

**CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF MAY 18, 2026
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS**

PRESIDING OFFICER: MAYOR ROBERT J. TEICH, JR.

OPENING PRAYER: PASTOR TSENA DINSSA
REDEEMER LUTHERAN CHURCH

PLEDGE OF ALLEGIANCE: RYAN E. SUCHANEK
DIRECTOR OF PUBLIC SERVICES & UTILITIES

PRESENT: Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber,
Councilmembers Janae L. Fear, Carl C. Ludington, Emily S.
Olson, and Rachel M. Osmer.

ABSENT: Councilmember Christopher D. Owens.

APPROVE AGENDA

Motion by Councilmember Osmer to approve the agenda as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF MAY 4, 2026

Motion by Councilmember Olson to approve the Minutes of the Regular Meeting of May 4, 2026 as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF SPECIAL MEETING OF MAY 6, 2026

Motion by Councilmember Osmer to approve the Minutes of the Special Meeting of May 6, 2026 as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

Promotional Ceremony – Police Department Employee. Mayor Teich led a ceremony recognizing the promotion of Police Lieutenant Scott Davis. Lieutenant Davis had his badge pinned by his wife Megan.

Proclamation – National Public Works Week. Mayor Teich read aloud the following proclamation of the Mayor's Office declaring May 17th-23rd, 2026 as National Public Works Week in the City of Owosso:

**A PROCLAMATION
OF THE MAYOR'S OFFICE OF THE CITY OF OWOSSO, MICHIGAN
DESIGNATING MAY 17 – MAY 23, 2026 AS
NATIONAL PUBLIC WORKS WEEK IN THE CITY OF OWOSSO**

WHEREAS, the Public Works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, Public Works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life, and well-being of the people of the Owosso area; and,

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of Public Works systems and programs such as water, sewers, streets and highways, public buildings, solid waste collection, and snow removal; and

WHEREAS, the health, safety, and comfort of this community greatly depend on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction is vitally dependent upon the efforts and skills of Public Works employees; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff Public Works Departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, I, Robert J. Teich, Jr., Mayor of the City- of Owosso, do thereby proclaim the week of May 17 through May 23, 2026, as

"NATIONAL PUBLIC WORKS WEEK"

in the City of Owosso, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which Public Works employees make every day to our health, safety, comfort, and quality of life.

Proclaimed this 18th day of May, 2026.

PUBLIC HEARINGS

Public Hearing – Rezoning of 1000 Bradley Street

A public hearing was conducted to receive citizen comment regarding the request from NB Concepts, LLC to rezone the property at 1000 Bradely Street from I-1, Light Industrial, to RM, Multiple Family Residential.

The following people commented in regard to the proposed rezoning:

Justin Horvath, President SEDP, said the property in question is the former Vaungarde site. While tonight's action is to consider only the rezoning, work has begun to determine what type of remediation will be necessary to clean up the site. He said he was very, very happy to see the site get cleaned up and new housing built.

Philip Pirkovic, NB Concepts - developer, remarked that this rezoning will help move the development process along and that he is excited to contribute to the growth of the city.

Whereas, the Council, after due and legal notice, having heard all interested parties, motion by Councilmember Olson that the following ordinance be adopted:

ORDINANCE NO. 850

AN ORDINANCE AMENDING CHAPTER 38 ZONING OF THE CODE OF ORDINANCES TO REZONE ONE PARCEL OF REAL PROPERTY AND AMEND THE ZONING MAP

WHEREAS, the City of Owosso adopted a Master Plan in 2021 which includes a future land use plan; and

WHEREAS, a petition was received requesting the rezoning of the parcel located at 1000 Bradley Street from I-1 Light Industrial to RM Multiple Family Residential; and

WHEREAS, the Planning Commission published and mailed notices for the request, held a public hearing on the request, and deliberated on the request; and

WHEREAS, the Planning Commission found that the proposed rezoning does meet the intent and criteria for a zoning amendment as it relates to the Master Plan and the Zoning Ordinance and, without reservations, recommends the rezoning of the following parcel:

Parcel Address	Parcel Number	Current Zoning	Proposed Zoning
1000 Bradley Street	050-660-008-001-00	I-1 Light Industrial	RM Multiple Family Residential

and

WHEREAS, the City Council published notice for this request, held a public hearing on the request and deliberated on the request; and

WHEREAS, the City Council finds that the zoning petition meets the intent and criteria for a rezoning and zoning map amendment, specifically as it relates to the requirements of Section 38-279 and 280.

NOW THEREFORE BE IT RESOLVED THAT THE CITY OF OWOSSO ORDAINS:

SECTION 1. OFFICIAL ZONING MAP AMENDMENT. That Chapter 38, Zoning, Sec. 38-71-72, *Zoning Districts In General*, reflects the above changes, to be noted on the official map and filed with the city clerk:

SECTION 2. EFFECTIVE DATE. This amendment shall become effective June 8, 2026.

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmembers Fear, Olson, Osmer, Ludington, Mayor Pro-Tem Haber, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Owens.

2026-2027 City Budget

Master Plan Implementation Goals: 3.4, 3.6, 3.7, 3.10, 3.13

A public hearing was conducted pursuant to Chapter 8 of the City Charter to receive citizen comment regarding the 2026-2027 Proposed City Budget.

There were no citizen comments received prior to, or during the hearing.

Whereas, the Council, after due and legal notice, has met and there being no one to be heard, motion by Councilmember Osmer that the following resolution be adopted:

RESOLUTION NO. 70-2026

GENERAL APPROPRIATIONS ACT (BUDGET)

A resolution to establish a general appropriations act for the City of Owosso; to define the powers and duties of the city officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

WHEREAS, pursuant to Chapter 8, Section 5 of the Owosso City Charter, the City Council has received the proposed budget for the FISCAL YEAR BEGINNING JULY 1, 2026, and held a public hearing on MAY 18, 2026, and;

WHEREAS, it is the intent of the Downtown Development Authority to levy a tax for general operating purposes pursuant to Public Act 197 of 1975; and

WHEREAS, the City Council held a discussion session on MAY 6, 2026 to discuss the proposed budget;

NOW, THEREFORE, BE IT FURTHER RESOLVED THAT the City Council of the City of Owosso hereby adopts the FISCAL YEAR 2026 – 2027 BUDGET and sets the tax rates as presented below:

Section 1: Title

This resolution shall be known as the Owosso General Appropriations Act.

Section 2: Chief Administrative Officer

The City Manager shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

Section 3: Fiscal Officer

The Finance Director shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

Section 4: Estimated Expenditures

The following amounts are hereby appropriated for the operations of the city government and its activities for the FISCAL YEAR BEGINNING JULY 1, 2026 and ENDING JUNE 30, 2027:

General Fund Expenditures

APPROPRIATIONS		
101	CITY COUNCIL	69,060
171	CITY MANAGER	362,011
201	FINANCE	365,557
210	CITY ATTORNEY	170,000
215	CLERK	274,166
228	INFORMATION & TECHNOLOGY	306,373
253	TREASURY	292,127
257	ASSESSING	230,676
261	GENERAL ADMIN	527,026
262	ELECTION	89,402
265	BUILDING & GROUNDS	160,270
270	HUMAN RESOURCES	137,868
301	POLICE	3,763,366
336	FIRE	3,681,257
371	BUILDING AND SAFETY	
441	PUBLIC WORKS	823,610
528	LEAF AND BRUSH COLLECTION	412,875
585	PARKING	48,705
720	COMMUNITY DEVELOPMENT	58,975
751	PARKS	423,343
966	TRANSFERS OUT	90,766
TOTAL APPROPRIATIONS		12,287,433

Major Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	730,000
463	STREET MAINTENANCE	320,018
473	BRIDGE MAINTENANCE	200
474	TRAFFIC SERVICES-MAINTENANCE	33,705
478	SNOW & ICE CONTROL	190,190
480	TREE TRIMMING	90,352
482	ADMINISTRATION & ENGINEERING	173,782
485	LOCAL STREET TRANSFER	400,000
486	TRUNKLINE SURFACE MAINTENANCE	11,551
488	TRUNKLINE SWEEPING & FLUSHING	2,000
490	TRUNKLINE TREE TRIM & REMOVAL	117
491	TRUNKLINE STORM DRAIN, CURBS	2,450
492	TRUNKLINE ROADSIDE CLEANUP	15
494	TRUNKLINE TRAFFIC SIGNS	125
497	TRUNKLINE SNOW & ICE CONTROL	27,251
TOTAL APPROPRIATIONS		1,981,756

Local Streets Fund Expenditures

APPROPRIATIONS		
451	CONSTRUCTION	1,000,500
463	STREET MAINTENANCE	825,129
474	TRAFFIC SERVICES-MAINTENANCE	4,705
478	SNOW & ICE CONTROL	82,105
480	TREE TRIMMING	158,075
482	ADMINISTRATION & ENGINEERING	63,998
TOTAL APPROPRIATIONS		2,134,512

Park/Recreation Expenditures

APPROPRIATIONS		
751	PARKS	75,100
TOTAL APPROPRIATIONS		75,100

OMS/DDA Revolving Loan Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	1,293
TOTAL APPROPRIATIONS		1,293

Downtown Development Authority Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	222,331
261	GENERAL ADMIN	104,652
704	ORGANIZATION	2,000
705	PROMOTION	14,500
706	DESIGN	14,000
707	ECONOMIC VITALITY	2,000
905	DEBT SERVICE	
TOTAL APPROPRIATIONS		359,483

Building Inspection Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	119,488
371	BUILDING AND SAFETY	138,488
TOTAL APPROPRIATIONS		257,976

Housing and Redevelopment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	1,398,300
TOTAL APPROPRIATIONS		1,398,300

Opioid Settlement Fund Expenditures

APPROPRIATIONS		
966	TRANSFERS OUT	4,000
TOTAL APPROPRIATIONS		4,000

Historical Commission Fund Expenditures

APPROPRIATIONS		
797	HISTORICAL COMMISSION	32,790
798	CASTLE	111,768
799	GOULD HOUSE	
800	COMSTOCK/WOODARD	500
TOTAL APPROPRIATIONS		145,058

General Obligation Debt Fund Expenditures

APPROPRIATIONS		
905	DEBT SERVICE	767,550
TOTAL APPROPRIATIONS		767,550

Capital Project Fund Expenditures

APPROPRIATIONS		
966	TRANSFERS OUT	128,900
TOTAL APPROPRIATIONS		128,900

Transportation Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	118,376
TOTAL APPROPRIATIONS		118,376

Sewer Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	2,945,901
549	SEWER OPERATIONS	252,150
901	CAPITAL OUTLAY	1,646,600
905	DEBT SERVICE	125,304
TOTAL APPROPRIATIONS		4,969,955

Water Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	1,236,158
552	WATER UNDERGROUND	1,791,797
553	WATER FILTRATION	3,936,792
901	CAPITAL OUTLAY	12,627,578
905	DEBT SERVICE	671,759
TOTAL APPROPRIATIONS		20,264,084

Waste Water Treatment Fund Expenditures

APPROPRIATIONS		
200	GEN SERVICES	68,018
548	WASTEWATER OPERATIONS	2,275,671
901	CAPITAL OUTLAY	11,696,005
905	DEBT SERVICE	1,049,342
TOTAL APPROPRIATIONS		15,089,036

Fleet Fund Expenditures

APPROPRIATIONS		
594	FLEET MAINTENANCE	607,109
901	CAPITAL OUTLAY	165,000
905	DEBT SERVICE	98,635
TOTAL APPROPRIATIONS		870,744

Brownfield Redevelopment Authority Funds Expenditures

Fund 243 - BRA / OBRA #12 WOODWARD LOFT		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	1,423
901	CAPITAL OUTLAY	
964	TAX REIMBURSEMENTS	158,311
TOTAL APPROPRIATIONS		159,734
Fund 246 - OBRA #13 WEISNER BUILDING		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	5,549
TOTAL APPROPRIATIONS		5,549
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	3,692
964	TAX REIMBURSEMENTS	35,971
TOTAL APPROPRIATIONS		39,663
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	15,217
905	DEBT SERVICE	167,998
TOTAL APPROPRIATIONS		183,215
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	4,355
964	TAX REIMBURSEMENTS	54,815
TOTAL APPROPRIATIONS		59,170

Fund 283 - OBRA FUND-DISTRICT#3-TIAL		
APPROPRIATIONS		
721	PROFESSIONAL SERVICES	750
905	DEBT SERVICE	19,271
TOTAL APPROPRIATIONS		20,021

Section 5: Estimated Revenues

The following revenues are estimated to be available for the FISCAL YEAR BEGINNING JULY 1, 2026 and ENDING JUNE 30, 2027, to meet the foregoing appropriations.

General Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
101	GENERAL FUND	11,650,030
Totals for dept 000 - REVENUE		11,650,030

Major Streets Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
202	MAJOR STREET FUND	2,005,771
Totals for dept 000 - REVENUE		2,005,771

Local Streets Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
203	LOCAL STREET FUND	1,139,984
Totals for dept 000 - REVENUE		1,139,984

Parks/Recreation Sites Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
208	PARK/RECREATION SITES FUND	171,754
Totals for dept 000 - REVENUE		171,754

OMS/DDA Revolving Loan Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
239	OMS/DDA REVLG LOAN FUND	5,125
Totals for dept 000 - REVENUE		5,125

Downtown Development Authority Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
248	DOWNTOWN DEVELOPMENT AUTHORITY	393,565
Totals for dept 000 - REVENUE		393,565

Building Inspection Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
249	BUILDING INSPECTION FUND	253,200
Totals for dept 000 - REVENUE		253,200

Housing & Redevelopment Fund Revenue

ESTIMATED REVENUES		
Dept 000 - REVENUE		
254	HOUSING & REDEVELOPMENT	1,398,300
Totals for dept 000 - REVENUE		1,398,300

Opioid Settlement Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
284	OPIOID SETTLEMENT FUND	1,500
Totals for dept 000 - REVENUE		1,500

Historical Commission Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
297	HISTORICAL FUND	179,000
Totals for dept 000 - REVENUE		179,000

Debt Service Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
301	GENERAL DEBT SERVICE (VOTED BONDS)	767,550
Totals for dept 000 - REVENUE		767,550

Transportation Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
588	TRANSPORTATION FUND	118,457
Totals for dept 000 - REVENUE		118,457

Sewer Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
590	SEWER FUND	5,251,690
Totals for dept 000 - REVENUE		5,251,690

Water Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
591	WATER FUND	20,343,758
Totals for dept 000 - REVENUE		20,343,758

Waste Water Treatment Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
599	WASTEWATER FUND	14,400,690
Totals for dept 000 - REVENUE		14,400,690

Fleet Fund Revenues

ESTIMATED REVENUES		
Dept 000 - REVENUE		
661	FLEET MAINTENANCE FUND	1,186,211
Totals for dept 000 - REVENUE		1,186,211

Brownfield Development Authority Funds Revenue

Fund 243 - BRA / OBRA #12 WOODWARD LOFT		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
243	BRA / OBRA #12 WOODWARD LOFT	159,834
Totals for dept 000 - REVENUE		159,834

Fund 246 - OBRA #13 WEISNER BUILDING		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
246	OBRA #13 WEISNER BUILDING	5,549
Totals for dept 000 - REVENUE		5,549
Fund 259 - OBRA-DIST#15 -ARMORY BUILDING		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
259	OBRA-DIST#15 -ARMORY BUILDING	39,663
Totals for dept 000 - REVENUE		39,663
Fund 272 - OBRA FUND-DISTRICT #17 CARGILL (PREV #8)		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
272	OBRA FUND-DISTRICT #17 CARGILL (PREV #8)	250,713
Totals for dept 000 - REVENUE		250,713
Fund 277 - OBRA FUND DISTRICT #20 - J&H OIL		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
277	OBRA FUND DISTRICT #20 - J&H OIL	59,170
Totals for dept 000 - REVENUE		59,170
Fund 283 - OBRA FUND-DISTRICT#3-TIAL		
ESTIMATED REVENUES		
Dept 000 - REVENUE		
283	OBRA FUND-DISTRICT#3-TIAL	20,021
Totals for dept 000 - REVENUE		20,021

Section 6: Millage Levy

The City Council shall cause to levy and collect the general property tax on all real and personal property per \$1,000 of taxable value within the city upon the current tax roll an amount equal to the following:

GENERAL OPERATING – CITY CHARTER	12.2775
PA 298 –BRUSH/LEAVES/STREET CLEANING	1.2083
STREET DEBT	1.9320
PARKS AND RECREATION	.4887
TRANSPORTATION (SATA)	.3223
TOTAL	16.2288
DOWNTOWN DEVELOPMENT AUTHORITY DISTRICT	1.8815

Section 7: Adoption of Budget by Reference

The general fund budget of the City of Owosso is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 4 and 5 of this act.

Section 8: Appropriation not a Mandate to Spend

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any city order for expenditures that exceed appropriations.

Section 9: Periodic Fiscal Reports

The fiscal officer shall provide the City Council monthly reports of fiscal year to date revenues and expenditures compared to the budgeted amounts.

Section 10: Limit on Obligations and Payments

No obligation shall be incurred against, and no payment shall be made from any appropriation unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11: Budget Monitoring

Whenever it appears to the fiscal officer or the City Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the fiscal officer shall present to the City Council recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12: City Council Adoption

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Ludington, Osmer, Mayor Pro-Tem Haber, Councilmember Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Owens

CITIZEN COMMENTS

Angie Norling, Shiawassee County 911 Director, spoke about the August ballot question to add \$.35 per month to phone bills to support our local 911.

Addressing the packed audience, several people spoke in support of the Pride event, and several other people spoke about religion and the breakdown of morals.

Ashley Shortz, 1607 Young Street, reminded everyone that May is mental health awareness month.

A brief break was held from 8:02 pm until 8:11 pm.

Commenting on both sides of the Pride issue continued.

Katie Caraway, 4150 S. M-52, asked what guidelines are in place for events like Pride.

COUNCIL COMMENTS

Councilmember Olson read a prepared statement about inclusion, disagreements, and dehumanization. She asked that people choose community over division.

Councilmember Osmer announced the Summer Concert series is back at the amphitheater with shows starting July 9th. She also announced the Historical Commission is holding a kickoff event at the Shiawassee Arts Council to debut the Owosso Time Traveler project. Lastly, she noted that the last listening sessions on curbside recycling will be held tomorrow.

Mayor Pro-Tem Haber said Owosso is a great community and that fact was proved tonight when everyone allowed each other's voices to be heard.

CONSENT AGENDA

Motion by Councilmember Osmer to approve the Consent Agenda as follows:

Historical Commission Funds Transfer. Approve the transfer of Historical Commission funds from the Shiawassee Community Foundation in the amount of \$100,000 to the Historic Sites Fund to be applied to the Curwood Castle Restoration Project as follows:

RESOLUTION NO. 71-2026

**REQUESTING FUND TRANSFER TO THE
OWOSSO HISTORICAL COMMISSION FUND FROM THE CHARITABLE AGENCY FUND
WITH THE SHIAWASSEE COMMUNITY FOUNDATION**

WHEREAS, the city of Owosso, Shiawassee County, Michigan, Owosso Historical Commission has a charitable agency fund with the Shiawassee Community Foundation; and

WHEREAS, the Owosso Historical Commission has funds available in its spendable account with the Shiawassee Community Foundation; and

WHEREAS, the Owosso Historical Commission has the Castle Restoration Project and will require funds from the spendable account to complete the project; and

NOW THEREFORE BE IT RESOLVED by the city council of the city of Owosso, Shiawassee County, Michigan that:

FIRST: The city of Owosso has heretofore determined that it is advisable, necessary and in the public interest to request \$100,000 from the Owosso Historical Commission Spendable Funds at the Shiawassee Community Foundation.

SECOND: The amount of \$100,000 shall be paid to the Historic Sites Fund 297-000-665.100.

Purchase Order Amendment – Public Safety Building Access Control System. Approve amendment to Purchase Order No. 47312 for the Public Safety Building Access Control System increasing the amount by \$1,655.10 for upgraded key fobs and readers and further approve payment to the vendor in the amount of \$9,145.30 as follows:

RESOLUTION NO. 72-2026

AUTHORIZING CHANGE ORDER TO THE CONTRACT BETWEEN THE CITY OF OWOSSO AND TOTAL SECURITY LLC.

WHEREAS, the City of Owosso, Shiawassee County, Michigan, approved a contract with Total Security L.L.C. to purchase and install cameras and card readers for the Public Safety building for \$ 7,490.20.

WHEREAS, Total Security L.L.C. upgraded the key fobs and readers, the additional charge was \$1,655.10. The new cost of the contract was \$9,145.30.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable and in the public interest amend the contract with Total Security L.L.C. for the additional cost for upgraded key fobs and readers in the amount of \$1,655.10.00.

SECOND: The accounts payable department is authorized to pay Total Security L.L.C. for the purchase and installation of said equipment.

THIRD: The above expenses shall be paid from Police Building Additions and Improvements 101-301-97.000.

Contract Authorization – Middlebury Township Ambulance Services. Authorize agreement with Middlebury Township to provide ambulance service coverage on their behalf with a charge to the Township in the amount of 45,000.00 annually plus charges for services provided as follows:

RESOLUTION NO. 73-2026

AUTHORIZING AN AGREEMENT FOR AMBULANCE SERVICES BETWEEN THE CITY OF OWOSSO AND MIDDLEBURY TOWNSHIP

WHEREAS, the City of Owosso, Shiawassee County, Michigan, Public Safety Department and Middlebury Township desire to renew the contract to have the City of Owosso Fire Department provide ambulance coverage to Middlebury Township, Shiawassee County Michigan and;

WHEREAS, the City of Owosso operates a Fire Department which has the ability to provide said ambulance service to Middlebury Township.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has theretofore determined that it is advisable, necessary and in the public interest to enter into an agreement with Middlebury Township for the provision of ambulance coverage for township residents.

SECOND: The mayor and city clerk are instructed and authorized to sign the document in the form attached, Contract for Ambulance Services with Middlebury Township/City of Owosso.

Master Plan Implementation Goals: 3.1, 3.2, 7.1

CDBG Round 1 Contractors Quotes - Grant Contractors. Approve CDBG Round 1 Contractors' Quotes #4 in the amount of \$121,856.04 as part of a CDBG housing grant and further authorize payment to the contractor(s) upon satisfactory completion of the project(s) or portion thereof as follows:

RESOLUTION NO. 74-2026

**APPROVING CDBG ROUND 1
CONTRACTORS' QUOTES #4 FOR INTERIOR AND EXTERIOR HOME IMPROVEMENTS**

WHEREAS, the City of Owosso received a CDBG Grant in the amount of \$926,300 for interior and exterior home improvements; and

WHEREAS, the homeowners sought out quotes from local general contractors; and

WHEREAS, the homeowners selected the lowest, responsive quote and wish to proceed with their interior and exterior home improvements; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: It has heretofore determined that it is advisable, necessary and in the public interest to approve Contractors' Quotes #4 for CDBG Grant NDD-2023-37-CDG in the amount of \$121,856.04

SECOND: The City Manager and the Community Development Director, having been previously designated as authorized signers for the grant, are instructed and authorized to sign homeowner and contractor contracts.

THIRD: The Accounts Payable department is authorized to pay as follows:

CLE Construction
S. Shiawassee St. (1) \$38,150.00

Keyes Quality Construction
E. Comstock St. \$38,000.00

Merkel and Kenney
Ada St. \$30,000.00

Weather Vane Roofing
E. Williams St. \$15,706.04

FOURTH: The above expenses shall be paid from the Housing & Redevelopment Fund 254-200-818.000 CDBGHRGP24.

Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6

Demolition Authorization & Contract Approval – 326 S Dewey Street and 321 E Williams Street. Authorize demolition of the structures at 326 S Dewey Street and 321 E Williams Street and approve bid award to Dore & Associates Inc., in the amount of \$46,600.00 and further authorize payment to the contractor upon satisfactory completion of the work or portion thereof as follows:

RESOLUTION NO. 75-2026

**AUTHORIZING THE EXECUTION OF A CONTRACT WITH
DORE & ASSOCIATES, INC.
FOR
THE DEMOLITION OF THE STRUCTURES AT
326 S DEWEY STREET AND 321 E WILLIAMS STREET**

WHEREAS, the homes at 326 S Dewey Street and 321 E Williams Street were found to be in a deplorable condition. Dewey Street has been vacant since 2013, and Williams Street has been vacant since 2021; and

WHEREAS, the city of Owosso, Shiawassee County, Michigan, has determined that the remains of the houses should be demolished to eliminate blight in the neighborhood and to spur residential redevelopment; and

WHEREAS, the city of Owosso presented these cases to Shiawassee Circuit Court on December 19, 2025 and a judgment was entered allowing the immediate demolition of the buildings and assessed the cost of such demolition to the real property; and

WHEREAS, the city of Owosso sought bids to demolish the structures at 326 S Dewey Street and 321 E Williams Street; a bid was received from Dore & Associates, Inc. and it is hereby determined that Dore & Associates, Inc. is qualified to provide such services and that it has submitted the lowest responsible and responsive bid.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

- FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to demolish the structures located at 326 S Dewey Street and 321 E Williams Street.
- SECOND: The City of Owosso has further determined that it is advisable, necessary and in the public interest to employ Dore & Associates, Inc. for said demolition.
- THIRD: The mayor and city clerk are instructed and authorized to sign the document substantially in the form attached, Contract for Demolition of 326 S Dewey Street and 321 E Williams Street with Dore & Associates, Inc. in the amount of \$46,600.00.
- FOURTH: The accounts payable department is authorized to pay Dore & Associates, Inc. for work satisfactorily completed on the project up to the bid amount.
- FIFTH: The above expenses shall be paid from 101-720-818.000.

Master Plan Implementation Goals: 1.1, 1.13, 2.6

Motion supported by Councilmember Olson.

Roll Call Vote.

- AYES: Mayor Pro-Tem Haber, Councilmembers Fear, Olson, Ludington, Osmer, and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Owens.

ITEMS OF BUSINESS

Contract Approvals – Ludington Electric, Inc.

Motion by Councilmember Fear to allow Councilmember Ludington to abstain from the succeeding vote due to a financial interest.

Motion supported by Councilmember Olson.

Roll Call Vote.

- AYES: Councilmembers Osmer, Olson, Mayor Pro-Tem Haber, Councilmember Fear, and Mayor Teich.
- NAYS: None.
- ABSENT: Councilmember Owens.

Councilmember Ludington left the meeting at 8:47 p.m.

Motion by Councilmember Olson to reiterate acknowledgement of the pecuniary interest of Councilmember Ludington in the contract(s) in question and approve \$2,758.16 in contracts with Ludington Electric, Inc. for the period of April 2026 as follows:

STATEMENT REGARDING BUSINESS DEALINGS WITH THE CITY

Per Owosso City Charter Section 14.4 and Michigan Public Act 317 of 1968, as amended

I, Carl Ludington, being an officer of the City of Owosso, do hereby declare a pecuniary interest in the foregoing proposed contract(s) with the City of Owosso as described as:

PO NUMBER	DEPT.	VENDOR	DESCRIPTION	AMOUNT
000047752	862	LUDINGTON ELECTRIC, INC.	BENTLEY PARK ELECTRIC NOT WORKING	120.00
000046672	862	LUDINGTON ELECTRIC, INC.	CASS ST LIGHT REPAIR MAINT.	738.73
000046631	862	LUDINGTON ELECTRIC, INC.	INTERSECTION LIGHT INSTALL BALL ST & CHAIRMAN REPAIR FOR X-MAS LIGHTS	1899.43
				<u>2758.16</u>

For the Period of: April 2026

Vendor: Ludington Electric, Inc

Total Amount: \$2758.16

Motion supported by Mayor Pro-Tem Haber.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Haber, Councilmembers Osmer, Olson, and Mayor Teich.

NAYS: None.

ABSTAIN: Councilmember Ludington.

ABSENT: Councilmember Owens.

Councilmember Ludington returned to the meeting at 8:48 p.m.

Lot Split Authorization – 706 Corunna Avenue

Motion by Mayor Pro-Tem Haber to authorize the division of a City lot under the Michigan Subdivision Control Act for platted lot known as Parcel # 050-542-000-032-00, residential lot at 706 Corunna Avenue as follows:

Current Descriptions:

Address	Status	Parcel #1
706 Corunna Ave	Before split	050-542-000-032-00
Description: COM S LN CORUNNA AVE 60.39' E'LY OF SE COR SD ST & WOODLAWN TH E'LY 60.39' TH S'LY PAR TO WOODLAWN TO N LN AARR R/W TH W'LY AL'G SD LN 61.05' TH N TO BEG PART OF SEC 19		

Address	Status	Parcel #1
515 Woodlawn Ave	Before split	050-542-000-031-00
Description: PART OF E 1/2 OF NW 1/4 SEC 19, T7N-R3E, (N 50' OF S 140') COM AT SE COR CORUNNA AVE & WOODLAWN AVE S ON E LN OF WOODLAWN AVE TO N LN OF AARR R/W E'LY ON SD N LN 61.05 N'LY PAR TO E LN OF WOODLAWN AVE TO S LN CORUNNA AVE W'LY TO BEG. ALSO E'LY 8' OF VACATED WOODLAWN AVE LYING W'LY OF SAID DESC 61.05' N'LY PAR'L TO E LN OF WOODLAWN AVE TO S LN CORUNNA AV W'LY TO BEG		

Descriptions After Split:

Address	Status	Parcel #1
706 Corunna Ave	After split	050-542-000-032-00
Description: Part of the East ½ of the Northwest 1/4 of Section 19, T7N-R3E, City of Owosso, Shiawassee County, Michigan, described as beginning at a point that is S71°32'21 "E on the Southerly line of Corunna Avenue a distance of 60.39 feet from the intersection of the Southerly line of Corunna Avenue with the Easterly line of Woodlawn Avenue; thence continuing S71°32'21 "E 60.39 feet; thence S18°3T08"W 151.73 feet; thence N71 °S0'1 7"W 60.S0 feet; thence N18°35'39"E 28.93 feet; thence N 18°40'3S"E 123.12 feet to the point of beginning. Subject to all easements and restrictions of record.		

Address	Status	Parcel #1
515 Woodlawn Ave	After split	050-542-000-031-00
Description: Part of the East ½ of the Northwest 1/4 of Section 19, T7N-R3E, City of Owosso, Shiawassee County, Michigan, described as beginning at a point that is S71°32'21 "E on the Southerly line of Corunna Avenue a distance of 60.39 feet and S18°40'35"W 123.12 feet from the intersection of the Southerly line of Corunna Avenue with the Easterly line of Woodlawn Avenue; thence S18°35'39"W 28.93 feet; thence S71°50'17"E 60.50 feet; thence S18°37'08"W 131.46 feet to the Northerly right-of-way line of the Ann Arbor Railroad; thence N62°40'38"W on said right-of-way line a distance of 61.23 feet; thence N 18°37'08"E 90.00 feet; thence N62°40'38nW 69.05 feet; thence N18°37'08"W on a line that is 8.00 feet West of and parallel with the Easterly line of Woodlawn Avenue a distance of 50.00 feet; thence S71°32'24"E 68.27 feet to the point of . beginning. Subject to all easements and :restrictions of record.		

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Olson, Ludington, Mayor Pro-Tem Haber, Councilmembers Osmer, Fear, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Owens.

Policy Adoption - 504 Grievance procedure

City Manager Nathan R. Henne noted that in 2024 the City was awarded a Congressional appropriation for the partial renovation of the Public Safety building. Adoption of the following two policies is a requirement of receiving the grant.

Motion by Councilmember Ludington to adopt Section 504 Grievance Procedure to comply with the USDA Public Safety Building Funding requirements and furthermore publish the 504 Grievance procedure as follows:

RESOLUTION NO. 76-2026

ADOPTING THE CITY OF OWOSSO SECTION 504 GRIEVANCE PROCEDURE

WHEREAS, the City of Owosso has been awarded a congressional appropriation through the United States Department of Agriculture (USDA) for the public safety building project; and

WHEREAS, Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, and applicable USDA regulations require recipients of Federal financial assistance to adopt a grievance procedure providing for the prompt and equitable resolution of disability discrimination complaints; and

WHEREAS, adoption of the Section 504 Grievance Procedure is a required condition to closing on the USDA federal funds for the public safety building project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso hereby adopts the Section 504 Grievance Procedure as required by Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, and applicable USDA regulations. The procedure shall be posted conspicuously at City Hall and made available in alternative formats upon request.

SECOND: The Mayor and City Clerk are authorized and directed to execute the Section 504 Grievance Procedure in the form attached and to take all actions necessary to satisfy USDA's Section 504 compliance requirements as a condition of closing on the federal funds for the public safety building project.

POLICY STATEMENT

It is the policy of the City of Owosso not to discriminate on the basis of disability. The City has adopted this internal grievance procedure to provide for the prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794) and U.S. Department of Agriculture regulations implementing the Act.

Section 504 prohibits discrimination on the basis of disability in any program or activity receiving Federal financial assistance. The law and applicable regulations may be examined in the office of the Section 504 Coordinator identified above.

Any person who believes she or he has been subjected to discrimination on the basis of disability may file a grievance under this procedure. It is against the law for the City of Owosso to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

GRIEVANCE PROCEDURE

1. **Timeframe:** Grievances must be submitted to the Section 504 Coordinator within 60 calendar days of the date the person filing the grievance becomes aware of the alleged discriminatory action.
2. **Written Complaint:** A complaint must be in writing and must contain the name and address of the person filing it, a statement of the problem or action alleged to be discriminatory, and the remedy or relief sought. The Section 504 Coordinator may assist a complainant in reducing the complaint to writing if needed.

3. **Investigation:** The Section 504 Coordinator, or her/his designee, shall conduct a thorough investigation of the complaint, affording all interested persons an opportunity to submit evidence relevant to the complaint. The Section 504 Coordinator will maintain all files and records relating to such grievances.
4. **Written Decision:** The Section 504 Coordinator will issue a written decision on the grievance no later than 30 calendar days after its filing, setting forth the findings of the investigation and any corrective action to be taken.
5. **Appeal:** The person filing the grievance may appeal the decision of the Section 504 Coordinator in writing to the City Manager, 301 W. Main Street, Owosso, MI 48867, within 15 calendar days of receiving the written decision. The City Manager shall issue a written decision no later than 30 calendar days after the appeal is filed.
6. **Right to File with USDA:** The availability and use of this grievance procedure does not prevent a person from filing a complaint of discrimination with the U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; Toll-Free: (866) 632-9992; Email: program.intake@usda.gov.

ACCOMMODATIONS

The City of Owosso will make appropriate arrangements to ensure that persons with disabilities are provided accommodations needed to participate in this grievance process, including but not limited to: qualified sign language interpreters, taped or large-print materials for persons who are blind or have low vision, and proceedings held in accessible locations. The Section 504 Coordinator is responsible for arranging any such accommodations.

ANTI-RETALIATION

The City of Owosso strictly prohibits retaliation against any person who files a grievance, participates in an investigation, or otherwise exercises rights protected under Section 504. Any person who believes they have been subjected to retaliation may file a separate grievance or a complaint directly with USDA.

AVAILABILITY

This grievance procedure shall be posted in a conspicuous public location at City Hall, provided in alternative formats upon request.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmember Fear, Mayor Pro-Tem Haber, Councilmembers Ludington, Osmer, Olson, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Owens.

Policy Adoption - Language Access Plan

City Manager Henne explained that this policy requires the City to evaluate the need to provide materials in languages other than English. According to the policy the City falls below the threshold where alternate materials are required.

Motion by Councilmember Osmer authorizing adoption of the Four-Factor Analysis and Language Access Plan to comply with the USDA Public Safety Building Funding requirements as follows:

RESOLUTION NO. 77-2026

ADOPTING THE CITY OF OWOSSO FOUR-FACTOR ANALYSIS AND LANGUAGE ACCESS PLAN FOR LIMITED ENGLISH PROFICIENCY

WHEREAS, the City of Owosso has been awarded a congressional appropriation through the United States Department of Agriculture (USDA) Rural Development Community Facilities Direct Loan and Grant Program for rehabilitation of the public safety building, and

WHEREAS, a condition of receiving those funds is required to comply with Title VI of the Civil Rights Act of 1964 and Executive Order 13166 regarding meaningful access for persons with Limited English Proficiency (LEP); and

WHEREAS, USDA Final Guidance (FR 2014-27960) requires recipients to conduct a Four-Factor Analysis and adopt a Language Access Plan (LAP), and

WHEREAS, the City has completed that analysis, determining that approximately 0.2% of Owosso residents are LEP, that no written translation of vital documents is required under the Safe Harbor threshold, and that oral interpretation will be provided on a case-by-case basis; and

WHEREAS, adoption of the Four-Factor Analysis and Language Access Plan is a required condition to closing on the USDA federal funds for the public safety building project.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso hereby adopts the Four-Factor Analysis and Language Access Plan for Limited English Proficiency required by Title VI of the Civil Rights Act of 1964, and Executive Order 13166. The City shall provide oral interpretation to LEP individuals on a case-by-case basis and shall review this determination annually or upon material demographic change.

SECOND: The Mayor and City Clerk are authorized and directed to execute the Four-Factor Analysis and Language Access Plan

Motion supported by Councilmember Fear.

Roll Call Vote.

AYES: Councilmembers Olson, Fear, Mayor Pro-Tem Haber, Councilmembers Osmer, Ludington, and Mayor Teich.

NAYS: None.

ABSENT: Councilmember Owens.

CITIZEN COMMENTS

Citizens continued commenting regarding acceptance, freedom of religion, fair standards, and asked if there are any guidelines governing public events.

Mike Martin, 915 E. King Street, said he spends a lot of time in the parks, and he noticed the retaining wall near the observation deck is deteriorating and he asked that someone look at it.

Tom Manke, 2910 W. M-21, said he was happy the Exchange Street building is down and he is pleased that two more condemned houses are scheduled for demolition. He went on to ask what the rules are for public events.

Karen Bump, 1004 Summit Street, said she had just moved to Owosso. She thanked those that shared their stories saying we need to support people that are at risk of suicide. She said she thinks that there should be some boundaries as to what is acceptable during a public event.

COUNCIL COMMENTS

Councilmember Fear thanked everyone for coming. She went on to say that the City has laws and ordinances governing what is and is not appropriate for a public event. The videos from last year were reviewed and none of them reached the legal definition of obscene. She announced that the Pride event is scheduled for Saturday, May 30th from 1:00pm-5:00pm and all are welcome.

The City Manager announced that he will be traveling next week so, Assistant City Manager Amy Fuller will be in charge.

Mayor Teich echoed Councilmember Fear's comments saying we have guidelines for public events and we make sure they are followed.

COMMUNICATIONS

Tanya S. Buckelew, Planning & Building Director. April 2026 Building Department Report.

Tanya S. Buckelew, Planning & Building Director. April 2026 Code Violations Report.

Tanya S. Buckelew, Planning & Building Director. April 2026 Inspections Report.

Tanya S. Buckelew, Planning & Building Director. April 2026 Rental Report.

Tanya S. Buckelew, Planning & Building Director. April 2026 Certificates Issued Report.

Kevin D. Lenkart, Public Safety Director. April 2026 Police Report.

Kevin D. Lenkart, Public Safety Director. April 2026 Fire Report.

Kevin D. Lenkart, Public Safety Director. April 2026 Parking Citation Memo

Downtown Development Authority. Minutes of May 6, 2026.

NEXT MEETING

Monday, June 1, 2026

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2026
Building Board of Appeals – Alternate - term expires June 30, 2027
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission – 2 terms expire June 30, 2027
Planning Commission – term expires June 30, 2028
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Olson for adjournment at 9:19 p.m.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

Robert J. Teich, Jr., Mayor

Amy K. Kohagen, City Clerk

*Due to their length, text of marked items is not included in the minutes. Full text of these documents is on file in the Clerk's Office.