



OWOSSO HISTORICAL COMMISSION

MEETING AGENDA

February 11, 2025, at 6:00 pm at Owosso City Hall

Call to order:

Roll Call

Present:

Absent:

Agenda and Minutes:

Motion to approve January 13, 2025 minutes

Motion to approve February 11, 2025 agenda

Communications:

Revenue and Expense Report

Cash Balance Report

Public Comment

Commissioner Comment

Agenda Items:

Planning session with the nonprofit network

Next Meeting: Monday, March 10, 2025

Adjourn



Regular Meeting of the Owosso Historical Commission

Minutes of January 13, 2025 – 6:00 P.M. at Owosso City Hall

MEMBERS PRESENT: Chair Lance Little, Vice Chair Debra Adams, Commissioners Elaine Greenway, Robert Hooper, Bill Moull, Chris Owens and Steve Teich.

MEMBERS ABSENT: None.

CHAIRMAN LITTLE CALLED THE MEETING TO ORDER AT 6:00 P.M.

APPROVE MINUTES – December 9, 2024

Motion by Commissioner Moull to approve the minutes as presented, supported by Commissioner Hooper.
Approved by voice vote

APPROVE AGENDA – January 13, 2024

Motion by Commissioner Greenway to approve the agenda, supported by Commissioner Moull.
Approved by voice vote

PUBLIC COMMENT

Jael and Sean Harrington offered to help the Historical Commission with future projects.

COMMISSIONER COMMENT

Chairman Little asked Commissioner Teich to serve on the Home Tour Committee and suggested the Committee set a meeting date.

ITEMS OF BUSINESS

Strategic Planning: Regina Pinney from the Nonprofit Network led the Commission in a planning and goal setting session.

NEXT MEETING: Changed from Monday, February 10, 2025 to Tuesday, February 11, 2025 at 6:00 p.m.

ADJOURNMENT

Commissioner Little adjourned meeting at 8:00 p.m.

Respectfully submitted by:
Amy Fuller, Assistant City Manager

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE BALANCE	% BDGT USED
		2024-25 AMENDED BUDGET	01/31/2025 (ABNORMAL) NORMAL		
Fund 297 - HISTORICAL FUND					
Revenues					
Dept 000 - REVENUE					
297-000-540.000	STATE SOURCES	0.00	0.00	0.00	0.00
297-000-643.000	SALES	3,000.00	2,302.00	698.00	76.73
297-000-665.000	INTEREST INCOME	3,000.00	1,997.66	1,002.34	66.59
297-000-665.100	ENDOWMENT SPENDABLE FUNDS	1,134.00	1,134.00	0.00	100.00
297-000-667.100	RENTAL INCOME	0.00	0.00	0.00	0.00
297-000-673.000	SALE OF FIXED ASSETS	0.00	0.00	0.00	0.00
297-000-674.100	PRIVATE DONATIONS	19,775.00	12,829.00	6,946.00	64.87
297-000-674.200	DONATIONS	5,411.00	5,410.66	0.34	99.99
297-000-675.000	MISCELLANEOUS	1,000.00	927.11	72.89	92.71
297-000-699.101	TRANSFERS FROM GENERAL FUND	252,193.00	8,750.00	243,443.00	3.47
Total Dept 000 - REVENUE		285,513.00	33,350.43	252,162.57	11.68
TOTAL REVENUES		285,513.00	33,350.43	252,162.57	11.68
Expenditures					
Dept 797 - HISTORICAL COMMISSION					
297-797-702.200	WAGES	15,331.00	9,634.83	5,696.17	62.85
297-797-702.400	WAGES - SEASONAL	0.00	0.00	0.00	0.00
297-797-715.000	SOCIAL SECURITY (FICA)	1,173.00	737.08	435.92	62.84
297-797-716.100	HEALTH INSURANCE	0.00	0.00	0.00	0.00
297-797-717.000	UNEMPLOYMENT INSURANCE	15.00	6.30	8.70	42.00
297-797-719.000	WORKERS' COMPENSATION	61.00	28.87	32.13	47.33
297-797-728.000	OPERATING SUPPLIES	1,000.00	828.02	171.98	82.80
297-797-729.000	FINANCIAL INSTITUTION FEES	1,100.00	543.64	556.36	49.42
297-797-801.000	PROFESSIONAL SERVICES: ADMINIST	3,750.00	37.50	3,712.50	1.00
297-797-810.000	INSURANCE & BONDS	3,021.00	3,020.71	0.29	99.99
297-797-818.500	AUDIT	581.00	581.00	0.00	100.00
297-797-930.000	BUILDING MAINTENANCE	2,400.00	980.38	1,419.62	40.85
297-797-961.000	MISCELLANEOUS	3,005.00	3,493.99	(488.99)	116.27
297-797-974.000	SYSTEM IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 797 - HISTORICAL COMMISSION		31,437.00	19,892.32	11,544.68	63.28
Dept 798 - CASTLE					
297-798-702.200	WAGES	500.00	29.07	470.93	5.81
297-798-702.400	WAGES - SEASONAL	0.00	0.00	0.00	0.00
297-798-715.000	SOCIAL SECURITY (FICA)	38.00	2.22	35.78	5.84
297-798-717.000	UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00
297-798-718.200	SOCIAL SECURITY (FICA)	0.00	1.74	(1.74)	100.00
297-798-719.000	WORKERS' COMPENSATION	32.00	2.75	29.25	8.59
297-798-728.000	OPERATING SUPPLIES	2,500.00	2,377.41	122.59	95.10
297-798-810.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00
297-798-920.000	UTILITIES	6,436.00	2,832.35	3,603.65	44.01
297-798-930.000	BUILDING MAINTENANCE	11,000.00	3,037.23	7,962.77	27.61
297-798-940.000	EQUIPMENT RENTAL - BUILDING MAI	1,000.00	496.94	503.06	49.69
297-798-961.000	MISCELLANEOUS	300.00	0.00	300.00	0.00
Total Dept 798 - CASTLE		21,806.00	8,779.71	13,026.29	40.26
Dept 799 - GOULD HOUSE					
297-799-702.300	OVERTIME	0.00	0.00	0.00	0.00
297-799-715.000	SOCIAL SECURITY (FICA)	0.00	0.00	0.00	0.00
297-799-716.100	HEALTH INSURANCE	0.00	0.00	0.00	0.00
297-799-716.400	LIFE INSURANCE	0.00	0.00	0.00	0.00
297-799-716.500	DISABILITY INSURANCE	0.00	0.00	0.00	0.00
297-799-718.200	DEFINED CONTRIBUTION	0.00	0.00	0.00	0.00
297-799-810.000	INSURANCE & BONDS	0.00	0.00	0.00	0.00
297-799-920.000	UTILITIES	350.00	349.59	0.41	99.88
297-799-930.000	BUILDING MAINTENANCE	32.00	31.82	0.18	99.44
297-799-930.200	BLDG MAINTENANCE	0.00	0.00	0.00	0.00
297-799-940.000	EQUIPMENT RENTAL	37.00	36.81	0.19	99.49
297-799-961.000	MISCELLANEOUS	2,000.00	960.00	1,040.00	48.00
Total Dept 799 - GOULD HOUSE		2,419.00	1,378.22	1,040.78	56.97
Dept 800 - COMSTOCK/WOODARD					
297-800-930.000	BUILDING MAINTENANCE	4,200.00	325.52	3,874.48	7.75
Total Dept 800 - COMSTOCK/WOODARD		4,200.00	325.52	3,874.48	7.75

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE		AVAILABLE		% BDGT USED
		AMENDED	BUDGET NORMAL	01/31/2025 (ABNORMAL)	NORMAL	BALANCE (ABNORMAL)		
Fund 297 - HISTORICAL FUND								
Expenditures								
TOTAL EXPENDITURES		59,862.00		30,375.77		29,486.23		50.74
Fund 297 - HISTORICAL FUND:								
TOTAL REVENUES		285,513.00		33,350.43		252,162.57		11.68
TOTAL EXPENDITURES		59,862.00		30,375.77		29,486.23		50.74
NET OF REVENUES & EXPENDITURES		225,651.00		2,974.66		222,676.34		1.32

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DB: Owosso

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2024 TO 02/04/2025
FUND: 297
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2024	Total Debits	Total Credits	Ending Balance 02/04/2025
297	HISTORICAL FUND	58,420.25	72,775.81	69,169.97	62,026.09