

**OWOSSO MID-SHIAWASSEE COUNTY WWTP REVIEW BOARD
MEETING MINUTES - DRAFT**

April 22, 2025

4:30 P.M.

W.W.T.P.

1. Roll (4:30 P.M.)
Members Present: R. Suchanek, L. Walker, J.Archer, A. Holek
Alternates Present: None
Others Present: T. Guysky, WWTP Superintendent/Board Secretary
J. Bloomfield, Owosso Twp/Caledonia Twp Utility Authority
B. Langtry, Owosso Twp/Caledonia Twp Utility Authority
2. Agenda Approval: Motion by Holek to approve agenda as presented. Support by Walker. No discussion. Motion carries 4-0.
3. Minutes of the January 28, 2025 meeting: Motion by Archer to approve the January 28, 2025 meeting minutes. Support by Suchanek. No Discussion. Motion carries 4-0.
4. Secretary's Report:
 - a) Plant Performance Summary (January – March 2025): Guysky noted full permit compliance for the months of January – March 2025.
 - b) Plant Operations and Staffing: Guysky noted new disc filter and UV disinfection equipment has been installed and started up and is working well, producing a high quality plant effluent. He also discussed a recent high flow event that brought the plant to maximum capacity. He and Suchanek praised WWTP staff for their efforts during the event. Guysky informed the Board that the plant is currently at full staff.
 - c) WWTP Project Updates: Guysky updated the Board on the current projects. The Solids Handling Project is complete. The Phase I Project work is progressing at the expected pace thus far, with the current focus demolition of the remaining old equipment. The new secondary clarifier tank construction is almost complete, with underground piping installation next and the internal components scheduled for install sometime this summer.
5. Old Business:
 - a) Board Alternate Requirement:
 1. Corunna: Walker noted she is still working on getting an alternate in place.
 2. Caledonia Township: Holek noted Ron Spicer has been named their alternate.
7. New Business:
 - a) FY2025-26 Service Unit Charges: Guysky and Suchanek explained the O & M, Replacement and Debt Service charges, including the basis for each and how this year's charges compare

to last year's. Suchanek noted the Debt Service charge this year is down significantly due to some older loan obligations falling off and new obligations not yet in line for payment. He stressed the Debt Service charge will go up again for FY2026-27.

Motion by Archer to approve the O & M charge of \$2,049,681 to be billed to the service units monthly at \$170,807 proportioned by metered flow. Support by Holek. No further discussion. Roll Call vote: Archer – yes. Holek – yes. Walker – yes. Suchanek – yes. Motion carries 4-0.

Motion by Holek to approve the Replacement Charge of \$289,654 proportioned by metered flow and \$125,606 by contract percentage for a total of \$415,260 to be billed monthly to the service units at \$34,605. Support by Suchanek. Roll Call vote: Archer – yes. Holek – yes. Walker – yes. Suchanek – yes. Motion carries 4-0.

8. Citizens'/Members' Comments:
NONE

9. Adjourn: Motion to adjourn by Suchanek. Support by Walker. No discussion. Motion carries 4-0. Meeting adjourned at 4:57 p.m.

Respectfully submitted, Timothy J. Guysky, Secretary
Approval by Review Board pending