

**MINUTES FOR
SPECIAL MEETING
OWOSSO HISTORIC DISTRICT COMMISSION**
Wednesday, October 16, 2019 6:00 p.m.
CITY HALL BUILDING – CITY COUNCIL CHAMBERS

MEETING CALLED TO ORDER at 6:00 p.m. by Commissioner Wilson.

ROLL CALL was taken by Recording Staff Liaison, Josh Adams.

PRESENT: Secretary Philip Hathaway; Commissioner Gary Wilson, Commissioner Lance Omer; Commissioner Steven Teich; Commissioner Matthew Van Epps

ABSENT: Chairman Scott Newman; Vice-Chairman Vince Gonyou; Commissioner Dianne Acton

OTHERS IN ATTENDANCE: None

AGENDA APPROVAL:

MOTION FOR APPROVAL BY COMMISSIONER WILSON. MOTION WAS SECONDED BY COMMISSIONER OMER AS PRESENTED

AYES ALL. MOTION CARRIED.

AUGUST 21, 2019 MINUTES APPROVAL:

MOTION BY COMMISSIONER TEICH, SUPPORTED BY COMMISSIONER OMER

AYES ALL. MOTION CARRIED.

COMMUNICATIONS: None

PUBLIC/COMMISSIONER COMMENTS: None

Committee Reports: None

Public Hearings: None

Items of Business:

Design Guideline Discussion

As part of the Commission's Certified Local Government (CLG) designation, they are developing a Design Guideline Booklet to aid in downtown preservation education.

The Commission is using the Design Guidelines from the City of Saugatuck as a template.

The Commission went through Saugatuck's booklet page by page and determined what would be the best layout and content for Owosso's draft.

The Commission agreed to allow Commissioner Teich and Mr. Adams to develop the first draft of guidelines.

The Commission also discussed ways in which the Owosso Main Street/DDA Design Committee could help with many of the additional CLG efforts and requirements in the months to come.

PUBLIC COMMENTS: None

BOARD COMMENTS: None

ADJOURNMENT:

MOTION BY COMMISSIONER VAN EPPS AND SECONDED BY COMMISSIONER WILSON TO ADJOURN AT 7:07 P.M.

Phil Hathaway, Secretary

jda