

AGENDA
Parks & Recreation Commission
Wednesday, February 28, 2024
7:00 PM
City Hall

Call to order:

Pledge of Allegiance:

Roll call:

Approval of agenda: February 28, 2024

Approval of minutes: January 24, 2024

Public comments:

Old Business Report from City Liaison:

New Business:

- Amphitheater Mural
 - Master Plan Goal 5.1, 5.3, 5.9
- March Meeting

Next Meeting: February 28, 2024

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, January 24, 2024
7:00 p.m.
City Hall

CALL TO ORDER: Commissioner Workman called the meeting to order at 7:03 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Workman, Vice Chair Selbig, Commissioners Maginity, Mahoney, Rodman, and Smith.

MEMBERS ABSENT: Commissioner Bila.

OTHERS PRESENT: Amy Fuller, Assistant City Manager

APPROVAL OF AGENDA: COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE AGENDA FOR JANUARY 24, 2024. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

APPROVAL OF MINUTES: COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR DECEMBER 6, 2023 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER MAHONEY. AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS: None.

OLD BUSINESS REPORT:

Amy Fuller shared that the key to the dog waste bag dispenser at the dog park was located and DPW will begin refilling it. She reported the sign was installed at Bennett Fields and that the city was awarded \$8,000 from the Curwood Festival for a mural on the amphitheater. Amy also provided updates on the CIS trail extension.

ITEM OF BUSINESS:

Annual Report: Amy Fuller shared a draft annual report with the Commission. There was discussion on the report. MOTION BY COMMISSIONER RODMAN TO APPROVE THE REPORT WITH CHANGES (ADDING CIS TRAIL AND CORRECTING A GRAMMATICAL ERROR). MOTION SUPPORTED BY SMITH. AYES, ALL, MOTION CARRIED.

Amphitheater Mural: Amy Fuller shared that the grant application for the mural project has been awarded. There was discussion on the project. MOTION BY COMMISSIONER MAGINITY TO ALLOCATE \$4,000 IN MILLAGE FUNDS TO THIS PROJECT. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES, ALL, MOTION CARRIED.

2024-25 Budget Requests: The Commission discussed park improvements they would like to recommend for the city's upcoming budget cycle. There was discussion on replacing the broken hand dryers at Hugh Parker Fields and making ADA improvements. There was discussion on improvements and future uses for Rosevear Park. There was discussion on using the remaining \$12,000 in millage funds to revitalize the Grand Avenue Park.

March Meeting: There was discussion on canceling the March meeting, this was tabled until February.

Next Meeting: February 28, 2024, at 7:00 PM at City Hall.

PUBLIC/COMMISSIONERS COMMENTS: The Commission welcomed new Commissioner, Dennis Mahoney.

ADJOURNMENT: COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 8:23 P.M. MOTION SUPPORTED BY COMMISSIONER MAHONEY. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager



February 21, 2024

City of Owosso
Parks and Recreation Commission
Ongoing Project List

Water at Collamer Park: DPW will finish this work May 2024 when the drinking fountain can be installed.

Harmon Patridge Curwood Sign: Commissioner Smith will stain the sign when it gets warmer.

Fitness Course: Stations and signage will need to be selected.

Hugh Parker Field Trees: We will plan a tree planting this spring for the \$1,700 the Commission allocated for trees. There might be an opportunity to partner with Rotary on this project.

Curwood Grant: We have been awarded an \$8,000 grant from the Curwood Festival for the amphitheater mural. I have reached out to an artist.

Hugh Parker Sidewalk Improvements: I will submit this request when the city begins the budgeting process in March.

CIS Trail: Senator Singh's office allocated \$4.4 million for connecting the CIS Trail to downtown Owosso. This includes a pathway on Jerome St to the Oakwood Bridge. We are expecting construction to take place in two phases, beginning in 2025.

Grand Avenue Park: Parks and Recreation can partner with the Building Dept. to apply for funds from the NEP Grant for play equipment.

Respectfully submitted,

Amy Fuller
Assistant City Manager

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE BALANCE	% BDGT USED
		2023-24 AMENDED BUDGET	01/31/2024 NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND					
Expenditures					
Dept 751 - PARKS					
101-751-702.200	WAGES	62,606.00	29,560.06	33,045.94	47.22
101-751-702.300	OVERTIME	2,000.00	2,436.66	(436.66)	121.83
101-751-702.400	WAGES - SEASONAL	28,000.00	5,437.20	22,562.80	19.42
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	7,085.00	2,839.69	4,245.31	40.08
101-751-716.000	FRINGES	0.00	0.00	0.00	0.00
101-751-716.100	HEALTH INSURANCE	26,316.00	8,069.63	18,246.37	30.66
101-751-716.200	DENTAL INSURANCE	917.00	398.66	518.34	43.47
101-751-716.300	OPTICAL INSURANCE	142.00	38.72	103.28	27.27
101-751-716.400	LIFE INSURANCE	300.00	130.47	169.53	43.49
101-751-716.500	DISABILITY INSURANCE	643.00	265.55	377.45	41.30
101-751-717.000	UNEMPLOYMENT INSURANCE	9.00	7.99	1.01	88.78
101-751-718.100	MUNICIPAL EMPLOYEES RETIREMENT :	0.00	0.00	0.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	3,130.00	1,415.44	1,714.56	45.22
101-751-719.000	WORKERS' COMPENSATION	2,612.00	2,480.27	131.73	94.96
101-751-728.000	OPERATING SUPPLIES	2,500.00	4,136.70	(1,636.70)	165.47
101-751-818.000	CONTRACTUAL SERVICES	43,700.00	30,321.08	13,378.92	69.38
101-751-920.100	ELECTRICITY	11,488.00	4,928.03	6,559.97	42.90
101-751-920.200	GAS	0.00	0.00	0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00	0.00
101-751-920.400	WATER & SEWER	24,208.00	19,347.48	4,860.52	79.92
101-751-920.500	REFUSE	300.00	157.94	142.06	52.65
101-751-930.000	BUILDING MAINTENANCE	3,000.00	4,686.99	(1,686.99)	156.23
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	10,000.00	5,372.82	4,627.18	53.73
101-751-937.000	TREES & GARDEN	1,000.00	0.00	1,000.00	0.00
101-751-940.000	EQUIPMENT RENTAL	100,000.00	71,789.53	28,210.47	71.79
101-751-971.000	LAND	0.00	0.00	0.00	0.00
101-751-974.000	LAND IMPROVEMENTS	92,000.00	0.00	92,000.00	0.00
Total Dept 751 - PARKS		421,956.00	193,820.91	228,135.09	45.93
TOTAL EXPENDITURES		421,956.00	193,820.91	228,135.09	45.93
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		421,956.00	193,820.91	228,135.09	45.93
NET OF REVENUES & EXPENDITURES		(421,956.00)	(193,820.91)	(228,135.09)	45.93

02/21/2024 03:18 PM
User: AKFuller
DB: Owosso

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2023 TO 02/21/2024
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 02/21/2024
208	PARK/RECREATION SITES FUND	29,809.14	5,871.73	12,670.68	23,010.19