

CITY OF OWOSSO
REGULAR MEETING OF THE CITY COUNCIL
MONDAY OCTOBER 2, 2006
7:30 P.M.

Meeting to be held at City Hall
301 West Main Street

AGENDA

OPENING PRAYER:

PLEDGE OF ALLEGIANCE:

ROLL CALL:

APPROVAL OF THE AGENDA:

APPROVAL OF THE MINUTES OF REGULAR MEETING OF SEPTEMBER 18, 2006:

ADDRESSING THE CITY COUNCIL

1. Your comments shall be made during times set aside for that purpose.
2. Stand or raise a hand to indicate that you wish to speak.
3. When recognized, give your name and address and direct your comments and/or questions to any City official in attendance.
4. Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to four (4) minutes duration during the first occasion for citizen comments and questions. Each person shall also be afforded one opportunity of up to two (2) minutes duration during the last occasion provided for citizen comments and questions and one opportunity of up to two (2) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
5. In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.

PROCLAMATIONS / SPECIAL PRESENTATIONS

PUBLIC HEARINGS

1. Parks and Recreation Master Plan. Conduct a public hearing to receive citizen comment regarding the proposed 2006 Parks and Recreation Master Plan.
Staff Contact: Philip B. Hathaway
2. Ordinance Amendment - Zoning. Conduct a public hearing to receive citizen comment regarding proposed changes to Sections 38-501 through 38-502, of Article XXI, Board of Appeals, of Chapter 38, Zoning, of the Code of Ordinances of the City of Owosso.
Staff Contact: Philip B. Hathaway
3. Ordinance Amendment - Administration. Conduct a public hearing to receive citizen comment regarding the proposed addition of Section 2-411 (d), to Article VII, *Municipal Employees' Pensions*, of Chapter 2, Administration, of the Code of Ordinances of the City of Owosso.
Staff Contact: Ronald J. Tobey
4. Community Development Block Grant Close-out. Conduct a public hearing to receive citizen comment regarding the close-out of the Community Development Block Grant Project at 104-108 North Washington Street.
Staff Contact: Philip B. Hathaway

CITIZEN COMMENTS AND QUESTIONS

CONSENT AGENDA

1. Bid Award. Approve low bid of Searles Construction Co. for 21AA gravel in the amount of \$9,384.00 for up to 800 tons and approve payment up to the bid amount.
Staff Contact: Ronald G. Baker
2. Bid Award. Approve low bid of Searles Construction Co. for 25A gravel in the amount of \$5,865.00 for up to 500 tons and approve payment up to the bid amount.
Staff Contact: Ronald G. Baker
3. Bid Award. Approve bid of Collard Masonry for replacement of the brick corners on Exchange Street at the Water Street and Ball Street intersections in the amount of \$7,890.00 and approve payment up to the bid amount.
Staff Contact: Ronald G. Baker
4. Bid Award. Accept low bid from Owosso Dry Cleaners for dry cleaning of the Police/Fire Division uniforms for the 3-year period from July 1, 2006 through June 30, 2009.
Staff Contact: Michael T. Compeau
5. Purchase Authorization. Authorize purchase of salt for the 2006-2007 winter salt supply through the State of Michigan Road Salt Contract in the following amounts: 400 tons for early shipment at \$26.89 per ton and approximately 2000 tons at \$36.51 per ton and approve payment up to the maximum amounts.
Staff Contact: Stanley P. Jelinek
6. Payment Authorization. Authorize payment to AKT Peerless for environmental site investigation at Robbins Loft in the amount of \$5,590.00.
Staff Contact: Philip B. Hathaway
7. Change Order. Authorize Change Order No. 3 to the contract with Glaeser Dawes Corp. for water main installation adding \$15,142.00 for work and materials above and beyond the original contract.
Staff Contact: Gary M. Burk
8. Payment Authorization. Authorize final payment, keeping \$100 retainer, to Glaeser Dawes Corp. for water main installation in the amount of \$25,183.50.
Staff Contact: Gary M. Burk
9. Contract Payment. Authorize Progress Payment No. 1 to the State of Michigan for South Street Reconstruction in the amount of \$132,064.35.
Staff Contact: Ronald G. Baker
10. Contract Payment. Authorize Progress Payment No. 2 to Perrin Construction for the 2006 Street Program in the amount of \$102,466.07 for work completed through September 22, 2006.
Staff Contact: Ronald G. Baker
11. Warrant No. 333. Accept Warrant No. 333 as presented.
Staff Contact: Richard C. Williams

ITEMS OF BUSINESS

1. City Clerk Appointment. Consider confirmation of the appointment of Amy K. Kohagen to the position of City Clerk.
Staff Contact: Gregg G. Guetschow
2. Bank Account Signatories. Authorize resolution designating signatories for Chemical Bank Accounts.
Staff Contact: Gregg G. Guetschow
3. Property Sale. Consider proposed transfer of former easement at the Woodland Trails Condominiums in the amount of \$1.00 to Woodside Builders and authorize the Mayor and City Clerk to execute appropriate documents and further authorize the discharge of the mortgage for Woodside Trails Condominiums (after payoff).
Staff Contact: Philip B. Hathaway
4. Mootzie's Gallery Request. Consider approval of temporary changes to the liquor license permit (serving outside of their usual premises) for outside event October 6, 2006 at Mootzie's Gallery.
Staff Contact: Michael T. Compeau
5. National Incident Management System. Consider resolution designating the National Incident Management System (NIMS) as the basis for all incident management in the City of Owosso.
Staff Contact: Michael T. Compeau
6. Bid Award. Approve low bid of Central Michigan Industries for the M-52 section of the Bentley Park Sidewalk in the amount of \$26,012.50.
Staff Contact: Ronald G. Baker
7. Cass Street Engineering Services. Authorize Professional Services Agreement with Gould Engineering to provide preliminary engineering and final concept plans for the section of Cass Street between Cedar Street and South Shiawassee Street in the amount of \$8,500.00.
Staff Contact: Philip B. Hathaway
8. Farmer's Market. Discussion regarding the Farmer's Market.
Staff Contact: Gregg G. Guetschow
9. Purchase Agreement. Discuss purchase agreement for City-owned property at 100 South Washington Street.
Staff Contact: Philip B. Hathaway
10. Executive Session. Authorize holding executive session at conclusion of regular business for the purpose of discussing real property acquisition.
Staff Contact: Gregg G. Guetschow

COMMUNICATIONS

1. Owosso Westown Merchants. Letter regarding supplying electrical service along the sidewalk.
2. Liquor Control Commission. Cancellation of application for Wright Brothers Enterprises, Inc.
3. Charter Cable. Information regarding Charter Telephone service.
4. Owosso Historical Commission. Minutes of Meeting of September 19, 2006.

CITIZEN COMMENTS AND QUESTIONS

ADJOURNMENT

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Gregg G. Guetschow, City Manager, 301 West Main Street, Owosso, MI 48867 or at (989) 725-0568. The City of Owosso Website address is www.ci.owosso.mi.us.