

MINUTES FOR REGULAR MEETING  
**OWOSSO HISTORIC DISTRICT COMMISSION**  
Wednesday, February 21, 2024 at 6:00 p.m.  
City Hall Conference Room

**MEETING CALLED TO ORDER:** at 6:00 p.m. by Chairperson Steven Teich.

**ROLL CALL:** was taken by City Manager Nathan Henne.

**PRESENT:** Chairperson Steven Teich, Vice Chairperson Omer, Commissioner Gallinger, Commissioner Byrne, Commissioner VanEpps

**ABSENT:** Secretary Hathaway, Commissioner Powell

**OTHERS IN ATTENDANCE:** City Manager Nathan Henne, Kori Shook, Josh Shook, Rhiannon Shook, Mayor Rob Teich

**AGENDA APPROVAL:** February 21, 2024.

**MOTION FOR APPROVAL OF THE AGENDA AS AMENDED BY COMMISSIONER BYRNE. SECONDED BY VICE CHAIR OMER.**

**AYES ALL. MOTION CARRIED.**

**MINUTES APPROVAL:** December 20, 2023.

**MOTION FOR APPROVAL OF MINUTES AS PRESENTED BY VICE CHAIR OMER. SECONDED BY COMMISSIONER GALLINGER.**

**AYES ALL. MOTION CARRIED.**

**COMMUNICATIONS:** None.

**PUBLIC/COMMISSIONER COMMENTS:** None.

**PUBLIC HEARINGS:** None.

**ITEMS OF BUSINESS:**

**1. Notice to Proceed – 300 W Main Street – Matthews/Shook Building Façade and Addition**

City Manager Henne reviewed the annual report of the Commission and requested its approval. The deadline for submittal is March 1, 2024.

**MOTION BY COMMISSIONER VAN EPPS TO APPROVE THE 2023 ANNUAL REPORT OF THE OWOSSO HISTORIC COMMISSION.**

**MOTION SECONDED BY COMMISSIONER BYRNE**

A Roll Call Vote was taken.

**AYES: ALL**  
**NAYS: NONE**  
**ABSENT:**

**MOTION CARRIED.**

**PUBLIC COMMENTS:** Mayor Teich asked about the court order for 117 W Exchange allowing the city to clean up the collapsed building. Henne explained it would be up to City Council unless the building posed a threat to the public – and then it would be possible for the City Manager to act unilaterally – but it was not his desire to do so.

**BOARD COMMENTS:** The Commission discussed 117 W. Exchange and the recent court order allowing the city the option to remediate the site of the building collapse. Henne explained that the HDC’s requirement to save the façade would remain in effect if the City decided to do the work of cleanup. Commissioner VanEpps stated that it was his view that the Commission would be ok with the removal of the back wall to facilitate cleanup rather than disturbing the front façade. All agreed. Henne updated the Commission on the 123 N Washington property and its rehabilitation. Henne indicated the city would be willing to fund conference registration fees and hotel rooms if Commissioners wanted to attend preservation trainings.

**NEXT MEETING:** March 20, 2024

**MOTION BY COMMISSIONER BYRNE TO ADJOURN. SECONDED BY COMMISSIONER POWELL.**

**AYES ALL. MOTION CARRIED - MEETING ADJOURNED AT 6:25 P.M.**

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Philip Hathaway, Secretary