

AGENDA
Parks & Recreation Commission
Wednesday, October 23, 2024
7:00 PM
City Hall

Call to order:

Pledge of allegiance:

Roll call:

Approval of agenda: October 23, 2024

Approval of minutes: September 25, 2024

Public comments:

Old Business Report from City Liaison:

New Business:

- Grand Avenue Park Improvements
 - Master Plan Goal 5.3

Next Meeting: December 4, 2024

Public/Commissioners Comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

**PARKS AND RECREATION COMMISSION
REGULAR MEETING**

Draft Minutes of Wednesday, September 25, 2024
7:00 p.m. at City Hall

CALL TO ORDER: Commissioner Workman called the meeting to order at 7:00 p.m.

ROLL CALL: Was taken by Amy Fuller

MEMBERS PRESENT: Chairman Workman, Vice Chair Selbig (7:09), Commissioners Maginity (7:05), Lienau, Mahoney, Rodman and Smith.

MEMBERS ABSENT: None.

APPROVAL OF AGENDA: COMMISSIONER SMITH MADE A MOTION TO APPROVE THE AGENDA FOR SEPTEMBER 25, 2024. MOTION SUPPORTED BY COMMISSIONER MAHONEY. AYES ALL, MOTION CARRIED.

APPROVAL OF MINUTES: COMMISSIONER SMITH MADE A MOTION TO APPROVE THE MINUTES FOR AUGUST 28, 2024 WITHOUT CHANGES. MOTION SUPPORTED BY COMMISSIONER MAHONEY. AYES ALL, MOTION CARRIED.

PUBLIC COMMENTS:
None.

OLD BUSINESS REPORT:

Amy Fuller reported that DPW had planted 5 trees at the soccer fields which were sponsored by Rotary. She also reported that staff is still waiting on the grant agreement for the playground at Grand Avenue Park. There was a discussion on a potential fitness course at Harmon Patridge Park.

ITEM OF BUSINESS:

Great Start Shiawassee Signage: The Commission reviewed a request from Great Start Shiawassee to post a sign promoting literacy at Bentley Park. Motion by Commissioner Rodman to allow the placement of the sign at Bentley Park and Harmon Patridge Park. Supported by Commissioner Smith. Ayes, all.

Park Signage and Wayfinding: The Commissioner reviewed wayfinding sign recommendations made by the city engineer. It was noted that this was a goal of the Parks and Recreation Master Plan. Motion by Commissioner Rodman to purchase and install 23 wayfinding signs with white lettering and a brown background for a materials cost not to exceed \$2,000. Supported by Commissioner Mahoney. Ayes, all.

Bylaw Amendment: The Commission reviewed a draft bylaw amendment to create a student seat on the commission. Commissioners discussed that this idea had been approved previously but staff has just recently been able to create a partnership with Owosso Public Schools to help find a student for the seat. This is a nonvoting, one-year term, to bring a new perspective to Commission decision-making and will need City Council approval. Motion by Commissioner Maginity to fix the typo in Section 1, b), III. to add the word one, establishing a one-year term. Support by Commissioner Smith. Ayes, all. Motion by Commissioner Selbig to amend the bylaws. Support by Commissioner Rodman. Ayes, all.

Millage Project Priorities: Commissioners reviewed the Parks and Recreation Master Plan and discussed the highest priority items. Motion made by Commissioner Mahoney to table the discussion for the October meeting. Support by Commissioner Rodman. Ayes, all.

Next Meeting: October 23, 2024, at 7:00 PM at City Hall

PUBLIC/COMMISSIONERS COMMENTS:

Commissioner Rodman asked the Assistant City Manager what projects would score the highest for possible grants.

ADJOURNMENT: COMMISSIONER MAHONEY MADE A MOTION TO ADJOURN AT 8:10 P.M. MOTION SUPPORTED BY COMMISSIONER SMITH. AYES ALL, MOTION CARRIED.

Respectfully submitted by:
Amy Fuller, Assistant City Manager



301 W. MAIN ▪ OWOSSO, MICHIGAN 48867-2958 ▪ (989) 725-0599 ▪ FAX (989) 723-8854

October 21, 2024

Parks and Recreation Commission
Ongoing Project List

Great Start Shiawassee Signage: Signage has been placed at Harmon Patridge Park, Bentley Park and Collamer Park.

Park Wayfinding Signage: No updates at this time.

Fitness Course: stations and signage will need to be selected by the Commission.

Hugh Parker Sidewalk Improvements: \$10,000 in sidewalk improvements has been approved from the city's general fund and will take place in the spring. The grant for an additional \$200,000 was not selected for funding.

CIS Trail: Engineering for this project has begun. We are expecting construction to take place in two phases, beginning in 2025.

Respectfully submitted,

Amy Fuller
Assistant City Manager

10/21/2024 04:53 PM
User: AKFuller
DB: Owosso

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 07/01/2023 TO 10/21/2024
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 07/01/2023	Total Debits	Total Credits	Ending Balance 10/21/2024
208	PARK/RECREATION SITES FUND	29,809.14	22,795.60	28,893.34	23,711.40

GL NUMBER	DESCRIPTION	YTD BALANCE		AVAILABLE BALANCE	% BDGT USED
		2024-25 AMENDED BUDGET	09/30/2024 (ABNORMAL) NORMAL		
Fund 101 - GENERAL FUND					
Expenditures					
Dept 751 - PARKS					
101-751-702.200	WAGES	58,371.00	10,097.93	48,273.07	17.30
101-751-702.300	OVERTIME	3,615.00	1,391.14	2,223.86	38.48
101-751-702.400	WAGES - SEASONAL	28,924.00	5,096.00	23,828.00	17.62
101-751-702.800	ACCRUED SICK LEAVE	0.00	0.00	0.00	0.00
101-751-703.000	OTHER COMPENSATION	0.00	0.00	0.00	0.00
101-751-715.000	SOCIAL SECURITY (FICA)	6,955.00	1,253.90	5,701.10	18.03
101-751-716.000	FRINGES	0.00	0.00	0.00	0.00
101-751-716.100	HEALTH INSURANCE	18,544.00	3,559.78	14,984.22	19.20
101-751-716.200	DENTAL INSURANCE	1,697.00	207.62	1,489.38	12.23
101-751-716.300	OPTICAL INSURANCE	206.00	20.67	185.33	10.03
101-751-716.400	LIFE INSURANCE	261.00	50.16	210.84	19.22
101-751-716.500	DISABILITY INSURANCE	612.00	110.65	501.35	18.08
101-751-717.000	UNEMPLOYMENT INSURANCE	15.00	1.37	13.63	9.13
101-751-718.100	MUNICIPAL EMPLOYEES RETIREMENT :	0.00	0.00	0.00	0.00
101-751-718.200	DEFINED CONTRIBUTION	3,067.00	507.93	2,559.07	16.56
101-751-719.000	WORKERS' COMPENSATION	3,730.00	935.95	2,794.05	25.09
101-751-728.000	OPERATING SUPPLIES	5,000.00	2,011.07	2,988.93	40.22
101-751-818.000	CONTRACTUAL SERVICES	20,000.00	1,749.90	18,250.10	8.75
101-751-920.100	ELECTRICITY	12,623.00	1,773.18	10,849.82	14.05
101-751-920.200	GAS	0.00	0.00	0.00	0.00
101-751-920.300	TELEPHONE	0.00	0.00	0.00	0.00
101-751-920.400	WATER & SEWER	25,500.00	0.00	25,500.00	0.00
101-751-920.500	REFUSE	500.00	315.88	184.12	63.18
101-751-930.000	BUILDING MAINTENANCE	72,200.00	10,955.26	61,244.74	15.17
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	5,000.00	1,410.53	3,589.47	28.21
101-751-937.000	TREES & GARDEN	2,000.00	0.00	2,000.00	0.00
101-751-940.000	EQUIPMENT RENTAL	101,103.00	53,832.97	47,270.03	53.25
101-751-971.000	LAND	0.00	0.00	0.00	0.00
101-751-974.000	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00
Total Dept 751 - PARKS		369,923.00	95,281.89	274,641.11	25.76
TOTAL EXPENDITURES		369,923.00	95,281.89	274,641.11	25.76
Fund 101 - GENERAL FUND:					
TOTAL REVENUES		0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		369,923.00	95,281.89	274,641.11	25.76
NET OF REVENUES & EXPENDITURES		(369,923.00)	(95,281.89)	(274,641.11)	25.76