

REGULAR MEETING MINUTES
OWOSSO DDA / MAIN STREET
Council Chambers, City Hall
March 4, 2016 – 7:30 am.

MEETING CALLED TO ORDER at 7:35 a.m. by Dave Acton.

ROLL CALL was taken by Executive Director Josh Adams.

MEMBERS PRESENT: Chairman Dave Acton, Authority Members Kevin Wiles, Ken Cushman, Lance Omer, Shar Haskins, Theresa Trecha, Ben Frederick (7:38am)

MEMBERS ABSENT: Vice Chairman Bill Gilbert

OTHERS PRESENT: Josh Adams, Main Street Manager; Elizabeth Wehman, Independent Newsgroup

AGENDA:

MOTION BY AUTHORITY MEMBER OMER SUPPORTED BY AUTHORITY MEMBER CUSHMAN TO APPROVE THE AGENDA FOR MARCH 4, 2016 WITH THE REVISION THAT “DECEMBER & JANUARY” GET CHANGED TO “FEBRUARY” UNDER THE ITEMS OF BUSINESS/CHECK REGISTER PORTION OF THE AGENDA.
YEAS ALL. MOTION CARRIED.

MINUTES:

MOTION BY AUTHORITY MEMBER WILES, SUPPORTED BY AUTHORITY MEMBER TRECHA TO APPROVE THE MINUTES FOR THE MEETING OF FEBRUARY 3, 2016
YEAS ALL. MOTION CARRIED.

PUBLIC / BOARD / STAFF COMMENTS:

None

COMMITTEE UPDATES

1) Design

Still pending state approval on the wayfinding signs. Josh Adams will be meeting with MDOT to discuss approval.

Flower program preparations are being made for spring.

2) Economic Restructuring

Preparations for a special meeting with MMS on Friday, February 26th from Noon – 1pm at the Hot Spot Lounge are being made. The meeting will discuss Succession Planning for small businesses. MMS is collaborating with Owosso Main Street to explore the viability of such services to other Main Street communities throughout the state.

3) Organization

The Organization meeting/training with Brittney was postponed to a later date due to inclement weather.

4) Promotion

The committee met in February and conducted further refinement of the upcoming calendar of events in the downtown district. The committee discussed preparations for the upcoming Home, Garden, Business Expo (Chamber event) and the Lucky Lepruchan 5K Run (Stretch) and how local businesses can take part.

Over 10 people attended February's Business Owners meeting. Owners also discussed upcoming events along with marketing, cross-collaboration.

ITEMS OF BUSINESS:

1. CHECK REGISTER APPROVAL.

SEE BOARD PACKET FOR CHECK REGISTER

MOTION BY AUTHORITY MEMBER HASKINS, SUPPORTED BY AUTHORITY MEMBER WILES TO APPROVE THE CHECK REGISTER FOR FEBRUARY 2016 AS PRESENTED. YEAS ALL. MOTION CARRIED.

2. BUDGET REPORT/BUDGET UPDATES

The board reviewed the budget, no comments made.

3. 2016/2017 BUDGET APPROVAL

SEE BOARD PACKET FOR BUDGET

MOTION BY AUTHORITY MEMBER OMER, SUPPORTED BY AUTHORITY MEMBER CUSHMAN TO APPROVE THE 2016/2018 BUDGET AS PRESENTED. YEAS ALL. MOTION CARRIED.

4. SECRETARY SERVICE CONTRACT APPROVAL

SEE BOARD PACKET FOR CONTRACT

MOTION BY AUTHORITY MEMBER FREDERICK, SUPPORTED BY AUTHORITY MEMBER WILES TO APPROVE THE SECRETARY SERVICE CONTRACT AS PRESENTED. YEAS ALL. MOTION CARRIED.

5. FAÇADE GRANT UPDATE

Josh Adams stated that everything is on schedule. The architect is currently meeting with property owners to start design services.

PUBLIC / BOARD / STAFF COMMENTS:

Dave Acton announced that the grand opening of the Wesener Development will be on April 1-2, 2016.

MOTION MADE BY CUSHMAN, SUPPORTED BY AUTHORITY MEMBER WILES TO
ADJOURN AT 8:25AM.
YEAS ALL. MOTION CARRIED.

Josh Adams, Executive Director