

MINUTES
REGULAR MEETING OF THE
DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET
CITY OF OWOSSO
JANUARY 10, 2018 AT 7:45 AM
CITY COUNCIL CHAMBERS

CALL TO ORDER: The meeting was called to order by Chairman Dave Acton at 7:45 a.m.

ROLL CALL: Was taken by Recording Secretary, Marty Stinson.

MEMBERS PRESENT: Chairman Dave Acton, Vice-Chairman Bill Gilbert, Authority Members Jon Moore, Lance Omer, and Theresa Trecha,

MEMBERS ABSENT: Authority Members Kenn Cushman, Mayor Chris Eveleth, Kevin Wiles, and Jim Woodworth.

OTHERS PRESENT: Josh Adams, Main Street Manager; and Tracey Peltier, Owosso Main Street/DDA Program Assistant.

AGENDA:

IT WAS MOVED BY AUTHORITY MEMBER GILBERT AND SUPPORTED BY AUTHORITY MEMBER OMER TO APPROVE THE AGENDA FOR JANUARY 10, 2018 AS PRESENTED,

AYES: ALL. MOTION CARRIED.

MINUTES:

IT WAS MOVED BY AUTHORITY MEMBER MOORE AND SUPPORTED BY AUTHORITY MEMBER TRECHA TO APPROVE THE MINUTES OF DECEMBER 6, 2017, AS PRESENTED.

AYES: ALL. MOTION CARRIED.

PUBLIC COMMENTS: None

ITEMS OF BUSINESS:

1) CHECK REGISTER

(SEE BOARD PACKET FOR CHECK REGISTER)

IT WAS MOVED BY AUTHORITY MEMBER GILBERT AND SUPPORTED BY AUTHORITY MEMBER TRECHA TO APPROVE THE CHECK REGISTER FOR JANUARY, 2018 AS PRESENTED.

AYES ALL. MOTION CARRIED.

2) BUDGET REPORT

(SEE BOARD PACKET FOR BUDGET)

Josh Adams, Main Street Manager noted that all of the personal property tax of \$17,000 from last year and the \$12,000 for this year was received. He will have a meeting with the new city treasurer to review cash flow; to discuss a few individual items; and the need for the city to notify the DDA of future DDA expenses.

COMMITTEE UPDATES:

1) DESIGN AND BUSINESS VITALITY.

Mr. Adams noted that this committee didn't meet in December so there are no updates from then. They did meet yesterday. The New Year's Eve party was very successful. Tracey Peltier deserves much credit. She did it with care for the budget also. Facebook was a great use with a constant reminders. There were about 1,000 people on site and hundreds on Facebook. Tom Manke also had a gathering on Facebook. Jon Moore reported the tone was awesome in the community. Mr. Adams shared a comment that a friend was "never more proud of our downtown."

2) PROMOTION AND OUTREACH. No comments

3) BUSINESS OWNERS COMMITTEE

This group met last month and will be meeting this coming Tuesday. They want to see more intermingling with the businesses – downtown networking and building up other businesses. There will be a Business Education & Collaboration at 6:30 AM the 2nd Tuesday of the month at O Town Café. They want to start a networking type meeting. Jon Moore suggested doing a round table style discussion.

PUBLIC COMMENTS: None

BOARD COMMENTS:

Mr. Adams distributed the Strategic Implementation spreadsheet from the state. This year is accreditation year. 2018 will be a comprehensive year.

ADJOURNMENT:

IT WAS MOVED BY AUTHORITY MEMBER GILBERT AND SUPPORTED BY AUTHORITY MEMBER OMER TO ADJOURN AT 8:18 A.M.

AYES: ALL. MOTION CARRIED.

Dave Acton, Chairman

mms