CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MINUTES OF NOVEMBER 2, 2026
6:30 P.M.
VIRGINIA TEICH CITY COUNCIL CHAMBERS

PRESIDING OFFICER:	MAYOR ROBERT J. TEICH, JR.
OPENING PRAYER:	BUD GRAZIER OWOSSO FREE METHODIST CHURCH
PLEDGE OF ALLEGIANCE:	SHELLY OCHODNICKY
PRESENT:	Mayor Robert J. Teich, Jr., Mayor Pro-Tem Jerome C. Haber, Councilmembers Janae L. Fear (arrived at 7:45 pm), Carl C. Ludington, Emily S. Olson, Rachel M. Osmer, and Christopher D. Owens.
ABSENT:	None.

APPROVE AGENDA

Motion by Councilmember Osmer to approve the agenda as presented.

Motion supported by Councilmember Olson and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF REGULAR MEETING OF OCTOBER 19, 2026

Motion by Councilmember Owens to approve the Minutes of the Regular Meeting of October 19, 2026 as presented.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

PROCLAMATIONS / SPECIAL PRESENTATIONS

None.

PUBLIC HEARINGS

None.

CITIZEN COMMENTS

Shelly Ochodnicky, 494 N. Hintz Road, spoke of too much government overreach.

Joe Doverik, 1414 Frederick, has concerns regarding single trash haulers and small companies losing business.

Dawn Marie Mersino, 702 N Dewey, spoke about a water bill complaint and against single hauler.

Bud Grazier spoke about water bills, single haulers and the effect of 4-5 garbage trucks on the road at the same time.

Ashley Shortz, 1607 Young, spoke about garbage based on the city manager report.

Susan Kofta, 1517 Hiawatha spoke about garbage and the Pride Fest.

Galen Ponder, 602 N Ball, spoke about garbage trucks, water bills and drag queens.

Bill Byrne, 815 W Oliver, spoke on behalf of the HDC in regard to the vacant building ordinance and the HDC version vs the DDA version.

Tom Manke, 2910 W. M-21, spoke about garbage and the Cook Foundation and a council member.

COUNCIL COMMENTS

Motion by Councilmember Olson to direct staff to form a resolution for the next council meeting to discuss and possibly eliminate water shut offs.

Motion supported by Councilmember Owens.

Roll Call Vote.

AYES: Councilmember Owens, Mayor Pro Tem Haber, Councilmembers Osmer, Olson, Ludington and Mayor Teich.

NAYS: None

CONSENT AGENDA

Motion by Councilmember Osmer to approve the Consent Agenda as follows:

Emergency WWTP Secondary Influent Pump #4 Repair. Approval of the proposal from Professional Pump of Belleville, Michigan to perform repair of the Secondary Influent Pump #4 in the amount of $22,460.00.

RESOLUTION NO. 159-2026

AUTHORIZING SERVICES AGREEMENT BETWEEN THE CITY OF OWOSSO AND PROFESSIONAL PUMP OF BELLEVILLE, MICHIGAN FOR EMERGENCY REPAIR OF SECONDARY INFLUENT PUMP #4

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to handle a constant supply of wastewater from its City and regional customers in accordance with state and federal regulatory requirements, and

WHEREAS, the ability to pump and treat wastewater on demand from customers is compromised when pumps become worn out or inoperable, and

WHEREAS, the City's Director of Public Services and Utilities has reviewed the necessity for the purchase of services for the repair of pump components of Secondary Influent Pump #4 and recommends authorizing Professional Pump to provide these services in the amount of $22,460.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to authorize a services agreement with Professional Pump of Belleville, Michigan for emergency repairs of Secondary Influent Pump #4, and to waive the competitive solicitation process as normally required by the City Purchasing Policy.

SECOND: The Mayor and/or City Clerk are instructed and authorized to sign the purchase services agreement as prepared by the City Clerk.

THIRD: The accounts payable department is authorized to submit payment to Professional Pump in the amount of $22,460.00.

FOURTH: The above expenses shall be paid from account no. 599-901-977.000.

Master Plan Implementation Goals: 3.4, 3.7

Professional Utility Engineering Services – Water and Wastewater Services Agreements. Approval of three agreements for professional engineering services with Orchard, Hiltz & McClement (OHM) Advisors (Saginaw, MI), Jones & Henry Engineers, Ltd. (Kalamazoo, MI) and Fishbeck (Lansing, MI).

RESOLUTION NO. 160-2026

AUTHORIZING THE EXECUTION OF AGREEMENTS FOR PROFESSIONAL ENGINEERING SERVICES WITH OHM ADVISORS, JONES & HENRY, AND FISHBECK

WHEREAS, the City of Owosso, Michigan, has determined that it is advisable, necessary and in the public interest to secure professional engineering services for various public improvement projects in the City; and

WHEREAS, a quality-based selection process was developed to select qualified engineering firms; and

WHEREAS, OHM Advisors, Jones & Henry, and Fishbeck have been determined as most qualified to perform engineering services for water and wastewater utilities through this process.

NOW THEREFORE BE IT RESOLVED by the City of Owosso, county of Shiawassee, State of Michigan:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to employ the firms of OHM Advisors, Jones & Henry, and Fishbeck to provide professional engineering services for future water and wastewater utility projects; and

SECOND: The Mayor and City Clerk of the City of Owosso is hereby instructed and authorized to sign the document attached as; Exhibit C-OHM-6, Agreement for Professional Engineering Services with OHM Advisors.; and

THIRD: The Mayor and City Clerk of the City of Owosso is hereby instructed and authorized to sign the document attached as; Exhibit C-J&H-6, Agreement for Professional Engineering Services with Jones & Henry Engineers, Ltd.; and

FOURTH: The Mayor and City Clerk of the City of Owosso is hereby instructed and authorized to sign the document attached as; Exhibit C-FB-5, Agreement for Professional Engineering Services with Fishbeck.; and

FIFTH: The Director of Public Services & Utilities of the City of Owosso is hereby instructed to receive cost proposals from these three firms for future projects and make recommendation to the City Council for acceptance and award in accordance with the City of Owosso Purchasing Policy.

Library Boiler Repair. Approval of purchased material and labor services from Goyette Mechanical Co., Inc. of Flint, MI for the repair of Weil McLain Steam Boiler at the Shiawassee District Library in the amount of $28,400.00

RESOLUTION NO. 161-2026

AUTHORIZING AGREEMENT FOR MATERIAL AND LABOR SERVICES BETWEEN THE CITY OF OWOSSO AND GOYETTE MECHANICAL CO., INC. OF FLINT, MICHIGAN FOR REPAIR OF BOILER AT THE LIBRARY

WHEREAS, the City of Owosso, Shiawassee County, Michigan, is required to maintain its infrastructure, including the Shiawassee District Library, and

WHEREAS, the ability to heat the building is compromised as result of a leaking steam boiler, and immediate action to make needed repairs are necessary to ensure heat supply at the library, and

WHEREAS, the City's Director of Public Services and Utilities has reviewed the proposal provided by Goyette Mechanical Co., Inc., and has verified the necessity of the materials and labor as indicated in the proposal to restore the Library's steam boiler to full operating condition, and recommends authorizing Goyette Mechanical to provide these repair services in the amount of $16,530.00 plus an additional contingency amount of $11,870.00 for a total amount of $28,400.00.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The City of Owosso has heretofore determined that it is advisable, necessary and in the public interest to contract with Goyette Mechanical Co., Inc., of Flint, Michigan for repair services of the steam boiler located at the Shiawassee District Library, and to waive the competitive solicitation process as normally required by the City's purchasing policy.

SECOND: The Mayor and/or City Clerk are instructed and authorized to sign the purchase services agreement as prepared by the City Clerk and/or Goyette Mechanical.

THIRD: The accounts payable department is authorized to submit payment to Goyette Mechanical Co., Inc. in the amount not to exceed $28,400.00.

FOURTH: The above expenses shall be paid from account No. 101-265-930.000-LIBRARY000. Additionally, is subject to the conditions of the Library's lease contract.

Master Plan Implementation Goals: 3.4

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Ludington, Owners, Mayor Pro Tem Habor, Councilmembers Olson, Osmer and Mayor Teich.

NAYS: None.

ITEMS OF BUSINESS

Glow Owosso Fireworks Permit Request

Motion by Councilmember Osmer to approve the request of Owosso Main Street/DDA for permission to hold a public fireworks display operated by Wolverine Fireworks Display, Inc. during the City's annual Glow Owosso event.

RESOLUTION NO. 162-2026

AUTHORIZING A PUBLIC FIREWORKS DISPLAY PERMIT FOR WOLVERINE FIREWORKS DISPLAY, INC

WHEREAS, Owosso Main Street & Downtown Development Authority holds the annual Glow Owosso celebration; and

WHEREAS, as the legislative body of the City of Owosso, the City Council is required by Public Act 256 of 2011 to approve any public fireworks displays within its jurisdiction; and

WHEREAS, an application has been made by the OMS & DDA and operator Wolverine Fireworks Display, Inc. requesting a permit for a public fireworks display to be held during the November 27, 2026 Glow Owosso event; and said application has been reviewed by staff; and

WHEREAS, this is within budget from 248-705-818.750.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: it has theretofore determined that it is advisable, necessary and in the public interest to approve a public display fireworks permit for the annual Glow Owosso event, with Wolverine Fireworks Display, Inc. serving as operator.

SECOND: the Accounts Payable department is authorized to pay the operator in the amount of $3,000.00 upon the successful conduct of the display.

THIRD: the above expense shall be paid from Account No. 248-705-818.750.

Motion supported by Councilmember Olsen.

Roll Call Vote.

AYES: Councilmembers Olson, Osmer, Ludington, Mayor Pro-Tem Haber, Councilmember Owens, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 4.2, 4.6, 4.16, 5.9, 5.12

Citizens Loft Development Agreement

Motion by Councilmember Olson to approve the Development Agreement between the City of Owosso and Woodworth Investments, LLC for the Citizens Loft project located on the third floor of the building at 123 N. Washington Street.

RESOLUTION NO. 163-2026
APPROVAL OF DEVELOPMENT AGREEMENT
City of Owosso and Woodworth Investments, LLC
Citizens Loft Project
123 N. Washington Street

Community Development Block Grant (CDBG)
Unoccupied Rental Rehabilitation (URR)

WHEREAS, the City of Owosso, Shiawassee County, Michigan, was awarded a Community Development Block Grant (CDBG) Unoccupied Rental Rehabilitation Project through the Michigan State Housing Development Authority (MSHDA) on behalf of Woodworth Investments, LLC (Developer), together with James Woodworth for the 3rd floor residential redevelopment project at 123 N Washington Street on January 13, 2026; and

WHEREAS, the City of Owosso wishes to enter into a development agreement to ensure that the developer sees the project through to completion and grant closeout; and

WHEREAS, the project includes the addition of five (5) rehabbed downtown residential units; and

WHEREAS, at three (3) of the residential units must be occupied by low- to moderate- income households as required by the grant program; and

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: the CDBG Development Agreement Between the City of Owosso, Woodworth Investments, LLC, together with James Woodworth is hereby approved as required by the Community Development Grant Agreement for Grant # NDD-2024-37-CDB-03.

SECOND: the Mayor and City Clerk are instructed and authorized to sign the document substantially in the form attached, Development Agreement Between the City of Owosso and Woodworth Investments, LLC together with James Woodworth.

Motion supported by Councilmember Ludington.

Roll Call Vote.

AYES: Mayor Pro Tem Haber, Councilmembers Owens, Ludington, Olsen, Osmer and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 1.1, 1.9, 1.13, 6.6

Proposed Water & Sewer Connections Charges for 2026

Motion by Councilmember Olson to adopt the revised water and sewer connection charges and miscellaneous charges beginning November 2, 2026.

RESOLUTION NO. 164-2026

ESTABLISHMENT OF WATER AND SEWER CONNECTION CHARGE POLICIES EFFECTIVE NOVEMBER 2, 2026

WHEREAS, the City of Owosso owns and operates water and wastewater utilities;

Whereas, the City of Owosso must have policies and water and sewer connection charges in addition to the basic rates pursuant to the *Code of Ordinances of the City of Owosso, Michigan* Sec. 34-67 (Water service connections, connection charges), and Sec. 34-144 (sewer connection charges);

NOW, THEREFORE, BE IT RESOLVED by the city council of the City of Owosso, Shiawassee County, Michigan that:

FIRST: The city council hereby adopts the following connection charges for the water utility which shall become effective November 2, 2026.

SECOND: That any policies previously adopted which conflict with the provisions of the following policies and services are hereby repealed.

WATER AND SEWER CONNECTION CHARGES

Water and sewer connection charges for new or increased size services are a combination of the applicable charges appearing below (some additional charges may apply). The Director of Public Services & Utilities shall verify the applicable size and charges before approving an application for service. The applicant shall provide adequate information concerning water and sewer service requirements for the determination of service size.

I. Water Service Line Charges

Contractor for owner provides all detour/road closer, excavation, disposal of spoils, approved appropriate backfill, and surface restoration (including but not limited to street, curb/gutter, sidewalk, and yard repairs per City standards). City performs tap and installs water service from main to curb-stop/valve, provides (NOT install) meter setter (for interior installation by licensed plumber), installs meter into meter setter, and programs meter (additional fees required may include but not limited to: water system charge, sewer connection charge, permit fee, administration fee, meter pit, winter construction

surcharge, water main assessment charge, and deposit). Prices are the same for connection to existing water service stub (at property line), such water service stubs are typically installed during new street and/or water main construction. (SFR = single family residence) (DI = Ductile Iron Water Main) (PVC = C909 Water Main).

1" SFR Service	$3,961 (1" tap, 1" saddle, 1" copper to curb stop, curb stop, curb box, 5/8" meter, MTU, and kornerhorn – includes labor, equipment, and materials) Add $66.00 for ¾" meter – minimum for 1" irrigation tap Add $1,135.00 for 1" meter
1.5" Service	$5,096 (1.5" tap, 1.5" saddle, 1.5" copper to curb stop, curb stop, curb box, 1" meter, MTU, and inline couplers – includes labor, equipment, and materials) Add $2,605.00 for 1.5" meter
2" Service	$7,701 (2" tap, 2" saddle, 2" copper to curb stop, curb stop, curb box, 1.5" meter, MTU, and NPT flanges – includes labor, equipment, and materials) Add $332.00 for 2" meter
Other services:	
	Out of city services require additional charges of: Water System Charge, Water Main Assessment Charge, and deposit.
	Any service larger than 2" or a non-single family residence, will require an ad hoc work order.

Additional charges if applicable:

Meter pit (for 5/8" to 2" services)	$1,250.00 for parts and labor (meter pits are required if home does not have full basement i.e. crawlspace or cement pad). In addition to this charge: Add $2,500.00 for 1.5" meter Add $3,500.00 for 2" meter
Winter construction surcharge	$1,000 (applicable generally between November 15 to April 15 to cover additional costs related to frost excavation and extended street patch maintenance prior to final patch)

II. Sewer Service Line Charge

Contractor for owner provides all detour/road closer, excavation, disposal of spoils, approved appropriate backfill, and surface restoration (including but not limited to: street, curb/gutter, sidewalk, and yard repairs per City standards). Additional fees required may include but not limited to: water system charge, sewer connection charge, permit fee, administration fee, meter pit, winter construction surcharge, water main assessment charge, and deposit.

4" or 6" service	$1,443 (parts and labor covers sewer wye or saddle tap by city, as well as stubs which are typically done prior to street construction)
	Any service larger than 6" will require an ad hoc work order, and need to be contracted out (at an additional charge).

III. Water & Sewer System Charges

System Charges as provided in the table below account for water or sewer system reserve capacity provided for new customers but financed at system expense.

Out of Town Water System Charges apply to retail customers outside the Owosso City Limits unless otherwise provided in an agreement between the City and the respective municipality. City Sewer System Charges do not apply to out-of-town water services. The respective Township regulates sewer service connections in their jurisdiction and their sewer charges thus apply.

Sewer System Charges do not apply to separate water only metered services such as irrigation, fire sprinkler service, or approved industrial applications where the water used does not go to a wastewater system.

A residential duplex served by a single service line and meter shall have a minimum meter size of ¾", with minimum tap/service line of 1". Two City installed meters/accounts onto a single water

tap, is NOT allowed. Determination of appropriate meter size for all services is subject to review and approval by the Director of Utilities prior to acceptance of the application for service. That review shall be based on the user's demand potential and generally accepted practices for sizing water meters based on expected average and peak flow rates. Generally, the meter size shall be reduced no more than one standard size from the size of the water line (e.g. a 1.5" meter is acceptable with a 2" service line).

The demand charge for multiple residential units served by a single water meter shall be based on actual meter size provided the meter meets the minimum size requirement per the following table (review and final determination by the Director of Public Services & Utilities):

Number of Apartments	Minimum Meter Size
2 - 3	3/4"
4 - 7	
3/4" 8 – 11	
1"	
12 - 15	1.5"
16 - 24	2"
24 - 48	3"
Over 48	4"

When an existing water service is enlarged or replaced with a larger water service due to an expansion of the customer's water demand, the Water and Sewer System charges shall be charged based on that for the new meter size minus that for the existing water meter size. There is no credit or rebate on reduction of meter size. In the event a new connection is made to up-size the service line (for example 6" to 8") and the meter size remains the same, no additional system charges will be assessed.

WATER AND SEWER SYSTEM CHARGE TABLE I

Potable Water Service Meter Size	Water System Charge In Town	Water System Charge Out of Town	Sewer System Charge In Town
5/8"	$659	$988.50	$4,991
3/4"	$988	$1,482	$7,486
1"	$1,647	$2,470.50	$12,477
1.5"	$3,294	$4,941	$24,955
2"	$5,270	$7,905	$39,928
3"	$9,881	$14,821.50	$74,865
4"	$16,469	$24,703.50	$124,775
6"	$32,937	$49,405.50	$249,550
8"	$52,700	$79,050	$399,280
10"	$75,756	$113,634	$573,965
12"	$141,631	$212,446.50	$1,073,064

FIRE SERVICE LINE CHARGES TABLE II

4"	$1,647	$2,470.50
6"	$3,294	$4,941
6" with pump	$6,588	$9,882
8"	$6,588	$9,882
8" with pump	$9,881	$14,821.50
10"	$9,881	$14,821.50
10" with pump	$13,176	$19,764
12"	$13,176	$19,764
12" with pump	$16,469	$24,703.50

IV. Water Main Assessment Charge (Out of City)

For properties outside the City, that were not assessed or did not pay in a comparable way for the installation of the water main abutting their property, a Water Main Assessment Charge (WMAC) shall be paid prior to connection. This assessment is currently applicable to the Charter Townships of Owosso and Caledonia. Caledonia Charter Township opted out of the WMAC effective October 6, 2011, and then reinstated the charges beginning January 1, 2019.

Owosso Township cost per front linear foot of property		Minimum	Maximum
Water (residential)	$15	$900	$3,000
Water (commercial or industrial)	$20	$2,000	

Caledonia Township cost per front foot of property

Water (airport)	$35* only building frontage	None	None
Water (all others)	$35	None	None

For corner lots the assessment applies only to the frontage abutting the water main to be used for the service connection.

Water Main Assessment Charge revenue shall be dedicated and restricted to a replacement fund to be used for water main replacements in the respective Township.

V. Meter Service Line Charge

These charges apply in cases where only the cost of meter installation is required for a new water meter and account. The charge includes costs of: water meter, meter transmission unit (MTU), couplings/horn, service vehicle, one-hour meter installation and inspection for 5/8", 3/4", and 1" meters only (additional fees required may include: water system charge, sewer connection charge, permit fee, administration fee, meter-pit, water main assessment charge, and deposit). A licensed plumber may be required to make interior piping changes.

5/8" meter	$2,000	1.0" meter	$3,500
3/4" meter	$2,500		

Meters larger than 1" will be charged at actual cost and be installed by a licensed contractor.

Motion supported by Councilmember Osmer.

Roll Call Vote.

AYES: Councilmembers Osmer, Mayor Pro-Tem Haber, Councilmembers Olsen, Ludington, Owens, and Mayor Teich.

NAYS: None.

Master Plan Implementation Goals: 3.4

Analysis of Vacant Building Ordinance Proposals

Discussion held on the HDC and DDA resolutions.

Motion by Councilmember Osmer to table the vacant building ordinance draft until the November 16, 2026 meeting at which time the council will further review what was presented tonight.

Motion supported by Councilmember Olson.

Roll Call Vote.

AYES: Councilmembers Fear, Owens, Ludington, Mayor Pro Tem Habor, Councilmembers Osmer, Olsen and Mayor Teich.

NAYS: None.

CITIZEN COMMENTS

Ed Sharoian, 409 Michigan, thanked the city manager for closing the street to any further truck traffic.

Ashley Shortz, 1607 Young, spoke about the Master Plan goals.

Dawn Marie Mersino, 702 N Dewey, spoke about her water bill.

Tom Manke, 2910 W. M-21, spoke about vacant buildings.

Jane Ferraro, 302 W Oliver, spoke about water and sewer connection fees.

Don Frolka, 1026 N Water, had questions about the Owosso Township agreement for water and sewer.

COUNCIL COMMENTS

Councilmember Osmer addressed the concerns in regard to her employment and her seat on the council.

Councilmember Olson stated she is having a Repair Day on November 14th from 10 to 4 at her store at 204 W. Main St.

CITY MANAGER REPORT

City Manager Henne discussed his October 2026 report.

COMMUNICATIONS

Tanya S. Buckelew, Community Development Director. Annual Liquor Licenses Inspection Report
Owosso Historical Commission. Minutes of October 20, 2026.

NEXT MEETING

Monday, November 16, 2026

BOARDS AND COMMISSIONS OPENINGS

Building Board of Appeals – Alternate - term expires June 30, 2028
Building Board of Appeals – Alternate - term expires June 30, 2027
Downtown Historic District Commission – term expires June 30, 2027
Planning Commission – 2 terms expire June 30, 2027
Planning Commission – term expires June 30, 2029
Zoning Board of Appeals – Alternate – term expires June 30, 2027
Zoning Board of Appeals – Alternate – term expires June 30, 2028

ADJOURNMENT

Motion by Councilmember Owens for adjournment at 8:53 p.m.

Motion supported by Councilmember Ludington and concurred in by unanimous vote.

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Robert J. Teich, Jr., Mayor

_____
Tanya S. Buckelew, Recording Clerk