

AGENDA  
Parks & Recreation Commission  
Wednesday, June 26, 2024  
7:00 PM  
Council Chambers

Call to order:

Roll call:

Approval of agenda: June 26, 2024

Approval of minutes: May 22, 2024

Public comments:

Old Business Report from City Liaison:

New Business:

- Grand Avenue Park
  - Master Plan Goal 5.3
- Amphitheater Mural
  - Master Plan Goal 5.1, 5.3, 5.9
- Officers
- Pickleball Tournament
  - Master Plan Goal 7.1
- Millage

Next Meeting: July 24, 2024

Public/Commissioners Comments:

Adjournment:

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**PARKS AND RECREATION COMMISSION  
REGULAR MEETING**

Draft Minutes of Wednesday, May 22, 2024  
7:00 p.m. at the Mitchell Amphitheater

**CALL TO ORDER:** Commissioner Workman called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE:** Was recited

**ROLL CALL:** Was taken by Amy Fuller

***MEMBERS PRESENT:*** Chairman Workman, Vice Chair Selbig, Commissioners Maginity, Rodman, and Smith.

***MEMBERS ABSENT:*** Commissioners Mahoney and Bila

**APPROVAL OF AGENDA:** COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA FOR MAY 22, 2024. MOTION SUPPORTED BY COMMISSIONER SELBIG. AYES ALL, MOTION CARRIED.

**APPROVAL OF MINUTES:** COMMISSIONER RODMAN MADE A MOTION TO APPROVE THE MINUTES FOR APRIL 24, 2024 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

**PUBLIC COMMENTS:**  
None

**OLD BUSINESS REPORT:**

Amy Fuller thanked everyone for their help with the park clean-up day and shared that seven trees had been planted at the soccer fields and a new roof was put on the concessions building. She also updated the Commission on funding for the Grand Avenue Park Project, a \$15,000 grant was secured as well as \$15,000 tentatively from the general fund.

**ITEM OF BUSINESS:**

**Fitness Course Updates:** the Commission discussed installing 5 exercise stations at Harmon Patridge Park along the walking trail. Commissioner Selbig will work on the designs and DPW can construct them.

**Soccer Field Sidewalks:** Amy Fuller shared the city engineer's site plan for new sidewalks at the soccer fields. This \$200,000 project would be funded by an MDOT Shared Streets and Spaces grant that the city will apply for in June 2024. Commissioners thanked staff for following up on their request to increase accessibility at the soccer fields.

**Potential Eagle Scout Projects:** The Commission discussed projects they would like to consider partnering on with Eagle Scouts or other volunteer groups. A shade structure at the dog park, mile markers on the James Miner Trail, the fitness course, and new community garden beds were mentioned.

**Amphitheater Mural:** The Commission discussed the draft mural provided to them by Andrew Reider. They did not have any suggested changes and requested staff follow up with Mr Reider and ask to see a picture of it on the amphitheater.

**Next Meeting:** June 26, 2024, at 7:00 PM at Grand Avenue Park

**PUBLIC/COMMISSIONERS COMMENTS:**

Commissioner Maginity shared that a resident had requested shorter basketball hoops for young children.

Commissioner Rodman requested staff email a link to a playground equipment supplier so Commissioners could start looking at ideas independently for Grand Avenue Park.

**ADJOURNMENT:** COMMISSIONER SELBIG MADE A MOTION TO ADJOURN AT 7:53 P.M. MOTION SUPPORTED BY COMMISSIONER RODMAN. AYES ALL, MOTION CARRIED.

Respectfully submitted by:  
Amy Fuller, Assistant City Manager



June 24, 2024

Parks and Recreation Commission  
Ongoing Project List

Water at Collamer Park: DPW finished the water for the community garden. Each gardener was given a lockbox code to access the water. They finished the installation at the dog park as well but the button on the bottle filler is broken. A replacement part is covered under warranty and has been ordered.

Harmon Patridge Curwood Sign: DPW completed this project

Fitness Course: stations and signage will need to be selected by the Commission.

Hugh Parker Field Trees: DPW planted 7 trees with the millage funds set aside for tree planting. The Owosso Rotary Club will fund 5 more trees to be planted this fall.

Curwood Grant: This is an agenda topic.

Hugh Parker Sidewalk Improvements: \$10,000 in sidewalk improvements has been approved from the city's general fund. A grant for an additional \$200,000 has been submitted.

CIS Trail: Engineering for this project has begun. We are expecting construction to take place in two phases, beginning in 2025.

Grand Avenue Park: This is an agenda item.

Respectfully submitted,

Amy Fuller  
Assistant City Manager

Calculations as of 06/30/2024

ACCOUNT	DESCRIPTION	2021-22 ACTIVITY	2022-23 ACTIVITY	2023-24 AMENDED BUDGET	2023-24 ACTIVITY THRU 06/30/24	2024-25 REQUESTED BUDGET	2024-25 RECOMMENDED BUDGET
<b>APPROPRIATIONS</b>							
Dept 751 - PARKS							
702.200	WAGES	62,255	57,518	62,606	51,470	62,606	58,371
702.300	OVERTIME		3,382	3,500	2,978	3,500	3,615
702.400	WAGES - SEASONAL	2,350	23,789	28,000	5,437	28,000	28,924
715.000	SOCIAL SECURITY (FICA)	180	6,443	7,199	4,535	7,199	6,955
716.000	FRINGES	35,704					
716.100	HEALTH INSURANCE		17,981	26,316	14,237	26,316	18,544
716.200	DENTAL INSURANCE		676	917	702	917	1,697
716.300	OPTICAL INSURANCE		91	142	64	142	206
716.400	LIFE INSURANCE		220	300	228	300	261
716.500	DISABILITY INSURANCE		369	643	475	643	612
717.000	UNEMPLOYMENT INSURANCE	22	27	9	8	9	15
718.100	MUNICIPAL EMPLOYEES RETIREMENT PRO		5,000				
718.200	DEFINED CONTRIBUTION		2,132	3,130	2,375	3,130	3,067
719.000	WORKERS' COMPENSATION		778	4,011	3,928	4,300	3,730
728.000	OPERATING SUPPLIES	1,584	2,019	5,000	5,815	5,000	5,000
818.000	CONTRACTUAL SERVICES	10,212	27,111	54,542	40,419	20,000	20,000
920.100	ELECTRICITY	10,622	11,898	11,488	8,591	11,488	12,623
920.400	WATER & SEWER	22,384	29,312	24,208	19,347	25,000	25,500
920.500	REFUSE	1,162	460	615	613	500	500
930.000	BUILDING MAINTENANCE	13,923	15,808	10,580	5,580	72,200	72,200
930.200	BLDG MAINTENANCE-BALLFIELDS	6,298	2,063	10,000	10,195	5,000	5,000
937.000	TREES & GARDEN	606	1,382	1,000	262	2,000	2,000
940.000	EQUIPMENT RENTAL	90,873	95,299	150,000	119,979	100,000	101,103
971.000	LAND	217	90				
974.000	LAND IMPROVEMENTS	14,553	129	169,142	10,376		
Totals for dept 751 - PARKS		272,945	303,977	573,348	307,614	378,250	369,923
<b>TOTAL APPROPRIATIONS</b>		272,945	303,977	573,348	307,614	378,250	369,923
<b>NET OF REVENUES/APPROPRIATIONS - FUND 101</b>		(272,945)	(303,977)	(573,348)	(307,614)	(378,250)	(369,923)
BEGINNING FUND BALANCE		7,598,864	7,343,643	7,657,408	7,657,408	7,349,794	7,349,794
FUND BALANCE ADJUSTMENTS			(138,587)				
ENDING FUND BALANCE		7,325,919	6,901,079	7,084,060	7,349,794	6,971,544	6,979,871

06/25/2024 11:32 AM  
User: AKFuller  
DB: Owosso

CASH SUMMARY BY FUND FOR CITY OF OWOSSO  
FROM 07/01/2023 TO 06/25/2024  
FUND: 208  
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 06/25/2024
208	PARK/RECREATION SITES FUND	29,809.14	10,435.03	14,437.71	25,806.46







