceed the poverty income thresholds listed here. Income of students under the age of 18 years shall **not** be included as income.

2026 Income Standards Poverty Threshold

Total number of persons residing in homestead	Annual allowable income
1 person	\$25,800
2 persons	\$29,450
3 persons	\$33,150
4 persons	\$36,810
5 persons	\$39,780
6 persons	\$43,150
7 persons	\$48,650
8 persons	\$54,150
Each additional person, add	\$5,500

BE IT FURTHER RESOLVED, if asset levels exceed the items/amounts below, the individual/property owner shall **not be eligible for a Property Tax Poverty Exemption.**

- Assets (except the original homestead, essential household goods and the first \$10,400 of the market value of a motor vehicle), less what is owed on said vehicle, shall not exceed \$6,500 (six thousand five hundred dollars) for individual applicant and/or \$9,100 (nine thousand one hundred dollars) per household if more than one financial contributor.

***Change Order – 2023 Street Patches Contract.** Approve change order no. 5 to the 2023 Street Patches Contract with TJ Smith Sand & Gravel, Inc. in the amount of \$122,197.50 for the 2026 Street

Patches Contract and further approve payment to the contractor upon completion of the project or portion thereof as follows:

RESOLUTION NO. 171-2025

**AUTHORIZING CHANGE ORDER NO. 5
TO THE CONTRACT BETWEEN THE CITY OF OWOSSO
AND TJ SMITH SAND & GRAVEL, INC.
FOR THE 2023 STREET PATCHES PROGRAM**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, approved a contract with TJ Smith Sand & Gravel, Inc. on March 6, 2023 for two rounds of street patches on various streets throughout the city during the 2023 construction season; and

WHEREAS, Change Order No. 1 was approved administratively on December 18, 2023 to add a third round of street patches to the project for Spring of 2024; and

WHEREAS, Change Order No. 2 was approved by city council on September 16, 2024 to add a fourth round of patches for Fall 2024; and

WHEREAS, Change Order No. 3 was approved by city council on December 2, 2024 to add a fifth and sixth round of patches for the 2025 construction season; and

WHEREAS, Change Order No. 4 was approved by city council on October 6, 2025 to add additional funds to the contract to complete patching during the 2025 construction season due to additional patching needs; and

WHEREAS, TJ Smith Sand & Gravel, Inc. has agreed to hold their prices to make additional street repairs for the 2026 construction season, and a change order is necessary to increase the contract amount.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has heretofore determined that it is advisable, necessary and in the public interest to amend the 2023 Street Patches Program contract with TJ Smith Sand & Gravel, Inc. increasing the contract amount by \$122,197.50 for 2026 street patches program, bringing the contract total to \$409,091.25.

SECOND: the mayor and city clerk are instructed and authorized to sign the document substantially in form attached as Change Order No. 5 to the Contract for Services between the city of Owosso and TJ Smith Sand & Gravel, Inc.

THIRD: the accounts payable department is authorized to pay TJ Smith Sand & Gravel, Inc. for work satisfactorily completed up to the revised contract amount of \$409,091.25.

FOURTH: the above additional expenses shall be paid from the Major and Local Street Account Nos. 202-463-181.000 and 203-463-818.000; Sewer Fund Account No. 590-549-818.000 and 590-901-973.000-SEWERREHAB; and Water Fund Account Nos. 591-552-818.000, 591-552-818.000-LSL-ID0000, and 591-552-818.000-LSLREPLACE, and other funds as appropriate.

Master Plan Implementation Goals: 3.4

Purchase Authorization – Network Switches. Waive competitive bidding requirements, authorize the purchase of network switching equipment from Logicalis in the amount of \$24,711.82 and further authorize the payment to the vendor upon satisfactory receipt of the equipment as follows:

RESOLUTION NO. 172-2025

**AUTHORIZING THE PURCHASE OF NETWORK SWITCHING EQUIPMENT FOR CITY HALL
AND PUBLIC SAFETY**

QUOTATION # 2025-217957v7

WHEREAS, the City of Owosso maintains network switching infrastructure at City Hall and the Public Safety Building that is at or near port capacity and requires expansion; and

WHEREAS, the installation of additional Cisco switches will provide the necessary 48-port expansion at each location and enable 10-gigabit uplink capacity to support new servers and future system requirements; and

WHEREAS, Logicalis has provided a quote for the required Cisco switching hardware, software, and maintenance in the total amount of \$24,711.82, as shown in the attached quotation; and

WHEREAS, the proposed purchase is available through the NASPO ValuePoint Cisco Master Agreement #AR3227, Michigan Participating Addendum #210000001333, which provides competitively bid cooperative pricing and satisfies the City's purchasing requirements; and

WHEREAS, funding for this purchase is available in the I/T General Equipment Fund 101-227-978-000.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Owosso hereby authorize the purchase of Cisco network switching equipment from Logicalis in the amount of \$24,711.82, via NASPO ValuePoint Cisco Master Agreement #AR3227, for use at City Hall and the Public Safety Building.

FURTHER, BE IT RESOLVED that accounts payable department is authorized to pay the vendor upon satisfactory receipt of the equipment.

FURTHER, BE IT RESOLVED funds for this purchase will be sourced from account number 101-227-978-000.

Master Plan Goals: 3.2, 3.4, 3.8

Purchase Authorization – Scale Computing HyperCore Cluster. Waive competitive bidding requirements, authorize the purchase of scale computing HC3 HyperCore cluster equipment from People Driven Technology in the amount of \$59,033.41 and further authorize the payment to the vendor upon satisfactory installation of the equipment as follows:

RESOLUTION NO. 173-2025

AUTHORIZING THE PURCHASE OF SCALE COMPUTING SERVER INFRASTRUCTURE QUOTE #019074

WHEREAS, the City of Owosso maintains server and virtualization infrastructure that is nearing end-of-life and requires replacement to ensure secure, stable, and reliable operations; and

WHEREAS, the installation of a new Scale Computing HyperCore HC3 cluster will provide improved performance, redundancy, storage capacity, virtualization management, and long-term support for City systems; and

WHEREAS, People Driven Technology has provided a quote for the required hardware, software, and professional services in the total amount of \$59,033.41, as shown in the attached quotation; and

WHEREAS, the proposed purchase is available through the Scale Computing – National Consortium Purchasing Agreement 01-96, which provides competitively bid cooperative pricing and satisfies the City's purchasing requirements; and

WHEREAS, funding for this purchase is available in the I/T General Equipment Fund of 101.228.978.000.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Owosso hereby authorize the purchase of the Scale Computing HyperCore server cluster from People Driven Technology in the amount of \$59,033.41 via Scale Computing – National Consortium Purchasing Agreement 01-96.

FURTHER, BE IT RESOLVED that accounts payable department is authorized to pay the vendor upon satisfactory receipt of the equipment.

FURTHER, BE IT RESOLVED funds for this purchase will be sourced from account number 101-228-978-000.

Master Plan Goals: 3.2, 3.4, 3.8

Purchase Authorization – CrowdStrike Cybersecurity. Waive competitive bidding requirements, authorize the purchase of CrowdStrike Falcon Complete & NG-SIEM Using SLCGP Grant Funds in the amount of \$67,350.00 and further authorize the payment to the vendor upon satisfactory installation of the software as follows:

RESOLUTION NO. 174-2025

AUTHORIZING THE PURCHASE OF CROWDSTRIKE FALCON COMPLETE AND NEXT-GEN SIEM USING SLCGP GRANT FUNDING

QUOTE # PRJS138

WHEREAS, the City of Owosso was awarded funding from the State and Local Cybersecurity Grant Program (SLCGP) to improve cybersecurity resilience and reduce cyber risk; and

WHEREAS, eligible expenditures under this grant include managed endpoint detection and response, next-generation antivirus, threat-hunting services, and security information and event management (SIEM) capabilities; and

WHEREAS, the CrowdStrike Falcon Complete and CrowdStrike Next-Gen SIEM solution provides fully managed endpoint detection and response (EDR), threat monitoring, log ingestion, and long-term retention that directly fulfills the cybersecurity requirements outlined in the SLCGP; and

WHEREAS, CDW-G has provided a quote in the amount of \$67,350.00 for a 20-month licensing term for the required CrowdStrike services; and

WHEREAS, the purchase is available through the State of Michigan MiDEAL – Michigan Master Computing Contract (071B6600110), satisfying competitive purchasing requirements; and

WHEREAS, this purchase will be fully funded by the State and Local Cybersecurity Grant Program (SLCGP) with no City funds required.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Owosso hereby authorize the purchase of CrowdStrike Falcon Complete and CrowdStrike Next-Gen SIEM services from CDW-G in the amount of \$67,350.00, to be paid entirely from SLCGP grant funds.

BE IT FURTHER RESOLVED that the Director of HR is authorized to sign all required purchase documents and grant-related forms on behalf of the City.

Master Plan Goals: 3.2, 3.4, 3.7, 3.8, 6.6

***Contract Authorization – Automatic Meter Reading System.** Approve new contract with Aclara Technologies LLC for upgrade of the old water meter reading system to Aclara's Mobile Programmer, along with additional modifications to the original contract that better serve the City's interests as follows:

RESOLUTION NO. 175-2025

APPROVAL OF UPDATED CONTRACT WITH ACLARA FOR THE MOBILE PROGRAMMER UPGRADE OF THE WATER METER READING SYSTEM AND MISCELLANEOUS CHANGES ADVANTAGEOUS TO THE CITY

WHEREAS, the City of Owosso, Shiawassee County, Michigan, entered into a contract for the installation of an automatic meter reading (AMR) Fixed Network Administrator system with Aclara by the adoption of Resolution 37-2017 on March 20, 2017, and approved the Mobile Programmer by the City's Finance Director and City Manager in June 2024; and

WHEREAS, the City and Director of Public Services & Utilities saw the need to upgrade the AMR system contract due to the Aclara's Mobile Programmer to avoid obsolescence of system support, use, and to enhance management tools, security, and metered account troubleshooting capabilities not available in the prior system; and

WHEREAS, both the City Attorney and the City's Director of Public Services & Utilities have reviewed and approve of the contract updates.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Aclara to maintain the Automatic Meter Reading System.

SECOND: The Mayor and City Clerk are instructed and authorized to sign the document(s) of the contract, between the City of Owosso, Michigan and Aclara of St. Louis, Missouri.

THIRD: The above expenses shall be paid from account numbers 590-901-977000 and 591-901-977.000.

***AP Check Register – November 2025.** Affirm Accounts Payable check disbursements totaling \$3,376,065.06 for November 2025.

***Payroll Check Register – November 2025.** Affirm Payroll check disbursements totaling \$863,770.90 for November 2025.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Osmer, Owens, Mayor Pro-Tem Haber, Councilmembers Fear, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Ludington.

ITEMS OF BUSINESS

Notice of Pecuniary Interest

Motion by Councilmember Olson to enter notice of pecuniary interest on the record for Councilmember Carl Ludington as it relates to proposed contracts with Ludington Electric, Inc. for the month of November 2025 as follows:

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY
Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000047377	862	LUDINGTON ELECTRIC, INC.	REPAIR OF DOWNTOWN LIGHTS – WASHINGTON STREET	636.23
000047402	862	LUDINGTON ELECTRIC, INC.	REPLACEMENT OF UNDERGROUND WIRING FOR CHAIRMAN LIGHTS	497.96
000047420	863	LUDINGTON ELECTRIC, INC.	INSTALLATION OF NEW VFD AT STANDPIPE BOOSTER STATION	180.00
				<u>1,314.19</u>

For the Period of: November 2025

Vendor: Ludington Electric, Inc

Total Amount: \$1,314.19

I am making this declaration because I am the owner/operator of Ludington Electric, Inc. I confirm that I will not vote on the matter(s) in question, I will not take part in discussion on any question in respect to the matter(s), and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question at a public meeting of the Owosso City Council.

Said items will be considered for approval at the December 15, 2025 meeting of the Owosso City Council.

Declared this 1st day of December, 2025.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmembers Owens, Olson, Mayor Pro-Tem Haber, Councilmembers Osmer, Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Ludington.

***Grant Acceptance – Cook Family Foundation**

Master Plan Goals: 1.23

Motion by Councilmember Fear to approve acceptance of the Cook Family Foundation Grant in the amount of \$8,150 to support 50% of the cost for the Owosso Curbside Recycling Public Input Project for the period of November 1, 2025 through October 31, 2026 as follows:

RESOLUTION NO. 176-2025

AUTHORIZING APPROVING THE COOK FAMILY FOUNDATION RECYCLING GRANT AGREEMENT FOR THE OWOSSO CURBSIDE RECYCLING

PUBLIC INPUT PROJECT

WHEREAS, the City of Owosso is preparing for implementation of curbside recycling and wishes to undertake expanded public engagement to educate residents, and gather feedback regarding the city's future compliance with Part 115 requiring curbside service; and

WHEREAS, the Cook Family Foundation has awarded the City of Owosso a grant in the amount of \$8,150 to support listening sessions, information sessions, and related outreach as part of the Owosso Curbside Recycling Public Input Project; and

WHEREAS, the grant period runs from November 1, 2025 through October 31, 2026, and the grant funds must be used exclusively for the intended purpose as outlined in the Grant Agreement; and

WHEREAS, the Grant Agreement requires the City to comply with conditions including submission of publicity materials for review, preparation of a written progress report, adherence to applicable laws, and return of any unspent funds; and

WHEREAS, it is necessary for the City Council to authorize execution of the Grant Agreement in order to receive and utilize the awarded funds.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to approve the recycling grant agreement from the Cook Family Foundation for a cost to the City of Owosso.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Cook Family Foundation Grant Agreement between the City of Owosso, Michigan and the Cook Family Foundation.

THIRD: The City is responsible for 50% of the project cost so it agrees to contribute an additional \$8,150 for the project. Expense authorization addressed in resolution approving contract with KSKConsultancy, LLC.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Mayor Pro-Tem Haber, Councilmembers Owens, Olson, Osmer, Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Ludington.

***Professional Services Agreement – Curbside Recycling Public Input Collection & Analysis**

Master Plan Goals: 1.23

Motion by Councilmember Olson to approve a professional services contract with KSKCounsultancy Inc. to lead the facilitation, data collection, analysis, and preparation of a final report on curbside recycling in the amount of \$16,300.00 and further approve payment to the vendor upon satisfactory completion of the project or portion thereof, supported by a \$8,150.00 grant funded by the Cook Family Foundation as follows:

RESOLUTION NO. 177-2025

AUTHORIZING APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH KSKCONSULTANCY, INC. FOR THE OWOSSO CURBSIDE RECYCLING PUBLIC INPUT PROJECT

WHEREAS, the City of Owosso is required under revisions to Part 115 of Michigan's Solid Waste and Materials Management Act to offer curbside recycling access to at least 90% of single-family dwellings by January 2028; and

WHEREAS, the City has been participating in the Shiawassee County Recycling Workgroup since January 2025 and must undertake Owosso-specific public engagement activities to gather community input regarding how the City should meet these statutory requirements; and

WHEREAS, the Cook Family Foundation has awarded the City of Owosso a grant in the amount of \$8,150 to support community listening and informational sessions related to curbside recycling; and

WHEREAS, the City desires to retain KSKConsultancy, Inc. to professionally facilitate twelve (12) listening sessions, gather and analyze participant input, and prepare a final report to guide City Council

decision-making; and

WHEREAS, a Professional Services Contract between the City of Owosso and KSKConsultancy, Inc. has been prepared, establishing a not-to-exceed cost of \$16,300.00, with \$8,150.00 funded by the Cook Family Foundation grant and \$8,150.00 funded by the City's general fund; and

WHEREAS, City staff recommends approval of this agreement so that public engagement activities may proceed in accordance with the grant award and compliance timeline.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso hereby determines that it is advisable and in the public interest to enter into a Professional Services Agreement with KSKConsultancy, Inc. for the Curbside Recycling Public Input Project.

SECOND: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Curbside Recycling Public Input Project Contract between the City of Owosso, Michigan and KSKConsultancy, Inc.

THIRD: The City is responsible for \$8,150 of the project cost while the remaining \$8,150 will be paid by the Cook Family Foundation Grant.

FOURTH: Expenses to be paid from the General Fund: 101.261.818.000

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Fear, Osmer, Olson, Owens, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Ludington.

***Property Sale - 1000 Bradley Street**

Motion by Councilmember Osmer authorizing the sale of the City-owned property at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000.00 as follows:

RESOLUTION NO. 178-2025

**AUTHORIZING THE SALE OF CITY-OWNED PROPERTY AT
1000 BRADLEY STREET**

WHEREAS, the City of Owosso owns approximately 3.12 acres of property located at 1000 Bradley Street, parcel number 050-660-008-001-00; and

WHEREAS, the City has received an offer from NB Concepts, LLC in the amount of \$10,000 to purchase the property; and

WHEREAS, the property is zoned I-1, Light Industrial, and has been identified as a brownfield site with known contamination confirmed by an EGLE site assessment; and

WHEREAS, the proposed sale includes contingencies for rezoning approval and for the buyer's acceptance of projected remediation costs based on further studies to be funded by EGLE; and

WHEREAS, the 21-day Charter required posting period has expired with no other offers being received.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the City Council hereby authorizes the sale of the property at 1000 Bradley Street to NB Concepts, LLC in the amount of \$10,000 with a 180-day period to satisfy noted contingencies.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the purchase agreement for the sale of 1000 Bradley Street, substantially in the form attached.

THIRD: the Mayor and City Clerk are further instructed to execute the documents necessary to complete the sale of the property upon satisfaction of said contingencies.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmembers Owens, Osmer, Fear, Olson, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Ludington.

CITIZEN COMMENTS

Joseph Moore, rental property owner at 304 Michigan Avenue, said he is having some issues with parking enforcement as some of his tenants are getting parking tickets. He also asked about the status of the water leak on Michigan Avenue.

COUNCIL COMMENTS

Councilmember Olson said she heard lots of grumbling from parents dropping off kids at school today due to the snow being unplowed on some streets. She asked that the schools be considered a priority for snow plowing. It was noted that the City prioritizes streets for plowing in the following order: state trunklines, major streets, local streets, alleys, and parking lots. mb Osmer noted that part of the issue with unplowed snow from the latest storm is the fact that people raked their leaves into the street long before pickup was supposed to take place and those leaves got covered with snow leading to problems with plowing and picking up the leaves. It was further noted that crews continue to pick up leaves despite the snow.

CITY MANAGER REPORT

Nathan R. Henne, City Manager. City Manager Report – November 2025.

COMMUNICATIONS

Brad A. Barrett, Finance Director. Financial Report – October 2025.
Owosso Historical Commission. Minutes of November 10, 2025.

NEXT MEETING

Monday, December 15, 2025

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
DDA/OMS Board x 2 – terms expire June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Owens for adjournment at 7:28 p.m.

Motion supported by Councilmember Osmer and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kohagen, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.