

**MINUTES**  
**REGULAR MEETING OF THE**  
**DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET**  
**CITY OF OWOSSO**  
**OCTOBER 4, 2017 AT 7:33 AM**  
**CITY COUNCIL CHAMBERS**

**CALL TO ORDER:** The meeting was called to order by Chairman Dave Acton at 7:33 a.m.

**ROLL CALL:** Was taken by Recording Secretary, Marty Stinson.

**MEMBERS PRESENT:** Chairman Dave Acton, Vice-Chairman Bill Gilbert, Authority Members Jon Moore, Theresa Trecha, and Jim Woodworth.

**MEMBERS ABSENT:** Authority Members Kenn Cushman, Mayor Chris Eveleth, Lance Omer, and Kevin Wiles.

**OTHERS PRESENT:** Josh Adams, Owosso DDA/Main Street Manager; and Sue Montenegro, Assistant City Manager & Community Development Director.

**AGENDA:**

**IT WAS MOVED BY AUTHORITY MEMBER WOODWORTH AND SUPPORTED BY AUTHORITY MEMBER GILBERT TO APPROVE THE AGENDA FOR OCTOBER 4, 2017 AS PRESENTED,**

**AYES: ALL. MOTION CARRIED.**

**MINUTES:**

**IT WAS MOVED BY AUTHORITY MEMBER MOORE AND SUPPORTED BY AUTHORITY MEMBER WOODWORTH TO APPROVE THE MINUTES OF SEPTEMBER 6, 2017, AS PRESENTED.**

**AYES: ALL. MOTION CARRIED.**

**PUBLIC COMMENTS:** None at this time.

**ITEMS OF BUSINESS:**

**1) CHECK REGISTER**

(SEE BOARD PACKET FOR CHECK REGISTER)

Josh Adams commented that the security system crew got called out to the state of Georgia. Otherwise it would have been installed by now. There will be an additional camera installed for Woodard Place. There was a discussion on various additional locations for cameras to be installed and advertising possibilities.

**IT WAS MOVED BY AUTHORITY MEMBER GILBERT AND SUPPORTED BY AUTHORITY MEMBER WOODWORTH TO APPROVE THE CHECK REGISTER FOR SEPTEMBER, 2016 AS PRESENTED.**

**AYES ALL. MOTION CARRIED.**

**2) BUDGET REPORT**

Mr. Adams noted that the budget report will look really good about mid-October when Michigan submits the Personal Property they owe for 2016 (about \$19,000) and 2017 (about \$12,000). Char Haskins has made a donation in honor of her father of \$12,000. That will go towards an addition to the Christmas tree in 2018. That will make the tree taller than the Nail Boutique building. It's too late to order it for this year.

### **3) FAÇADE GRANT UPDATE**

Mr. Adams commented that everything is submitted. It will go before their committee next week.

### **4) MCACA MINIGRANT AWARD**

Mr. Adams stated that the city was awarded a Michigan Council of Arts grant for a gateway sculpture in front of the Birch and Elm store and the Lebowski Theater. Linda Beeman is administering the grant. Each sculpture is for sale, but must remain at the site for six months even if it is sold at month two. The grant is for \$2,100 and the DDA will put in \$200-300 for the pads that the sculptures will be installed on. When the sculptures are sold, then Ms. Beeman will solicit for the next artist/sculpture.

### **5) RRC MEETINGS (SELF EVALUATION FINDINGS) TONIGHT**

Ms. Susan Montenegro noted that the Redevelopment Ready Communities Meeting is tonight at Dave Acton's new building at 7 p.m. This is to improve the zoning ordinance available to businesses; implement a citizens participant plan; improve communication with citizens; and improve the negative image some people have with city administration. Invited are the city council, the DDA and their subcommittees, the Planning Commission, and officials of the Chamber of Commerce. There will be a representative from MEDC making the presentation. Our zoning ordinance is very outdated, and needs to be development oriented and proactive. There is a two year window to implement, but the goal is to shorten this procedure and make Owosso a fine example.

### **6) PATRICE FREY VISIT (RECAP)**

Per Mr. Adams, Patrice Frey and the several other senior leadership attendees hopefully saw how well Owosso is handling the funds coming to Owosso and they will continue to funnel those funds to keep "Moving Owosso Forward".

**BOARD COMMENTS:** None at this time.

### **COMMITTEE UPDATES:**

#### **1) DESIGN AND BUSINESS VITALITY**

There are two downtown clean-ups scheduled in October.

#### **2) PROMOTION AND OUTREACH**

There is a Volunteer Party tomorrow night at the bowling alley. Work continues on the Glo event in December. Reminder that November 1<sup>st</sup> from 6-9 PM is the final training event.

### **ADJOURNMENT:**

**IT WAS MOVED BY AUTHORITY MEMBER WOODWORTH AND SUPPORTED BY AUTHORITY MEMBER GILBERT TO ADJOURN AT 8:51 A.M.**

**AYES: ALL. MOTION CARRIED.**

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Kevin Wiles, Board Secretary

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