REGULAR MEETING MINUTES OF THE
OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY
CITY OF OWOSSO

October 14, 2026, at 7:30 A.M.

CALL TO ORDER: The meeting was called to order by Vice-Chair Lance Omer at 7:34 A.M.

ROLL CALL: Taken by Lizzie Fredrick

PRESENT: Vice-Chair Lance Omer, Mayor Robert J. Teich Jr., and Commissioners Jill Davis, Karen Parzych, and Jon Moore.

ABSENT: Chair Daylen Howard and Commissioners Josh Ardelean, Bill Gilbert, and Colin McCallum.

STAFF PRESENT: Lizzie Fredrick

AGENDA:

MOVED BY TEICH SUPPORTED BY DAVIS TO APPROVE THE OCTOBER 14, 2026, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY AGENDA AS PRESENTED.
AYES: ALL
MOTION CARRIED

MINUTES:

MOVED BY MOORE, SUPPORTED BY PARZYCH TO APPROVE THE JULY 8, 2026, OWOSSO MAIN STREET & DOWNTOWN DEVELOPMENT AUTHORITY ANNUAL MEETING MINUTES.
AYE: ALL
MOTION CARRIED

PUBLIC COMMENTS: Curtis Dowds introduced himself as a candidate for City Council.

REPORTS: Fredrick reviewed the Check Disbursement, Revenue & Expenditure, and Delinquent Loan Reports.

Fredrick presented the July, August, and September reports for Electric Vehicle Charging Station Revenue, Unique Drivers, and Session Quantity.

ITEMS OF BUSINESS:

1. **Vacant Commercial Building Registration and Inspection Program:** Fredrick presented the Economic Vitality Committee's revised resolution proposing City Council adopt a registration and inspection program for vacant commercial buildings within the downtown district.

   Fredrick confirmed changes to the original resolution including a longer timeline before a property owner must register their building and a provision specifying a different registration deadline for existing vacant buildings.

   Board expressed concerns about potential high barrier registration and inspection costs to property owners and requested City Council consider accessibility when establishing the fee structure.

   MOVED BY MOORE, SUPPORTED BY PARZYCH TO ADOPT RESOLUTION NO. 03-2026 URGING THE OWOSSO CITY COUNCIL TO ADOPT A VACANT BUILDING INSPECTION

PROGRAM FOR PROPERTIES WITHIN THE DOWNTOWN DEVELOPMENT AUTHORITY DISCTRICT BOUNDARY.
AYE: ALL
MOTION CARRIED

2. **Electric Vehicle Charging Station Warranty Renewal:** Fredrick presented a one-year warranty renewal proposal for the two Electric Vehicle Charging Stations located in Main Street Plaza.

   Fredrick reviewed year-to-date and Fiscal Year 2025-26 revenue and expenditures for the EV Charging Stations.

   Board discussed whether to renew or save and finance necessary repairs directly from the budget.

   Fredrick noted that the projected revenue will exceed the projected expenses including the warranty, but it would not cover the cost of repairs like those completed and covered by the warranty in the past.

   MOVED BY MOORE, SUPPORTED BY DAVIS TO RENEW THE 1-YEAR WARRNTY FOR THE ELECTRIC VEHICLE CHARGING STATIONS.
   AYE: ALL
   MOTION CARRIED

COMMITTEE UPDATES:

1. **Economic Vitality:** Parzych reviewed revisions the Committee made to the Vacant Property Registration & Inspection Program proposal

   Omer provided updates on the Ready 2 Recruit Program including the completion of the community survey.

2. **Promotion:** Davis provided updates on the Golden Pumpkin Hunt planned to take place during the Downtown Owosso Trick or Treat on October 24th.

3. **Organization:** Moore updated the Board on the storage unit cleanout and potential plans for the synthetic ice rink that's no longer in use.

   Moore shared the Committee's discussions at the September Board Retreat in Lapeer and announced that the 2026 Volunteer Appreciation Party will be held at Niche in February 2027.

   Moore noted that the Committee is considering the Main 5 Communication Plan or Branding Service for the 2027 Technical Assistance Service from Michigan Main Street.

4. **Design:** Fredrick provided updates on Fall Beautification and confirmed the Committee purchased the People's Choice winning sculpture from the Shiawassee Arts Center's Upcycle Art in the Park Exhibit to be displayed in Main Street Plaza.

DIRECTOR UPDATES: None

BOARD COMMENTS: Moore suggested coordinating a downtown cleanup day with specific businesses or organizations in lieu of the public Downtown Fall Cleanup event.

ADJOURNMENT:

MOVED BY TEICH SUPPORTED BY PARZYCH TO ADJOURN AT 8:29 A.M.

AYES: ALL
MOTION CARRIED

NEXT MEETING NOVEMBER 4, 2026.