

OWOSSO CABLE ACCESS ADVISORY COMMISSION

JUNE 9, 2008

5:00 P.M.

PRESIDING OFFICER: Vice Chairperson Paula Perry

PLEDGE OF ALLEGIANCE: Vice Chairperson Paula Perry

PRESENT: Commissioners Jon Hagel, Christopher Hardwick, Jack Johnson, Michael Tillotson, and Vice Chairperson Paula Perry.

ABSENT: Commissioners Greg Klapko, Renita Mikolajczyk, Jessica Thompson and Chairperson Steven Flayer.

APPROVE AGENDA

Motion by Commissioner Hagel to approve the agenda as presented.

Motion supported by Commissioner Johnson and concurred in by unanimous vote.

APPROVAL OF THE MINUTES OF THE MEETING OF MAY 12, 2008

Motion by Commissioner Tillotson to approve the minutes of the meeting of the May 12, 2008 as presented.

Motion supported by Commissioner Hardwick and concurred in by unanimous vote.

ITEMS OF BUSINESS

DISCUSSION OF SHORT TERM PLANS

Commissioner Hardwick indicated he had shortened the list of needed equipment and came up with a tentative estimate at \$1600. He further indicated he had yet to receive a price quote on broadcast scheduling software, which could potentially double the estimate. He went on to say he felt the system could benefit from a second computer also.

There was discussion regarding the purpose of editing software, where to purchase the equipment, warranty terms, purchasing extra batteries, the purpose of broadcasting software, replacing the current DVD carousel, and going completely digital.

Motion by Commissioner Tillotson to accept the price estimate report from Commissioner Hardwick with the addition of \$1000 for incidentals.

Motion supported by Commissioner Hagel.

Motion amended to accept the report as written. Motion seconded and concurred in by unanimous vote.

DISCUSSION OF PROGRAMMING RULES

There was a brief discussion regarding waiting until Chairperson Flayer was able to present his proposal, the need to adopt programming rules in the very near future, and the definition of "indecent".

Motion by Commissioner Hardwick to table the issue.

Motion supported by Commissioner Johnson and concurred in by unanimous vote.

DISCUSSION OF INTERMEDIATE PLANS (NEXT 12 MONTHS)

City Liaison read aloud written suggestions provided by Chairperson Flayer, including finding a suitable location and setting up a studio and editing facility for the community.

There was discussion regarding starting the search for a suitable studio location, who would staff the facility, how to assure quality video submissions, and researching the rules and procedures used by other municipalities. It was noted the proposed programming rules submitted previously by Chairperson Flayer addressed many of these concerns.

DISCUSSION OF LONG TERM PLANS (12 MONTHS +)

There was a very brief discussion outlining the Commission's two year plan, including: establishment of a studio, securing regular funding, and hiring a cable system director.

CITIZEN COMMENTS AND QUESTIONS

Written communication from Chairperson Flayer requested programming schedules from KoK and OPAC.

ADJOURNMENT

Motion by Commissioner Tillotson for adjournment at 6:00 p.m.

Motion supported by Councilperson Hardwick and concurred in by unanimous vote.

Amy K. Kohagen, City Clerk