

MINUTES FOR  
REGULAR MEETING  
**OWOSSO HISTORIC DISTRICT COMMISSION**  
Wednesday, August 18, 2021 at 6:30 p.m.  
Via Zoom Video Conferencing

**MEETING CALLED TO ORDER** at 6:02 p.m. by Chairman Teich.

**ROLL CALL** was taken by Recording Staff Liaison, Josh Adams.

**PRESENT:** Chairman Steven Teich; Commissioner Gary Wilson; Secretary Philip Hathaway; Commissioner Lance Omer; Commissioner Matthew Van Epps; Commissioner Dianne Acton

**ABSENT:** Commissioner Scott Newman

**OTHERS IN ATTENDANCE:** Dave Lerner, owner of 111 N. Washington Street; Maryellen Madary, Northern Signs; Jennifer Baldwin, Philadelphia Signs, Randall Oswald, Huntington Bank; Jodi Marrah, owner of 112 W. Main Street.

**AGENDA APPROVAL: AUGUST 18, 2021**

**MOTION FOR APPROVAL BY COMMISSIONER HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER VAN EPPS WITH THE ADDITION OF ADDING A REVIEW OF 112 W. MAIN STREET**

**AYES ALL. MOTION CARRIED.**

**MINUTE APPROVAL: JULY 21, 2021 MINUTES**

**MOTION FOR APPROVAL BY COMMISSIONER HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER VAN EPPS AS PRESENTED**

**AYES ALL. MOTION CARRIED.**

**COMMUNICATIONS:** None

**PUBLIC/COMMISSIONER COMMENTS:** None

**Committee Reports:** None

**Public Hearings:** None

**Items of Business:**

**1) 100 E. Main Street – New Signage**

Jennifer Baldwin of Philadelphia Signs presented an updated signage plan for Huntington Bank including a new layout for the Main Street sign and vinyl, horizontal striping to place over the the windows along Main Street.

The Commission had an in-depth conversation around the location of all Main Street signage and striping. They also discussed the difference of internally-lit signage or back-lit signage. After much

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discussion the commission decided on the following Notice to Proceeds for signage located at 100 E. Main Street.

Main Street Signage:

**MOTION FOR APPROVAL BY COMMISSIONER VANN EPPS. MOTION WAS SECONDED BY COMMISSIONER OMER FOR A NOTICE TO PROCEED FOR THE MAIN STREET SIGNAGE WITH BACK-LIT LIGHTING LOCATED IN-BETWEEN THE FLOORS OF THE BUILDING**

**AYES: TEICH, OMER, VAN EPPS, ACTON, WILSON  
NAYS: HATHAWAY**

Vinyl Window Coverings:

**MOTION FOR APPROVAL BY COMMISSIONER VANN EPPS. MOTION WAS SECONDED BY COMMISSIONER OMER FOR A NOTICE TO PROCEED FOR VINYL, HORIZONTAL STRIPING OF THE WINDOWS IN A POSITION THAT IS CONSISTENT WITH THE PROPOSED SIGNAGE**

**2) 111 N. Washington Street – Façade Improvements**

Property Owners Dave Larner presented his proposed façade improvements to the commissions that include, the moving of his business' existing signage from Exchange Street to 111 N. Washington; repainting the front façade including the replacement of rotting wood; and the installation of a new canvas awning that would span the width of the storefront – this would include the removal of the old, retractable awning. Mr. Larner indicated that that old awning was rotten and falling apart.

The commission discussed the proposed work and determined that a Notice to Proceed would be appropriate.

**MOTION FOR APPROVAL BY COMMISSIONER HATHAWAY. MOTION WAS SECONDED BY COMMISSIONER WILSON AS PRESENTED**

**AYES: ALL IN FAVOR**

**3) 112 W. Main Street – Door Replacement**

Property owner Jodi Marrah presented her proposed project of replacing the first-floor entry door and transom located on the west side of the façade. Mrs. Marrah indicated that the existing entryway was installed 18 years earlier and is now rotted out and in need of replacement. She indicated that they are proposing to use a synthetic door and transom.

Mr. Adams reminded the commission that the material being proposed is the same that was approved for other façade work throughout the district

After some discussion the Commission determined that a Certificate of Appropriateness is suitable for this applications.

**MOTION FOR APPROVAL BY COMMISSIONER ACTON. MOTION WAS SECONDED BY COMMISSIONER HATHAWAY AS PRESENTED**

**AYES: ALL IN FAVOR**

**PUBLIC COMMENTS:** None

**BOARD COMMENTS:** None

**ADJOURNMENT:**

**MOTION BY COMMISSIONER HATHAWAY AND SECONDED BY COMMISSIONER ACTON TO  
ADJOURN AT 7:56 P.M.**

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Phil Hathaway, Secretary