

**MINUTES
REGULAR MEETING OF THE OWOSSO PLANNING COMMISSION
COUNCIL CHAMBERS, CITY HALL
MONDAY, APRIL 23, 2018 – 6:30 P.M.**

CALL TO ORDER: Vice-Chair Livingston called the meeting to order at 6:30 p.m.

PLEDGE OF ALLEGIANCE: Recited.

ROLL CALL: Tanya Buckelew

MEMBERS PRESENT: Vice-Chair Livingston, Secretary Janae Fear, Commissioners Jenkins (arrived at 6:35 p.m.), Kirkland, Law and Taylor

MEMBERS ABSENT: Chairman Wascher, Commissioner Adams

OTHERS PRESENT: Assistant City Manager Susan Montenegro, City Attorney Scott Gould, City Manager Nathan Henne

APPROVAL OF AGENDA:
MOTION BY COMMISSIONER TAYLOR, SUPPORTED BY COMMISSIONER FEAR TO APPROVE THE AGENDA FOR APRIL 23, 2018.

YEAS ALL. MOTION CARRIED.

APPROVAL OF MINUTES:
MOTION BY COMMISSIONER TAYLOR, SUPPORTED BY COMMISSIONER LAW TO APPROVE THE MINUTES FOR THE MARCH 26, 2018 MEETING.

YEAS ALL. MOTION CARRIED.

COMMUNICATIONS:

1. Staff memorandum.
2. PC minutes from March 26, 2018
3. Draft ordinance for Medical Marihuana
4. Mark Hanna communication

COMMISSIONER/PUBLIC COMMENTS:

None

PUBLIC HEARING:

None

SITE PLAN REVIEW:

None

BUSINESS ITEMS:

1. Draft ordinance language for Medical Marihuana Facilities Licensing. Look at proposed ordinance language and discuss.

- A revised draft from the March 2018 meeting was discussed.
- All changes are either in red or a line drawn through the wording to remove
- Page 9 of 11 Sec. 7 Security Cameras – recordings shall be kept for 90 days
- Sec. 1003 – D – Lottery base discussion held.
- Page 3 of 11 – D – change wording to: Applicants who were not awarded a license shall receive a refund of \$2,500 within 30 days of the drawing.
- Add to page 3 of 11 – D – A second round of applications may be accepted at a later date if all 4 licenses are not awarded in the first round, to be determined by Council.
- Public Hearing for the ordinance will be at the May 2018 meeting.

ITEMS OF DISCUSSION:

1. Master Plan Update: Ms. Montenegro is in the process of sending out Request For Proposals (RFP) to obtain outside assistance with the task of updating the Master Plan. Planning Commission would then review the proposals. This project will start in the 2018-2019 Budget Year. It will take approximately 6-8 months to complete.

COMMISSIONER/PUBLIC COMMENT:

Ms. Montenegro state the Zoning Ordinance updates will be done in the 2019-2020 Budget Year.

The May 2018 meeting will include Site Plan Reviews for the facades on the downtown businesses through the grant process.

There is Planning/Zoning training on May 23, 2018 at U of M – Flint for those board members who are interested.

ADJOURNMENT:

MOTION BY COMMISSIONER FEAR, SUPPORTED BY COMMISSIONER TAYLOR TO ADJOURN AT 7:45 P.M. UNTIL THE NEXT MEETING ON MAY 29, 2018 (CHANGED DUE TO THE MEMORIAL HOLIDAY).

YEAS ALL, MOTION CARRIED.

Janae L. Fear, Secretary