

OWOSSO CABLE ACCESS ADVISORY COMMISSION

MARCH 6, 2008

5:04 P.M.

PRESIDING OFFICER: CITY CLERK AMY K. KOHAGEN

PRESENT: Commissioners Steven Flayer, Burton Fox, Martha Hornus, Lisa Lynch, Renita Mikolajczyk, Paula Perry, and Michael Tillotson.

ABSENT: John Hagel (Diane Baldori attended in his absence) and Jessica Thompson.

APPROVE AGENDA

Motion by Commissioner Fox to approve the agenda as presented.

Motion supported by Commissioner Mikolajczyk and concurred in by unanimous vote.

APPOINTMENT OF OFFICERS

There was a brief discussion regarding waiting a meeting or two before appointing officers. It was agreed the item would be placed on the next agenda for consideration at that time.

RULES OF PROCEDURE

Motion by Commissioner Hornus to adopt Robert's Rules of Order as the rules of procedure.

Motion supported by Commissioner Fox and concurred in by unanimous vote.

TIME AND PLACE OF 2008 COMMISSION MEETINGS

There was a brief discussion regarding how frequently the Commission would need to meet in its initial phases.

Motion by Commissioner Flayer to hold meetings the 2nd Monday of each month at 5:00 p.m. in the City Hall Council Chambers.

Motion supported by Commissioner Perry and concurred in by unanimous vote.

DISCUSSION OF PROGRAMMING RULES

City Clerk Kohagen gave a brief history of the cable access channels and detailed how they are currently administered. There was discussion regarding the possibility of setting up a studio, what equipment would need to be purchased, creating rules for which programs take priority in broadcasting, and making sure the channels are as fully programmed as possible. It was agreed a proposal for programming rules would be put together for the next meeting.

There was a request to tour the facilities and an inquiry as to whether the rules could require a time limit on tapes.

DISCUSSION OF FUNDING

There was a discussion regarding funding issues for the cable channels including, whether the Council will show monetary support for the cable access channels, the type of equipment that would need to be purchased, the possibility of having Owosso Public School students work as volunteers to keep costs

down, establishing both a short term plan and a long term plan, and presenting the long term plan to City Council in approximately 90 days.

The Commission was informed that Charter Cable had not levied the 3% franchise fee required by our Uniform Franchise Agreement. They were further informed talks were underway to recoup some of this money thru an additional fee on customer bills. The Commission felt it would be more detrimental to add additional fees than to function without the money. It was indicated the Commission's desires be passed on to the City Manager.

CITIZEN COMMENTS

There were no citizen comments.

ADJOURNMENT

Motion by Commissioner Fox for adjournment at 6:17 p.m.

Motion supported by Commissioner Flayer and concurred in by unanimous vote.

Amy K. Kohagen, City Clerk